## MANAGEMENT SCRUTINY COMMITTEE

## **SCRUTINY COMMITTEES WORK PROGRAMMES FOR 2011-12**

### REPORT OF THE CHIEF EXECUTIVE

**16 February 2012** 

**Strategic Priority: ALL** 

**Corporate Improvement Objective : ALL** 

# 1. Purpose of the Report

1.1 The report attaches, for Members' information, the variations to the Scrutiny Committees work programmes for 2011/12 and provides an opportunity to review the Committee's own work programme for 2011/12.

# 2. Background

- 2.1 The role of the Management Scrutiny Committee is two-fold, firstly it has a role in co-ordinating efficient business across the seven Scrutiny Committees and manage the overall Scrutiny Work Programme and secondly to consider the Council's corporate policies, performance and financial issues.
- 2.2 The aim of its co-ordinating role is to avoid duplication, make best use of resources and to provide a corporate overview of the Overview and Scrutiny Function. As such the remainder of this report outlines the current work programmes of the Scrutiny Committees.

### 3. Scrutiny Committees Work Programmes

3.1 **Appendix 1** sets out the changes this month to the Scrutiny Committee work programmes from those endorsed at the start of the municipal year. Each Scrutiny Committee receives its own work programme in full each month in order to review progress.

## 4. Management Scrutiny Committee's Work Programme

4.1 **Appendix 2** outlines this Committee's full work programme for the year, updated to reflect new additions and amendments requested by Committee as the year has progressed.

### 5. Recommendation

5.1 That the Committee notes the variations to the Scrutiny Committees Work Programmes for 2011-12 and to its own work programme.

#### 6. **Background Papers**

Scrutiny Committee Agendas – February 2012 cycle of meetings.

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## CHILDREN, YOUNG PEOPLE & LEARNING SCRUTINY COMMITTEE WORK PROGRAMME 2011-12

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-	JUNE	JULY	SEPTEMBER	OCTOBER	DECEMBER	DECEMBER	JANUARY	FEBRUARY	APRIL
Cabinet Referrals and Responses	9.6.11	21.7.11 Article 4: Youth Justice Plan 2011/12 (JH/GK)	8.9.11  Cabinet Response to 2010/11 Policy Review – Learning at Work (NC)  Article 4: CYPP Annual Report	20.10.11	8.12.11	14.12.11 Evidence Gathering Meeting	12.1.12	23.2.12	5.4.12 Article 4: CYPP Update
Policy Review	Proposals for policy review (NC)	Scope of review (NC)	Approach to the Review (NC)	Update on Policy Review (NC)	Policy Review – Update Expert Jury Event		Policy Review	Policy Review – Update	Policy Review – Draft Report
Performance	Looked After Children and the Court System (MB) Youth Commissioned Contracts (SM)	Schools Performance - Termly Report (MF)  Breaks for Carers of Disabled Children (KP)	Provisional KS Results (MF/AB)  Performance & VfM Annual Report (BS)  Monitoring of Scrutiny Recommendations (NC)	Complaints Annual Report 11/12 (BS) SSCB Annual Report and Business Plan (JV) New Ofsted Inspection Framework (MF)	Ofsted Annual Children's Services Assessment (BS)  Performance Q2 April – Sept (BS)  Admissions Report  Fixed Penalty Notices (MF)		Review of Acute Special Paediatric Service (LT)  Outcomes from Unannounced Inspection  Early Intervention Core Offer  Library Plan (JH)	Verified Key Stage Results (MF) Education Act 2011	Schools Performance – Termly Report (MF)
Scrutiny	Work Programme 2011/12 (NC) Forward Plan (NC) Safe & Sustainable Consultation: Children's Heart Services (NC)	Work Programme 2011/12 (NC) Forward Plan (NC)	Work Programme 2011/12 (NC) Forward Plan (NC)	Work Programme 2011/12 (NC) Forward Plan (NC)	Work Programme 2011/12 (NC) Forward Plan (NC)		Work Programme 2011/12 (NC) Forward Plan (NC)	Corporate Parenting Annual Report (MB) Work Programme 2011/12 (NC) Forward Plan (NC)	Scrutiny Annual Report (NC)  Work Programme 2011/12 (NC)  Forward Plan (NC)
CCFA/Members items/Petitions									

