

## WASHINGTON AREA COMMITTEE

### AGENDA

**Thursday 15<sup>th</sup> November, 2018 at 6.00pm**

**VENUE – Washington Millennium Centre, The Oval, Concord, Washington**

#### Membership

Cllrs Lauchlan (Chair), F. Miller (Vice Chair - Place), H. Trueman (Vice Chair – People), Farthing, Fletcher, Kelly, Middleton, G Miller, Scaplehorn, David Snowdon, Dianne Snowdon, T. Taylor, D Trueman, P. Walker, and Williams

	PAGE
1.	
(a) Chairman's Welcome;	
(b) Apologies for Absence;	
(c) Declarations of Interest; and	
(d) Minutes of the last meeting held on 21 <sup>st</sup> June 2018 and the extraordinary meeting held on 25 <sup>th</sup> July, 2018 – (Copies attached)	1
2.	
<b>Partner Agency Reports</b>	
a) Washington Area Community Voluntary Sector Network – (Copy attached)	10
b) Northumbria Police Report (Copy attached)	24
c) TWFRS Report (Copy attached)	26
d) CCG – Path to Excellence – Phase two (Copy attached)	28
3.	
<b>People Board – Progress Report</b>	49
(Copy attached)	

Contact: Paul Wood, Governance Services Officer  
Email: [Paul.wood@sunderland.gov.uk](mailto:Paul.wood@sunderland.gov.uk)  
Karon Purvis, Washington Area Officer  
Email: [karon.purvis@sunderland.gov.uk](mailto:karon.purvis@sunderland.gov.uk)

Tel: 561 1044  
Tel: 561 2449

For further information and assistance, please contact Paul Wood on 0191 561 1044

4.	<b>Place Board – Progress Report</b>	59
	(Copy attached)	
5. *	<b>Financial Statement and Proposals for further allocation of Resources</b>	65
	(Copy attached)	
6.	<b>Planning Applications – For Information Only</b>	103
	(Copy attached)	

\* Denotes an item relating to an executive function

**ELAINE WAUGH**  
**Head of Law and Governance**

**6<sup>th</sup> November, 2018**

# Item 1d

**At a meeting of the WASHINGTON AREA COMMITTEE held in WASHINGTON MILLENIUM CENTRE, on THURSDAY, 21<sup>st</sup> JUNE, 2018 at 6.00p.m.**

**Present:-**

Councillor Lauchlan in the Chair

Councillors Farthing, Fletcher, F. Miller, D.E. Snowdon, Taylor, D. Trueman, H. Trueman and Williams

**Also in Attendance:-**

Ms. Jemma Amer	-	Area Network Representative
Ms. Louise Butler	-	Area Co-ordinator, Sunderland City Council
Inspector Nick Gjorven	-	Northumbria Police
Mr. Phil McAloon	-	Oxclose and District Young People's Projects
Ms. Joanne Stewart	-	Principal Governance Services Officer, Sunderland City Council
Station Manager Mark Witherspoon	-	Tyne and Wear Fire and Rescue Services

**Chairman's Welcome**

The Chairman welcomed everyone and opened the meeting, inviting introductions from those in attendance and advising of the right to record proceedings.

**Apologies for Absence**

Apologies for absence were submitted to the meeting on behalf of Councillors Kelly, G. Miller, Scaplehorn, D. Snowdon and P. Walker

**Declarations of Interest**

There were no declarations of interest made.

## **Minutes of the last meeting held on 15<sup>th</sup> March, 2018**

Subject to the amendment on page 5 from Mr. Robinson to Mr. Richardson, it was:-

1. RESOLVED that the minutes of the last meeting of the Committee held on 15<sup>th</sup> March, 2018 be confirmed and signed as a correct record.

## **Area Committee Annual Report**

The Chairman of the Washington Area Committee submitted a report (copy circulated) which provided Washington Area's Committee Annual Report 2017-18.

(for copy report – see original minutes)

Ms. Louise Butler, Area Co-ordinator, advised that the Annual Report of the Area Committees 2017-18 had been submitted to and agreed at the last meeting of the Council and that it was included in the agenda for Members' information, and it was:-

2. RESOLVED that the Annual Report of the Area Committees 2017-18 be received and noted.

## **Partner Agency Reports – Washington Area Voluntary and Community Sector Network**

The Voluntary and Community Sector Network submitted a report (copy circulated) which provided an update with regard to the Network.

(for copy report – see original minutes)

Ms. Jemma Amer took the Committee through the report informing Members of activity, progress, issues and concerns of the sector.

The network had commenced discussions to agree its own work plan to address those priorities and challenges for the forthcoming year which was set out for Members information and included detail of progress and proposal which had been discussed at the network meeting held in May, 2018.

Councillor Snowden referred to the work plan and organisations identifying nearly 500 volunteers working for a range of organisations in Washington and how fantastic this figure was. She commented that the Committee should look in the future, through the relevant Area Committee Board, to show how appreciative of their work Members were.

Members having fully considered the report, it was:-



3. RESOLVED that the content of the report and the opportunities and issues raised by the Washington Area Voluntary and Community Sector Network be received and noted.

### **Partner Agency Reports – Tyne and Wear Fire and Rescue Services**

The Tyne and Wear Fire and Rescue Services submitted a report (copy circulated) which provided an update with regard to deliberate fires across the Washington area.

(for copy report – see original minutes)

Station Manager Mark Witherspoon took the Committee through the report advising that annex 1-5 showed the breakdown of fires for each ward from 1<sup>st</sup> March to 30<sup>th</sup> May, 2018.

He informed Members that the areas continued to show a steady decrease over previous months where there had been a spike across all of Washington. The figures showed a dramatic decrease of over 200% than last year with the number of deliberate fires having dropped down from 129 to 36.

Councillor Miller referred to the Fire Cadets Campaign and was informed that although it was not provided in the Washington area any young people who were interested in joining could contact and fill in an application to attend sessions run from either Gateshead or Marley Potts Fire Stations. He explained that it was a uniformed youth organisation which was designed to provide young people between the ages of 13 and 17 years old with training and personal development opportunities through fire and rescue related activities at weekly meetings. Councillor Miller advised that she was keen to promote the campaign to young people in the Washington area but the issue of transport to the alternative venues may cause an issue for some.

Councillor H. Trueman raised concerns over an issue around the Havannah Road and Parsons Road area whereby it had been brought to his attention by a resident that around 30 metres of trees had been cut down and removed from the site and others had been set fire to at the base of the trunk. He had reported this and to date had not received any response but had asked who the land belonged to and if it was known who had removed the trees as those remaining were in danger of falling down. The Chairman asked Officers to take the matter away and investigate the issue further and look to provide a combined response from both the fire and rescue services and Northumbria Police to Members of the Committee.

Members having had their questions answered, it was:-

4. RESOLVED that the update from the Tyne and Wear Fire and Rescue Service be received and noted.

## **Partner Agency Reports – Northumbria Police**

Northumbria Police submitted a report (copy circulated) which provided an update on crime and disorder in the Washington area between 2<sup>nd</sup> March and 6th June, 2018.

(for copy report – see original minutes)

Inspector Nick Gjorven of Northumbria Police presented the report to the Committee on the current position with regards to crime and anti-social behaviour data and of any on-going issues in the Washington area. He advised Members that the data for the same period in the previous year had been provided to allow comparisons to be seen.

Councillor Farthing referred to the 'Offwatch Scheme' and commented that there was a lot of work being undertaken across the city to reduce and tackle the issue of underage drinking. She advised that during litter picks in hotspots for underage drinking they were finding numbers of empty smaller, quarter bottles of spirits which were obviously not being provided from home and must have been bought by the young people or someone on their behalf. Inspector Gjorven commented that they consistently tried different ways to tackle the issue, including tagging bottles from off licences, etc but to date they were still finding it difficult to pinpoint where the young people were getting their alcohol from. He also commented that Officers were always happy to consider new ways of addressing the issue should Members have any suggestions.

Councillor Farthing suggested he may find it useful to contact Mr. Tom Terrett, Head of Public Protection and Regulatory Services, regarding the strategies that the Council were using.

Councillor Taylor asked if Officers had tried using Smart Water in the past to identify which outlet bottles were coming from and Inspector Gjorven commented that although a good idea, they would ultimately be reliant upon shop keepers marking up every bottle before putting them out for sale and this was not always possible. Ms. Butler commented that this could be something which could be discussed at LMAPs to look to fund targeting a particular area in the first instance to see how successful it was.

Mr. Phil McAloon commented that the sale of alcohol to young people by shop keepers in the area seemed to be better than it had been for a long time and that he found that a large majority of alcohol given to young people was by older people or even parents providing it. He commented that he noted nowadays that the use of cannabis by young people was at an all-time high and supplies seemed so easy for them to get access to. Inspector Gjorven advised that it was a continuing problem which the service looked to tackle; and they were finding that the strain of the drug was higher than ever before and could go on to have long term effects on the mental health of those young people who were using it.

Members thanked Inspector Gjorven for his informative report and thanked him for his attendance, and it was:-

5. RESOLVED that the update from the Northumbria Police be received and noted.

### **People Board Progress Report**

The Chairman of the Washington Area People Board submitted a report (copy circulated) in respect of the above matter.

(for copy report – see original minutes)

Councillor Lauchlan presented the report which provided an annual update of the 2017/18 work plan, sought the Committee's approval for priorities to be taken forward and provided an update on the governance arrangements for 2018/2019.

Councillor Lauchlan drew Members attention to the membership of the People Board in light of the report which had been submitted to Council on 20<sup>th</sup> June, 2018 and confirmed with the Committee that the Chairman of the People Board was now Councillor H. Trueman. Councillor H. Trueman would therefore also be the Elected Member representative on the Children's Centres Local Advisory Board (CCAB) to replace Councillor Middleton.

Members having fully considered the report, it was:-

6. RESOLVED that:-
  - The annual performance update with regard to the Washington Area People Board Work Plan for 2017/2018 be received and noted;
  - The Washington Area People Board Work Plan Priorities for 2018/2019 be agreed;
  - The area governance arrangements for 2018/2019 be received and noted; and
  - The replacement of Councillor H. Trueman as Chairman of the People Board and therefore Elected Member Representative on the Children's Centres Local Advisory Partnerships Board (CCAB) be noted.

### **Place Board Progress Report**

The Chairman of the Washington Area Place Board submitted a report (copy circulated) in respect of the above matter.

(for copy report – see original minutes)

Councillor F. Miller presented the report which provided an annual update of the 2017/18 work plan, sought the Committee's approval for priorities to be

taken forward and provided an update on the governance arrangements for 2018/2019.

Councillor Miller drew Members attention to the membership of the Place Board and it was moved and agreed that Councillor Middleton should be replaced by Councillor Farthing as the Place Board Member for the Washington South ward.

Members having fully considered the report, it was:-

7. RESOLVED that:-

- The annual performance update with regard to the Washington Area Place Board Work Plan for 2017/2018 be received and noted;
- The Washington Area Place Board Work Plan Priorities for 2018/2019 be agreed;
- The area governance arrangements for 2018/2019 be received and noted; and
- The replacement of Councillor Middleton with Councillor Farthing as the Washington South ward representative be agreed.

**Financial Statement and Proposals for Further Allocation of Resources**

The Head of Strategy, Partnerships and Transformation Directorate submitted a report (copy circulated) which requested Members to give consideration to a financial statement as an up to date position in relation to the allocation of Strategic Initiatives Budget and Community Chest and presented proposals for further funding requests.

(for copy report – see original minutes)

Ms. Butler, Area Co-ordinator, presented the report drawing attention to the recommendations detailed within the report.

Having fully discussed the applications and Members having had any questions answered, it was:-

8. RESOLVED that:-

- (i) the financial statements as set out in the report be received and noted;
- (ii) the sum of £28,020 match funding from Sunderland City Council to support the delivery of youth activity projects within the Washington area be formally accepted by the Committee;
- (iii) the sum of £25,000 match funding from Public Health to support the Health and Heritage Project be formally accepted by the Committee;

- (iv) approval be given to the alignment of £25,000 SIB funding from the budget for 2018/19 to support the Washington Healthy Lifestyles Projects;
- (v) approval be given to the allocation of £50,000 SIB funding, which had been previously aligned by the Committee, for the Washington Health and Heritage Project;
- (vi) approval be given to the alignment of £30,000 SIB funding, which had been previously aligned by the Committee, for the Washington Individual Support Project;
- (vii) approval be given to the allocation of £50,000 SIB funding, from the 2018/19 budget and the project briefs as set out for the Holiday Activities Programme for children and young people;
- (viii) approval be given to the project brief as set out for the Volunteer and Community Support Project;
- (ix) approval be given to the allocation of £10,000 SIB funding from the 2018/19 budget to continue with the evidence gathering and to develop a partnership approach for the Washington Safe Project;
- (x) approval be given to the alignment of a further £40,000 SIB funding from the 2018/19 budget to support the development of a longer term approach via a specific partnership approach for the Washington Safe Project;
- (xi) approval be given to the allocation of £5,000 SIB funding from the 2018/19 budget to deliver the Washington Fire Safety Education Project;
- (xii) approval be given to the alignment of £50,000 SIB funding from the 2018/19 budget for the further development of the Washington Clean and Green Project;
- (xiii) approval be given to the allocation of £20,000 SIB funding from the 2018/19 budget and the project brief for the Usworth Park Management Plan;
- (xiv) approval be given to the allocation of £50,000 SIB funding from the 2018/19 budget to the Community Partnership Service to support and deliver the Washington Ward Improvement Project;
- (xv) approval be given to the alignment of £40,000 SIB funding from the 2018/19 budget for the Washington Events Programme 2019;
- (xvi) the twenty-three approvals for Community Chest supported from the 2017/18 budget as set out in Annex 5 to the report be noted; and
- (xvii) the ten approvals for Community Chest supported from the 2018/19 budget as set out in Annex 6 to the report be noted

The Chairman thanked everyone for their attendance and closed the meeting.

(Signed) L. LAUCLAN,  
Chairman.

**At an Extraordinary meeting of the WASHINGTON AREA COMMITTEE held at in Parsons Conference Room, Parsons Depot, Parsons Road on WEDNESDAY 25<sup>th</sup> JULY 2018 at 4.00 p.m.**

**Present:-**

Councillor F. Miller in the Chair

Councillors Fletcher, Farthing, Kelly, Scaplehorn, D.E. Snowdon, Taylor, D. Trueman, H. Trueman and P. Walker.

Louise Butler	-	Chief Executives
Paul Wood	-	Corporate Services Directorate
Jemma Amer	-	VCS Representative

**Apologies for Absence**

Apologies for absence were received from Councillors Lauchlan, G. Miller and D. Snowdon. Andy Old, Colin McCartney

**Declarations of Interest**

Financial Statements and Proposals for further allocation of Resources

SIB Project Brief and Call for Projects: Volunteer and Community Support Project

Councillor Dianne Snowdon made an open declaration as a trustee at Washington Mind therefore left the room during discussions on this item.

**Strategic Initiatives Budget (SIB) Community Chest – Financial Statement and Proposals for Further Allocation of Resources**

The Head of Area Arrangements, Scrutiny and Member Support Service submitted a report and supplementary report (copies circulated) which provided Members with the financial statements as an update on the progress in allocating SIB and Community Chest and which presented proposals for further funding requests.

(For copy reports – see original minutes)

Members having fully considered the report, it was:-

1. RESOLVED that the Committee:-

- a. Noted the financial statement set out in the report;
- b. Considered and approved £50,000 SIB (2018/19) for the VCS Support Project to be awarded to Sunderland North Community Business as recommended in the supplementary report;
- c. Considered and approved £20,000 (SIB 2018/19 budget) for the Usworth Park Management Plan as recommended in the supplementary report;

The Chairman thanked everyone for their attendance and closed the meeting

(Signed) F. MILLER,  
Chairman.

### REPORT OF WASHINGTON AREA COMMUNITY VOLUNTARY SECTOR NETWORK

#### 1. Purpose of the Report

- 1.1 The report provides an update with regard to the Washington Area Community and Voluntary Sector Network

#### 2. Background

- 2.1 To develop the capacity and influence of the Voluntary and Community Sector (VCS) across the City, Area Networks have been established and delegates represent each Area Network at Area Committee taking forward issues on behalf of the whole VCS in the area and reporting back, providing a two-way flow of communication.
- 2.2 Washington Area Network delegates will present a report to each Area Committee meeting informing Members of activity, progress, issues and concerns of the sector.

#### 3. Washington Network

- 3.1 In Washington the VCS is made up of a wide range of organisations ranging from independent local branches of national charities through to small, totally voluntary, community groups. Collectively these organisations provide Washington residents with a wide range of local services, activities and opportunities and have a significant role within community life here.
- 3.2 The Network has commenced delivering its own work plan attached as **Annex 1** which includes detail of progress. One of the key outcomes that has been the delivery of the first Drop In mentoring and advice session which was held 16<sup>th</sup> October. The sessions were attended by grassroots organisations who all received a range of support, information, advice and guidance across a number of topics from key partners and mentoring organisations - SNCBC, ShARP, Washington MIND, CAB, Social Enterprise Acumen, Community Partnership support (SCC), and Groundwork NE.

The Network will report progress and issues regularly via People Board and Area Committee.

- 3.3 One of the three Area Network Representatives has resigned their post. Jacqui Reeves has stood down after a number of years in the position. Jacqui's key focus is prioritising fundraising for Washington MIND following funding cuts, and the future sustainability of the organisation.

The recruitment of a replacement representative was launched with a deadline for Expressions of Interest 26<sup>th</sup> October. No applications were received. The role will be promoted once again March 2019. The terms of reference for the Area Network and details of the role are attached as **Annex 2** for Member's information.

