

TYNE AND WEAR FIRE AND RESCUE AUTHORITY

Item No. 6

MEETING: 8 JULY 2022

SUBJECT: DATE, TIME AND VENUE OF FUTURE MEETINGS

JOINT REPORT OF THE CHIEF FIRE OFFICER AND CHIEF EXECUTIVE (CLERK TO THE AUTHORITY), THE DEPUTY CLERK TO THE AUTHORITY, THE FINANCE DIRECTOR AND THE PERSONNEL ADVISOR TO THE AUTHORITY

1 INTRODUCTION

1.1 Members are requested to consider and approve the undermentioned dates for meetings of the Authority and its Committees for the Year 2022/2023. Such meetings will normally be held on a **Wednesday (with the exception of the Governance Committee)** at 10:30am at Tyne and Wear Fire and Rescue Service Headquarters, Barmston Mere (unless annotated).

2 PROPOSED MEETING DATES

2.1 The proposed schedule of meetings is as follows:-

FIRE AUTHORITY MEETINGS	GOVERNANCE COMMITTEE
27 July 2022	29 July 2022 (Friday)
14 September 2022	31 October 2022**
12 October 2022*	28 November 2022
16 November 2022	6 March 2023
14 December 2022	31 May 2023 (Wednesday)
18 January 2023	
15 February 2023	
15 March 2023	
26 April 2023**	
28 June 2023 (Annual Meeting)	

*The annual cycle of meetings will include a dedicated Strategic Planning meeting that will take place each October.

** These meetings are scheduled into the cycle as a precaution to allow necessary business to be conducted should they be required. They can be cancelled if not required.

HUMAN RESOURCES COMMITTEE

20 July 2022
05 October 2022
08 February 2023

POLICY AND PERFORMANCE COMMITTEE

13 July 2022
07 September 2022
09 November 2022
22 February 2023
17 May 2023

Members should note additional Policy and Performance Committee meetings have been proposed to better align to the quarterly reporting cycle and allow timely reporting to the committee.

Member Training Sessions 2022-23 Authority Meeting	Topic
July 2022	New Members Induction
September 2022	Governance Reform and Review
October 2022	Strategic Planning Session
December 2022	Equality, Diversity and Inclusion
February 2023	Risk and Risk Management
March 2023	Finance and Budgets

3 RECOMMENDATIONS

3.1 The Authority is recommended to:

Approve the dates for all future Fire Authority and Committee Meetings and note the dates of the Members training sessions.