

SCRUTINY COMMITTEE

AGENDA

Meeting to be held in the Civic Centre (Committee Room No. 1) on Thursday, 10th September, 2015 at 5.30 p.m.

Membership

Cllrs, Davison, Dixon, Fletcher, Howe, Scanlan, David Snowdon, Dianne Snowdon and N. Wright

Co-opted Members – Ms. A. Blakey, Ms. R. Elliott and Ms. H. Harper and Mr. S. Williamson.

ITEM		PAGE
1.	Apologies for Absence	-
2.	Minutes of the last Meeting of the Committee held on 16th July, 2015 (copy attached).	1
3.	Declarations of Interest (including Whipping Declarations)	-
Part A – Cabinet Referrals and Responses		
4.	Scrutiny Policy Reviews 2014/15: Response from Cabinet – 22nd July, 2015	7
	Report of the Assistant Chief Executive (copy attached)	
Part B – Scrutiny Business		
5.	CQC Inspections of General Practices in Sunderland	19

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Information contained in this agenda can be made available in other languages and formats on request

	Report of the Chief Officer Sunderland CCG (copy attached)	
6.	Child and Adolescent Mental Health Services	23
	Report of the Chief Officer Sunderland CCG (copy attached)	
7.	Improvement Update	31
	Report of the Executive Director People Services (copy attached)	
8.	Notice of Key Decisions	33
	Report of the Assistant Chief Executive (copy attached)	
9.	Annual Work Programme 2015/16	42
	Report of the Head of Scrutiny and Area Arrangements (copy attached)	
	Part C – Scrutiny Lead Member Update	
10.	Lead Scrutiny Member Update: September 2015	44
	Report of the Lead Scrutiny Members (copy attached)	
	Part D – Health Substantial Variations to Service	
	No items	
	Part E –CCFA/Members Items/Petitions	
	No items	

E. WAUGH,
Head of Law and Governance,
Civic Centre,
SUNDERLAND.

2nd September, 2015.

**At a meeting of the SCRUTINY COMMITTEE held in the CIVIC CENTRE
SUNDERLAND on THURSDAY, 16th JULY, 2015 at 5.30 p.m.**

Present:-

Councillor Dianne Snowdon in the Chair

Councillors D. Dixon, Fletcher, Howe, Scanlan and David Snowdon and Mr Williamson.

Also in Attendance:-

Councillor John Kelly – Portfolio Holder for Public Health, Wellness and Culture

Apologies for Absence

Apologies for absence were submitted to the meeting on behalf of Councillors Davison and N. Wright

Minutes of the last Meeting of the Committee held on 25th June, 2015

1. RESOLVED that the minutes of the last ordinary meeting of the Scrutiny Committee held on 25th June, 2015 (copy circulated), be confirmed and signed as a correct record.

Declarations of Interest (including Whipping Declarations)

There were no declarations of interest made.

Scrutiny Policy Reviews 2014/15: Response from Cabinet – 24th June, 2015

The Chief Executive submitted a report (copy circulated) to provide feedback from the Cabinet meeting held on 24 June, 2014, regarding three of the scrutiny policy reviews undertaken by scrutiny in 2014/15.

(for copy report – see original minutes)

Members of the Cabinet had been invited to attend for this item of business to provide feedback on Cabinet's consideration of the policy reviews undertaken by the scrutiny panels and how it intended to deliver the recommendations of each panel as follows:-

Scrutiny Panel	Policy Review	Portfolio Holder
Health, Housing and Adult Services	Tackling Loneliness and Social Isolation	Cllr Graeme Miller & Cllr John Kelly

Public Health, Wellness and Culture	Tackling New Psychoactive Substances	Cllr Harry Trueman & Cllr John Kelly
Public Health, Wellness and Culture	Strategy for the Prevention of Suicide	Cllr John Kelly

Councillor Kelly (Portfolio Holder for Public Health, Wellness and Culture) and supported by Graham King (Head of Integrated Commissioning) and Gillian Gibson (Consultant in Public Health) briefed the Committee on the Cabinet's consideration of the Health, Housing and Adult Services Scrutiny Panel's review of 'Tackling Loneliness and Social Isolation', and the Public Health, Wealth and Culture Scrutiny Panel's reviews of 'Tackling New Psychoactive Substances' and 'Strategy for the prevention of Suicide'. He submitted apologies on behalf of Councillors Miller and Harry Trueman who were engaged elsewhere and whose Portfolios were partly covered by two of the reviews. He advised that the Panel's recommendations had been endorsed in their entirety by Cabinet. Action plans to implement the recommendations had been developed for each of the reviews and these were attached as appendices 1-3 to the report.

Councillor David Snowdon referred to Appendix 3 to the report regarding the appointment of a Councillor Champion And asked if this would be one Champion to cover city wide issues or whether there would be scope to appoint one champion per Area of the city. Councillor Kelly commented that he was a big fan of local knowledge being utilised through a Council Lead Champion and could see no reason why the issue should not be put forward to each of the Area People Board's for consideration and comment.

The Chairman having thanked Councillor Kelly for each of his presentations on the reviews, it was :-

2. RESOLVED that:-

- (i) the proposed actions detailed within the Action Plans appended to the report at appendices 1, 2 and 3 be noted; and
- (ii) the action plans be referred to the relevant Scrutiny Panels for further consideration.

Change in Order of Business

At this juncture the Chairman asked that Item 6 be brought forward to allow time for the representatives from the CCG to be in attendance for their item.

Corporate Parenting Board Annual Report 2014/15

The Head of Service: Safeguarding submitted a report (copy circulated) which set out for information the annual report of the Corporate parenting Board, including information and analysis on the performance of the Council and partners in relation to looked after children.

(for copy report – see original minutes)

Martin Birch, Head of Looked After Children presented the report advising that the number of Looked After Children had increased each quarter throughout 2014/15 with an overall increase of 76 young people looked after compared with 2013/14. He advised that a number of panels and procedures were put in place to look at ways to reduce this number in the future. Members were advised that the Ofsted report was due the following week which could have significant impact on how social work was delivered in Sunderland.

Councillor Fletcher commented on the increase of care leavers who were NEET and commented that the Health, Housing and Adult Services Panel had agreed to look at the issue of transition from children leaving care to adult social care and commented that as part of the review she would be grateful if Members could be kept up to date with the ongoing situation.

Councillor David Snowdon referred to the rate of looked after children per 10,000 population as set out in the table at 4.3 of the report. He commented that this comparator for the North East did not give actual numbers of looked after children in each authority and asked if this could be changed to include that data next time the report was submitted to the Committee. He also asked why Elected Members had not been advised that the Council were so much higher than the national average with 104.32 rate of looked after children per 10,000 population when the national average is 60. Mr. Birch advised that there were no issues to report, nationally the figures had increase after the Baby P findings and some authorities had not been able to reduce this since, whereas others had bringing the national average down.

In response to a question from Councillor David Snowdon regarding the expense to the authority of having children placed outside of Sunderland Mr. Birch advised that some of the children were placed with our own foster carers outside of the authority so the cost would remain the same, others who were placed with external residential providers did incur further costs and that this was an area for further exploration for the service.

Councillor Scanlan referred to the increase in the number of looked after children to 76 and asked if the service were aware of anything that may have attributed to the increase. Mr. Birch advised that as he had only been in place a matter of weeks it was early days for him to specify anything in particular for the increase although he was aware that there was a problem in Sunderland in that they used a number of agency staff and this had been noted to have a direct correlation with the number of looked after children. He informed the Committee that there were a number of policies and procedures which were not well embedded at the moment due to a high staff turnover of social workers, etc. and that they were undertaking a larger piece of work to ensure that the children currently looked after were in the correct placements for the right reasons. He advised that a quick scoping exercise had been carried out which had confirmed that the last ten cases of looked after children were correctly placed.

Consideration having been given to the report, it was: -

3. RESOLVED that the Corporate Parenting Annual Report for 2014/15 and the Committee's comments be received and noted.

Sunderland CCG Operational Plan Refresh 2015/16

The Chief Officer Sunderland CCG submitted a report (copy circulated) which provided an overview of the key points outlined in the refreshed operational plan for Sunderland CCG in 2015/16.

(for copy report – see original minutes)

Debbie Burnicle, Deputy Chief Officer, Sunderland CCG gave a presentation to Members which provided the Transformational Changes and progress so far to the Operational Plan for 2015/16, alongside the revised Plan for 2014/15 – 2018/19 and any risks to delivery of the plan.

(for copy presentation – see original minutes)

Councillor David Snowdon referred to the maximum quality payment which was expressed as £5 per head which equates to approximately £1,425,000 and raise concerns that this would still leave a deficit of approximately £4,000,000. Ms Burnicle explained that every year the CCG would have the opportunity to receive more funds if they achieved certain targets. Sunderland CCG were overfunded compared to other areas and it was Government's decision as to how and when targets would change, in the meantime the CCG could were looking to reduce recurring running costs and the situation would be monitored.