To be scheduled:

Behaviour & Attendance Strategy School Place Planning Contact, Referral and Assessment Arrangements – Action Plan

### COMMUNITY AND SAFER CITY SCRUTINY COMMITTEE WORK PROGRAMME 2011-12

	JUNE 07.06.11	JULY 19.07.11	SEPTEMBER 06.9.11	OCTOBER 18.10.11	DECEMBER 06.12.11	JANUARY 10.01.12	FEBRUARY 21.02.12	APRIL 03.04.12
Cabinet Referrals and Responses			Response to the 10/11 Policy Review – Alcohol, Violence and the Night Time Economy (JD)					
Policy Review	Annual Work Programme and Policy Review 2011/2012 (JD)	Policy Review into Community Cohesion - Scoping Report (JD)	Policy Review into Community Cohesion – Scene Setting (JD)	Policy Review into Community Cohesion -Evidence Gathering (JD)	Policy Review into Community Cohesion – Evidence Gathering (JD)	Policy Review into Community Cohesion – Evidence Gathering (JD)	Policy Review into Community Cohesion - Evidence gathering (JD) Show Racism the Red Card (JD)	Policy Review: Final Report (JD)
Scrutiny			Performance Report (Gillian Robinson) Progress on Past Recommendations (JD)		Performance Q2/ Policy Review Progress (Mike Lowe)			Performance Q3/ (Mike Lowe)
Scrutiny (Performance)	Food Law Enforcement (Norma Johnston) Forward Plan (SA)	Police Reform and Social Responsibility Bill - Update (Stuart Douglass)  Drug Misuse – Update (Leanne Davis)  Work Programme (SA)  Forward Plan (SA)	Work Programme (SA) Forward Plan (SA)	Police Reform and Social Responsibility Act 2011 Work Programme (SA) Forward Plan (SA)	Emergency Planning (Barry Frost)  Neighbourhood Helpline (LSL)  Work Programme (SA)  Forward Plan (SA)	Police Reform and Social Responsibility Act 2011 (SD)  Work Programme (JD)  Forward Plan (JD)	Work Programme (JD) Forward Plan (JD)	Work Programme (JD) Forward Plan (JD)
CCFA/Members items/Petitions								