#### 4. Recommendations

- 4.1 Members are requested
- To note the contents of the report and consider the opportunities and issues raised by the Washington ACVSN



Contact: 1. Jemma Amer, Area Network Representative.  
Email: [jemmaamer@communityopportunities.co.uk](mailto:jemmaamer@communityopportunities.co.uk) Tel: 0191 5373231  
2. Sylvia Copley, Area Network Representative  
Email: [s.copley@shineyadvice.org.uk](mailto:s.copley@shineyadvice.org.uk) Tel: 0191 3856687

**WASHINGTON VCS AREA NETWORK: WORK PLAN 2018/19**

<b>Priority</b>	<b>Challenge/Need</b>	<b>Proposed activity</b>	<b>Progress Report</b>
Supporting smaller grassroots organisations to grow and develop and be informed and engaged at whatever level they require	Identify appropriate mechanisms for engaging & involving smaller grassroots organisations	<p>1. Washington Area Network Communications Plan - to determine appropriate methods of engagement for the different groups across the Washington Area Network via survey, 1 to 1s, meetings and forums</p> <p>2. Propose 'Mentoring' Project where the more capable organisations support smaller organisations to engage and become involved</p>	<p>1. New Leaflet to promote Reps, services and support and mentoring proposals – invite to small organisations to request support. <b>Washington MIND/Reps/ ACDL to meet to draft.</b></p> <p>2. Develop WellBeing Info/What's On page as a resource for Area Network members. Also consider Washington Face Book page. <b>ACDL/Washington MIND to meet to determine mechanism and methodology.</b></p> <p>3. Survey grassroots organisations re support requirements, how do they want to be contacted etc. <b>ACDL.</b></p> <p>4. Organise monthly Drop Ins as part of a programme of support, advice and mentoring. <b>16<sup>th</sup> October</b></p> <p>4. Build activity into VCS Support Project (signposting)</p>
Recruitment of more volunteers and help to support, train and co-ordinate volunteers.	20 organisations responded identifying nearly 500 volunteers working for a range of organisations in Washington. Capacity within individual organisations, some quite small, to manage, support and train volunteers can be limited.	<p>1. Area Committee to consider Call for Projects for a VCS Support Project – which includes support and co-ordination of volunteering as a proposed project outcome.</p> <p>2. Washington Area Network members to establish and commit to Washington Volunteering Strategy and Action Plan</p>	<p>1. Develop a Washington Volunteers Passport Scheme. (highlights experience and skills and can be used for interviews, for UC and DWP, work experience). Needs to link to REACT, Clean and Green, Health Champions, young people's projects, to be recognised 'currency' across local VCS organisations – need organisations to sign up.</p> <p><b>Included in the role for VCS Support Project as part of the project outcome of "Volunteers are recruited and supported to work within a specific organisation in the area, to contribute to the development of that organisation, and to form a 'bank' of volunteers who give time on an ad hoc basis to a number of volunteering opportunities and local activities."</b></p>

Longer term sustainable business planning and future proofing VCS organisations	Changing landscape of funders and funding strategies – less money available and competing priorities. This priority needs to support some of the smaller organisation to plan for their sustainability using a business approach to address needs, gaps, and opportunities.	<ol style="list-style-type: none"> <li>1. Area Committee to consider Call for Projects for a VCS Support Project – which includes supporting the VCS to future proof the organisation as a proposed project outcome.</li> <li>2. VCS Support Project to identify, prioritise and assist those organisations requiring business planning/future proofing.</li> <li>3. CPS to support VCS Network and VCS support Project to identify additional opportunities for resources and support to future proof small to medium VCS organisations</li> </ol>	<ol style="list-style-type: none"> <li>1. Included in the Project Brief for VCS Support Project being presented to Area Committee June 2018.</li> <li>2. As above</li> <li>3. Community Partnership Service links already established via ACDL.</li> </ol>
Improved use of community run buildings to help sustain VCS organisations	A number of VCS organisations who deliver much valued services for local people request various levels of support to assist with managing their community buildings. As external funding opportunities reduce for the 3 <sup>rd</sup> Sector and larger funders redraft their strategies and criteria, it is becoming increasingly difficult for groups (especially those run entirely via volunteers) to access funds to help them either maintain their buildings or repair or refurbish them.	<ol style="list-style-type: none"> <li>1. CSP will ensure all relevant external funding opportunities circulated.</li> <li>2. Linked to supporting smaller organisations via Network Mentoring</li> </ol>	<ol style="list-style-type: none"> <li>1. SCC – Member Support &amp; Community Partnerships Service (ACDL) + Washington ANW links and signposting already established. Regular bulletins detailing current funding opportunities circulated to all Network members.</li> <li>2. Utilise volunteering scheme for gardeners, decorators, handyman service to assist VCS organisation re managing community buildings and sites. <a href="#">Links to Clean and Green and REACT.</a></li> </ol>
Identify longer term core funding opportunities	Many larger organisations highlight the need for longer term funding to support core costs as they struggle to deliver more with less and to sustain core interventions that have worked, whilst responding to the shorter term opportunities which come along. Sustaining the programmes and		

	activities that are proving to have a positive impact but have been piloted using short term funding is also an issue.		
Partnership working and collaboration embedded	Area Committee has encouraged partnership working and collaboration via the local VCS to deliver joint priorities for some time. That support was confirmed at the last Area Committee. Where local organisations work together for funding opportunities (AC) and submit collaborative bids, WAC is happy to target such opportunities where appropriate	<p>1. Encourage collaborative bidding for AC opportunities:</p> <ul style="list-style-type: none"> <li>• VCS Support Project</li> <li>• REACT</li> <li>• WISP</li> </ul> <p>2. CSP to identify external opportunities where shared or joint priorities/criteria are identified. All key organisations to confirm priorities for 2018/19</p>	<p>1. <b>In place.</b> SCC – Member Support &amp; Community Partnerships Service (ACDL) + Washington ANW</p> <p>2. <b>ACDL</b> to confirm focus/priorities of key organisations and work with them to identify opportunities to collaborate. Regular bulletins circulated to ANW Members</p>
Help sustain VCS organisations re governance	Aging committees, lack of volunteers, capacity of volunteers. There is a need to grow volunteers who can step in and support some of the more ‘aging’ committees and governance structures of VCS groups and organisations	1. Area Committee to consider Call for Projects for a VCS Support Project – which includes supporting the smaller VCS organisations to recruit and grow new volunteers as a proposed project outcome.	1. Included in the Project Brief for VCS Support Project being presented to Area Committee June 2018. SCC – Member Support & Community Partnerships Service (ACDL).
Meeting the ever changing needs of the local community and increased demand	<p>Organisations are also struggling with trying to continue to deliver services to more people and having the time to seek additional funding to support the organisation going forward.</p> <p>To support staff to deal with clients with higher levels of need and more complex issues. More and more local residents need help and whilst the local VCS are willing to try and help as many as possible, the challenge is the capacity of organisations and their staff.</p>		<p>1. Identify shared priorities of WAC and Area Network</p> <p>2. Work together to achieve added value for Washington – via Area Network reporting, collaboration, and links between SIB projects – WISP, Time 2 Care, REACT, Clean and Green – recognising capacity will determine delivery.</p> <p><b>3. Confirm key priorities and new challenges – on-going</b></p> <p><b>4. Set up Washington Area Network Provider Group to map, audit, and prioritise re opportunities.</b></p>

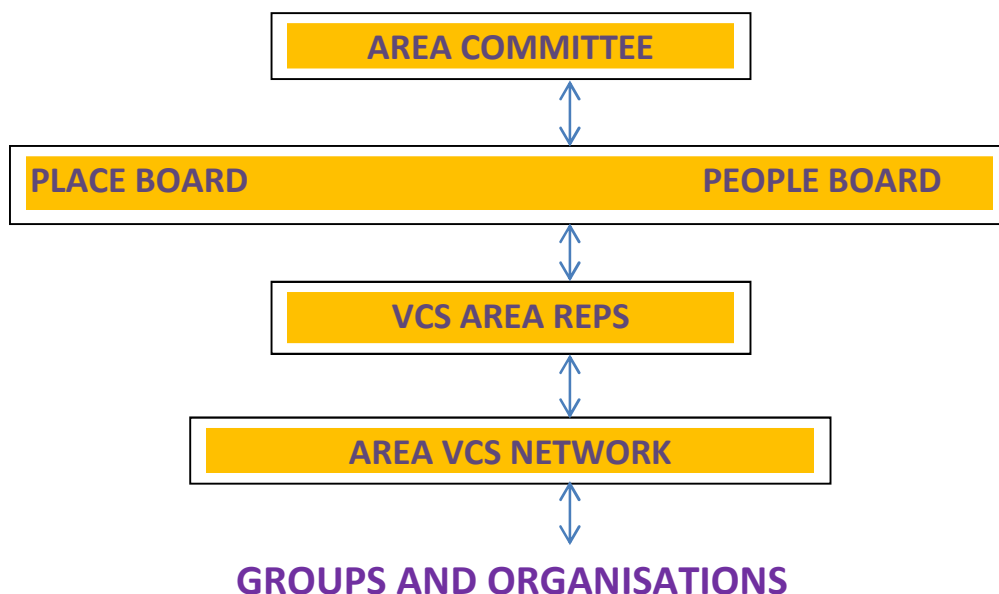
# WASHINGTON VOLUNTARY AND COMMUNITY SECTOR (VCS) AREA NETWORK

## Washington Voluntary and Community

Sector (VCS) Area Network is a fantastic resource for any local voluntary or community group in Washington. The Network offers you and your group the opportunity to

- Develop your work, organisation or group
- Find out about the latest funding opportunities and local community developments from the Council and other partners
- Work with other local groups to build partnership opportunities and support
- Promote the work you are doing in the area
- Raise issues and challenges you face in the local community and be part of finding the local solutions

## WHERE DOES THE NETWORK FIT?



## HOW CAN YOU GET INVOLVED?

- Attend the Area VCS Network meetings – held every 6 weeks in the local area
- Receive the email bulletins to keep up to date on latest opportunities
- Become one of the VCS Area Representatives
- Speak to one of the 3 Area VCS Network Representatives for support and guidance

## WHO ARE THE AREA VCS NETWORK REPRESENTATIVES?

### **Jemma Amer (Development Manager Sunderland North Community Business Centre).**

I have worked in the Voluntary Sector for over 15 years delivering community development projects across the Sunderland area. I have worked for Sunderland North Community



Business Centre since 2016, where whilst I have a city wide remit, the majority of my delivery is based within the Washington area. My Washington projects include Wise Steps Employability Delivery (Non - accredited Adult Learning opportunities), Clean and Green Environmental Volunteer project, Washington Events programmes, holiday hunger play schemes and some general community development support.

I have experience of applying for grant funding and contracts as well as managing and monitoring funding. I have managed and supported grass roots groups as well as larger established VCS organisations with advice on governance, staffing and leasing issues along with many other day to day struggles that the VCS face. I have been a Washington VCS Network Rep for two years and I am happy to support the local network wherever I am needed.

### **Sylvia Copley (Chief Officer at Shiney Row Advice Project).**



Shiney Advice and Resource Project (ShARP) a local charity based in

Shiney Row. ShARP was established over 30 years ago and has developed as a community hub providing to welfare rights, benefit, and debt and energy advice. ShARP delivers advice services in the Coalfields, Washington and East areas of Sunderland. We have a strong team of volunteers who provide over 120 hours of support each week to our advice service, charity shop, electronic village hall and our community library. In previous jobs I have worked in and managed services for children, young people and families in Sure Start Children Centres, Children's Services, Family Intervention Projects and Crisis Support Services. I am a Member of the Chartered Management Institute

and have over 30 years experience of managing and delivering services in the voluntary sector and local authorities. I really enjoy working in the voluntary sector because it is possible to develop strong partnerships that work closely with communities to respond to local priorities creatively and often more quickly than mainstream services can. This is my first year as one of the Washington VCS Network Reps

### **How to contact your Area VCS Network Representative**

Jemma: T: 0191 5373231. E: [Jemmaamer@communityopportunities.co.uk](mailto:Jemmaamer@communityopportunities.co.uk)

Sylvia:: T: 0191 3856687 E: [S.copley@shineyadvice.org.uk](mailto:S.copley@shineyadvice.org.uk)

## **Sunderland Voluntary & Community Sector Networks**

### **Terms of Reference**

#### **Aims:**

The Voluntary & Community Sector Networks aims are:

- To develop the capacity and influence of the VCS across the City.
- To work together to build relationships within communities and between communities and local services
- Recognised route of Council engagement with the VCS
- To work together to develop and share good local VCS practice.
- To provide three delegates to represent the area VCS at Area Committees, and at Area Boards where relevant, influencing strategic policies and practice that affects local communities and the VCS. The three delegates will represent the whole VCS in their area at the Area Committee and the Boards rather than their own organisational interests.

#### **Objectives**

- To maximise the opportunity to have a constructive dialogue and ways of working between the Council and wider VCS organisations activity.
- To support the development and delivery of Local Area Plans in meeting communities needs, and building the community's capacity to engage in the development and delivery of services.
- To identify and respond to community cohesion and social inclusion issues or concerns in order to create opportunities for integration and improving longer term engagement and involvement.
- To demonstrate the value of the VCS and the positive impact made by the sector.
- To determine three delegates to represent the VCS Network at Area Committee who will take forward issues on behalf of the whole VCS in the area and report back. Those delegates will also attend an Area board where relevant.
- To agree a VCS Co Chair, annually, for the VCS Network (the Co-Chair being one of the three delegates to attend Area Committee)
- Be consulted on future Council plans and strategies
- Attract and secure external funding into the area/City

#### **Membership**

Membership is open to all VCS organisations which operate in Sunderland. Membership of the network can also comprise of representatives from any sector working or volunteering in the area.

This can be representatives from public and statutory authorities such as the Council, Councillors, Police and Health Services or other organisations such as Gentoo, local schools and businesses who have a commitment to working with and supporting the VCS

Organisations must have an operational base within the area to represent the VCS Network at the Area Committee. However, any organisation that operates across Sunderland is welcome to attend any VCS Network.

### **Meetings**

- Meetings to be held approximately every six weeks or as determined by each VCS Network.
- Support will be provided by Sunderland City Council's Members Support & Community Partnership Service. This support will include, for example, secretariat support for meetings, support to understand specific agenda items through briefing notes, facilitating collaborative working in line with Local Area Priorities, 1-2-1 meetings, presentations, facilitation of pre-meetings.
- Sunderland City Council will support the network operating under a co chairing arrangement involving the Area Committee Chair and a Network delegate.
- Partner organisations can be invited to take part/ present items / share information on a specific topic in a format determined by each Area Network.

### **VCS Area Committee Representation**

#### **Nomination Process:**

- Three delegates to represent the VCS at Area Committee as partners will be determined through a self-nomination process
- Three delegates must be working or volunteering within a VCS organisation that will be encouraged to follow the principles of the Sunderland Compact.
- The self-nomination process will be carried out by a rolling programme in April every year, where one of the representatives will be given an opportunity to stand down. Cycle of induction and training can be arranged for new members whilst retaining the expertise of the other two representatives. The self-nomination process will also be carried out if a delegate stands down earlier.
- Positions are to be made openly available and advertised in the local area to VCS Network members with appropriate consultation time.
- Where more applications are received than the number of positions then a selection process will be considered within the Network. Each nominee will be expected to deliver a presentation on their strengths, suitability and reason as to why they want to be a representative prior to a decision being made by the VCS organisations present.



**Key Tasks:**

1. Attend Area Committee meetings approximately four meetings per annum and additional meetings such as Area boards as appropriate (on invitation), site visits and training sessions from time to time.
2. Reading papers and reports in preparation for committee meetings
3. Ensuring feedback and communication between Area Committee and VCS Networks is consistent.
4. Respecting the views of other members and taking forward to Area Committee the opinions of other members or contributors where this will lead to an improvement for the Area and City, and supporting other members in the process of change.
5. Being prepared to learn from others and from good practice elsewhere and to further develop the breadth of your knowledge of your sector's role within the Area and City.
6. Attending City Wide Area Representatives meetings to share good practice, enable a consistent city wide approach to the networks and to identify possible collaboration opportunities.
7. Supporting the production of Reports to deliver to each Area Committee and an annual review at the end of each municipal year, in line with the Area Committee's annual review schedule.
8. Engaging in an induction programme to the Area Committee.

**Key attributes:**

1. Interest in local matters.
2. All should be encouraged to follow the principles of the Sunderland Compact.
3. Representatives should seek to represent the VCS Network (rather than own organisational interests), therefore representatives should have a broad perspective across the Area / VCS.
4. Demonstrate commitment to the VCS.
5. Effective communication skills, particularly listening and questioning skills.
6. Ability to weigh up information.

## Self Nomination Form

### WASHINGTON VCS NETWORK REPRESENTATION TO WASHINGTON AREA COMMITTEE

Name:.....  
.....

Organisation/Group: .....

Address:.....  
.....  
.....  
.....

Telephone number/ email: .....

- 1. In no more than 100 words please state clearly your connection with the Washington Area.**

- 2. In no more than 100 words please explain why you are nominating yourself for this role.**

- 3. In no more than 200 words, should you be successfully nominated, how you will you ensure that you represent the views of the wider voluntary and community sector in Washington and feedback to the Washington VCS Network after Area Committee meetings?**

I confirm that I would like to be considered as a VCS representative to attend the Washington Area Committee on behalf of the whole of the Washington VCS Network.

Signed: .....

Position in Organisation: .....

Date:.....

**Please complete and return this form to:**

**Karon Purvis  
Area Community Development Lead (Washington)  
Member Support and Community Partnerships Service  
Strategy, Partnerships and Transformation Directorate  
City of Sunderland Council, Room 3.98. Civic Centre, Sunderland SR2 7DN**

**Tel: 0191 561 2449**

**E-mail: [karon.purvis@sunderland.gov.uk](mailto:karon.purvis@sunderland.gov.uk)**

## **Role Description**

- A. To represent the VCS on the Washington Area Committee by:
  - Attending meetings
  - Assessing the evidence and information provided to form views and opinions
  - Asking appropriate questions on issues at committee
  - Contributing to the formulation of committee recommendations
- B. Expressing the views of the VCS at Washington Area Committee  
Providing a two way information flow between the Washington Area Committee and the Washington VCS Network
- C. Reporting back to the VCS via the Area VCS Networks

Key attributes:

### **1. All VCS representatives should operate within the principles of the Sunderland Compact**

- 2. Organisations must have an operational base within the area to represent the Area VCS Network at the Area Committee; however, any organisation that operates across Sunderland is welcome to attend any Area VCS Network
- 3. Organisations must be signed up to and operate within the Sunderland Compact
- 4. Representatives should seek to represent the whole Area VCS Network (rather than own organisational interests), therefore representatives should have a broad perspective across the Area / VCS
- 5. Demonstrate commitment to the VCS
- 6. Effective communication skills, particularly listening and questioning skills
- 7. Ability to weigh up information
- 8. Interest in local matters

**REPORT OF NORTHUMBRIA POLICE**

**Washington Crime and Disorder 6<sup>th</sup> June 2018 – 23<sup>rd</sup> October 2018**

Please find below some data in respect of Crime and Disorder for Washington covering the 6th June 2018 to 23rd October 2018. For comparison purposes the data provided is for the same period last year.

Overall the number of Anti- Social Behaviour calls has increased by 191 incidents (to 1.010) compared to the same period last year which equates to an increase of 23%. Almost all of this increase falls within non-youth ASB which increased by 190 incidents. Non-ASB is quite wide ranging and is often parking disputes, neighbour issues, noise and corner shops/takeaways. Police will be concentrating their efforts around the Galleries and Concord as there have been spikes there in recent weeks. As promised in the last meeting a lot of attention has been put into Lambton and Usworth over the summer, which has had a drastic reduction in calls from the public. Repeat offenders have been identified and Police teams are working with Gentoo to serve NOSP's on parents after failing to control their child's behaviour.

The priority in recent months has been to combat burglaries to both dwellings and Commercial premises alike. 1 x male has been arrested for 4 separate burglaries in one evening in Albany and Oxclose he had only been out of prison for three days and has subsequently been sentenced to 4 years for the same offences that he had just been released from. Burglaries are spread across Washington with a slight concentration on Sulgrave housing complex.

The OTD's (commercial, Sheds and garages) have dropped dramatically which is in contrast to what previous years have predicted. Shed and garage burglaries were expected to increase in the summer months with strimmer's, lawnmowers and garden tools targeted, but that failed to materialise. Whether this was as a result of patrolling or the issuing of the last of our shed alarms is yet to be seen. That said there is currently a spike in shed crime centred on Oxclose and Springwell. The team have been working with Gateshead to try and identify offenders as it is suspected that they are crossing the borders.

The figures now show a focus on Theft from motor vehicles in Washington. There has been an alarming increase with most of the offending happening overnight and ranges from open doors to number plates being removed. We looked at Donwell at the start of the summer but that has quietened off. Sulgrave has remained a hot spot and Usworth is on the rise at this present time. Police have tried to inform as many people as possible about leaving vehicles insecure overnight but don't particularly want to publicise the fact. No type of vehicle is being targeted more than another but work vans are always vulnerable.

There has been several arsons to motor vehicles in Washington (11) in six months with victims telling us that they are not involved in any disputes or criminality. This was highlighted by Mark Witherspoon from TWFB and we are monitoring any future incidents.

As predicted violent crime has risen over the summer which in the main was due to the warm weather and increased in drinking. Working very closely with the members of pubwatch we are pleased to report that their responsible licensing meant that we were very rarely called out during the World Cup.

The team is almost sitting at full staff capacity and have recently freshened up the areas of responsibility for individual NPT officers. We have met with the Local Authority and TWFB to discuss joint-working over the bonfire and Halloween periods and a contact number to report build- ups in combustible materials that we think are situated in dangerous areas.

Crime / Disorder	6 <sup>th</sup> June 2017 – 23 <sup>rd</sup> October 2018	6 <sup>th</sup> June 2017 – 23 <sup>rd</sup> October 2018	+ / -
ASB Reports	819	1,010	Up 191
Youth ASB	253	253	Same
Burglary Dwelling	93	69	Down 24
Burglary Other than Dwelling	33	28	Down 5
Violence against the Person	786	818	Up 32
Serious Injury	12	8	Down 4
Damage to Motor Vehicle	117	117	Same
Theft from Motor Vehicle	63	125	Up 62
Harassment	268	296	Up 28
Total Crime	2545	2694	Up 149 (6% increase)

**REPORT OF Tyne and Wear Fire Service**

Please see breakdown of fires for each ward showing from 01/06 until 17/10 (4.5 months of data which follows on from my last submitted report).

These areas continue to show steady over the previous months however we had a large spike across Washington in July. The timescales above are almost identical to number of incidents same period last year. Most incidents involve loose refuse and fires within vegetation/ grassland.

