

## WASHINGTON AREA COMMITTEE

### AGENDA

Thursday 3<sup>rd</sup> March, 2016 at 6.00pm

**VENUE – The Granary, Arts Centre Washington**

#### Membership

Cllrs Williams (Chair), F. Miller (Vice Chair - Place), Farthing (Vice Chair – People), Fletcher, Kelly, Lauchlan, Middleton, G Miller, Scaplehorn, David Snowdon, Dianne Snowdon, T. Taylor, D Trueman, H Trueman. P. Walker,

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1. (a) Chairman's Welcome; (b) Apologies for Absence; (c) Declarations of Interest; and (d) Minutes of the last meeting held on 10 <sup>th</sup> December 2015 – (Copy attached)	1
2. Washington Area Committee Annual Report 2015-2016  (Copy attached)	6
3. Partner Agency Reports	
a) Washington Area Community Voluntary Sector Network – (Copy attached)	10
b) Northumbria Police – (Verbal report)	

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For further information and assistance, please contact Paul Wood on 0191 561 1044

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\* Denotes an item relating to an executive function

**ELAINE WAUGH**  
**Head of Law and Governance**

**23<sup>rd</sup> February, 2016**

## Item 1d

**At a meeting of the WASHINGTON AREA COMMITTEE held at THE FIRE AUTHORITY MAIN HEADQUARTERS, BARMSTON MERE on THURSDAY 10<sup>TH</sup> DECEMBER, 2015 at 6.00 p.m.**

### **Present:-**

Councillor Williams in the Chair

Councillors Farthing, Fletcher, Kelly, Lauchlan, Middleton, F. Miller, G. Miller, David Snowdon, Dianne Snowdon, Taylor, D. Trueman, H. Trueman and Walker.

Karon Purvis	-	Chief Executives
Helen Wardropper	-	Chief Executives
Paul Wood	-	Commercial and Corporate Services
David Hardy	-	Community Services
Jacqui Reeves	-	VCS Representative
Colin McCartney	-	Gentoo
Inspector Steve Pescod	-	Northumbria Police

Members of the Washington Community.

### **Apologies for Absence**

Apologies for absence were submitted on behalf of Councillor Scaplehorn. Neil Revely, Steve Graham, Louise Butler and John Rostron

### **Declarations of Interest**

There were no declarations of interest.

### **Minutes of the Last Meeting of the Committee held on 15<sup>th</sup> October, 2015**

1. RESOLVED that the minutes of the last meeting of the Committee held on 15<sup>th</sup> October, 2015 (copy circulated) be confirmed and signed as a correct record.

## **Partner Agency Reports**

### **(a) Report of the Washington Area Community Voluntary Sector Network**

The Washington Area Community Voluntary Sector Network submitted a report (copy circulated) to inform the Committee of activity, progress, issues and concerns of the sector.

(For copy report – see original minutes)

Jacqui Reeves, VCS Representative, presented the report and advised that the Network had met twice since the last Area Committee and had also held an extraordinary meeting to host the Annual Budget Consultation with the voluntary and community sector.

2. RESOLVED that Members noted the contents of the report.

### **(b) Fire Authority**

The Chairman advised that Steve Graham, Station Manager was unable to attend the meeting but should Members have any queries in relation to his report, these could be passed on for him to reply to Members directly.

Councillor Kelly commented that the report was excellent and very informative.

3. RESOLVED that the report be received and noted.

## **Northumbria Police**

Inspector Steve Pescod of Northumbria Police presented the Washington Sector Performance Update.

Inspector Pescod advised that there had been a 17% increase in crime figures from last year and informed of a spate of eight burglaries which had occurred over a period of 28 days in which the perpetrator had been caught and prosecuted which accounted for the burglary/dwelling statistics .

The Committee was informed of an arrest over a recent ram raid, the individual was on bail and due to come back at the end of the month.

Bonfire night had been busy with high numbers of incidents and lots of wheelie bins stolen.

In response to Councillor David Snowdon's query, Inspector Pescod advised that the classification of fly tipping for example and more instances being deemed as criminal

activity now, was impacting upon the Police figures and it was a massive factor, with crime up 25% force wide.

