

SCRUTINY CO-ORDINATING COMMITTEE

AGENDA

Meeting to be held in the City Hall (Committee Room 1), Plater Way, Sunderland on Thursday 13th October, 2022 at 5.30 p.m.

Membership

Cllrs Bond, Butler, Curtis, Doyle, Edgeworth, Hartnack, Mason-Gage, Mullen, P. Smith, D. Snowdon, D.E. Snowdon (Chair), Thornton, H. Trueman and Watson (Vice Chair).

ITEM		PAGE
1.	Apologies for Absence	-
2.	Minutes of the last meeting of the Committee held on 26th September, 2022 (copy attached).	1
3.	Declarations of Interest (including Whipping Declarations)	-
	Part A – Cabinet Referrals and Responses	
4.	Reference from Cabinet – 13 October 2022 – Second Revenue Budget Review 2022/2023	7
	Report of the Assistant Director of Law and Governance (copy attached).	
5.	Reference from Cabinet – 13 October 2022 - Budget Planning Framework and Medium Term Financial Strategy 2023/2024 – 2026/2027	25
	Report of the Assistant Director of Law and Governance (copy attached).	

Part B – Scrutiny Business

- | | | |
|-----|--|----|
| 6. | Residents Survey 2021 - Results | 73 |
| | Report of the Senior Communications Manager (People) (copy attached). | |
| 7. | Task and Finish Working Group: Draft Cabinet / Scrutiny Protocol | 74 |
| | Report of the Task and Finish Group (copy attached). | |
| 8. | Review of Scrutiny Arrangements in Sunderland – Action Plan | 81 |
| | Report of the Scrutiny, Mayoral and Member Support Co-ordinator (copy attached). | |
| 9. | Annual Scrutiny Work Programme 2022/23 | 88 |
| | Report of the Scrutiny, Mayoral and Member Support Co-ordinator (copy attached). | |
| 10. | Notice of Key Decisions | 96 |
| | Report of the Scrutiny, Mayoral and Member Support Co-ordinator (copy attached). | |

Part C – Health Substantial Variations to Service

No items.

Part D - CCFA/Members' Items/Petitions

No items.

E. WAUGH,
Assistant Director of Law and Governance,
City Hall,
SUNDERLAND.

5th October, 2022.

Item 2

At a meeting of the SCRUTINY CO-ORDINATING COMMITTEE held in the COUNCIL CHAMBER, CITY HALL, SUNDERLAND on MONDAY 26TH SEPTEMBER 2022 at 5.30 p.m.

Present:-

Councillor D.E. Snowdon in the Chair

Councillors Bond, Butler, Curtis, Doyle, Edgeworth, Hartnack, Mason-Gage, P. Smith, D. Snowdon and Watson.

Also in attendance:-

Mr Nigel Cummings, Scrutiny Officer, Law and Governance, Corporate Services Directorate

Mr David Noon, Principal Governance Services Officer, Law and Governance, Corporate Services Directorate

Ms Beverley Poulter, Corporate Strategy Manager

The Chairman welcomed everyone to the meeting.

Apologies for Absence

Apologies for absence were received from Councillors Hartnack, Mason-Gage and Mullen.

Minutes of the last meeting of the Committee held on 14th July, 2022

1. RESOLVED that the minutes of the last meeting of the Committee held on 14th July, 2022 (copy circulated), be confirmed and signed as a correct record subject to "City"(Page 6, Paragraph 6, line 2) being amended to read "City Hall".

Declarations of Interest (including Whipping Declarations)

Item 7 – Notice of Key Decisions

Councillor Doyle made an open declaration in respect of item number 220621/720 due to the involvement of his employer in relation to the matter on the notice regarding development at Nile and Villiers Streets Sunnyside.

Performance Management Update – Quarter 1 of 2022/23

The Chief Executive submitted a report (copy circulated), to provide the Committee with the Corporate Performance Report for Quarter 1 of 2022/23.

(For copy report – see original minutes.)

Ms Beverley Poulter, Corporate Strategy Manager presented the report and advised that the Council's Corporate Performance Management Framework was aligned to the Sunderland City Plan 2019 – 2030 and to the three key themes of the City Plan, Dynamic Smart City, Healthy Smart City and Vibrant Smart City, as well as including the organisational health indicators, productive & innovative working, financial management and a council ready for the future. The report set out the progress made to the end of Quarter 4 of 2021/22, against a City Plan that commenced in 2019 and spanned an eleven-year period through to 2030.

The Committee was informed that following the City Plan's publication in 2019, the first review was undertaken following the conclusion of performance for 2019/20. The refreshed plan was adopted from 1st April 2021. The report before members was aligned to the refreshed plan. A review and assurance process would be undertaken each year, to ensure that delivery remains focused on achieving the plan commitments.

Analysis of the evidence from the latest assurance process concluded that the plan remained relevant, but given the significant, focus on tackling global climate change, a related challenge to support the council's and city's commitments in respect of carbon neutrality was included.

Ms Poulter took the Committee through the summary for the three key themes of Dynamic City, Healthy City and Vibrant City of the Sunderland City Plan, highlighting commitments, achievements and progress made for each key theme, as well as performance against each of the five aspirations for each theme and against the additional Council indicators for good organisational health, productive and innovative working, strong financial management and a Council ready for the future.

Ms Poulter referred to Councillor Doyle's request at the previous meeting that given the cross cutting nature of the low carbon issue, could it feature as a discreet report in its own right. She advised that this was still being investigated along with a mechanism to include the low carbon performance of partner organisations within the city. The likelihood was that as Low Carbon fell under the purview of the Economic Prosperity Scrutiny Committee, an all-encompassing report of this nature would be submitted to that Committee.

Councillor Doyle thanked Ms Poulter for the update. He referred to the issue of transparency in respect of the procurement of tenants for the cultural opportunities in the Sheepfolds development, and expressed concern that the opportunities were not being advertised to their fullest extent. He asked if it was possible that the Committee could receive a current position statement in this regard. Ms Poulter replied that she would contact the relevant Officers and feed back to the Committee via Mr Cummings.

Councillor David Snowdon referred to figures for job creation detailed on page 12 of the agenda and the creation of opportunities in the Riverside developments. He asked if Sunderland residents currently facing the cost of living crisis had the skills to undertake these roles? Were there mechanisms available to enable them to upskill or was it likely that the recruitment would be sourced from outside the city?. Ms Poulter replied that Sunderland wanted to be seen as a welcoming city and would not seek to discourage applicants from outside the area. The Council had data on

the jobs being created and the skills sets required and would seek to enable its residents to fill such roles. For example, the Council and the College together with the Ministry of Building, Innovation and Education were establishing the Housing Innovation and Construction Skills Academy (HICSA) which would educate, train and upskill local people. This would ensure local people played a role in creating more economic opportunities for Sunderland residents and businesses by enabling the area to 'build its own'. In addition, Sunderland was developing opportunities in E gaming and the National Esports Performance Campus had chosen to locate in Sunderland.

Councillor H. Trueman referred back to earlier discussion on the green agenda and expressed fears that not everyone was 'singing from the same hymn sheet'. He cited the development of green space for housing and solar farms and expressed concern that brownfield sites were being ignored. Councillor Butler concurred and advised that whilst the National Planning Policy Framework prioritised development on brownfield sites where 'viable', this left it open for developers to interpret viability in a way that suited their own ends.

Councillor Butler referred to the issue of fly tipping which he described as the bane of Councillor's lives. He questioned whether enforcement was working given the policies and legislation by which enforcement officers were bound. He believed that the ability for people to report issues anonymously would help and asked if there was any way current policies could be amended to allow this? Ms Poulter replied that it was always possible to review policies and procedures however if the processes concerned were tightly constrained by legislation, the scope of any change was likely to be limited.

With regard to whether enforcement was working, only time would tell. The figures for littering of the highway had increased on the previous quarter however the figures would need to be analysed over a longer time period to ascertain whether it was a growing trend or a temporary blip. Councillor David Snowdon advised that up until recently, Sunderland had not taken enforcement action in this regard preferring to focus on education. The downside to this was that it had encouraged fly tippers from areas of the region outside of the city, where enforcement was undertaken, to target Sunderland instead. Councillor Snowdon believed that this showed that enforcement did work, however to what extent could only be judged over a longer period of time.

Councillor Bond expressed concern regarding the data on enforcement and its relevance to fly tipping stating that it would only act as a deterrent if people believed there was a good chance that they would get caught. He referred to the littering at the sea front and asked if thought had been given to alternatives to enforcement which would make it less advantageous for people who littered and fly tipped. Ms Poulter replied that she would come back following the meeting on the points raised by Councillor Bond. Councillor David Snowdon advised that the Environmental Services update was scheduled to be considered by the Economic Prosperity Scrutiny Committee at its meeting on 6th December and it was likely to cover the issues raised by Councillor Bond. Councillor Bond asked to receive an email with details of the meeting.

In response to an enquiry from Councillor Curtis, Ms Poulter advised that the decline in the figure for the percentage of properties with ultrafast broadband from 65.1 to 64.9 reflected a data error. A recent data check had revealed that the initial figure

had been inaccurate. There had been no physical change in the number of properties with ultrafast broadband. Ms Poulter added that there had been a slight delay to the 5G roll out caused by some unplanned maintenance work. The Chair and Councillor Curtis expressed concern at a growing trend among developers to refuse to connect new properties to broadband despite the cabling etc being present.

In response to a further enquiry from Councillor Curtis in respect of the amount of affordable housing developers were required to provide, Ms Poulter advised that a housing needs analysis was currently being undertaken which would establish the levels of housing need within the city in relation to the various types of housing tenure. Targets would then be reset accordingly. We lived in an ever-changing world and there was a need to pause to establish the current and likely future housing need.

Councillor P. Smith referred to Sunderland's poor performance in relation to emergency hospital admissions due to falls, in comparison to both the regional and national averages. She noted that the falls clinics at the Royal Hospital had yet to reopen following the Covid pandemic and asked for a date as to when they would. She expressed concern that elderly people were not getting the attention they needed and given it was virtually impossible to get a doctors' appointment, the recruitment of 1 Falls Coordinator was just a drop in the ocean. Ms Poulter advised that she would seek answers to the points raised by Councillor Smith and would report back.

In response to an enquiry from Councillor David Snowdon, Ms Poulter advised that she would report back regarding details of the Social Prescribing Community Support Model.

Councillor Edgeworth referred to the introduction of the no side waste policy and asked if this could be monitored and reported back in relation to its impact on the figures for fly tipping and the large bin statistics. Ms Poulter confirmed that this could be provided.

Councillor Doyle referred to the reference in the report that 'there were no new or improved cycleways' and stated that there needed to be a focus on maintaining the existing cycleways properly. He asked to receive details as to how the Council defined the term 'improved' and how it cared for and maintained its cycleways given they did not appear to receive mainstream funding.

Councillor Doyle referred to page 21 of the report and advised there had not been a recent update from the Deputy Leader on the development of the Low Carbon Action Plan with regard to planting schemes in relation to the North East Community Forest and also how such issues would be embedded within planning policies. Ms Poulter replied that she would feedback on the issues raised by Councillor Doyle in respect of both Cycleways and the Low Carbon Action Plan.

In response to an enquiry from Councillor Edgeworth, Ms Poulter confirmed that she would be able to provide a break down regarding the figures for residents feeling safe in their local area as reported on page 24 of the agenda.

Councillor Doyle referred to the section on city events and asked where the air show would sit within this going forward. Ms Poulter replied that she was unable to provide an answer but would ask the question and report back.

In response to Member enquiries as to what was the meaning of the reference to 'SN' on page 24 of the report, Ms Poulter replied that she believed it referred to Sunderland but that she would check and confirm.

In response to enquiries from Councillor Doyle regarding issues in respect of Councillors' emails and the impact of the exceptions list on network security, Ms Poulter advised that she was aware of the issues to which he referred and that she would put his questions to ICT and report back.

There being no further questions or comments for Ms Poulter, the Chair thanked her for her report and it was:-

2. RESOLVED that the report be received and noted.

Annual Scrutiny Work Programme 2022/23

The Scrutiny, Mayoral and Member Support Co-ordinator submitted a report (copy circulated) attaching, for Members' information, the thematic Scrutiny Committee work programmes for 2022/23 and providing an opportunity to review the Committee's own work programme for 2022/23.

(For copy report – see original minutes.)

By way of an update, Mr Cummings advised that the Budget Planning items scheduled for the Committee's meeting on 10th November had been brought forward and would now be considered at the Committee's next meeting on 13th October.

Full consideration having been given to the report it was:-

3. RESOLVED that the Scrutiny Committees' work programmes for 2022/23 and the variations to these work programmes be noted, together with the current scrutiny budget position.

Notice of Key Decisions

The Scrutiny, Mayoral and Member Support Co-ordinator submitted a report (copy circulated), providing Members with an opportunity to consider those items on the Executive's Notice of Key Decisions for the 28-day period from 10th August 2022.

(For copy report – see original minutes.)

Consideration having been given to the report, it was :-

4. RESOLVED that the Notice of Key Decisions be received and noted.

The Chair closed the meeting, thanking everyone for their attendance.

(Signed) D. E. SNOWDON,
Chairman.

SCRUTINY COORDINATING COMMITTEE

13 OCTOBER 2022

REFERENCE FROM CABINET – 13 OCTOBER 2022

SECOND REVENUE BUDGET REVIEW 2022/2023

REPORT OF THE ASSISTANT DIRECTOR OF LAW AND GOVERNANCE

1. Purpose of this Report

- 1.1 To set out for advice and consideration of the Committee the report on the First Revenue Budget Review 2022/2023.

2. Background and Current Position

- 2.1 The Cabinet, at its meeting on 13 October 2022, will give consideration to a report of the Assistant Director of Finance. The report details the outcome of the Revenue Budget Second Review for 2022/2023 including proposed contingency transfers.
- 2.2 The contingency transfers proposed are set out at Section 3.4.
- 2.3 Copies of the 13 October 2022 Cabinet agenda can be accessed electronically on the Council website by all Members of the Council.
- 2.4 The Cabinet is recommended to:-
- Note the contents of the report; and
 - Approve the contingency transfers proposed at Section 3.4.
- 2.5 An update on the comments and decision of Cabinet will be provided to the meeting.

3 Conclusion

- 3.1 The report is referred to this Committee for advice and consideration. The comments from the Committee will be reported to Cabinet on 10 November 2022.

4 Recommendation

- 4.1 The Committee is invited to give advice and consideration on the report of the Assistant Director of Finance.

5 Background Papers

1.1 Cabinet Agenda, 13 October 2022.

1.2 A copy of the Agenda is available for inspection from the Assistant Director of Law and Governance or can be viewed on-line at:-

<https://committees.sunderland.gov.uk/committees/cm5/Meetings/tabid/73/ctl/ViewMeetingPublic/mid/410/Meeting/10812/Committee/1953/Default.aspx>

Contact Officer: Paul Wilson
paul-s.wilson@sunderland.gov.uk

Elaine Waugh
elaine.waugh@sunderland.gov.uk

CABINET MEETING – 13 OCTOBER 2022

EXECUTIVE SUMMARY SHEET – PART I

Title of Report:

Second Revenue Budget Review 2022/2023

Author(s):

Assistant Director of Finance

Purpose of Report:

To report details of the outcome of the Revenue Budget Second Review for 2022/2023

Description of Decision:

Cabinet is recommended to:

- Note the contents of the report; and
- Approve the contingency transfers proposed at Section 3.4.

Is the decision consistent with the Budget/Policy Framework?

Yes

If not, Council approval is required to change the Budget/Policy Framework

Suggested reason(s) for Decision:

To respond to variations in expenditure and income which have arisen in 2022/2023 and enable effective budgetary control to be exercised.

Alternative options to be considered and recommended to be rejected:

No alternative options are proposed

Impacts analysed;

Equality

N/A

Privacy

N/A

Sustainability

N/A

Crime and Disorder

N/A

Is the Decision consistent with the Council's co-operative values?

Yes

Is this a "Key Decision" as defined in the Constitution?

Yes

Is it included in the 28 day Notice of Decisions?

Yes

SECOND REVENUE BUDGET REVIEW FOR 2022/2023

ASSISTANT DIRECTOR OF FINANCE

1. Purpose of Report

- 1.1 This report advises Members of the overall Revenue Budget position following the second review for 2022/2023 including proposed contingency transfers.

2. Description of Decision (Recommendations)

- 2.1 Cabinet is recommended to:

- Note the contents of the report; and
- Approve the contingency transfers proposed at Section 3.4.

3. Revenue Budget Monitoring 2022/2023

- 3.1 Overall Position

- 3.1.1 The budget for 2022/2023 is as approved by Council in March 2022. A full review has been undertaken for each Portfolio, together with contingency allocations proposed for the second quarter.
- 3.1.2 At this stage in the financial year the forecast outturn position reflects the challenge the Council faces in delivering savings approved by Council in order to balance the budget, known areas of pressure, and the ongoing impact of rising inflation which is driving the cost of living crisis. The financial consequences of the latter are factored into the position where known, but a degree of caution should be noted due to the uncertainties in the economy for the remainder of the financial year.
- 3.1.3 The overall forecast outturn position for 2022/2023 is an overspend of £8.545m, after fully utilising the £5.750m Energy and Inflationary reserve established at outturn 2021/2022 the forecast overspend would reduce to £2.795m. This is summarised in the table below, with further detail provided within Appendix A, Appendix B, and the remainder of Section 3 below.

Area of Variance	Para reference	Variance Underspend / (Overspend) £m
Delegated Forecast Outturn	3.3	(7.545)
Pay Pressure	3.1.5	(6.000)
Energy Pressure	3.1.7	(2.000)
Contingency Transfers	3.4	0.000
Debt Charge Savings	3.6	4.500
Treasury Management Savings	3.6	2.500
Net Revenue Pressures		(8.545)
Use of Energy and General Inflation Reserve		5.750
Forecast Outturn position (after use of reserve)		(2.795)

- 3.1.4 The Council's financial position is being adversely impacted by pressures of elevated inflation which is fuelling the cost of living crisis, and also from the legacy impact from the Covid-19 pandemic. The Council's social care services continue to experience both demand pressures and cost increases from providers looking to mitigate inflationary pressures they are experiencing. Other council services are experiencing pressures as contracts are renewed and inflation is noticeably impacting energy and fuel costs.

Pay Pressures

- 3.1.5 The pay award for 2022/2023 is still to be agreed. In July a formal pay offer for Local Government was made for one year which proposed an increase of £1,925 on all NJC pay points. This equates to 10.50% for SCP1 and no less than 4.04% for SCP43 (the top of the NJC pay scale). The Trades Unions are in the process of concluding ballots with their members on the offer. The same pay offer of a flat rate £1,925 increase has also been made in respect of JNC employees. Provision for a 3% pay award was factored in to the 2022/2023 base budget. Based upon the pay offer this will create an additional cost of c.£6.500m for the Council and its wholly owned companies for the current financial year beyond that included in the Council's base revenue budget.
- 3.1.6 On 23rd September 2022, the Chancellor, Kwasi Kwarteng, confirmed in his Fiscal Statement the reversal of the 1.25% National Insurance increase which was introduced by Government in July 2022. The reversal will be for both the employee and employer elements of national insurance and will take effect from 6th November 2022. The in-year saving impact of this change for the Council and its wholly owned companies is estimated to be £0.500m. This has been reflected in the forecast outturn position.

Energy Price Pressures

- 3.1.7 The Russian invasion of the Ukraine has created significant uncertainty in the global economy, particularly in the energy markets. Higher than expected global energy and goods prices have already led to an unavoidable increase in the cost of living in the UK through significant rises in inflation levels.
- 3.1.8 The Department for Business, Energy and Industrial Strategy (BEIS) have recently announced the 'Energy Bill Relief Scheme' designed to provide support for businesses and other non-domestic customers. The scheme has been confirmed for the 6 month period 1st October 2022 to 31st March 2023 and does include local authorities.
- 3.1.9 Based on energy expenditure to date and factoring in the current understanding of the Government's 6 month support package, an energy overspend in the region of £2.000m for 2022/2023 is currently anticipated. Further details on the scheme are awaited from the Government which will allow the forecasts to be refined. At present, the inclusion of local authorities in any support package beyond 31st March 2023 is unclear and is of significant concern given energy wholesale prices continue to rise and which will significantly impact upon the Council's 2023/2024 budget.

General Pressures

- 3.1.10 With the exception of energy the Government has indicated that there will be no general funding support for local authorities during 2022/2023 to meet the mounting, pay and general inflationary pressures facing all local authorities. Contingencies and reserves will be used to mitigate pressures where possible.
- 3.1.11 It should be noted that the financial impact of the cost of living crisis on the City's residents and businesses could impact on the council tax and / or business rates collection funds as we move into the winter months. Should a deficit arise it will not impact on the current year's general fund position but would need to be taken into account in the budget setting process for 2023/2024.
- 3.1.12 The Council, including through the likes of the Association of North East Councils (ANEC), the Special Interest Group of Municipal Authorities (SIGOMA) and the Local Government Association (LGA), continue to make the case for additional funding to meet the current shortfalls and equally a full and fair financial settlement to address the significant ongoing under funding of local authority finances.
- 3.2 Budget Transfers
- 3.2.1 Budget transfers undertaken at the second review primarily reflect the need to realign budgets to ensure correct accountability of the approved budget. These are set out in Appendix A.
- 3.3 Portfolio Budgets – Overall Summary
- 3.3.1 Details of the forecast major variations for each portfolio, are set out at Appendix A. In overall terms there is currently a forecast delegated net service pressure of £7.545m, inclusive of the savings plan position detailed at Section 3.3.2 below.
- 3.3.2 Progress in the implementation of the £5.821m approved savings plans for 2022/2023 has continued and overall shows positive progress. The position is positive for this stage of the financial year given the demands and pressures services are experiencing. Portfolio holders and Directors continue to take the necessary action to mitigate any delays in implementation and, as such, the position is expected to improve as the year progresses.
- £3.927m (67%) of the savings have been fully realised to date.
 - £1.720m (30%) of reductions where good progress is being made, with a good prospect that full savings will be achieved.
 - £0.174m (3%) is in respect of areas where delays and issues have been encountered, hence where corrective actions or alternative options are being considered, which require close attention to ensure a positive outcome and timely delivery of savings. For budget monitoring purposes these are included as a forecast outturn pressure within the delegated budgets if appropriate.
- 3.3.3 Transitional reserves continue to be held to meet any profiling delays in the implementation of the 2022/2023 savings plans and any additional pressures arising.
- 3.3.4 The forecast position for the Local Authority Controlled Companies is included within the delegated budget outturn within the relevant portfolio at Appendix A, and budgetary issues highlighted as required.

