

ECONOMIC PROSPERITY SCRUTINY COMMITTEE

AGENDA

**Meeting to be held in the Civic Centre (Council Chamber) on Tuesday
7th December, 2021 at 4.30 p.m.**

Membership

Cllrs Ali, M. Dixon, Edgeworth, Fagan, Foster, Greener, Laws, Price, D. Snowdon (Chairman),
Taylor, Thornton (Vice Chairman) and Warne.

| ITEM | | PAGE |
|------|---|------|
| 1. | Apologies for Absence. | - |
| 2. | Minutes of the Last Ordinary Meeting of the Committee held on 9th November, 2021 (copy herewith). | 1 |
| 3. | Declarations of Interest (including Whipping Declarations) Part A – Cabinet Referrals and Responses Part B – Scrutiny Business | - |
| 4. | Environmental Services and Environmental Enforcement - Update Report of the Executive Director of Neighbourhoods (copy herewith) | 9 |

Contact: Paul Wood Principal Governance Services Officer
Email: paul.wood@sunderland.gov.uk

Information contained in this agenda can be made available in other languages and formats on request

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| 5. | Business Centres Update | - |
| | Report of the Assistant Director of Economic Regeneration (Copy to follow) | |
| 6. | Annual Work Programme 2021/22 | 19 |
| | Report of the Scrutiny and Members' Support Co-ordinator (copy herewith). | |
| 7. | Notice of Key Decisions | 21 |
| | Report of the Scrutiny and Members Support Co-ordinator (copy herewith). | |

Part C – CCFA/Members Item/Petitions

No items.

E. WAUGH,
Assistant Director of Law and Governance,
Civic Centre,
SUNDERLAND.

29th November 2021.

At a meeting of the ECONOMIC PROSPERITY SCRUTINY COMMITTEE held in the COUNCIL CHAMBER, CIVIC CENTRE on TUESDAY 9TH NOVEMBER 2021 at 4.30 p.m.

Present: -

Councillor D. Snowdon in the Chair

Councillors Ali, M. Dixon, Edgeworth, Fagan, Foster, Greener, Laws, Price, Thornton and Warne.

Also in attendance: -

Mr Jim Diamond, Scrutiny Officer, Sunderland City Council
Mr Paul Wood, Principal Governance Services Officer, Sunderland City Council
Mr Mark Wilson, Future Infrastructure Manager, Sunderland City Council
Ms Sharon Appleby, Sunderland Business Improvement District
Mr Jonathan Walker, North East Chamber of Commerce

The Chairman welcomed everyone to the meeting and introductions were made.

Apologies for Absence

Apologies for absence were submitted to the meeting on behalf of Councillor Taylor.

Minutes of the Last Ordinary Meeting of the Scrutiny Committee held on 12th October 2021

A copy of the minutes of the last ordinary meeting of the Scrutiny Committee held on 12th October, 2021 was submitted.

(For copy report – see original minutes).

1. RESOLVED that the minutes of the last ordinary meeting of the Scrutiny Committee held on 12th October, 2021 (copy circulated), be confirmed and signed as a correct record

Declarations of Interest (including Whipping Declarations)

There were no declarations of interest

Change in Order of Business

The Chairman advised that the Business Improvement District Update and Chamber of Commerce Update reports would be considered first to allow the presenting officers external to the Council to leave afterwards.

Business Improvement District (BID) – Annual Update

The Scrutiny and Members Support Co-ordinator submitted a report (copy circulated) to provide the Committee with a progress report on the work of the Sunderland Business Improvement District (BID).

(For copy report – see original minutes)

Ms Sharon Appleby, presented the report along with a PowerPoint presentation and was on hand to answer Members queries.

Councillor M. Dixon wished to congratulate Ms Appleby on their success at the recent Silver Stars Awards and on their work carried out over the Covid period. In relation to the mention of ASB within Ms Appleby's presentation, Councillor Dixon enquired what this included and the locations, such as the Bridges or Sunnyside?

Ms Appleby advised that this included a range of issues such as burglaries and youth ASB in areas such as Sunnyside and large groups drinking in Market Square. The statistics for the burglaries were showing that this was being brought under control thankfully and additional resource was made available to try and keep on top of these issues.

Councillor M. Dixon advised of the Committee's Sunnyside Quarter Working Group and suggested that through the Chairman, this may be something that could benefit from Ms Appleby's expertise. The Chairman advised that the working group had been raised with Ms Appleby.

In response to Councillor Dixon's enquiry over the Sunnyside Group and what they did, Ms Appleby advised that they were a group which celebrated what the Sunnyside Quarter provided, promoting what was in the area and worked closely with the Council and Police, dealing with issues when they arose and ensuring a long term strategy, whilst trying to regenerate the area that they deal with the issues presently being experienced.

With regards to Councillor Dixon's enquiry over the BID's links to the University and if they were happy with the level of contact they had, Ms Appleby advised that they worked very closely with the University and they were also trying to build relationships with the Student Unions but this had been made harder due to the pandemic and students having to access studies remotely.