Councillor H. Trueman enquired if there had been a reduction in front line policing. Inspector Pescod advised that he could not honestly answer this due to the new ways of working that had been implemented.

In relation to a query from the Chairman with regards to the rise in the number of sex offences committed, Inspector Pescod advised that some were historic cases that had only just been reported recently and also that there were different classifications for sexual offences now.

4. RESOLVED that the report be received and noted.

### **People Board – Progress Report**

The Chair of the People Board submitted a report (copy circulated) to provide the Committee with an update of the progress against the current year's (2015/2016) People Board Work Plan.

(For copy report – see original minutes)

Councillor Farthing presented the report and then opened it up for discussion.

5. RESOLVED that the Committee
  - (i) Considered the progress with regard to the Washington People Board's Work Plan for 2015/16 as detailed in Annex 1 of the report
  - (ii) Agreed to support the People Board recommendation to approve the Project Brief and Call for Projects for the 'Home from Hospital' Small Grants Scheme as detailed in Annex 2 of the report
  - (iii) Agreed to support the People Board's recommendation to align SIB to develop a targeted approach to further develop community inclusion and support for the VCS as detailed in Annex 3 of the report
  - (iv) Agreed to support the People Board's recommendation to align SIB to deliver a Washington Skills Conference/Work Discovery Event as detailed in the report.

### **Place Board – Progress Report**

The Chair of the Place Board submitted a report (copy circulated) to provide the Committee with an update of progress against the current years (2015/16) Place Board Work Plan.

(For copy report – see original minutes)

Councillor Fiona Miller, Chair of the Place Board presented the report and then opened it up for discussion.

In relation to the Events Programme, Councillor Kelly expressed concern that one provider would be responsible for all events and that some expertise would be needed in certain events.

Mrs Purvis advised that organisations such as the British Legion for example, would still be involved in the planning of events but would work with the successful applicant and contributions from groups would still happen.

#### 6. RESOLVED that the Committee

- i) Considered the progress and performance update with regard to the Washington Place Board's Work Plan for 2015/16 as detailed in Annex 1 of the report.
- ii) Noted the detail of the proposed Washington Flood Study attached as Annex 2 of the report
- iii) Agreed to support the Place Board recommendation to align SIB funding to provide an equipment bank for use by volunteers and partners to deliver identified neighbourhood improvements as detailed in the report. Funding levels were considered under Item 5 Finance Report.
- iv) Agreed to support the Place Board recommendation to align further SIB funding to develop an enforcement approach to addressing derelict industrial estates as detailed in the report. Funding levels were considered under Item 5 Finance Report
- v) Agreed to support the Place Board recommendation to approve the Project Brief and Call for Projects for the Washington Events Programme 2016 as detailed in Annex 3 of the report.

#### **Financial Statement and Proposals for further allocation of Resources**

The Head of Scrutiny and Area Arrangements submitted a report (copy circulated) to provide a financial statement as an update position on progress in relation to allocating SIB and Community Chest and present proposals for further funding requests.

(For copy report – see original minutes)

7. RESOLVED that the Committee:-

- i) Noted the financial statements set out in the report.
- ii) Considered and approved the alignment of £35,000 SIB 2015/16 to support community inclusion and the local VCS as detailed in paragraph 3.1 of the report and in Item 3 People Board Progress Report.
- iii) Considered and approved the alignment of £15,000 SIB 2015/16 for the development and delivery of a Washington Skills Conference/Work Discovery Event as detailed in paragraph 3.2 of the report and in Item 3 People Board Progress Report
- iv) Considered and approved the alignment of £25,000 SIB 2015/16 to develop a local equipment bank as detailed in paragraph 4.1 of the report and in Item 4 Place Board Progress Report
- v) Considered and approved the alignment of £25,000 SIB 2015/16 to develop a new approach to manage derelict industrial estates as detailed in paragraph 4.2 of the report and in Item 4 Place Board Progress Report
- vi) Noted the 14 Approvals of Community Chest detailed within the report.