3.4 General Contingency Transfers

3.4.1 Transfers from the general contingency fund take place on a quarterly basis to reflect expenditure actually incurred in respect of approved provisions. Second quarter contingency transfers, totalling £0.395m have been enacted as follows;

- Adult Social Care Inflation (£0.381m)
Drawdown from provision to meet the impact of inflationary increases from service providers. Some contracts are still to be finalised so the inflationary uplift of these will be drawn down at a future review as required.
- Other Miscellaenous drawdowns (£0.014m)

3.4.2 Based on the forecast use of contingencies, at this stage in the financial year the general contingency provision is anticipated to be fully utilised to partially meet the significant pay, energy and general inflationary pressures.

3.5 Transitional costs

3.5.1 The potential need to utilise capital receipt flexibility to fund transitional costs arising in 2022/2023 will be confirmed at outturn, in light of the overall resources position at that time. At this stage, no unbudgeted transitional costs are forecast to be incurred during 2022/2023.

3.6 Treasury Management Savings

3.6.1 Net one-off savings on debt charges of £4.500m are anticipated at this stage. This reflects the position reported in the Capital Programme Second Review, elsewhere on the agenda, which confirms the reprofiling of expenditure for a number of schemes. It is proposed that any savings at outturn be utilised to support the overall Council position and Capital Programme.

3.6.2 Additional Investment income of £2.500m, is forecast to be achieved. The rates of return available in the investment market have increased significantly during recent months and will generate interest returns above the values anticipated for 2022/2023.

4. Review of Existing Reserves

4.1 Following a full review of planned usage, the Council's reserves are forecast to decrease by £69.495m in 2022/2023 to £146.567m as reserves are utilised for their agreed purpose, including in support of the capital programme and meeting the business rates collection fund 2021/2022 deficit (covid-related impact), which due to the required technical accounting treatment needs to be met in 2022/2023.

4.2 With the exception of the General Fund, useable reserves are earmarked for specific purposes and commitments, and are subject to regular review.

5. Collection Fund

5.1 Business Rates

The budget set out a Local Business Rate requirement of £29.452m. As reported when setting the budget, a further Retail, Hospitality and Leisure reliefs scheme was announced by the Government for 2022/2023, which has reduced the collectable business rates for this year. However, the Council will be fully compensated for this reduction through Section 31 grant. Collection is as expected for this stage in the financial year and a balance budget currently forecast. The position will be kept under review, and further updates provided in future review reports.

5.2 Council Tax

The budget sets out a Council Tax requirement of element of £114.765m. Based on current forecasts a collection fund surplus is anticipated for the current year. As with Business Rates, should a surplus (or deficit) arise, this would manifest itself as a surplus (or deficit) to be taken into account in setting the 2023/2024 budget. The position will be kept under review and further updates provided in future review reports.

6. Reasons for Decision

- 6.1 To respond to variations in expenditure and income which have arisen in 2022/2023 and enable effective budgetary control to be exercised.

7. Alternative Options

- 7.1 No alternative options are proposed.

8. Impact Analysis

- 8.1 Impact assessments of Directorate actions to ensure the achievement of savings targets and a balanced budget position will be undertaken within Directorates as each action is developed.

9. Other Relevant Considerations / Consultations

- 9.1 None

10. List of Appendices

Appendix A - Major Variations 2022/2023
Appendix B - Overall Forecast Position 2022/2023
Appendix C - Major Earmarked Reserves

11. Background Papers

None

Cabinet Meeting 13th October 2022
Major Variations 2022/2023

Portfolio	First Review Budget £m	Contingency Transfers £m	Budget Adjustments £m	Current Revised Budget £m	Forecast Outturn £m	Forecast Variation Under / (Over Spend) £m	Reason for Variation
Leader	2.706	0.000	0.001	2.707	2.682	0.025	<ul style="list-style-type: none"> Forecast staff savings of £0.020m and other minor underspends of £0.005m.
Deputy Leader and Clean Green City Portfolio Holder	54.613	0.000	0.086	54.699	54.249	0.450	<ul style="list-style-type: none"> Business and Investment – projected underspend of £0.028, consisting of £0.036m due to a vacant post, and (£0.172m) income shortfall at Evolve/Washington Business Centre. Additional rental income generated from the DWP occupancy of the software centre £0.121m. Minor underspends of £0.043m. Port of Sunderland – projected overspend of (£0.174m) comprising; (£0.001m) income shortfall due to current global issues, £0.172m underspend on salaries due to vacant posts and (£0.345m) overspend on running costs including energy. Bereavement - (£0.063m) overspend primarily due to Crematorium repairs. Depots – (£0.147m) overspend mainly due to the cost associated with the fuel leak reinstatement. Fleet - forecast shortfall against budget of (£0.774m). (£0.125m) linked to the delay in the ability to achieve savings targets from reduced operational costs. (£0.597m) associated with parts, repairs and insurance inflationary cost pressures. (£0.052m) linked to increased fuel duty due to Government changes to red diesel eligibility. Local Services - (£0.076m) unachievable staff savings. Waste Collection and Recycling - forecast overspend of (£0.184m) primarily due to additional staff costs due to interim management arrangements and bin replacement costs. Waste disposal – forecast underspend of £1.868m comprising of a saving of £1.062m in relation to materials recovery from securing a lower than anticipated renewed contract price and increased income from recycled materials and £0.806m relating to a reduction through the Waste Disposal PFI contract arising from reduced tonnages.

Portfolio	First Review Budget £m	Contingency Transfers £m	Budget Adjustments £m	Current Revised Budget £m	Forecast Outturn £m	Forecast Variation Under / (Over Spend) £m	Reason for Variation
							<ul style="list-style-type: none"> Public Protection and Regulatory Services (£0.028m) shortfall on income target linked to lower capital project activity.
Cabinet Secretary	27.285	0.00	(0.005)	27.280	27.762	(0.482)	<ul style="list-style-type: none"> Civic Buildings (£0.046) overspend due to additional rent and service charge costs, partially offset by additional tenant income. Asset Management £0.053m underspend due to salary slippage. Benefits Services projecting £0.400m underspend on Rent Allowances aligned to benefit overpayment recovery. Building Services (£0.893m) overspend due to continued inability to meet income targets introduced in 2021/2022 savings plans which were linked to; reductions in back-office staffing and income from re-enablement works following hospital discharge, and fee income from works undertaken as part of the Housing Renewal Programme and Housing Delivery and Investment Plan. Corporate Management - underspend of £0.075m on pension enhancements and residual body payments. Law and Governance overspend (£0.308m) due to (£0.059m) shortfall in Land charges income and the timing of (£0.249m) Corporate Services savings delivery. Revenues £0.065m underspend on staffing due to vacancies and flexible working. Strategic and Operational HR (£0.446m) unachievable staffing efficiency and income pressures partially offset by drawdown from Transformation Reserves. Corporate Services Review Reserve to reflect the timing of the savings delivery plan which is mitigating some of the additional costs detailed above - £0.900m drawdown. Numerous variations totalling a net overspend (£0.282m) including unachievable staff turnover savings and income shortfalls.

Appendix A (continued)

Portfolio	First Review Budget £m	Contingency Transfers £m	Budget Adjustments £m	Current Revised Budget £m	Forecast Outturn £m	Forecast Variation Under / (Over Spend) £m	Reason for Variation
Children, Learning and Skills	85.744	0.014	(0.001)	85.757	90.086	(4.329)	<ul style="list-style-type: none"> • Together for Children (TfC) - The TfC Board is responsible for monitoring the financial position of the company, with updates provided to the Council through the established contract performance monitoring arrangements. At this early stage in the financial year (£4.142m) of pressures have been identified. This position will be subject to continuous monitoring and an update provided at the third review. • Derwent Hill projecting a deficit of (£0.210m) mainly due to reduced bookings and increased costs of food and services. • Other minor variations amounting to £0.023m.
Dynamic City	15.903	0.000	(0.071)	15.832	15.978	(0.146)	<ul style="list-style-type: none"> • Development Control increase in planning fees resulting in additional income generated £0.100m. • Infrastructure and Transportation £0.617m underspend linked to increased forecast income of £0.500m from increased Asset and Network Management activity, license fees and bus shelter advertising. Staffing underspends on Transportation Development and Highways Gullies teams of £0.117m. • Parking Services – forecast shortfall on income collection of (£0.650m) based on recent usage trends and also factoring in known provision changes. • Planning Implementation vacant posts resulting in underspend of £0.090m. • Regeneration Properties – (£0.228m) overspend linked to property holding costs. • Access to Housing – forecast overspend of (£0.075m) from Environmental Health staffing pressures (£0.063m) and other minor overspends of (£0.012m).

Portfolio	First Review Budget £m	Contingency Transfers £m	Budget Adjustments £m	Current Revised Budget £m	Forecast Outturn £m	Forecast Variation Under / (Over Spend) £m	Reason for Variation
Healthy City	108.122	0.381	(0.048)	108.455	111.469	(3.014)	<ul style="list-style-type: none"> Adult Social Care - net overspend of (£3.219m) resulting from demand cost pressures of (£3.370m) offset by staffing underspends of £0.151m. Strategic Commissioning staffing underspends of £0.205m.
Vibrant City	13.453	0.000	0.038	13.491	13.540	(0.049)	<ul style="list-style-type: none"> Minor staffing variations on a number of service areas has created a forecast overspend of (£0.049m).
Total Service (Delegated) Outturn	307.826	0.395	0.000	308.221	315.766	(7.545)	

Cabinet Meeting 13th October 2022
Overall Forecast Position 2022/2023

	First Review Budget £m	Contingency Transfers/ Budget Adjustments £m	Current Budget £m	Forecast Outturn £m	Variance Under / (Over) Spend £m
Leader Portfolio	2.706	0.001	2.707	2.682	0.025
Deputy Leader and Clean Green City Portfolio	54.613	0.086	54.699	54.249	0.450
Cabinet Secretary Portfolio	27.285	(0.005)	27.280	27.762	(0.482)
Children, Learning and Skills Portfolio	85.744	0.013	85.757	90.086	(4.329)
Vibrant City Portfolio	13.453	0.038	13.491	13.540	(0.049)
Healthy City Portfolio	108.122	0.333	108.455	111.469	(3.014)
Dynamic City Portfolio	15.903	(0.071)	15.832	15.978	(0.146)
Total Service (Delegated) Expenditure	307.826	0.395	308.221	315.766	(7.545)
Provision for General Contingencies	11.564	(0.395)	11.169	11.169	0.000
Unfunded Pay and Energy Pressures	0.000	0.000	0.000	8.000	(8.000)
Capital Financing Costs and Investments	26.821	0.000	26.821	19.821	7.000
Transfer to / from Reserves	(17.688)	0.000	(17.688)	(17.688)	0.000
Technical Adjustments	(64.318)	0.000	(64.318)	(64.318)	0.000
Levies	16.109	0.000	16.109	16.109	0.000
Hetton Town Council	0.070	0.000	0.070	0.070	0.000
Less Grants	(63.469)	0.000	(63.469)	(63.469)	0.000
Total Net Expenditure	216.915	0.000	216.915	225.460	(8.545)
Revenue Support Grant	(28.974)	0.000	(28.974)	(28.974)	0.000
National Non-Domestic Rates / Retained Business Rates	(29.452)	0.000	(29.452)	(29.452)	0.000
Top Up Grant	(43.724)	0.000	(43.724)	(43.724)	0.000
Council Tax Requirement	(114.765)	0.000	(114.765)	(114.765)	0.000
Net Revenue Pressures	0.000	0.000	0.000	8.545	(8.545)
Energy and General Inflation Reserve	0.000	0.000	0.000	(5.750)	5.750
Forecast Outturn (after use of reserve)	0.000	0.000	0.000	2.795	(2.795)

Cabinet Meeting 13th October 2022
Major Earmarked Reserves

Reserves	Purpose of the Reserve	Opening Balance 01.04.2022 £m	Forecast Movement in 22/23 £m	Opening Balance 01.04.2023 £m	Forecast Movement in 23/24 £m	Opening Balance 01.04.2024 £m	Forecast Movement in 24/25 £m	Opening Balance 1.04.2025 £m	Forecast Movement in 25/26 £m	Opening Balance 1.04.2026 £m	Forecast Movement in 26/27 £m	Opening Balance 1.04.2027 £m
General Fund	General Fund of the Council	12.000	0.000	12.000	0.000	12.000	0.000	12.000	0.000	12.000	0.000	12.000
School Balances	Balances held by schools under a scheme of delegation	9.782	(2.569)	7.213	(1.540)	5.673	(0.785)	4.888	(0.741)	4.147	(0.518)	3.629
Earmarked General Fund Reserves – Capital												
Riverside Transfer	Reserve established to fund capital works associated with the Homes and Communities Agency land transferred to the Council.	9.037	(0.389)	8.648	0.000	8.648	0.000	8.648	0.000	8.648	0.000	8.648
Capital Priorities Reserve	A reserve established to address some of the Council's key capital developments and strategic priorities.	7.857	(4.161)	3.696	(0.027)	3.669	(3.669)	0.000	0.000	0.000	0.000	0.000
Section 106 Reserves	Under Section 106 of the Town and Country Planning Act 1990, developers make financial contributions to the Council relating to affordable housing, public open spaces including allotments and locally equipped play parks, educational facilities, highways and public transport improvements, sports and recreational facilities and environmental improvements.	9.362	(1.612)	7.750	(3.405)	4.345	(1.050)	3.295	0.000	3.295	0.000	3.295
Strategic Investment Reserve (Capital)	A reserve established to address some of the Council's key developments, strategic priorities and address other major liabilities.	2.461	(1.533)	0.928	(0.928)	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Commercial and Economic Development Activity	Reserve established to take advantage of commercial and economic development opportunities that will meet priorities of the Council.	0.884	(0.577)	0.307	(0.307)	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Culture House	A reserve has been set aside to provide funding for a range of immersive technologies in the new Culture House	3.000	0.000	3.000	(3.000)	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Other Earmarked Capital Reserve	Funding set aside to fund future capital projects previously approved.	1.798	(0.319)	1.479	(0.050)	1.429	(0.050)	1.379	0.000	1.379	0.000	1.379

Appendix C (continued)

Reserves	Purpose of the Reserve	Opening Balance 01.04.2022 £m	Forecast Movement in 22/23 £m	Opening Balance 01.04.2023 £m	Forecast Movement in 23/24 £m	Opening Balance 01.04.2024 £m	Forecast Movement in 24/25 £m	Opening Balance 1.04.2025 £m	Forecast Movement in 25/26 £m	Opening Balance 1.04.2026 £m	Forecast Movement in 26/27 £m	Opening Balance 1.04.2027 £m
Earmarked General Fund Reserves – Revenue												
NNDR Covid Retail, Hospitality and Leisure Relief Grant Reserve	Reserve established to manage the requirement to fund Collection Fund deficits in the preceding financial year. Section 31 Retail Hospitality and Leisure Relief Grant held to offset deficit from 2021/2022	8.202	(8.202)	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Medium Term Planning Smoothing Reserve	This reserve has been established to address any potential impact arising from increased risk and uncertainty with the Business Rate Retention Scheme. It is being used to smooth the impact of government funding uncertainties.	34.601	(8.338)	26.263	(9.000)	17.263	(9.000)	8.263	(8.263)	0.000	0.000	0.000
Strategic Regeneration Reserve	A reserve to support the Council's regeneration ambitions, specifically to smooth any revenue impact of projects until they become self-sustaining.	10.747	(1.800)	8.947	(3.000)	5.947	(3.000)	2.947	(2.947)	(0.000)	0.000	(0.000)
Strategic Investment Reserve (Revenue)	A reserve established to address some of the Council's key developments, strategic priorities and address other major liabilities.	5.641	(2.228)	3.413	(2.166)	1.247	(1.247)	0.000	0.000	0.000	0.000	0.000
Insurance Reserve	This reserve has been established to provide for potential future claims or claim increases.	5.470	0.000	5.470	0.000	5.470	0.000	5.470	0.000	5.470	0.000	5.470
Street Lighting and Highway Signs PFI Smoothing Reserve	The reserve was established to smooth the financial impact to the Council across the 25 years of the contract life.	4.281	(0.331)	3.950	(0.500)	3.450	(0.500)	2.950	(0.500)	2.450	(0.500)	1.950
SIB Reserve	A reserve held to fund future allocations through the Strategic Initiatives Budget.	4.498	(0.500)	3.998	(0.500)	3.498	(0.500)	2.998	0.000	2.998	0.000	2.998
Public Health Grant	Ringfenced Public Health grant funding, to deliver future public health initiatives.	5.088	(0.100)	4.988	(0.089)	4.899	(0.059)	4.840	(0.049)	4.791	(0.049)	4.742
Smart Cities	This reserve was established to set aside revenue funding to cover 8-10 years, to support 5G and Wireless connectivity within the city.	4.000	(0.500)	3.500	(0.500)	3.000	(0.500)	2.500	(0.500)	2.000	(0.500)	1.500
Streetscene and Open Space	A reserve to enhance the city's recovery from the covid pandemic and ensure that the full benefit can be made of the regeneration activities across the city. This reserve will fund a range of streetscene and open space projects.	4.198	(2.198)	2.000	(1.345)	0.655	(0.587)	0.068	(0.068)	(0.000)	0.000	(0.000)
HCA Stadium Park	Reserve established to fund ongoing maintenance of Homes and Communities Agency land transferred to the Council.	3.109	0.000	3.109	0.000	3.109	0.000	3.109	0.000	3.109	0.000	3.109
Transformation Reserve	To support the changes that are likely to be required over the next 12-18 months to address financial pressures as the city emerges from the pandemic and MTFP challenges.	2.941	(2.000)	0.941	(0.941)	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Education Redundancy Reserve	The reserve was established to meet the anticipated costs of redundancies as a result of falling pupil rolls within maintained schools.	2.079	0.130	2.209	0.000	2.209	0.000	2.209	0.000	2.209	0.000	2.209
Sandhill Centre PFI Smoothing Reserve	The reserve was established to smooth the financial impact to the Council across the 25 years of the contract life.	2.151	(0.422)	1.729	(0.451)	1.278	(0.444)	0.834	(0.435)	0.399	(0.399)	(0.000)

Appendix C (continued)

Reserves	Purpose of the Reserve	Opening Balance 01.04.2022 £m	Forecast Movement in 22/23 £m	Opening Balance 01.04.2023 £m	Forecast Movement in 23/24 £m	Opening Balance 01.04.2024 £m	Forecast Movement in 24/25 £m	Opening Balance 1.04.2025 £m	Forecast Movement in 25/26 £m	Opening Balance 1.04.2026 £m	Forecast Movement in 26/27 £m	Opening Balance 1.04.2027 £m
Low Level Family Support	Reserve to support activities with families and individuals to address the challenges of recovering from the pandemic.	4.386	(1.965)	2.421	(1.779)	0.642	(0.642)	0.000	0.000	0.000	0.000	0.000
Collection Fund Surplus Reserve	Reserve established as part of 2018/19 budget setting to smooth the collection fund surplus benefit into future years.	1.533	0.000	1.533	0.000	1.533	0.000	1.533	0.000	1.533	0.000	1.533
Housing Benefit Smoothing Reserve	This reserve has been established to smooth any potential impact of outstanding debtors as housing benefit is subsumed within universal credit.	1.459	(0.250)	1.209	(0.250)	0.959	(0.250)	0.709	(0.250)	0.459	(0.250)	0.209
Airport Smoothing Reserve	Reserve established to smooth any delayed airport loan interest payment that may arise.	1.253	0.000	1.253	0.000	1.253	0.000	1.253	0.000	1.253	0.000	1.253
Events	Reserve established to support a bid to secure a multi-year arrangement with British Triathlon to host triathlon events in the City.	1.200	0.000	1.200	(0.500)	0.700	(0.300)	0.400	(0.400)	0.000	0.000	0.000
Riverside Transfer	Reserve established to fund ongoing maintenance of Homes and Communities Agency land transferred to the Council.	1.092	(0.105)	0.987	(0.104)	0.883	(0.105)	0.778		0.778		0.778
House Sale Income	The reserve relates to the sale of client's homes that will be utilised to support future support needs of those clients.	0.816	(0.204)	0.612	(0.204)	0.408	(0.204)	0.204	0.000	0.204	0.000	0.204
Health and Social Care Reserve	Additional external income from in-year Health funding to support health and social care services in Sunderland in the short to medium term.	9.336	(2.840)	6.496	(3.454)	3.042	(2.041)	1.001	0.000	1.001	0.000	1.001
Energy and General Inflation	Reserve established in response to significant inflationary pressures expected to impact council services in the short to medium term	5.750	(5.750)	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Member Recovery Fund	Members Covid Response fund	1.000	(0.160)	0.840	(0.160)	0.680	(0.160)	0.520	(0.160)	0.360	(0.160)	0.200
Other Earmarked Revenue Reserves	Numerous small revenue reserves less than £1m which are set up for specific purposes.	19.382	(8.512)	10.870	(3.665)	7.205	(2.460)	4.745	(0.002)	4.743	0.002	4.745
Total General Fund Reserves		200.394	(57.435)	142.959	(37.865)	105.094	(27.553)	77.541	(14.315)	63.226	(2.374)	60.852
Capital Receipts Reserve	Balance of capital receipts held, pending use to fund the capital programme.	9.723	(7.115)	2.608	(2.608)	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Capital Grants Unapplied	Balance of capital grants held pending expenditure on capital programme.	5.945	(4.945)	1.000	(1.000)	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Total Usable Reserves		216.062	(69.495)	146.567	(41.473)	105.094	(27.553)	77.541	(14.315)	63.226	(2.374)	60.852

REFERENCE FROM CABINET – 13 OCTOBER 2022

BUDGET PLANNING FRAMEWORK AND MEDIUM TERM FINANCIAL STRATEGY 2023/2024 – 2026/2027

Report of the Assistant Director of Law and Governance

1. Purpose of the Report

- 1.1 To seek the views of this Committee on a report of the Assistant Director of Finance to be considered by Cabinet on 13 October 2022 which:
- Identifies the key factors influencing the development of the Council's financial plans into the medium term and sets out the budget planning framework for the Council for 2023/2024;
 - Sets out the headlines and context for the Medium Term Financial Plan (MTFP) 2023/2024 to 2026/2027;
 - Sets out the consultation / communication strategy for the budget 2023/2024; and
 - Seeks a recommendation to Council for the approval of the updated Capital Strategy
- 1.2 Members' views are requested in accordance with the Budget and Policy Framework Procedure Rules.