## **Environment and Attractive City Scrutiny Committee 2011/12**

REASON FOR INCLUSION	JUNE 13.06.11	JULY 25.07.11	SEPTEMBER 12.9.11	OCTOBER 24.10.11	NOVEMBER (TBA)	DECEMBER 12.12.11	JANUARY 16.01.12	FEBRUARY 27.02.12	MARCH 13.03.112	APRIL 02.04.12
Cabinet- Referrals and Responses			Response to the 10/11 Policy Review – Sunderland 'the Place'							
Policy Review	Annual Work Programme and Policy Review (HL)	Scoping Report and Setting the Scene (HL/Les Clark)	Approach to the Review (HL)	Low Carbon Public Transport (Nexus, Go NorthEast, Stagecoach) Policy Review Progress Report (HL)		Policy Review Progress Report (HL)  Response to the Review (from city MPs) (HL)	Procurement of Low Carbon Vehicles (lan Taylor, NEPO)  Policy Review Progress Report (HL)  Best Practice (HL)  Expenditure in support of the Policy Review (HL)	Low Carbon Vehicle Sector (TBC) Cost Benefit Analysis - Cenex (Les Clark)	Policy Review: Draft Final Report (HL)	Policy Review: Final Report (HL)
Performance			Performance Q1 (Kelly Davison- Pullan) Policy Review Recommendations: Performance (HL)			Performance (Kelly Davison-Pullan)				Performance (Kelly Davison-Pullan) Policy Review Recommendations (HL)
Scrutiny	Seaburn Masterplan and Design Code (Keith Lowes) Forward Plan (SA)	Highways Maintenance (Graham Carr)  Preliminary Flood Risk Assessment (Neil Cole)  Work Programme (SA)  Forward Plan (SA)	Public Conveniences (Les Clark) Work Programme (SA) Forward Plan (SA)	Public Transport (Nexus)  Waste Management (Les Clark)  Catchment Flood Management Plans (Neil Cole)  Work Programme (SA)  Forward Plan (SA)	Prioritisation Framework for Traffic and Road Safety (1) (Les Clark)	Work Programme (SA) Forward Plan (SA)	Prioritisation Framework for Traffic and Road Safety (2) (Les Clark) Work Programme (SA) Forward Plan (SA)	Fawcett St (Les Clark) School Travel Plans (Les Clark) Work Programme (SA) Forward Plan (SA)	Local Development Framework (Neil Cole) –  • Annual Update • Strategic Housing Land Availability Assessment • Employment Land Review • Core Strategy	Draft Scrutiny Annual Report (HL)  Community Infrastructure Levy (Neil Cole)  Street Lighting Annual Update (Graham Carr/Aurora)  Work Programme (SA)  Forward Plan (SA)
CCFA/Members items/Petitions	Request for Inclusion of an Item - Planning Applications (HL)									

### HEALTH AND WELL-BEING SCRUTINY COMMITTEE WORK PROGRAMME 2011-12

	JUNE 08.06.11	JULY 19.07.11	SEPTEMBER 6.09.11	OCTOBER 19.10.11	23.11.11	DECEMBER 07.12.11	JANUARY 11.01.12	12.1.12	FEBRUARY 22.02.12	29.2.12	APRIL 4.04.12
Cabinet Referrals & Responses			Cabinet Response to 2010/11 Hospital Food & Veterans Policy Reviews								
Policy Review	Work Programme & Policy Review – Delayed Discharge & Reablement (KB)	Scope of Policy Review (KJB)	Endorse co- opted representation  Setting the Scene – Delayed Discharge (JC/AN)  Monitoring Action Plans: Dementia, Home Care, Health Inequalities	Community Health Services (BA) CQC In-patient survey leaving health services	Policy Review: Evidence Gathering Day		Out of Hours (JU)	Policy Review: Evidence Gathering Day	Progress report (KB)	Policy Review: Community Event	Final Report
Performance			Q4 Performance Report (KDP)		cy Review	Q1 & Q2 Performance (ML)		olicy Revie		olicy Revi	Q3 Performance (SL)
Scrutiny	Safe and Sustainable: Consultation (KB) Integrated Strategic & Operational Plan (STPCT) Health & Well- Being Board (NR)	Campus Completion Programme (PCT/NTW)  Training Standards Care Homes (GK)	Procurement of social care for adults with a learning disability – progress report (PF)	Meals at Home Service (PC)  Barmston Medical Centre Procurement (PCT)  End of Life Facilities (PCT)	Poli	In-patient beds for LD (NTW)  Community Covenant (KB)  Social Care Contributions consultation (GK)	HHAS 15 year strategy (NR/DA) Health Watch (JC) Acutely sick children consultation (SOTW)	Ĭ	Public Health Transition update (SR) Health Strategy consultation (VT) Clear & Credible Plan (CCG)	<u> </u>	Annual Commissioning Plan (STPCT)
CCfA/Members items/Petitions		Request to attend conferences  Feedback visit to Wearmouth View									Draft Annual Report (KB)

