



Minutes of the Extraordinary Meeting of the TYNE AND WEAR FIRE AND RESCUE AUTHORITY held in the Fire and Rescue Service Headquarters, Barmston Mere on FRIDAY 8 JULY 2022 at 2.30pm.

Present:

Councillor Burdis in the Chair

Councillors Bell, Dodds, Doyle, Flynn, Haley, Johnson, Keegan, Kilgour, Ord, Tye, Usher, Warne, Wood, Woodwark.

Part I

Appointment of Chairman

6. RESOLVED that Councillor Tye be appointed as Chairperson of the Authority for the ensuing period until the next Annual Meeting.

At this juncture, Councillor Tye took the Chair for the remainder of the meeting.

Apologies for Absence

Apologies for absence were submitted to the meeting on behalf of Councillor Hunter and also Ms. K. McGuinness (PCC).

Declarations of Interest

There were no declarations of interest.

Minutes

7. RESOLVED that the minutes of the Annual Meeting of the Authority held on 15 March 2021, Part I be confirmed and signed as a correct record.

Membership of the Authority, Appointment to Committees and Appointment of Spokespersons for 2022/2023

The Deputy Clerk to the Authority submitted a report to notify the appointments made by the Constituent Authorities to the Fire and Rescue Authority and to consider the appointments to the Committees and the spokespersons for 2022/2023.

Consideration having been given to the report, it was: -

8. RESOLVED that:-

- (i) the membership of the Authority for the Municipal Year 2022/2023 be noted;
- (ii) the Members listed below be appointed to serve on the following Committees of the Authority for the Municipal Year 2022/2023 and be appointed as Chair and Vice Chair where indicated: -

(a) Governance Committee

Independent Chair	(Mr. G. Cook)
Independent Member	(Mr. M. Knowles)
Independent Member	(Ms. G. Goodwill)

Councillors Bell, Dodds, Flynn, Johnson, Keegan and Ord

(b) Policy and Performance Committee

Councillors Burdis, Dodds, Kilgour, Usher, Wood and Woodwark

Chairperson – Councillor Burdis
Vice Chairperson – Councillor Dodds

(c) Human Resources Committee

Councillors Bell, Flynn, Haley, Hunter, Ord, Warne, Wood and Vacancy (Lab.)

Chairperson – Councillor Haley
Vice- Chairperson – Councillor Hunter

Note: On checking the named appointments immediately following the meeting, it was established that only 7 out of the available 8 seats on the Committee were filled. To correctly reflect the distribution of seats in accordance with the Authority's political balance, a further Member from the Labour Group is to be appointed.

(d) Appointments Committee

Councillors Burdis, Flynn, Haley, Hunter, Kilgour, Tye, Usher and Woodwark

Chairperson – Councillor Tye

Vice-Chairperson – Councillor Burdis

Note: On checking the named appointments immediately following the meeting, it was established that one additional Member (beyond the total number of available seats) had been appointed to the Committee. To correctly reflect the distribution of seats in accordance with the Authority's political balance, a Member from the Labour Group is to step down.

(e) Disciplinary Appeals Committee

Councillors Burdis, Doyle, Haley, Hunter and Tye

Chairperson – Councillor Tye

Vice Chairperson – Councillor Burdis

(f) Personnel Appeals Committee

Councillors Burdis, Doyle, Johnson, Keegan, Kilgour, Tye and Usher

Chairperson – Councillor Tye

Vice Chairperson – Councillor Burdis

Note: On checking the named appointments immediately following the meeting, it was established that one additional Member (beyond the total number of available seats) had been appointed to the Committee. To correctly reflect the distribution of seats in accordance with the Authority's political balance, a Member from the Labour Group is to step down.

(g) Emergency Committee (3 seats – balance 2:1:0)

Councillor Burdis, Tye and Woodwark

Chairperson – Councillor Tye

Vice Chairperson – Councillor Burdis

(h) Pension Board of Tyne and Wear Fire Authority

Employer Representatives

Three Members of the Strategic Management Group (SMG) – Peter Heath, John Rawling and Phil Clark

Scheme Manager Representative

Councillor Flynn (substitute Councillor Keegan) – Non-voting observer/Member of the Human Resources Committee

Member Representatives

Three Member representatives will be nominated by the relevant representative body or organised employee group and appointed by the Authority – Wayne Anderson, Chris Smith and a vacancy.

(iii) **Appointment of Spokespersons**

The following nominations for spokespersons required for the purpose of answering questions from Members of the Constituent Councils on the discharge of the Authority's functions were approved: -

Gateshead	-	Councillor Dodds
Newcastle	-	Councillor Kilgour
North Tyneside	-	Councillor Burdis
South Tyneside	-	Councillor Flynn
Sunderland	-	Councillor Tye

(iv) **Lead Member Roles**

The following Lead Members and Support Members were approved:

(i) **Community Engagement and Partnerships**

Lead Member	-	Councillor Kilgour
Support Member	-	Councillor Burdis

(ii) **Diversity and Equality**

Lead Member	-	Councillor Haley
Support Member	-	Councillor Hunter

(iii) **Performance Management**

Lead Member	-	Councillor Tye
Support Member	-	Councillor Burdis

(v) **Local Government Association (LGA)**

The following Members were approved as the Authority's representatives on the LGA:

Councillor Tye
Councillor Dodds

(vi) **Association of Metropolitan Fire and Rescue Authorities (AMFRA)**

The following Members were approved as the Authority's representatives on AMFRA:

Councillor Tye
Councillor Dodds

No substitutes were appointed.

Date, Time and Venue of Future Meetings

The Chief Fire Officer/Chief Executive (Clerk to the Authority), the Deputy Clerk to the Authority, the Strategic Finance Manager and the Personnel Advisor to the Authority submitted a joint report setting out the proposed dates, times and venues of meetings of the Authority and its Committees, together with training sessions for the Municipal Year 2022/2023.

The Vice-Chairperson requested that the meetings of the Fire Authority, Human Resources Committee and Policy & Performance Committee revert to Mondays at 10.30am and to link up the training sessions listed in the report to the revised Authority meeting dates. In addition, she requested the Independent Chair of the Governance Committee be consulted on changing the dates of the Committee to allow the minutes of the meetings to be reported to the immediately following scheduled Authority meetings.

Members having requested that the meetings to be held in the next two weeks be deferred until later in the month in accordance with re-scheduling the meetings to Mondays, it was:-

9. RESOLVED that the Chief Fire Officer/Chief Executive (Clerk to the Authority), in consultation with the Chairperson and Vice-Chairperson of the Authority, the Independent Chair of the Governance Committee and the Deputy Clerk to the Authority, the Strategic Finance Manager and the Personnel Advisor, be authorised to amend the schedule of meetings and to circulate the new schedule to all Members of the Authority.

(Signed)	P. TYE Chairperson	C. BURDIS Chairperson
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