2. Background and Current Position

- 2.1 Copies of the 13 October 2022, Cabinet Agenda were made available to all Members of the Council. The Cabinet is recommended to:-
- To note the summary MTFP set out at section 3 of the report and note that the full MTFP 2023/2024 to 2026/2027 will be presented to Cabinet in February 2023;
 - To approve the proposed Budget Planning Framework set out at section 4 of the report which will guide the preparation of the Revenue Budget for 2023/2024;
 - To approve the consultation / communication strategy for the budget 2023/2024 as set out at section 6 of the report; and
 - Recommend to Council approval of the Capital Strategy.
- 2.2 Recommendations from the Cabinet will be reported verbally to the meeting.

3. Conclusion

- 3.1 The report is referred to the Scrutiny Coordinating Committee for its comments, in the context of the approved consultation arrangements for the Council's Budget. Comments from the Scrutiny Committee will be reported to Cabinet on 10 November 2022.

4. Recommendation

- 4.1 The Scrutiny Coordinating Committee is invited to give its comments to Cabinet on the attached report of the Assistant Director of Finance.

5. Background Papers

- 5.1 Cabinet Agenda, 13 October 2022.
- 5.2 A copy of the Agenda is available for inspection from the Assistant Director of Law and Governance or can be viewed on-line at:-

<https://committees.sunderland.gov.uk/committees/cm5/Meetings/tabid/73/ctl/ViewMeetingPublic/mid/410/Meeting/10812/Committee/1953/Default.aspx>

Contact Officer:

Paul Wilson

paul-s.wilson@sunderland.gov.uk

Elaine Waugh

elaine.waugh@sunderland.gov.uk

CABINET MEETING – 13 OCTOBER 2022

EXECUTIVE SUMMARY SHEET- PART I

Title of Report:

Budget Planning Framework and Medium Term Financial Plan 2023/2024 – 2026/2027

Author(s):

Assistant Director of Finance

Purpose of Report:

This report:

- Identifies the key factors influencing the development of the Council's financial plans into the medium term and sets out the budget planning framework for the Council for 2023/2024;
- Sets out the headlines and context for the Medium Term Financial Plan (MTFP) 2023/2024 to 2026/2027;
- Sets out the consultation / communication strategy for the budget 2023/2024; and
- Seeks a recommendation to Council for the approval of the updated Capital Strategy.

Description of Decision:

Cabinet is recommended:

- To note the summary MTFP set out at section 3 of the report and note that the full MTFP 2023/2024 to 2026/2027 will be presented to Cabinet in February 2023;
- To approve the proposed Budget Planning Framework set out at section 4 of the report which will guide the preparation of the Revenue Budget for 2023/2024;
- To approve the consultation / communication strategy for the budget 2023/2024 as set out at section 6 of the report; and
- Recommend to Council approval of the Capital Strategy.

Is the decision consistent with the Budget/Policy Framework?

Yes, it is seeking to inform a future decision to change the Budget and Policy Framework for 2023/2024.

Suggested reason(s) for Decision:

- Adoption of the Budget Planning Framework forms an essential part of the process of the preparation and compilation of the Revenue Budget for 2023/2024; and
- To enable constitutional requirements relating to the development of the Revenue Budget to be met.

Alternative options to be considered and recommended to be rejected:

There are no alternative options recommended for approval.

Impacts analysed:	
Equality <input checked="" type="checkbox"/>	Privacy <input checked="" type="checkbox"/> Sustainability <input checked="" type="checkbox"/> Crime and Disorder <input checked="" type="checkbox"/>
Is the Decision consistent with the Council's co-operative values?	Yes
Is this a "Key Decision" as defined in the Constitution?	Yes
Is it included in the 28 day Notice of Decisions	Yes

**BUDGET PLANNING FRAMEWORK AND MEDIUM TERM FINANCIAL PLAN
2023/2024 – 2026/2027**

ASSISTANT DIRECTOR OF FINANCE

1. Purpose of Report

1.1 This report:

- Identifies the key factors influencing the development of the Council's financial plans into the medium term and sets out the budget planning framework for the Council for 2023/2024;
- Sets out the headlines and context for the Medium Term Financial Plan (MTFP) 2023/2024 to 2026/2027;
- Sets out the consultation / communication strategy for the budget 2023/2024; and
- Seeks a recommendation to Council for the approval of the updated Capital Strategy.

2. Description of Decision

2.1 Cabinet is recommended:

- To note the summary MTFP set out at section 3 of the report and note that the full MTFP 2023/2024 to 2026/2027 will be presented to Cabinet in February 2023;
- To approve the proposed Budget Planning Framework set out at section 4 of the report which will guide the preparation of the Revenue Budget for 2023/2024;
- To approve the consultation / communication strategy for the budget 2023/2024 as set out at section 6 of the report; and
- Recommend to Council approval of the Capital Strategy.

3. Medium Term Financial Plan 2023/2024 to 2026/2027

- 3.1.** The MTFP 2022/2023 to 2025/2026 was approved by Council in March 2022 as part of the 2022/2023 budget setting process. The MTFP is continually updated to reflect changing circumstances and latest known information. The full MTFP 2023/2024 to 2026/2027 will be presented to Cabinet in February 2023.
- 3.2.** Given the ongoing significant uncertainties relating to Government funding, economic turbulence including significant inflation and future pressures on Council services, the focus of this report is on the 2023/2024 budget. Key points to note which impact on the Budget Planning for 2023/2024 and beyond are set out at section 3.3 onwards.

- 3.2.1 In early September 2022 Elizabeth Truss was appointed Prime Minister, creating a new cabinet including with Simon Clarke appointed as Levelling up, Housing and Communities Secretary and Kwasi Kwarteng appointed as Chancellor of the Exchequer. These changes, and the passage of time generally, have created further delays to any progression of local government finance reform, which has been promised a number of years alongside. In addition, it has also reduced the likelihood of local authorities receiving a two-year local government finance settlement.
- 3.2.2 The Russian invasion of the Ukraine has created significant uncertainty in the global economy, particularly in energy markets leading to significant cost increases. Higher than expected global energy and goods prices have already led to an unavoidable increase in the cost of living in the UK and significant rises in inflation levels. As a result, the uncertainty surrounding the Office for Budget Responsibility's (OBR) spring economic and fiscal forecast is higher than usual.
- 3.2.3 The Bank of England's Monetary Policy Committee (MPC) at its meeting on 3rd August 2022, voted by a majority of 8-1 to increase the Bank Rate by 0.5 percentage points, to 1.75%, in a bid to manage inflation. A further increase of 0.5% was announced by the MPC on 22nd September which raised the Bank rate to 2.25%. Inflationary pressures in the United Kingdom and the rest of Europe have intensified significantly over recent quarters. That largely reflects a doubling in wholesale gas prices since May, owing to Russia's restriction of gas supplies to Europe. As this has fed through to production and retail energy costs, it has exacerbated the fall in real incomes for UK households. The Consumer Price Index (CPI) rose to 10.1% in July 2022, before falling slightly to 9.9% in August. Further general price inflation for the remainder of 2022 is expected to drive inflation higher, with a peak forecast for January. Although significantly uncertain, inflation is then forecast to reduce during 2023 before returning to the Government's 2% target inflation level in around 2 years time.
- 3.2.4 The MPC's projections for Gross Domestic Product (GDP) growth in the United Kingdom is slowing. The latest rise in energy prices has led to another significant deterioration in the outlook for activity in the United Kingdom and the rest of Europe. The United Kingdom is now projected to enter recession from the fourth quarter of this year. Real household post-tax income is projected to fall sharply in 2022 and 2023, while consumption growth turns negative.
- 3.2.5 UK unemployment level data released in August indicated unemployment at 3.8%, which is 0.1% higher than the previous three-month period but 0.2% below pre-coronavirus pandemic levels.

3.3. Central Government Funding for Local Government

- 3.3.1 The Government's Comprehensive Spending Review in October 2021 provided a three-year Spending Round for departmental budgets, for the financial years 2022/2023 to 2024/2025. The Council's core government funding for 2022/2023 was confirmed in the Local Government Finance Settlement in December 2021.

- 3.32 The former DLUHC Secretary, Michael Gove, previously announced the intention to provide a 2-year local government finance settlement in December 2022 covering the financial years 2023/2024 and 2024/2025. Although there has been no formal announcement to amend this stance, the latest political changes, passage of time and economic uncertainty makes anything other than a one-year settlement highly unlikely and leads to further uncertainty with regard to the Council's financial planning.
- 3.33 The delayed Fair Funding Review and amendments to the Business Rates retention model were due to be implemented in 2021/2022. The Covid-19 pandemic limited the Government's ability to consult upon and progress this significant funding change with recent changes within the Government further compounding this. One of the consequences of this delay is the accumulated Business Rates growth within the current system that should have been redistributed into a new baseline when Fair Funding and amendment Business Rates Retention was introduced remains as is. This funding currently resides with those authorities generating this growth rather than being redistributed as part of a baseline reset. It is expected that a redistribution would benefit Sunderland, all other things being equal. It is not anticipated that this issue will be addressed as part of the Local Government Settlement planned for this year.
- 3.34 The position will be kept under review; at this stage the timing and outcome of any review is too uncertain to specifically include within the MTFP. The Council will, as and when required, make the case for redistribution of this growth.

Revenue Support Grant (RSG)

- 3.35 Given the delay in the implementation of a revised Business Rates Retention Scheme, RSG is likely to be retained in 2022/2023. Pending any formal announcement on inflationary increases, the MTFP assumes a standstill settlement in cash terms for 2023/2024.

Social Care Funding

- 3.36 Members may recall that the 2022/2023 settlement allowed for the continuation of a number of Social Care grants and further Social Care Support Grant. This additional funding, whilst welcome, fails to provide both the certainty and level of funding required to meet the continued pressures being experienced within Social Care, exacerbated by the pressures from the Covid pandemic.
- 3.37 The Government's Plan for Health and Social Care; "Build Back Better" was announced in September 2021. The plan will have a significant impact on local authorities through the introduction of a new cap of £86,000 on social care costs, alongside an increase in the asset threshold from £23,250 to £100,000 which are to be introduced from October 2023.
- 3.38 A further financial impact on all local authorities will be from the "market equalisation" of care costs. Current self-funders will be able "to ask their local authority to arrange their care for them so that they can find better value care". Self-funders typically pay higher rates than their local authority and so any equalisation will generally result in increased rates for local authorities.

- 3.3.9 In addition, the Government indicated that all local authorities needed to determine a 'fair cost of care'. These national policies are likely to result in care providers expecting a significant increase in fees payable.
- 3.3.10 Nationally, funding of £5.4bn over 3 years will be made available to fund the above reforms, but at this stage both the cost impacts and the methodology for distributing the funding remain unknown.
- 3.3.11 In the report 'Preparing for Reform' by the County Council Network and Newton (a UK based specialist in operational improvement) it was concluded that the Government could potentially need to spend half of the Health and Social Care Levy (funded by the previously announced National Insurance increases) on these proposals alone by 2032, irrespective of other social care pressures in the system. The allocation of this between national bodies such as the Care Quality Commission and Department of Health and Social Care programme costs, or how money will pass to local government has not yet been set out.
- 3.3.12 The report estimates that the total costs of the reforms could be between £5.6bn and £6.2bn a year by 2031/2032. The previously announced Health and Social Care levy was to be funded by the National Insurance rise and was set to generate an extra £12bn in annual revenue earmarked for both the health service and social care, but only £1.2bn in each of the next three years has been committed to these social care reforms so far.

Fair Cost of Care

- 3.3.13 As part of the Government's adult social care reform agenda, local authorities are required to complete a fair cost of care exercise to arrive at a shared understanding with providers of the local cost of providing care. In addition, authorities are required to publish a Market Sustainability Plan detailing how they plan to move towards a fair cost of care (where this is not already being paid) over the next three years.
- 3.3.14 For the purposes of the exercise, the Department of Health and Social Care (DHSC) consider 'fair' to mean the median actual operating costs for providing care in the local area (following completion of the exercise). 'Fair' also means what is sustainable for the local market. This is, on average, what local authorities are required to move towards paying providers. The Government recognise the complexity of local care markets, and the risk of oversimplification, but that it is necessary to find a way of standardising cost reporting; the median is designed to reflect that there are a range of local costs. The Fair Cost of Care exercise requires local authorities to publish the results of their local assessment by 14th October 2022, with a timescale of 2025 to reach this published Fair Cost of Care.
- 3.3.15 Although it is indicated that additional funding will be made available to meet the costs of the reforms, the Government's plan goes on to state; "We expect demographic and unit cost pressures will be met through Council Tax, social care precept, and long-term efficiencies....". implying that the cost of these reforms will not be fully funded and that some of the burden will fall on local council tax payers.

Government Policy Paper – ‘Our Plan for patients’

- 3.3.16 On 22nd September 2022, the Health and Social Care Secretary, Therese Coffey outlined the Government’s NHS and social care plans. The plan included further funding for improving discharges from hospital into social and was outlined as follows; “A £500 million fund will support discharge from hospital into the community and bolster the social care workforce, to free up beds for patients who need them. The fund can be used flexibly by local health and care systems, targeting the areas facing the greatest challenges and strengthening the sector’s ability to recruit and retain staff. This will improve pathways for people to leave hospital when they are ready, and with the right care and support in place. We will hold the local NHS and local authorities to account for implementation.”
- 3.3.17 At present there are no further details as to how local authorities will specifically be impacted or benefit from this additional funding or how it will be allocated, therefore, at present no provision is included in the MTFP.

Public Health Funding

- 3.3.18 It was envisaged that Public Health would be rolled into the overall local government funding position following the Fair Funding Review, with the risk that the Council could lose significant funding should the Government adopt a different allocation methodology. In light of the delay in progressing the Fair Funding Review, and any confirmation of any increase in funding for 2023/2024, the MTFP assumes a rolled forward position in cash terms.

New Homes Bonus (NHB)

- 3.3.19 There were no announcements in the Chancellor’s 2021 Spending Review regarding the ongoing NHB reform plans. The subsequent local government finance settlement in December 2021 confirmed a further one-year extension of NHB payments. The national quantum of funding available for redistribution from the NHB was again reduced as part of the settlement, due to increases elsewhere in the settlement being taken from this funding source. There have been no further updates on the future of NHB by the Government, so at present the MTFP forecasts remain unchanged.

Other Government Grant funding streams

- 3.3.20 Other Government grants are not anticipated to be confirmed until the Provisional Local Government Settlement is announced in December 2022. However, planning assumptions are currently:
- The Business Rates multiplier and Top Up grant has historically increased in line with inflation (CPI). At this stage the Government has not confirmed the approach for 2023/2024 and an increase of 5% has been assumed within the MTFP for 2023/2024.
 - Housing and Council Tax Benefit Administration and Local Council Tax Support Administration Grant - No announcement on future funding has been made to date. The MTFP assumes a standstill settlement in cash terms for 2023/2024.

Schools Funding / Special Education Needs

- 3.321 The Education and Skills Funding Agency (ESFA) have announced provisional allocations through the schools, high needs and central services funding blocks. Overall, the Dedicated Schools Grant (DSG) will increase by £1.5bn; £570m of this is being directed to the High Needs Block. As part of the settlement the minimum per pupil funding levels will be set at £4,405 per primary pupil, Secondary £5,715 per Secondary pupil (£5,503 per KS3 pupil and £6,033 per KS4 pupil). Other factors in the formula increase by 2.4% with the exception of Free School Meals Ever 6 (FSM6) and Income Deprivation Affecting Children Index (IDACI) which has a 4.3% uplift to the per pupil value to provide additional support directed to disadvantaged pupils. 0.5% is applied to the funding floor to ensure every school attracts at least 0.5% per pupil-led funding.
- 3.322 For 2023/2024, each local authority will continue to set a local schools funding formula, in consultation with local schools. Local authorities must move their local formula factor values 10% closer to the National Funding Formula (NFF) as a transition requirement. ESFA are continuing in their plans to move to a direct NFF in the future, which will determine school funding allocations directly at a national level, rather than local funding formulae. It is expected that the direct NFF will at the latest be in operation by the 2027/28 funding year.
- 3.323 ESFA published the provisional National Funding Formula allocations at local authority and school level in July 2022 with final DSG allocations to be published in December 2022.

3.4 Summary Funding Position Over Medium Term

- 3.4.1 Based on the assumptions outlined above, Government funding is forecast to increase by circa £7.615m in 2023/2024. This estimate excludes the potential impact arising from the Social Care reforms, given there is limited cost and funding information available at this stage. Given the turbulent political and economic situation the position is likely to continue to change over the coming months.
- 3.4.2 The position on Government funding beyond then is even more uncertain, with the continued assumption at this stage, that the Government will ensure at worst a broadly status quo position is maintained upon implementation of Fair Funding and any amended Business Rate Retention Scheme.

3.5.Provision for Spending Pressures and Commitments 2023/2024 to 2026/2027

- 3.5.1 In addition to funding changes, the Council must also plan for a range of spending pressures and commitments which are not funded by the Government.
- 3.5.2 It is proposed to reflect the following spending commitments in the budget planning, noting that in a significant number of cases specific cost details still require finalisation and will be subject to review and refinement throughout the budget setting process:

Pay Award

- 3.5.3 The pay award for the current financial year, 2022/2023, is still to be agreed. In July 2022 the local government employers made a formal 2022/2023 pay offer for Local Government Pay of £1,925 on all NJC pay points was made to Trades Unions. This equates to 10.50% for SCP1 and no less than 4.04% for SCP43. The Trades Unions are currently balloting their members on the offer. The pay offer for 2022/2023 equates to c. 7% and is significantly above the 3% included in the base revenue budget at the time of setting the budget. This additional impact has been factored in to the MTFP for future years alongside an increased assumption of 4.5% for 2023/2024 given the forecast continuing high inflation levels are likely to drive higher pay increases. The position will be kept under review throughout the budget process.
- 3.5.4 On 22nd September 2022, in advance of his Fiscal Statement, the Chancellor, Kwasi Kwarteng, announced the reversal of the 1.25% National Insurance increase which was introduced by Government in July 2022. The reversal will be for both the employee and employer elements of national insurance and will take effect from 6th November 2022. The full year saving impact of this change for the Council and its wholly owned companies is £1.293m. This has been reflected in the MTFP position.

Energy

- 3.5.5 The impact of the unprecedented escalation of energy prices is having a significant impact on residents, businesses and public bodies. As set out in more detail in the Second Revenue Review report elsewhere on today's agenda, the Council has experienced a doubling of energy costs in the last year with further increases expected. The Government's support to non-domestic users announced on 21st September provides guaranteed relief for a 6 month period (1st October 2022 to 31st March 2023) after which more targeted support will be applied to a small cohort of business and organisations. At this stage for financial planning purposes, it is assumed that the Council will not benefit from this continued support and therefore the full and significant energy cost increases have been included in the MTFP.
- 3.5.6 At present the MTFP provides for the latest forecast energy cost increases for 2023/2024. The impact into the medium term is reliant on many global factors, but current forecasts are that a reversal of energy cost increases is not expected during the medium term.

General Contracts

- 3.5.7 There is upward cost pressure on the Council's services due to the impact on general costs and contracts as a result of escalating inflation. Current CPI inflation of 9.9% is expected to rise further for the remainder of the financial year, and remain at elevated levels throughout much of 2023, before falling to the 2% target at the end of 2024.
- 3.5.8 Provision is included within budget planning for the impact of general contract inflation, including on contracts, any impact of the National Living Wage and significantly the Council's commitment to the Real Living Wage for contractors. This includes contract inflation for both Sunderland Care and Support (SCAS) and Together for Children (TfC), the costs of which fall on the Council's general fund.

- 3.5.9 Provision for inflationary increases where appropriate in discretionary fees and charges has been included within budget planning. An updated schedule of fees and charges for 2023/2024 will be published prior to 30 September 2023 in line with the fees and charges policy.
- 3.5.10 A small number of minor pressures identified during routine budget monitoring have been included within pay and price provision.

Spending Pressures

Adults Demand Pressures

- 3.5.11 Pressures in both the NHS and Adult Social Care continue with the number of older people requiring care increasing. In Sunderland, it is forecast that the number of older people aged 65 years and over will rise from around 55,300 in 2020 to 69,500 by 2040 (an increase of 26%) and the number of people aged 85 years and over (i.e. those generally with the greatest care needs) is forecast to rise from around 6,300 in 2020 to 10,000 in 2040 (an increase of 59%). This gives a sense of the mounting pressure that Sunderland's ageing population is likely to have on the delivery of Adult Social Care.
- 3.5.12 The increasing longevity of the population continues to place a significant pressure on Adult Social Care budgets. In addition, client expectations and increasing demand to support clients with complex needs to enable them to maintain independent living requires reconfigured services and additional investment. The Council and its NHS partners are working together informally to integrate health and care and to develop plans collectively to enable the organisations to achieve more than they can individually to improve health and care outcomes and reduce health inequalities in Sunderland.
- 3.5.13 Demand for social care packages to support hospital discharges has increased significantly due to the Covid-19 pandemic, and this is likely to continue given the national focus on delayed transfers of care and the Council's aim to maintain its high level of performance.
- 3.5.14 The National Living Wage represents a significant cost pressure for local authorities as service providers, particularly in the social care sector, endeavour to recover the impact of these increased costs through annual inflationary uplifts to contract prices. Prudent provision has been included within the budget planning in relation to assumed increases.
- 3.5.15 Provision for additional increased Adult Social Care costs of £1.000m relating to demand has been included in the MTFP for 2023/2024 and will be kept under review.