### PROSPERITY AND ECONOMIC DEVELOPMENT SCRUTINY COMMITTEE WORK PROGRAMME 2011-12

Cabinet referrals	JUNE 07.06.11	JULY 19.07.11	SEPTEMBER 06.9.11 Response to the	OCTOBER 18.10.11	DECEMBER 06.12.11	JANUARY 10.01.12 Wearmouth	FEBRUARY 21.02.12	APRIL 03.04.12
and responses			10/11 Policy Review – Low Carbon Economy			Masterplan (ML)		
Policy Review	Annual Work Programme and Policy Review 2011/2012 (JD)	Policy Review - Scoping Report - Aim 1 of Economic Masterplan – University City (JD) Policy Review – Scene Setting (JD)	Policy Review – Evidence Gathering (JD) Visit to Port (JD)	Policy Review - Evidence Gathering – Links with Business	Policy Review – Evidence Gathering (JD)  Visit to example of best practice – Sheffield Hallam University (VT)	Policy Review – Evidence Gathering (JD) University of Sunderland visit (JD)	Policy Review – Evidence Gathering – Skills (JD)	Policy Review: Final Report (JD)
Performance			Performance Q1 (Mike Lowe) Progress on Previous Policy Reviews (JD)		Performance Q2/ Policy Review Progress (Mike Lowe)			Performance Q3/ (Mike Lowe) Update on Previous Policy Reviews (JD)
Scrutiny	City Centre Improvement Programme – Support for Business(GF) Seaburn Masterplan (KL) Forward Plan (SA)	Work Programme (JD) Forward Plan (JD)	Work Programme (JD) Forward Plan (JD)	North East Chamber of Commerce (Jonathan Walker)  Review into Tourism – Feedback (JH)  Port of Sunderland – Feedback from Visit (JD)  Work Programme (JD)  Forward Plan (JD)	Welfare Benefits (Fiona Brown)  Work Programme (JD)  Forward Plan (JD)	Sub National Economic Development - LEP (JD) Work Programme (JD) Forward Plan (JD)	Sub National Economic Development - LEP (JD) Wear Bridge (VT) Work Programme (JD) Forward Plan (JD)	Portas Report  Work Programme (JD)  Forward Plan (JD)
CCFA/Members items/Petitions				1 Circuit Fair (05)				

# SUSTAINABLE COMMUNITIES SCRUTINY COMMITTEE WORK PROGRAMME 2011-12

	JUNE	JULY	SEPTEMBER	OCTOBER	DECEMBER	JANUARY	FEBRUARY	APRIL
	14.06.11	26.07.11	13.09.11	25.10.11	13.12.11	17.01.12	28.02.12	17.04.12
Cabinet- Referrals and Responses			Response to the 10/11 Policy Review – Role of Culture in Supporting Sustainable Communities (Cllr Kelly)					
Policy Review	Annual Work Programme and Policy Review 2011/2012 (HL)	Policy Review – Scoping (HL) Scene Setting (JDG/VF)	Approach to the Policy Review (HL)	Active Sunderland Board (VF)	Policy Review Progress Report (HL)  Community and Education Facilities (HL)  2012 in Sunderland Update (VF)	Sport and Physical Activity Providers (HL/VF/)	Mapping Exercise and Consultation Results (Incorporating Future Priority Sports/Activities (TBC) Sport England (TBC)	Policy Review: Final Report (HL)
Performance			Performance Q4 (KDP) Policy Review Progress (HL)		Performance (KDP)			Performance Policy Review Progress (HL)
Scrutiny	Housing Allocations Policy (AC) Forward Plan (HL)	Private Sector Enforcement Policy 2010/11 – Update (AC) Work Programme (HW) Forward Plan (HW)	Empty Property Plan (AC)  Work Programme (HW)  Forward Plan (HW)	Empire Theatre Annual Report (VM)  Maudlin St (AC)  Low Carbon Social Housing Piliot (AC)  Work Programme (SA)  Forward Plan (SA)	Annual Heritage Report (VM)  Built Heritage (ML)  Joint Strategic Needs Assessment (AC)  Work Programme (SA)  Forward Plan (SA)	Cultural Strategy (CDA)  Community Development Service and VCS Annual Report (JDG)  Enabling Independence Strategy Update (AC)  Work Programme (SA)  Forward Plan (SA)	Localism Act: Housing (AC)  Work Programme (SA)  Forward Plan (SA)	Empty Properties Year End (AC)  Cultural Strategy Progress (JH)  Work Programme (SA)  Forward Plan (SA)
CCFA/ Members items/Petitions								