The incidents have been generally sporadic in all ward areas, however specific hot spot areas can be seen in each ward:

The West has seen 32 incidents, mainly involving grassland.

The main areas include the mineral lines around the Bowes museum, several deep seated fires near to Usworth Farm and the plantation area off Donvale Road. The incidents around the Bowes Museum have been attributed to youths from outside of the Washington Area Committee boundary and work with the Police and LA has reduced these. The owner of Usworth Farm was provided advice as to reduce the number of incidents occurring on this land and these have subsided. Former hot spot area was the land adjacent to B&Q, this continues to be a success with very few reported incidents.

The North has seen 40 incidents which have been very sporadic and include several arson attacks on the former Washington football club where we continue to patrol in order to prevent fires in this particular area including those occurring in Albany Park. The Police are also actively patrolling and the current site owner has re-secured the building following the recent fires, however it is only a matter of time before it is involved in a more significant fire. There have been two wheelie bin fires in the Sulgrave area. Occupiers are reminded to ensure the safety and security of their bins to assist in preventing these types of fires.

The South has seen 5 incidents with Dunstanburgh Close area being the constant hot spot area with 3 fires and 2 involving wheelie bins occurring late evening.

The East has seen 26 incidents. The areas including Horsley Road area and Pattinson Industrial Estate are the main hot spots which mainly involve loose refuse. We are targeting the businesses on the industrial estate to assist in this, with a campaign called 'Pride In Your Place' where local business are being encouraged to take ownership in assisting in driving down ASB fires. This campaign started in mid-September and its success will be fed back at a later date.

Central has seen 10 incidents and the only hot spot area being the historic area of Princess Anne Park however there was still only 1 incident within this location.

One of the Targeted Response Vehicles is still located back at Washington Fire Station and this helps to drive down fires across the ward areas with crews on the life risk appliances regularly patrolling the hot spot areas.

Our Bonfire strategy this year is to prevent deaths and reduce the number of injuries caused by bonfires and fireworks with the objective being:



- To raise awareness of the dangers and consequences of the misuse/abuse of bonfires and fireworks amongst young people. In particular:
  - Fireworks & Bonfire related deaths and injuries
  - Available powers and the will to prosecute for misuse of fireworks
  - Financial cost e.g. damage to property etc.
  - To encourage young people to attend an organised display

Our target audiences are:

- Secondary School children at greatest risk (14-16yrs)
- Young people outside of mainstream education

To this end we are targeting PRU / SEN schools however due to issues in Washington we are also targeting Washington and Oxclose schools and specifically identifying the risk and consequences of arson at Washington FC.

We have the availability of our Volunteers to assist with campaigns as well as Princes Trust, Northumbria Community Rehabilitation Company (NCRC) facility for Community clean ups and litter picks.

#### Water Safety

Talks are currently under way to link into the RNLI and RLSS with regards to passing on local water safety messages. TWFRS currently doesn't have the capacity to treat this as a stand-alone issue and will attempt to identify community risk from water and establish messages which can be delivered by other groups. Our main priority is the reduction of incidents and safety of persons from fire.

#### Watch responsibilities

The individual watches at Washington fire station have been given the responsibility of adopting a ward where they will specifically identify any ASB trends in their particular wards and make efforts to drive down these incidents.

Red Watch are responsible for both Central and South Wards

Green Watch are responsible for the East Ward

Blue Watch are responsible for the West Ward

White Watch are responsible for the North Ward



## **‘The Path to Excellence – phase two’ public and stakeholder engagement: Join our journey**

Local hospital services in South Tyneside and Sunderland provide great care delivered by highly committed teams of NHS staff. Phase Two of the Path to Excellence programme aims to build on these strengths and successes but also make sure we plan and prepare for the tidal wave of pressures we know are facing the NHS. Since 2016, our hospital teams have been working closely together, putting us in a very strong position to embrace the opportunities ahead and ensure a strong and vibrant future for both our local hospitals.

Local NHS partners are working together, across organisational boundaries, to address the pressures facing the NHS and Path to Excellence Phase Two is just one small part of how we **transform ALL care locally**. Changing hospital care alone will not solve the pressures facing the NHS and by working together we want to:

- Help people to stay fit and well so that they do not become unwell in the first place
- Improve community-based care outside of hospital which is close to peoples' homes
- Improve the health outcomes for people living in South Tyneside and Sunderland

### **Why do we need to change?**

#### **1. No change isn't an option – we need to solve the pressures facing the NHS**

We cannot stay as we are if we want to keep providing high quality patient care – this is our driving force for change.

#### **2. Workforce pressures – we need to address staff shortages and an ageing workforce**

We face daily challenges to staff our wards and departments to a consistently safe level putting extra stress and strain on our amazing NHS staff.

#### **3. Future demographic changes – we need to adapt because people are living longer**

We have an ageing population. More people are now living with long-term conditions, surviving longer and increasing in number thanks to advances in medicine and technology. In the years ahead this will add even more demand for services.

#### **4. Quality improvements needed – we need to embrace opportunities for improvement**

There is too much unacceptable variation between our local hospitals that we must improve.

#### **5. Finance pressures – we need to make better use of the financial resources allocated to our local health services**

Our services currently cost more to deliver than the funding we have available and we must think innovatively about how we maximise our resources.



## How do we plan to address these challenges?

Phase Two of the Path to Excellence programme involves the following key areas of hospital-based care and thinking about potential solutions for the future:

- **Emergency care and acute medicine** – the care provided when patients arrive at the Emergency Department or need emergency admission to hospital
- **Emergency surgery** - the care provided when patients are admitted to hospital as an emergency and require an immediate operation
- **Planned care (including surgery and outpatients)** – the care provided when patients are referred to hospital by their GP for a test, scan, treatment or operation.

In addition, we are also thinking about how we improve and develop clinical support services across both hospitals such as therapy services, clinical pharmacy and radiology services.

## Our ambitions

Working together as bigger, stronger and more resilient clinical and nursing teams across both hospitals will help us reduce our reliance on temporary staff and attract more people to join us permanently. Our teams are already working towards creating a shared vision for each clinical service area which will look to deliver care differently in future and aim to:

- Work towards achieving 7-day consultant-led emergency care services
- Deliver the right care, at the right time, by the right person, in the right place
- Maximize the skills and expertise of our staff
- Improve access to services in the community
- Use technology to increase efficiency and improve patient experience
- Drive out duplication and waste

We believe doing this will be better for patients, improve quality of care, improve patient outcomes and experiences and make the best use of the financial resources we have available.

## Phase Two - Engagement activity to date

Our engagement work on Phase Two of the Path to Excellence programme started back in December 2017 working with staff across both Trusts to understand the key challenges they face on a daily basis and where we need to improve. Hundreds of frontline staff have been involved in discussions over the past ten months and their feedback has been shared with our clinical design teams to develop the case for change for Phase Two.

We have also spoken to hundreds of patients as part of our Phase Two listening exercise which started back in February 2018 to help us understand people's views and recent experiences of using emergency care services or coming into hospital for planned care in South Tyneside and Sunderland. In July 2018, we published our draft 'Case for Change' for Phase Two of the Path to Excellence programme which summarises all of our work to date led by our clinical design teams, including feedback from our staff and patients. It explains why we need to continue



working together to improve care for patients and create local hospital services which are fit for the future.

### What happens next?

From Saturday 13 October and over the next eight weeks, we will be out and about visiting local communities, speaking to patients using local hospitals and healthcare services and attending a series of key stakeholder meetings to share our draft 'Case for Change' for Phase Two and help people understand why local hospital services must change for the future.

Date	Time	Location
Saturday 13 October	9am – 5pm	Pallion Health Centre, Sunderland
Monday 15 October	9am – 5pm	Houghton Primary Care Centre
Tuesday 16 October	10am – 4pm	South Shields Asda
Monday 22 October	10am – 3pm	Ingham Wing Main Entrance, South Tyneside District Hospital
Thursday 25 October	10am – 3pm	Main Outpatients, Palmer Community Hospital
Thursday 25 October	10am – 4pm	South Shields Asda
Monday 29 October	10am – 3pm	Kayll Road Entrance, Main Concourse Sunderland Royal Hospital
Tuesday 30 October	9am – 5pm	Grindon Lane Primary Care Centre, Sunderland
Wednesday 31 October	9am – 5pm	Bunny Hill Primary Care Centre, Sunderland
Friday 2 November	10am – 3pm	Main Outpatients Entrance, Sunderland Eye Infirmary
Wednesday 7 November	9am – 5pm	Cleadon Park Primary Care Centre
Thursday 8 November	9am – 5pm	Flagg Court Health Centre, South Shields
Friday 9 November	9am – 5pm	Washington Primary Care Centre

Our planned activity aims to socialise the issues, explain the current gaps in quality, and allow an opportunity for patients and the public to understand why we must change and share their views on what's important to them when accessing hospital services and receiving hospital care. It will also provide stakeholders and the public with opportunities to influence the process, providing decision makers with valuable insight about the draft 'Case for Change'.

### How can you help?

We would appreciate your support in helping us to spread information about Phase Two of the Path to Excellence programme. In addition to our roadshow activity above, we will be attending local meetings including area committees, VCS networks, patient groups and key stakeholder



briefings across South Tyneside and Sunderland. If there are any forums which you would like us to attend please do let us know.

We also have a number of materials about Phase Two – we are happy to provide copies of these so that you can distribute these within your networks:

- Draft case for change and summary document
- Easy Read version of draft case for change
- Video animation on draft case for change (available at [www.pathtoexcellence.org.uk](http://www.pathtoexcellence.org.uk)) which explains some of the pressures and challenges facing local hospital services in South Tyneside and Sunderland and why services must change.
- Short survey of public and patient (or their carers) views on what's important to them when accessing hospital-based care. The survey is available in print and online at: <https://www.surveymonkey.co.uk/r/p2ephasetwo>.

## How to get involved

- Visit our website: [www.pathtoexcellence.org.uk](http://www.pathtoexcellence.org.uk)
- Watch the new Phase Two [animation video](#)
- Read the [Draft full case for change](#), [summary case for change](#) or [Easy read version](#).
- Complete our survey: <https://www.surveymonkey.co.uk/r/p2ephasetwo>
- Email us: [excellence@nhs.net](mailto:excellence@nhs.net)
- Call us: 0191 2172670
- Follow us: [facebook.com/NHSEexcellence](https://www.facebook.com/NHSEexcellence)  
@NHSEexcellence

This document is available in large print and other languages. Please call 0191 217 2670.



# Working together

to improve hospital services in  
South Tyneside and Sunderland

Phase Two of the Path to Excellence programme



Summary of the Draft Case for Change - July 2018

Draft case for change animation video  
<https://www.youtube.com/embed/RZGrXM2LKcc?rel=0>





# Why we need to transform all care locally





## Why we need to transform all care locally

**Changing hospital care alone** will not solve the pressures facing the NHS.

**Care in local communities** needs to expand and develop as that is where the vast majority of care takes place.

**More needs to be done to improve the health and wellbeing of the population** with a focus on preventing people becoming unwell in the first place.

**This needs to happen while we balance our finances** and plan for the future of services to support the growing population demands.



## Why we need to transform all care locally cont'd

**In order to transform health and care locally there are three main pillars:**

### Prevention

This is how we work together to encourage everyone living in South Tyneside and Sunderland to take more responsibility for their own health and wellbeing so that they do not become unwell with wholly avoidable illnesses.

### Out of hospital

This is how NHS, social care and community and voluntary organisations work together to provide more responsive care to prevent avoidable hospital admissions and to get people out of hospital as soon as they are able with more care at home and closer to home.

### In hospital

**This is the Path to Excellence programme which is the subject of the draft case for change document and this summary document.**







# Key challenges





## Key challenges

# 1 No change is not an option

---

We need to achieve sustainability for patient safety reasons.

---

We have frail, vulnerable services.

---

We need to address the poor health outcomes of our populations.

---

---

We need to address the increasing demands on hospital services when community care is the best care.

---

We need to address the increasing demands on primary care when self-care is the best care.

---



## Key challenges cont'd

# 2 Workforce pressures

This is a very common theme throughout our draft case for change.

We face daily challenges to staff wards and departments to a consistently safe level.

We are relying on the goodwill of staff working longer hours or extra shifts - this poses a risk to the health and wellbeing of our staff and they have told us that this cannot continue.

We are relying on employing a temporary workforce (locum/agency staff) which is not only expensive but not good for quality of care.

### **Having small and separate teams in each hospital means:**

- we often face staff shortages and have less resilience
- a number of important clinical quality standards, that really improve outcomes for our patients, cannot currently be delivered
- it is difficult to attract and retain more staff due to poor work/life balance
- we cannot deliver the highest quality of training for junior doctors which reduces our recruitment chances from an already small pool of trainees which all Trusts in the region are competing to recruit from





## Key challenges cont'd

### 3 Future demographic changes

The majority of patients admitted to our hospitals are over 80 years old, often with multiple long-term conditions, very poorly and in need of complex care and support from our staff.

Our aging population will continue to grow, increasing the demand on hospital services even further.

We currently have an ageing workforce, which will only exacerbate our staffing pressures as more colleagues retire.

More people living with long-term conditions (e.g. diabetes, breathing problems, dementia) are surviving longer and increasing in number and will only add more demand for services.



## Key challenges cont'd

# 4 Finance constraints

---

The number of people attending our Emergency Departments at both hospitals continues to grow, with many older people being admitted with multiple health conditions.

---

Emergency care and acute medicine services in both hospitals currently cost more to run than the funding available and make an annual loss of £15million.

---

The costs of temporary staff in emergency care and acute medicine amounts to over £11million each year.

---

---

Our overreliance on temporary staffing costs more and limits our ability to make long-term quality improvements to patient care.

---

Not delivering the right quality of care, at the right time and in the right place means the potential for errors increases which only adds to the financial burden.

---





## Key challenges cont'd

# 5 Quality improvements needed

There is too much unacceptable variation between our hospitals on performance against many clinical standards that are the markers of high quality care.

We are unable to consistently ensure that all emergency patients are reviewed by a consultant in a timely manner.

We do not have consistent availability of senior clinical decision makers seven days a week or wrap around support services available.


Some planned care, for example, going into hospital for an operation or x-ray, is not as efficient as it could be.

There are differences between our hospitals in how often people are referred to specialists and the tests and treatments they receive.

### **Individually our populations are small, but together we can:**

- create the vital critical mass of patients so that specialist teams can maintain and develop their skills
- improve staff retention and increase recruitment as jobs become more attractive
- increase the ability to provide more services locally that traditionally residents have had to travel outside the local area to access previously



A photograph of four healthcare professionals (three women and one man) standing in an operating room. They are all wearing blue scrubs and blue hairnets. The woman on the far left is smiling and has her arm around the woman next to her. The woman in the center is wearing glasses and smiling. The woman to her right is also smiling. The man on the far right is smiling. In the background, there are large blue surgical lights and a digital display showing '0:00'.

**How do we plan to address  
these key challenges?**





## How do we plan to address these key challenges?

Our work on Phase Two of the Path to Excellence programme covers four broad work streams which are looking at the challenges being faced and thinking about potential solutions for the future:



### **Emergency care and acute medicine**

This is the care we provide when patients arrive at our Emergency Departments or need emergency admission to hospital



### **Emergency surgery**

This is the care we provide for patients who are admitted as an emergency and require an immediate operation



### **Planned care (including surgery and outpatients)**

This is the care we provide after patients have been referred by their GP for a test, scan, treatment or operation

**In addition to these areas**, we are also thinking about how we improve and develop our various clinical support services across both hospitals such as therapy services (for example physiotherapy, occupational therapy, speech and language therapy), as well as clinical pharmacy and radiology services.





What happens next?



# What happens next?

Clinical design teams continue to work with frontline hospital staff to think about how to solve the challenges and better organise services

## **Autumn/Winter 2018**

Further staff and public engagement

## **November 2018**

Key stakeholder events and staff engagement to set evaluation criteria for any future possible solutions

## **December 2018**

Public listening panel – an opportunity for wider stakeholders to apply to present their evidence and any views on the draft case for change and things for the NHS to consider

## **Early 2019**

Key stakeholder events and staff engagement to apply evaluation criteria to wide range of future possible solutions

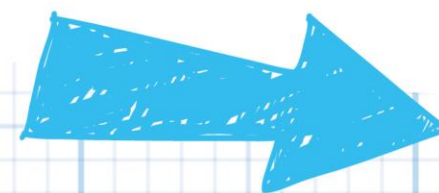
Share ideas on future possible solutions and gain feedback to influence final options the CCGs will consider for formal public consultation

## **Summer 2019**

Formal public consultation

# Questions and issues about the case for change





Share  
your views!



**Website:** [www.pathtoexcellence.org.uk](http://www.pathtoexcellence.org.uk)



**Email us:** [nhs.excellence@nhs.net](mailto:nhs.excellence@nhs.net)



**Call us on:** 0191 217 2670



[facebook.com/nhsexcellence](https://facebook.com/nhsexcellence)



[@nhsexcellence](https://twitter.com/nhsexcellence)



**Write to us (no stamp required):**

Freepost RTUS-LYHZ-BRLE  
North of England Commissioning Support  
Riverside House  
Goldcrest Way  
NEWCASTLE UPON TYNE  
NE15 8NY



15<sup>th</sup> November 2018**REPORT OF THE CHAIR OF THE PEOPLE BOARD****People Board Progress Report****1 Purpose of Report**

- 1.1 To provide an update of progress against the current year's (2018/19) People Board Work Plan.

**2. Background**

- 2.1 Earlier this year the priorities associated with People were referred to the Washington People Board to action on behalf of the Area Committee. The People Board has started to initiate action on those priorities and **Annex 1** outlines progress to date.

**3. Area Governance Arrangements**

- 3.1 The Area Committees are part of the Council's Executive Function and have two key roles:-
- Influencing decisions on services delivered at a local level; and
  - Identification of key priorities for their areas, in the context of supporting the delivery of the Council's Corporate Outcomes Framework at a local level and ensures maximum impact where necessary through utilising its own resources.
- 3.2 Area Place and People Boards were set up to support the Area Committee in identifying areas of priority and ensure action in line with those priorities.
- 3.3 Each ward has one elected member representative, whose role it is to liaise with their ward colleagues in between meetings and feedback collective views into the Board meetings. It should be noted that the Board is not a decision making body and the work /recommendations of the Board will be presented to the Area Committees for final endorsement. Elected member representation on the People Board for this Area Committee is as follows:-

<b>Ward</b>	<b>People Board Membership</b>
Chair	Cllr Harry Trueman
Washington Central	Cllr Linda Williams
Washington East	Cllr David Snowdon
Washington North	Cllr Jill Fletcher
Washington South	Cllr Louise Farthing
Washington West	Cllr Dorothy Trueman

**4. Key Areas of Influence/Achievements up to 31<sup>st</sup> October 2018**

- 4.1 Outlined below is a summary of the key areas of influence / achievements of the Washington People Board up to 31<sup>st</sup> October 2018

<b>Action Taken</b>	<b>Outcome</b>
<b>Local priority: Health and Well Being</b>	
Time to Care	Partnership working with the local Washington Schools has continued. Drop-in sessions have continued and this work includes parent/carer support with a group at Washington Academy (renamed PopIn4) , a lunch-time drop-in support for students at Biddick Academy, and "Emotional Resilience" groups at Oxclose Community Academy. Meetings were held in September to identify the needs of the groups moving forward. St Roberts of Newminster not currently engaged. Updates have been made to the Wellbeing Info page and an article has been produced offering young people support around coping with bullying, a fact sheet is currently being developed to link with wellbeing info and Washington Mind's Young People's web page. The Young People's Page continues to be updated. The Self-Harm Project Coordinators continue to offer Counselling appointments to young people in Washington. Parents and Carers have received support, both via telephone and face-to-face.