He went on to ask the Officer to explain the proposed measure of the increase in the number of patients admitted for non-elective reasons, who are discharged at weekends or bank holidays and Ms. Burnicle advised that this was about patients receiving the same level of service irrespective of whether they were attending on a weekday, weekend or bank holiday and therefore reducing the danger of patients waiting for discharge at these times.

The Chairman, Councillor Dianne Snowdon, congratulated the CCG on having been chosen as one of the 14 nation Vanguard speciality community providers sites and it was:-

4. RESOLVED that the report and presentation on the key points of the CCG Operational Plan for 2015/16 be received and noted.

Commissioning the Scrutiny Panels 2015/16

The Head of Scrutiny and Area Arrangements submitted a report (copy circulated) which requested that the Committee give consideration to, and approve, the policy reviews to be undertaken by the Lead Scrutiny Members and their supporting Panels.

(For copy report – see original minutes)

Mr Nigel Cummings, Scrutiny Officer, introduced the report and advised that all of the scrutiny panels had now met and agreed their reviews to be undertaken for 2015/16.

The Chairman invited each of the Lead Scrutiny Members to present their proposed topic to the Committee:-

Children's Services Scrutiny Panel	CAMHS Service
City Services Scrutiny Panel	Street Licenses to support a vibrant city Enforcement and the powers available
Health, Housing and Adult Services Scrutiny Panel	Transition from Children to Adult Social Care Houses of Multiple Occupation
Public Health, Wellness and Culture Scrutiny Panel	Self-Harm Sexually Transmitted Diseases
Responsive Services and Customer Care Scrutiny Panel	Customer Care Anti-Social Behaviour, Crime and Policing Act Universal Credit
Skills, Economy and Regeneration Scrutiny Panel	Key Cities Universal Credit Pilot

6.
 - a. The list of suggestions for policy review topics and the relevant Lead Scrutiny Members be tasked to undertake this policy review work as part of the annual work programme; and
 - b. The Scrutiny Committee receive regular updates on the progress of the work of the Lead Scrutiny Members and the supporting Panels.

Notice of Key Decisions

The Chief Executive submitted a report (copy circulated) providing Members with an opportunity to consider those items on the Executive's Notice of Key Decisions for the 28 day period from 23rd June, 2015.

(for copy report – see original minutes)

The Chairman asked that Members having any issues to raise or requiring further detail on any of the items included in the notice, contact Nigel Cummings, Scrutiny Officer, for initial assistance.

7. RESOLVED that the Notice of Key Decisions be received and noted.

Annual Work Programme for 2015-16

The Chief Executive submitted a report (copy circulated) which provided the annual Scrutiny work programme for 2015-16 for the Committee's information.

(for copy report – see original minutes)

8. RESOLVED that the Committee received and noted the information contained within the work programmes.

Lead Scrutiny Member Update : July 2015

The Lead Scrutiny Members submitted a joint report (copy circulated), which provided an overview of the work of each of the six Lead Scrutiny Members and supporting panels to date.

(for copy report – see original minutes)

9. RESOLVED that:-

- (a) the update of the Lead Scrutiny Members be received and noted;
- (b) The current expenditure and remaining scrutiny budget for 2015/16 be noted; and
- (c) The Scrutiny Debate evaluation feedback from delegates be received and noted.

The Chairman thanked everyone for their attendance and contributions and closed the meeting.

(Signed) DIANNE SNOWDON,
Chairman.

**SCRUTINY POLICY REVIEWS 2014/15:
RESPONSE FROM CABINET – 22 JULY 2015**

REPORT OF THE ASSISTANT CHIEF EXECUTIVE

1. PURPOSE OF THE REPORT

- 1.1 The purpose of this report is to provide feedback from the Cabinet meeting held on 22 July 2015, regarding scrutiny policy reviews undertaken by scrutiny in 2014/15.

2. BACKGROUND INFORMATION

- 2.1 The Scrutiny Committee is responsible for considering feedback from relevant portfolio holders on Cabinet's consideration of the policy reviews undertaken by the scrutiny panels and how it intends to deliver the recommendations of each panel.
- 2.2 Cabinet considered the Final Reports on 22 June as follows:-

Scrutiny Panel	Policy Review	Responsible Portfolio Holder
City Services Scrutiny Panel	Cemetery Regulations and the Introduction of the Medical Examiner (Appendix 1)	Cllr Michael Mordey (City Services)
Children's Services Scrutiny Panel	Child Poverty (Appendix 2)	Cllr Pat Smith (Children's Services)
Skills Economy and Regeneration Scrutiny Panel	Future Proofing Skills (Appendix 3)	Cllr Pat Smith (Children's Services)
Responsive Services and Customer Care Scrutiny Panel	Welfare Reform (Appendix 4) Operation of Food Banks in Sunderland (Appendix 5)	Cllr Cecilia Gofton (Responsive Services and Customer Care)

- 2.3 This report provides feedback from the Portfolio Holders following Cabinet's consideration of, and decisions in relation to, each of the scrutiny panels' recommendations.
- 2.4 Following the Scrutiny Committee's consideration of feedback from Cabinet on each of the Policy Reviews of 2014/15, progress towards completion of

the actions contained within each Action Plan will be monitored on an annual basis by the Committee.

3. RESPONSE FROM CABINET TO THE POLICY REVIEW

- 3.1 Following consideration of the Final Reports, Cabinet approved the recommendations in their entirety. Details of the Policy Review recommendations and proposed actions to be taken are provided in the Action Plans attached at **appendices 1 to 5**.
- 3.2 Cabinet thanked the Lead Scrutiny Members, Scrutiny Panels and its officers for undertaking the policy review and additional work.

4. RECOMMENDATIONS

- 4.1 That the Committee:-
- (a) Notes the proposed actions detailed within the Action Plans appended to this report (**Appendices 1 to 5**) and seeks clarification on content where felt appropriate; and
 - (b) Refers each of the action plans to the relevant panels for further consideration.

5. BACKGROUND PAPERS

- 5.1 The following background papers were used in the preparation of this report:-
- (i) Cabinet Agenda; 22 July 2015.

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Appendix 1(a)

City Services Scrutiny Panel Review of Cemetery Regulations: Policy Review recommendations 2014/15/15

Ref	Recommendation	Action	Owner	Due Date	Progress Commentary
(a)	That a review be undertaken of the council's Cemetery Regulations. Revised regulations to be further considered and agreed by Members.	Establish contact in the Legal Section and agree terms of the regulation review. Continue to work with colleague in the Legal Section to form new regulations.	Karen Lounton	March 2016	
(b)	That the cemetery regulation review clearly outlines provisions relating to authorised and unauthorised kerb-sets in cemeteries. On completion of the review, a clear overall policy is formed in relation to unauthorised kerb-sets, which sets out the council position regarding retrospective unauthorised kerb-set as well as any future installations.	As part of the Cemetery Regulation review and in conjunction with colleagues from the Legal Section, produce a clear policy statement relating to authorised and unauthorised kerb-sets in the city's cemeteries.	Karen Lounton	March 2016	
(c)	That given the sensitivity of the issues involved in the review, a consultation plan be established involving the council website and engagement with key stakeholders.	Consultation process to commence in July 2015 where Funeral Directors, Clergy and Memorial Masons will be consulted as part of the twice yearly Bereavement Services Stakeholder meeting. E-consultation strategy to be formulated following on from this meeting.	Karen Lounton	November 2015	
(d)	That officers investigate the possibility of establishing 'friends of' groups to become actively involved with ground maintenance and local history issues at some of the older sections across the ten cemeteries in the city.	Bereavement Services to meet with Sunderland Antiquarian Society to discuss the 'friends of' group concept and establish interest.	Karen Lounton	November 2015	

Appendix 1(b)

City Services Scrutiny Panel Introduction of Medical Examiner: Policy Review recommendations 2014/15

Ref	Recommendation	Action	Owner	Due Date	Progress Commentary
(a)	That on receiving confirmation that the Medical Examiner Service is to be implemented, the council continue to work with partners to prepare for the introduction of the Medical Examiners Service.	That the Bereavement & Registration Services Manager remain aware of central government developments regarding the Medical Examiner project and take appropriate action when necessary.	Karen Lounton	March 2016	
(b)	That when implementation is confirmed, the financial implications of introducing the Medical Examiner be examined in more detail including the options for the funding of the service.	See above.	Karen Lounton	March 2016	
(c)	That consideration of future funding options takes into account the sensitive nature of the service and potential issues of affordability.	See above.	Karen Lounton	March 2016	