**Planning Applications – For Information Only**

Current Planning Applications relating to the Washington Area for the period 1<sup>st</sup> October to 19<sup>th</sup> November 2015 were submitted for Members information only (copy circulated).

(For copy report – see original minutes)

8. RESOLVED that the report be received and noted.

The Chairman thanked everyone for their attendance and closed the meeting

(Signed) L. WILLIAMS,  
Chairman.

# Item 2

## WASHINGTON AREA COMMITTEE

Item 2

3<sup>rd</sup> March 2016

### REPORT OF THE CHAIR OF THE WASHINGTON AREA COMMITTEE

#### Washington Area Committee Annual Report 2015-16

#### 1 Purpose of Report

- 1.1 To approve the Washington Area Committee's Annual Report as part of the combined Area Committee Annual Report 2015-16 to be presented to Full Council.

#### 2. Background

- 2.1 This will be the fifth year that all Area Committee reports have been brought together in one combined report and presented to Full Council.
- 2.2 Area Committees are appointed by the Council to ensure improved service delivery at a local level in the context of best value and more efficient, transparent and accountable decision making. They deliver this role through:
  - Monitoring the quality and effectiveness of services delivered by the Council and other main providers in the area
  - Working in partnership to develop efficient and effective solutions to city-wide issues as well as supporting local area priorities
- 2.3 2015-16 has been an incredibly busy and challenging year for us all. The Annual Report for 2015/16 showcases some of the key achievements delivered this year through the dedicated work of the five Area Committees and their supporting Place and People Boards. It also highlights how we translate the principles of a community leadership council in practice and the central role played by local councillors in helping to strengthen our communities.

#### 3. Annual Report 2015-2016

- 3.1 The Annual Report for Washington Area Committee 2015-2016 is attached as **Annex 1**
- 3.2 It is important that the Annual Report is viewed as a collaborative achievement and the Washington Area Committee would like to thank everyone who has contributed towards the outcomes achieved through the work of the Area Committees and the supporting Place and People Boards.

#### 4. Recommendation

- 4.1 Members are requested to consider and approve the Washington Annual Report for inclusion in the combined Area Committee Annual Report for 2015-16.

Contact Officer: Louise Butler Washington Area Co-ordinator Tel: 0191 561 1720  
Email: Louise.Butler@sunderland.gov.uk



## Washington - How we made a difference – highlights from 2015 / 2016

### Our local priorities for Washington were

Environment and Greenspace and improving neighbourhoods
Heritage and culture, including local events programmes
Influence the design, delivery and review of Place and People based Services devolved to Area Committee.
Health and wellbeing with a focus on emotional resilience for young people
Community inclusion and support for the VCs, including support for young people
Employment, enterprise and lifelong learning
A Safer Washington

### Our year in numbers

We approved or agreed a total of £335,000 for projects to implement specific local priorities and support our own council departments, and supplement funding of partner agencies to improve services to the local community.

% Council led?

% Third sector led?

Home from Hospital Scheme (to match £20,000 CCG funding)	£20,000
Addressing holiday hunger	£5,000
Young Peoples Can Do Project	£20,000
Supporting the local VCS	£35,000
Business Watch and Industrial Estates	£35,000
Washington Events Programme 2015 and 2016	£60,000
Volunteers Equipment Bank	£25,000
Delivering a local approach to assist young people who self-harm (Development stage)	£50,000
Work Discovery Week and Skills Conference for Washington young people (Under development)	£15,000
Improve the Washington Heritage & Culture Offer (Under development)	£30,000
Financial Inclusion and Capability (Under development)	£40,000

We have also awarded grants to the value of £30,308 to 43 organisations.