Ms Appleby commented that prior to Covid, students did not tend to use the City Centre enough and they were trying to carry out a piece of work on enticing students to come into the city centre and to stay. There was also a keenness to see a greater link to the two campuses. Ms Appleby also commented that in relation to student accommodation she didn't think that there was enough good quality accommodation in the City Centre and that was one thing that should be looked at along with ensuring we were offering what students needed.

Councillor M. Dixon commented that there were many positives such as Mackies Corner and the Elephant Tea Room developments for instance, but there were also

some negatives such as empty properties like the Place and D'acqua and enquired if there was a particular trend which caused such closures, which seemed especially striking around the Cinema area of Sunnyside.

Ms Appleby advised that the appearance around the Cinema did give this impression however the Bowling Alley was very busy with patrons generally stopping within for long periods of time, so it gave a false impression of the area being unused/unfrequented. Ms Appleby advised that there were definitely more businesses opening than closing so on the face of it there was more positive stories than negative occurring.

Councillor Edgeworth enquired as to what engagement the BID carried out with people to find out what they thought of the City Centre, their concerns over store closures such as Debenhams and also enquired if it was felt there was anything more the Council should be doing with regards to cleanliness/state of the City Centre.

Ms Appleby informed the Committee that they survey consumers on a regular basis at events, there had been some taken at the recent Halloween events but they hadn't been able to do this for some time due to Covid. Ultimately it was the businesses that they mainly had to respond to as they were the ones funding the BID.

Ms Appleby advised that talks were ongoing as to what would occupy the Debenhams site and whilst the closure had resulted in a short term impact it was felt that in the medium to long term it would be far better offer than it was before, as a lot of work was ongoing around this. It was the intention that this would be a more leisure, food and drink, entertainment type of offering.

In regards to cleanliness, Ms Appleby agreed that this was an issue, which was why they had purchased equipment and carried out recruitment. There had been a massive will and resource put in by the Council and the BID could not ask for them to do more on this and they just needed the boots on the ground now.

Councillor Ali wished to congratulate Ms Appleby on her work and also on the Christmas Ice Rink proposals as part of the Festive programme. Councillor Ali referred to the ASB in the City Centre and commented that many of the businesses and Police he spoke to, advised that they weren't receiving help and he felt it was unfair to blame them.

Ms Appleby commented that there was no blame made and that they work in partnership which was why additional resources had been put in, but there were issues that definitely needed addressing. Ms Appleby commented that we could always benefit from additional police presence on the streets and that businesses could also be doing more to report instances.

Councillor Ali advised that it was not an easy process to report instances and many businesses had commented on this. A business owner within Mackies Corner has had their windows smashed numerous times and it was starting to become a real issue and couldn't be sugar coated.

Ms Appleby agreed that it was definitely an issue and that it had been organised for the Crime Prevention Team to go in and speak with the businesses around that area but a whole range of additional support was needed. Ms Appleby informed that there were a number of things going on to deal with that particular issue along with other issues in the surrounding areas.

In relation to Debenhams, Councillor Ali accepted that the stores closure may have been a victim of the times but he would like to see another department store brought in its place, even if it were a smaller store similar to other areas which have achieved this. Councillor Ali felt this should be aimed for rather than just more leisure and bars.

Ms Appleby commented that we did need a department store but Debenhams was a huge space and would never be replaced like for like and she would like to see new up and coming local, ethical brands coming in to revitalise the store.

Councillor Ali made reference to comments at previous meetings about the Metrocentre experiencing the same issues of stores closing yet they were still attracting a Harrod's affiliated brand, and we should be shooting for the stars in this regard also. Ms Appleby commented that we needed to concentrate on the brilliant local independent businesses for now and the Riverside Plans, once they came to fruition would enable us to look and attract the Harrod's affiliated style stores.

The Chairman enquired if the perpetrators of the graffiti within the City Centre were ever caught by the Police. Ms Appleby advised that on some occasions, but not all, they were apprehended.

In response to the Chairman's enquiry over the Business Breakfasts, Ms Appleby advise that these were happening and were a mix between the smaller and bigger businesses with Patrick Melia and Peter McIntyre. The first one had been held in August and the next one was due to be in December and was something ongoing.

Ms Appleby was thanked by the Chairman for her attendance

2. RESOLVED that the progress report be received and noted.

Chamber of Commerce - Update

The Scrutiny and Members Support Co-ordinator submitted a report (copy circulated) to provide the Committee with a progress report from the Chamber of Commerce on the economic opportunities and challenges facing the city in the years ahead.

(For copy report – see original minutes)

Mr Jonathan Walker of North East Chamber of Commerce presented the report along with a PowerPoint presentation and was on hand to answer Members queries.

Councillor Ali referred to the flexibility the banks were showing on the payback of the furlough loans issued and queried if this made any difference in the survey results undertaken as part of their studies.

Mr Walker advised that this was a fair point as the announcements on the flexibility had been made after the studies were carried out and the Chamber of Commerce were grateful for such flexibility but whilst the level would fall, their overall concern was that if there would remain the ability to pay back those loans and he was not sure the 6 months period given would be enough.

