Project Application 1 – Houghton Kepier Sports College
SIB Request: £10,000

Section 1: Application Requirements

1.1
Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form. The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format. If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines.
Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected. Dates and Venues of future meetings are provided as supporting information.
1.2 Which Area Regeneration Framework(s) does your project cover? (please tick)
Coalfield [*]   East [   ]   North [   ]   Washington [   ]   West [   ]   South [   ]

Section 2: Sponsor Details

2.1 Name of Lead Organisation / Group:	
Houghton Kepier Sports College	
2.2 Address of Lead Organisation / Group:	
Dairy Lane, Houghton-Le-Spring, Tyne and Wear DH4 5BH	
2.3 Contact Name for Project:	**2.4 Position in Organisation:**
Dave Brennan	Community Development Manager

2.5 Tel. Number:	2.6 Fax Number:	2.7 E-mail Address:
0191 5536528 ext 177	0191 5536533	david.brennan@schools.sunderland.gov.uk

2.8 Day to Day Contact Name / Details: (if different to 2.3 above)

2.9 Legal Status of Organisation:	2.10 Registered Charity Number (if applicable):
School	

2.11 Does your organisation have a bank account into which funds can be paid?

Yes

| **2.12 Has the organisation received SIB support previously?** |
| Yes [ ] No [*] |

| **If 'Yes' please provide details:** |
| |

| **2.13 Are any trustees / members of the organisation employed by or are Elected Members of the City Council?** |
| Yes [ ] No [*] |

| **If 'Yes' please provide details:** |
| |

Section 3: Project Details

| **3.1 Project Title:** (please re-state title as per front sheet) |
| Learning For The Community |

3.2 Project Start Date:	**3.3 Project End Date:**
October 2008	October 2011, based on a minimum projected lifespan of the equipment of 3 years. We would hope that the equipment will still be effective well beyond this date.

| **3.4 Please Describe the project:** |
| To develop youth and adult learning over a wide range of subjects, improve general health levels and reduce obesity, using both our sports facilities and the bank of laptops we wish to purchase. We will target both disengaged youths and those adults who wish to improve their self esteem. The project will be promoted by us via local press, leaflet drops and letters to the parents/carers of the 1400 or so learners within the school to ensure maximum usage by the community. The laptops will be placed in our Community Room, which is not used by the school but is a room specifically designed for community groups to access. The community building is accessible to the public from 9.00am-9pm, Monday to Friday and from 10am - 4pm on weekends, all year, excluded Christmas/ New Year. The laptops will not be available at any time to the school and if, for any reason our community facilities cease to be in existence then the equipment purchased from the funding will either be returned to SIB for redistribution as they see fit or donated by the school to another community facility with the agreement of SIB (please see the enclosed usage agreement between the school and the community facilities). The project is for the sole purpose of providing accessible IT for local people, groups and organisations to enhance their opportunities and quality of life in the Coalfields area. We have spoken to Steve Lovell, Community Nutrition Facilitator of the Healthy Teams department of the Teaching Primary Care Trust who has confirmed that the opportunity to link in physical activity with on line research into healthy eating and/or developing sports coaching skills via courses such as on line FA Badges based on one site would prove extremely beneficial to the community and compliments their work. Steve also confirmed that he and his team would be delighted to come into our facility and work with the community to run Nutrition Training Courses using the laptops, thereby |

educating the community on the benefits of healthy eating and improving general well being, contributing towards a happier and healthier community. Long term, if we can help educate adults to recognise the importance of a healthy diet this will of course cascade down to their children, giving a better future for the whole community. In their letter of support the RFU have also stated that they could use the facility to educate on the importance of healthy eating and lifestyle.

3.5 What service does the organisation currently provide and how will this be complemented by the project?

We already provide a range of sports facilities, which are heavily used by the community, including a fully equipped fitness suite, sports hall and full size Astroturf. We aim to link in learning via laptops to the sports facilities, for example having disengaged youths complete on line FA Coaching Courses and then assist local football clubs who use our facilities in coaching their teams. We can also link in those people who wish to lose weight or improve their general fitness by having them use our fitness suite and then use the internet to research healthy eating, better nutrition and chart/plan their progress.