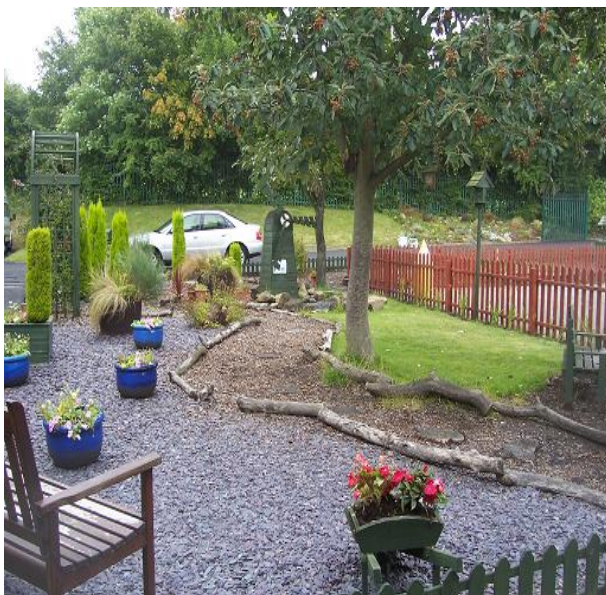
### Highlights

- The Washington Way to Well Being Scheme has seen a range of activities delivered to help local residents feel healthier, including 24 local organisations now achieving the WW2WB Charter Mark and the Washington Way cycleways and pathways encouraging more people to walk, run and cycle
- The Washington Strategic Health Group has seen key partners come together to collaborate and deliver a joined up approach to helping young people who self-harm and their families.
- 18 young people have moved into employment in the last 6 months through Phase 2 of the Youth Opportunities Project – this adds to the 63 into employment through the first phase.
- Area Committee investment has contributed to the completion of more than 17km of off road shared use roads.
- More than 100 volunteers have been contacted and 20 small organisations supported directly through the Washington Trust Community and Volunteering project. Recruitment to the Washington 100 is now well underway with more than 50 local volunteers signed up.
- A range of activities have been delivered to encourage people to use green space. This includes establishment of 3-2-1 routes in 2 local parks, organised walks, walk to jog sessions attended by more

than 35 people, and more than 750 contacts have been made requesting information on health activities and the Washington Way to Well Being initiative

- The establishment of the Bike Hub has seen over 130 local people taking part in walks, over 120 cycling, and 266 people joining in with health activities. More than 800 people have contacted the project to express an interest or request information.

## Our local communities



St John Boste Garden



### It's time to drag your old bike out of the shed and hit the Washington Way 2 Wellbeing!

The Washington Cycle Hub will be open 2 sessions per week at The Life House, Grasmere Terrace, Columbia, Washington. NE38 7LP

**First session Sunday 2<sup>nd</sup> August 2015 from 10am – 3pm**

- Cycle Hire – electric bikes, unisex bikes, special needs bikes and children's bikes
- Organised bike rides
- Cycle maintenance workshops
- Cycle training

Want to know more?

Contact: [washingtoncyclehub@yahoo.co.uk](mailto:washingtoncyclehub@yahoo.co.uk)  
or call Washington Mind on 0191 417 8043





Washington Illuminations





# Item 3a

## WASHINGTON AREA COMMITTEE

## Item 3a

3<sup>rd</sup> March 2016

### REPORT OF WASHINGTON AREA COMMUNITY VOLUNTARY SECTOR NETWORK

#### 1. Purpose of the Report

- 1.1 The report provides an update with regard to the Washington Area Community and Voluntary Sector Network

#### 2. Background

- 2.1 To develop the capacity and influence of the Voluntary and Community Sector (VCS) across the City, Area Networks have been established and delegates represent each Area Network at Area Committee taking forward issues on behalf of the whole VCS in the area and reporting back, providing a two-way flow of communication.
- 2.2 Washington Area Network delegates will present a report to each Area Committee meeting informing Members of activity, progress, issues and concerns of the sector.

#### 3. Washington Area Community and Voluntary Sector Network (ACVSN) Progress Report

- The Washington Network will continue to work on developing and supporting the VCS re collaboration, communications, intelligence and mapping.
- The Network has met twice since the last Area Committee
- The Network has agreed to focus on promoting the roles of the Area Network representatives, for larger organisations to support and mentor the smaller ones, and to promote the different routes and mechanisms that local groups can access for support or information via the Area Network. It is proposed that the Network supports its membership to further develop a partnership approach to aid funding opportunities and bids and encourage involvement of some of the smaller groups.
- The Network aims to survey all contacts to find out what our organisations offer, what are the primary aims and objectives, and where support is needed and to also determine what kind of support is required particularly for the smaller more informal groups. It was noted that a lot of information with regards to activities is already included in the wellbeing.info directory and website.
- It is intended this work will provide a menu of support for the local VCS and promote and expand the role of the Network.

