



This matter is being dealt
with by: Kate Kirton
Ext: 561 7881
Direct Line: 0191 561 7881
Your Ref:
Our Ref:
Date: 29 May 2019

Dear Councillor

You are summoned to attend the Meeting of the Authority to be held in the Main Authority Room, Fire and Rescue Headquarters, Barmston Mere on **Monday 10 June 2019** at **10.30am** when it is proposed to transact the business set out below.

Yours sincerely

A handwritten signature in black ink, appearing to be 'Chris Lowther'.

Chris Lowther
Chief Fire Officer and Chief Executive
Clerk to the Authority

Service Headquarters Nissan Way Barmston Mere Sunderland SR5 3QY
Telephone 0191 444 1500 Fax 0191 444 1512



INVESTOR IN PEOPLE



A G E N D A

PART I

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1.	Appointment of Chairman	
2.	Apologies for Absence	
3.	Appointment of Vice-Chairman	
4.	Declarations of Interest	
5.	Minutes	
	(i) Minutes of the Meeting of the Authority held on 18 March 2019, Part I (copy attached) for confirmation;	1
	(ii) Minutes of the Meeting of the Human Resources Committee held on 4 February 2019, Part I (copy attached) for information;	7
	(iii) Minutes of the Meeting of the Policy and Performance Committee held on 11 February 2019 (copy attached) for information; and	17
	(iv) Minutes of the Meeting of the Governance Committee held on 11 March 2019 (copy attached) for information.	25
	GOVERNANCE REPORTS	
6.	Membership of Authority, Appointment to Committees and Appointment of Spokespersons for 2019/2020	31
	Report of the Deputy Clerk to the Authority (copy attached).	

7.	Date, Time and Venue of Future Meetings	43
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Joint report of the Chief Fire Officer/Chief Executive (the Clerk to the Authority), the Deputy Clerk to the Authority, the Strategic Finance Manager and the Personnel Advisor to the Authority (copy attached).

8.	Director Positions on TWFRS Limited	45
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Joint report of the Chief Fire Officer/Chief Executive (the Clerk to the Authority), the Strategic Finance Manager and the Personnel Advisor to the Authority (copy attached).

9.	Annual Governance Review 2018/2019	49
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Joint report of the Chief Fire Officer/Chief Executive (the Clerk to the Authority), the Strategic Finance Manager and the Personnel Advisor to the Authority (copy attached).

FINANCE REPORTS

10.	Revenue Budget Outturn 2018/2019 and Revenue Budget First Quarterly Review 2019/2020	121
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Joint report of the Chief Fire Officer/Chief Executive (the Clerk to the Authority) and the Strategic Finance Manager (copy attached).

11.	Capital Budget Outturn 2018/2019 and Capital Budget First Quarterly Review 2019/2020	131
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Joint report of the Chief Fire Officer/Chief Executive (the Clerk to the Authority) and the Strategic Finance Manager (copy attached).

Local Government (Access to Information) (Variation) Order 2006

The reports contained in Part II of the Agenda are not for publication as the Authority is considered likely to exclude the public during consideration thereof as they contain information relating to any individual or which is likely to reveal the identity of an individual or relating to the financial or business affairs of any particular person (including the Authority holding that information) or information relating to consultations/negotiations in connection with any labour matter arising between the Authority and employees of the Authority (Local Government Act 1972, Schedule 12A, Part I, Paragraphs 1, 2, 3 and 4). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.

PART II

Minutes

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| 12. | (i) Minutes of the Meeting of the Authority held on 18 March 2019, Part II (copy attached) for confirmation; | 137 |
| | (ii) Minutes of the Human Resources Committee held on 4 February 2019, Part II (copy attached) for information. | 139 |
| 13. | Temporary Amendment to the Green Book Establishment in order to create a 12-month Fixed Term Position of Human Resources Director

Joint report of the Chief Fire Officer/Chief Executive (the Clerk to the Authority), the Strategic Finance Manager and the Personnel Advisor to the Authority (copy attached). | 143 |
| 14. | Asset Disposal – Former Community Fire Station, Fulwell

Joint report of the Chief Fire Officer/Chief Executive (the Clerk to the Authority) and the Strategic Finance Manager (copy attached). | 149 |