

**TYNE AND WEAR FIRE AND RESCUE AUTHORITY**

**Item No. 7**

**MEETING: 27 JUNE 2022**

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**SUBJECT: DATE, TIME AND VENUE OF FUTURE MEETINGS**

**JOINT REPORT OF THE CHIEF FIRE OFFICER AND CHIEF EXECUTIVE (CLERK TO THE AUTHORITY), THE DEPUTY CLERK TO THE AUTHORITY, THE FINANCE DIRECTOR AND THE PERSONNEL ADVISOR TO THE AUTHORITY**

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**1 INTRODUCTION**

- 1.1 Members are requested to consider and approve the undermentioned dates for meetings of the Authority and its Committees for the Year 2022/2023. Such meetings will normally be held on a **Wednesday (with the exception of the Governance Committee)** at 10:30am at Tyne and Wear Fire and Rescue Service Headquarters, Barmston Mere (unless annotated).

**2 PROPOSED MEETING DATES**

- 2.1 The proposed schedule of meetings is as follows:-

**FIRE AUTHORITY MEETINGS**

27 July 2022  
14 September 2022  
12 October 2022\*  
16 November 2022  
14 December 2022  
18 January 2023  
15 February 2023  
15 March 2023  
26 April 2023\*\*  
28 June 2023 (Annual Meeting)

**GOVERNANCE COMMITTEE**

29 July 2022 (Friday)  
31 October 2022\*\*  
28 November 2022  
6 March 2023  
31 May 2023 (Wednesday)

\*The annual cycle of meetings will include a dedicated Strategic Planning meeting that will take place each October.

\*\* These meetings are scheduled into the cycle as a precaution to allow necessary business to be conducted should they be required. They can be cancelled if not required.

## **HUMAN RESOURCES COMMITTEE**

20 July 2022  
05 October 2022  
08 February 2023

## **POLICY AND PERFORMANCE COMMITTEE**

13 July 2022  
07 September 2022  
09 November 2022  
22 February 2023  
17 May 2023

Members should note additional Policy and Performance Committee meetings have been proposed to better align to the quarterly reporting cycle and allow timely reporting to the committee.

| <b>Member Training Sessions<br/>2022-23 Authority Meeting</b> | <b>Topic</b>                      |
|---|-----------------------------------|
| July 2022   | New Members Induction             |
| September 2022  | Governance Reform and Review      |
| October 2022  | Strategic Planning Session        |
| December 2022   | Equality, Diversity and Inclusion |
| February 2023   | Risk and Risk Management          |
| March 2023  | Finance and Budgets               |

### **3 RECOMMENDATIONS**

#### **3.1 The Authority is recommended to:**

Approve the dates for all future Fire Authority and Committee Meetings and note the dates of the Members training sessions.