Councillor Ali commented that the situation may not appear as gloomy as suggested as businesses got through the recent period and other factors needed to be considered. Mr Walker advised that the concern was about the resilience of businesses and their ability to absorb any further shocks but they had enormous respect for the current businesses in the North East and how they had coped during the last few years.

Councillor Edgeworth enquired if the Chamber of Commerce had carried out any work on possible devolution deals for the North East. Mr Walker advised that there were still a lot of unanswered questions around the new models/deals. Mr Walker added that it was felt the country was far too centralised and that decisions affecting regional economies should be taken as local as possible and it was their view that they wanted more devolution and for business to be part of that and get the best deal possible.

Councillor M. Dixon referred to the shortages of staff and queried if Mr Walker could explain why this was still an issue, when the living wage increase was being implemented and if this was due to Brexit, the pandemic or a mixture of both.

Mr Walker advised that it was a number of factors but undoubtedly a combination of both Brexit and the pandemic affecting the hospitality, logistics and leisure sectors in different ways. We were also starting to see the result of peoples lifestyle changes due to the pandemic, which had caused the perception of the hospitality sector to be more risky and unsociable places to work.

Mr Walker added that big logistics firms which had seen an increase in business were giving more generous joining bonuses which was also draining the pool of staff away from other sectors. The acceleration of retirement plans and voluntary redundancies was also a factor.

Councillor M. Dixon commented that people's employment prospects were quite good then if they wanted to find work, it was available. Mr Walker advised that this was true in parts but there were specific skill shortages in sectors such as digital and engineering sectors and there was also a historical lack of apprenticeships.

In response to Councillor Dixon's query as to why there was a disparity with Sunderland's higher figures in the North East, Mr Walker advised that the North Easts figures were skewed by the more affluent parts such as Northumberland but as Sunderland had historically, lower health outcomes, if a population wasn't as healthy as other parts of the country, this affected the ability to work and the reputation to invest in the region.

Councillor M. Dixon referred to the list of negatives provided within the presentation on Brexit and enquired if there was any examples of good news/positives for their Members, if Mr Walker was able to inform of any short to medium term benefits and

as it was a new system , if the mentality of businesses could change once they got used to the new way of working.

Mr Walker advised that most businesses were accepting of the new system and the added bureaucracy. In terms of positives, the national conversation had shed a light on the huge side of exporting and this was now taken far more seriously in government level and policy level which should open up more opportunities.

Mr Walker also informed the Committee that previous EU funding had come with much tighter rules which the new levelling up funds were less restrictive on, however the caveat on this was that the North East was yet to see any of this funding.

The Chairman wished to echo comments made on how resilient the North East businesses had been and praised their ability to diversify more during the pandemic.

Having fully considered the report, the Chairman thanked Mr Walker on behalf of the Committee for his attendance

3. RESOLVED that the report be received and noted.

Draft Walking and Cycling Infrastructure Plan - Consultation

The Executive Director of City Development submitted a report (copy circulated) to seek the Committees views on the Council's Draft Walking and Cycling Infrastructure Plan.

(For copy report – see original minutes)

Mr Mark Wilson, Future Infrastructure Manager, presented the report along with a PowerPoint presentation and was on hand to answer Members queries.

In response to Councillor Ali's query over the statistics provided in the presentation, Mr Wilson advised that the population breakdowns may render the figures slightly incorrect and he would look to get the detail broken down further.

Councillor Fagan referred to identifying barriers and informed that during the Sunderland Illuminations event, the signage for temporary road closures had been knocked down and in many cases encroached into the cycling/walking paths. With the growth of street furniture and these signs taking up valuable space if cyclists were forced onto the road they might not bother cycling as it became too dangerous.

Councillor Edgeworth raised the concern over getting people in more deprived areas to cycle as it was very costly to obtain bikes etc and if thought had been given on the different criteria to interact.

Mr Wilson advised that it was a careful balance proposed in the document to mark against all criteria and to give various funding scenarios. They would identify areas of low uptake in cycling and target those with schemes and it would be a whole package of things to provide a process of targets based on objectives.

Councillor M. Dixon referred to a scheme recently installed within his Ward and raised concerns that it hadn't been very satisfactory. The consultation and statistics

used did not always reflect what the residents wanted in the area and the scheme installed was not hugely used. Councillor M. Dixon therefore asked that residents and Ward Councillors be consulted on any proposals and learn from doing things differently in the future.

Mr Wilson assured the Committee that every scheme would be subject to a thorough consultation beforehand.

Councillor Greener commented that the cycle track on either side of the A690, on the way to Durham was never used and a greater benefit would have been a wider road so we did need to look into greater depth which schemes were actually needed.

Councillor Greener also suggested that this project needed to start with our schools and to get the children into the mindset of cycling and walking from an early age.

Having fully considered the report, the Chairman thanked Mr Wilson for his attendance

4. RESOLVED that the report be received and the Committees comments on the Draft Walking and Cycling Infrastructure Plan be noted.

Annual Work Programme 2021-22

The Scrutiny and Members Support Co-ordinator submitted a report (copy circulated), to provide options, provide support and advise Members on the development of the scrutiny work programmes for 2021/2022

(For copy report – see original minutes).

