

## CABINET MEETING – 5 DECEMBER 2012

### EXECUTIVE SUMMARY SHEET – PART I

**Title of Report:**

FRAMEWORK AGREEMENT FOR THE SUPPLY, FITMENT AND MAINTENANCE OF FIXED MECHANICAL EQUIPMENT AND PREFABRICATED RAMPS

**Author(s):**

Executive Director of Health, Housing and Adult Services

**Purpose of Report:**

The purpose of the report is to:

- i Seek Cabinet's approval for the procurement of a framework to supply stair lifts, hoists, automatic toilets, prefabricated ramps and vertical lifts to support independent living via the Home Improvement Agency.

**Description of Decision:**

Cabinet is recommended to approve the procurement of a framework for the supply of:

- a) Straight flight stair lifts
- b) Curved flight stair lifts
- c) Ceiling tracking hoists
- d) Automatic toilets
- e) Prefabricated ramps
- f) Vertical through floor lifts

**Is the decision consistent with the Budget/Policy Framework** \*Yes

**If not, Council approval is required to change the Budget/Policy Framework**

**Suggested reason(s) for Decision:**

In accordance with the Constitution, Cabinet approval is required to the principle of letting a contract exceeding £250,000 in value.

**Alternative options to be considered and recommended to be rejected:**

No alternative options are offered for consideration

**Impacts analysed:**

Equality

Yes

Privacy

N/A

Sustainability

Yes

Crime and Disorder

N/A

**Is this a "Key Decision" as defined in the Constitution?**

Yes

**Is it included in the Forward Plan?**

Yes

**Scrutiny Committee:**



**REPORT OF EXECUTIVE DIRECTOR OF HEALTH, HOUSING AND ADULT SERVICES**

**FRAMEWORK AGREEMENT FOR THE SUPPLY, FITMENT AND MAINTENANCE OF FIXED MECHANICAL EQUIPMENT AND PREFABRICATED RAMPS**

**1.0 Purpose of the Report**

- 1.1 To approve the procurement of a framework for the supply, fitment and maintenance of Fixed Mechanical Equipment and pre-fabricated ramps.

**2.0 Description of the Decision**

- 2.1 Cabinet is invited to approve the procurement of as framework for the supply, fitment and maintenance of:
- a) Straight flight stair lifts
  - b) Curved flight stair lifts
  - c) Automatic toilets
  - d) Prefabricated Ramps
  - e) Vertical through floor lifts
  - f) Ceiling tracking hoists
- 2.2 This framework will allow the Home Improvement Agency (HIA) to source the services when a resident has applied, and been approved for, a Disabled Facilities Grant payment or where alternative funding has been sourced for adaptation purposes
- 2.3 These services support residents to live independently in their own homes for as long as possible

**3.0 Introduction/Background**

- 3.1 Strategic Priority 4.2 – Healthy City,

To create a city where everyone can be supported to make healthy life and lifestyle choices – a city that provides excellent health and social care services for all who need them. Everyone in Sunderland will have the opportunity to live long, healthy, happy and independent lives.'

Within this Strategic Priority there are a number of key objectives, including:

- i) 'Sunderland will be a place where everyone, regardless of the vulnerabilities they experience through age and/or disability, is supported to live independently in accommodation of their choice, including their own home.
- ii) By 2025, 100% of people with long term conditions in Sunderland will be supported to live at home for as long as they wish and feel able.

- 3.2 The HIA supports these objectives by supplying a number of services, many of them funded in part by grants, to aid independent living.
- 3.3 There are currently 2 frameworks in place:
- i) Supply and fitment of vertical lifts and ceiling tracking hoist
  - ii) Supply and fitment of straight and curved flight stair lifts
- 3.4 These expire on 31<sup>st</sup> October 2012 and 28<sup>th</sup> February 2013 respectively and will require new frameworks from these dates.
- 3.5 The existing two frameworks will be extended until 30<sup>th</sup> April 2013 so that all requirements can be included under one framework.

#### **4.0 Procedure**

- 4.1 The existing two frameworks will be extended until 30<sup>th</sup> April 2013 so that all requirements can be included under one framework.
- 4.2 A new tender process will be undertaken for all of the requirements previously serviced by the 2 current frameworks and extended to include automatic toilets and prefabricated ramps.
- 4.3 The successful contractor(s) will supply the stair lifts, vertical lifts, automatic toilets, ramps and hoists in accordance with the Council's requirements.
- 4.4 A schedule of procurement costs along with a method statement covering the supply, fitment and maintenance processes will provide the basis on which the supply will be evaluated.

#### **5.0 Reasons for the Decision**

- 5.1 In accordance with the Constitution, Cabinet approval is required to the principle of letting a contract exceeding £250,000 in value.
- 5.2 The value of the contract is estimated to be in the region of £2,600,000 over a period of 48 months (36 month framework with the option to extend for a further 12 month period).
- 5.3 It should be noted that the costs for these services will be met by the budget that is set for Disabled Facilities Grants and in some cases adaptations that are funded from alternative sources e.g. private payers will cover the cost of works.

#### **6.0 Alternative Options**

- 6.1 The current frameworks do include the option for an extension of up to 12 months. It has been decided not to utilise these options and to go back out to market to explore whether better value for money can be achieved.

## **7.0 Relevant Considerations/Consultations**

- 7.1 The views of the Commercial and Corporate Services and Corporate Procurement have been incorporated in this report.

**Financial** - The annual cost of this agreement is estimated to be in the region of £650,000. This will be met from the Disabled Facilities Grant annual budget which currently stands at £2,050,708 (this includes voluntary contributions from Housing Associations).

**Legal Implications** - The Council has a duty to meet the assessed need of a disabled residents, this obligation is met by awarding Disabled Facilities Grants which are used to fund the works for qualifying clients.

**Equality** – The impact on equality was analysed using an equality risk matrix and this has determined that this is a high risk area.

**Sustainability** – A sustainability assessment has been carried out and it has shown that this falls below the significance threshold; therefore this is a less significant area.

**Procurement** - The Head of Corporate Procurement has been consulted in respect of the procurement procedure.

## **8.0 Background Papers**

- 8.1 No background papers were relied upon in the preparation of this report.

