

**WORK PROGRAMME 2022/23**

**REPORT OF THE SCRUTINY, MAYORAL AND  
MEMBERS' SUPPORT COORDINATOR**

**1. Purpose of the Report**

- 1.1 The report attaches, for Members' information, the thematic Scrutiny Committee work programmes for 2022/23 and provides an opportunity to review the Committee's own work programme for 2022/23.

**2. Background**

- 2.1 The role of the Scrutiny Coordinating Committee is two-fold, firstly it has a role in co-ordinating efficient business across the Scrutiny Committees and manage the overall Scrutiny Work Programme and secondly to consider the Council's corporate policies, performance and financial issues.
- 2.2 In order to ensure that the Committee is able to undertake all of its business and respond to emerging issues, there will be scope for additional meetings or visits not detailed in the work programme.
- 2.3 The work programme should reflect the remit of the Committee and the need to balance its responsibility for undertaking scrutiny, performance management and policy review (where necessary).

**3. Thematic Scrutiny Committee Work Programmes**

- 3.1 **Appendix 1** sets out the Scrutiny Committee work programmes for the Children, Education and Skills, Economic Prosperity and Health and Wellbeing Scrutiny Committees respectively.

**4. Scrutiny Coordinating Committee's Work Programme**

- 4.1 **Appendix 2** outlines this Committee's full work programme for the year, updated to reflect new additions and amendments requested by Committee as the year has progressed.
- 4.2 Topics for inclusion in the Scrutiny Work Programme will vary from single issue items for consideration such as policy and performance reports through to regular updates on issues that the committee have adopted a more focused monitoring role.
- 4.3 It should be noted that the work programme is a 'living' document and can be amended throughout the course of the municipal year. Any Elected Member can add an item of business to an agenda for consideration (Protocol 1 within the Overview and Scrutiny Handbook outlines this process).

## 5. Task and Finish Working Approach

- 5.1 With a number of potential task and finish working group topics vying for consideration by the Committee it is suggested that in order to enhance and refine the approach, in the first instance, workshop sessions are conducted. This will provide an opportunity for Members to explore an issue more fully with relevant officers in attendance. Importantly this will also help to ascertain if a task and finish group is required and help to develop and focus the remit and scope for such a piece of work. It is recommended that workshop sessions are held in relation to the following topics:

*Council Organisation and Culture* - Consideration of how the Council is working as an organisation following the impacts of the pandemic and transition to City Hall. To include the cultural changes that have taken place, the challenges that face staff and service delivery in a new environment.

*Report It Tool* - To look at the Members 'Report It' tool, how this works in practice, Member/Officer experience of it, are there improvements that can be made in terms of efficiency, ease of use etc.

*City Centre Regeneration Masterplan* - To consider the vision for the City Centre and how this plan supports the delivery of the vision as well as supporting the aims of the City Plan. Also a possible joint piece of work with Economic Prosperity Committee.

- 5.2 Members will be invited to attend each session and any findings or recommendations from the sessions will be submitted to the Scrutiny Coordinating Committee for consideration.

## 6. Dedicated Scrutiny Budget

- 6.1 A small budgetary provision of £15,000 per annum is available to the Scrutiny Committees to deliver the agreed Scrutiny Committee Work Programmes.
- 6.2 As of 2 December 2022 the breakdown of the budget stood as follows:-

Description	£
Scrutiny Development	Nil
Member Development	Nil
Policy Review Development	Nil
<b>Total Expenditure to Date</b>	£0.00
<b>Budget</b>	£15,000.00
<b>Remaining Budget</b>	£15,000.00

## **7. Recommendations**

7.1 It is recommended that the Scrutiny Coordinating Committee:

- (a) notes the variations to the Scrutiny Committee Work Programmes for 2022/23 and to its own work programme; and
- (b) notes the current scrutiny budget position for 2022/23
- (c) gives consideration to the approach for task and finish working as set out in the report.

## **8. Background Papers**

8.1 Scrutiny Agendas and Minutes

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Contact Officer: Nigel Cummings

Tel: 0191 561 1006

[Nigel.cummings@sunderland.gov.uk](mailto:Nigel.cummings@sunderland.gov.uk)