Mr Jim Diamond, Scrutiny Officer presented the report for Members information

5. RESOLVED that the information contained in the work programme for 2021-2022 be noted.

Notice of Key Decisions

The Scrutiny and Members Support Co-ordinator submitted a report providing Members with an opportunity to consider the items on the Executive's Notice of Key Decisions for the 28-day period from 18th October, 2021 (copies circulated).

(For copy report and notice – see original minutes).

Mr Jim Diamond, Scrutiny Officer reminded Members to contact him if they required further information on any of the items included in the notice.

6. RESOLVED that the Notice of Key Decisions be received and noted.

The Chairman thanked Members and Officers for their attendance and closed the meeting.

(Signed) D. SNOWDON,
Chairman.

ECONOMIC PROSPERITY SCRUTINY COMMITTEE

7 DECEMBER 2021

ENVIRONMENTAL SERVICES AND ENVIRONMENTAL ENFORCEMENT - UPDATE

REPORT OF EXECUTIVE DIRECTOR OF NEIGHBOURHOODS

1. Purpose of the Report

- 1.1 To provide the Committee with an update on a range of environmental issues affecting the city and the plans for the future.

2. Background

- 2.1 In setting its work programme for the year, the Committee agreed to receive an update on a range of environmental issues in the city.
- 2.2 These issues include consideration of the current position with regards to:-
- effect of Covid pandemic on services
 - refuse collection rounds
 - preparation for response to winter weather
 - flytipping
 - environmental enforcement
 - maintenance of trees, grass and plants
 - local services and future plans

3. Current Position

- 3.1 Graham Scanlon, (Assistant Director of Housing) and Sandra Mitchell (Assistant Director of Community Resilience) will be in attendance to provide a progress report and answer any questions from members.
- 3.2 A copy of the presentation is attached.

4. Recommendations

- 4.1 The Scrutiny Committee is asked to consider the update report on environmental services within the city.

Environmental Services update

Economic Prosperity Scrutiny Committee

7th December 2021

1

Covid Pandemic - Refuse impact

- ▶ Increase in refuse of all kinds
 - ▶ Bulky Waste requests up 53%
 - ▶ Side Waste increased
 - ▶ Home improvements and clear outs
- ▶ Staffing impact
 - ▶ Mini Buses
 - ▶ Extra crews
 - ▶ Additional vehicles - no cab sharing
 - ▶ Agency staff support - helped but created wider challenges
 - ▶ Reduced staff due to Covid
 - ▶ “Pingdemic” major impact
- ▶ HGV drivers - national and regional issue



2

Covid Pandemic - Local Services impact

- ▶ Increase in footfall in parks and open spaces, reduction in other areas
 - ▶ Increase in litter
 - ▶ Increase in reporting and complaints - litter, trees etc
- ▶ Staffing impact
 - ▶ Redeployment to respond to changing footfall
 - ▶ Staff transportation
 - ▶ Agency staff support and additional short term arrangements
 - ▶ Reduced staff due to Covid
 - ▶ Reduced “external” support from Community Payback and volunteers
 - ▶ Availability of equipment - mechanical brushes, hotwash etc

3

Covid Pandemic - Neighbourhood Enforcement impact

- ▶ Increase in Service requests
 - ▶ Anti Social Behaviour
 - ▶ Dumping of waste - flytipping
- ▶ Staffing impact
 - ▶ Reduced staff due to Covid
 - ▶ Review of policy and procedures - introduction of written communication to replace face to face home visits/interviews
 - ▶ Training - use of new IT applications (MICROSOFT TEAMS)

4

Refuse

- ▶ New operational structure developed and being introduced
 - ▶ Increased capacity for operational management (Team Leaders) to support crews
 - ▶ Removed reliance on Agency staff and created permanent Council staff
 - ▶ 2 Enforcement Officers - to help with education and enforcement activity
 - ▶ 2 Bin Delivery operatives
- ▶ Trade Waste
 - ▶ Created additional Trade round to ease domestic collections and enable wider service provision and growth
 - ▶ Creation of permanent weekend trade round
- ▶ Bulky Waste review
 - ▶ Created new Zonal arrangements - went “live” on 5th July
 - ▶ Improved efficiency of collections
 - ▶ Demand still high

5

Refuse

- ▶ Garden Waste
 - ▶ Created a 5th Garden Waste round to support extending service and demands
- ▶ Fleet - Refuse Collection Vehicles (RCV's) & Bulky Waste vehicles
 - ▶ Pilot Electric RCV now in operation and being tested daily
 - ▶ Delivered training programme for HGV drivers to be trained
 - ▶ Working towards electric RCV transition by 2030
 - ▶ Depots now evolving with new EV infrastructure
 - ▶ Ageing fleet- RCV Replacement programme - 24 new RCV's ordered (£4.2m)
 - ▶ 3 vehicles in Bulky Waste fleet
 - ▶ Needed to hire additional vehicle and put on weekend crews to keep up with demand
 - ▶ New Bulky Waste vehicle ordered - 1 year lead in a specialist requirements