#### 4. Recommendations

- 4.1 Members are requested
- To note the contents of the report and consider the opportunities and issues raised by the Washington ACVSN

Contact: John Rostron, Area Network Representative.  
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Jacqui Reeves, Area Network Representative.  
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Tel: 0191 2193884

3<sup>rd</sup> March 2016**REPORT OF THE CHAIR OF THE PEOPLE BOARD****People Board Progress Report****1 Purpose of Report**

- 1.1 To provide an update of progress against the current year's (2015/16) People Board Work Plan.

**2. Background**

- 2.1 Earlier this year the Local Area Plan's priorities associated with People were referred to the Washington People Board to action on behalf of the Area Committee. The People Board continue to initiate action on those priorities and **Item 4 Annex 1** outlines progress to date.

**3 Area Governance Arrangements**

- 3.1 The Area Committees are part of the Council's Executive Function and have two key roles:-
- Influencing decisions on services delivered at a local level; and
  - Identification of key priorities for their areas, in the context of supporting the delivery of the Council's Corporate Outcomes Framework at a local level and ensures maximum impact where necessary through utilising its own resources.
- 3.2 Area Place and People Boards were set up to support the Area Committee in identifying areas of priority and ensure action in line with those priorities.
- 3.3 Each ward has one elected member representative, whose role it is to liaise with their ward colleagues in between meetings and feedback collective views into the Board meetings. Members will work alongside key officers in what will be practical action orientated groups. It should be noted that the Board is not a decision making body and the work / recommendations of the Board will be presented to the Area Committees for final endorsement. Elected member representation on the People Board for this Area Committee is as follows:-

<b>Ward</b>	<b>People Board Membership</b>
Chair	Cllr Louise Farthing
Washington Central	Cllr Dianne Snowdon
Washington East	Cllr David Snowdon
Washington North	Cllr Jill Fletcher
Washington South	Cllr Graeme Miller
Washington West	Cllr Dorothy Trueman

**4. Key Areas of Influence/Achievements up to 29th February 2016**

- 4.1 Outlined below is a summary of the key areas of influence / achievements of the Washington People Board up to 29<sup>th</sup> February 2016.

<b>Action Taken</b>	<b>Outcome</b>
<b>Local priority: Health and Well Being</b>	
Develop a strategic approach to health and well-being through a partnership approach	<ul style="list-style-type: none"> <li>The Washington Strategic Partners Health Group (WSHG) has delivered an 'Expo' type of event with relevant partners to consider service delivery issues for young people who self-harm. The event which brought together partners who provide relevant services, considered what the issues were, where services could be improved, and how to make better use of a partnership approach to deliver what is needed.</li> <li>The group has also considered the applications received for the 'Out of hospital/Befriending' priority for older people. Following consultation, the Area Committee will consider the officer recommendation to award the grant under <b>Item 6</b></li> </ul>