Appendix 2

Children's Services Scrutiny Panel Tackling Child & Family Poverty: Policy Review recommendations 2014/15

Ref	Recommendation	Action	Owner	Due Date	Progress Commentary
(a)	To develop the Child and Family Poverty Needs Assessment in a way that is evidence based and is informative about local deprivation data, to encourage officers and Members to use it to inform local planning and strategy.	<ul style="list-style-type: none"> • Prepare draft needs assessment using data and intelligence from a wide variety of sources • Consult with relevant partnerships to build up portfolio of best practice • Develop multi-agency Child and Family Poverty city-wide action plan 	Sandra Mitchell	31.7.15	<ul style="list-style-type: none"> • Draft Child and Family Poverty Needs assessment in place • Consultation underway (May 2015), engaging with Children's Trust, Economic Leadership Board and Education Leadership Board
(b)	<p>Opportunities should be taken to maximise the take up of entitlements available to disadvantaged families. This includes</p> <p>i) the take up of free nursery education offered to disadvantaged two year olds and;</p> <p>ii) the number of children taking up free school meals, using an assumed consent model (thereby ensuring schools claim their full pupil premium entitlement).</p>	<ul style="list-style-type: none"> • Review intelligence and application process to ensure all eligible families are readily identified and can easily access the offer • Review communications to ensure all eligible parents are aware of the offer and have information as to the short, medium and long term benefits • Better understand the barriers to access and support behaviour change to increase take-up 	Sandra Mitchell		

		<ul style="list-style-type: none"> • Ensure a sufficiency of places to support access 			
(c)	To explore the options for disadvantaged children to access to a nutritious meal during school holidays, where they meet the criteria for free school meals.	<ul style="list-style-type: none"> • Review current opportunities across localities identifying good practice and gaps in provision • Consider opportunities to link to and enhance summer activity programme for child-focussed activities e.g. library programme • Produce options paper for current and future years provision 	Sandra Mitchell		
(d)	To provide locally based parenting support services, which encourage and enable parental behaviour change where needed.		Sandra Mitchell		

Appendix 3

Skills Economy and Regeneration Scrutiny Panel Future Proofing of Skills: Policy Review recommendations 2014/15

Ref	Recommendation	Action	Owner	Due Date	Progress Commentary
(a)	that we look at measures to improve the engagement of local businesses, the health and care sector and other public employers in primary and secondary schools, such as the work currently being delivered through the Economic Leadership Board's Work Discovery Sunderland programme.	(i) Continue to be a Key Partner in the Work Discovery Sunderland programme	ELB Business Schools Task Group	July 2016	
		(ii) Support the delivery of the Work Discovery Sector Days, focussing on key areas such as; Health and Care, Education, Software and Manufacturing	Chair(s) of ELB Business Schools Task Group (Gary Hutchinson/ Howard Kemp)	July 2016	
(b)	that the Council and its partners continue to work to raise the profile of firms operating in growth areas such as advanced manufacturing and software sectors.	(i) Identify and develop initiatives and programmes of activity to specifically address identified skills issues, encourage growth in those sectors and raise the profile of those employers	ELB Sector Growth Results Group (Tom Hurst/ Paul McEldon)	June 2016	
(c)	that the Council and its partners look at ways of raising the profile of apprenticeships and vocational training for example through highlighting local successes stories.	(i) Raise awareness of traineeships, apprenticeships and other vocational training opportunities by promoting case studies and local success stories	EdLB Participation and Engagement Group (Sandra Mitchell)	June 2016	
		(ii) Work with partners to promote engagement in the annual National Apprenticeship Week	SCC Corporate Affairs and Communications	June 2016	
		(iii) Seek external funding to implement projects that encourage employers to engage with traineeships, apprenticeship and other vocational training	ELB Sector Growth Results Group (Tom Hurst/Paul McEldon)	June 2016	

(d)	that further work be undertaken to look at measures to increase the interest of females in areas such as advanced engineering, software and information technology.	(i) Where appropriate develop sector specific initiatives targeted at females and improve gender imbalance in those sectors	ELB Sector Growth Results Group (Tom Hurst/Paul McEldon)	June 2016	
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Appendix 4

Responsive Services and Customer Care Scrutiny Panel Welfare Reform: Policy Review recommendations 2014/15

Ref	Recommendation	Action	Owner	Due Date	Progress Commentary
(a)	That the Council continues to work with its partners and other agencies to help to mitigate the impact and hardship resulting from welfare reform on the people of the city	Council undertaking review of its current Welfare Reform Board remit, work streams and membership. Work streams will include: <ul style="list-style-type: none"> • Universal Credit Implementation Plan (covering Digital inclusion/ Financial inclusion) • Welfare Reform Impact analysis • Communications 	Strategic Change Manager, PSD	End June 2015	
		Review and improve information advice and guidance available – including web offer and other support materials inc improved service directory	Strategic Change Manager, PSD	End June 2015 - then on-going (review March 2016)	
		Look at options for disadvantaged children who qualify for FSM to access to a nutritious meal during school holidays	Head of Community & Family Well-being, PSD	End September 2015	
		Council reviewing its existing DHP scheme to build in 'move on' advice and information from this temporary support	Strategic Change Manager, PSD	End December 2015	
(b)	That the Council continues to work with Jobcentre Plus in order to improve the clarity of information	On-going liaison with Job Centre Plus within UC Implementation Plan and separately	Strategic Change Manager, PSD	On-going – Review March	

	provide to claimants, particularly to prevent the unnecessary application of sanctions		Job Centre Plus	2016	
		Monitoring of sanctions / reasons for sanctions (across JSA,ESA and UC)	Strategic Change Manager, PSD Intelligence Hub	On-going – Review March 2016	
		Development of Public Information-jointly with JCP and or by the council to better inform customer	Strategic Change Manager, PSD Communications Team / Job Centre Plus	On-going – Review March 2016	
(c)	That the Council and its partners continue to prepare for the introduction of Universal Credit across the city and monitor its effect on the pilot areas	Universal Credit Implementation Plan developed by council – including digital and financial inclusion mapping and initiatives – and taking account of information from pilot sites in other council areas	Strategic Change Manager, PSD	End June 2015	
		On-going activity linked to Making your Money Go Further Campaign	Strategic Change Manager, PSD Comms	On-going – Review March 2016	
		Production and agreement of JCP Universal Credit Implementation Plan (expected 16 weeks before UC go live date	BIAS/ CSC /, Job Centre Plus	Expected by September 2015	
(d)	That the Panel expressed its support for the continuation of the Council Tax Support at its current level during 2015/16	No actions required at this stage			
(e)	That the Panel supports the content and eligibility criteria suggested for the amended Crisis and Community Care Support schemes as set out in the report	No actions required at this stage			

Appendix 5

Responsive Services and Customer Care Scrutiny Panel Food Banks: Policy Review recommendations 2014/15

Ref	Recommendation	Action	Owner	Due Date	Progress Commentary
(a)	That the Council looks into the practicalities of offering to purchase freezers for those food banks who express an interest	Complete scoping exercise -demand and potential cost- and any information that might be required from providers as condition of receiving items	Strategic Change Manager, PSD	End June 2015	
		Complete Procurement exercise (if items are required)	Strategic Change Manager, PSD Procurement	September 2015	
		Monitor effectiveness and impact of solution (if items are required	Strategic Change Manager, PSD FBN	September 2015 onwards	
(b)	That the Council work with the Network to help to broker discussions with those supermarkets who provide surplus food on ways of providing transport for delivery	Identify the issues and meet with main supermarkets to test the 'appetite for them to support a working solution	Strategic Change Manager, PSD FBN	By December 2015	
(c)	That more research be undertaken into the number and location of food banks, luncheon clubs and subsidised food outlets in the city	Research undertaken by member in conjunction with appropriate parties	Strategic Change Manager, PSD FBN	End September 2015	
		Information published via service directory			

(d)	That joint working continue with Job Centre Plus to make claimants more aware of the operation of welfare benefit sanctions, short term benefit advances and the existence of emergency payments	On-going liaison with Job Centre Plus within UC Implementation Plan and separately	Strategic Change Manager, PSD Job Centre Plus	On-going – Review March 2016	
		Monitoring of <ul style="list-style-type: none"> sanctions / reasons for sanctions (across JSA,ESA and UC) Information provided by JCP to customers on sanctions and short term emergency / advance payments 	Strategic Change Manager, PSD Intelligence Hub	On-going – Review March 2016	
		Development of Public Information-jointly with JCP and/ or by the council to better inform customer	Strategic Change Manager, PSD Communications Team /Job Centre Plus	End December 2015	
(e)	That the Council works with the Network to help to dispel myths surrounding use of food banks	Range of activity to identified and covered as part of Welfare Reform Communications / wider communications activity by council and partners	Communications Team /Job Centre Plus Communications Team	On-going – Review March 2016	

CQC INSPECTIONS OF GENERAL PRACTICES IN SUNDERLAND**Report of Chief Officer Sunderland CCG****1. Purpose**

The purpose of this report is to update the committee on recent Care Quality Commission (CQC) inspections on a number of general practices (GP) in Sunderland.