6

Winter Maintenance

- ▶ Strategic Winter Maintenance Plan - Cabinet approved on 14th September 2021
- ▶ Grit Bin Policy - Cabinet approved by Cabinet on 14th September 2021
- ▶ Operational Winter Maintenance Plan - in place and covers things such as:
 - ▶ legal requirements around drivers working hours
 - ▶ gritting routes
 - ▶ Grit Bin locations
 - ▶ Winter rotas for Managers
 - ▶ Drivers and Transport Fitters
- ▶ 15 Gritters are available through the winter for treatments

7

Winter Maintenance

- ▶ Salt
 - ▶ Provision across 3 sites - Houghton and two in Pallion
 - ▶ 20,000 tonnes is target capacity and 19,000 tonnes now in situ
 - ▶ National issue due to HGV drivers transporting salt to LA's
 - ▶ Sunderland ordered early and received deliveries, other still waiting and receiving their salt
- ▶ HGV drivers
 - ▶ Lost several experienced drivers
 - ▶ More inexperienced drivers on winter rotas - additional training provided in advance of winter period (training on gritters, driving gritters round routes etc..)
 - ▶ Highways HGV drivers available if weather turns poor
 - ▶ "Growing our own" HGV drivers - x14 staff have volunteered for HGV driver training
- ▶ Winter Maintenance Fitters
 - ▶ Limited skilled fitters available and putting pressure on service to deliver 24/7 fitter support through winter periods

8

Pallion Household Waste & Recycling Centre

- ▶ HWRC at Pallion is targeted for end of January 2022 opening
 - ▶ Delays due to material and supply chain problems
 - ▶ Re-use Centre will open later in 2022 as this has been hit with steel and other material issues
 - ▶ Existing HWRC at Beach Street will close when Pallion complete
- ▶ SUEZ will be the service provider at Pallion
- ▶ Booking system will continue to operate



9

Maintenance of trees, grass and plants

- ▶ Arboriculture
 - ▶ Additional resources
 - ▶ Tree Management Strategy
- ▶ Grounds Maintenance
 - ▶ Grass cutting schedules maintained
 - ▶ Discussion with Gentoo as to responsibilities/new ways of working
 - ▶ Weedkilling and Biodiversity
 - ▶ Plantation review pilot

10

Local Services Future Plans

- ▶ Increased Resources
- ▶ Weedkilling and Biodiversity
 - ▶ Wildflower areas
 - ▶ Tree planting including community orchards
- ▶ Parks and open spaces Capital Improvement Programme
- ▶ Process and Reporting
- ▶ Play Areas
- ▶ Improved customer journey - “Report It”
- ▶ Bin Review
- ▶ City Centre team

11

Fly tipping and Neighbourhood Enforcement

| Action | Apr19-Mar20 | Apr20-Mar21 | Apr21-Oct21 |
|---|-------------|-----------------------------|-------------|
| Requests for Service | 6012 | 8349 | 4070 |
| Fixed Penalty Notices | 384 | 329(suspended for 3 months) | 288 |
| S46 Notice (mis-presentation of household waste) | 179 | 970 | 435 |
| S47 Notice (mis-presentation of commercial waste) | 36 | 47 | 43 |
| S34 Notice (businesses required to produce documentation) | 12 | 25 | 16 |
| Written Warnings | 127 | 3429 | 2706 |
| Community Protection Warning | 113 | 313 | 113 |
| Community Protection Notice | 16 | 66 | 32 |
| Vehicle Seizures | 1 | 3 | 2 |
| Injunction | 2 | 5 | 0 |
| Closure Orders | 0 | 2 | 6 |

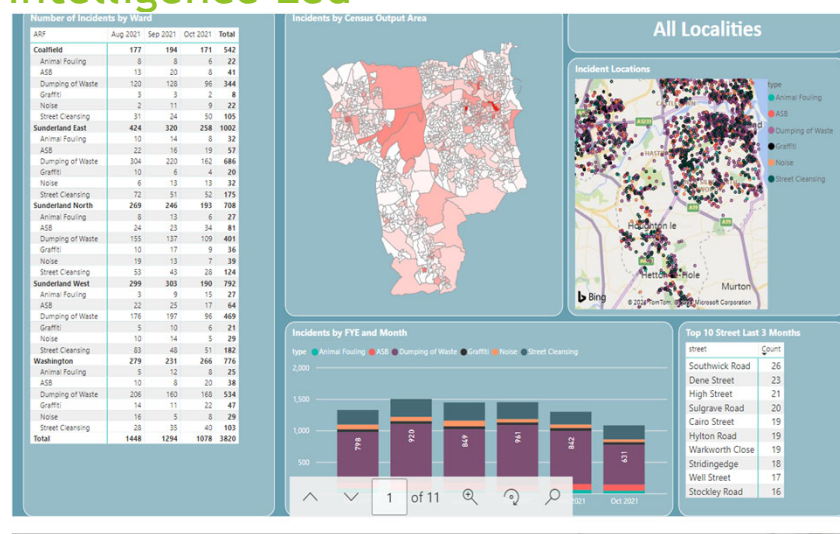
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Fly-tipping & Neighbourhood Enforcement