3.6 What additional activity will SIB funding allow to happen (please tick the appropriate statement)

(a)	A project will go ahead which otherwise would not happen at all	[*]
(b)	A project will be provided to a higher quality / on a greater scale	[ ]
(c)	The funding will accelerate the implementation of the project by 12+ months	[ ]
(d)	A gap in funding will be filled pending other funding being secured	[ ]
(e)	Other reason	[ ]

Please explain your answer:

You will see from the financial details attached that we can provide funding ourselves in terms of installation and backup support over the lifetime of the project. However, our Community Facilities do not have the funds available for the capital outlay required to get the project off the ground.

3.7 How will you publicise that you have received support from SIB?
(please refer to Section 3 of the guidance notes)

I already have excellent links with both the Sunderland Echo and the Evening Chronicle, and have already had several articles in both newspapers publicising our involvement with the community (copies of these are available if required). I will ensure that the contribution of SIB to the project receives maximum publicity, not just in the press but also on local radio and television.

3.8 Has there been any consultations concerning the need for this project?

Yes [*]   No [   ]

If 'Yes' please provide details:

Please see the enclosed letters of support from the groups we have consulted with regarding this project, plus the comments from Steve Lovell, Community Nutrition Facilitator in section 3.4, which we feel demonstrates the real benefit to the community of this project. The YMCA have verbally confirmed that they would like to work with us should we get the laptops as they have funding to pay the FA for disengaged youths to complete the on-line FA Coaching Courses, but do not have laptops available to do the work. We have stated that we will provide the room and use of laptops free of charge to them and look to link them in with doing some coaching for some of the community clubs who hire our facilities, thus creating closer links between the youth of the area and the local community. However, as you can see from the enclosed e-mail the YMCA do not feel able to offer us a formal letter of support as they are bidding for SIB Funding themselves and do not want to disadvantage their bid, and I understand two of the councillors are involved with the YMCA and therefore would not be

able to be involved in deciding on our bid. This should not detract from the fact however that should we be successful with this bid there is a real opportunity here to engage young people in valuable and mutually beneficial work via our community facilities, as well as the other benefits already outlined.

3.9 Is there any documentary evidence available to support the need for this project?

Yes [*]   No [ ] Letters of support as above

If 'Yes' please provide details:

3.10 Who will benefit from the services provided by the project?

As already stated, we see this project as benefiting the whole community, in particular disengaged groups and adults wishing to raise their self esteem. There is the chance to improve job prospects by improving basic maths and English skills via on line tuition, improve general health and well being with the cooperation of Steve Lovell and the Nutrition Training Team and we plan to take the project into the community as the laptops will be available to use by outside groups at their own premises. As I have already detailed, we will ensure that the project receives the maximum publicity possible to engage as many people as possible.

3.11 Will there be any implications for Council Services arising from this project?

Yes [ ]   No [*]

If 'Yes' please provide details:

3.12 Does this project require the support or sponsorship of a Sunderland City Council Directorate?

Yes [ ]   No [*]

If 'Yes' please provide details:

3.13 Are any legal and other approvals required?

Yes [ ]   No [*]

If 'Yes' please provide details of type of approval, date secured, or date expected to be secured:

Section 4: Equal Opportunities

4.1 Does your organisation have an Equal Opportunities Policy?

Yes [*]   No [ ]

If 'Yes' please describe how the project will comply with the Policy:

The project is aimed at all areas of the community. The project will emphasise its commitment to equal opportunities by creating a supportive environment for all service users, staff, and all beneficiaries, recognising the diverse individual needs.