2. Background

- 2.1 Since April 2015, NHS Sunderland CCG has been given delegated responsibility from NHS England for the commissioning of general practice services in the city.
- 2.2 The CQC is the independent regulator of health and social care in England. They are charged with making sure health and social care services provide people with safe, effective, caring, well-led and responsive care, and encourage care services to improve. They monitor, inspect and regulate services to make sure they meet fundamental standards of quality and safety and publish their findings to help people choose care.
- 2.3 The CQC was established in 2009, originally to inspect and regulate foundation trusts, mental health trusts and residential/nursing home settings. In October 2014, this remit was extended to GP practices.
- 2.4 Under the Health and Social Care Act 2008, it is a regulatory requirement for a GP practice to be registered with the CQC.
- 2.5 GP practices will receive a rating following an inspection by specialist teams including GPs, practice nurses and experts by experience (people with personal experience of using or caring for someone who uses the type of services we are inspecting).

The following five questions are asked of services:

- Are they safe?
- Are they effective?
- Are they caring?
- Are they responsive to people's needs?
- Are they well-led?

For every NHS GP practice they look at the quality of care for the following six population groups:

- Older people,
- People with long-term conditions,
- Families, children and young people,

- Working age people (including those recently retired and students),
- People whose circumstances may make them vulnerable,
- People experiencing poor mental health (including people with dementia).

2.6 The resulting outcomes of inspections are graded as follows:

Outstanding – the service is performing exceptionally well.

Good - the service is performing well and meeting expectations.

Requires improvement – the service isn't performing as well as it should.

Inadequate – the service is performing badly and the CQC have taken enforcement.

No rating/under appeal/rating suspended – there are some services which the CQC can't rate, while some might be under appeal from the provider. Suspended ratings are being reviewed and will be published.

3. Sunderland General Practice Inspections April 2105

3.1 Eight practices out of the fifty-one in Sunderland were inspected in April 2015. Of those inspected, two (Barmston Medical Centre and Southlands Medical Group) were graded as “good”, two (Dr El Safy, Chester Surgery and Dr Bhatt, Victoria Road Health Centre) as “requires improvement”.

3.2 Two practices have been rated as ‘inadequate’ and, as a consequence, have been placed in special measures to enable relevant improvements to be made. These were The Old Forge Surgery and Hylton Medical Group.

3.3 Further information is awaited for the other two practices.

Fuller details for all six practices are summarised below.

Inspections undertaken in April 2015 in Sunderland CCG area								
Practice	Status	Link to website	Compliance Status and Rating SAFE	EFFECTIVE	CARING	RESPONSIVE	WELL-LED	OVERALL RATING
Southlands Medical Group	Published	http://www.cqc.org.uk/location/1-55177796	Good	Good	Outstanding	Good	Good	Good
Barmston Medical Centre	Published	http://www.cqc.org.uk/location/1-557697045	Good	Good	Good	Good	Good	Good
Hylton Medical Group	Published	http://www.cqc.org.uk/location/1-537646533	Inadequate	Inadequate	Good	Good	Inadequate	Inadequate
South Hylton Surgery	With provider for Factual Accuracy check	http://www.cqc.org.uk/location/1-545517138						
Springwell House	Awaiting publication	http://www.cqc.org.uk/location/1-589521760	Inadequate	Requires improvement	Requires improvement	Requires improvement	Requires improvement	Requires improvement
Broadway Medical Practice	Published	http://www.cqc.org.uk/location/1-540671421	Good	Good	Good	Good	Good	Good
The Old Forge Surgery	Published	http://www.cqc.org.uk/location/1-540510137	Inadequate	Inadequate	Good	Requires improvement	Inadequate	Inadequate
Dr Dixit	Published	http://www.cqc.org.uk/location/1-540880585	Requires improvement	Requires improvement	Good	Good	Requires improvement	Requires improvement
Conishead Medical Group	With provider for Factual Accuracy check	http://www.cqc.org.uk/location/1-593924579						

4. The Old Forge Surgery

- 4.1 The Old Forge Surgery is a practice in Sunderland delivering primary medical care services to a registered list of 7947 patients (9107.81 weighted patients) under a General Medical Services (GMS) contract (as at 1 April 2015). The practice is delivered from one main site at Pallion Sunderland and has two clinical partners, Dr E A Spagnoli and Dr P M Peverley.
- 4.2 The CQC visited The Old Forge Surgery on 21 April 2015 and highlighted issues concerning safe, effective and well led services, but found the practice was good for providing caring services. The CQC have rated the practice as 'inadequate', which automatically places them in special measures.
- 4.3 As a result of the CQC report, NHS Sunderland Clinical Commissioning Group and NHS England have visited the practice to discuss the concerns raised in the report and the plans the practice has in place to address them. The practice has been asked to develop a detailed action plan which the CCG and NHS England will be monitoring them against.
- 4.4 The CCG is working closely with NHS England on a communications plan which ensures patients and key stakeholders are fully informed of the outcome of the visit and what this means.
- 4.5 As we work through these issues, the CCG and NHS England are assured that patients are able to continue to receive safe primary medical care from The Old Forge Surgery, Pallion Park, Pallion, Sunderland Tyne & Wear SR4 6QE.

5. Hylton Medical Group

- 5.1 Hylton Medical Group is a practice based at Pallion Health Centre, Hylton Road, Sunderland, SR3 4HG which delivers, essential, additional and enhanced services to a registered list of 5,883 patients (6328.64 Weighted) under a GMS contract (as at 1 April 2015). Dr Al Khalidi is working at the practice as a single handed practitioner following the departure of Dr Khan in April 2014.
- 5.2 The CQC visited Hylton Medical Group on 21 April 2015 and highlighted issues concerning safe, effective and well-led services, felt the practice required improvement for providing 'caring' services, and found the practice was good for providing 'responsive' services. The CQC have rated the practice as 'inadequate', which automatically places them in special measures.
- 5.3 As a result of the CQC report, NHS Sunderland Clinical Commissioning Group and NHS England are liaising with the practice to discuss the concerns raised in the report and the plans the practice has in place to address them. The practice

will also be asked to develop a detailed action plan which the CCG and NHS England will be monitoring them against.

5.4 The CCG is working closely with NHS England on a communications plan which ensures patients and key stakeholders are fully informed of the outcome of the visit and what this means.

5.5 As we work through these issues the CCG and NHS England are assured that patients are able to continue to receive safe primary medical care from Hylton Medical Group, Pallion Health Centre, Hylton Road, Sunderland, SR4 7XF

6. Support for Practices

6.1 The CCG is looking to provide support for practices who are graded as or are potentially likely to be graded as “inadequate” or “requires improvement” so that they can either avoid, preferably or recover from this grading.

7. Future CQC Inspections

7.1 Further CQC inspections in Sunderland are scheduled for another eight practices in September.

8. Recommendations

8.1 The Scrutiny Committee is asked to note and consider:

- The outcome of CQC inspections in April 2015
- The support being provided to practices by the CCG
- Further inspections in September 2015

Glossary of Terms

CCG – Clinical Commissioning Group
CQC – Care Quality Commission
GMS – General Medical Services
NHS – National Health Service

Contact Officers

Debbie Burnicle
Deputy Chief Officer
NHS Sunderland CCG

CHILD AND ADOLESCENT MENTAL HEALTH SERVICES

Report of the Chief Officer Sunderland CCG.

1. Purpose of this Report

- 1.1 The purpose of this report is to inform members of the current position relating to services to support child and adolescent mental health and provide an outline self-assessment of readiness to meet the requirements laid out in 'The Future in Mind' documents published by DoH and NHS England in 2015

2. Partnership Arrangements

- 2.1 Sunderland CAMHS Partnership have recently refreshed the Mental Health and Emotional Well Being Strategy for Sunderland to reflect National Policy and Guidance including Future in Mind document published by DoH and NHS England in 2015.
- 2.2 The partnership currently reports to the multi-agency Mental Health Programme Board but this will be reviewed as the partnership arrangements for Children and Young People within the City develop.
- 2.3 Partners have recently completed an assessment of readiness to meet the requirements of Future in Mind and this will be presented to the Health and Well Being Board in September 2015 prior to being submitted to the DoH.