- ▶ Enforcement Activity
 - ▶ Fine level review (maximum levels set)
 - ▶ Review of delegated powers - generic
 - ▶ Better use of social media
 - ▶ Introduction of hot spot mapping - proactive rather than reactive
 - ▶ PSPO review and implementation
 - ▶ Launched new environmental crime campaign
 - ▶ Streamlined customer journey - "Report It"
- ▶ Future Plans
 - ▶ Additional resources - staffing and technology
 - ▶ Wider remit

13

Intelligence Led



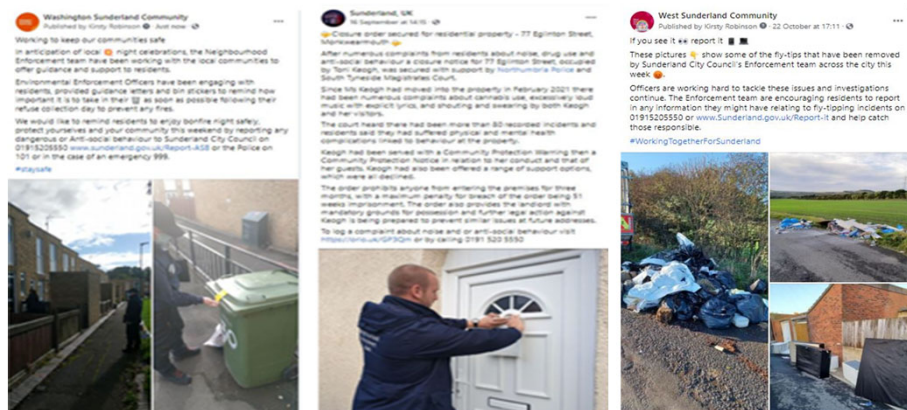
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Launch of Enviro Campaign



15

Better Use Of Social Media



16

Resident Feedback

- ▶ The two Council Operatives who removed the waste could not be better representatives of the Council'
- ▶ 'Michael has always been prompt in replying to my emails, taking effective action when needed, and ultimately, I feel safe and relaxed in my home again!'
- ▶ 'Georgia - Thanks yet again. It's a refreshing change to have someone like you in this council, well done and keep up the good work'
- ▶ *'Hi John, Pleasure seeing you out and about this morning. Really pleased how the streets are looking – Thank You'*
- ▶ 'Thank you very much, I am a grateful member of the community.'
- ▶ " That's a horrible job you have to do and we really appreciate what you are doing Thank you! "

ECONOMIC PROSPERITY SCRUTINY COMMITTEE

7 DECEMBER 2021

ANNUAL WORK PROGRAMME 2021-2022

REPORT OF THE SCRUTINY AND MEMBERS' SUPPORT CO- ORDINATOR

1. Purpose of the Report

- 1.1 The report sets out the current work programme of the Committee for the 2021-22 municipal year.

2. Background

- 2.1 The work programme is designed to set out the key issues to be addressed by the Committee during the year and provide it with a timetable of work. The Committee itself is responsible for setting its own work programme, subject to the coordinating role of the Scrutiny Coordinating Committee.
- 2.2 The work programme is intended to be a working document which Committee can develop throughout the year, allowing it to maintain an overview of work planned and undertaken during the Council year.
- 2.3 In order to ensure that the Committee can undertake all of its business and respond to emerging issues, there will be scope for additional meetings or visits not detailed in the work programme.
- 2.4 In delivering its work programme the Committee will support the Council in achieving its corporate outcomes

3. Current position

- 3.1 The current work programme is attached as an appendix to this report.

4. Conclusion

- 4.1 The work programme is intended to be a flexible mechanism for managing the work of the Committee in 2021-22.

5 Recommendation

- 5.1 That Members note the information contained in the work programme.
-

ECONOMIC PROSPERITY SCRUTINY COMMITTEE – WORK PROGRAMME 2021-22

| REASON FOR INCLUSION | 15 JUNE 21 – (INFORMAL MEETING) | 13 JULY 21 | 14 SEPTEMBER 21 | 12 OCTOBER 21 | 9 NOVEMBER 21 | 7 DECEMBER 21 | 11 JANUARY 22 | 8 FEBRUARY 22 | 8 MARCH 22 | 5 APRIL 22 |
|--|---------------------------------------|---|---|---|--|---|---|---|---|--|
| Policy Framework/ Cabinet Referrals and Responses | | | Licensing Policy Review (Steve Wearing) | Gambling Act 2005 – Statement of Principles (Steve Wearing) | | | | | | |
| Scrutiny Business | Remit and Work Programme of Committee | Tyne and Wear Archaeology Service (Catherine Auld) | Covid Business Support Grants (Catherine Auld) | Future High Street Fund Programme (Peter McIntyre) Sunderland Rail Station Update - (Peter McIntyre) | Sunderland BID (Sharon Appleby) Economic Challenges - North East England Chamber of Commerce (Jonathan Walker) Cycling and Walking Infrastructure Plan (Mark Wilson) | Business Centres (Catherine Auld) Environmental Services and Enforcement Update (Sandra Mitchell/Graham Scanlan) | Leisure Centres (Victoria French) | Housing Strategy Update (Graham Scanlan) Annual Low Carbon Progress Report (Catherine Auld) International Strategy (Catherine Auld) | Siglion (Peter McIntyre) Culture/Major Events Update (Victoria French) | Annual Report (Jim Diamond) Annual Road Safety Report (Mark Jackson) Public Transport Update (Mark Jackson) E Scooter – Pilot Feedback (Mark Jackson) |
| Consultation Information and Awareness Raising | | Notice of Key Decisions Work Programme 21-22 | Notice of Key Decisions Work Programme 21-22 | Notice of Key Decisions Work Programme 21-22 | Notice of Key Decisions Work Programme 21-22 | Notice of Key Decisions Work Programme 21-22 | Notice of Key Decisions Work Programme 21-22 | Notice of Key Decisions Work Programme 21-22 | Notice of Key Decisions Work Programme 21-22 | Notice of Key Decisions Work Programme 21-22 |