Children Services Pressures

- 3.5.16 TfC is forecasting in-year pressures of £4.1m largely driven by external factors in the main through increased costs arising from the increasing complexity of children's needs and finite capacity in the residential market which is driving higher prices being charged for accommodation alongside increased cost of home to school transport. Inflationary increases included in the MTFP will help to mitigate these cost pressures moving forward.

Environmental Services

- 3.5.17 Consideration is currently being given to an enhancement to a number of environmental services provided to the City's residents for 2023/2024. The continuation of free pest control, free bin replacements and enhanced bulky waste collection offer will be considered as part of the development of the wider budget over the coming months.

Capital Financing

- 3.5.18 The Council is ambitious and its investment in the regeneration of the city is a key element of how the City Plan will be delivered. It is important that the capital programme is affordable, and that the ongoing costs of funding capital activity are included in the revenue budget. The capital programme is reviewed through the quarterly capital monitoring updates to Cabinet with reprofiling reported as necessary. The resultant impact on the capital financing requirement is reflected within the MTFP.

Pensions Actuarial Review

- 3.5.19 The triennial actuarial review of the Local Government Pension Scheme was last concluded by March 2020, and lead to a budget saving of £9.450m in 2020/2021. Given the economic uncertainty, the MTFP previously reflected a reversal of this improvement at the next triennial review, with a £10.000m pressure being included for 2023/2024. Current indications are that the fund position and forecasts are improved from previous expectations, therefore the pressure has been reduced to £2.000m within the MTFP. The position will be kept under review as it becomes more certain in the coming months as the review concludes.

Summary Spending Pressures and Commitments

- 3.5.20 A summary of the spending pressures and commitments set out in section 3.5 is set out below:

	2023/24	2024/25	2025/26	2026/27	Total
	£m	£m	£m	£m	£m
Spending Pressures and Commitments					
Pay	13.696	3.913	4.034	4.144	25.786
Energy	7.566	0.500	0.500	0.500	9.066
Other Price and Contract Inflation	13.076	7.775	5.735	5.958	32.544
Social Care Demand Pressures	1.500	1.500	1.500	1.500	6.000
Transport Levy	0.675	0.600	0.300	0.300	1.875
Other Service Pressures	0.943	0.500	0.000	0.000	1.443
Capital Financing (Debt Charges)	0.000	5.630	3.000	3.000	11.630
Pensions Actuarial Review	2.000	0.000	0.000	0.000	2.000
Total Spending Pressures and Commitments	39.456	20.418	15.069	15.402	90.345

3.6 Summary Resources, Pressures and Commitments Position

- 3.6.1 The total of changes in resources and spending pressures represents the estimated gross funding gap. At this stage there remain significant uncertainties which include:

- Government funding announcements, and the subsequent Local Government Finance Settlement confirmation for 2023/2024, to confirm the actual individual local authority allocations. This is normally announced in December;
- The ongoing impact of the global economy and inflation on the Council's costs and income, namely pay, energy, supplies and demand on services;
- Ongoing pressures around both Adult and Children's Social Care;
- Cost impact and Government funding for Adult Social Care reform;
- Confirmation of delivery of existing savings plans and the development and implementation of any new proposals;
- The impact of capital investment priorities both in terms of debt charges and any associated operational costs;
- The Government's plans and timescales in relation to Fair Funding and Business Rates retention impacting on the MTFP; and
- The general economic position and the direct impact on public sector finances.

3.6.2 The financial position over the medium term therefore remains uncertain. However, based on the best information available at this time, further significant reductions to budgets are required through to 2026/2027 based on a funding gap of £80.054m.

	2023/24	2024/25	2025/26	2026/27	Total
	£m	£m	£m	£m	£m
Government Grant Changes	(7.615)	(0.874)	(0.892)	(0.910)	(10.291)
Total On-going Spending Pressures and Commitments	39.456	20.418	15.069	15.402	90.345
Initial Funding Gap	31.841	19.544	14.177	14.492	80.054

3.7 Locally Raised Income

Council Tax

- 3.7.1 The Localism Act provides for the provision of referendums to veto excessive Council Tax increases. This effectively places a limit on council tax increases and if local authorities exceed the Government's limit the public are able to vote to agree or veto any increase.
- 3.7.2 In recent years the Government's funding calculations have been based upon the assumption that local authorities will increase council tax by the maximum permitted amount, including continuing to levy the Social Care Precept that was introduced in 2016/2017.
- 3.7.3 To date there has been no information provided as to the potential limit for council tax increases for 2023/2024. As is customary the Government will consult on Council Tax referendum principles as part of the Local Government Finance Settlement.
- 3.7.4 Decisions on the level of council tax will be made as part of the final budget planning stages once all other funding factors are fully understood. However, at this stage, the MTFP continues to allow for an annual increase of 2.99% in line with previous years increases, comprising of an assumed 1.99% increase in core council tax and 1% for the Social Care Precept.

Business Rates

- 3.7.5 Under the current Retained Business Rates funding arrangement, the Council retains locally 49% of increased income arising from growth in the Local Business Rates base (equally it shares the risk of any under achievement of income targets). The Council has a relatively low Business Rates yield with the Government providing a top-up grant.
- 3.7.6 Inherent within the scheme is growth arising from annual inflationary increases to Business Rates. However, there remains uncertainty from appeals and avoidance tactics which can impact on the level of income achieved. The most significant opportunity for Business Rates growth arises through new developments, although growth in Business Rates in our three Enterprise Zones will be accounted for separately, as this is used to support the investment in those sites.
- 3.7.7 As with council tax, the impact of inflationary cost pressures and reduced consumer demand may impact on collectability and business survival as we move in to winter and then 2023/2024. The position will be kept under review and required adjustments reflected in the Budget Planning Framework as appropriate during the budget setting process.

3.8 Remaining Budget Gap

- 3.8.1 After taking into account the information in section 3 above, there is currently a funding gap of £31.841m in 2023/2024, with a total gap of £80.054m over the MTFP period, 2023/2024 and 2026/2027. It should be noted that final proposals in relation to any Council Tax and Social Care Precept increase will be considered as part of the final budget setting proposals in February 2023. Based on current planning assumptions for council tax and business rates income, the overall MTFP position is set out in the table below:

	2023/24 £m	2024/25 £m	2025/26 £m	2026/27 £m	Total £m
Government Grant Change	(7.615)	(0.874)	(0.892)	(0.910)	(10.291)
On-going Spending Pressures	39.456	20.418	15.069	15.402	90.345
Total Gross Funding Gap	31.841	19.544	14.177	14.492	80.054
Council Tax / Social Care Precept increase	(3.501)	(3.643)	(3.771)	(3.903)	(14.818)
Council Tax Base Impact	(2.385)	(1.239)	(0.643)	(0.662)	(4.929)
Council Tax - Prior Year Surplus / Deficit Impact	2.413	(1.118)	0.000	0.000	1.295
Business Rates - Base and Inflationary impact	(0.500)	(1.409)	(1.427)	(1.446)	(4.781)
Business Rates - Prior Year Surplus / Deficit Impact	(2.913)	1.777	0.000	0.000	(1.136)
Current MTFP Gap after council tax and business rates	24.955	13.912	8.336	8.481	55.684
Previously Agreed Use of MTFP Smoothing Reserves	(3.570)	0.000	5.430	3.570	5.430
Current MTFS Gap after previous agreed use of reserves	21.385	13.912	13.766	12.051	61.114

3.9 Approach to addressing the funding gap

- 3.9.1 The actions and savings proposals required to address the significant forecast budget shortfall will continue to be developed by Chief Officers in conjunction with Members and will be the subject of future budget update reports. The Council's prudent accruing of MTFP Reserves provides the opportunity to utilise reserves to help support the budget position whilst developing and delivering savings via the Efficiency Strategy, over a medium term time frame. The above figures include for the full use of the MTFP Reserve.
- 3.9.2 The Council's Efficiency Strategy was agreed by Council in March 2022. The Strategy set out a continual and iterative development of a programme of activity to address the gap taking into account the strategic vision of the Council's role in the future and reflecting the following key principles:
- Ensuring resources are targeted on statutory and front-line services and protecting key priority services with a focus on need rather than want;
 - Managing demand - implementing strategies and policies that enable the Council to manage demand and facilitate those services which make a difference in the most effective way;
 - Being customer focussed - using robust data and information to understand our resident's needs and maximising opportunities through use of technology for both our customers and internal users, so that people self-serve wherever possible thereby eliminating waste and duplication;
 - Redesigning and reshaping services to deliver required outcomes in a value for money way which maximises productivity;
 - Strategic commissioning based on outcomes and using an intelligence-based approach to ensure a sound evidence base for commissioning decisions and effective commissioning arrangements;
 - Pressing forward with new models of service delivery that improve our commercialisation, to maximise income opportunities where there is a market and business case;
 - Ensuring opportunities for collaboration with partners to deliver key outcomes that matter to the city;
 - Ensuring that our internal, support services respond appropriately to the changing shape and size of the Council;
 - Involving the Community – residents, businesses, partners, voluntary sector to ensure best outcomes for the city; and
 - Continued focus on regeneration and inward investment in order to grow business rates and council tax income, leveraging funding to maximise additional income sources and commercial opportunities.

3.10 Reserves and Balances

- 3.10.1 The Local Government Finance Act 1992 requires local authorities to have regard to the level of reserves needed for meeting estimated future expenditure when considering the budget requirement.
- 3.10.2 In accordance with the approach adopted to date, all earmarked reserves will be revisited as part of the budget process to ensure they still accord with the Council's priorities and overall funding position.

3.10.3 A Statement of General Balances is attached at Appendix 1a with the current schedule of Earmarked Reserves at Appendix 1b.

4. Budget Planning Framework 2023/2024 to 2026/2027

4.1 It is proposed the budget planning framework as set out below is adopted:

- Budget planning to be based on the high-level position outlined at section 3 and updated in light of the Local Government Settlement in December 2022;
- Provision for spending commitments be included at this stage on the basis set out at section 3 and kept under review;
- Spending priorities be considered in line with service improvement plans and in light of available resources during the budget process;
- Budgets be prepared on the basis that all spending pressures not specifically identified in this report as commitments be accommodated within Directorate existing budget envelopes;
- All commitments against reserves and general balances as set out in Appendix 1 to be reviewed and updated throughout the budget process; and
- The position regarding Council Tax and Social Care Precept to be considered as part of the budget process.

4.2 In accordance with the budget planning framework agreed for 2022/2023 the budget process for 2023/2024 will be completed on the basis that the saving plans in the 2022/2023 budget will be achieved, or an alternative must be delivered on an ongoing basis.

Capital Strategy

4.3 The annual update of the Council's Capital Strategy has been carried out informed by the latest capital planning requirements and priorities as set out in the City Plan. The updated strategy is provided at Appendix 3.

5 Workforce Planning Implications

5.1 At this stage, given the remaining budget gap for 2023/2024 and future years it is anticipated that proposals may have a workforce planning implication. Any subsequent staffing reductions will be managed through the Council's Redundancy Policy and Procedure as necessary. It should also be noted that officers are continually reviewing resource allocations to ensure that staffing arrangements are fit for purpose.

5.2 At this stage it is proposed that any cost of redundancy payments and the release of pensions as required by the LGPS Regulations will be met from a combination of utilisation of capital receipts flexibilities and from within the overall corporate resource position. This position will be kept under review and updated as part of the budget proposals to Cabinet.

6 Budget Consultation / Communication Strategy 2023/2024

6.1 Communication, engagement and consultation are important parts of medium-term financial planning. A range of activity informs this process and has influenced the City Plan and the MTFP.

- 6.2 Each year, the scale and nature of the proposals determine the approach to communication and consultation, which has recently also needed to take into account the practical aspects of consultative activities in light of the Covid pandemic. Although further work is required to generate significant savings for 2023/2024 and beyond, the budget consultation in 2022 for the 2023/2024 budget will focus on feeling informed, the priorities within the City Plan and views on how Council budget resources are prioritised and allocated.
- 6.3 Clear messages focusing on the longer-term budget challenge, the scale of what we do and how the money is spent will accompany this consultation. The approach will be consistent with the successful Let's Talk initiative.
- 6.4 Existing networks will be utilised to communicate with both geographic communities and communities of interest. There will be communications with a range of partners and stakeholders including Trades Unions, Chamber of Commerce, Sunderland Business Innovation District (BID), the wider business community, employees, and the city's Equality Forums and Independent Advisory Groups. Communications with these groups will be tailored to their interests, for example, economic regeneration, neighbourhood services and adult services.
- 6.5 Scrutiny Coordinating Committee will be consulted on the results of the budget consultation.
- 6.6 Feedback from consultation with Scrutiny Coordinating Committee, Trades Unions and Business representatives will be considered in framing the final budget proposals to be submitted to Cabinet in February 2023.

7 Crime and Disorder

- 7.1 Consideration has been given to the options for savings about their potential impact on crime and disorder, (Section 17 Duty). No existing proposals have been identified as having a negative impact.

8 Equalities Analysis

- 8.1 In accordance with the approach followed in previous years the Council continues to fully consider the impact of its plans by following a robust approach to equalities analysis. Appendix 2 sets out the approach adopted to the budget setting process.
- 8.2 Directorates must consider the equality impact of any new proposals brought forward to meet the future budget gap and complete equality analyses as appropriate. Completed equality analyses, considerations of potential impacts and a summary of the cumulative impact of proposals will be presented with future Cabinet reports
- 8.3 Members must understand the equality implications of the proposals, outlined in the equality analyses and at appendix 2 as having regard to them will assist members in complying with the public sector equality duty when considering the proposals.

9 Suggested Reasons for Decision

- 9.1 Adoption of the Budget Planning Framework forms an essential part of the process of the preparation and compilation of the Revenue Budget for 2023/2024.
- 9.2 To enable constitutional requirements relating to the development of the Revenue Budget to be met.

10 Alternative Options to be considered and recommended to be rejected

- 10.1 There are no alternative options recommended for approval.

Background Papers

[Revenue Budget and Proposed Council Tax for 2022/2023 and Medium Term Financial Plan](#) (2nd March 2022 Council).

Statement of General Fund Balances

	£000
Balances 31st March 2022	12.000
Use of / Addition to Balances 2022/2023	
Contribution to Revenue Budget	0.000
Estimated Balances 31st March 2023	12.000

Major Earmarked Reserves

Reserves	Purpose of the Reserve	Opening Balance 01.04.2022 £m	Forecast Movement in 22/23 £m	Opening Balance 01.04.2023 £m	Forecast Movement in 23/24 £m	Opening Balance 01.04.2024 £m	Forecast Movement in 24/25 £m	Opening Balance 1.04.2025 £m	Forecast Movement in 25/26 £m	Opening Balance 1.04.2026 £m	Forecast Movement in 26/27 £m	Opening Balance 1.04.2027 £m
General Fund	General Fund of the Council	12.000	0.000	12.000	0.000	12.000	0.000	12.000	0.000	12.000	0.000	12.000
School Balances	Balances held by schools under a scheme of delegation	9.782	(2.569)	7.213	(1.540)	5.673	(0.785)	4.888	(0.741)	4.147	(0.518)	3.629
Earmarked General Fund Reserves – Capital												
Riverside Transfer	Reserve established to fund capital works associated with the Homes and Communities Agency land transferred to the Council.	9.037	(0.389)	8.648	0.000	8.648	0.000	8.648	0.000	8.648	0.000	8.648
Capital Priorities Reserve	A reserve established to address some of the Council's key capital developments and strategic priorities.	7.857	(4.161)	3.696	(0.027)	3.669	(3.669)	0.000	0.000	0.000	0.000	0.000
Section 106 Reserves	Under Section 106 of the Town and Country Planning Act 1990, developers make financial contributions to the Council relating to affordable housing, public open spaces including allotments and locally equipped play parks, educational facilities, highways and public transport improvements, sports and recreational facilities and environmental improvements.	9.362	(1.612)	7.750	(3.405)	4.345	(1.050)	3.295	0.000	3.295	0.000	3.295
Strategic Investment Reserve (Capital)	A reserve established to address some of the Council's key developments, strategic priorities and address other major liabilities.	2.461	(1.533)	0.928	(0.928)	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Commercial and Economic Development Activity	Reserve established to take advantage of commercial and economic development opportunities that will meet priorities of the Council.	0.884	(0.577)	0.307	(0.307)	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Culture House	A reserve has been set aside to provide funding for a range of immersive technologies in the new Culture House	3.000	0.000	3.000	(3.000)	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Other Earmarked Capital Reserve	Funding set aside to fund future capital projects previously approved.	1.798	(0.319)	1.479	(0.050)	1.429	(0.050)	1.379	0.000	1.379	0.000	1.379

Appendix 1b (continued)

Reserves	Purpose of the Reserve	Opening Balance 01.04.2022 £m	Forecast Movement in 22/23 £m	Opening Balance 01.04.2023 £m	Forecast Movement in 23/24 £m	Opening Balance 01.04.2024 £m	Forecast Movement in 24/25 £m	Opening Balance 1.04.2025 £m	Forecast Movement in 25/26 £m	Opening Balance 1.04.2026 £m	Forecast Movement in 26/27 £m	Opening Balance 1.04.2027 £m
Earmarked General Fund Reserves – Revenue												
NNDR Covid Retail, Hospitality and Leisure Relief Grant Reserve	Reserve established to manage the requirement to fund Collection Fund deficits in the preceding financial year. Section 31 Retail Hospitality and Leisure Relief Grant held to offset deficit from 2021/2022	8.202	(8.202)	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Medium Term Planning Smoothing Reserve	This reserve has been established to address any potential impact arising from increased risk and uncertainty with the Business Rate Retention Scheme. It is being used to smooth the impact of government funding uncertainties.	34.601	(8.338)	26.263	(9.000)	17.263	(9.000)	8.263	(8.263)	0.000	0.000	0.000
Strategic Regeneration Reserve	A reserve to support the Council's regeneration ambitions, specifically to smooth any revenue impact of projects until they become self-sustaining.	10.747	(1.800)	8.947	(3.000)	5.947	(3.000)	2.947	(2.947)	(0.000)	0.000	(0.000)
Strategic Investment Reserve (Revenue)	A reserve established to address some of the Council's key developments, strategic priorities and address other major liabilities.	5.641	(2.228)	3.413	(2.166)	1.247	(1.247)	0.000	0.000	0.000	0.000	0.000
Insurance Reserve	This reserve has been established to provide for potential future claims or claim increases.	5.470	0.000	5.470	0.000	5.470	0.000	5.470	0.000	5.470	0.000	5.470
Street Lighting and Highway Signs PFI Smoothing Reserve	The reserve was established to smooth the financial impact to the Council across the 25 years of the contract life.	4.281	(0.331)	3.950	(0.500)	3.450	(0.500)	2.950	(0.500)	2.450	(0.500)	1.950
SIB Reserve	A reserve held to fund future allocations through the Strategic Initiatives Budget.	4.498	(0.500)	3.998	(0.500)	3.498	(0.500)	2.998	0.000	2.998	0.000	2.998
Public Health Grant	Ringfenced Public Health grant funding, to deliver future public health initiatives.	5.088	(0.100)	4.988	(0.089)	4.899	(0.059)	4.840	(0.049)	4.791	(0.049)	4.742
Smart Cities	This reserve was established to set aside revenue funding to cover 8-10 years, to support 5G and Wireless connectivity within the city.	4.000	(0.500)	3.500	(0.500)	3.000	(0.500)	2.500	(0.500)	2.000	(0.500)	1.500
Streetscene and Open Space	A reserve to enhance the city's recovery from the covid pandemic and ensure that the full benefit can be made of the regeneration activities across the city. This reserve will fund a range of streetscene and open space projects.	4.198	(2.198)	2.000	(1.345)	0.655	(0.587)	0.068	(0.068)	(0.000)	0.000	(0.000)
HCA Stadium Park	Reserve established to fund ongoing maintenance of Homes and Communities Agency land transferred to the Council.	3.109	0.000	3.109	0.000	3.109	0.000	3.109	0.000	3.109	0.000	3.109
Transformation Reserve	To support the changes that are likely to be required over the next 12-18 months to address financial pressures as the city emerges from the pandemic and MTFP challenges.	2.941	(2.000)	0.941	(0.941)	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Education Redundancy Reserve	The reserve was established to meet the anticipated costs of redundancies as a result of falling pupil rolls within maintained schools.	2.079	0.130	2.209	0.000	2.209	0.000	2.209	0.000	2.209	0.000	2.209
Sandhill Centre PFI Smoothing Reserve	The reserve was established to smooth the financial impact to the Council across the 25 years of the contract life.	2.151	(0.422)	1.729	(0.451)	1.278	(0.444)	0.834	(0.435)	0.399	(0.399)	(0.000)

Appendix 1b (continued)

Reserves	Purpose of the Reserve	Opening Balance 01.04.2022 £m	Forecast Movement in 22/23 £m	Opening Balance 01.04.2023 £m	Forecast Movement in 23/24 £m	Opening Balance 01.04.2024 £m	Forecast Movement in 24/25 £m	Opening Balance 1.04.2025 £m	Forecast Movement in 25/26 £m	Opening Balance 1.04.2026 £m	Forecast Movement in 26/27 £m	Opening Balance 1.04.2027 £m
Low Level Family Support	Reserve to support activities with families and individuals to address the challenges of recovering from the pandemic.	4.386	(1.965)	2.421	(1.779)	0.642	(0.642)	0.000	0.000	0.000	0.000	0.000
Collection Fund Surplus Reserve	Reserve established as part of 2018/19 budget setting to smooth the collection fund surplus benefit into future years.	1.533	0.000	1.533	0.000	1.533	0.000	1.533	0.000	1.533	0.000	1.533
Housing Benefit Smoothing Reserve	This reserve has been established to smooth any potential impact of outstanding debtors as housing benefit is subsumed within universal credit.	1.459	(0.250)	1.209	(0.250)	0.959	(0.250)	0.709	(0.250)	0.459	(0.250)	0.209
Airport Smoothing Reserve	Reserve established to smooth any delayed airport loan interest payment that may arise.	1.253	0.000	1.253	0.000	1.253	0.000	1.253	0.000	1.253	0.000	1.253
Events	Reserve established to support a bid to secure a multi-year arrangement with British Triathlon to host triathlon events in the City.	1.200	0.000	1.200	(0.500)	0.700	(0.300)	0.400	(0.400)	0.000	0.000	0.000
Riverside Transfer	Reserve established to fund ongoing maintenance of Homes and Communities Agency land transferred to the Council.	1.092	(0.105)	0.987	(0.104)	0.883	(0.105)	0.778		0.778		0.778
House Sale Income	The reserve relates to the sale of client's homes that will be utilised to support future support needs of those clients.	0.816	(0.204)	0.612	(0.204)	0.408	(0.204)	0.204	0.000	0.204	0.000	0.204
Health and Social Care Reserve	Additional external income from in-year Health funding to support health and social care services in Sunderland in the short to medium term.	9.336	(2.840)	6.496	(3.454)	3.042	(2.041)	1.001	0.000	1.001	0.000	1.001
Energy and General Inflation	Reserve established in response to significant inflationary pressures expected to impact council services in the short to medium term	5.750	(5.750)	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Member Recovery Fund	Members Covid Response fund	1.000	(0.160)	0.840	(0.160)	0.680	(0.160)	0.520	(0.160)	0.360	(0.160)	0.200
Other Earmarked Revenue Reserves	Numerous small revenue reserves less than £1m which are set up for specific purposes.	19.382	(8.512)	10.870	(3.665)	7.205	(2.460)	4.745	(0.002)	4.743	0.002	4.745
Total General Fund Reserves		200.394	(57.435)	142.959	(37.865)	105.094	(27.553)	77.541	(14.315)	63.226	(2.374)	60.852
Capital Receipts Reserve	Balance of capital receipts held, pending use to fund the capital programme.	9.723	(7.115)	2.608	(2.608)	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Capital Grants Unapplied	Balance of capital grants held pending expenditure on capital programme.	5.945	(4.945)	1.000	(1.000)	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Total Usable Reserves		216.062	(69.495)	146.567	(41.473)	105.094	(27.553)	77.541	(14.315)	63.226	(2.374)	60.852

Equality and Budget Proposals

1 Equality in Decision Making

- 1.1 The Equality Act 2010 places a specific duty on Local Authorities through the Public Sector Equality Duty. The three aims of the equality duty are to:
- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Equality Act;
 - Advance equality of opportunity between people who share a protected characteristic and those who do not; and
 - Foster good relations between people who share a protected characteristic and those who do not.
- 1.2 Public authorities are required to give 'due regard' to the three aims of the duty when making decisions. Understanding the effect of decisions on people with different protected characteristics is an important part of complying with the general equality duty. Due regard means:
- consider the need to remove or minimise disadvantage or to meet particular needs;
 - think about how to encourage participation in public life; and
 - tackle prejudice and promote understanding.