	<p>The extension of the project has continued to show that Partnership working with the schools in the Washington area is still a success, and the therapeutic groups that have taken place have been beneficial for the students and for the school community. Parents and young people are still engaging with the support that is offered. Those who have accessed groups or drop-ins and who have required further support have been signposted to the counselling service at Washington Mind, and to other services including CAMHS and CYPS.</p> <p>Understanding self-harm training continues to be offered. Peer support training - meetings with schools and young people has been offered and undertaken to discuss content and support element of this training. Key from the consultation is the need to ensure safe and supportive peer support programmes – in other words schools need to confirm in house support for the Peer Supporters. The external evaluation of the project has been given an approximate date to commence October 2018. Another Partnership meeting is to be held December.</p>
Healthy Lifestyles	<p>Following a detailed report to People Board in September outlining the successful delivery, demand and over performance re initial targets, the Washington Millennium Centre Development Trust requested the Board to recommend the approval of £25,000 SIB (previously aligned) to extend the project for a further year. The WMC Trust will match fund up to £15,000 and continue to seek ways to fund the project beyond SIB funding or if that fails, mainstream some elements of the project into the centre offer. The application to change the project re project outcomes, outputs and milestones has been considered by Members via the normal SIB application process re consultation and is presented to the Area Committee for approval under <b>Item 5 Finance Report</b>.</p>
Health and Heritage	<p>The project has 3 elements:</p> <p>The <b>Creative Age Project</b> develops dementia friendly activities for older adults:</p> <ul style="list-style-type: none"> <li>• Sessions have commenced for two Creative Age groups. Artists have been booked in to work with the groups until December 2018 – they are Mona McCarthy, Nicky Rushton, Poppy Crawshaw and Olivia Hunt, who specialise in movement, dance, performance, writing, theatre and storytelling. Last week (23<sup>rd</sup> August), both our groups and our artists went on a trip to the Shipley Art Gallery in Gateshead. They were inspired by the varied collections there, and are considering using ideas about ‘a cabinet of curiosities’ to inform their upcoming projects with the artists.</li> <li>• Dementia and Imagination Training is booked in at the Arts Centre for staff, volunteers and artists in September, which is provided by Equal Arts. Links have been made with Newcastle University, who are running a British Academy-funded research project which explores how arts engagement benefits the health and wellbeing of Creative Age participants. They will come in to join sessions and provide an evaluation of the group based on their observations and small informal focus groups. One group is working towards a live performance of a dance they are choreographing to be performed at Christmastime at the Arts Centre.</li> </ul> <p><b>The Uncover Project</b> uses Arts and Culture to explore communication and confidence building activities for children and young people identified as being on the Autistic spectrum. The project met with Columbia Grange school to discuss the plans for the upcoming year and how the project will work within the school context and have identified leaders within the school and met with them to make plans moving forward. The project has researched and contacted national theatre company Oily Cart in relation</p>



	<p>to their annual touring programme to look at the feasibility of bringing to the school and is currently in the planning stages of CPD and training development for teaching staff and Sunderland Culture. The project has also made connections with Sunderland Carers to link in with the SEND parents forum in Washington and has had conversation with the Dales School which is a leading co-educational special school for children with severe and complex learning needs in North Yorkshire. The school shared recent research regarding barriers for pupils and their families and further consultation about good practice in cultural</p> <p><b>One Day You'll Be Old Too</b> is a project addressing Social Isolation. Artist Andrew Tift has visited the three care homes in Washington in August and started taking photographs and video recordings of residents to inform his drawings. The care homes are Washington Manor (Concord), Washington Lodge and Nursing Home (Washington Village) and St George's Residential Home (Harraton). A meeting has also been arranged with Sunderland College staff regarding recruiting social care students as volunteers for the project through their intergenerational advocate scheme. Age UK have been contacted regarding their befrienders scheme and we are awaiting their response. Equal Arts have given the Museum advice about appropriate tools to use for measuring health outcomes and we are exploring best practice in survey methodology at the moment before making a final decision. (Update – some portraits completed and on exhibition at Arts Centre Washington).</p>
<b>Local priority: Adult Social Care and Inclusion</b>	
Washington Individual Support Project (WISP2)	<p>WISP started as a pilot project in Washington November 2017. The project was developed as a targeted response to supporting people who for various reasons have come to regularly present in crisis. In July 2018 Washington Area Committee agreed further funding of £30,000 over 2 years to take WISP on to the next stage. This commitment from Area Committee for 2 years is important to further test and gather evidence about the effectiveness of the approach. ShARP is committed to sourcing additional funding for the project and to this end an application has been submitted to Big Lottery Building Connections – anticipate a decision November. If successful this will fund 2 additional part time WISP LINKS Worker posts to work alongside the Advice Workers ensuring people have support to take “next steps” in accessing groups etc. and that they are supported until confident with new people and activities. The WISP team have built good relationships with key referrers mainly the Washington Food Banks and base themselves for weekly sessions in Oxclose Food Bank, St Michaels Sulgrave and the Lighthouse in Concord. Some advice sessions have also been delivered in the evening so that advice is available to people who attend at that time – some clients may be employed, in training or have just lost their job. WISP workers offer to support clients to access a range of potential support already available in local groups and community based activities which will offer clients the opportunity to build new relationships, make friends, join with others in positive activities. This will include helping people to link with local volunteering opportunities through partners including SNCBC and take the first steps to longer term change which could ultimately lead to take up of training and employment in the longer term.</p>
<b>Local priority: Employment, Enterprise and Lifelong Learning</b>	
Community Led Local Development	<p><b>REACT</b> SNCBC submitted the full application to the CLLD LAG which is now approved. The lead agent is currently confirming joint contract and will be looking to commence recruitment to the posts as soon as is practicable.</p>

Skills & Enterprise Project	<b>Skills &amp; Enterprise Project</b> Following the report to last Board with reference to the limited take up by schools re World of Work Activities programme, Local Labour Market tours, and support to students on results day, SNCBC will be liaising with the schools to help young people identify next steps should their results not reach the required level for their intended progression path. Also agreed in principle to support 40 Oxclose students to participate in a 'running your own business module' linked with the intended enterprise competition in the next terms, so bringing the Project to a close by 31/12/18.
<b>Local priority: Community Inclusion</b>	
Area VCS Network	Work has commenced to establish and implement the Work Plan. Area Committee Reps have since met and the following programme of activity is underway: <ul style="list-style-type: none"> <li>• New Area Reps leaflet drafted</li> <li>• Priority is to support grass roots organisations. The group agreed the mentoring project should be taken forward, starting with groups who use the Life House and other community buildings in Washington. First action is to hold a Drop Ins re mentoring and support to be organised after each Network meeting for groups to discuss any concerns or issues they need support – commencing October 16<sup>th</sup> meeting. Once the Volunteer and Community Support project is up and running this will be further developed. Further detail presented in the Area Network Report under <b>Item 2</b></li> <li>• The wellbeing.info page is being improved to include meetings, priorities, information sharing and funding updates for VCSN members.</li> </ul>
VCS Support Project	Area Committee approved the award of the VCS Support Project to SNCBC at the July meeting. This project will be a key element to support delivery of the Area Network Work Plan priority supporting grassroots organisations. It is anticipated a new Volunteer Co-ordinator will be in place by November. Their remit is to: <ul style="list-style-type: none"> <li>• Engage with and mentor/support/progress local VCS organisations</li> <li>• Support VCS Organisations to identify their needs, create and fill volunteering opportunities and complete a 'capacity/health check' for each individual organisation which enables the identification of existing and emerging 'capacity' needs and volunteering opportunities.</li> <li>• Develop volunteer job descriptions, person specifications and support with advertising and recruiting to opportunities and guide Organisations to develop, or review their existing, volunteer strategy, policies and procedures including induction, supervision and appraisal.</li> <li>• Identify, engage and recruit local residents who wish to support volunteering in their local area and support them to be matched into VCS opportunities and potentially work placements to progress skills further.</li> <li>• Implement a volunteering passport scheme for Washington volunteers, recording volunteering and training to provide not only a record for potential employers but a source of information to celebrate volunteering.</li> <li>• Provide a local DBS service across Washington supporting organisations to access, and volunteers to gain clearance through, the DBS procedure.</li> <li>• A bank of volunteers will support one off activities and events and will replicate the model adopted to support Bowes railway and deliver Clean and Green, where 'ad hoc' volunteers provide their time to community clean ups, occasional litter picks, Bowes promotional events along with our regular volunteers who are fully trained and lead</li> </ul>

	<p>on weekly plantation work, blacksmiths and joinery demonstrations.</p> <ul style="list-style-type: none"> <li>• Establish a quarterly volunteer's forum, and an annual celebration event, to identify best practice, celebrate volunteering</li> <li>• Develop a Volunteering steering group for Washington Organisations/Groups to promote collaboration and partnership working. The group will focus on finding solutions to common emerging issues identified by the Volunteer Coordinator and Washington VCS Network.</li> <li>• Enable access for organisations and/or volunteers to such as mental health wellness provided by Washington Mind, financial inclusion by Sharp and ACES Partner, environmental training through Clean and Green with the potential for SNCBC to deliver digital skills, confidence and motivation, and occupational led training through FACL, the emerging Washington REACT project and as appropriate funding bespoke/tailored training such as governance matters – linking much of Washington Area Committee's investment across a range of priorities.</li> <li>• Further develop links to enable corporate volunteering opportunities across the Washington and link with local and Citywide support networks, in the public, private and voluntary sectors and projects to promote sharing skills of staff and volunteers across Organisations/Projects, potentially to be able to access training to enhance skills, carry out general repairs etc. This includes promoting the Washington Area Network, the work of its partners and the strategic delivery plan, both through SNCBC's role as an Area Representative and by being a conduit to share information from and into Washington Area Committee</li> </ul>
Support for Young People	<p>The 8<sup>th</sup> Round of Young Peoples Can Do Fund was released October 1<sup>st</sup>. Deadline for applications 29<sup>th</sup> October. People Board will determine successful applications and those projects will be invited to present a progress report to the December People Board.</p>
Positive Activities for Children and Young People	<p>Following feedback from lead agents and the Community Partnership Service, People Board is recommending a Project Brief and Call for Projects be agreed at the November Area Committee to allow the proactive and timely commissioning of this initiative - at least for the Summer Programme 2019. This gives the potential lead agents more time for planning and booking activities. The remainder of the proposed programme can then be commissioned (using the same Project Brief) following the confirmation of the 'area funding' at the June 2019 meeting. Project Brief is presented to Members for approval under <b>Item 5 Finance Report</b></p>
<b>Local Priority: Washington Safe</b>	
Washington Safe: Healthy Relationships	<p>June Area committee approved £10,000 to the Community Partnerships Service for a partnership approach to be developed with the Police and other partners to address and educate with regards to healthy relationships, care v control approach in respect of young girls and women. A report was presented to the Safer Sunderland Strategic Board to ascertain support and further work and dialogue continues throughout September/October.</p> <ul style="list-style-type: none"> <li>• Police will resume partnership working with Oxclose Academy re improved relationships with young people.</li> <li>• Support being sought strategically to add value to a proposed conference for young people</li> <li>• Still gathering data and intelligence to support need for the project – anticipate SIB application drafted for consideration in the New Year.</li> </ul>

Fire Angels	<p>The CSP is leading this work to gather the required data and is meeting with relevant partners, including Public Health to establish partnership working with regards to the longer term project.</p> <p>People Board agreed the £5,000 approved to the Tyne Wear Fire &amp; Rescue Service be utilised to deliver the Fire Angels Connect Project, a unique project in its approach to the safety of elderly and vulnerable residents and is the first of its kind across the Fire Service as a whole. The funding would fund a test approach of up to 50 units in Washington of multi sensor technology to pilot the use of the Fire Angel Protect digital platform. The data gathered can be analysed and will be able to provide some real-time predictions in behaviour and risk. The Fire Angel Connect initiative allows for all smoke detectors placed in the property to be linked up and 'talk' to one another should one be triggered. Traditionally, a smoke alarm will only trigger once the smoke has hit the sensor. This could mean a difference between escape or a person becoming trapped. The new system uses unique multi sensor technology which allows all alarms to trigger when just one sensor is activated thus allowing for more valuable time to extinguish the fire or get out of the property.</p> <p>There is also a much more added value to the Fire Angel system and that is the use of a mobile app. This app can be installed on multiple phones and an alert is sent when any alarms trigger, allowing the recipient of the app to make relevant contact and establish whether there is a genuine emergency. The recipient of the app can be anyone whom the resident wishes to have it i.e. neighbour, carer, family, friends, and in some instances can be linked directly into the control room. The app is also triggered if there is a false alarm; the batteries need changing or the alarm has tried to be removed or deactivated.</p> <p>The data regarding the amount of times the alarm has been activated is recorded and analysed through Fire Angel Predict Software. The data is collected in 'real-time' and is connected to the Fire Angel Cloud Platform where it is recorded. The analysis will show the calculated risk level over the period the alarms have been triggered and can predict increasing risk behaviours which can be reported to the relevant parties that have the mobile app etc.</p>
-------------	---

## 5. Recommendations

- 5.1 Members are requested to consider the progress and performance update with regards to the Washington People Board Work Plan for 2017/2018 as detailed in **Annex 1**
- 5.2 Members are requested to agree the People Board recommendation to approve additional funding (previously aligned) and extension to the Washington Healthy Lifestyles as presented under **Item 5 Finance Report Annex 1 Summary of SIB applications**
- 5.3 Members are requested to agree the People Board recommendation to approve the Project Brief and Call for Projects for Positive Activities for Children and Young People as detailed in Paragraph 4 above and under **Item 5 Finance Report Annex 2.**
- 5.4 Members are requested to support the People Board recommendation for the Tyne Wear Fire and Rescue Service Fire Angel Connect Project as detailed above.

Contact Officer: Karon Purvis Area Community Development Lead (Washington). Tel 0191 5612449. Email: [karon.purvis@sunderland.gov.uk](mailto:karon.purvis@sunderland.gov.uk)

**Washington Area Committee People Board: 2018/19 Work Plan & Priorities**

Priority	Activity/Project	Commentary
Health and Well Being	Washington Way to Well Being	Awaiting confirmation re changes to shared route status. Monitor. Funds approved to hold a re-launch event. Information Hub and Physical Hub maintained via Washington MIND.
	Time to Care	Project nearing completion. Regular updates to board. Evaluation about to commence – commissioned by Public Health to consider evidence and intelligence re roll out of best practice across the City.
	Washington Healthy Lifestyles Project	In place until March 2019. Monitor & report. Detailed update included in January Board papers. On target. Higher numbers of participants than originally anticipated. Monitor and Report for remainder of project. June 2018 Area committee aligned £25k to support gaps. Lead submitted report to September Board for November Area committee decision requesting an extension to the Washington Healthy Lifestyles Project and the approval of the £25,000 currently aligned to deliver the additional outcomes, outputs and milestones as detailed above.
	Health and Heritage	June Area Committee approved SIB application to Sunderland Culture Partnership. Detailed report included in September Project Update Report. Three work streams underway: <ol style="list-style-type: none"> <li>1. Using Arts and Culture to explore communication and confidence building activities for children and young people identified as being on the Autistic spectrum:</li> <li>2. Using Arts and Culture to address social isolation</li> <li>3. Using Arts and Culture to explore communication and confidence building activities for children and young people identified as being on the Autistic spectrum:</li> </ol>
Adult Social Care	Crisis Support	<b><u>WISP2 Monitoring &amp; Performance</u></b> Data captured includes: <ul style="list-style-type: none"> <li>• Personal information – Name, Postcode, DoB, size of family</li> <li>• Presenting issues – crisis, dependency, disabilities, debt, mental ill health</li> <li>• Support needs – links to other agencies/support workers</li> <li>• Type of support offered by WISP</li> <li>• Outcome of WISP support.</li> </ul>

		<p>In the reporting period:</p> <ul style="list-style-type: none"> <li>➤ July/August 2018 – 18 people were seen</li> <li>➤ July/August 2018 – 13 people from St Michaels in Sulgrave and 5 from the Lighthouse in Concord</li> </ul> <p>Underlying issues in July/August included Domestic Violence and Abuse 2, Physical issues 6, Alcohol/substance abuse 8, Mental illness 7, Learning Differently 1, Ex offender. Once the immediate crisis is dealt with and underlying issues identified then clients can be offered further advice through ShARP First Tier Welfare Rights leaving WISP to respond to crisis. Where there is complex debt the client is referred to CAB. In this reporting period:</p> <ul style="list-style-type: none"> <li>• 6 people received advice about benefit entitlement which will maximise their income</li> <li>• 1 person was assisted with debt – Housing and Council Tax. Reduced payment agreed</li> <li>• 3 people referred to Sunderland City Council Welfare Rights Service for possible representation with PIP appeal</li> <li>• 7 people assisted whilst waiting for payment of benefit – moving from ESA to JSA (vice versa)</li> <li>• 1 person assisted following bereavement</li> </ul> <p>Universal Credit began in July for those people making new claims or who have a change in circumstances requiring a new claim to be made. WISP has already supported 4 people in receipt of UC and as a provider contracted to provide First Tier Welfare Rights in Washington we know that there may be a significant impact on local people, however, we are well placed to monitor this and alert SCC Welfare Rights to emerging issues and difficulties.</p>
Community Inclusion	<p>Washington Area Network</p> <p>VCS support</p>	<p>Work has commenced to establish and implement the Work Plan. One of the key outcome that has been the delivery of the first Drop In mentoring and advice session which was held 16<sup>th</sup> October. The sessions were attended by grassroots organisations who all received a range of support, information, advice and guidance across a number of topics. One of the Area Network Representatives has resigned their post. Jacqui Reeves has stood down after a number of years in the position. Jacqui's key focus is prioritising fundraising for Washington MIND following funding cuts, and the future sustainability of the organisation. The recruitment of a replacement representative is now underway</p> <p>Area Committee approved the award of the VCS Support Project to SNCBC at the July meeting. This project will be a key element to support delivery of the Area Network Work</p>

	<p>Support for Young People</p> <p>Young People's Positive Activities</p>	<p>Plan priority supporting grassroots organisations. It is anticipated a new Volunteer Co-ordinator will be in place by November</p> <p>The 8<sup>th</sup> Round of Young Peoples Can Do Fund was released October 1<sup>st</sup>. Deadline for applications 29<sup>th</sup> October. People Board will determine successful application and those projects will be invited to present to the December People Board.</p> <p>Detailed report presented to People Board with regards to Summer Programmes.</p> <p><b>8 – 10s:</b>  Washington Central 30 children at 2 sessions per week for 6 weeks plus 29 attending 4 or more sessions at Washington MIND. Washington East 1 session per week at Miss Tina's. 15 children attended – 12 of them attended 4 or more sessions. ACW had 4 sessions during the summer holidays where 41 young people attended - to design and create content to go in their own 'zine' or homemade magazine. Washington North – ODYPP 8-10 Summer Holiday Programme received 211 visits over the six week holiday period. Average attendees per session between 16 – 19 children. Washington South – Sessions delivered at the House of Destiny, Rickleton every Monday and Friday. 16 individual children have attended House Of Destiny with 13 of them attending four or more sessions. Washington West –Springwell Community Venue engaged with over 35 children over a six week period.</p> <p><b>11 – 19s:</b>  ODYPP led Programmes - Washington Central 139 young people attended, Washington East 123, Washington North 144, and Washington South 119. Springwell CV engaged 45 young people in the Washington West programme.</p> <p>Following feedback from lead agents and the Community Partnership Service, People Board is recommending a Project Brief and Call for Projects be agreed at the November Area Committee to allow the proactive and timely commissioning of this initiative - at least for the Summer Programme 2019. This gives the potential lead agents more time for planning and booking activities. The remainder of the proposed programme can then be commissioned (using the same Project Brief).</p>
Employment Enterprise & Lifelong Learning	CLLD/REACT	<p>SNCBC submitted the full application to the CLLD LAG which is now approved. The lead agent is currently confirming joint contract and will be looking to commence recruitment to the posts as soon as is practicable.</p>

	Skills and Enterprise	Following the report to last Board with reference to limited take up by schools re World of Work Activities programme, Local Labour Market tours, and support to students on results day, SNCBC will be liaising with the schools to help young people identify next steps should their results not reach the required level for their intended progression path. Also agreed in principle to support 40 Oxclose students to participate in a 'running your own business module' linked with the intended enterprise competition in the next term, so bringing the Project to a close by 31/12/18.
Safer Washington	Continue with established approach re partnership working to address any issues strategically – LMAPs, Joint Meetings, PACT meetings.	June Area committee approved £10,000 to the Community Partnerships Service for a partnership approach to be developed with the Police and other partners to address and educate with regards to healthy relationships, care v control approach in respect of young girls and women. A report was presented to the Safer Sunderland Strategic Board to ascertain support and further work and dialogue continues. The CSP is leading this work to gather the required data and is meeting with relevant partners, including Public Health to establish partnership working with regards to the longer term project.
	Fire Angels connect	Detailed report to People Board – Fire Service to lead a unique project to address concerns re the safety of elderly and vulnerable residents. The funding would install up to 50 multi sensor technology units to pilot the use of the Fire Angel Protect digital platform. The data gathered can be analysed and will be able to provide some real-time predictions in behaviour and risk. The Fire Angel Connect initiative allows for all smoke detectors placed in the property to be linked up and 'talk' to one another should one be triggered. Traditionally, a smoke alarm will only trigger once the smoke has hit the sensor. This could mean a difference between escape or a person becoming trapped. The new system uses unique multi sensor technology which allows all alarms to trigger when just one sensor is activated thus allowing for more valuable time to extinguish the fire or get out of the property. There is also a much more added value to the Fire Angel system and that is the use of a mobile app. This app can be installed on multiple phones and an alert is sent when any alarms trigger, allowing the recipient of the app to make relevant contact and establish whether there is a genuine emergency.



