



This matter is being dealt  
with by: Kate Kirton  
Ext: 561 7881  
Direct Line: 0191 561 7881  
Your Ref:  
Our Ref:  
Date: 15 June 2022

Dear Councillor

You are summoned to attend the Annual Meeting of the Authority to be held in the Main Conference Room, Fire and Rescue Headquarters, Barmston Mere on **Monday 27 June 2022 at 10.30am** when it is proposed to transact the business set out below.

Yours sincerely

Chris Lowther  
Chief Fire Officer and Chief Executive  
Clerk to the Authority

Service Headquarters Nissan Way Barmston Mere Sunderland SR5 3QY  
Telephone 0191 444 1500 Fax 0191 444 1512



INVESTOR IN PEOPLE



  
**Sunderland**  
City Council

# A G E N D A

## PART I

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|--|-------------|
| 1. <b>Appointment of Chair</b>   | -           |
| 2. <b>Apologies for Absence</b>  | -           |
| 3. <b>Appointment of Vice-Chair</b>  | -           |
| 4. <b>Declarations of Interest</b>   |             |
| 5. <b>Minutes</b>  |             |
| (i)     Minutes of the Meeting of the Authority held on 14 March 2022, Part I (copy attached) for confirmation;  | 1           |
| (ii)    Minutes of the Meeting of the Policy and Performance Committee held on 21 February 2022 (copy attached) for information; and   | 7           |
| (iii)   Minutes of the Meeting of the Governance Committee held on 27 May 2022 (copy attached) for information.  | 13          |
| 6. <b>Membership of Authority, Appointment to Committees and Appointment of Spokespersons for 2022/2023</b>  | 21          |
| Report of the Deputy Clerk to the Authority (copy attached).   |             |
| 7. <b>Dates, Times and Venues of Future Meetings</b>   | 33          |
| Joint report of the Chief Fire Officer/Chief Executive (the Clerk to the Authority), the Deputy Clerk to the Authority, the Finance Director and the Personnel Advisor to the Authority (copy attached). |             |
| 8. <b>Annual Governance Statement 2021/2022</b>  | 35          |
| Joint report of the Chief Fire Officer/Chief Executive (the Clerk to the Authority) and the Finance Director (copy attached).  |             |