2 How equality analysis informs the budget-setting process

- 2.1 Individual proposals for savings are reviewed to determine whether equality analysis is required. Where equality analyses are required, and negative impacts are identified, it is the responsibility of the services to minimise these as far as possible. A standard approach is taken each year to ensure:
- equality considerations are given to each new savings proposal;
 - proposals agreed in previous years are reconsidered to ensure planned equality analysis has been completed or refreshed, where appropriate; and
 - and where equality analysis is finalised, a sampled quality assurance process takes place to ensure the relevant considerations are being made in a thorough manner.
- 2.2 The detail of the analysis is dependent on the nature of the proposal and its stage of development. It also includes results from budget consultations, where appropriate. The consultation is also suitably tailored to the scale of the proposals and the approach is outlined at paragraph 6 of the main report.

3 Key Messages for 2023/2024

- 3.1 For 2023/2024 financial planning, there are no specific savings proposals brought forward to be considered in this report. However, as plans are identified to address the budget gap, equality implications will be part of the considerations.
- 3.2 As the report outlines above, there are a number of national and local issues that have the potential to impact on equality in the city, namely:
- The need for a long-term sustainable solution for social care;
 - The possibility of reduced funding for Public Health following the implementation of the Fair Funding Review; and
 - Focus on the cost of living crisis, high levels of inflation and associated impacts.

As our local response to these issues is determined, equality considerations must be included. Future proposals in these areas must be done in a way that makes the most of opportunities to reduce inequalities in our city whilst mitigating negative impacts as far as possible.

4 CONCLUSIONS

- 4.1 The Council continues to seek to meet its obligations in relation to equality and diversity and has procedures in place at both a general and budget specific level to incorporate equality and diversity issues into decision making processes and the assessment of proposals.
- 4.2 Services and directorates are responsible for ensuring equality considerations are integral to their functions, and ensuring these considerations are presented to decision makers at the appropriate junctures.

CAPITAL STRATEGY UPDATE - 2022/2023

1. INTRODUCTION

1.1 Background

- 1.1.1 The overarching aim of the Council's Capital Strategy ("the Strategy") is to provide a framework within which the Council's capital investment plans will be prioritised and delivered in line with the City Plan (2019 – 2030) with an overall ambition that by 2030 Sunderland will be a connected, international city with opportunities for all. This reflects the ongoing commitment to ensure the Council puts residents and customers at the heart of everything we do, reflecting the diversity of the city.

The Capital Strategy is intended to give a high-level overview of how capital expenditure, capital financing and treasury management activity contribute to the provision of services along with an overview of how associated risk is managed and the implications for future financial sustainability.

- 1.1.2 The Prudential Code for Capital Finance in Local Authorities (Prudential Code) and the Treasury Management in the Public Service Code of Practice were updated by the Chartered Institute of Public Finance and Accountancy in December 2021.
- 1.1.3 The Prudential Code refers to the need for a clear and integrated treasury strategy which, by the application of set prudential and treasury management financial indicators enables the Council to assess and monitor the prudence, affordability, and sustainability of the capital programme.
- 1.1.4 The updated Prudential Code includes the following as the focus of the substantive changes:
- The provisions in the code, which prevent the approach to borrowing in advance of need in order to profit from additional sums borrowed, have been strengthened. The relevant parts of the code have augmented to be clear that borrowing for-yield investment is not permissible under the Prudential Code. This recognises that commercial activity is part of regeneration but underlines that such transactions do not include debt-for-yield as the primary purpose of the investment or represent an unnecessary risk to public funds.
 - Proportionality has been included as an objective in the Prudential Code. New provisions have been added so that an authority incorporates an assessment of risk to levels of resources used for capital purposes.
 - A new requirement has been added so that capital strategies are required to report investments under the following headings: service, treasury management and commercial investments.

1.1.5 The Council's Capital Strategy has been prepared to provide a framework within which the Council's capital investment plans will be prioritised and delivered, ensuring it adheres to the requirements of the Prudential Code. This is covered over the following key areas:

- Capital expenditure including governance, monitoring, priorities, pipeline, and longer-term planning;
- Funding approach;
- Debt, borrowing and treasury management;
- Commercial activity;
- Other long-term liabilities; and
- Knowledge and skills.

1.1.6 The Strategy covers the Council as well as Together for Children Limited and Sunderland Care and Support Limited. Given the different relationship with Siglion and its development portfolio, not all of its activity is covered by this Strategy.

2.0 OBJECTIVES OF THE CAPITAL STRATEGY

2.1 The key objectives of the Capital Strategy are to:

- provide a clear set of objectives and a framework within statutory legislation that enables proposed new capital expenditure to be evaluated to ensure that all new capital investment is targeted at addressing the economic and social challenges that Sunderland faces as set out in the City Plan, so that the city and its people can achieve their full potential;
- ensure prioritisation of projects that focus on delivering a number of the commitments contained in the City Plan;
- set out how the Council identifies, programmes, and prioritises capital requirements and proposals arising from business plans submitted through an appraisal mechanism;
- provide a long-term view of capital expenditure plans and risks faced by the Council over the life of assets;
- consider options available for funding capital expenditure and how resources may be maximised to generate investment in the area, whilst minimising the ongoing revenue implications of any such investment;
- provide a basis for the projection of external debt and provision for repayment of that debt over the life of the underlying debt based on the approved capital programme and other capital resources available;
- consider the resources available for capital expenditure over the longer term;
- ensure the strategy has an overall balance of risk on a range of investments over timespan, type of investment and rate of return, confirming that knowledge and skills available to the Council are commensurate with the Council's investment risk appetite; and
- establish effective arrangements for the management and monitoring of capital expenditure including the assessment of project outcomes, budget profiling, deliverability, value for money and security of investment.

2.2 Capital Priorities

The Council's Capital Priorities are aligned to the City Plan "Sunderland 2019-2030" Themes:

- By 2030 Sunderland will be a **dynamic smart city** with more and better jobs, a low carbon economy and a great choice of housing. It will be a leading digital city, deploying smart and sustainable technologies for the benefit of residents, business, and visitors;
- Sunderland will be a **healthy smart city** where people will live healthier, independent lives for longer. It will be a clean and attractive city with great transport and travel links; and
- Sunderland will be a **vibrant smart city** with more resilient people feeling safe in their homes and neighbourhoods. There will be a range of opportunities for people to participate in their communities and in cultural events and activities.

In addition, the continuing priority for the Council is on serving all of our residents in Sunderland with the best possible services and support, with a focus on long term benefits for our children and young people beyond 2030.

(a) Dynamic Smart City

The Council is focused on securing Sunderland's long-term future. This will involve a lower carbon city with greater digital connectivity for all, more and better jobs, more local people with better qualifications and skills, a stronger city centre with more businesses, housing, and cultural opportunities and more and better housing.

A range of actions, that reflect the area within which the Council can most positively deploy its capital resources, form the core focus of this aim. In doing so, these contribute towards Council funding in the longer term through additional council tax, business rates or land sale receipts, so contributing to the future sustainability of Council services.

A lower carbon city with greater digital connectivity for all - The focus within this commitment is on providing world-class digital infrastructure that creates benefits for individuals, communities and businesses, including employment growth through the digital sector, and smart living through smart homes. There is also the opportunity to transform our travel patterns, thereby reducing overall CO2 emissions. The Council has set a target of becoming 'Carbon Neutral' by 2030.

More and better jobs – Overall employment for Sunderland was 68.8% April 2021 to March 2022, which is 1.2 percentage points below the North East position at 70%. Our focus remains on increasing the number of well-paid jobs in our city by promoting growth in key employment sectors including automotive and advanced manufacturing, financial and customer services, digital and software, professional services in the city centre, and port related activity.

More local people with better qualifications and skills – The City Plan sets out the intention to ensure that residents have the qualifications and skills to enable them to secure good jobs that match the needs of employers in key sectors in the city. Plans focus on tackling barriers for those least able to access employment and ensuring that more local people are able to benefit from a stronger economy and supporting and enabling apprenticeship and work experience opportunities focused on skills and experience for the local economy.

A stronger city centre with more business, housing, and cultural opportunities – The City Plan sets out the intention that Sunderland city centre will drive transformational economic growth with Riverside Sunderland demonstrating the investment ambition and commitment to being a smart city. There is a need to attract new jobs to the city to increase the number of people employed in the city centre and encourage more homes to be built in the city centre. Plans, therefore, focus on a range of projects to promote wider city centre regeneration. Through planning responsibilities, and the development of the cultural offer, work will continue to promote a desirable and vibrant retail and leisure offer.

More and better housing – The focus under this City Plan commitment is to ensure that Sunderland offers the opportunities that families and individuals need to achieve their ambitions – with a housing offer that reflects the homes that people aspire to live in and positively impacts on the city's population, demographics and migration. This includes large family, and high-status homes through the delivery of key housing sites. Alongside this are commitments ensuring sufficient affordable housing whilst also bringing empty homes back into use, ensuring that properties are safe and free from serious hazards and that there is reduced risk of homes flooding.

(b) Healthy Smart City

Reduced health inequalities enabling more people to live healthier longer lives – One of the key intentions of the City Plan is the need to ensure that health and wellbeing outcomes in Sunderland are significantly improved, particularly in relation to overall healthy life expectancy. Plans focus on having a positive impact on health outcomes through all key life stages, particularly for our most disadvantaged residents, including those living in deprived areas, systematically addressing health inequalities, and mitigating the impact of COVID-19, with the aim of enabling healthier longer lives. Schools and businesses will be supported, where possible, to be enablers in improving the health of the working population and children and young people through initiatives such as Better Health at Work Awards and the Active Sunderland Schools Charter.

Access to equitable opportunities and life chances – This commitment is about taking a life course approach starting with the early stages of preconception to early years and adolescence to identifying key opportunities for minimising risk factors and enhancing protective factors through evidence-based interventions including support to reduce smoking and harmful alcohol consumption in pregnancy, new birth and early years services to ensure children have a good level of development and support to children and young people (including cared for children and care leavers) to enable equal chances of success at key educational stages (including reducing teenage pregnancy).

Thereby tackling inequalities that have been widened by the COVID-19 pandemic. In the working age population and elderly, inequalities that exist across the city will be sought to be addressed through a community asset-based approach.

People enjoying independent lives – Although 98% of people aged 18+ in the city live independently (without social care services) based on mid-year estimates, we remain committed to ensuring people in the city can enjoy independent lives. Through our Smart City approach, we are using technology to create a Smart Health City, with digital solutions to everyday problems for assisted living that gives people more control over their care arrangements with the freedom to live at home and retain their independence for longer. Working with our partners, we aspire to reducing the number of emergency admissions to hospital due to falls for those aged 65+, and promote Ageing Well for our older residents in the city.

Great transport and links with low carbon and active travel opportunities for all – The emphasis within the City Plan is about ensuring that people can move around the city with ease through improved transport routes, well maintained highways and reduced journey times. Transport connectivity (including bus, rail and other modes of transport) with key employment sites is important for both employment and for the transport of goods and products. Good transport links to the city centre and the sub-centres of Washington and Houghton, and for connectivity to all communities are also important. Active travel will also be promoted by developing safe and user-friendly cycle routes, footpaths and pedestrian routes as well as support to maximise their use.

A cleaner and more attractive city and neighbourhoods – The focus under this City Plan Commitment is on promoting environmental responsibility to achieve a cleaner and more attractive city through a community responsibility plan supporting and enabling community clean-ups and place based volunteering, issuing sanctions where appropriate; and improving the amount of household waste sent for reuse, recycling or composting. Low levels of litter, dog fouling, graffiti and fly tipping are also important to residents. Residents will continue to be enabled to enjoy the city's open spaces by the maintenance of Green Flag Award parks and Blue Flag beaches.

(c) Vibrant Smart City

More resilient people - We will seek to enable families to be resilient and resourceful to respond to challenges and achieve the best possible outcomes for their children with a focus on families requiring early help with children in need, with children subject to a child protection plan; and with children who are looked after and care leavers. We will seek to build resilient communities by mitigating the wider impacts of COVID-19 and helping residents who experience hardship to access support.

More people feeling safe in their homes and neighbourhoods– This commitment relates both to people feeling safe from crime and supporting vulnerable adults who use our services to feel safe. We will work in partnership with other key agencies across the city to reduce the incidence of recorded crime, first-time offending, and young people re-offending. We are also committed to disrupting criminal and anti-social behaviour through intervention and enforcement activity whilst promoting prevention.

More residents participating in their communities – This commitment is about providing residents, including children and young people, with opportunities to engage with and participate in their communities –including supporting people to participate in an expanded and diversified range of volunteering platform, events and cultural programme, and other activities. We engage residents in conversations about local areas through the ‘Let’s Talk’ programme and annual Residents Survey, and children and young people specifically through participation activity. We are working in partnership with the Voluntary and Community Sector to increase their capacity to support communities.

More people visiting Sunderland and more residents informing and participating in cultural events, programmes, and activities –Post the restrictions due to the COVID pandemic, with partners we are re-building the city’s cultural offer for visitors and residents through investment in our facilitated events programme and re-opened cultural venues. As well as recognising the value of our coast and beaches as visitor attractions, we are providing a balanced portfolio of core events delivered by the Council along with partners, complimented by events led by others. We will also maximise the opportunities for health benefits from our events programme.

(d) Organisational Health

As an organisation we are continuing a challenging but exciting cultural change journey. The Council needs to continually improve and be innovative in our approach to counteract reducing budgets and financial uncertainty. We are committed to ensuring we have a productive healthy workforce, maintaining a lower level of sickness absence. We continue to enable greater agile and paperless working through the adoption of digital technologies and will continue to enable more digital interaction with our customers thereby promoting self-serve. The Council must focus on intelligence-based decision making to ensure that services are provided that represent value for money and ‘invest to save’ projects will be utilised where necessary to achieve this. We need to support innovation and collaborative ways of working to make sure the people in greatest need are supported. More must be done to address demand pressures and build individual and community resilience.

The Council will seek to maximise the return on investment through:

- Generating savings or supporting avoidance of additional revenue costs;
- Growing the Council’s income base i.e., fees and charges, business rates and council tax;
- Seeking a commercial return where appropriate; and
- Generating and supporting funding opportunities which encourages and levers in private sector investment to the city.

The global pandemic and now the economic impact of geo-political factors has clearly impacted upon the City’s residents, businesses, and visitors. Work to deliver the ambitions set out in the City Plan will be continually monitored and is critical to the City’s recovery.

2.3 Partnership working and investment opportunities

- 2.3.1 The Council will work with key partners to review physical and technological assets on a city-wide basis and maximise the potential benefits and opportunities of wider capital and infrastructure planning (including health sector partners, the College, University and Gentoo).
- 2.3.2 The Council will ensure that strong partnership arrangements are in place to enable truly collaborative working with regional partners. This includes the key partnerships of the Tyne and Wear City Region (including the LA7), North East Combined Authority, North of Tyne Combined Authority, and the North East Local Enterprise Partnership (LEP).

3.0 CAPITAL EXPENDITURE

- 3.1 The definition of capital expenditure under the Local Government Act 2003 is

'expenditure that results in the acquisition of, or the addition of subsequent costs to assets (tangible or intangible) in accordance with proper practices'

- 3.1.1 To meet the definition of capital, expenditure will only be classified as capital expenditure if the expenditure is directly attributable to an asset and:
- Results in the acquisition, construction, or improvement of an asset;
 - Is separately identified and measurable; and
 - Results in a measurable benefit to the Council for a period in excess of 12 months.
- 3.1.2 In addition, the Local Government Act 2003 allows the following type of expenditure to be classified as capital expenditure:

'the giving of a loan, grant or other financial assistance to any person, whether for us by that person or by a third party, towards expenditure which would, if incurred by the authority be capital expenditure'

- 3.1.3 Whether acquired or self-constructed, fixed assets should initially be measured at cost. Only costs that are directly attributable to bringing the asset into working condition for its intended use should be included. Such costs should be capitalised only for the period in which the activities that are necessary to get the asset ready for use are in progress.

3.2 Governance of the Capital Programme

- 3.2.1 To ensure that available resources are allocated optimally and deliver value for money, capital programme planning is determined in parallel with the service and revenue budget planning process within the framework of the medium-term financial plan (MTFP).
- 3.2.2 The Council has mechanisms in place which seeks to ensure that there is an integrated approach to addressing cross-cutting issues and developing and improving service delivery through its capital investment in pursuance of the Council's priorities. These include:

- Democratic decision-making and scrutiny processes which provide overall political direction and ensure accountability for the investment in the capital programme. These processes include:
 - Full Council, which is ultimately responsible for approving the Capital Strategy, the Treasury Management Strategy, and the Capital Programme;
 - Cabinet, which is responsible for setting the corporate framework and political priorities to be reflected in the Capital Programme and recommends projects for inclusion in the Capital Programme. Cabinet also monitors delivery of the capital programme through the quarterly capital and treasury monitoring process;
 - Scrutiny Coordinating Committee, which considers the programme of new starts for inclusion in the Capital Programme and reviews the MTFP to provide challenge, advice, and commentary to Cabinet where appropriate; and
 - All schemes which progress follow the requirements of the constitution and financial regulations including Financial Procedure Rules and Procurement Procedure Rules.
- Officer Groups which bring together a range of service interests and professional expertise. These include:
 - The Chief Officer Group (COG) which has overview responsibility for the development, management, and monitoring of the capital programme; COG acts as the Capital Strategy Board and provides a framework within which the Council capital investment plans will be scrutinised and prioritised, and delivery of approved plans will be monitored;
 - Directorate Management Teams overseeing and proposing business cases for investments prior to finance and legal due diligence for submission to the Capital Strategy Board; and
 - Specific Programme and Project boards with wide ranging membership are also created as appropriate to oversee significant capital development projects as required.

3.3 Capital Programme 2022/2023 – 2025/2026

The current approved capital programme commits substantial resources over the four years to 2025/2026.

A quarterly financial review of the Capital Programme is reported to Cabinet each July, October, and January outlining any in year variations, together with an outturn report in June.

3.4 Process for Prioritising New Capital Proposals

The annual process for identifying and prioritising new capital requirements involves a cross-section of stakeholders. The stages and roles within this process are outlined below:

Stage 1 - Identification and Prioritisation of Proposals within Directorates

Executive Directors, through discussion with Cabinet Portfolio holders, are requested to identify projects which are of high priority to their service area and are aligned with the City Plan. The supporting business case provides a clear justification for the proposal and sets out the rationale for its priority level. In addition, Executive Directors undertake a full review of the existing capital programme to confirm that planned projects remain a priority for the Council.

Stage 2 - Initial Review and Challenge

The Finance section undertakes an initial review and challenge of the proposals received to ensure completeness and robustness of submissions.

Stage 3 - Corporate Strategic Review and Prioritisation

- Submissions are reviewed and challenged by the COG Capital Strategy Board who assess the relative priority of the submissions from a strategic perspective, aligned to the corporate priorities; and
- The COG Capital Strategy Board recommend the projects to be taken forward after taking into account the total resources available and any consequences on the MTFP budget planning process.

Stage 4 - Member Review and Challenge

- Cabinet considers for recommendation to Council the prioritised proposed new start projects;
- Scrutiny Coordinating Committee reviews and challenges the recommendations from Cabinet;
- Cabinet considers the comments from Scrutiny Coordinating Committee and makes a final recommendation to Council; and
- Council considers the recommendations from Cabinet and approves the capital programme for the following 4-year period.