	<ul style="list-style-type: none"> <li>• Washington Way to Well Being – Charter Mark Scheme now underway. 24 organisations have completed their applications. 6 more are currently being supported to complete. The Bike Hub is now open and courses and cycling activities underway. A range of exercise classes, walk to jog sessions and live well sessions are well attended.</li> <li>• The People Board received a summary of the work being delivered since the Area Committee invested in the Washington Way (Capital programme). To date: <ul style="list-style-type: none"> <li>• 24 organisations now hold the WW2WB Charter Mark – with another 6 working towards it.</li> <li>• A range of 'Go Washington' activities underway – Walk and Jog classes, Active Hub at Springwell, two 3-2-1 routes (Princess Anne Park and Holley Park), Forest schools, Wellness Walk. A further round/call for projects will go out with a focus on involving schools and children/young people in cycling activities and safe routes to school.</li> <li>• The Bike Hub is up and running with additional courses and rides for the over 50s through Age UK as well as the promotion of the integrated network.</li> <li>• Local running and walking clubs are now utilising the Washington Way</li> <li>• Links to Go Smarter to Work initiative.</li> <li>• Active promotion of the Washington Way to Well Being via the Wellbeing.info network</li> </ul> </li> </ul>
<b>Local priority: Community Inclusion and support for VCS</b>	
VCS Network	<ul style="list-style-type: none"> <li>• The Network is keen to empower the smaller grass roots groups to contribute to delivering local priorities and the AC Network Reps have produced a leaflet to promote what they do, how the Network works, and how the Network partners the Area Committee</li> <li>• The Community &amp; Volunteer Development Officer (Washington Trust) has worked with a number of organisations and partners. The project is looking at opportunities to provide individual support to organisations. The Volunteer Steering Group is now established and is looking to implement an action plan to co-ordinate activity across the area. At the last Committee in December Members invited the Trust to submit an application to continue the community inclusion and VCS support. Following the usual SIB processes and protocols Area Committee will be requested to consider the Officer recommendation to award the grant under <b>Item 6 Finance Report</b></li> </ul>
Young People	<ul style="list-style-type: none"> <li>• Area Committee agreed to fund the Young Peoples Can Do Fund at the October meeting. The first Call for Projects resulted in 1 x application being successful. The second call saw 2 x further applications awarded at the February board. Projects approved are: <ul style="list-style-type: none"> <li>• The Text Angels – Biddick Academy</li> <li>• International Youth Day – Washington Youth Council</li> <li>• Washington Music Project – Oxclose and District Youth Project</li> </ul> </li> </ul>
<b>Local priority: Employment, enterprise and lifelong learning</b>	
Employability Support Services	<ul style="list-style-type: none"> <li>• The Area Committee aligned SIB 2015/16 funding to deliver a Washington Skills Conference/Work Discovery Event in early 2016. Work is underway to progress this initiative</li> </ul>
Financial Inclusion	<ul style="list-style-type: none"> <li>• Following the People Board's recommendation and Area</li> </ul>

Youth Opportunities	<p>Committee's approval to align SIB funding at the October meeting, work has commenced to draft proposals to develop a local approach to improve the resilience of families most in need, through the provision of co-ordinated services focusing upon increasing financial capability, improving health and well-being and enhancing community self-help support systems. The project will:</p> <ul style="list-style-type: none"> <li>• Be based on robust evidence and identified need, and will provide local financial inclusion and support services for Washington residents</li> <li>• Provide information, advice and guidance to support Washington residents to access financial inclusion services, debt advice, and relevant support services.</li> </ul> <ul style="list-style-type: none"> <li>• The People Board received a detailed report at the last meeting outlining key delivery over the last few months: <ul style="list-style-type: none"> <li>• The project has engaged with 78 young people, 35 of which are school aged.</li> <li>• 18 young people have moved into employment, 1 into full time apprenticeship, 13 into approved training and 7 have started college.</li> <li>• The project has adapted to work with schools maximising support for Years 10 and 11 – this includes group training and individual work placements.</li> <li>• The last Steering Group discussed Area Committee's commitment relating to skills training, employer engagement, employability and enterprise awareness. Schools are keen to develop and support this proposal and made some suggestions for activities. This included <ul style="list-style-type: none"> <li>▪ Across Schools Enterprise Competition/Enterprise Challenge</li> <li>▪ Assembly talks by employers</li> <li>▪ Co-ordinated Employer visits</li> <li>▪ Local labour market 'tours' – where the Jobs Are</li> <li>▪ Professional Career/Opportunity boards as a focus in each school</li> </ul> </li> <li>• Schools currently hold and were keen to continue to hold their own Careers events/Jobs Fairs and all participate in School Discovery Week – but felt this tended to benefit the more able pupils. They were all keen to see this new idea reach more young people.</li> </ul> </li> </ul>
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#### 4. Recommendations

- 4.1 Members are requested to consider the progress with regard to the Washington People Board's Work Plan for 2015/16 as detailed in **Annex 1** and the report above.