Sunnyside Area – Member Working Group – On Going
SSTC and Port – Visit – Date to be confirmed (Matthew Hunt/Mark Jackson)
City Heat Network Projects (Mark Jackson)

NOTICE OF KEY DECISIONS

REPORT OF THE SCRUTINY AND MEMBERS SUPPORT CO-ORDINATOR

1. PURPOSE OF THE REPORT

- 1.1 To provide Members with an opportunity to consider the items on the Executive's Notice of Key Decisions.

2. BACKGROUND INFORMATION

- 2.1 Holding the Executive to account is one of the main functions of Scrutiny. One of the ways that this can be achieved is by considering the forthcoming decisions of the Executive (as outlined in the Notice of Key Decisions) and deciding whether Scrutiny can add value in advance of the decision being made. This does not negate Non-Executive Members ability to call-in a decision after it has been made.
- 2.2 To this end, the most recent version of the Executive's Notice of Key Decisions is included on the agenda of this Committee. The Notice of Key Decisions is attached marked **Appendix 1**.

3. CURRENT POSITION

- 3.1 In considering the Notice of Key Decisions, Members are asked to consider only those issues where the Scrutiny Committee or relevant Scrutiny Panel could make a contribution which would add value prior to the decision being taken.
- 3.2 In the event of Members having any queries that cannot be dealt with directly in the meeting, a response will be sought from the relevant Directorate.

4. RECOMMENDATION

- 4.1 To consider the Executive's Notice of Key Decisions at the Scrutiny Committee meeting.

5. BACKGROUND PAPERS

- Cabinet Agenda

Contact Officer : Jim Diamond, Scrutiny Officer
0191 561 1396
James.diamond@sunderland.gov.uk

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Notice is given of the following proposed Key Decisions (whether proposed to be taken in public or in private) and of Executive Decisions including key decisions) intended to be considered in a private meeting:-

| Item no. | Matter in respect of which a decision is to be made | Decision-maker (if individual, name and title, if body, its name and see below for list of members) | Key Decision Y/N | Anticipated date of decision/ period in which the decision is to be taken | Private meeting Y/N | Reasons for the meeting to be held in private | Documents submitted to the decision-maker in relation to the matter* | Address to obtain further information |
|------------|---|---|------------------|---|---------------------|--|--|--|
| 210419/577 | To approve the dilapidation settlement figure and the procurement of the dilapidation works in respect of the CESAM building. | Cabinet | Y | 7 December 2021 | Y | The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information. | Cabinet Report | Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk |
| 210505/587 | To approve the procurement of a Contractor for the Repair Works at Hendon Foreshore Barrier, Port of Sunderland. | Cabinet | Y | 7 December 2021 | N | Not applicable. | Cabinet Report | Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk |

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|------------|---|---|------------------|---|---------------------|--|--|--|
| 210607/608 | To seek approval to proposed funding arrangements with Siglion Investments LLP. | Cabinet | Y | 7 December 2021 | Y | The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information. | Cabinet Report | Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk |
| 210709/612 | To authorise the Executive Director of City Development to deliver the Washington F-Pit Museum Heritage Visitor Centre and Albany Park Improvement project, including the procurement of consultants and contractors. | Cabinet | Y | 7 December 2021 | N | Not applicable. | Cabinet Report | Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk |

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|------------|---|---|------------------|---|---------------------|---|--|--|
| 210728/613 | To seek approval for strategic land acquisitions in Sunnyside, Sunderland. | Cabinet | Y | 7 December 2021 | Y | This report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraph 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information) The public interest in maintaining this exemption outweighs the public interest in disclosing the information. | Cabinet report | Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk |
| 210729/617 | To approve the International Advanced Manufacturing Park (IAMP) Interim Planning Policy Statement for adoption. | Cabinet | Y | 7 December 2021 | N | Not applicable. | Cabinet report | Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk |
| 210920/640 | To approve land and property acquisitions within the Riverside Sunderland area. | Cabinet | Y | 7 December 2021 | Y | This report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraph 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information) The public interest in maintaining this exemption outweighs the public interest in disclosing the information. | Cabinet report | Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk |

