

Project Brief for Call for Projects – North Area Committee

Activities for Young People –Summer Holiday Activities 2017

CALL FOR PROJECTS

Sunderland North Area Committee would like to invite local Voluntary and Community Sector (VCS) groups and non-profit making organisations to submit a full application that will develop and deliver activities for young people across all age groups in the Summer Holiday Period 2017. Applications will be considered from VCS groups who have a management committee, constitution and bank account with dual signatories. VCS groups must adhere to accounting requirements in accordance with the Companies Act.

1. Introduction and Background

- There is an opportunity for local VCS groups with a track record of working with children and young people in the North, across all age groups, to deliver a project on behalf of Sunderland North Area Committee.
- Sunderland North Area Committee has identified a need to provide the following activities building on from successes of previous years projects:
 - Roker Beach School
 - Sporting Activities
 - Summer Fun Day Event
- The Committee would like to offer an opportunity for the Local Voluntary and Community Sector (VCS) groups and non-profit making organisations to submit proposals to:
 - Design, develop and deliver a Roker Beach School
 - Design, develop and deliver a range of Sporting Activities
 - Deliver an event which celebrates all activities delivered and rewards participants
- February 2017 the People Board agreed a Project Brief to be submitted to March 2017 Area Committee with a recommendation for funding.
- March 2017 Area Committee agreed project brief and awarded £25,000 SIB funding
- Applications to be assessed with results then presented to April People Board for a recommendation to June Area Committee for a decision.

2. Key Outcomes

All proposals should:

- Increase the number of children and young people accessing positive activities by setting achievable targets
- Complement and add value to existing children and young people provision
- Clearly demonstrate consultation with children and young people
- Clearly demonstrate successful delivery of previous North Area funded school holiday activities.
- Be in addition to the applicants core offer over the school holiday period and include details of this offer within proposals.
- Provide a creative and innovative programme of activities

- Include a pilot project proposal for one session per week night time sports over the period of the project which establishes links and receives referrals for participation from Northumbria Police.
- Clearly include details of how the activities will be promoted and acknowledge **North Area Committee Sunderland City Council** support
- Ensure beneficiaries of the project reside in the North Area
- Clearly identify usage of a wide range of **green spaces** and **local voluntary & community sector venues** covering the wards of North Sunderland – Castle, Southwick, Redhill, St. Peters and Fulwell
- Provide evidence of event management knowledge including health and safety, access permissions, licensing etc.
- Include a range of ideas which address issues of Holiday Hunger
- Identify and include details of match funding which could include income generation, linkages with projects/groups across the City and further external funding sources
- Provide a comprehensive breakdown of costs

3. Context and Broader Strategies to Consider

- To ensure a joined up approach links should be established with the following:
 - Sunderland City Council
 - § Sport & Leisure
 - Local VCS Organisations – via North VCS network

4. Budget

- There is a total of £25,000 available. Please note this is the total budget available for all projects which are successful **NOT** per project application.
- Recommended breakdown:
 - Beach School no more than £7,000
 - Summer Fun Day Event no more than £1,000
 - Ward Based Sporting Activities £3,400 per ward

5. Timescale

Deadline date for return	Noon 7 th April
Appraisal and consultation on application	10 th April 2017
Presented to People Board	26 th April 2017
Area Committee (decision made)	June 2017

6. Return Date

The deadline date to return the completed application (in two formats), along with necessary documents is **noon on the 7th April 2017** Two formats will need to be submitted.

Format One: (Hard Copy)

A signed hard copy of the application form, along with all relevant paperwork should be posted into Sunderland City Council, Strategy, Partnerships & Transformation Service, Room 3.98, Civic Centre, Burdon Road, Sunderland, SR2 7DN.

Version Two: (Electronic Copy)

An electronic copy of the application should be emailed to

vivienne.metcalfe@sunderland.gov.uk

- Only Voluntary and Community Sector (VCS) groups or statutory providers can apply, see guidance notes for further information.
- After the deadline date, all received applications will be assessed against a scoring matrix and consulted upon, with recommendations being presented to Sunderland North Area Committee to agree and endorse the recommendations outlined.

7. Queries

If you have any questions regarding the application process please do not hesitate to contact Louise Preece, Member Support Officer on 0191 561 1195 or louise.preece@sunderland.gov.uk Additionally if you require any advice on the development of the project please contact vivienne.metcalfe@sunderland.gov.uk or telephone 0191 561 4577.

CLOSING DATE NOON 7th April 2017