3.5 Monitoring of the Capital Programme

- 3.5.1 Monitoring of the programme includes expenditure profiling and the delivery against timetable for each project. This, in turn, informs the debt cost of schemes and the associated revenue impacts.
- 3.5.2 Schemes are regularly monitored by project managers, supported by finance colleagues, which informs quarterly reports to Cabinet that identify changes to the capital programme including:
 - New resource allocations.
 - Slippage and acceleration in programme delivery;
 - Schemes reduced or removed;
 - Virements between schemes to maximise delivery and outcomes;

- Revisions to expenditure profile and/or funding to ensure ongoing revenue costs are minimised; and
- Revisions to timelines and significant changes in anticipated outcomes.

3.5.3 Non-financial outputs from the Capital Programme are monitored through the City Plan performance, capturing the wider benefits of schemes over a longer timeframe.

3.6 Longer Term Planning

3.6.1 The current capital planning cycle duration is 4 years, which covers the short to medium term capital investment requirements of the Council. The Prudential Code requires the Capital Strategy to consider the Council's longer-term capital investment requirements, although it does acknowledge that when taking a long-term view of assets, projections in later years are likely to involve a high degree of estimation.

3.6.2 The Council's capital programme, as approved in March 2022 and taking into account any subsequent approved variations, covers the period through to 2025/26 and totals £627.601m. In addition, new capital scheme proposals to commence from April 2023 are currently being developed and are to be considered by Cabinet and then full Council in March 2023 prior to their commencement.

Table 1 below provides a high-level minimum estimate of the capital requirement over the subsequent 15-year period commencing 2027/2028. The totals provided reflect the recurring elements of the capital programme necessary to maintain the status quo of asset groups. Non-recurring projects / initiatives, such as regeneration projects, are excluded from this analysis given their one-off nature.

The recurring elements of capital investment required to maintain service delivery are grouped into a number of asset areas, these are:

- Highways – Improvement and strategic maintenance of the Council's major highway assets including roads, bridges, footways, and traffic signal equipment;
- Property – Improvement and strategic maintenance of Council buildings to support front line services;
- Vehicles – Acquisition of vehicles, such as refuse collection vehicles and large specialist vehicles, to support front line services; and
- ICT and Connectivity – Improvement and replacement of the Council's ICT infrastructure and devices to directly support Council services across the city.

Any further regeneration initiatives following planned feasibility assessments and any other emerging schemes not covered by the above will be developed and appraised in line with the City Plan priorities and reported to Cabinet for consideration at the appropriate time.

Table 1 – Long Term Capital Requirement Forecasts beyond Capital Programme Period

Asset Group	Forecast Requirement 5 Years (2027/28 – 31/32)	Forecast Requirement 10 Years (2032/33 – 41/42)
	£m	£m
Highways (1)	18.750	37.500
Property (2)	3.750	7.500
Vehicles (3)	6.500	13.000
ICT (4)	2.500	5.000
TOTAL	31.500	63.000

Assumptions;

- (1) Highways – £3.750m per annum rolling programme of planned maintenance works and improvements. This estimate does not include investment supported by external funding from the Department of Transport, this has historically totalled c. £5m per annum for the Council and is anticipated to continue at this level.
- (2) Property - £0.750m per annum rolling programme of planned property capital maintenance.
- (3) Vehicles - £1.300m per annum rolling fleet refresh programme (based on 10-year full replacement programme estimate of £13m)
- (4) ICT and Connectivity – £0.500m per annum rolling refresh of user devices and core infrastructure.

Actual budget allocations will be determined as part of the annual revenue and capital budget setting process taking into account affordability at the time and service priorities.

The level of investment noted in table 1 above would result in an average annual spend of £6.300m. This level of additional borrowing would require an increase of around £0.566m to the revenue budget each year for the 15-year period to take account of debt charges.

3.7 Housing Revenue Account

Local Authorities that own 200 or more social dwellings are required to account for them within a Housing Revenue Account (HRA), it is anticipated the Council will reach this threshold in 2023/2024.

The HRA records expenditure and income on running the Council's housing stock and closely related services or facilities provided primarily for the benefit of the Council's own tenants. The HRA is a statutory ring-fenced account required to be self financing and, as such expenditure has to be entirely supported from housing rental and other income.

4.0 FUNDING APPROACH

- 4.1 There are several external and internal funding sources which the Council explores to support the development and delivery of the Capital Programme. These include:
- UK Government and North East Local Enterprise Partnership (North East LEP) grants;
 - Lottery, Trusts and Foundations;
 - Developer Private / Partnership Funding;
 - Enterprise Zone Finance and Tax Incremental Finance;
 - Capital Receipts and Council reserves; and
 - Prudential Borrowing.

Each potential funding approach comes with varying conditions and risks which need to be assessed and then managed as part of the scheme delivery.

4.1.1 UK Government and North East LEP grants

- Grants are allocated by Government departments to specific programmes or projects on a competitive or formula basis. The Council seeks to maximise such allocations, developing appropriate projects and programmes which address priority needs in the city. With the Local Growth Fund, Getting Building Fund and European funding programmes now fully, the Council continues to access and investigate funding opportunities linked to the UK Government's Levelling Up agenda. Capital funding secured for major projects includes support from Transforming Cities Fund for the redevelopment of Central Station, Future High Streets Fund for a city centre transformation programme and the Levelling Up Fund to develop the city centre's housing ecosystem, including the Housing Innovation and Construction Skills Academy and two key housing sites on Vaux and Nile and Villiers Streets– Two other significant projects in delivery are co-funded by the Getting Building Fund to support digital and strategic infrastructure in the city centre and riverside areas, and to fund additional energy infrastructure on the Hillthorn Business Park site in Washington.
- The Council is awaiting the outcome of its round 2 bid to the Levelling Up Fund and plans to progress further bids to future rounds of the fund should additional funding be confirmed by Government. Delivery of Enterprise Zone funded capital works is ongoing on both the International Advanced Manufacturing Park (IAMP) and Port of Sunderland sites. Additional support from Government has also been secured to support the development of the IAMP Microgrid project. The Council is also awaiting the outcome of a recent bid to the Brownfield Land Release Fund to support remediation and release of the former Civic Centre site for a major housing scheme. The Council will continue to work with Homes England and other Government departments to secure additional funding to support its ambitious capital programme.
- The Council submitted its UK Shared Prosperity Fund Investment Plan to Government in July 2022 and is awaiting the outcome of the assessment process. Although this programme is predominantly revenue funding it will also provide a small amount of capital funding to support priority projects.
- Further consultation and guidance on the City Region Sustainable Transport Fund is awaited which should offer additional transport funding opportunities for the city over the next 4-5 years.

- Specific Government grants are utilised to support planned capital expenditure for example, maintenance of transport infrastructure, school buildings and provision of Disabled Facilities.

4.1.2 Non-Government and European grants

The Council continues to monitor opportunities to access non-government funding sources such as the National Lottery Heritage Fund, Sports England, Historic England, National Lottery Community Fund, and Arts Council England to support the delivery of the City Plan. Capital bids for funding are in the pipeline to support the redevelopment of Sunderland Museum and Winter Gardens, Library improvement projects in Houghton and Washington, and a nature conservation project in the former Coalfields area.

Apart from several existing capital projects that are currently being delivered, there are no further opportunities to access EU funding. All current European Structural and Investment Fund (ESIF) projects are scheduled to be completed by the end of 2023.

The UK Shared Prosperity Fund launched in April 2022 will operate until March 2025. Sunderland submitted its investment Plan in July 2022 and is awaiting the outcome of the Government's assessment process. The plan's coverage reflects local, regional and national priorities set out in the Sunderland City Plan, North East Strategic Economic Plan and Levelling Up White Paper – As outlined above, there is some limited scope to develop new capital projects.

4.1.3 Developer Private Funding

The Council has entered a number of private financing / partnering arrangements in recent years including Sunderland Lifestyle Partnership and Waste Management PFI. Funding arrangements have also been entered into with Legal and General in relation to the City Hall that will see other office developments funded and delivered by Legal and General as part of Riverside Sunderland.

The Council is committed to working with partners in the development of the city and its services. Various mechanisms provide opportunities to enhance the Council's investment potential with support and contributions from other third parties and local strategic partners. These range from commissioning / facilitating others to develop services in the city, funding for regeneration projects, and through match funding / joint funding of developments.

4.1.4 Alternative Sources of Financing

Enterprise Zones:

The Council has three live Enterprise Zone sites: A19 Low Carbon Zone, land at the Port of Sunderland and IAMP Phase 1. The Government's Enterprise Zone model allows all business rates growth generated by the Enterprise Zone to be kept by the relevant LEP for a period of 25 years. To unlock sites locally, the North East LEP has approved a model of forward funding the required infrastructure work, whereby local authority borrowing is financed through the future flow of business rates growth receipts.

Tax Incremental Finance (TIF):

Tax increment financing (TIF) permits local authorities to borrow money for infrastructure projects against the anticipated increase in tax receipts resulting from the infrastructure. TIF arrangements need to be negotiated and agreed with Central Government.

4.1.5 Internal funding

- Capital receipts from asset disposals

The Council has a substantial property estate, mainly for operational service requirements and administrative buildings. Reviews undertaken in accordance with the Asset Management Plan identify properties which are surplus to requirements, and which can be disposed.

Capital receipts from asset disposals represent a finite funding source and it is important that a planned and structured manner of disposals is in place to support the priorities of the Council. As part of its property rationalisation programme, the Council markets sites when it is felt to be the appropriate time in order to achieve best value and help support operational efficiencies.

The Efficiency Strategy, approved annually by Council, includes the continued proposed use of capital receipts to support costs arising from implementing the Council's savings programme, in accordance with Government guidance on the availability of flexibility around the use of capital receipts for transformation purposes through to 2024/25.

The Council continues to maintain a policy of not committing receipts in advance of realisation and does not ring-fence the use of capital receipts to fund new investment in specific schemes or service areas, except where regulations require this i.e., educational land receipts. Instead, subject to any claw back provisions, resources are allocated in accordance with key aims and priorities.

While the Council does not commit receipts in advance of realisation, an indicative programme of sales of assets into future years is in place against which progress will be monitored and managed.

Receipts realised will be used to assist the Council's long term financial position. This will involve appraisal of the options to maximise revenue benefits, which could include:

- Repayment of existing debt;
- Mitigating requirements for future borrowing requirements in delivering the capital programme priorities;
- Funding of Transformation Projects that will deliver efficiencies; and
- Funding additional priorities.

- Capital Reserves

There is currently limited scope for Capital reserves to support new capital proposals. Opportunities for the creation of additional capital reserves will be considered in the light of the outturn funding position each financial year.

- **Lease finance**
Leasing may be considered where this provides best value as an alternative to purchasing, to determine this a lease versus buy options appraisal will be undertaken.
- **Revenue**
Capital expenditure may be funded directly from a revenue contribution (CERA – capital expenditure charged to revenue account). However, the general pressures on the Council's revenue budget and Council Tax levels limit the extent to which this may be exercised as a source of capital funding.
- **Prudential “unsupported” borrowing**
Under the Prudential Code, the Council has discretion to undertake borrowing to fund capital projects. The full cost of that borrowing must be taken account of in the Council's budget, through the Minimum Revenue Provision (MRP) Policy. Any borrowing must be prudent, affordable, and sustainable. The Code of Practice was refreshed in 2021 and strengthens restrictions on borrowing primarily for investment yield.

Given the pressure on the Council's revenue budget, prudent use has been made of borrowing prioritising where there was a clear financial benefit, such as “invest to save”, “spend to earn” or major regeneration schemes, which provide a net return over and above the borrowing cost, or a wider city benefit in line with the ambitions of the City Plan.

Council resources will be allocated to programmes based on asset lives to manage the long-term yield and revenue implications. Where available, any capital receipts will be focused on those assets with short term life span (e.g., vehicles and IT investments) and the unsupported borrowing on long term assets (e.g., land and buildings) This approach reduces the minimum revenue provision charge to the revenue account.

In November 2020, the Government published revised lending terms for the Public Works Loan Board (PWLB), which were implemented from the 26 November 2020 with a revision on 12 August 2021. The main feature of the new lending terms was to prevent Local Authorities from using PWLB loans to buy commercial assets primarily for yield. This was subsequently strengthened through the Prudential Code update issued in December 2021.

Any investment asset bought primarily for yield which was acquired after 26 November 2020 would result in the authority being unable to access the PWLB in that financial year or being able to use PWLB to refinance this transaction at any point in the future.

It isn't possible to reliably link loans to specific spending, so this restriction applies on a 'whole plan' basis – meaning that the PWLB will not lend to any Local Authority that plans to buy investment assets primarily anywhere in their capital plans, regardless of whether the transaction would notionally be financed from a source other than the PWLB.

5.0 DEBT, BORROWING AND TREASURY MANAGEMENT

5.1 As defined by CIPFA in the Treasury Management Code of Practice, Treasury Management is:

5.2 *'the management of the organisation's investments and cash flows, its banking, money market and capital market transactions; the effective control of the risks associated with the activities; and the pursuit of optimum performance'*

Under the Prudential Code, local authorities have discretion over the funding of capital expenditure and the level of borrowing they wish to undertake to deliver their capital plans and programmes. However, capital spending plans must be affordable, sustainable, and prudent. To demonstrate this, the Council's longer term financial needs, alongside a projection of forecast external debt and borrowing, are detailed within the Prudential and Treasury Indicators 2022/2023 to 2025/2026 and within the Treasury Management Strategy Statement. This is approved annually by Council.

5.3 Table 2 below shows the estimated net revenue cost of debt charges and the future borrowing levels that will be required by the Council to meet its estimated capital financing requirement (CFR) over the 20-year timeframe included in the Capital Strategy. The table includes longer term capital financing requirements beyond the current capital programme timeframe that are identified in section 3.6 of this report but does not include other long-term liabilities (e.g., PFI schemes and finance leases).

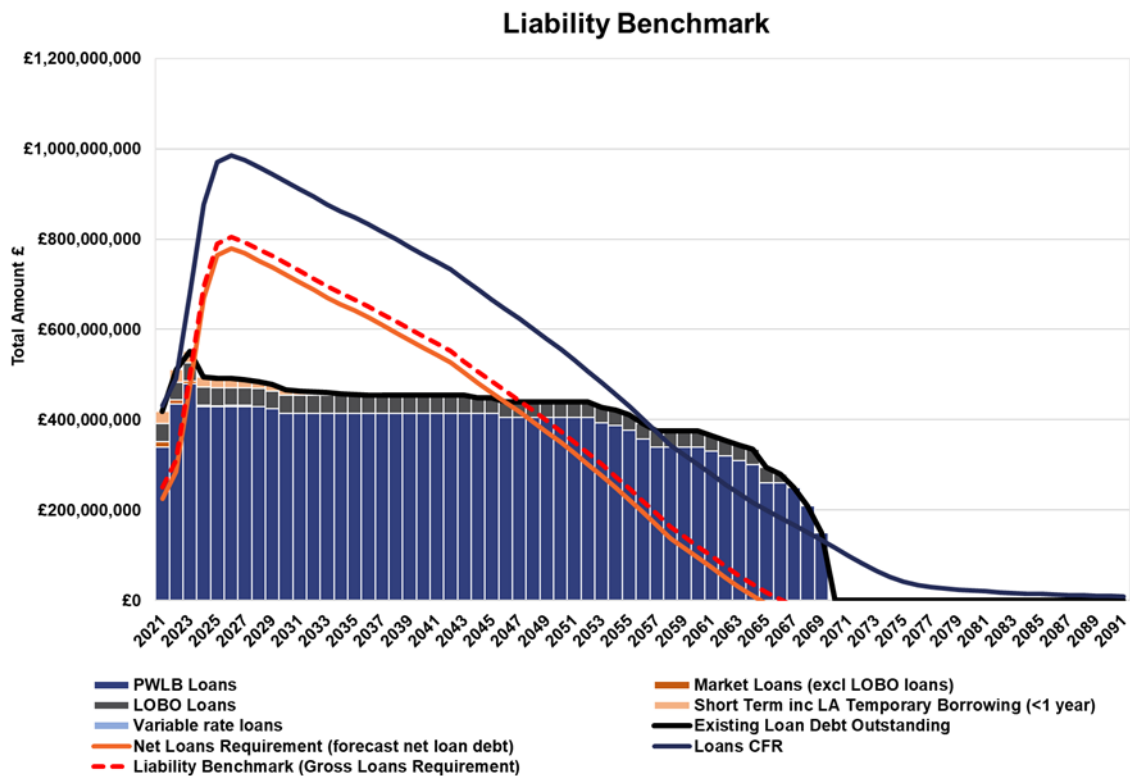
5.4 The CFR quantifies capital expenditure that has not yet been paid for from revenue or capital resources. It measures the authority's underlying need to borrow for a capital purpose. It does not increase indefinitely as it is decreased by the Minimum Revenue Provision, which reduces the borrowing need in line with assets lives. Consideration will be given to utilising cash backed reserves to temporarily fund the Council's borrowing requirement.

Table 2

	2026/27 £m	2031/32 £m	2036/37 £m	2041/42 £m
Capital Financing Requirement	976.197	896.048	818.434	735.496
Existing External Debt	539.176	511.654	504.003	504.063
Additional External Debt Requirement	437.021	384.394	314.431	231.433
Net Debt Charges	39.506	42.663	42.048	40.310

The Council ensures that the revenue implications of capital finance, including financing costs, are properly taken into account within option appraisal processes, the capital programme and the MTFP.

- 5.4 The liability benchmark for the Council is shown in the chart below. From 2023 onwards it is projected for the next 20 years that the Council will be under-borrowed against its requirements. This will mean that additional borrowing will be required but the Council will manage that, as it always has, by monitoring interest rates and identifying the most appropriate borrowing opportunities. There may be occasions when the Council will opt to actively be under-borrowed to avoid excessive interest rate costs and manage financing requirements through internal resources.



- 5.5 **Borrowing Limits**
All external borrowing and investment undertaken is subject to the monitoring requirements of the Prudential Code. Under the Code, local authorities must set borrowing limits (Authorised Borrowing Limit for External Debt and Operational Boundary for External Debt) and must also report on the Council's performance for all the other Treasury Management Prudential Indicators.

Further details are included within the Prudential and Treasury indicators 2022/2023 to 2025/2026 as approved by Council in February 2022.

- 5.6 **Debt Repayments**
The Council is required to repay an element of its capital financing requirement each year through a revenue charge known as the MRP. The Council must set a prudent amount of MRP in an annual MRP Policy Statement that is approved by Full Council each year.

5.7 Treasury Management Governance and Risks

The Local Government Act 2003 and subsequent guidance requires the Council to set out its Treasury Management Strategy for Borrowing and to prepare an Annual Investment Strategy. This sets out the Council's policies for managing both its borrowing and its treasury investments, which gives priority to the security and liquidity of those investments.

6 COMMERCIAL ACTIVITY – INVESTMENT STRATEGY

- 6.1 Since 2010 local government finances have been restricted by annual grant reductions, with much greater emphasis on self-sufficiency. The Council's Capital Strategy aims to support this agenda by increasing the physical and economic regeneration of the city, to generate more business rates and council tax to support Council services.
- 6.2 In recent years, a number of local authorities have increased their property portfolio for purely commercial / income generation reasons, often outside of their geographic area, in order to support existing Council budgets faced with continued grant reductions. This practice has drawn concern from both CIPFA and the Department for Levelling Up, Housing and Communities (DLUHC) around the risk and security of funds from such commercial activity. DLUHC has subsequently updated its Statutory Investment Guidance, which requires that authorities:
- Prepare an investment strategy for approval by full Council once a year;
 - Disclose the contribution that investments make "toward the service delivery objectives and / or place making role of the local authority";
 - Include indicators that enable assessment of the authority's investments and decisions taken;
 - Must not "borrow in advance of need" to profit from the investment of the sums borrowed. This requirement now applies to non-financial investments (e.g., investment in commercial property that is solely commercial) rather than financial instruments. In the past, investment in commercial property would have counted solely as capital expenditure and so could have been funded by borrowing; and
 - If they do borrow in advance of need for profit, authorities must set out the reasons for their non-compliance in the strategy and their risk management arrangements.
- 6.3 To date, the Council has not entered any investment decisions (outside of Treasury Management transactions) that solely focus on the commercial return of that investment. Whilst some capital developments and loan agreements in place have a commercial rate of return, and this is considered as part of any decisions approved, all such investments are principally to support the regeneration and economic sustainability of the city. The Council has no property assets defined as "investment assets" held on its balance sheet.

- 6.4 The Council has prepared this investment strategy to comply with the statutory guidance issued by the DLUHC. In doing so, the overarching principles of any investment decisions are that:
- Investment decisions are made with the primary purpose of supporting the regeneration and economic resilience of the city, and that the benefit of such is set out as part of the decision-making process. As such no borrowing “in advance of need” would be undertaken;
 - Any proposals to undertake any such investment decisions would fully consider appropriate risks and security of funds as part of any decision-making process and weigh up these risks against the anticipated benefits of the proposal;
 - There would be a fully calculated and robust financial case of any proposal to be considered; and
 - The approval for any such proposals follow the existing governance and approval process as set out in the Council’s constitution.
- 6.5 Any ongoing monitoring of investment decisions will be undertaken using existing channels i.e., revenue and capital monitoring. No additional mechanisms will be put in place given the Council does not intend to undertake any purely commercial activities.
- 6.6 This strategy and the related activity sits alongside the Treasury Management strategy referenced elsewhere, as well as having direct relationships with borrowing and Prudential Indicators. The Council will ensure that this policy is updated on an annual basis to be compliant with any such changes as required by CIPFA or the DLUHC.

7 ENVIRONMENTAL SUSTAINABILITY

- 7.1 Sunderland is a thriving city and is home to businesses from all industries who are driving innovation and solutions to help tackle the climate change crisis and support the city’s target of net-zero commitment by 2030. Businesses and stakeholders from across the private and public sectors are working together to invest in climate action and make the city resilient to future challenges and build a better future for the residents. There are many innovative and exciting projects being undertaken to support Sunderland’s net-zero commitment and to help the city meet its climate change target.
- 7.2 The Council has a significant role to play in supporting the city to transition to net-zero carbon, the capital programme includes investment, which will help facilitate the Council’s 2030 net-carbon target.