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Email: [karon.purvis@sunderland.gov.uk](mailto:karon.purvis@sunderland.gov.uk)

#### Annex 1 – People Work Plan 2015/16

Area Priority	ACTIONS	Progress Report
<b>Health and Wellbeing</b>	1. Strategic Health Group (CCG, Public Health, SCC, VCS) to identify opportunities for partnership working and shared priorities.	Shared ownership approach developed - the Washington Way to Well Being Charter Mark, a local 'Hub' developed to deliver health initiatives including walking and cycling initiatives. Further Call for Projects for a 4th round re small grants to engage local people in activity re greenspace accessibility once Physical Hub and Charter Mark are up and running - to allow other organisations and VCS to gain a better understanding of how to maximise the links and opportunities. Activities and courses already being delivered via Go Washington projects. Charter Mark scheme now has 24 organisations certified and working with an additional 6. Strategic Health Group now meeting to determine focus and proposals for joint working across AC's key priorities of family support/families in crisis from young people self harming, impact of drug and alcohol abuse, and emotional health and well being. <b>AC aligned £50,000 SIB to develop this partnership approach. Delivery Partner Event to be held 29th February @ The Lifehouse to discuss collaboration, identify partnerships and determine gaps and issues. Survey via Wellbeing Info site now underway.</b>
	2. Improve participation in activity through ensuring Ensure use of Community Health and Green spaces Project is utilised to deliver initiatives to address health inequalities	Ensure links and co-ordination with corporate initiatives such as development of Walking forums, new walking trails (2 per area), way marking, Active Sunderland events and activities and joint working with sport and leisure re activity programmes in place. New Walking Network and Cycling Network being established via Sports and Leisure. Works continue to be aligned with strategic developments. Project will continue to provide detailed updates and reports to board and Area committee as required. <b>Update at Board highlighting initiatives which have been implemented via the Washington Way investment</b>
	3. Identify gaps in Mental Health Services. Focus on self harm and suicide in young people.	Self harming in young people identified via Area Network and adopted by Area committee as a key priority. Need the development of a cross cutting partnership approach. A number of risks and issues identified - communication, transition between children's services and adult services, links to drugs, alcohol and substance misuse. Awaiting Scrutiny Report and recommendations relating to suicide prevention. Suicide audit taking place - HNA due February 2016. Need to understand where referrals are coming from. Strategic Health Group propose further work to identify key areas of need and an event with relevant partners to develop collaborative approach. <b>Delivery Partner Event to be held 29th February @ The Lifehouse to discuss collaboration, identify partnerships and determine gaps and issues. Survey via Wellbeing Info site now underway.</b>
	4. Drugs and alcohol/substance misuse	There is a wider issue particularly around alcohol as to how Cllrs can influence and prevent more licensed out-lets. Proposals to consider: - influencing local community, smoking and tobacco control, families and carers in crisis, new understand links and proposals for Integrated working in Children's Services. Proposal to develop strategic partnership approach via the proposed Washington Strategic Health Group.
<b>Adult Social Care</b>	1. Determine best practice and added value that AC funded projects have brought to the ASC Framework.	There is also a need to understand the impact of short-term funding projects - should a city-wide approach be taken with Area Committee provided the additional value with sustainability - if required. Adult Social Care and social isolation remains a priority. Additional health funding to AC to look at 'out of hospital' support and initiatives including self help. <b>Home from hospital C4P SIB applications to be considered at Area Committee 3rd March.</b>
	2. Ensure any proposed outcomes and initiatives are linked to the VCS - opportunities to develop collaboration and/or consortia working to deliver shared priorities	Ensure opportunities for VCS involvement via the Area Network