15<sup>th</sup> November 2018**REPORT OF THE CHAIR OF THE PLACE BOARD****Place Board Progress Report****1 Purpose of Report**

- 1.1 To provide an update of progress against the current year's (2018/19) Place Board Work Plan.

**2. Background**

- 2.1 Earlier this year the priorities associated with Place were referred to the Washington Place Board to action on behalf of the Area Committee. The Place Board has started to initiate action on those priorities and **Annex 1** outlines progress to date.

**3. Area Governance Arrangements**

- 3.1 The Area Committees are part of the Council's Executive Function and have two key roles:-
- Influencing decisions on services delivered at a local level; and
  - Identification of key priorities for their areas, in the context of supporting the delivery of the Council's Corporate Outcomes Framework at a local level and ensures maximum impact where necessary through utilising its own resources.
- 3.2 Area Place and People Boards were set up to support the Area Committee in identifying areas of priority and ensure action in line with those priorities.
- 3.3 Each ward has one elected member representative, whose role it is to liaise with their ward colleagues in between meetings and feedback collective views into the Board meetings. It should be noted that the Board is not a decision making body and the work/recommendations of the Board will be presented to the Area Committees for final endorsement. Elected member representation on the Place Board for this Area Committee is as follows:-

Ward	Place Board Membership
Chair	Cllr. F Miller
Central	Cllr Dianne Snowdon
West	Cllr B. Scaplehorn
North	Cllr. J Kelly
South	Cllr. L Farthing
East	Cllr. T Taylor

**4. Key Areas of Influence/Achievements up to 31<sup>st</sup> October 2018**

- 4.1 Outlined below is a summary of the key areas of influence / achievements of the Washington Place Board up to **31<sup>st</sup> October 2018**

Action Taken	Outcome
<b>Influencing Service Delivery: Local Services</b>	
Following the presentation of the Local Services Area Delivery Plan Place Board continue to oversee the delivery of the 2018/2019 service schedule. Members regularly reviewed the performance data presented by the Place Management Service and discussed opportunities to engage further with communities. September Place Board recommends the purchase of a Gator Utility vehicle for use by SCC local services team in Washington and has requested Andy Old to complete an SIB application form for consideration at the November Area Committee. This will be considered under <b>Item 5 Finance Report</b>	
<b>Local Priorities</b>	
Environment and Green Space: Clean and Green	<ul style="list-style-type: none"> <li>Plantation clearance and community clean ups continue across the area. Phase 2 of the plantation work is well underway via the teams of volunteers. Recently volunteers have been working</li> </ul>

	<p>at Hertburn Industrial estate, Swan Industrial Estate, Stephenson/Rutherford, Princess Anne Park, Usworth Hall, Bowes Railway Museum, B &amp; Q site (revisit), F Pit (revisit).</p> <ul style="list-style-type: none"> <li>• There have been a number of community clean ups across the area – Rainbow Family Centre, Albany Park, Albany Village, James Steel Park, and a family litter pick in Fatfield. There are plans to work with the scouts in Fatfield and discussions are on-going with Barmston Primary School re implementing a school eco project on the back of the clearance work undertaken by the volunteers. Some new sites have been proposed including High Usworth Cemetery, Don Gardens, and the A195/A1231 Pattinson Rd, Glebe Park, and Rickleton Park.</li> <li>• So far 38 active volunteers are working on this initiative and 62 different projects have taken place.</li> <li>• Healthy Places Healthy People is now completed with all sessions delivered and the following Community Groups successfully engaged. Columbia CA, Friends of Princess Anne Park, Arts Centre Washington Courtyard Group, Teal Farm RA, Usworth Park Friends Group, Rickleton RA, Oxclose Academy Community Garden, Springwell RA and Springwell Primary School.</li> <li>• Work is underway via the Member Support and Community Partnerships Service to ensure co-ordination and collaboration of the 3 strands of the Washington Clean and Green approach. This work stream will ensure all communications, recruitment, awareness raising and education programmes will maintain a joined up approach re content, aims, objectives and will avoid duplication. Currently underway is a recycling scheme and competition with all primary schools.</li> <li>• The Support for Friends Groups Project includes Keep Washington Tidy, The Pastures Group, Springwell Residents Association and Friends of Princess Anne Park. Working with CSP this project is also in place to support the Friends of Usworth Park.</li> </ul> <p>The Place Board has also considered performance data for Clean and Green and following an evaluation of what's worked well/best practice the Board recommends Clean and Green (Plantations and Community Clean Ups) continues post March 2019. Members are asked to consider a Project Brief and Call for Projects for Phase 2</p> <p><b>under Item 5 Finance Report</b></p>
<p>Environment and Green Space: Washington Ward Improvement Project</p>	<p>Following approval of an additional £10,000 per Ward to enhance the environment within the neighbourhoods, elected members (per ward) are identifying a range of projects which address local issues and concerns. Current balances:</p> <p>Washington Central: <b>£15,634</b>. Outstanding proposals include Parkway crossing – awaiting meeting to confirm.</p> <p>Washington East: <b>£14,895</b>. Outstanding proposal for parking @ Farrier and discussions re A Frames Kirkdale/Stockton</p> <p>Washington North: <b>£12,899</b></p> <p>Washington South: <b>£12,191</b>. Outstanding proposals for bins at Woodlands Pub, Vigo Lane and Toby Inn and 2 x lamppost flip top bins.</p> <p>Washington West: <b>£17,932</b></p>
<p>Environment and Green Space: Usworth Park Community Management Plan</p>	<p>Area Committee approved £20,000 SIB to Groundwork NE to complete the Usworth Park Community Management Plan (in line with SCCs Park Management Plan). Work is underway to consult with local community, SCC, and partners to determine a vision for the Park. The 'plan' will present options for further development of the site. It is anticipated to complete March 2019.</p>

<p>Heritage and Culture: Events Programme 2018</p>	<p>Springwell Village 1940's weekend June 29<sup>th</sup> to July 1<sup>st</sup>, Durham Miners Gala 14<sup>th</sup> July and Washington Family Carnival – Saturday 15<sup>th</sup> September 2018 all successfully completed.</p> <p>Forthcoming events Remembrance Sunday March and Service 11<sup>th</sup> November 2018. Road Closures and legal orders agreed, Christmas Lights Switch On - Concord – Monday 19<sup>h</sup> November 2018. Road Closures and legal orders arranged event application submitted.</p> <p>Washington Village Christmas Festival – Saturday 8<sup>th</sup> December 2018. Road Closures and legal orders arranged event application submitted. Lead meeting with Ward members to determine format of event.</p>
<p>Heritage and Culture: Events Programme 2019</p>	<p>June Area Committee agreed a reduced SIB budget of £40,000 for the 2019 Programme. Place Board and the Events Sub Group have considered lots of information re costs and format of previous programmes and recommended a further meeting to determine preferred option for the 2019 Programme. That meeting took place on October 9<sup>th</sup> 2018.</p> <p>Place Board recommends £40,000 SIB (previously aligned) be approved for the proposed Events 2019 Programme which is detailed in the draft Project Brief and Call for Projects under <b>Item 5 Finance Report</b>.</p>
<p>Heritage and Culture: Heritage Action Plan</p>	<p>Work is ongoing with regards to Blue Plaques and Blue Plaque trails. Plaques are installed at RAF Usworth and Three Horse Shoes – unveiling event to be confirmed. As previously reported and agreed the focus of the project now is to identify and install a number of blue plaques which either recognise people and events. Further discussions are on-going with the Church on the hill, Usworth Colliery.</p>
<p>Heritage and Culture: Health and Heritage</p>	<p>The project has 3 elements: The <b>Creative Age Project</b> develops dementia friendly activities for older adults:</p> <ul style="list-style-type: none"> <li>• Sessions have commenced for two Creative Age groups. Artists have been booked in to work with the groups until December 2018 – they are Mona McCarthy, Nicky Rushton, Poppy Crawshaw and Olivia Hunt, who specialise in movement, dance, performance, writing, theatre and storytelling. Last week (23<sup>rd</sup> August), both our groups and our artists went on a trip to the Shipley Art Gallery in Gateshead. They were inspired by the varied collections there, and are considering using ideas about 'a cabinet of curiosities' to inform their upcoming projects with the artists.</li> <li>• Dementia and Imagination Training is booked in at the Arts Centre for staff, volunteers and artists in September, which is provided by Equal Arts. Links have been made with Newcastle University, who are running a British Academy-funded research project which explores how arts engagement benefits the health and wellbeing of Creative Age participants. They will come in to join sessions and provide an evaluation of the group based on their observations and small informal focus groups. One group is working towards a live performance of a dance they are choreographing to be performed at Christmastime at the Arts Centre.</li> </ul> <p><b>The Uncover Project</b> uses Arts and Culture to explore communication and confidence building activities for children and young people identified as being on the Autistic spectrum. The project met with Columbia Grange school to discuss the plans for</p>

	<p>the upcoming year and how the project will work within the school context and have identified leaders within the school and met with them to make plans moving forward. The project has researched and contacted national theatre company Oily Cart in relation to their annual touring programme to look at the feasibility of bringing to the school and is currently in the planning stages of CPD and training development for teaching staff and Sunderland Culture. The project has also made connections with Sunderland Carers to link in with the SEND parents forum in Washington and has had conversation with the Dales School which is a leading co-educational special school for children with severe and complex learning needs in North Yorkshire. The school shared recent research regarding barriers for pupils and their families and further consultation about good practice in cultural</p> <p><b>One Day You'll Be Old Too</b> is a project addressing Social Isolation. Artist Andrew Tift has visited the three care homes in Washington in August and started taking photographs and video recordings of residents to inform his drawings. The care homes are Washington Manor (Concord), Washington Lodge and Nursing Home (Washington Village) and St George's Residential Home (Harraton). A meeting has also been arranged with Sunderland College staff regarding recruiting social care students as volunteers for the project through their intergenerational advocate scheme. Age UK have been contacted regarding their befrienders scheme and we are awaiting their response. Equal Arts have given the Museum advice about appropriate tools to use for measuring health outcomes and we are exploring best practice in survey methodology at the moment before making a final decision. (Update – some portraits completed and on exhibition at Arts Centre Washington).</p>
--	---

## 5. Recommendations

- 5.1 Members are requested to consider the progress and performance update with regards to the Washington Place Board Work Plan for 2018/2019 as detailed in **Annex 1**
- 5.2 Members are requested to support the Place Board recommendation to approve the purchase of additional equipment for use in Washington as detailed in **Item 5 Finance Report Annex 1 Summary of SIB applications**
- 5.3 Members are requested to support the Place Board recommendation to approve Project Brief and Call for Projects for Clean and Green Phase 2, as presented under **Item 5 Finance Report Annex 3.**
- 5.4 Members are requested to support the Place Board recommendation to approve the Project Brief and Call for Projects for Events 2019 as presented under **Item 5 Finance Report Annex 4**

Contact Officer: Karon Purvis Area Community Development Lead (Washington). Tel 5612449  
Email: [karon.purvis@sunderland.gov.uk](mailto:karon.purvis@sunderland.gov.uk)

**Washington Area Committee Place Board: 2018/19 Work Plan & Priorities**

Priority	Activity/Project	Commentary
Environment and Green Space	Washington Way to Well Being. Washington Way capital works completed. £2,000 remaining for launch event	Awaiting confirmation of changes to shared route status. Further launch and PR event when confirmed.
	Washington Clean and Green: approved 4 work streams to deliver a co-ordinated approach to neighbourhood improvements. This includes support for Friends Groups to take on additional tasks in parks (total funding approved £145,350)	Reporting through Place Board and SIB monitoring. Evaluations of key work streams submitted to April Board and informed priority setting for 2018/19 Plantations/ Community Clean ups. Full evaluation of Phase 1 submitted to September Board. The Place Board has considered performance data for Clean and Green and following an evaluation of what's worked well/best practice the Board recommends Clean and Green (Plantations and Community Clean Ups) continues post March 2019. Members are asked to consider a Project Brief and Call for Projects for Phase 2 at the November Area Committee. Support for Friends and Education/PR work streams to continue under current offer. Update included in Progress Report to September Board.
	Washington Ward Improvement Project	A further £50,000 approved June 2018 Area Committee to enhance the environment within the neighbourhoods. Elected members (per ward) continue to identify issues and projects to address local concerns. On going.
	Usworth Park Community Management Plan	£20k approved to complete Usworth Park Management Plan. Groundwork NE have commenced consultation with regards to determining a vision and plan for the Park. The report is anticipated to complete March 2019. Further update to December Place Board.
Heritage and Culture: Events	Events 2018	Springwell Village 1940's weekend June 29 <sup>th</sup> to July. Estimated attendance circa 2500 over 2 days. 1 <sup>st</sup> Durham Miners Gala 14 <sup>th</sup> July and Washington Family Carnival – Saturday 15 <sup>th</sup> September 2018 estimated attendance 5,000. All successfully completed. Forthcoming events Remembrance Sunday March and Service 11 <sup>th</sup> November 2018. Road Closures and legal orders agreed. Christmas Lights Switch On - Concord – Monday 19 <sup>h</sup> November 2018. Road Closures and legal orders arranged event application submitted.

	Events 2019	<p>Washington Village Christmas Festival – Saturday 8<sup>th</sup> December 2018. Road Closures and legal orders arranged event application submitted. Lead meeting with Ward members to determine format of event.</p> <p>June Area Committee agreed a reduced SIB budget of £40,000 for the 2019 Programme. Place Board and the Events Sub Group have considered lots of information re costs and format of previous programmes and recommended a further meeting to determine preferred option for the 2019 Programme. That meeting took place on October 9<sup>th</sup>.</p> <p>Place Board recommends £40,000 SIB (previously aligned) be approved for the proposed Events 2019 Programme which is detailed in the draft Project Brief and Call for Projects to be considered at the November Area Committee.</p>
Heritage and Culture: Heritage utilised to deliver other AC priorities	Health and Heritage	<p>June Area Committee approved SIB application to Sunderland Culture Partnership. Detailed report included in September Project Update Report. Three work streams underway:</p> <ol style="list-style-type: none"> <li>1. Using Arts and Culture to explore communication and confidence building activities for children and young people identified as being on the Autistic spectrum:</li> <li>2. Using Arts and Culture to address social isolation</li> <li>3. Using Arts and Culture to explore communication and confidence building activities for children and young people identified as being on the Autistic spectrum.</li> </ol>
Heritage and Culture: Washington Heritage Strategy (Refreshed 2017)	Washington Heritage Strategy Action Plan (2017)	<p>Work is ongoing with regards to Blue Plaques and Blue Plaque trails. Plaques are installed at RAF Usworth and Three Horse Shoes – unveiling event to be confirmed. As previously reported and agreed the focus of the project now is to identify and install a number of blue plaques which either recognise people and events. Further discussions are on-going with the Church on the hill, Usworth Colliery.</p>

**WASHINGTON AREA COMMITTEE**  
**15<sup>th</sup> November 2018**  
**EXECUTIVE SUMMARY SHEET – PART I**

**Title of Report:**

Strategic Initiative Budget (SIB) and Community Chest - Financial Statement and proposals for further allocation of resources

**Author(s):**

Head of Strategy, Partnerships and Transformation Directorate, Member Support and Community Partnerships Service

**Purpose of Report:**

Area Committee has delegated budgets to allocate to specific strategic priorities identified in the Local Area Plan, with the overall aim to benefit the wider community and to attract other funding into the area. The report provides a financial statement as an updated position on progress in relation to allocating SIB, and Community Chest and presents proposals for further funding requests.

**Description of Decision:**

The Area Committee is requested to:-

- (a) Note the financial statement set out in the report
- (b) Consider and approve **£25,000** SIB (2018/19) for the continuance of the Washington Healthy Lifestyles Project to the Washington Millennium Centre Development Trust.
- (c) Consider and approve Project Brief and Call for Projects and **£25,000** SIB (2018/19) for Positive Activities for Children and Young People Summer Programme 2019
- (d) Consider and approve **£5,000** SIB (2018/19) for the Community Vibe.
- (e) Consider and approve **£12,000** SIB (2018/19) to Place Services for the purchase of a Gator Utility vehicle
- (f) Consider and approve Project Brief and Call for Projects and **£50,000** SIB (2018/19) for Clean and Green 2019
- (g) Consider and approve Project Brief and Call for Projects and **£40,000** SIB (2018/19) for Events 2019 Programme
- (h) Note the Washington Ward Improvement balances as detailed in **Paragraph 5**
- (i) Note the community chest balances as detailed in Paragraph 6 and **Annex**

Is the decision consistent with the Budget/Policy Framework?

Yes

**Suggested reason(s) for Decision:**

**Alternative options to be considered and recommended to be rejected:**

Is this a "Key Decision" as defined in the Constitution? No

Is it included in the Forward Plan?

Relevant Scrutiny Committees:

**REPORT OF THE HEAD OF STRATEGY, PARTNERSHIPS and TRANSFORMATION DIRECTORATE  
- Strategic Initiative Budget (SIB), Community Chest – Financial Statement and proposals for  
further allocation of resources**

**1. Purpose of Report**

- 1.1 Area Committee has delegated budgets to allocate to specific strategic priorities identified in the Local Area Plan, with the overall aim to benefit the wider community and to attract other funding into the area. The report provides a financial statement as an update position on progress in relation to allocating SIB and Community Chest and presents proposals for further funding requests.

**2 Strategic Initiatives Budget (SIB)**

- 2.1 The table below shows the financial position of SIB for 2018/2019:

	Committee Date	Aligned	Approved	Balance
<b>Total SIB available at the beginning of municipal year 2018/2019 is £356,535. This includes new allocation of £287,261 plus 'returned to budget funds of £14,155 and £2,099. Also added to the balance is £28,020 allocated to Positive Activities for children and young people and £25,000 from Public Health for the Health &amp; Heritage Project.</b>				
<b>Project Name</b>				
				<b>£356,535</b>
Washington Healthy Lifestyles		£25,000		<b>£331,535</b>
Health and Heritage			£25,000	<b>£306,535</b>
WISP2 (Previously aligned)			£30,000	<b>£306,535</b>
Positive Activities			£50,000	<b>£256,535</b>
Washington Safe Partnership			£10,000	<b>£246,535</b>
Washington Safe		£40,000		<b>£206,535</b>
Fire Safety Education Project			£5,000	<b>£201,535</b>
Clean and Green		£50,000		<b>£151,535</b>
Usworth Park Management Plan			£20,000	<b>£131,535</b>
Washington Ward Improvement Project			£50,000	<b>£81,535</b>
Washington Events 2019		£40,000		<b>£41,535</b>
Return to budget Tall Ships	1,500			
Return to budget Events 17/18	2,372			
<b>Balance</b>				<b>£45,407</b>

- 2.2 Members are asked to note the available balance as detailed in the table above.

- 2.3 Members are also asked note a contribution to the SIB budget of £25,000 from Public Health which was approved as a match to the Health and Heritage Project approved at June Area Committee.



## 2. People based priorities

### Priority: Health and Well Being

- 3.1 Following a detailed report to People Board in September outlining the successful delivery, demand and over performance re initial targets, the Washington Millennium Centre Development Trust requested the Board to recommend the approval of £25,000 SIB previously aligned to extend the project for a further year. The WMC Trust will match fund up to £15,000 and continue to seek ways to fund the project beyond SIB funding or if that fails, mainstream some elements of the project into the centre offer. The application to change the project re project outcomes, outputs and milestones has been subject to SIB procedures re consultation and is presented to the Area Committee for approval under **Annex 1**.

