

AUDIT AND GOVERNANCE COMMITTEE

18 March 2016

Proposed Forward Plan of Reports for 2016/2017

Report of the Director of Finance

1. Purpose of Report

- 1.1 To enable the Committee to consider and comment on the proposed Forward Plan of reports for 2016/17.
- 1.2 During the year there will be four quarterly meetings – at which the Committee will consider the Corporate Assurance Map alongside other reports. An additional meeting is scheduled for February in order to consider the Treasury Management Policy and Strategy for the following financial year so that it can be agreed by Cabinet in February and then by Council in March of each year in line with the regulations and best practice.

2. Recommendations

- 2.1 Members are asked to consider and agree to the attached proposed Forward Plan of reports.

**Forward Plan of Reports
Audit and Governance Committee 2016/17**

Month	Brief Description	Report of
24 th June 2016	Annual Review of Governance Arrangements / Annual Governance Statement (including Annual Report covering work of Internal Audit and Risk and Assurance teams)	Director of Corporate Services
	Corporate Assurance Map - update	Head of Assurance, Procurement and Projects
	Annual Report on the Work of the Committee	Director of Corporate Services
	New Strategic Risk Register	Director of Corporate Services
	Appointment of External Auditor – update	Director of Corporate Services
	Unaudited Statement of Accounts 2015/16	Director of Corporate Services
	Treasury Management Annual Review 2015/16	Director of Corporate Services
	Treasury Management 2016/17 - First Quarterly Review	Director of Corporate Services
	Audit Progress Report	External Auditor
	Review of Arrangements for Securing Value for Money 2015/16	External Auditor
30 th September 2016	Corporate Assurance Map – update	Head of Assurance, Procurement and Projects
	Treasury Management 2016/17 – Second Quarterly Review	Director of Corporate Services
	Audit Completion Report 2015/16	External Auditor
	Audited Statement of Accounts 2015/16	Director of Corporate Services
16 th December 2016	Treasury Management 2016/17 – Third Quarterly Review	Director of Corporate Services
	Corporate Assurance Map – update	Head of Assurance, Procurement and Projects
	Corporate Assurance Map Consultation 2017/18	Head of Assurance, Procurement and Projects
	Annual Audit Letter 2015/16	External Auditor
	Audit Progress Report	External Auditor

**Forward Plan of Reports
Audit and Governance Committee 2016/17**

Month	Brief Description	Report of
10 th February 2017	Treasury Management Strategy and Policy for 2017/18 including Treasury Management Prudential Indicators for 2017/2018 to 2019/2020	Director of Corporate Services
	Audit Progress Report	External Auditor
31 st March 2017	Corporate Assurance Map - update	Head of Assurance, Procurement and Projects
	Corporate Assurance Map – 2017/18 (including Internal Audit Plan, and Risk and Assurance team plan)	Head of Assurance, Procurement and Projects
	Proposed Forward Plan of Reports 2017/18	Director of Corporate Services
	Member Training and Development	Director of Corporate Services
	Audit Strategy Memorandum 2016/17	External Auditor
	Audit Progress Report	External Auditor

Note: Other ad-hoc reports/items shall be added to the Agenda where considered necessary