REASON FOR INCLUSION	JUNE 16.6.11	JULY 14.7.11	SEPTEMBER 15.9.11	OCTOBER 13.10.11	NOVEMBER 10.11.11	DECEMBER 15.12.11	JANUARY 19.1.12	FEBRUARY 16.2.12	MARCH 15.3.12	APRIL 19.4.12
Cabinet Referrals and Responses	10.0.11	Revenue & Capital Budget Variations 1st Q – 2011/12 (ST)	Response to the 10/11 Policy Review – Smarter Working (NC)	Proposal for Budget Consultation 2012/13 (ST)  Budget Planning Framework 2012/13 (ST)  Revenue & Capital Budget Variations 2nd Q (ST)		10.12.11	Council Tax Base 2012/13 (ST)  Revenue & Capital Budget Variations 3rd Q (ST)  Provisional Budget Proposals 2012/13 (ST)	Budget & Service Reports - Collection Fund 11/12 - Revenue Budget & Proposed Council Tax 11/12 - Capital Programme 12/13	10.0.12	10.76.12
Policy Review	Proposals for Policy Review (NC)	Self Regulation & Illegal Money Lending Scoping Paper for Policy Review (NC)	Approach & Setting the Scene Policy Reviews (NC)	Self Regulation & Illegal Money Lending Policy Review Progress Report (NC)	Presentation by the ILM Team (NC)	Self Regulation & Illegal Money Lending – Policy Review Update (NC)	Self Regulation & Illegal Money Lending – Policy Review Update (NC)	Self Regulation & Illegal Money Lending – Policy Review Update (NC)	Self Regulation & Illegal Money Lending – Policy Review Update (NC)	Policy Review Draft Reports (NC)
Performance	Service Planning Arrangements for 2012/13 (JB)		Performance & VfM Assessment (SR)			Performance Management Q2 (SR) Annual Audit Letter (GB)				Performance Management (Q3) (SR)
Scrutiny	Forward Plan (NC)  Work Programme (NC)	Forward Plan (NC)  Work Programmes of all Scrutiny Committees (NC)  CfPS Conference Feedback (HL)  Annual Scrutiny Conference Feedback (SA)	Forward Plan (NC)  Work Programmes of all Scrutiny Committees (NC)  Request to attend Conference (NC)	Forward Plan (NC)  Work Programmes of all Scrutiny Committees (NC)  H&S Report: Changing the Safety Culture in StreetScene (SS)	Forward Plan (NC)  Work Programmes of all Scrutiny Committees (NC)  LSP Annual Review (JM)	Forward Plan (NC)  Work Programmes of all Scrutiny Committees (NC)  LGC Conference Feedback (CB)	Forward Plan (NC)  Work Programmes of all Scrutiny Committees (NC)  Request to attend seminar (NC)  CfPS Annual Conference attend (NC)	Welfare Reform Bill (FB)  Apprenticeships & Early Retirements (SS)  Forward Plan (NC)  Work Programmes of all Scrutiny Committees (NC)	The Localism Act (JB)  Forward Plan (NC)  Work Programmes of all Scrutiny Committees (NC)	Draft Scrutiny Annual Report (NC)  Forward Plan (NC)  Work Programmes of all Scrutiny Committees (NC)
CCFA/Members items/Petitions										