3. Service Provision

- 3.1 There are a broad range of services to support Children and Young People (CYP) with mental health needs across Sunderland these are as follows:

National Services

- 3.2 NHS England currently commissions Tier 4 services for children with highly complex, severe or persistent mental health needs (0.075%). These are predominantly in-patient services and are provided by the two major mental health trusts in the region as follows:
- Tees Esk and Wear Valley (TEWV) Regional Eating Disorder Service for Children and Young People
 - Northumberland Tyne and Wear Mental Health Foundation Trust (NTW) Regional CAMHS and Learning Disability Services including intensive care, in-patient and Neuro-Development Disorder Service
- 3.3 NHS England operates a national bed management system and meet with CCG commissioners on a regular basis to monitor activity.

Local Services

3.4 NTW Children and Young Peoples Service (CYPS) Tier 3

- 3.4.1 Working in partnership with Sunderland City Council (SCC), Sunderland CCG commission NTW CYPS to provide specialist services to support children, young people and their families with severe and complex mental health needs (2% of population).
- 3.4.2 In addition NTW CYPS have been commissioned to provide a broad range of services that include:
- Intensive Home Treatment Services for children, young people and families with acute or highly complex and severe mental health needs - to prevent hospital admission
 - Multi Systemic Treatment Services - to support children, young people and their families with complex behavioural, mental health and social care needs
 - Support for children, young people and families in special circumstances with moderate levels of mental health need (Tier 2+) including those:
 - Who have learning disabilities
 - Who are or have been looked After or accommodated including those who have been adopted
 - Who have been neglected or abused or are part of a child protection plan
 - Who have a learning or physical disability
 - Who have chronic, enduring or life limiting illness
 - Who have substance misuse issues
 - Who are at risk of, or have been involved in offending
 - Who are homeless or who are from families who are homeless
 - Whose parents have problems including domestic violence, illness, dependency or addiction
- 3.4.3 In addition the service offers training, consultation, in-reach, outreach and opportunities for joint working with targeted service providers e.g. Youth Offending Service (YOS) and Looked After Children (LAC), substance misuse services, paediatrics.
- 3.4.4 The CYPS service have continued to develop their model of care to improve access and waiting Times to meet the increasing demands in referrals.
- 3.4.5 As a result of this, by March 2016, the maximum wait from referral to treatment will be 12 weeks for 95% of children and young people. In addition at least 50% of children and young people will wait less than 9 weeks. Within this, children and young people with severe and complex needs are seen more urgently, using their

Urgent and Priority guidelines and processes to ensure that urgent cases are seen as set within 24, 72 hours and priority cases within 4 weeks.

- 3.4.6 This compares favourably to the 18 week national target that is currently being proposed for CAMH services to ensure mental health waiting time standards mirror physical health waiting time standards.

3.5 South Tyneside Foundation Trust (STFT) Community Child and Adolescent Mental Health Service (CCAMHS) Tier 2

- 3.5.1 Working in partnership with Sunderland City Council and with some additional funding from SCC, Sunderland CCG commission the CCAMH Service to provide services for children, young people and their families with moderate levels of mental health needs (7% of the population).The service provides:

- Individual and group work, brief intervention, parenting support, talking therapies and counselling
- Training, consultation and joint work to increase the capacity of universal service providers to meet the mental health needs of children, young people and their families.

- 3.5.2 Working with commissioners the service undertakes a process of improvement most recently this has included :

- The successful bid and implementation of the Children and Young People's Improving Access to Psychological Therapies (CYP IAPT) programme.
- The recruitment of a wide range of posts financed via investment awarded as part of the CYP IAPT programme.
- Implementation of electronic care record
- Maintenance of less than 12 week waiting times.

- 3.5.3 In line with the CYPS, the CCAMHS are reporting increasing numbers of referrals which is creating waiting time pressures from 6 – 10 weeks.

3.6 Universal and Targeted Services Tier 1

- 3.6.1 There are a broad range of services that have responsibility for mental health promotion for ALL children, young people and their families (100%) and providing support for children, young people and their families with mild to moderate levels of mental health need (15%) These include:

- Midwifery Services (commissioned by CCG)
- Health Visitor and Family Nurse Partnership Services (commissioned by LA)
- Children's Centres, Nurseries and Early Years Settings (commissioned / provided by LA)
- Schools, Colleges and Training Providers
- Services for young people e.g. youth services (commissioned by LA)
- School Nursing Service (commissioned by LA)
- General Practitioners (commissioned by CCG from April 2015)

- 3.6.2 In addition targeted and specialist service providers have a responsibility to support the mental health needs of CYP these include: paediatric services, strengthening families, children social care and youth offending service.

4. CAMHS Self – Assessment

4.1 Best Start in Life

4.1.1 Current position:

- There are systems in place to identify early warning signs of mental health distress within maternity services with direct access and support from mental health service provision.
- Mental health training and advice is available to early year's practitioners, including midwifery, health visitor, children centre.

Areas for Development

- To gain an understanding of the level of population need.
- To improve perinatal mental health community support.
- To scope the current universal service provision across Sunderland to gain an understanding of the early intervention service gaps.

4.2 Whole school approaches to mental health and wellbeing.

4.2.1 Current Position

- The DfE have produced a range of guidance and funding opportunities for schools to assist them in promoting mental health and wellbeing within their schools.
- The healthy child programme requires school nurses to work at community family and individual levels to support mental health and emotional wellbeing.
- The CCAMS provides a broad range of training and support for schools to meet the mental health needs of children and young people including counselling peer support whole class and group approaches.
- Sunderland successfully implemented the targeted mental health and schools programme with a significant number of schools across the city resourced to provide therapeutic spaces and with identified mental health leads with significant additional training.

4.2.2 Areas for development

- Work in partnership with schools in relation to their responsibility to promote mental health and provide early intervention services. This may include schools commissioning additional services including behaviour support and education psychology.
- Ensure mental health and emotional wellbeing aspects of the Healthy Child Programme are delivered by the school nursing service
- Further develop the mental health lead role within schools aligned to development of link professional within CAMHS.
- Build on current best practice to develop and provide evidenced base programmes including Mindfulness.

4.3 Build upon success of the existing anti-stigma campaign led by Time to Change

4.3.1 Current Position

CAMH services are working in partnership to tackle stigma and raise awareness of mental health issues in children and young people across all agencies.

4.3.2 Areas for Development

- Partners to continue to raise awareness, provide targeted training events and themed activities to promote mental health
- Further develop peer support across a broad range of settings

4.4 Enhance existing maternal, perinatal, early years health services and parenting programmes

4.4.1 Current Position

- DH and NHS England are considering a waiting time standard for mental health services by 2020
- Sunderland offers priority access to psychological therapies in the peri-natal period
- DfE and DH are considering 0-2 year old early interventions pilots
- Sunderland have in place access to a broad range of services to promote attachment and provide evidence based programmes of intervention to parents to improve early years mental health

4.4.2 Areas for Development

- Support for National Programmes as appropriate
- Increase the capacity of the universal work force to appropriately recognise and address identified mental health needs

4.5 Support self care through the further development of new apps and digital tools

4.5.1 Current Position

CAMH Services are beginning to use technology to support engagement and reduce DNA's

4.5.2 Areas for Development

Develop a framework to support the effective and safe use of new apps and digital tools

4.6 Develop models of integrated service delivery based on best practice

4.6.1 Current Position

CAMHS provision has been commissioned to operate as an integral part of services for children. The services currently support agreed referral processes and pathways

including the Strengthening Families model and work collaboratively with other agencies to meet the needs of children, young people and families.

4.6.2 Areas for Development

Models of integrated working to improve all outcomes for children, young people and families need to be further developed across the city. The provision of support for mental health and emotional well-being will need to be integral to integrated models of service provision for children, young people and families.

4.7 Enabling single point of access

4.7.1 Current Position

- CAMH Services participate in the current Strengthening Families Model.
- There is a single point of access into CCAMH Service provision
- There is a single point of access into CYP Service provision
- CCAMH and CYP service work collaboratively to ensure that children and young people receive the most appropriate service to meet their level of mental health need. This prevents referrers having to make a judgement on level of need.

4.7.2 Areas for Development

Partners need to work together to improve pathways across all aspects of service provision for children, young people and families, The CAMH services will continue to work with commissioners to improve access to services including supporting locally agreed referral pathways.

4.8 Improve Communication and Referrals

4.8.1 Current Position

Schools and primary care providers including GPs are able to access CAMH services through telephone contact. There are some named contacts for specific services e.g. Strengthening Families, Looked After Children, Youth Offending Service. However there are currently not named points of contact for all services.

4.8.2 Areas for Development

Establish named CAMHS links to services for children and young people in particular schools, GP practices and all services for children in special circumstances.