8 ASSET MANAGEMENT PLANNING

- 8.1 The Council has a responsibility for assets used in service delivery including property, highways infrastructure and vehicles, plant and equipment. It is essential to understand the need, utilisation, condition and the investment and operating costs associated with the Councils asset portfolio.
- 8.2 When prioritising investment, it is essential to understand the whole life costs of maintaining and operating existing assets, having consideration of which are deemed essential in continued service delivery or which can be considered for alternative uses.
- 8.3 Approved Asset Management Plans are in place for property assets that demonstrate the Council's stewardship of assets. A disposal strategy is also in place to relinquish or find alternative beneficial uses for assets deemed surplus to requirements.
- 8.4 In line with best practice, Cabinet will consider development plans for Highways and other infrastructure assets during 2022/23 and updates on property asset management plans already developed. The Council's approach to asset management and stewardship of assets will be supported by targeted internal and external reviews to assess the effectiveness of asset management practices including governance, risk management and control.

9 OTHER LONG-TERM LIABILITIES

- 9.1 Councils may take on liabilities and hold investments explicitly in the course of service delivery including regeneration. Whilst not included within the Capital Programme or the Treasury Management Strategy, they are included within the wider Capital Strategy to give an overarching view of the Council's financial position.
- 9.2 As at 31st March 2022 the Council held £60.496m long-term liabilities in respect of PFI schemes;
 - Waste Management Partnership £42.969m;
 - Street Lighting and Highways Signs £12.402m; and
 - Sandhill View £5.125m.
- 9.3 The Council also held finance leases liabilities of £94.181m at 31st March 2022 mainly in respect of City Hall, Sunnyside Multi Storey car park and the City Library building and embedded vehicle leases. Additional finance leases which are due to be finalised during the financial year 2022/2023 include Hillthorn Business Park and Keel Square Hotel.
- 9.4 The Council has entered a number of joint venture partnerships and provided loans to the following:
 - Sunderland Lifestyle Partnership - In June 2015 the Council entered a unique joint venture (JV) partnership, known as Sunderland Lifestyle Partnership, with Sports & Leisure Management Ltd (SLM), to manage and operate the city's leisure facilities. The JV is a private company limited by shares and is owned by the Council and SLM in equal shares (50:50) and is managed by a board of directors with an equal number of representatives from each party; and

- IAMP LLP - This joint venture has been established with South Tyneside Council to deliver the International Advanced Manufacturing Park to the north of Nissan. Both parties own 50% of the LLP. Land currently held by IAMP has been financed through Local Growth Funding grant and member loans in the form of Loan Notes.

The Council also has the following Financial Guarantees in place:

- Future possible payments may be required to Gentoo (formerly the Sunderland Housing Group) under the terms of the Transfer Agreement established between the Council and Gentoo for claims relating to non-environmental and environmental warranties. This agreement was drawn up as part of the Large-Scale Voluntary Transfer which took place on 26th March 2001 which transferred all Council Housing and related assets to Gentoo;
- In addition to this, the Council acts as a guarantor to the Tyne and Wear Pension Fund in respect of pensions for employees who were originally employed by the Council but transferred to Gentoo in March 2001; and
- The Council also acts as a joint guarantor (along with other councils) to the Tyne and Wear Pension Fund in respect of pensions for employees of several bodies such as the Association of North East Councils (ANEC) and the North East Regional Employers Organisation (NEREO). The councils involved have agreed with the Pension Fund administrators that, in the unlikely event of any of these bodies failing, any pension deficit would be repaid over an agreed repayment period. Independently, the Council has similar arrangements in place for possible pension deficits with several other organisations.

These guarantees have all been judged to be insurance contracts and have been valued accordingly.

- 9.5 All other long-term liabilities are subject to Council approval and detailed business cases are provided prior to approval being given. This includes clear identification and quantification of financial risks and any implied subsidy included in the proposals. All long-term liabilities are closely monitored for changes to assumptions made and the probability of financial guarantees being called upon.

10 **KNOWLEDGE AND SKILLS**

- 10.1 The respective disciplines which support the implementation of the Capital Strategy across the Council i.e., finance, legal, property, etc. are delivered by officers with the necessary skills and professional standing. Officers regularly attend training courses, seminars and conferences provided by CIPFA, RICS and other bodies to ensure they are up to date with emerging issues, regulatory changes, and best practice.
- 10.2 To ensure appropriate skill levels are available within the Council, suitable officers are provided with the opportunity to undertake professional training. The introduction of the Government's Apprenticeship Levy initiative is now supporting the financing of such development opportunities.

- 10.3 The Council uses Link Asset Services as its external treasury management advisers. The Council recognises that responsibility for treasury management decisions remain with the Council at all times and ensures that undue reliance is not placed upon our external service providers. It also recognises that there is value in employing external providers of treasury management services in order to acquire access to specialist skills and resources.
- 10.4 Where deemed necessary, external advisers / consultants will be engaged to support Council officers. These engagements may cover work packages including; business case development, regulatory consideration / compliance, project appraisal and specialist project delivery advice and support.
- 10.5 New Councillors are provided with financial training as part of their induction programme by internal Finance Officers. In addition, existing councillors can opt to receive refresher training as and when required, for example when they have a change in responsibly.

11 **CONCLUSION**

- 11.1 The Council has a long-established history of strong financial management. This Capital Strategy does not, in itself, introduce any new controls, but serves as a useful document as it summarises all the arrangements in place around our capital activities. It highlights the comprehensive arrangements in place to ensure that the Council can balance the need for continued investment in the city with the requirement to set a balanced MTFP and address the ongoing financial challenges that the Council faces.

RESIDENT SURVEY 2021 RESULTS

Report of the Senior Communications Manager (People)

1.0 Purpose of the Report

- 1.1 To provide the Committee with information regarding the results from the 2021 residents' survey
- 1.2 Lucy Nicholson (Senior Communications Manager - People) and Vicky Mullis (Research Manager, Ipsos) will be in attendance at the meeting and via teams to provide Members with information

2.0 Background

- 2.1 In 2021 the Council procured Ipsos to develop and undertake its residents' survey over a four year framework.
- 2.2 The survey aims to assess residents' perceptions of, and satisfaction with, their local area and council services, and their general perceptions of Sunderland, to inform the council's policies and priorities.
- 2.3 The fieldwork for the 2021 residents' survey took place between 27 October and the 17 December 2021, almost four months after the formal lifting of the COVID 19 restrictions.
- 2.4 The content of the survey has been designed to ensure that progress towards achieving the vision outlined in the City Plan is measured as well as continuing to collect data relating to key metrics which will provide the Council with robust tracking data and allow comparison to other Local Authorities and relevant population statistics.

3. Current Position

- 3.1 Lucy Nicholson (Senior Communications Manager – People) and Vicky Mullis (Research Manager, Ipsos) will provide a presentation on the results from 2021 fieldwork including demographic breakdown.

4. Recommendations

- 4.1 The Scrutiny Committee is asked to consider and comment on the contents of the report.

Item 7

SCRUTINY COORDINATING COMMITTEE

13 OCTOBER 2022

TASK AND FINISH WORKING GROUP: CABINET/SCRUTINY PROTOCOL

Report of the Task and Finish Working Group

1. Purpose of Report

- 1.1 The purpose of the report is to present the findings of the task and finish working group established to develop a cabinet/scrutiny protocol.

2. Background

- 2.1 A review of the Council's scrutiny arrangements was commissioned to develop a clear and shared understanding on the role, purpose and objectives of scrutiny in Sunderland.
- 2.2 The Independent Review was conducted by the Centre for Governance and Scrutiny (CFGs), engaging with all political parties and key officers before finalising their report with recommendations.
- 2.3 One of the recommendations was around strengthening the commitment from the executive to work with and actively support scrutiny's role, in particular through the development of a Cabinet-Scrutiny protocol.

Context to the Working Group

- 2.4 The statutory guidance published on scrutiny, produced by Ministry of Housing, Communities and Local Government (now known as Department for Levelling Up, Housing and Communities) in May 2019 suggested that councils agreed protocol between the executive and scrutiny to set out how relationships will work.
- 2.5 Centre for Governance and Scrutiny (CfGS) also note that this should not be about identifying a generic protocol and applying it to the local situation; such efforts will probably not yield results. In their experience the value in protocols between scrutiny and the executive lies in the conversations that need to precede them, rather than the end result.
- 2.6 CfGS in their review findings on scrutiny in Sunderland also highlighted that a Cabinet-Scrutiny protocol should deal with the practical workings of scrutiny as well as ensuring that mutual expectations are understood and managed well. The CfGS also suggested that it might be useful for feedback on scrutiny recommendations to be formalised within the protocol, in order for the scrutiny committees to be able to monitor the progress of their output/recommendations. Ultimately, the purpose of the Cabinet-Scrutiny protocol is to support the council, as a corporate entity, in promoting a spirit of "parity of esteem" between scrutiny and the executive.

3. The Aim and Terms of Reference of the Working Group

- 3.1 The working group was established with the specific aim looking at the development and application of a Cabinet-Scrutiny protocol as part of the implementation of the recommendations from the Review of Scrutiny in Sunderland conducted by the Centre for Governance and Scrutiny.

3.2 The working group consisted of Cllrs James Doyle, Paul Edgeworth, Antony Mullen, Pat Smith and Dianne Snowdon; the group selected Cllr Mullen as the Chair.

3.2 The following Terms of Reference for the working group were agreed:-

- (a) To consider the aim and purpose of a Cabinet-Scrutiny protocol and what it should contain to achieve these aims;
- (b) To assess examples of current Cabinet-Scrutiny protocols employed by local authorities;
- (c) To involve relevant cabinet member(s) in discussions to establish mutual objectives within the protocol.

4. Drafting the Protocol

4.1 The task and finish working group gathered evidence from a number of sources and this was coordinated, on behalf of Members, by the scrutiny officer. Members gathered evidence from the following:

- Desktop research;
- Cabinet Secretary;
- Deputy Leader;
- Assistant Head of Law and Governance.

4.2 Attached for Members information at **Appendix 1** is the draft Cabinet/Scrutiny Protocol developed by the working group. The protocol covers a number of issues relating to the relationship between Cabinet and Scrutiny Committees. Some of the key areas covered include:

- Relationships
- Attendance and Expectations
- Pre-Meetings
- Managing Disagreements.

4.3 The intention is that the protocol will provide a framework to further develop good working relationships between Cabinet and Scrutiny to further enhance the work of both.

5. Next Steps

5.1 Following discussion and agreement on the draft Cabinet/Scrutiny Protocol by the Scrutiny Coordinating Committee it will be submitted to Cabinet for discussion and comment.

5.2 At this point should Cabinet be satisfied with the protocol as presented then this will be adopted for future working and included in the Scrutiny Handbook for Member reference. If there are any comments from Cabinet these would be brought back to the Scrutiny Coordinating Committee for consideration and any revisions made as appropriate to produce a final draft. The final draft protocol would then be submitted back to Cabinet for agreement.

6. Recommendations

- 6.1 That the Scrutiny Coordinating Committee discuss and following any amendments agree the draft Cabinet/Scrutiny Protocol.
- 6.2 That Members agree to the submission of the draft Cabinet/Scrutiny Protocol to Cabinet.

Contact Officer: Nigel Cummings (0191 561 1006)
nigel.cummings@sunderland.gov.uk

SUNDERLAND CITY COUNCIL

DRAFT CABINET/SCRUTINY PROTOCOL

AIM OF THE PROTOCOL

The protocol aims to clarify the relationship between the Cabinet and the Overview & Scrutiny function in Sunderland, to ensure the efficient conduct of business and effective communication between Scrutiny and Cabinet Members. The protocol will promote good working relationships between Scrutiny and Cabinet and will be a guide for use by all elected Members.

The protocol will form part of the Overview and Scrutiny Handbook which remains a valuable resource for Members and Officers in relation to the Scrutiny function in Sunderland. The Protocol will also align, where required, with the Council's Constitution.

RELATIONSHIPS

To ensure and foster good relations between Scrutiny and Cabinet; the Leader of the Council, Chair of the Scrutiny Coordinating Committee, Chief Executive and the Assistant Head of Law and Governance will meet on a quarterly basis to discuss issues of mutual interest.

Scrutiny Chairs and relevant Cabinet Members can also meet informally to discuss specific concerns, issues or agenda items. This will be arranged through the relevant Scrutiny Officer.

The working relationship between Cabinet and Scrutiny will be conducted under an ethos of mutual respect and constructive challenge at all times.

ATTENDANCE AND EXPECTATIONS

The Leader of the Council and Cabinet Members will have a standing bi-annual invitation to attend the relevant Scrutiny Committee aligned to their portfolio to discuss performance issues and provide a general update on their portfolio. This will be programmed into the scrutiny committee work programmes and the relevant Scrutiny Chair and Scrutiny Officer will liaise with the Cabinet Member prior to attendance.

Where specific concerns arise outside the six-monthly meeting and a Scrutiny Committee would like the relevant Cabinet Member to attend, a specific invitation will be provided from the relevant Scrutiny Chair via the relevant Scrutiny Officer.

Cabinet Members may wish to attend a Scrutiny Committee meeting in relation to a particular matter that they feel they may usefully contribute information to the Committee to inform its considerations. This could also include, when relevant, requesting the views of Scrutiny before a decision is taken. Cabinet Members would liaise with the relevant Scrutiny Chair and/or Scrutiny Officer, seeking an invitation from the Scrutiny Chair to attend.

Cabinet Members may also wish the relevant Chief Officer or their representative to attend in order to provide a full response to the Scrutiny Committee. The relevant Scrutiny Chair should be notified of this intention, and this will be followed up with an invitation for the officer to attend.

In all instances of an invitation to attend, Scrutiny Committees will ensure that:

- A sufficient period of notice is given in all invitations.

- A clear explanation is provided for the reason of attendance and the likely areas upon which they are expected to answer questions.
- Details are provided on the information that is required to be included in any associated papers that are circulated prior to the meeting.

PRE-MEETINGS

Pre-meetings should provide an opportunity for committee members to discuss the forthcoming agenda items. They will be utilised to assist in defining and clarifying the focus of those potential questions that will best meet the specific objectives and outcomes required by the committee. This will also determine if specific Cabinet Members are required to attend and the reasons for their attendance.

Pre-meetings should take place as soon as is practicable once the agenda has been published.

Pre-meetings may not always require the full involvement of the Committee, and this is left at the discretion of the relevant Scrutiny Committee Chair.

Pre-meetings can be conducted virtually or in-person and is left at the discretion of each committee. and Chair if an all-Committee Member pre-meeting is required.

WORK PROGRAMMING

At the start of each Municipal Year, Scrutiny will hold a work planning session and Cabinet Members will be invited to attend and contribute to this annual event. Scrutiny Members will hold a constructive dialogue with Cabinet Members in relation to the delivery of priorities in the City Plan that are relevant to each committee's remit, areas of potential policy development and any other issues where it may be beneficial for Scrutiny to be involved.

Senior officers of the Council, key stakeholders, and partners will also be invited to attend annual work planning sessions.

It should be noted that the final scheduling and agreement of the work programme remains with the relevant Scrutiny Committee.

ACCESS TO INFORMATION

In addition to their rights as councillors, members of a Scrutiny Committee have the additional right to documents, and to notice of meetings as set out in the Access to Information Procedure Rules in Part 4 of the Constitution

Statutory Overview and Scrutiny guidance advises that Scrutiny Members should have access to a regularly available source of key information about the management of the authority – particularly on performance, management and risk.

The guidance also states that each request for information should be judged on its individual merits, authorities should adopt a default position of sharing the information they hold, on request, with scrutiny committee members. For instances where it is legitimate for Cabinet to withhold information Regulation 17(4) - Local Government (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 places a requirement on the executive to provide the scrutiny committee with a written statement setting out its reasons for that decision. The guidance also states before an authority takes a decision not to share information it holds, it should give serious consideration to whether that information could be shared in closed session.

CALL-IN

The Chair of the Scrutiny Coordinating Committee or any seven members of Council have the power to call-in an executive decision that has been made and not yet implemented. The request for a call-in should be made to the Assistant Director of Law and Governance. Those members requesting a call-in should explain the reasons for the call in and why they consider that the principles of good decision-making outlined in Article 13 of the Constitution have not been satisfied. It should only be used in exceptional circumstances.

The full Call-In procedure is set out in the constitution - Overview and Scrutiny Procedure Rules Part 4 Section 5.

The relevant Cabinet Member will also be invited to attend the meeting of the Scrutiny Coordinating Committee held to call in the decision and given the opportunity to make comments they would like the Scrutiny Committee to consider. The representations of the Cabinet Member will be in addition to any presentations given by the relevant Senior Officer(s) responsible for the service that is subject to the call-in.

POLICY REVIEWS

Evidence gathering from Cabinet Members will be built into the terms of reference for all policy review and task and finish work. Therefore, when Scrutiny Committees conduct policy review or task and finish work the Scrutiny Officer will invite the relevant Cabinet Member, on behalf of the Scrutiny Committee, to attend a meeting. This will ensure that any issues, concerns or information that the Cabinet Member would consider to be important are considered as part of the work that the Scrutiny Committee is undertaking. Cabinet Members may also seek the views of Scrutiny Committees in terms of policy development and implementation.

MANAGING DISAGREEMENTS

This protocol should ensure that scrutiny recommendations to Cabinet, take account of Cabinet Members' position on issues under review and facilitate Cabinet support for proposed recommendations. However, there may be instances where Cabinet may disagree with Scrutiny's findings or recommendations.

Disagreements in relation to Scrutiny reviews should become apparent at the draft reporting stage and provision should be made for the relevant Scrutiny Chair and Cabinet Member(s) to discuss these disagreements and seek a resolution that is agreeable to both parties.

Where it is not possible to find a consensus, and Cabinet is unable to support a particular recommendation or finding, then a full and clear response outlining Cabinet's reasoning should be provided to the relevant Scrutiny Committee.

COMPLIANCE WITH THE PROTOCOL

The Assistant Head of Law and Governance will have responsibility for overseeing compliance with the protocol, as well as ensuring it is used to support and promote scrutiny across the council. The effectiveness of the protocol will be reported to full Council through the scrutiny annual report.

REVIEW OF SCRUTINY ARRANGEMENTS IN SUNDERLAND – ACTION PLAN

REPORT OF THE SCRUTINY, MAYORAL AND MEMBER SUPPORT COORDINATOR

1. Purpose of Report

- 1.1 The report provides the action plan derived from the formal response and findings of the Centre for Governance and Scrutiny in relation to their independent review of scrutiny in Sunderland.

2. Background

- 2.1 The review was commissioned to develop a clear and shared understanding on the role, purpose and objectives of the council's scrutiny arrangements.
- 2.2 The Independent Review was conducted by the Centre for Governance and Scrutiny (CFGs), engaging with all political parties and key officers before finalising their report with recommendations. A member led steering group will oversee the process and establish any necessary improvement activity or formal recommendations to strengthen the scrutiny function in Sunderland.

3. Current Position

- 3.1 The review was completed using a prescribed CFGS framework for discussion and debate on those issues and areas most important to Sunderland. These were:
- Organisational commitment and clarity of purpose
 - Members leading and fostering good relationships
 - Prioritising work and using evidence well
 - Having an impact.
- 3.2 The review was undertaken by Ed Hammond, Deputy Chief Executive CFGS, and Kate Grigg, Senior Research Officer CFGS, and conducted during the latter part of 2021 and completed in early 2022.
- 3.3 The full CfGS report has been circulated previously.

4. Moving Forward – Action Plan

- 4.1 The review has provided a number of recommendations which vary in complexity, time required, and involvement by scrutiny members. The development of an action plan that can monitor the progress of the recommendations is an important aspect of moving the review forward. It would also be for the Scrutiny Coordinating Committee to monitor this action plan as part of the ongoing development of the scrutiny function in Sunderland.
- 4.2 A draft action plan has been developed for this purpose and is attached at appendix 1 of this report.

- 4.3 The action plan itemises all the recommendations from the review report and provides a framework for moving this forward and monitoring progress on all recommendations.

5. Next Steps

- 5.1 That the action plan is presented to the Scrutiny Coordinating Committee on a regular basis to report on progress against the various recommendations.
- 5.2 That further involvement will be sought from the Committee in developing a number of the recommendations.

6. Recommendations

The Scrutiny Committee is recommended to:

- (a) Note and agree the content of this report.
- (b) Agree to the adoption of the Action Plan as outlined in Appendix 1 of this report.
- (c) That the Scrutiny Coordinating Committee continues as the steering group for the development of the actions in terms of the scrutiny review.