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|------------|---|---|------------------|---|---------------------|---|--|--|
| 211005/641 | To agree the proposed development strategy for Northern Spire Park and the recommended next steps | Cabinet | Y | 7 December 2021 | Y | This report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraph 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information) The public interest in maintaining this exemption outweighs the public interest in disclosing the information. | Cabinet report | Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk |
| 211006/643 | To approve the Budget Planning Framework and Medium Term Financial Plan 2022/23 to 2025/26. | Cabinet | Y | 7 December 2021 | N | Not applicable. | Cabinet Report | Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk |

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|------------|---|---|------------------|---|---------------------|--|--|--|
| 211007/645 | Procurement of Care and Support within a new build Supported Living scheme at Cork Street | Cabinet | Y | 7 December 2021 | Y | This report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 and/or 5 of Schedule 12A of the Local Government Act 1972, as amended, as the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information) and/or information in respect of which a claim to legal professional privilege could be maintained in legal proceedings. The public interest in maintaining these exemptions outweighs the public interest in disclosing the information. | Cabinet Report | Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk |
| 211011/647 | To consider the Local Carbon Progress Report. | Cabinet | Y | 7 December 2021 | N | Not applicable. | Cabinet Report | Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk |

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|------------|--|---|------------------|---|---------------------|---|--|--|
| 200813/494 | To approve funding mechanisms for the acquisition of residential properties. | Cabinet | Y | 7 December 2021 | Y | This report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraph 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information) The public interest in maintaining this exemption outweighs the public interest in disclosing the information. | Cabinet report | Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk |
| 211022/651 | To seek approval for the final Domestic Abuse Safe Accommodation and Support Services Strategy for Sunderland. | Cabinet | Y | 7 December 2021 | N | Not applicable. | Cabinet Report | Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk |
| 211101/652 | To approve the Commissioning proposals for Statutory Advocacy. | Cabinet | Y | 7 December 2021 | N | Not applicable. | Cabinet Report | Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk |

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|------------|--|---|------------------|---|---------------------|---|--|--|
| 211104/654 | To approve the proposal to carry out the required actions to enable the Council to commence enforcement of bus lane contraventions and to set the level of penalty charge notices issued which will need to be approved by the Secretary of State. | Cabinet | Y | 7 December 2021 | N | Not applicable. | Cabinet Report | Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk |
| 211105/655 | To consider the Community Renewal Fund. | Cabinet | Y | 7 December 2021 | N | Not applicable. | Cabinet Report | Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk |
| 170927/212 | To approve in principle the establishment of a new police led Road Safety Partnership (Northumbria Road Safety Partnership) embracing the Northumbria Force Area. | Cabinet | Y | During the period 7 December 2021 to 28 February 2022. | N | Not applicable. | Cabinet report | Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk |
| 211018/650 | To authorise the Executive Director of City Development to deliver the Levelling Up Fund Programme | Cabinet | Y | During the period 7 December 2021 to 28 February 2022. | N | Not applicable. | Cabinet Report | Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk |

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|------------|--|---|------------------|---|---------------------|---|--|--|
| 211103/653 | To consider and approve the Siglion Business Plan. | Cabinet | Y | During the period 7 December 2021 to 28 February 2022. | N | This report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraph 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information) The public interest in maintaining this exemption outweighs the public interest in disclosing the information. | Cabinet Report | Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk |
| 211105/656 | To authorise the Council to enter into Funding and Partnership Agreements for the Social Housing Decarbonisation Fund, subject to the successful outcome of the bid. | Cabinet | Y | During the period 7 December 2021 to 28 February 2022. | N | Not applicable. | Cabinet Report | Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk |
| 211011/648 | To consider the details of the City Plan 2019-2030 assurance process. | Cabinet | Y | 11 January 2022 | N | Not applicable. | Cabinet Report | Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk |

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|------------|--|---|------------------|---|---------------------|---|--|--|
| 210510/588 | To approve the receipt of external funding for the public sector decarbonisation scheme and green homes grant local programme and the procurement of the necessary contractors to deliver the schemes. | Cabinet | Y | During the period 11 January to 31 March 2022. | N | Not applicable. | Cabinet Report | Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk |

Note; Some of the documents listed may not be available if they are subject to an exemption, prohibition or restriction on disclosure. Further documents relevant to the matters to be decided can be submitted to the decision-maker. If you wish to request details of those documents (if any) as they become available, or to submit representations about a proposal to hold a meeting in private, you should contact Governance Services at the address below.

Subject to any prohibition or restriction on their disclosure, copies of documents submitted to the decision-maker can also be obtained from the Governance Services team PO Box 100, Civic Centre, Sunderland, or by email to committees@sunderland.gov.uk

***Other documents relevant to the matter may be submitted to the decision maker and requests for details of these documents should be submitted to Governance Services at the address given above.**

Who will decide;

Councillor Graeme Miller – Leader; Councillor Claire Rowntree – Deputy Leader; Councillor Paul Stewart - Cabinet Secretary; Councillor Louise Farthing – Children, Learning and Skills; Councillor Kelly Chequer – Healthy City; Councillor Linda Williams – Vibrant City; Councillor Kevin Johnston – Dynamic City.

This is the membership of Cabinet as at the date of this notice. Any changes will be specified on a supplementary notice.

Elaine Waugh,
Assistant Director of Law and Governance

8 November 2021