4.9 Develop a joint training programme to support lead contacts in specialist CAMHS and schools

This is a national pilot. Sunderland CCG worked with partners including CCAMHS, CYPS, SCC and the voluntary sector to bid to become a pilot site to participate in a joint training programme between CAMHS and schools. Over 30 nursery, primary, secondary, mainstream and special volunteered to become involved in the pilot

4.10 Strengthen links between CAMHS/LD and services for children with special educational needs and disabilities.

4.10.1 Current position

Sunderland CYPS provide an integrated mental health and learning disability service. Both services participate in the development of Education Health Care Plans.

4.10.2 Areas for Development

- Work arising from involvement in the Special Educational Needs and Disability planning process identified the need to improve the diagnostic pathway for Autistic Spectrum Disorders. On completion of this, further work will be undertaken to improve interventions and support for children, young people and their families with Autistic Spectrum Disorder.
- To work with current service providers to ensure that CYP and those with LD are assessed in a timely manner to meet the requirements of the education, health and care planning process and to ensure the delivery of an integrated package of care and treatment to support their needs.

4.11 Support and intervention for CYP in crisis in line with the crisis care concordat.

4.11.1 Current Position

- Sunderland locality has in place a crisis care concordat plan which includes children and young people.
- Children and young people have access to intensive care and treatment services as well as out of hours mental health services.

4.11.2 Areas for Development

Develop innovative models of integrated multi-disciplinary support for children with complex behavioural, mental health and social care needs that include children and young people with challenging behaviours

5. Summary

- 5.1 The planning, commissioning and delivery of services to improve mental health and emotional well-being outcomes for children and young people needs to form an integral part of partnership planning and delivery of services for children and young people.
- 5.2 Sunderland has a broad range of commissioned services to meet the need of children with mental health problems however there is increasing referral pressure on these services.
- 5.3 Some priority needs to be given to developing services to support peri-natal mental health and working with universal and targeted service providers to promote mental health and emotional well-being and deliver support and intervention to children, young people and families with mild to moderate levels of mental health need.

- 5.4 CCAMH and CYP service should continue to work pro-actively to continue to reduce waiting times and improve access to services as agreed with commissioners.
- 5.5 CAMHS Partnership should continue to support the implementation of evidence based interventions with particular consideration given to the potential impact of mindfulness in increasing resilience and supporting mental health.
- 5.6 The development of mental health lead role in schools (and in other services for children and young people) alongside identified CAMHS practitioners to link with schools, GP's and targeted service providers needs to continue to be developed.
- 5.7 Pathways to support children with special educational needs and disabilities need to continue to be developed with CAMH services including diagnostic and intervention pathways for Autistic Spectrum Disorder.
- 5.8 Innovative models of integrated multi-disciplinary support for children with complex behavioural, mental health and social care needs that include children and young people with challenging behaviours

6. Recommendation

- 6.1 That the Scrutiny Committee notes and comments on the current position relating to services to support child and adolescent mental health

Glossary of Terms

CAMHS – Child and Adolescent Mental Health Services

CCG – Clinical Commissioning Group

CYP – Children and Young People

DfE – Department for Education

DoH – Department of Health

IAPT – Improving Access to Psychological Therapies

LD – Learning Disabilities

NHS – National Health Service

NTW – Northumberland Tyne and Wear Mental Health Foundation Trust

SCC – Sunderland City Council

TEWV - Tees Esk and Wear Valley

Authors: Janette Sherratt and Michelle Turnbull, NHS Sunderland Clinical Commissioning Group

Sponsor: Debbie Burnicle, Deputy Chief Officer, NHS Sunderland Clinical Commissioning Group

IMPROVEMENT UPDATE**REPORT OF THE EXECUTIVE DIRECTOR PEOPLE SERVICES****1. PURPOSE OF THE REPORT**

- 1.1 This report provides an overview of improvement activity over the last three months following the Ofsted inspection. The report will be supplemented by a detailed presentation by the Executive Director People Services and the Director of Children's Services.

2. BACKGROUND INFORMATION

- 2.1 The four week Ofsted inspection of Services for Children in Need of Help and Protection, Children Looked After and Care Leavers, and the effectiveness of the local safeguarding board in Sunderland took place between 11 May and 4 June 2015. The report was published on 20 July 2015 and the overall judgement given was that services for these children in Sunderland are Inadequate.
- 2.2 Following the Inspection the Minister for Children placed Sunderland's Children's Services in intervention, and appointed a Commissioner for Children's Services.

3. CURRENT POSITION

- 3.1 The local authority has worked with the Commissioner for Children's Services to develop a comprehensive improvement plan to address all of the areas for improvement identified in the Ofsted report. The plan will be presented to the Children's Scrutiny Panel on 10 September, 2015.
- 3.2 Sunderland, with the support of the Commissioner for Children's Services, negotiated the secondment of the Deputy Director of Children's Services in Leeds, Steve Walker to support the council to implement and take forward the improvement plan.
- 3.3 Steve Walker has over 30 years of experience in the field of Children's Social Care. Over the past 4 years, Steve has supported Leeds to improve from Inadequate to a judgement of Good, which it received in their most recent Inspection in January of this year.
- 3.4 All cases individual cases identified by Ofsted, where there were concerns, have been reviewed.
- 3.5 The Multi-Agency Safeguarding Hub has been strengthened. The backlog of work in the hub at the time of the inspection has been addressed and caseloads have been reduced to a safe and manageable level.

- 3.6 A new performance management dataset has been developed which will ensure that there is robust oversight of practice and that any areas of concerns can be identified and acted on promptly. If the Committee would find it helpful, the report can be submitted to them on a regular basis.
- 3.7 The Child Protection and Independent Reviewing Officer Service has been strengthened and additional administration allocated and there are plans to further strengthen the service to ensure that plans for the most vulnerable children in the city are informed by the views and wishes of children, are of a high standard and are implemented in a timely manner.

4. RECOMMENDATION

- 4.1 The Scrutiny Committee are requested to note the content of this report and to receive the associate presentation.
- 4.2 The Scrutiny Committee are asked to consider receiving further updates with regard to Safeguarding Performance data.

5. BACKGROUND PAPERS

Ofsted Inspection of Services for Children in Need of Help and Protection,
Children Looked After and Care Leavers, July 2015

Contact Officer : Tracey Newcomb – Associate Director, Children's Services.

NOTICE OF KEY DECISIONS

REPORT OF THE ASSISTANT CHIEF EXECUTIVE

1. PURPOSE OF THE REPORT

- 1.1 To provide Members with an opportunity to consider the items on the Executive's Notice of Key Decisions for the 28 day period from 23 June 2015.

2. BACKGROUND INFORMATION

- 2.1 Holding the Executive to account is one of the main functions of Scrutiny. One of the ways that this can be achieved is by considering the forthcoming decisions of the Executive (as outlined in the Notice of Key Decisions) and deciding whether Scrutiny can add value in advance of the decision being made. This does not negate Non-Executive Members ability to call-in a decision after it has been made.
- 2.2 To this end, the most recent version of the Executive's Notice of Key Decisions is included on the agenda of this Committee. The Notice of Key Decisions for the 28 day period from 25 August 2015 is attached marked **Appendix 1**.

3. CURRENT POSITION

- 3.1 In considering the Notice of Key Decisions, Members are asked to consider only those issues where the Scrutiny Committee or relevant Scrutiny Panel could make a contribution which would add value prior to the decision being taken.
- 3.2 In the event of Members having any queries that cannot be dealt with directly in the meeting, a response will be sought from the relevant Directorate.

4. RECOMMENDATION

- 4.1 To consider the Executive's Notice of Key Decisions for the 28 day period from 25 August 2015 at the Scrutiny Committee meeting.