Should the Area Committee agree the above grant, a balance of **£45,407** remains available (SIB 2018/19).

### Priority: Community Inclusion: Young People

- 3.2 The Positive Activities Programme for Children and Young People has once again successfully delivered an extensive programme in Washington over the summer holidays. Historically the project is not commissioned until the June Area Committee following confirmation of an 'area' contribution.

People Board is recommending the approval of **£25,000** SIB (2018/19) and the Project Brief and Call for Projects attached as **Annex 2** to allow the proactive and timely commissioning of this initiative - at least for the Summer Programme 2019. This gives the potential lead agents more time for planning and booking activities. The remainder of the proposed programme can then be commissioned (using the same Project Brief) following the confirmation of the 'area funding' at the June 2019 meeting.

Area Committee is therefore requested to agree this Call to develop positive activities programmes for Summer 2019 for age groups 8 – 10 and 11- 19 in each Ward, as detailed in the Project Brief and Call for Projects attached as **Item 5 Annex 2**.

Should the Area Committee agree the above grant, a balance of **£20,407** remains available (SIB 2018/19).

### 3.3 Community Vibe

Area Committee is requested to approve £5,000 to support the inclusion of area updates within the Sunderland Community Vibe, the first being delivered to households during November 2018.

Should the Area Committee agree the above grant, a balance of **£15,407** remains available (SIB 2018/19).

## 3. Place based priorities

### Priority: Environment and Green Space

- 4.1 September Place Board discussed the purchase of a Gator Utility vehicle to assist the Area Teams in servicing hard to reach litter and dog bins across Washington. The application has been subject to SIB procedures re consultation and is presented to the Area Committee for approval under **Annex 1**. Area committee is requested to approve **£12,000** SIB (2018/19) to purchase a Gator Utility vehicle for use across Washington.

Should the Area Committee agree the above grant, a balance of **£3,407** remains available (SIB 2018/19).

- 4.2 After receiving detailed reports and performance data with regard to the Washington Clean and Green Project (Plantations and Community Clean Ups) June Area Committee aligned **£50,000** SIB with a view to consider an extension to this current work stream. Following an evaluation of what's worked well/best practice the Board recommends Clean and Green (Plantations and

Community Clean Ups) continues post March 2019. Members are asked to consider the Project Brief and Call for Projects for Phase 2 attached as **Annex 3**. Members are asked to note the proposed timeline with regards to this Call for Projects.

Should the Area Committee agree this, a balance of **£3,407** remains available (SIB 2018/19).

- 4.3 June Area Committee agreed a reduced SIB budget of £40,000 for the 2019 Programme. Place Board and the Events Sub Group have considered lots of information re costs and format of previous programmes and recommended a further meeting to determine preferred option for the 2019 Programme. That meeting took place on October 9th

Place Board recommends Area Committee approve previously aligned **£40,000** SIB (2018/19) for the proposed Events 2019 Programme and Members are asked to approve the Project Brief and Call for Projects attached as **Annex 4**.

Should the Area Committee agree this, a balance of **£3,407 SIB (2018/19)** remains unallocated.

- 4.4 Area Committee is asked to note should all approvals be agreed as presented in this report the following budget remains **aligned and not approved**:

1. Washington Safe £40,000 (People)

As work continues to develop this projects as detailed in the report, members are asked to note should evidence not be available to support the proposals then these funds would be returned to the SIB budget at the March 2019 Area Committee. Officers will continue to report progress via the appropriate boards.

## 5. Washington Ward Improvement Project

The table below details the Washington Ward Improvement Balances to date:

Ward	Allocation approved	Project spend	Balance
Washington Central	£20,000	£4,366	£15,634
Washington East	£20,000	£5,105	£14,895
Washington North	£20,000	£7,101	£12,899
Washington South	£20,000	£7,809	£12,191
Washington West	£20,000	£2,068	£17,932
<b>Total</b>	<b>£100,000</b>	<b>£26,449</b>	<b>£73,551</b>

## 6. Community Chest

The table below details the Community Chest Ward balances for 2018/2019.

**Annex 5** shows approvals to the end of October 2018.

Ward	Starting Balance 2018/2019	Project Approvals to date	Grant Returned	Balance
Washington Central	£10,000	£1,014	£0	£8,986
Washington East	£10,000	£7,897	£1,000	£3,103
Washington North	£10,000	£2,800	£0	£7,200
Washington South	£10,000	£1,500	£0	£8,500
Washington West	£10,000	£2,967	£0	£7,033
<b>Total</b>	<b>£50,000</b>		<b>£1,000</b>	<b>£34,822</b>

## 6. Recommendations: Members are requested to:

- 6.1 Note the financial statement set out in the report under paragraphs 2.1.
- 6.2 Consider and approve **£25,000** SIB (2018/19) for the continuance of the Washington Healthy Lifestyles Project to the Washington Millennium Centre Development Trust.

- 6.3 Consider and approve Project Brief and Call for Projects and **£25,000** SIB (2018/19) for Positive Activities for Children and Young People Summer Programme 2019.
- 6.4 Consider and approve **£5,000** SIB (2018/19) for the Community Vibe.
- 6.6 Consider and approve **£12,000** SIB (2018/19) to Place Services for the purchase of a Gator Utility vehicle
- 6.7 Consider and approve Project Brief and Call for Projects and **£50,000** SIB (2018/19) for Clean and Green 2019
- 6.8 Consider and approve Project Brief and Call for Projects and **£40,000** SIB (2018/19) for Events 2019 Programme
- 6.9 Note the Washington Ward Improvement balances as detailed in **Paragraph 5**
- 6.10 Note the community chest balances as detailed in Paragraph 6 and **Annex 5**

**Contact Officer:** Karon Purvis Washington Area Community Development Lead 0191 561 2449  
[karon.purvis@sunderland.gov.uk](mailto:karon.purvis@sunderland.gov.uk)

**Annex 1:** SIB Applications (2)

**Annex 2:** Project Brief and Call for Projects for Positive Activities Children and Young People Summer 2019

**Annex 3:** Project Brief and Call for Projects for Clean and Green Project 2019

**Annex 4:** Project Brief and Call for Projects for Events Programme 2019

**Annex 5:** Community Chest 2018/19

**Executive Summary**  
**Washington Area Committee SIB applications**

**Applications for Washington Healthy Lifestyles**

**Introduction and background**

Following a detailed report to People Board in September outlining the successful delivery, demand and over performance re initial targets, the Washington Millennium Centre Development Trust requested the Board to recommend the approval of £25,000 SIB (previously aligned) to extend the project for a further year. The WMC Trust will match fund **up to** £15,000 and continue to seek ways to fund the project beyond SIB funding or if that fails, mainstream some elements of the project into the centre offer.

**AREA STRATEGIC INITIATIVES BUDGET (SIB): CHANGE TO PROJECT APPLICATION**

Organisation Name	Project Title
Washington Millennium Centre	Washington Healthy Lifestyles
Address	The Oval, Concord, Washington
Postcode	NE37 2QD
Telephone Number	0191 5163883
Contact Name	John Rostron/Karen Quigley
Email/Website	John.rostron@sunderland.gov.uk
Date revised project will start (month and year)	Date project end (month and year)
1 <sup>st</sup> April 2019	31 <sup>st</sup> March 2020

**The Project**

The original project was based on centre delivery and outreach work with partners. The Trust has learnt that participants prefer to have a one stop shop approach and where possible have everything at one site where they feel comfortable and have a positive experience in a supported environment. Feedback tells us the Millennium Centre is easily accessible, on a main bus route and the preferred option. The original project included trialling new technology, using MOT health checks to spread the reach of the project and using a variety of motivational tools to recruit and retain participants in the project. MOT health checks are part of the initial screening process for everyone. Therefore due to the demand on staff time to accommodate everyone into the project, limited time has been available to deliver the outreach work. The proposal is to cease the MOT element of the outreach work now (due to the high demand) and to no longer report on MOT checks. As this outcome has been achieved due to the numbers screened to date (259 over 50 years old) who attended one of the MOT health checks sessions at the centre, and in future only report on the numbers who undertake the 12 week programme and complete their key assessment reviews. The project moving forward will continue to be based at the Millennium Centre and will focus on the lifestyle project work, screening participants, signposting when appropriate and offering the 12 week course of advice, support and activities and will cease the stand alone MOT checks for anyone over 50 as everyone will be screened as part of their assessment. The mental health support will cease in March 2019.

The original application stated 100 Exercise on referral participants by March 2019. Proposal is to change that to 400 participants enrol on the health and wellbeing programme by March 2020 and call

the 'exercise referral' the 'health and wellbeing programme' when reporting to the People Board. The outcomes we report on will change to report number of people recruited on to the programme and number of people who complete a 12 weeks assessment and the number of people who remain on the programme at 24 weeks and complete a further assessment.

Based on the customer feedback and the evidence provided through data gathered during the 18 months of programme delivery, the success of the programme has mostly been due to the following:

- ✓ The target group and need for the programme was clearly identified
- ✓ Good communication between staff and community/client group
- ✓ Limited use of promotional materials and word of mouth and has main way referrals have been made
- ✓ Good facilities available at WMC ie gym, areas for group exercise and social areas
- ✓ Staff and facilities facilitate sustainability for the client group, beyond completion of the 12/24 week programme
- ✓ The core element of the project has exceeded meeting participants needs and the successes achieved by participants has been life changing in a number of cases
- ✓ Nearly all participants report positive outcomes from their participation in the project and these achievements are reducing the burden on local health services

This evidence has identified and highlighted the areas that have been successful and it is these that should continue to be developed and delivered and that a more focussed approach is the way forward, given the funding that is available. This ensures the limited funding is being targeted, to achieve the best outcomes and to address some of the health inequalities in Washington in the target cohort. It gives time to understand the impact changes in the way NHS services are delivered and what that means for the centre and how it can sustain elements of the project moving forward beyond 2020.

### New Key Milestones

Extend Project by 1 year

What are your revised milestones?	
Milestones and Key Events	Forecast Dates
Referral route established with NHS steps to health	Jan 2019
Joint working with GP Alliance Washington Community Integration Team	April 2019
400 participants enrol on the health and wellbeing project by march 2020 (over 3 yrs in total)	April 2020
250 participants complete a 12 week assessment (over 3 yrs)	April 2020
130 participants complete a 24 week assessment (over 3 yrs)	April 2020

### Funding

The funding will pay for Staff time (see breakdown) and for gym memberships for the first 12 weeks, the centre will fund the balance on staff costs, including on costs, the centre will fund all other costs associated with the project as set out in the budget. In addition the centre will absorb any additional costs due to more than 130 new participants enrolling during the third year.

What will the funding for the revised project be spent on		
Item and description	Total Cost	SIB Contribution
96 hours of fitness classes	£2400	£2000
Project manager 416 hours	£7521	£6000
Gym staff 1300 hours	£15080	£11000
Gym memberships	£11700	£6000
Admin Support	£1500	£0

Publicity	£500	£0
Mobile phone	£200	£0
Management fee	£4000	£0
Room hire	£4520	£0
Equipment	£1000	£0

When will the funding be spent – please tell us your revised spend profile								
	2017 / 2018				2018 / 2019			
Budget	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
					£7,000	£6,000	£6,000	£6,000
<b>Total</b>					<b>£7,000</b>	<b>£6,000</b>	<b>£6,000</b>	<b>£6,000</b>

### New Outputs of the Project

400 Beneficiaries in total (increase of 300)

2 x new partnerships established - NHS Steps to Health and the GP Alliance Locality Community Integration Team, to work to eliminate duplication and collate data and information to shape this work moving forward beyond 2020.

What outputs will be delivered? – please tell us the revised output profile								
SIB Output code	Target 2018 / 2019				Target 2019 / 2020			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
H1 Number of programmes tackling health inequalities					1			
H2 number of beneficiaries	20	37	25	25	25	25	30	20

This application has been submitted through Area Committee's SIB consultation processes

This application:

1. Evidences a good track record of successful delivery and experience
2. Evidences it meets at least one of the key priorities of the Washington and co-ordinates with a range of activities and projects: **Health and Well Being**
3. Identifies additional match funding
4. This proposal has evidenced additional partnership working with
  - NHS Steps to Health
  - GP Alliance Locality Community Integration Team
5. This proposal provides the following additional outcomes and outputs
  - An increase of 300 beneficiaries across the project (3 years)
  - 240 participants will complete 12 week assessment
  - 130 participants will complete 24 week assessment

**OFFICER RECOMMENDATION:** Approve

**Washington Area Committee: Environment and Green Space**  
**Washington Environmental**

**Background Information**

Following the presentation of the Local Services Area Delivery Plan, Place Board continue to oversee the delivery of the 2018/2019 service schedule. Members regularly reviewed the performance data presented by the Place Management Service and discussed opportunities to engage further with communities and improve environmental management across the area..

September Place Board recommends the purchase of a Gator Utility vehicle for use by SCC local services team in Washington.

Local Services Officers to:

1. Obtain relevant quotes from appropriate organisations – underway
2. Procurement - advised that once the specification us received from Fleet (quotes) then it would take about a month to process. Once awarded it would then be waiting for the company to supply and until we know which company was successful cannot estimate the timescale for delivery.
3. Local Services to indicate Service commitment to provision of ownership/on costs (7 years @ £200 per year)
4. Local Services to complete SIB application to confirm capital funding – November Area Committee

**Applications for the purchase of Gator Utility Vehicle**  
**Application (Internal)**

<b>Name of Project</b>	Gator Utility Vehicle
<b>Lead Organisation</b>	SCC Local Services

<b>Total cost of Project</b>	<b>Total Match Funding</b>	<b>Total SIB requested</b>
£13,400	£1,400	£12,000
<b>Project Duration</b>	<b>Start Date</b>	<b>End Date</b>
On going	February 2019	

**The Project**

This application has been submitted at the request of Area Committee. The vehicle will assist the Area Team to service hard to reach dog and litter bins across Washington. The vehicle can also be used with regards to shrub and bed clearance work. This will address issues with waste collection and will aid the team with regards to reaching bins in parks which are currently inaccessible using fleet vehicles. The purchase of the vehicle will be subject to SCC Procurement procedures. This is likely to result in the ordering of the vehicle (dependent on receiving relevant quotes within the budget proposed) being implemented once the funding is available. The John Deere specification attached is one example/quote.

**Key Milestones**

<b>Objectives and goals</b>	<b>Forecast Dates</b>
Procurement and purchase of vehicle agreed	November 2018
Purchase of vehicle	January 2019

**This application has been submitted through Area Committee's SIB consultation processes**

**This application:**

- 1. Has been submitted at the request of Area Committee**
- 2. Evidences it meets at least one of the key priorities of the Washington and co-ordinates with a range of activities in the area: [Environment and Green Space](#)**
- 3. Addresses an identified need in the area.**

**OFFICER RECOMMENDATION: [Approve subject to confirmation of revenue/ownership costs](#)**



Quote Id: 18264085

---

Prepared For:

**City of Sunderland**



Prepared By: **GEOFF LOWES**  
**GREENLAY GRASS MACHINERY LTD**  
Baker Road  
Nelson Park West  
Cramlington, NE23 1WL  
Tel: +44(0)1670 733 330  
Fax: +44(0)1670 700 087  
Email: [geoff@greenlay.co.uk](mailto:geoff@greenlay.co.uk)

Date: 28 September 2018

Offer Expires: 28 September 2018

---

Confidential



#### Quote Summary

Prepared For:  
City of Sunderland  
Parsons Depot  
Washington, NE37 1EZ

Prepared By:  
GREENLAY GRASS MACHINERY LTD  
GEOFF LOWES  
Baker Road  
Nelson Park West  
Cramlington, NE23 1WL  
Phone: +44(0)1670 733 330  
geoff@greenlay.co.uk

Quote Id: 18264065  
Created On: 26 September 2018  
Last Modified On: 26 September 2018  
Expiration Date: 26 September 2018

Equipment Summary	Retail Price	Selling Price	Qty	Totals
JOHN DEERE HPX815E RH (MY18)	£ 16,086.97	£ 12,725.00 X	1	£ 12,725.00

Quote Summary	
Total Retail Price	£ 16,086.97
Total Discount	- £ 3,361.97
Invoice Price	£ 12,725.00
Balance to Pay	£ 12,725.00
Balance Due Excl VAT	£ 12,725.00

The information contained in this proposal has been used for Green & Company ("John Deere") for the purpose of providing this proposal. This information will also be used to prepare your order. We warrant that the information is true and correct and that it is not intended to be used for any other purpose. The information is provided "as is" and we make no representation or warranty about its accuracy, completeness or reliability. The information is provided for your information only and should not be used as a basis for any decision. The information is provided for your information only and should not be used as a basis for any decision. The information is provided for your information only and should not be used as a basis for any decision.



## Selling Equipment



Quote Id: 18264085

Customer: City of Sunderland

JOHN DEERE HPX815E RH (MY18)				
				Retail Price
				£ 16,086.97
				Selling Price
				£ 12,725.00
Code	Description	Qty	Unit	Totals
57H1M	HPX815E (MY18)	1	£ 11,859.00	£ 11,859.00
HPX815E (MY18)				
Standard Options - Per Unit				
001B	Europe	1	£ 0.00	£ 0.00
1011	High-Performance All-Purpose (HPAP) Tires	1	£ 527.00	£ 527.00
Measurements: Front: 24 x 9.5-10; Rear: 24 x 10-10				
2005	18 in. Bucket Seat - Yellow	1	£ 0.00	£ 0.00
4006	Deluxe Canopy with 3-point Seat Belt and Mirror Kit	1	£ 1,180.00	£ 1,180.00
3000	Deluxe Cargo Box with Paint, Brake, Tail Lights	1	£ 0.00	£ 0.00
3120	Cargo Box Manual Lift with Prop Rod	1	£ 0.00	£ 0.00
8295	Data Tag kit factory installed	1	£ 120.00	£ 120.00
Available in: UK, Ireland, Germany, France, Benelux, Sweden, Switzerland and Austria				
8005	Front and Rear Windows; Windshield Wiper Factory Installed	1	£ 937.00	£ 937.00
Standard Options Total				£ 2,764.00
Dealer Attachments				
BM24754	Homologated Drawbar for 2-in. receiver hitch	1	£ 110.00	£ 110.00
BM25445	Deluxe Close-Off Panel for Poly or Glass Doors	1	£ 524.08	£ 524.08
BM25611	Glass Door Kit - Deluxe Cab	1	£ 821.29	£ 821.29
Dealer Attachments Total				£ 1,455.37
Retail Price				£ 16,086.97
Customer Discounts				
Auto Prorated Discount			£ 3,361.97	£ 3,361.97
Customer Discounts Total			£ 3,361.97	£ 3,361.97
Total Selling Price				£ 12,725.00





Quote No :18264085Customer Name: : City of Sunderland

Product features, prices and specifications are based on published information at the time of publication and are subject to change without notice. All trademarks and logos, including John Deere, the leaping deer symbol and the colors green and yellow used herein are the property of Deere & Company, unless otherwise noted. Products, product features, and other content on this site may only be accurate for products marketed and sold in North America.  
Copyright © 1999-2018 Deere & Company. All Rights Reserved. File Created: 26-Sep-2018

## 2018 JOHN DEERE HPX815E RH (MY18)

### Key Features

Features operator conveniences such as high-back bucket seats, operator protection system, cup holders, glove box, and 12-V outlet



Operator's station

The Gator™ HPX is equipped with many standard features that provide for comfortable and convenient operation:

- Side-by-side high-back bucket seating provides room for one operator and one passenger
- Hip restraints serve as convenient and comfortable handholds
- Driver's seat is mounted on a slide-rail system that allows for fore-aft positioning
- Occupant protective structure (OPS) with three-point seat belts and passenger side grab handles, located on the front post, front dash, and on the outside of the seats
- Both seats tilt forward for ease of service and to keep them dry during outdoor storage
- Operator platform provides easy entry/exit for the operator and passenger
- Three cup holders are located within reach of the operator's station
- Hour-meter comes standard to assist in maintaining regular service intervals
- Traction assist (differential lock) is hand operated and conveniently located between the operator and passenger seats
- Glove box is located in the dash to provide a convenient storage area for small items
- Standard 12-Volt Direct Current (VDC) outlet conveniently located on the instrument panel
- Tank-mounted fuel gauge is easily viewed from the left side of the operator's seat
- Large, 75-mm (#-in.) diameter fuel tank fill opening allows easy fuel fill and helps to eliminate spillage
- Storage compartment is located under the front hood for extra storage space
- Display functions - light-emitting diode (LED) indicators for turn signals, low engine oil pressure, battery, operator presence, park brake, operator alert, and brake system failure
- Liquid-crystal display (LCD) indicators - glow plug, coolant temperature gauge, four-wheel drive (4WD), hourmeter, and service indicator



HPX815E display

### Key Features

Road homologation in base equipment



Quote No :18264085 Customer Name: : City of Sunderland

---

Road homologation items come as base equipment and include:

- Light-emitting diode (LED) position lights
- Low- and high-beam LED headlights
- Front and rear turn signals and hazard lights
- License plate bracket with LED lighting and trailer plug
- Horn
- Cab frame with door nets
- Sharp-edge covers for cab frame
- Rear reflectors
- Side mirrors
- Cluster with speedometer

### Key Features

Precision-engineered drive system optimizes acceleration, hauling, towing, and hill-climbing capabilities

- Two-speed fully enclosed oil bath transaxle allows superior pulling ability
- MFWD and rear transaxle are protected by skid plates
- Helical forward and reverse gears are used for quiet operation
- On-demand true 4WD system with an auto-locking front differential and dash-mounted electronic rocker switch is best-in-class: when the rocker switch is in the on (4WD) position, the front differential will automatically lock for extra traction when needed, but when the rocker switch is in the off (2WD) position, the vehicle will remain in two-wheel drive
- Provides exceptional traction in challenging conditions
- Maintains turf-friendly operation in 2WD mode
- Combined with rear-differential lock, can provide full, locking 4WD



The Gator™ HPX Utility Vehicle has a precision-engineered drivetrain system to better utilize engine power, to improve acceleration, hauling, towing, and hill-climbing capabilities. Power is transmitted from the engine through a continuously variable clutch system to the transaxle.