Review of Scrutiny – Action Plan

Recommendation	Actions	Additional Commentary	Timeframe for Completion	Progress
Clarity – led by scrutiny members themselves – on the role and purpose of scrutiny.	<ul style="list-style-type: none"> Review and refresh of the Scrutiny Handbook. Training for Members on scrutiny based around statutory guidance. 	This will support a better understanding of Scrutiny, particularly for new Members. Ensuring that the handbook is seen as an important reference tool.	Ongoing	
Commitment from the executive to work with and actively support scrutiny's role, in particular through the development of a Cabinet-Scrutiny protocol.	<ul style="list-style-type: none"> Develop a Cabinet-Scrutiny Protocol providing clear mechanisms for engagement and support. Protocol to be published in refreshed handbook. 	This will help to manage expectations providing a clear framework within which to develop positive working relationships between cabinet and scrutiny members .	Protocol drafted October 2022	<ul style="list-style-type: none"> Task and Finish Working Group established to develop protocol.
Cabinet members should attend committee meetings to provide political accountability.	<ul style="list-style-type: none"> Ensure that Cabinet Members attendance is scheduled into work programmes on a regular basis. Cabinet-Scrutiny Protocol to provide clear guidance on attendance and what is expected. 	Will help to focus work programming and issues for scrutiny as well as clear timeframes for preparation and attendance.	Protocol drafted October 2022	
Scrutiny committees reviewing the way in	<ul style="list-style-type: none"> Strengthen and ensure appropriate emphasis 	This can provide better prepare and scope future	Ongoing from Sept 2022	

which their work programme aligns with the Council's City plan	<p>on discussing the relevant work programme as part of each scrutiny meeting</p> <ul style="list-style-type: none"> • Refresh and develop the work programmes for each Scrutiny Committee to re-align and revise more in line with the development of the City Plan. 	items and add more value in terms of the impact of the work of each scrutiny committee and influence on policy development.	Formal review as part of work programming in May 2023	
Developing regular communication and information sharing.	<ul style="list-style-type: none"> • Look at the introduction of scheduled Scrutiny Chair/Cabinet Member/Executive Director briefing sessions. • Agree the Cabinet Scrutiny protocol to clarify cabinet member attendance at scrutiny committees which will provide information sharing opportunities 	This can help with highlighting of potential issues for scrutiny and also can strengthen relationships.	<p>November 2022</p> <p>October 2022</p>	

Improve cross-party working in scrutiny	<ul style="list-style-type: none"> • Develop pre-meetings to include all committee members. • Provide greater discussion around questioning strategies for reports. 	This will help promote inclusiveness and development of each committee. Also strengthen the focus of meetings ensuring that questions are relevant and robust.	October 22 to April 23	
Mandatory scrutiny development and training for all committee members	<ul style="list-style-type: none"> • Maximise the takeup of basic introduction training package for scrutiny members on the roles and powers of scrutiny. • Develop a specific training programme for relevant topics to enhance member development e.g., questioning skills, chairing skills, and knowledge of service areas health scrutiny, budget scrutiny . 	will help new Members to understand the process and powers etc. That each Scrutiny has at its disposal and Also any tailored development sessions can help improve the committee's knowledge and its effectiveness.	<p>Basic Sessions available from the CFGS from October 2022</p> <p>Further sessions developed after members have been consulted</p>	
Securing technical assistance for councillors on more complex review	<ul style="list-style-type: none"> • Look to ensure that all reviews have the requisite technical support from officers within the Council. • Use of scrutiny budget for any specific support 	It is important to provide Members with advice and information to ensure any review undertaken is balanced and comprehensive and any recommendations aim to have a positive impact.		

	<p>on more complex issues where relevant.</p> <ul style="list-style-type: none"> • Scrutiny handbook to be updated with advice around the use of technical assistance. 			
Strengthening the annual process for developing work programmes for each scrutiny committee	<ul style="list-style-type: none"> • Look at an annual session with each scrutiny committee to develop a work programming that includes Cabinet members and partners where relevant. • Ensure that opportunities remain for continued development of work programme throughout the year. 	Help to ensure that work programmes are strategic, inclusive and have maximum impact in terms of challenging service delivery and improving services in the city	June 2023	
Changing the way that information is provided to Scrutiny Councillors.	<ul style="list-style-type: none"> • Look at different means of providing some information to scrutiny members e.g., bulletins, digest etc. 	This can make agendas more manageable and increase Member knowledge. But needs to ensure that it does not dilute work programmes or divert important issues.	ongoing	
Securing professional communications advice to improve the way that scrutiny engages with the public	<ul style="list-style-type: none"> • Involve Comms Team in looking at promoting scrutiny. • Advertise meetings and issues. 	potential to increase the profile of scrutiny committees and encourage public attendance at meetings	May 2023 onwards	

	<ul style="list-style-type: none"> Promote work of scrutiny via social media channels. Engage with public during review work. 			
Reviewing how recommendations are made and how impact is measured	<ul style="list-style-type: none"> Develop an action tracker for all committees to monitor outcomes, actions and recommendations. 	effective mechanism to measure the impact and performance of committees and ensure actions are always followed through.	September 2022 onwards	
Considering greater use of task and finish groups	<ul style="list-style-type: none"> Use task and finish groups for complex issues. Consider multiple-committee groups for issues covering more than one committee. Scrutiny Handbook to be updated with information on task and finish working. 	This can increase engagement for Members and provide greater outcomes for Scrutiny.	<p>Ongoing - a number of task and finish groups have been established to deliver some work programme topics.</p> <p>Each committee can discuss best use of task and finish groups as part of the work programme item on each committee agenda</p>	

Item 9

SCRUTINY COORDINATING COMMITTEE

13 OCTOBER 2022

WORK PROGRAMME 2022/23

REPORT OF THE SCRUTINY, MAYORAL AND MEMBERS' SUPPORT COORDINATOR

1. Purpose of the Report

- 1.1 The report attaches, for Members' information, the thematic Scrutiny Committee work programmes for 2022/23 and provides an opportunity to review the Committee's own work programme for 2022/23.

2. Background

- 2.1 The role of the Scrutiny Coordinating Committee is two-fold, firstly it has a role in co-ordinating efficient business across the Scrutiny Committees and manage the overall Scrutiny Work Programme and secondly to consider the Council's corporate policies, performance and financial issues.
- 2.2 In order to ensure that the Committee is able to undertake all of its business and respond to emerging issues, there will be scope for additional meetings or visits not detailed in the work programme.
- 2.3 The work programme should reflect the remit of the Committee and the need to balance its responsibility for undertaking scrutiny, performance management and policy review (where necessary).

3. Thematic Scrutiny Committee Work Programmes

- 3.1 **Appendix 1** sets out the Scrutiny Committee work programmes for the Children, Education and Skills, Economic Prosperity and Health and Wellbeing Scrutiny Committees respectively.

4. Scrutiny Coordinating Committee's Work Programme

- 4.1 **Appendix 2** outlines this Committee's full work programme for the year, updated to reflect new additions and amendments requested by Committee as the year has progressed.
- 4.2 Topics for inclusion in the Scrutiny Work Programme will vary from single issue items for consideration such as policy and performance reports through to regular updates on issues that the committee have adopted a more focused monitoring role.
- 4.3 It should be noted that the work programme is a 'living' document and can be amended throughout the course of the municipal year. Any Elected Member can add an item of business to an agenda for consideration (Protocol 1 within the Overview and Scrutiny Handbook outlines this process).

5. Dedicated Scrutiny Budget

5.1 A small budgetary provision of £15,000 per annum is available to the Scrutiny Committees to deliver the agreed Scrutiny Committee Work Programmes.

5.2 As of 3 October 2022 the breakdown of the budget stood as follows:-

Description	£
Scrutiny Development	Nil
Member Development	Nil
Policy Review Development	Nil
Total Expenditure to Date	£0.00
Budget	£15,000.00
Remaining Budget	£15,000.00

6. Recommendations

6.1 It is recommended that the Scrutiny Coordinating Committee:

- (a) notes the variations to the Scrutiny Committee Work Programmes for 2022/23 and to its own work programme; and
- (b) notes the current scrutiny budget position for 2022/23.

7. Background Papers

7.1 Scrutiny Agendas and Minutes

Contact Officer: Nigel Cummings
Tel: 0191 561 1006
Nigel.cummings@sunderland.gov.uk

REASON FOR INCLUSION	9 JUNE 22 (INFORMAL MEETING)	7 JULY 22	8 SEPT 22	6 OCT 22	3 NOV 22	1 DEC 22	5 JAN 23	2 FEB 23	2 MARCH 23	30 MARCH 23
Policy Framework/ Cabinet Referrals and Responses										Scrutiny Annual Report – 22/23
Scrutiny Business	Work Programme 2022/23	Consultation with LGBTQ+ Community	Corporate Parenting SEND – Areas for Deep Dive Performance Report	SEND – Areas for Deep Dive TfC Meaningful Measures Performance Report – Areas Deep Dive Consultation with LGBTQ+ Community - Feedback on Visit	Safeguarding of Children (To consider the implications for the Council of the National Panel Review of Child Protection Early Years - role of Family Hubs as part of integrated family service ensuring families with children and young people aged 0-19 receive early help)	Speech Disorder and Language Disorder in Early Years Future Provision of Services for Children Requiring Specialist Support Asylum Seekers - support available for children and their families	Child Obesity – (Incl How can we better promote healthy eating among young people. Also, the influence of exercise and sporting provision) (Lorraine Hughes)	Schools Update (incl Implications of the White Paper Opportunities for All. The action being taken to catch up on lost education due to the Covid pandemic and which programmes are most effective, particularly for SEN pupils) (Simon Marshall)	Training and Apprenticeship Access for Care Experienced Young People . The measures to reduce the number of young people not in education or training.	
Performance / Service Improvement		TfC Self – Evaluation (Jill Colbert) Children Services Customer Feedback (Stacey Hodgkinson)				Children Services Customer Feedback (Stacey Hodgkinson)				

Consultation / Awareness Raising		Notice of Key Decisions Work Programme 22-23	Notice of Key Decisions Work Programme 22-23	Notice of Key Decisions Work Programme 23-23	Notice of Key Decisions Work Programme 22-23	Notice of Key Decisions Work Programme 22-23	Notice of Key Decisions Work Programme 22-23	Notice of Key Decisions Work Programme 22-23	Notice of Key Decisions Work Programme 22-23	
----------------------------------	--	---	---	---	---	---	---	---	---	--

Issues to Programme: Mental Health Charter Mark Award

ECONOMIC PROSPERITY SCRUTINY COMMITTEE – WORK PROGRAMME 2022-23

REASON FOR INCLUSION	14 JUNE 22 – (INFORMAL MEETING)	12 JULY 22	13 SEPTEMBER 22	11 OCTOBER 22	8 NOVEMBER 22	6 DECEMBER 22	10 JANUARY 23	7 FEBRUARY 23	7 MARCH 23	4 APRIL 23
Policy Framework/ Cabinet Referrals and Responses			Statement of Private Hire and Hackney Carriage Licence Policy (Steve Waring)							Scrutiny Annual Report
Scrutiny Business	Remit and Work Programme of Committee	Refugee Provision (Graham Scanlan) Port Visit (Matthew Hunt)	Housing Strategy/ Rough Sleeping Prevention Strategy – Consultation (Graham Scanlan)	Annual Low Carbon Progress Report (Catherine Auld)	Sunderland BID (Sharon Appleby) Events (Stephen Savage)	Business Centres (Catherine Auld) Environmental Services Update (Director of Environmental Services)	Cycling Infrastructure – Update (Mark Wilson) Culture Sector and the Local Economy (Rebecca Ball) Homelessness Strategy (Graham Scanlan)	Housing Provider Consultation (Gentoo)	Siglion (Neil Guthrie/Anthony Crabb) Future High Street Fund Programme (Neil Guthrie/Anthony Crabb) UK Shared Prosperity Fund (Catherine Auld/James Garland)	Annual Road Safety Report E Scooter – Pilot Feedback Accessibility (Stephen Dixon) City Heat Network Projects - Update
Consultation Information and Awareness Raising		Notice of Key Decisions Work Programme 21-22	Notice of Key Decisions Work Programme 21-22	Notice of Key Decisions Work Programme 21-22	Notice of Key Decisions Work Programme 21-22	Notice of Key Decisions Work Programme 21-22	Notice of Key Decisions Work Programme 21-22	Notice of Key Decisions Work Programme 21-22	Notice of Key Decisions Work Programme 21-22	Notice of Key Decisions Work Programme 21-22

Portfolio Holder Attendance - TBC
Public Transport Update (Mark Wilson) – TBC

HEALTH AND WELLBEING SCRUTINY COMMITTEE – WORK PROGRAMME 2022-23

REASON FOR INCLUSION		5 JULY 22 D/L:24 JUNE 22	27 SEPTEMBER 22 D/L:2 SEPT 22	4 OCTOBER 22 D/L: 23 SEPT 22	1 NOVEMBER 22 D/L: 21 OCT 22	29 NOVEMBER 22 D/L: 19 NOV 22	3 JANUARY 23 D/L: 23 DEC 23	31 JANUARY 23 D/L: 20 JAN 23	28 FEBRUARY 23 D/L: 17 FEB 23	28 MARCH 23 D/L: 17 MAR 23
Policy Framework / Cabinet Referrals and Responses										
Scrutiny Business		Public Health – Annual Report (Gerry Taylor) Dental Services Update (NHS Improvement)	Task and Finish Working (Nigel Cummings)	Winter Planning (ATB/ICB) SSAB Annual Report (Sunderland Safeguarding Adults Board) Social Care Health Check (Graham King/Ann Dingwall)	Elective Surgery – Update (NHS FT) Maternity Services Assurance Update (NHS FT)	Health Protection Arrangements (Public Health)		North East Ambulance Service Update (Mark Cotton)	Annual Report (Nigel Cummings)	
Performance / Service Improvement										
Consultation/ Information & Awareness Raising		Notice of Key Decisions Work Programme 22-23	Notice of Key Decisions Work Programme 22-23	Notice of Key Decisions Work Programme 22-23	Notice of Key Decisions Work Programme 22-23	Notice of Key Decisions Work Programme 22-23	Notice of Key Decisions Work Programme 22-23	Notice of Key Decisions Work Programme 22-23	Notice of Key Decisions Work Programme 22-23	Notice of Key Decisions Work Programme 22-23

SCRUTINY COORDINATING COMMITTEE – WORK PROGRAMME 2022-23

REASON FOR INCLUSION		14 JULY 22 D/L 4 JULY 22	26 SEPTEMBER 22 D/L 5 SEPT 22	13 OCTOBER 22 D/L 3 OCTOBER 22	10 NOVEMBER 22 D/L 31 OCT 22	8 DECEMBER 22 D/L 28 NOV 22	12 JANUARY 23 D/L 3 JAN 23	9 FEBRUARY 23 D/L 30 JAN 23	9 MARCH 23 D/L 27 FEB 23	6 APRIL 23 D/L 27 MARCH 23
Policy Framework / Cabinet Referrals and Responses		First Revenue Budget Review 21/22 (Jon Ritchie/Paul Wilson) Capital Programme First Review 22/23 (Jon Ritchie/Paul Wilson) First Revenue Budget Review 22/23 (Jon Ritchie/Paul Wilson)		Budget Planning Framework 2022/23 and Financial Strategy (Paul Wilson) Capital Programme Second Review 2021/22 (Paul Wilson)		Capital Programme Planning 2022/2023 to 2025/2026 and Capital Strategy (Paul Wilson) Budget Planning Framework and Medium Term Financial Strategy 2022/2023 to 2025/2026 (Paul Wilson)				
Scrutiny Business		Review of Scrutiny (Gillian Robinson)		Residents Survey Summary (Lucy Nicholson) Task and Finish Working Group (Nigel Cummings) Review of Scrutiny – Action Plan (Gillian Robinson/Nigel Cummings)	Safer Sunderland Partnership Annual Report (Stephen Laverton)	Smart Cities Update (Liz St Louis)				Annual Report (N Cummings)
Performance / Service Improvement		Performance Management Q4 (Beverley Poulter)	Performance Management Q1 (Beverly Poulter)			Performance Management Q2 (Beverley Poulter)			Performance Management Q3 (Beverly Poulter)	
Consultation / Information & Awareness Raising		Notice of Key Decisions Scrutiny Work Programmes 2021/22	Notice of Key Decisions Scrutiny Work Programmes 2021/22	Notice of Key Decisions Scrutiny Work Programmes 2021/22	Notice of Key Decisions Scrutiny Work Programmes 2021/22	Notice of Key Decisions Scrutiny Work Programmes 2021/22	Notice of Key Decisions Scrutiny Work Programmes 2021/22	Notice of Key Decisions Scrutiny Work Programmes 2021/22	Notice of Key Decisions Scrutiny Work Programmes 2021/22	Notice of Key Decisions Scrutiny Work Programmes 2021/22

Work Programme Items to be scheduled:

NOTICE OF KEY DECISIONS

REPORT OF THE SCRUTINY, MAYORAL AND MEMBERS' SUPPORT COORDINATOR

1. PURPOSE OF THE REPORT

- 1.1 To provide Members with an opportunity to consider the items on the Executive's Notice of Key Decisions for the 28-day period from 14 September 2022.

2. BACKGROUND INFORMATION

- 2.1 Holding the Executive to account is one of the main functions of Scrutiny. One of the ways that this can be achieved is by considering the forthcoming decisions of the Executive (as outlined in the Notice of Key Decisions) and deciding whether Scrutiny can add value in advance of the decision being made. This does not negate Non-Executive Members ability to call-in a decision after it has been made.
- 2.2 To this end, the most recent version of the Executive's Notice of Key Decisions is included on the agenda of this Committee. The Notice of Key Decisions for the 28-day period from 14 September 2022 is attached marked **Appendix 1**.

3. CURRENT POSITION

- 3.1 In considering the Notice of Key Decisions, Members are asked to consider only those issues where the Scrutiny Committee could make a contribution which would add value prior to the decision being taken.
- 3.2 In the event of Members having any queries that cannot be dealt with directly in the meeting, a response will be sought from the relevant Directorate.

4. RECOMMENDATION

- 4.1 To consider the Executive's Notice of Key Decisions for the 28-day period from 14 September 2022 at the Scrutiny Committee meeting.

5. BACKGROUND PAPERS

- Cabinet Agenda

Contact Officer : Nigel Cummings, Scrutiny Officer
0191 561 1006
Nigel.cummings@sunderland.gov.uk

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Notice is given of the following proposed Key Decisions (whether proposed to be taken in public or in private) and of Executive Decisions including key decisions) intended to be considered in a private meeting:-

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter*	Address to obtain further information
220106/682	To give consideration to the Draft Bus Enhancement Partnership Plan and Scheme	Cabinet	Y	13 October 2022	N	Not applicable.	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
220207/690	To approve the sale of the former Alex Smiles site and to undertake required remedial works.	Cabinet	Y	13 October 2022	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter*	Address to obtain further information
220207/691	To approve the acquisition of strategic sites in the Commercial Road Area.	Cabinet	Y	13 October 2022	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk
220524/714	To agree to the grant of an option to sell property at Richmond Street, Sheepfolds, Sunderland.	Cabinet	Y	13 October 2022	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet Report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter*	Address to obtain further information
220712/722	To seek agreement to the proposed development strategy of the Council's Self and Custom Build Sites.	Cabinet	Y	13 October 2022	Y	This report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraph 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information) The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk
220719/723	To seek approval for the acquisition of Property at Crowtree Road and to grant a lease of the former Crowtree Leisure Centre	Cabinet	Y	13 October 2022	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet Report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter*	Address to obtain further information
220808/732	To seek Cabinet approval to the disposal of South West Lodge, Mere Knolls Cemetery, Dovedale Road, SR6 8LW.	Cabinet	Y	13 October 2022	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet Report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk
220621/720	To approve funding options in respect of development at Nile and Villiers Street Sunnyside	Cabinet	Y	13 October 2022	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter*	Address to obtain further information
220720/724	To seek approval to publish the International Advanced Manufacturing Park Area Action Plan (IAMP AAP) Review.	Cabinet	Y	13 October 2022	N	Not applicable	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk
220815/733	To agree to the sale of land at Commercial Road, Sunderland.	Cabinet	Y	13 October 2022	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk
220822/735	To consider a review completed by Together for Children in relation to Carers Allowances and Capital Adaptations and to approve policy and practice. This relates to carers who obtain either a Special Guardianship Order or a Child Arrangement Order.	Cabinet	Y	13 October 2022	N	Not applicable	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter*	Address to obtain further information
220822/736	To update Cabinet on progress of the New Wear Footbridge ("the Scheme") and seek approval to award the main works contract for the Scheme.	Cabinet	Y	13 October 2022	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk
220831/737	To seek approval for the Winter Service Policy 2022/23.	Cabinet	Y	13 October 2022	N	Not applicable.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk
220804/731	To approve the Budget Planning Framework and Medium Term Financial Plan 2023/24 to 2026/27.	Cabinet	Y	13 October 2022	N	Not applicable.	Cabinet Report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter*	Address to obtain further information
220901/739	To approve the Capital Programme Second Review 2022/2023 (including Treasury Management).	Cabinet	Y	13 October 2022	N	Not applicable.	Cabinet Report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk
220901/740	To approve the Second Revenue Budget Second Review 2022/2023.	Cabinet	Y	13 October 2022	N	Not applicable.	Cabinet Report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk
210709/612	To authorise the Executive Director of City Development to deliver the Washington F-Pit Museum Heritage Visitor Centre and Albany Park Improvement project, including the procurement of consultants and contractors.	Cabinet	Y	During the period 13 October to 30 November 2022	N	Not applicable.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter*	Address to obtain further information
220628/721	To seek approval to the proposed ECO Flex 4 Criteria and agree to the appointment of local providers to manage delivery of the scheme within Sunderland.	Cabinet	Y	During the period 13 October to 31 December 2022.	N	Not applicable.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk
220728/726	To adopt a Playing Pitch Plan (PPP) that will be used as a strategic planning document for sport playing pitches in the city.	Cabinet	Y	During the period 13 October to 30 November 2022	N	Not applicable.	Cabinet Report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk
220819/734	In respect of the Sunderland Heat Network to provide an update and to seek Cabinet approval for change in delivery approach.	Cabinet	Y	During the period 13 October to 31 December 2022.	N	Not applicable.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk
220725/725	To approve the Electric Vehicle Infrastructure Delivery Plan	Cabinet	Y	During the period 13 October 2022 to 31 January 2023.	N	Not applicable.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk

Note; Some of the documents listed may not be available if they are subject to an exemption, prohibition or restriction on disclosure.

Further documents relevant to the matters to be decided can be submitted to the decision-maker. If you wish to request details of those documents (if any) as they become available, or to submit representations about a proposal to hold a meeting in private, you should contact Governance Services at the address below.

Subject to any prohibition or restriction on their disclosure, copies of documents submitted to the decision-maker can also be obtained from the Governance Services team City Hall, Plater Way, Sunderland, or by email to committees@sunderland.gov.uk

***Other documents relevant to the matter may be submitted to the decision maker and requests for details of these documents should be submitted to Governance Services at the address given above.**

Who will decide;

Councillor Graeme Miller – Leader; Councillor Claire Rowntree – Deputy Leader & Clean Green City; Councillor Paul Stewart - Cabinet Secretary; Councillor Louise Farthing – Children, Learning and Skills; Councillor Kelly Chequer – Healthy City; Councillor Linda Williams – Vibrant City; Councillor Kevin Johnston – Dynamic City.

This is the membership of Cabinet as at the date of this notice. Any changes will be specified on a supplementary notice.

Elaine Waugh,
Assistant Director of Law and Governance

14 September 2022