5. BACKGROUND PAPERS

- Cabinet Agenda

Contact Officer : Nigel Cummings, Scrutiny Officer
0191 561 1006
Nigel.cummings@sunderland.gov.uk

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Notice is given of the following proposed Key Decisions (whether proposed to be taken in public or in private) and of Executive Decisions (including key decisions) intended to be considered in a private meeting:-

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
041114/05	To respond to consultation from Gentoo regarding review of governance arrangements	Cabinet	Y	During the period from the date of this notice up to 30 November 2015	N	N/A	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
051114/02	To authorise the compulsory acquisition of land, necessary reclassification of roads and the making of Compulsory Purchase and Side Road Orders for the re-alignment and improvement of Washington Road (A1290) at Severn Houses, Sunderland Enterprise Zone	Cabinet	Y	September – October 2015	N	N/A	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
150331/1	Approval for the development of a Civil Engineering and Infrastructure Works Framework covering the provision of highways works, specialist marine works and bridges and structures works.	Cabinet	Y	Between September – December 2015	N		Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
150424/7	To seek approval of the business plan in respect of Bishopwearmouth Co-Operative Community Interest Company	Cabinet	N	November 2015	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraph 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
150424/8	To seek approval of the business plan in respect of Beckwiths Co-Operative Community Interest Company	Cabinet	N	November 2015	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraph 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

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150608/05	Approve the South Sunderland Growth Area (SSGA) Supplementary Planning Document (SPD) for the purposes of public consultation and as a material consideration in assessing planning applications, pending its finalisation following public consultation.	Cabinet	Y	21/10/15	N	N/A	<ul style="list-style-type: none"> • Cabinet Report • SSGA SPD • SSGA SPD Sustainability Appraisal • SSGA SPD Habitat Regulations Assessment 	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
150615/08	To present to Cabinet the outcome of services for disabled children's review and options for future service delivery including Sea View Road Short break unit leisure link and home support.	Cabinet	Y	October 2015	N	N/a	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
150729/11	To consider the outcome of the Trades Unions' ballots on the proposals for the pay, grading, terms and conditions of employment for the Council's workforce and to consider the next steps (Notice previously published on 29 July 2015)	Cabinet	Y	27 August 2015	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraph 4 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations matters arising between the Authority and its employees.	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
150630/12	To seek approval to include within the Council's Constitution and delegation scheme the Smoke and Carbon Monoxide Alarm (England) Regulations 2015 and agree the statement of principles for penalty charges.	Cabinet	Y	23 rd September 2015	N	N/A	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN <u>committees@sunderland.gov.uk</u>

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
150805/13	To seek approval of the North East and Cumbria Local Authorities Resilience Framework: Mutual Aid Agreement & Local Resilience (LRF) Local Authority Mutual Aid Protocol to enable participating authorities to provide mutual aid and assistance to each other in the case of emergencies.	Cabinet	Yes	September 2015	No	N/A	Cabinet Report. NE & Cumbria LA Mutual Aid Agreement. LRF Mutual Aid Protocol AP	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
150810/14	To consider a draft guidance document relating to the licensing of hackney carriage and private hire vehicle drivers following the completion of a consultation process with respect to the document	Cabinet	Y	September 2015	N	N/A	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
150811/15	To seek Cabinet approval to proceed with the procurement of an ICT information management system for Adult and Children's Social Care	Cabinet	Y	September 2015	N	N/A	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
150817/16	Acquisition of land for EZ highway improvements	Cabinet	Y	September – October 2015	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraph 4 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations matters arising between the Authority and its employees.	N/A	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

Note; Some of the documents listed may not be available if they are subject to an exemption, prohibition or restriction on disclosure.

Further documents relevant to the matters to be decided can be submitted to the decision-maker. If you wish to request details of those documents (if any) as they become available, or to submit representations about a proposal to hold a meeting in private, you should contact Governance Services at the address below.

Subject to any prohibition or restriction on their disclosure, copies of documents submitted to the decision-maker can also be obtained from the Governance Services team PO Box 100, Civic Centre, Sunderland, or by email to committees@sunderland.gov.uk

Who will decide;

Cabinet; Councillor Paul Watson - Leader; Councillor Henry Trueman – Deputy Leader; Councillor Mel Speding – Cabinet Secretary; Councillor Pat Smith – Children’s Services; Councillor Graeme Miller – Health, Housing and Adult Services; Councillor John Kelly – Public Health, Wellness and Culture; Councillor Michael Mordey – City Services; Councillor Cecilia Gofton – Responsive Services and Customer Care

This is the membership of Cabinet as at the date of this notice. Any changes made by the Leader will be specified on a supplementary notice.

Elaine Waugh
Head of Law and Governance

25 August 2015

ANNUAL WORK PROGRAMME 2015/16

REPORT OF THE HEAD OF SCRUTINY AND AREA ARRANGEMENTS

1. PURPOSE OF THE REPORT

- 1.1 The report attaches, the work programme for the Committee's work during the 2015/16 council year.
- 1.2 In delivering its work programme, the Scrutiny Committee will support the council in achieving its Corporate Outcomes.

2. BACKGROUND

- 2.1 The work programme is a working document which the Committee can develop throughout the year. The work programme allows Members and officers to maintain an overview of work planned and undertaken during the Council year.

3. CURRENT POSITION

- 3.1 The work programme reflects discussions that took place at the Scrutiny Committee meeting held on 16 July 2015. The current work programme is attached as **Appendix 1**.

4. CONCLUSION

- 4.1 The work programme developed from the meeting will form a flexible mechanism for managing the work of the Committee in 2015/16.

5 RECOMMENDATION

- 5.1 That the Committee notes the information contained in the work programme and consider the inclusion of any proposals for the Committee into the work programme.

Contact Officer: Nigel Cummings, Scrutiny Officer
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REASON FOR INCLUSION	25 JUNE D/L 16.06.15	16 JULY D/L 07.07.15	10 SEPTEMBER D/L 01.09.15	8 OCTOBER D/L 29.09.15	5 NOVEMBER D/L 27.10.15	3 DECEMBER D/L 24.11.15	14 JANUARY D/L 05.01.16	11 FEBRUARY D/L 02.02.16	10 MARCH D/L 02.03.16	14 APRIL D/L 05.04.16
Cabinet Referrals and Responses	Youth Justice Plan 2015/16 Revenue Budget Outturn for 2014/2015 and First Revenue Review 2015/2016 Capital Programme Outturn 2014/2015 and First Capital Review 2015/2016 including Treasury Management	Portfolio Holder Response to Policy Reviews 2014/15	Portfolio Holder Response to Policy Reviews 2014/15		Annual Audit Letter Proposal for Budget Consultation 2016/17 Budget Planning Framework 2016/2017 and Medium Term Financial Strategy 2016/2017 – 2018/2019 Capital Programme Second Review 2015/16 Revenue Budget Second Review 2015/2016		Revenue Budget 2016/17 Proposals Revenue Budget Third Review 2015/16 Capital Programme - Third Capital Review 2015/2016, Provisional Resources 2016/2017 And Treasury Management Review 2015/2016	Collection Fund 2015/16 Capital Programme 2016/2017 and Treasury Management Policy and Strategy 2016/2017 Revenue Budget and Proposed Council Tax for 2016/2017 and Medium Term Financial Strategy 2016/2017 to 2018/2019		
Scrutiny Business	Extra Care Housing Membership of Scrutiny Panels Commissioning the Annual Scrutiny Work Programme 2015/16 CIPS Annual Conference Feedback Notice of Key Decisions	Corporate Parenting Annual Report CCG Operational Plan 15/16 Commissioning the Scrutiny Panels 2015/16 Notice of Key Decisions Scrutiny Work Programme 2015/16	Sunderland Safeguarding Update CQC GP Practice Visits (CCG) CYP Community Services – Update (CCG) Notice of Key Decisions Scrutiny Work Programme 2015/16	Care and Support - Annual Update Extra Care Housing Notice of Key Decisions Scrutiny Work Programme 2015/16	Monitoring the Delivery of Agreed Scrutiny Recommendations Notice of Key Decisions Scrutiny Work Programme 2015/16	School Performance (Provisional Results) Notice of Key Decisions Scrutiny Work Programme 2015/16	Council Annual Complaints Report Notice of Key Decisions Scrutiny Work Programme 2015/16	BID Annual Update Schools Performance Draft Final Policy Review Reports Notice of Key Decisions Scrutiny Work Programme 2015/16	CYP Community Service Annual Performance Update Notice of Key Decisions Scrutiny Work Programme 2015/16	Annual Monitoring the Delivery of Agreed Scrutiny Recommendations Draft Final Policy Review Reports Scrutiny Annual Report Notice of Key Decisions Scrutiny Work Programme 2015/16
Lead Scrutiny Member Update		Lead Scrutiny Member Update	Lead Scrutiny Member Update	Lead Scrutiny Member Update	Lead Scrutiny Member Update	Lead Scrutiny Member Update	Lead Scrutiny Member Update	Lead Scrutiny Member Update	Lead Scrutiny Member Update	Lead Scrutiny Member Update
Substantial Variations to Service - Health										
CCFA/Members items/Petitions										

LEAD SCRUTINY MEMBER UPDATE: SEPTEMBER 2015

JOINT REPORT OF THE LEAD SCRUTINY MEMBERS

1. PURPOSE OF THE REPORT

- 1.1 To provide an update to the Scrutiny Committee regarding the work of each of the six Lead Scrutiny Members and supporting Panels.