Precision-engineered drivetrain system

Key elements of the drive system include:

- Transaxle
- Engine
- Variable speed drive

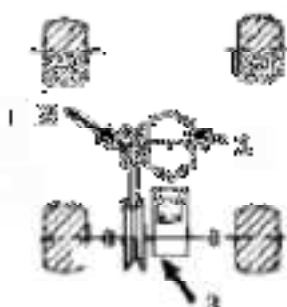
Variable-speed drive





Quote No :18264085Customer Name: : City of Sunderland

---



#### Variable-speed drive

The variable-speed drive consists of two clutches and a drive belt:

- Drive clutch is attached to and rotated by the engine.
- Driven clutch is attached to and drives the transaxle.

Features include:

- A low- and high-speed forward gear offering:
  - Low range is 0 km/h to 19 kph (0 mph to 12 mph)
  - High range is 0 km/h to 40 kph (0 mph to 25 mph)
- Adjusts engine speed to the load to avoid getting bogged down when going uphill or through difficult terrain
- Overall reduction ratios:
  - Low 94:1
  - High 41:1

How variable-speed drive works:

- As the engine speed increases, the spring-loaded drive clutch is closed by weights being forced out by centrifugal force.
- As the drive clutch closes, the belt rides up to the largest diameter of the drive clutch and forces open the driven clutch.
- With the belt running in the smallest diameter of the driven clutch, the speed being transferred to the transaxle is increased.
- The driven clutch is designed to sense varying loads (inclines, mud, etc.) and constantly adjusts drive speed upward or downward so that engine rpm remains constant at constant throttle position.

#### Transaxle and mechanical front-wheel drive (MFWD)



Transaxle and MFWD

#### Key Features

**Extra-durable deluxe cargo box ensures hard-working performance and longevity**

The deluxe cargo box consists of a 15 percent glass-filled polypropylene composite material that eliminates rust and dents and reduces noise.



Quote No :18264085Customer Name: : City of Sunderland

---



Tailgate lowered to 150 degrees  
Deluxe cargo box tilt

The tailgate can be opened or removed for easier cleanout and to carry longer items. The tailgate has been improved, features truck-like performance, and can be operated with one hand.

The standard-installed lanyards can also be removed to lower the tailgate to 150 degrees for convenient loading and unloading tasks.



Integrated handle for  
manual cargo box tilt  
Integrated tie-down points

The deluxe cargo box is easier to latch, unlatch, raise, and lower with the integrated handle design and gas assist.

A prop rod is provided to hold the box in the upright position for operator convenience, as well as limit box pivot travel.

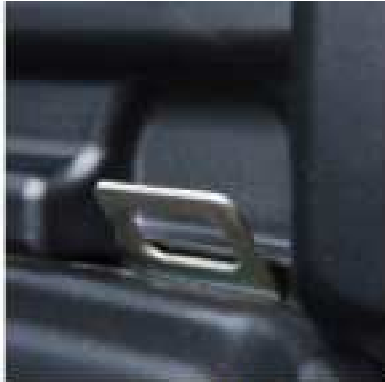
The deluxe cargo box offers integrated tie-down points for increased versatility. Tie-down points are located in the following areas:

- Four corners inside the cargo box bed
- Four points on the load guard directly behind the operator station (A)
- Tie-down bars on either side of the cargo box (B)
- Six points on the underside of the cargo box frame (circled)





Quote No :18264085Customer Name: : City of Sunderland



Integrated tie-down  
point in cargo-box bed



Additional tie-down  
points (TH 6X4 shown)

Converting deluxe cargo box to a flat bed  
Optional accessories for the deluxe cargo box:  
• See Attachment Sales Manual information



XUV825 shown



XUV825 shown

#### Specifications

Length	1143 mm (45 in.)
Width	1320 mm (52 in.)
Depth	304 mm (12 in.)
Volume	0.46 m <sup>3</sup> (16.4 cu ft)
Weight capacity	454 kg (1000 lb)
Dump angle	47 degrees

**CAUTION:** Carrying extra-long cargo that extends beyond the box can adversely affect stability.

#### Deluxe cargo box tailgate

The deluxe cargo box consists of a 15 percent glass-filled polypropylene composite material that eliminates rust and dents and reduces noise.



Quote No :18264085Customer Name: : City of Sunderland

---

Deluxe cargo box tailgate



Tailgate handle



Tailgate open

## Key Features

### Deluxe cab frame



Deluxe cab frame

The deluxe cab frame is available as attachments for field conversion when the operator has an incident where the structure is damaged and needs to be replaced.

## Frame, design, and styling

### Low center of gravity enhances stability



Stable design

The Gator™ HPX features 89 mm (3.5 in.) of travel in the rear to reduce jounce/bounce distance while under load.

The low center of gravity with high-back bucket or bench seats provide a secure feeling while operating the vehicle.

## Performance and drivetrain

### Rear axle housings

- Large sealed bearings for better protection and load-carrying capabilities
- Forged-spined shaft for increased torsional strength
- Nodular cast-iron housing for increased durability



Quote No :18264085Customer Name: : City of Sunderland

---



Nodular cast-iron rear axle housings

### Performance and drivetrain

Enhanced all-wheel hydraulic disc braking with dual master cylinder



Hydraulic disc brakes

- Four-wheel hydraulic disc brakes
- Braided stainless-steel brake lines with banjo fittings for increased durability
- Hand-lever-operated mechanical park brake system
- Integral cast-iron rotors with wheel hubs for extended life
- Automotive-style dual-circuit master cylinder with a see-through reservoir
- Large front and rear brake calipers with sintered metallic brake pads
- Smooth-feeling engagement

### Performance and drivetrain

Precision-engineered drive system optimizes acceleration, hauling, towing, and hill-climbing capabilities

- Two-speed fully enclosed oil bath transaxle allows superior pulling ability
- MFWD and rear transaxle are protected by skid plates
- Helical forward and reverse gears are used for quiet operation
- On-demand true 4WD system with an auto-locking front differential and dash-mounted electronic rocker switch is best-in-class; when the rocker switch is in the on (4WD) position, the front differential will automatically lock for extra traction when needed, but when the rocker switch is in the off (2WD) position, the vehicle will remain in two-wheel drive
  - Provides exceptional traction in challenging conditions
  - Maintains turf-friendly operation in 2WD mode
  - Combined with rear-differential lock, can provide full, locking 4WD



Precision-engineered drivetrain system

Key elements of the drive system include:

The Gator™ HPX Utility Vehicle has a precision-engineered drivetrain system to better utilize engine power, to improve acceleration, hauling, towing, and hill-climbing capabilities. Power is transmitted from the engine through a continuously variable clutch system to the transaxle.

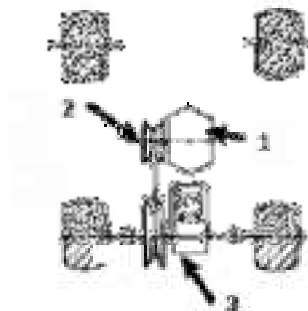


Quote No :18264085Customer Name: : City of Sunderland

---

- Transaxle
- Engine
- Variable speed drive

#### Variable-speed drive



#### Variable-speed drive

The variable-speed drive consists of two clutches and a drive belt:

- Drive clutch is attached to and rotated by the engine.
- Driven clutch is attached to and drives the transaxle.

#### Features Include:

- A low- and high-speed forward gear offering:
  - Low range is 0 km/h to 19 kph (0 mph to 12 mph)
  - High range is 0 km/h to 40 kph (0 mph to 25 mph)
- Adjusts engine speed to the load to avoid getting bogged down when going uphill or through difficult terrain
- Overall reduction ratios:
  - Low 94:1
  - High 41:1

#### How variable-speed drive works:

- As the engine speed increases, the spring-loaded drive clutch is closed by weights being forced out by centrifugal force.
- As the drive clutch closes, the belt rides up to the largest diameter of the drive clutch and forces open the driven clutch.
- With the belt running in the smallest diameter of the driven clutch, the speed being transferred to the transaxle is increased.
- The driven clutch is designed to sense varying loads (inclines, mud, etc.) and constantly adjusts drive speed upward or downward so that engine rpm remains constant at constant throttle position.

#### Transaxle and mechanical front-wheel drive (MFWD)



Transaxle and MFWD

#### Performance and drivetrain

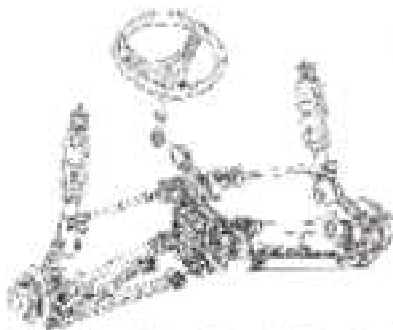
Automotive-type rack and pinion steering with A-arm front suspension

Full-vehicle suspension provides a smooth ride over challenging terrain.



Quote No :18264085Customer Name: : City of Sunderland

---



Automotive-type rack and pinion steering features include:

**Automotive-type rack and pinion steering**

- Enhanced design includes steel ball-bearings for smooth, responsive operation
- Tight turn radius of 3.35 m (11 ft) for excellent maneuverability
- Completely sealed for long life

MacPherson strut, single A-arm front suspension features include:

- 131 mm (5.15 in.) of total travel for better off-road control
- Nodular cast-iron 25-mm (1-in.) diameter spindles
- Automotive-type maintenance-free rubber torsional pivots for long life and quiet operation

Rear coil-over-shock suspension:

- 89 mm (3.5 in.) of total travel allows for excellent ride quality and improves hauling characteristics
- Semi-independent rear suspension

## Engine

Powered by 854-cc, three-cylinder, liquid-cooled, four-cycle diesel engine

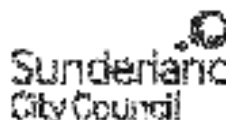


854-cc diesel engine

Powered by an 854-cc, three-cylinder, liquid-cooled, four-cycle diesel engine. It is rated 13.6 kW (18.5 hp) at 3400 rpm using standard ECE-R24.

The engine offers the following performance and reliability features:

- Overhead valve design for greater efficiency and fuel economy
- Full-pressure lubrication system
- Dry replaceable dual-element air cleaner with remote intake
- Indirect injection diesel with glow plugs helps to ensure fast starts in cold temperatures



**Project Brief for Call for Projects – Washington Area Committee**  
**Activities for Children and Young People – Holiday Activities Summer Programme 2019**  
**(Washington 8 – 10 year olds)**

**CALL FOR PROJECTS**

Washington Area Committee would like to invite local Voluntary and Community Sector (VCS) groups and non-profit making organisations to submit a full application for each of the Wards of Washington Central, Washington East, Washington North, Washington South and Washington West, that will develop and deliver activities for children and young people in the Summer holiday period 2019. Applications will be considered from VCS groups who have a Management Committee, constitution and bank account with dual signatories. VCS groups must adhere to accounting requirements in accordance with the Companies Act.

**This call is to deliver activities for 8 – 10 year olds in Washington (Central).**

**1. Introduction and Background**

- There is an opportunity for local VCS groups and organisations, with relevant requirements, qualifications/training, and a track record of working with children and young people in the Washington area, across a range of age groups, to deliver a project on behalf of Washington Area Committee.
- The Committee has identified a need to provide positive activities during the Summer holiday period (2019), within each of the 5 Wards, for children and young people in two age groups: 8 to 10 years old and 11 to 19 years old.
- It is also recognised by Washington Area Committee that extended holiday periods can provide a challenge for some parents and families with regards to ensuring children have access to a nutritious meal during those periods.

**2. Project proposal**

The Committee would like to offer an opportunity for appropriate groups and organisations to submit proposals which:

- Deliver a programme of activity during the Summer holiday period in **Washington (Central)** which offers a range of opportunities for children **aged 8 – 10 years old** resident in the Washington area and offering activities for differing interests and abilities
- Recognises other provision in the area and ensures that this proposal will be in addition to and compliments existing or proposed provision during the holiday periods. You should demonstrate your knowledge of the relevant ward and current/already planned provision available for this age group and if relevant, demonstrate proposed provision is in addition to the applicants core offer over school holiday periods
- **Applications should recognise the role that local grassroots organisations can bring – Area Committee requests that each application identifies two or three small groups who have experience of delivering activities for 8 – 10 year olds, and who can add value to any proposed programme and be involved in the project.**
- Deliver a range of choices for children – some examples include indoor/outdoor physical activities, games, mentally stimulating fun activities, arts and crafts, and cooking, nutrition or health related

- All sessions/provision must include a nutritious snack or meal
- Increase the number of children accessing positive activities by setting achievable targets
- Whilst the Committee is not determining how many sessions per Ward should be included in each proposal, the Committee would like to see provision of a **minimum** of six sessions delivered in each of the relevant **Washington Wards** during the summer break.
- Applicants are asked to involve local Ward Councillors in identifying the relevant hotspots and gaps in provision – tell us how this will happen
- Provide a creative and innovative programme of activity
- Identify locations/venues where sessions will be delivered using local facilities where possible (Washington facilities)
- Include details of how the activities will be promoted and will acknowledge Washington Area Committee Sunderland City Council support.
- Ensure all beneficiaries reside in the Washington area
- Identify and include details of match funding which could include income generation, linkages with projects/groups across the City and further external funding sources
- Provide a comprehensive breakdown of costs

### 3. **Context and Broader Strategies to Consider**

To ensure a joined up approach links should be established with the following:

- a. Sunderland City Council: Sport & Leisure
- b. Local VCS Organisations

### 4. **Budget and timescales**

Please note each proposal needs to provide value for money. The total budget for this call (**Washington Central: 8 – 10 year olds**) is **£2,500**. Please note this is the total budget available for all projects received for this Call **NOT** per project application. Where applicants work in partnership or collaborate with other providers to deliver joint programmes, those applications will be weighted accordingly as part of the assessment process. Organisations are eligible to apply for one or more Wards and should complete a separate application for each Ward.

<b>Deadline date for return</b>	<b>Noon 18<sup>th</sup> January 2019</b>
Appraisal and consultation on applications	12 <sup>th</sup> February 2019
Area Committee decision	21 <sup>st</sup> March 2019

### 5. **Application form and Return date**

Please contact Karon Purvis at [karon.purvis@sunderland.gov.uk](mailto:karon.purvis@sunderland.gov.uk) or on 0191 561 2449 for an application pack or to discuss developing the project. The deadline date to return the completed application with any necessary supporting documents is **Noon 18<sup>th</sup> January 2019**.

The application(s) should be submitted in two formats

Format One(Hard Copy): A signed hard copy of the application form, along with all relevant paperwork should be posted into Sunderland City Council, Strategy, Partnerships & Transformation Service, Room 3.98, Civic Centre, Burdon Road, Sunderland, SR2 7DN.

Version Two: (Electronic Copy) Electronic copy of the application should be emailed to [karon.purvis@sunderland.gov.uk](mailto:karon.purvis@sunderland.gov.uk)

6. **Queries**

If you have any questions regarding the application process please do not hesitate to contact Karon Purvis Area Community Development Lead (Washington) on 0191 561 2449 or at [karon.purvis@sunderland.gov.uk](mailto:karon.purvis@sunderland.gov.uk)



## **Project Brief for Call for Projects – Washington Area Committee**

### **Activities for Children and Young People – Holiday Activities Summer Programme 2019 (Washington 11 –19 year olds)**

#### **CALL FOR PROJECTS**

Washington Area Committee would like to invite local Voluntary and Community Sector (VCS) groups and non-profit making organisations to submit a full application for each of the Wards of Washington Central, Washington East, Washington North, Washington South and Washington West, that will develop and deliver activities for children and young people in the Summer holiday period 2019. Applications will be considered from VCS groups who have a Management Committee, constitution and bank account with dual signatories. VCS groups must adhere to accounting requirements in accordance with the Companies Act.

#### **This call is to deliver activities for 11– 19 year olds in Washington (Central).**

##### **1. Introduction and Background**

- There is an opportunity for local VCS groups and organisations, with relevant requirements, qualifications/training, and a track record of working with children and young people in the Washington area, across a range of age groups, to deliver a project on behalf of Washington Area Committee.
- The Committee has identified a need to provide positive activities during the Summer holiday period 2019 within each of the 5 Wards, for children and young people in two age groups: 8 to 10 years old and 11 to 19 years old.
- It is also recognised by Washington Area Committee that extended holiday periods can provide a challenge for some parents and families with regards to ensuring children have access to a nutritious meal during those periods.

##### **2. Project proposal**

The Committee would like to offer an opportunity for appropriate groups and organisations to submit proposals which:

- Deliver a programme of activity in **Washington (Central)** which offers a range of opportunities for young people **aged 11 – 19 years old** resident in the Washington area and offering activities for differing interests and abilities
- Recognises other provision in the area and ensures that this proposal will be in addition to and compliments existing or proposed provision during the holiday periods. You should demonstrate your knowledge of the relevant ward and current/already planned provision available for this age group and if relevant, demonstrate proposed provision is in addition to the applicants core offer over the school holiday period.
- **Applications should recognise the role that local grassroots organisations can bring – Area Committee requests that each application identifies two or three small groups who have experience of delivering activities for 11 – 19 year olds, and who can add value to any proposed programme and be involved in the project.**

- Deliver a range of choices for young people – some examples include indoor/outdoor physical activities, games, mentally stimulating fun activities, arts and crafts, and cooking, nutrition or health related
- All sessions/provision must include a nutritious snack or meal
- Increase the number of young people accessing positive activities by setting achievable targets
- Whilst the Committee is not determining how many sessions per Ward should be included in each proposal, the Committee would like to see provision of a **minimum** of six sessions delivered in **Washington (Central)** during the summer break.
- Applicants are asked to involve local Ward Councillors in identifying the relevant hotspots and gaps in provision
- Provide a creative and innovative programme of activity
- Identify locations/venues where sessions will be delivered using local facilities where possible (Washington facilities)
- Include details of how the activities will be promoted and will acknowledge Washington Area Committee Sunderland City Council support.
- Ensure all beneficiaries reside in the Washington area
- Identify and include details of match funding which could include income generation, linkages with projects/groups across the City and further external funding sources
- Provide a comprehensive breakdown of costs

### 3. Context and Broader Strategies to Consider

To ensure a joined up approach links should be established with the following:

- a. Sunderland City Council: Sport & Leisure
- b. Local VCS Organisations

### 4. Budget and timescales

Please note each proposal needs to provide value for money. The total budget for this call (**Washington Central: 11 – 19 year olds**) is **£2,500**. Please note this is the total budget available for all projects received for this Call **NOT** per project application. Where applicants work in partnership or collaborate with other providers to deliver joint programmes, those applications will be weighted accordingly as part of the assessment process. Organisations are eligible to apply for one or more Wards and should complete a separate application for each Ward.

