



This matter is being dealt  
with by: Hazel Mackel  
Ext: 561 1042  
Direct Line: 0191 561 1042  
Your Ref:  
Our Ref:  
Date: 1 July 2020

Dear Councillor

You are summoned to attend the Remote Meeting of the Authority on **Monday 13 July 2020 at 10.30 a.m.** when it is proposed to transact the business set out below.

**This meeting will be held remotely. Joining details will be emailed to all participants.**

The meeting will be livestreamed for the public to view on the Sunderland Council's YouTube channel 'Sunderland Gov' at <https://youtu.be/YC5MJIKz2nU>

Yours sincerely

A handwritten signature in black ink, appearing to read 'Chris Lowther'.

Chris Lowther  
Chief Fire Officer and Chief Executive  
Clerk to the Authority

Service Headquarters Nissan Way Barmston Mere Sunderland SR5 3QY  
Telephone 0191 444 1500 Fax 0191 444 1512



# **A G E N D A**

## **PART I**

<b>ITEM</b>		<b>PAGE</b>
<b>1.</b>	<b>Apologies for Absence</b>	
<b>2.</b>	<b>Declarations of Interest</b>	
<b>3.</b>	<b>Minutes</b>	
(i)	Minutes of the Meeting of the Authority held on 16 March 2020, Part I for confirmation (copy attached);	1
(ii)	Minutes of the Meeting of the Emergency Committee held on 6 May 2020, Part I for information (copy attached); and	9
(iii)	Minutes of the Meeting of the Emergency Committee held on 29 June 2020, Part I for information (copy attached).	11
<b>4.</b>	<b>Coronavirus (Covid-19) Highlight of Service Activity</b>	13
	Joint report of the Chief Fire Officer/Chief Executive (the Clerk to the Authority), the Finance Director and the Personnel Advisor to the Authority (copy attached).	
<b>5.</b>	<b>Date, time and venue of future meetings</b>	19
	Joint report of the Chief Fire Officer/Chief Executive (the Clerk to the Authority), the Deputy Clerk to the Authority, the Finance Director and the Personnel Advisor to the Authority (copy attached).	
<b>6.</b>	<b>Annual Governance Review 2019/2020</b>	21
	Joint report of the Chief Fire Officer/Chief Executive (the Clerk to the Authority), the Finance Director and the Personnel Advisor to the Authority (copy attached).	

<b>7.</b>	<b>Revenue Budget Outturn 2019/2020 and First Quarterly Review 2020/2021</b>	<b>9</b>
	Joint report of the Chief Fire Officer/Chief Executive (the Clerk to the Authority) and the Finance Director (copy attached).	
<b>8.</b>	<b>Capital Programme Outturn 2019/2020 and Capital Programme First Review 2020/2021</b>	<b>101</b>
	Joint report of the Chief Fire Officer/Chief Executive (the Clerk to the Authority) and the Finance Director (copy attached).	
<b>9.</b>	<b>Update on Collaboration Annual Report</b>	<b>109</b>
	Joint report of the Chief Fire Officer/Chief Executive (the Clerk to the Authority), the Finance Director and the Personnel Advisor to the Authority (copy attached).	
<b>10.</b>	<b>IRMP Response Review Update</b>	<b>127</b>
	Joint report of the Chief Fire Officer/Chief Executive (the Clerk to the Authority), the Finance Director and the Personnel Advisor to the Authority (copy attached).	
<b>11.</b>	<b>Prosecution Update – Fire Safety</b>	<b>131</b>
	Joint report of the Chief Fire Officer/Chief Executive (the Clerk to the Authority) and the Deputy Clerk to the Authority (copy attached).	

### **Local Government (Access to Information) (Variation) Order 2006**

The reports contained in Part II of the Agenda are not for publication as the Authority is considered likely to exclude the public during consideration thereof as they contain exempt information relating to any individual, which is likely to reveal the identity of an individual, the financial or business affairs of any particular person (including the Authority holding that information) or to consultations or negotiations in connection with labour relations matters arising between the Authority and employees of the Authority (Local Government Act 1972, Schedule 12A, Part 1, Paragraphs 1, 2, 3 and 4). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.

## **Part II**

### **12. Minutes**

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|-------|--|-----|
| (i)   | Minutes of the Meeting of the Authority held on 16 March 2020, Part II for confirmation (copy attached);                           | 141 |
| (ii)  | Minutes of the Meeting of the Emergency Committee held on 6 May 2020, Part II for information (copy to be printed separately); and | -   |
| (iii) | Minutes of the Meeting of the Emergency Committee held on 29 June 2020, Part II for information (copy to be printed separately).   | -   |

### **13. Emergency Powers and Delegated Decisions up to 30 June 2020** 143

Joint report of the Deputy Clerk to the Authority, the Finance Director and the Personnel Advisor to the Authority (copy attached).