2. LEAD SCRUTINY MEMBER UPDATE

Scrutiny Chair and Vice Chair (Cllrs Norma Wright and Dianne Snowdon)

- 2.1 The review of current scrutiny arrangements has been conducted with the involvement and expertise of Jacqui McKinlay, the Executive Director of the Centre for Public Scrutiny (CfPS). Jacqui met and discussed scrutiny in Sunderland with Lead Scrutiny Members, council officers and key partners on Monday 20th July 2015. The Executive Director for CfPS will provide, for the review, an independent report of scrutiny arrangements in Sunderland that will assist the development and progression of the function.
- 2.2 The Safeguarding Working Group met on Tuesday 18th August 2015. The working group continues to monitor progress against the Sunderland Safeguarding Improvement Plan and the recent Ofsted inspection. The working group also discussed a number of issues related to child sexual exploitation and meetings are to be arranged to meet with safeguarding partners in the coming weeks.

Combined Authority Scrutiny Committee

- 2.3 The Committee met on 21st July in Sunderland. The main items of business were: collecting evidence for the policy review of transport related barriers to employment and also the progress in relation to the devolution proposals for the north east combined authority.

Children's Services (Cllr Darryl Dixon)

- 2.4 The Children's Panel discussed a number of options for policy review following the annual scrutiny debate. In particular, the Panel discussed the option of Special Educational Needs and Disability (SENd) Local Offer – one year on.
- 2.5 However, Panel members decided, based on the description of what is currently being undertaken to deliver the Local Offer, that the Scrutiny Panel could not add value to what is already being done and that this would not be the best use of scrutiny resources.
- 2.6 The Panel agreed that alternative options for the Children's Panel work programme were Child and Adolescent Mental Health Services (CAMHS), Councillors role in Safeguarding and outcome of the Ofsted Inspection of children in need, children looked after and care leavers.

City Services (Cllr Lynda Scanlan)

- 2.7 At its next meeting, the Panel will begin its review into the way in which street licences can support a vibrant city. The review will examine the way in which the policies and processes surrounding the granting of street licences can help to support the aim of a more vibrant city centre and also the potential for bringing greater flexibility to the process.
- 2.8 Richard Reading, Trading Standards and Licensing Manager will be in attendance to provide the background for the review. Ken Dunbar, Chief Executive of Sunderland BID has also been invited to the meeting to discuss these issues with the Panel.
- 2.9 Following the completion of this review, the Panel will look at the general issue of enforcement and the extent to which the enforcement powers available to the Council across a range of areas are being used.

Health, Housing and Adult Services (Cllr Jill Fletcher)

- 2.10 The Health, Housing and Adult Services Scrutiny Panel met on Tuesday 28th July 2015 to agree the scope for their review into transition to adult social care. The Panel had a constructive discussion around the scope of the review and have agreed to look at the transition process from child to adult care services and how this is promoted and developed to ensure a sustainable and seamless transition to adulthood. The title of the review was agreed as 'Moving On: the transition from child to adult care services'.
- 2.11 The panel is will next meet on Tuesday 22nd September 2015 and this will be to provide an overview of current transition arrangements within the local authority.

Public Health, Wellness and Culture (Cllr George Howe)

- 2.12 Further to the 2nd July panel meeting, a short meeting was held with representatives from Sunderland Royal Hospital in relation to the Sexual Health element of the panel's shorter secondary review. The GUM (Genito Urinary Medicine clinic) representatives have agreed to come along to give an overview of services that they provide and also the panel will visit the clinic in October for a question and answer opportunity. This will be put to the panel for consideration at the 15th September meeting and the Sexual Health scoping document will also be presented for consideration at this meeting.
- 2.13 In line with the focus of the main policy review topic, Self-Harm, experts and service providers have confirmed attendance at the November panel in order to give evidence. This includes Washington Mind and Sunderland Mind for support services and Steve Williamson to provide an overview of the work done in schools in relation to self-harm.
- 2.14 'The Culture of Wellness' was requested to be reported back to the Public Health, Wellness and Culture Scrutiny Panel at its meeting in September. To fulfil this, Gillian Gibson (or representative) and Victoria French will attend the panel to provide an overview and update on current initiatives and work in this area.

Skills, Economy and Regeneration (Cllr David Snowdon)

- 2.15 The main topic for the Skills Economy & Regeneration Scrutiny Panel for 2015-16 will be Key Cities – Learning from others to maximise the effectiveness of Sunderland's Regeneration. This was agreed at the July Panel and members felt that it was essential that:

- Clear objectives are identified and the right cities chosen to study;
- Emphasis should not just be on physical regeneration but also economic and social regeneration;
- The right people are identified with the knowledge and willingness to share;
- If possible visiting and looking how things work should be a preference.

2.16 The next Panel will meet on September 17 where Nicola Morrow, Principle Policy Officer to the Leader and the Key Cities Co-ordinator will be attending to provide her expertise and knowledge of the other Key Cities.

Responsive Services and Customer Care (Cllr Ronny Davison)

2.17 At its next meeting, the Panel will receive a presentation from Liz St Louis, Head of Customer Service and Development on the progress made by customer services to date, how the council makes use of customer satisfaction data and the way we use information to improve services. This presentation will form part of the Panel's review into customer services.

2.18 Following the completion of this review, the Panel will go on to consider the progress being made in implementing of the new powers contained in the Anti-Social Behaviour, Crime and Policing Act and the way in which it is impacting on the work of the Council and its partners.

2.19 It is also suggested that, later in the year, the Panel should receive an update report on the implementation of Universal Credit within the city.

3. CURRENT PANEL MEMBERSHIPS

3.1 Non-executive Members have now been allocated to a scrutiny panel; membership of the panels has been decided in accordance with current political arrangements.

3.2 A complete membership of the Scrutiny Panels is attached for information at **Appendix 1** of this report.

4. DEDICATED SCRUTINY BUDGET

4.1 A small budgetary provision of £15,000 per annum is available to the Scrutiny Committee and the supporting Panels to deliver the agreed Annual Scrutiny Committee Work Programme.

4.2 As of 1st September 2015 the breakdown of the budget stood as follows:-

Description	£
Scrutiny Development	£2,758.55
Member Development	£898
Policy Review Development	£0.00
Total Expenditure to Date	£3,656.55
Budget	£15,000
Remaining Budget	£11,343.45

5. RECOMMENDATIONS

5.1 It is recommended that the Scrutiny Committee;

- (a) notes and considers the update of the Lead Scrutiny Members and receives a further verbal update at the meeting;
- (b) notes the current expenditure and remaining scrutiny budget for 2014/15, and
- (c) notes and considers the Scrutiny Debate evaluation feedback from delegates.

6. BACKGROUND PAPERS

- Scrutiny Committee Agenda and Papers – 26 June

Contact Officer: Nigel Cummings, Scrutiny Officer
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MEMBERSHIP OF THE SIX SCRUTINY PANELS

<p style="text-align: center;">City Services</p> <p>Lead Scrutiny Member: Cllr Lynda Scanlan</p> <p>Cllr James Blackburn Cllr Michael Essl Cllr Stuart Porthouse Cllr Steven Foster Cllr Margaret Beck Cllr Bernie Scaplehorn Cllr Peter Wood</p>	<p style="text-align: center;">Health, Housing & Adult Services</p> <p>Lead Scrutiny Member: Cllr Jill Fletcher</p> <p>Cllr Alan Emerson Cllr Rosalind Copeland Cllr Michael Dixon Cllr Shirley Leadbitter Cllr Barbara McLennan Cllr Dorothy Trueman Cllr Paul Middleton Cllr Juliana Heron Cllr Doris Turner</p>
<p style="text-align: center;">Children's Services</p> <p>Lead Scrutiny Member: Cllr Darryl Dixon</p> <p>Cllr Debra Waller Cllr Doris MacKnight Cllr Anthony Farr Cllr Philip Tye Cllr Jacqui Gallagher Cllr Bob Francis Cllr Karen Waters Cllr Victoria O'Neil</p>	<p style="text-align: center;">Skills, Economy & Regeneration</p> <p>Lead Scrutiny Member: Cllr David Snowdon</p> <p>Cllr Bob Price Cllr Michael Dixon Cllr Christine Marshall Cllr Mary Turton Cllr Billy Turton Cllr Len Lauchlan Cllr Colin English Cllr Miles Elliot</p>
<p style="text-align: center;">Public Health, Wellness & Culture</p> <p>Lead Scrutiny Member: Cllr George Howe</p> <p>Cllr Louise Farthing Cllr Fiona Miller Cllr Julia Jackson Cllr Rebecca Atkinson Cllr Richard Bell Cllr John Cummings Cllr Shirley Leadbitter Cllr Geoff Walker</p>	<p style="text-align: center;">Responsive Services & Customer Care</p> <p>Lead Scrutiny Member: Cllr Ronny Davison</p> <p>Cllr Betty Gibson Cllr Barry Curran Cllr Iain Kay Cllr Gillian Galbraith Cllr Margaret Forbes Cllr Ian Galbraith Cllr Tony Taylor</p>