<b>Deadline date for return</b>	<b>Noon 18<sup>th</sup> January 2019</b>
Appraisal and consultation on applications	12 <sup>th</sup> February 2019
Area Committee decision	21 <sup>st</sup> March 2019

### 5. Application form and Return date

Please contact Karon Purvis at [karon.purvis@sunderland.gov.uk](mailto:karon.purvis@sunderland.gov.uk) or on 0191 561 2449 for an application pack or to discuss developing the project. The deadline date to return the completed application with any necessary supporting documents is **Noon 18th January 2019**.

The application(s) should be submitted in two formats

Format One(Hard Copy): A signed hard copy of the application form, along with all relevant paperwork should be posted into Sunderland City Council, Strategy, Partnerships & Transformation Service, Room 3.98, Civic Centre, Burdon Road, Sunderland, SR2 7DN.

Version Two: (Electronic Copy) Electronic copy of the application should be emailed to [karon.purvis@sunderland.gov.uk](mailto:karon.purvis@sunderland.gov.uk)

**6. Queries**

If you have any questions regarding the application process please do not hesitate to contact Louise Preece, Member support Officer on 0191 561 1195 or at [louise.preece@sunderland.gov.uk](mailto:louise.preece@sunderland.gov.uk)

**Washington Clean and Green Programme  
Project Brief**



**CALL FOR PROJECTS**

Washington Area Committee would like to invite Washington based Voluntary and Community Sector (VCS) groups, and public and statutory providers to submit a full application that will deliver a series of environmental projects which will clean up local neighbourhoods and communities.

Washington Area Committee wish to see proposals which address the following:

**The delivery of a co-ordinated approach to neighbourhood management and environmental improvements, responding to local concerns across the area. Project proposals will enhance local neighbourhoods, encourage community partnerships and volunteering, and improve the use of green spaces. Projects should also identify opportunities to enhance and add value to works in Washington Parks and Open Spaces.**

Applications will be considered from VCS groups who have a management committee, constitution and bank account with dual signatories. VCS groups must adhere to accounting requirements in accordance with the Companies Act. **Partnerships and collaboration is encouraged.**

**Introduction and Background**

- The Area Committee want an attractive, clean and cared for environment where people choose to invest, live, work and spend their leisure time.
- The project should provide organisations with the opportunity to get involved in a variety of environmental improvements, based on local needs and address local concerns.
- Area Committee is keen to see a collaborative approach from key organisations which are committed to carrying out physical improvements, deliver educational messages and raise awareness and facilitate community 'ownership' to help look after the local environment.

**Expected Outcomes**

- Work in partnership with existing services and initiatives to deliver environmental improvements and involve the local community facilitating community ownership with regards to the local environment
- Working with communities and partners to understand local issues and help to identify their own solutions and take more responsibility for their local community and sites.
- Improve the visual appearance of neighbourhoods across the Washington area and address issues which are contributing to the decline of local amenities
- Proposals could include and co-ordinate the following activities:
  - Community clean ups
  - Reduce littering and fly tipping
  - Manage Washington plantations and how areas will be maintained
  - Consider how to facilitate local groups to carry out a range of activities and develop additional skills by providing a well co-ordinated Equipment Bank Loan Scheme

**Budget:**

The total budget available for this Call for Projects is **£50,000**. All applications will be subject to formal assessment and scoring. A collaborative proposal would be preferred which delivers a range of activities. If a collaborative partnership bid is submitted a single organisation must be identified as a lead agent, acting and managing the proposal on behalf of the other identified partners. However, all applications will be assessed and weighted accordingly with regards to partnership working, co-ordination with other services and initiatives, and the range of activities delivered.

**Assessment**

Each project application will be assessed against set criteria. The results of that assessment and a recommendation will be presented to the next available Area Committee.

**Timescale**

Project Brief approved	15 <sup>th</sup> November 2018
Call for Projects invitation released	3 <sup>rd</sup> December 2018
Deadline for completed applications	18 <sup>th</sup> January 2019
Consultation and assessment completed by	1 <sup>st</sup> February 2019
Award of grant (Area Committee)	21 <sup>st</sup> March 2019

**Next Steps**

Any interested group or organisation should request an application pack. These are available by contacting:

Karon Purvis. Area Community Development Lead

Email: [karon.purvis@sunderland.gov.uk](mailto:karon.purvis@sunderland.gov.uk) or telephone 0191 561 2449, who will be happy to answer any questions groups or organisations may have about the project

**Return Date**

SIB Application form, guidance notes and scoring matrix are available from 0191 561 2449 or by emailing [karon.purvis@sunderland.gov.uk](mailto:karon.purvis@sunderland.gov.uk)

The deadline date to return the completed application (in two formats), along with necessary documents is **18<sup>th</sup> January 2018**

**Two** formats will need to be submitted.

**Format One: (Hard Copy):** A signed hard copy of the application form, along with all relevant paperwork should be posted into Sunderland City Council, Strategy, Partnerships & Transformation Service, Room 3.98, Civic Centre, Burdon Road, Sunderland, SR2 7DN.

**Version Two: (Electronic Copy)** Electronic copy of the application should be emailed to [karon.purvis@sunderland.gov.uk](mailto:karon.purvis@sunderland.gov.uk) and copied to [scrutinyandareaarrangements@sunderland.gov.uk](mailto:scrutinyandareaarrangements@sunderland.gov.uk).

After the deadline date, all received applications will be assessed against a scoring matrix and consulted upon, with recommendations being presented to Washington Area Committee to agree and endorse the recommendations outlined.



**Queries**

If you have any questions regarding the application process or you require any advice on the development of the project please do not hesitate to contact Karon Purvis on 0191 561 2449 or on [karon.purvis@sunderland.gov.uk](mailto:karon.purvis@sunderland.gov.uk)

**Washington Area Committee Call for Projects**  
**Project Brief for Washington Events Programme 2019**



**Introduction and background**

Washington Area Committee would like to invite interested groups and organisations to submit proposals to deliver the Washington Events Programme for 2019. As part of area priorities for community support and inclusion and for developing a cultural identity, the Washington Area Committee would like to invite project proposals which complement and work in partnership with existing support in the Washington area. Local events have traditionally always been key to enhancing community inclusion and involvement in Washington and in supporting a cultural identity for the area. Over the last 10 years a number of community-led events have taken place and been very successful.

**Legal Status of the organisation**

Your organisation must have all of the relevant governance and statutory requirements in place. This includes a written constitution, a management committee or other governing body, insurance, financial accounting systems and any other legislative requirements relevant to your area of work (such as Employment legislation, Disclosure and Barring Service (DBS) and Safeguarding arrangements). You must sign a declaration to indicate your project is able to demonstrate all requirements are in place. The successful applicant will also be required to submit Annual Management Accounts and the organisation's Business Plan should they be awarded the grant. This will only be required AFTER the award of the grant has been confirmed. There is an opportunity for local groups and organisations with a proven track record in delivering grant funded projects to deliver projects on behalf of the Washington Area Committee and applications demonstrating strong partnership working are encouraged.

**Project proposals**

Local events have been key to enhancing community inclusion and involvement in the Washington area and in supporting a cultural identity for the area. Washington Area Committee would like to invite project proposals to deliver the 2019 Washington Events Programme. Washington Area Committee requires an organisation or consortium/partnership to co-ordinate and deliver the programme of events for the year. This programme is made up of a number of elements (as a minimum):

Event	Proposed Date	Activities/outcomes required	Further commentary
Springwell Village 1940's Weekend	Last weekend June/ beginning July	Community celebration 40's Weekend. Range of activities and events and organised re-enactment displays for all members of the local community. Local organisations and businesses to be actively involved via an Event Community Steering Group	Various venues in the village plus Bowes Railway for enactment. The event must be authentic throughout and remain true to 1940s and World War 2 in all ways e.g. traders must fit with the brief.

Summer Carnival	September	Family Fun Day, Vintage/Heritage Miner's Banner Parade	Venue – Albany Park
Washington Illuminations	November	Switch On, Stage and Activities, Fireworks, Christmas Tree	Concord
Washington Christmas Festival	November/ December	Christmas themed festival	Washington Village

**The successful applicant for this Call for Projects for Events 2019 programme as detailed above, will be required to liaise closely with specific Ward Members (for each event) and the Washington Place Board in order to determine the details of the programming and management of each event. In addition they will also be required to liaise with local groups and organisations to ensure added value and co-ordinated approach to delivering the overall Events Programme in Washington.**

The applicant is also requested to note the estimated SIB budget available for each of the named events. You will be expected to work closely with and support local community organisations to acquire additional funding from other sources, dependent on the agreed delivery programme and proposed management for each event. The successful applicant will also be expected to support local community organisations to acquire funding from other sources for 'activities/events' previously funded via Washington Area Committee SIB budgets – the road closures for the Durham Miners Gala and Remembrance Parades.

#### **Project outcomes**

The successful applicant will be required to co-ordinate and manage the 4 events as detailed above, ensure an events safety plan and all infrastructure is in place for each event where appropriate, develop opportunities for additional resources for the programme, co-ordinate any community programmes or community contributions or activity, liaise and consult with groups managing other events, and liaise and consult directly with the Washington Area Committee Place Board with regards to progress.

The project proposal for the Events Programme 2019 must identify and include the following

- Proposed dates and venues for each event
- The successful applicant will be expected to supply all necessary infra-structure that will be required to deliver the events.
- The successful applicant will be expected to develop all the events and work in partnership with the Area Committee's Place Board, local Ward Members (for each event) and the local VCS where relevant.
- In particular, the successful applicant will be required to manage and co-ordinate with specific steering groups or community groups and organisations for individual events where appropriate e.g. for the Springwell event and the Washington Carnival. Key contacts will be provided to the successful applicant and the applicant is expected to invite relevant Ward Member representation to any community steering group.
- All Steering Groups will be required to work with the appointed lead to help develop and deliver the activities and entertainment, including the heritage elements which have historically been a main feature of previous events. They will also be required to liaise with the successful applicant to ensure infrastructure such as road closures are arranged according **if required**.

- The successful applicant will also be required to work through the WAC Place Board who are responsible for providing any **advice and guidance with regards to new sources of funding and that any match, agreement or contribution will be in line with general principles of the council having regard to reputation, procurement policy and procedures, corporate identity and appropriate advertising content and any other relevant City of Sunderland strategies, policies and procedures.**
- The proposal must include how it will develop
  - All relevant Event Management Plans for individual event – including health and safety, access, permissions, licensing etc.
  - Communications Plans
  - Promotional and Marketing plans
  - A plan for raising additional income via sponsorship opportunities and appropriate events
  - Community participation and a partnership approach – utilising local community resources where appropriate especially when determining programming and activities for events.

### Budget

There is a total of **£40,000** SIB identified for this proposal. As a minimum the applicant will need to evidence how it intends to deliver the 4 events listed above on behalf of the Washington Area Committee for the budgets identified **per** event as detailed below as well as how it will support the local community to acquire additional funding.

Event	Total cost (estimated)	SIB available	Commentary/Guidance
Washington Carnival	20,000	20,000	The lead will be expected to raise additional income via sponsorship opportunities/business modelling and work closely with and support local community organisations to acquire additional funding from other sources.
Washington Illuminations	10,000	10,000	The lead will be expected to raise additional income via sponsorship opportunities/business modelling
Washington Village Event	7,000	5,000	The lead will be expected to raise additional income via sponsorship opportunities/business modelling and work closely with and support local community organisations to acquire additional funding from other sources.
Springwell 1940s Events	7,000	5,000	The lead will be expected to raise additional income via sponsorship opportunities/business modelling and work closely with and support local community organisations to acquire additional funding from other sources.
Road Closures - Durham Miners Gala & Remembrance Parade	2,000	0	The successful applicant will also be expected to support local community organisations to acquire funding from other sources for 'activities/events' previously funded via Washington Area Committee SIB budgets
Durham Miners Gala – Transport and Band	2,000	0	The successful applicant will also be expected to support local community organisations to acquire funding from other sources for 'activities/events' previously funded via Washington Area Committee SIB budgets

Area Committee will be pleased to receive any **additional** proposals the applicant feels they can deliver as part of this programme– as long as the original list of events are confirmed as deliverable.

However, no further funding will be available from the Washington Area Committee for additional events. This fund could be considered as 'seed' funding and the successful applicant will be required to adopt a 'business model' for delivery and commit to raising any additional funding or gap via sponsorship.

Where external funding or resources are identified the applicant will need ensure any new source or opportunity is agreed via the Place Board and that any match, agreement or contribution will be in line with general principles of the council having regard to reputation, procurement policy and procedures, corporate identity and appropriate advertising content and any other relevant City of Sunderland strategies, policies and procedures. The Place Board will have the responsibility to provide guidance and advice as required.

#### **Timescale**

Project Brief approved	15 <sup>th</sup> November 2018
Call for Projects invitation released	3 <sup>rd</sup> December 2018
Deadline for completed applications	18 <sup>th</sup> January 2019
Consultation and assessment completed by	1 <sup>st</sup> February 2019
Award of grant (Area Committee)	21 <sup>st</sup> March 2019

#### **Next Steps**

Any interested group or organisation should request an application pack. These are available by contacting:

Karon Purvis. Area Community Development Lead

Email: [karon.purvis@sunderland.gov.uk](mailto:karon.purvis@sunderland.gov.uk) or telephone 0191 561 2449, who will be happy to answer any questions groups or organisations may have about the project

#### **Return Date**

SIB Application form, guidance notes and scoring matrix are available from 0191 561 2449 or by emailing [karon.purvis@sunderland.gov.uk](mailto:karon.purvis@sunderland.gov.uk)

The deadline date to return the completed application (in two formats), along with necessary documents is **18<sup>th</sup> January 2018**

**Two** formats will need to be submitted.

**Format One: (Hard Copy):** A signed hard copy of the application form, along with all relevant paperwork should be posted into Sunderland City Council, Strategy, Partnerships & Transformation Service, Room 3.98, Civic Centre, Burdon Road, Sunderland, SR2 7DN.

**Version Two: (Electronic Copy)** Electronic copy of the application should be emailed to [karon.purvis@sunderland.gov.uk](mailto:karon.purvis@sunderland.gov.uk) and copied to [scrutinyandareaarrangements@sunderland.gov.uk](mailto:scrutinyandareaarrangements@sunderland.gov.uk).

After the deadline date, all received applications will be assessed against a scoring matrix and consulted upon, with recommendations being presented to Washington Area Committee to agree and endorse the recommendations outlined.

#### **Queries**

If you have any questions regarding the application process or you require any advice on the development of the project please do not hesitate to contact Karon Purvis on 0191 561 2449 or on [karon.purvis@sunderland.gov.uk](mailto:karon.purvis@sunderland.gov.uk)



## COMMUNITY CHEST 2018/2019 WASHINGTON AREA - PROJECTS APPROVED – June to October 2018

Ward	Project	Ward Allocation 2018/2019	Project Approvals	Previous Approvals	Grants Returned (since April 2018)	Balance Remaining
Washington Central	<b>Sunderland Armed Forces Network</b> - Towards the cost of commissioning a stone engraver to correct the misspelling of a name on the war memorial		£600			
	<b>Total</b>	<b>£10,000</b>	<b>£600</b>	<b>£414</b>	<b>£0</b>	<b>£8,986</b>
Washington East	<b>Barmston &amp; District Community Forum</b> - Towards run holiday events during the summer holidays		£1,618			
	<b>Harraton Residents Association</b> - Mystery tour of Washington and afternoon tea		£410			
	<b>Teal Farm Residents Association</b> – To purchase a Christmas tree, plant flowers in the surrounding areas and update the Old Teal Farm garden.		£633			
	<b>Total</b>	<b>£10,000</b>	<b>£2,661</b>	<b>£5,236</b>	<b>£1,000</b>	<b>£3,103</b>
Washington North	<b>St Bede's R.C. Primary School</b> - Towards a Christmas Pantomime theatre trip to Sunderland Empire		£500			
	<b>Marlborough Primary School</b> - Towards a Christmas Pantomime theatre trip to the Customs House		£500			
	<b>Total</b>	<b>£10,000</b>	<b>£1,000</b>	<b>£1,800</b>	<b>£0</b>	<b>£7,200</b>
Washington South	<b>Oxclose Community Academy</b> – Towards costs of accommodation and travel for the girls Under 15 handball team to attend the Handball Finals on Saturday 9th June 2018 at Worcester University.		£500			

	<b>Total</b>	<b>£10,000</b>	<b>£500</b>	<b>£1,000</b>	<b>£0</b>	<b>£8,500</b>
<b>Washington West</b>	<b>Bowes Railway Company Limited - To purchase parts to restore 'Pinky and Perky' diesel locomotives to working order to enable them to be integrated into the displays planned for the 1940s annual Springwell Village event.</b>		£2,500			
	<b>Total</b>	<b>£10,000</b>	<b>£2,500</b>	<b>£467</b>	<b>£0</b>	<b>£7,033</b>
<b>Totals</b>		<b>£50,000</b>	<b>£7,261</b>	<b>£8,917</b>	<b>£1,000</b>	<b>£34,822</b>

## Current Planning Applications(Washington)

Between 01/10/2018 and 31/10/2018

Reference	Address	Proposal	Date Valid	Target Date for Decision
18/01100/FUL	MarunlindernVillage LaneWashington VillageWashingtonNE38 7HS	Erection of a first floor extension above existing garage.	15/10/2018	10/12/2018
Washington Central				
18/01753/SUB	1 Liberty GreenWashingtonNE38 7UA	Erection of a two storey extension to side/rear of property. (Resubmission of 17/02080/FUL).	12/10/2018	07/12/2018
Washington Central				
18/01750/FUL	The GreenWashington VillageWashington	Installation of 'kneeling great war soldier' memorial.	09/10/2018	04/12/2018
Washington Central				
18/01691/FUL	KFCThe GalleriesWashington Town CentreWashingtonNE38 7RU	Refurbishment of existing unit to include vertical timber cladding, spray painting of walls, panels and elevations and new yard and entrance doors.	02/10/2018	27/11/2018
Washington Central				
18/01562/FUL	The Old BarnVigo LaneWashingtonNE38 9AA	Conversion of existing garage/ workshop to one bedroomed dwelling.	05/10/2018	30/11/2018
Washington East				

Reference	Address	Proposal	Date Valid	Target Date for Decision
18/01616/FUL	11 Wilden RoadPattinson SouthWashingtonNE38 8QB	Change of use from spray paint shop to martial arts academy.	04/10/2018	29/11/2018
Washington East				
18/01782/ADV	The Peel CentreGloverWashington	Erection of 2no. free standing totem signs and 1no. free standing monolith sign	18/10/2018	13/12/2018
Washington North				
18/01765/SUB	61 And 62 ChipchaseOxcloseWashingtonN E38 0NG	Erection of a single storey extension to the front to provide extended bedroom at 61 and extended kitchen area at 62.	05/10/2018	30/11/2018
Washington South				
18/01863/FUL	35 StonycroftAlbanyWashingtonNE 37 1UL	Erection of single storey rear extension.	22/10/2018	17/12/2018
Washington West				
18/01779/FUL	5 Badger MewsSpringwellGatesheadNE9 7QG	Erection of single storey rear extension to replace conservatory.	09/10/2018	04/12/2018
Washington West				
18/01766/FUL	Dalkeith Oxford AvenueDonwellWashingtonNE3 7 1AB	Erection of a single storey extension to rear.	05/10/2018	30/11/2018
Washington West				

Reference	Address	Proposal	Date Valid	Target Date for Decision
18/01621/FUL	Woodsyde21 Highbury AvenueSpringwellGatesheadNE 9 7PX	Erection of single storey side and rear extension and decking to rear	03/10/2018	28/11/2018
Washington West				