If 'No' please describe how your organisation addresses equal opportunities issues:

4.2 Does your project specifically address any of the following issues?

Ethnic Issues	Yes [ ] No [*] (please tick)
If 'Yes' please provide details as to how the project is in line with the Race Relations Act 1976:	

Gender Issues	Yes [ ] No [*] (please tick)
If 'Yes' please provide details as to how the project is in line with the Sex Discrimination Act 1975:	

Disability Issues	Yes [ ] No [*] (please tick)
If 'Yes' please provide details as to how the project is in line with the Disability Discrimination Act 1995:	

Section 5: Relationship of Project to the Area Framework(s)

5.1 Identify which Area Regeneration Framework Action Plan Strategic Priorities this project will address through the use of SIB, and demonstrate how these will be achieved:
Raising Standards and improving access and participation in learning • Access to IT and other technology at local venues • Provide opportunities to improve literacy, numeracy and IT skills
5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area Regeneration Framework(s).
• We will monitor the usage of the laptops through registers and via IT technologies we can track the opportunities that have been accessed from people, groups and organisations. As well as using IT to track progression, it is envisaged that individual learning programmes will be used to assist local people to reach they fullest potential.
5.3 If the project relates to two or more Framework Areas, on what basis have you decided how to share the costs?

Section 6: Management Arrangements

6.1 Describe how the project will be managed:
The project will be managed by Dave Brennan, our Community Development Manager, who has a wide range of experience in dealing with local people and community groups and the project planning and financial experience to effectively manage the project from his time as a Bank Manager.
6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives?
No

Section 7: Financial Information

7.1 How much SIB funding is requested?
£10,000

7.2 Indicate the type of funding requested: (please tick)
Capital [*]   Revenue [   ]   Both [   ]

7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?
No

7.4 What other funding alternates have been considered and why were these not appropriate?
We fall outside the Urban II area, Northern Rock Foundation have stated in preliminary discussions that they are not presently in a position to assist, and Awards For All have stated that this project does not meet their present targets.

7.6 When SIB expenditure is complete how do you intend to continue this project?
Our Community Facilities are self-funding, and we have a commitment to reinvest any surplus funds back into them as we do not retain any profits from each financial year. Copies of accounts are available upon request.

7.7 Provide a profile of projected costs:

Funding Source	2008/09	2009/10	2010/11	Total Cost
SIB:				
Coalfield	£10,000			£10,000
East				
North				
South				
West				
Washington				
Other Sources (please state)				
1) HKSC Community Facilities	£2,950	£1,750	£1,750	£6,450
2)				
3)				
Total Cost:	£12,950	£1,750	£1,750	£16,450

7.8 Please provide details of any 'in-kind' funding (e.g. Peppercorn rents), if included within the 'Other Sources' of funding shown above.
We have an agreement with the school, who will provide IT Technicians to install the laptops, all software and maintain them over the lifespan of the project. Our Facilities Management

Team will install all desks and powerpoints.

7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:

10 laptops @ 500 = £5,000
Installation of data points: £610
15 unit lapsafe trolley: £1,600
Double electrical sockets and trunking: £1,200
Colour Printer -HP LASERJET CP3505DN : £550
Double Desks (3 laptops per desk) : 3@ £80 = £240
VDU Chairs: 10@£80 = £800
Total external costs: £10,000

Support 150 weeks: £5,250 (150 weeks @£35 per week)
Install, set up laptops and networking: £500
Purchase and install software: £700 (10@£70)
Total internal costs: £6,450

7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines.
Include any estimates that you have and details of any contractors or suppliers to be used.

We will ensure that this project meets the procurement and purchasing guidelines as stated in the guidance notes. The Head of IT at the school, as an act of kindness to the community building, has sources these laptops using his knowledge of which provide the best value for money and reliability. We would of course check these prices once funding was approved to ensure best value, and our Head of IT will be more than happy to work with the City Procurement Team, if required, to ensure that best value is obtained.

Section 8: Additional Information

8.1 Please provide any additional information that may be of use in support of your project proposal (Please append additional sheets if required):

Letters of support for this project have been received by the following:
- Dave Reed, Rugby Development Officer Teesside from Teesside University
- John Lawn, CDO NE & Yorkshire from Teesside University
- Lindsey Robinson, Women, Girls' & Disability Football Development Officer from SAFC

Section 9: Declaration

I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:

Name:

David Brennan

Position in Organisation:

Community Development Manager

Community Development Manager

04.09.08