<b>Community Inclusion and support for the VCS</b>	1. VCS Network to continue to be the mechanism for collaboration and partnership working with the VCS re delivering shared priorities. Area Chair to continue role as Co Chair of Network. ACO continue to provide support and co-ordination re Area Network	VCS Network meets every 6 weeks. Proposed priorities was discussed and the production of a Network work-plan supported by Area Committee. Suggestion from Members to look at the development of smaller community groups and encourage residents to become involved in Area Committee. Look at venues for meetings, publicity of meetings etc. AC currently considering how to sustain volunteering work currently being delivered. £35,000 SIB funding aligned to further develop community inclusion and support for local VCS.
	2. Co-ordinate and maximise volunteering in Washington.	Washington Trust appointed the Volunteer co-ordinator. Washington Volunteer forum to be set up. Updates to future meetings. A draft Washington Volunteering Plan is currently being developed. Washington 100 initiative promoted. The Washington Trust volunteer project to be evaluated re project milestones, outcomes and performance.
	3. Influence and support the delivery of youth activity in the Washington. Consider continued support for young people to take forward initiatives develop capacity and engagement and encourage partnership working and participation, and to support the delivery of area priorities - links to health and well being initiatives and environmental/physical improvements and neighbourhood enhancements.	Continued support for local young people via the Washington Youth Council. Youth Operational Group to continue to meet to influence delivery and development of activities for young people. Members continue to meet with youth provider to influence delivery of sessions. Funding via a 'Can Do' fund for young people to contribute to delivering Area Committee priorities approved at October AC. Call for Projects launched . <b>Second round of applications to be considered at February Board - 2 x applicants.</b>
<b>Employment, enterprise and lifelong learning</b>	1. Continue to monitor Youth Opportunities Project and School Opportunities Project.	Now merged as one project which commenced delivery 1st April 2015. On target with regular updates to Board.
	2. Consider options for schemes to provide support for local residents to access appropriate 'employability' support and help those residents who experience problems accessing JC+ provision, and providing the required evidence to enable compliance and avoid repercussions.	Working Group established to discuss issues. Working Group recommends not aligning activity at this time. Changing picture. Original need not as obvious re VCS organisations. Propose waiting to see if wider initiatives have an impact. Or if specific VCS organisations raise new issues and gaps. To discuss with the sector at the next Area Network 1st September (before the People board) to inform debate. Returned £20k SIB aligned to the budget. Proposals to deliver a Washington based Skills Conference/Work Discovery Event. December Area Committee aligned £15,000 SIB to develop and deliver the event.
<b>Safer Washington</b>	1. Maintain key partnerships and collaborative working re LMAPs, links with Safer Sunderland Partnership priorities re reducing crime and disorder. Establish collaboration and partnership working re shared priorities for a Safer Washington.	Joint Police and cllr meetings to be scheduled. Opportunity identified for closer working in relation to inconsiderate parking around schools working with Network Management and Police. Ensure Sulgrave and Concord Neighbourhood Management Model links with other initiatives to add value to the approach and assist with sustainability.
<b>Influence the design, delivery and review of People based services devolved to Area Committee</b>	1. Develop New Relationship with Schools	At its meeting of 5th November Cabinet approved the Policy Statement on the role of the Council in relation to schools and the wider education system. The Statement determines the role of the Council in improving educational outcomes and defines the key elements of the local authority's role. Additionally, next steps were agreed in order to develop the necessary relationships, systems and processes to reflect the changing education landscape, the educational priorities within the city's key strategies, the Council's Community Leadership role and its statutory duties. One of those key actions is to develop arrangements whereby Elected Members are enabled to play a role in strengthening the local accountability of schools and in sharing local intelligence.  Currently arrangements are underway to discuss this approach with members early in the new municipal year.' Members have also asked for information as to the number of reception class placements available for this year 15/16. LB to report back to Board.

# Item 5

## WASHINGTON AREA COMMITTEE

Item 5

3<sup>rd</sup> March 2016

### REPORT OF THE CHAIR OF THE PLACE BOARD

#### Place Board Progress Report

#### 1 Purpose of Report

- 1.1 To provide an update of progress against the current year's (2015/16) Place Board Work Plan.

#### 2. Background

- 2.1 Earlier this year the Local Area Plan's priorities associated with Place were referred to the Washington Place Board to action on behalf of the Area Committee. The Place Board continue to initiate action on those priorities and **Annex 1** outlines progress to date.

#### 3 Area Governance Arrangements

- 3.1 The Area Committees are part of the Council's Executive Function and have two key roles:-
- a. Influencing decisions on services delivered at a local level; and
  - b. Identification of key priorities for their areas, in the context of supporting the delivery of the Council's Corporate Outcomes Framework at a local level and ensures maximum impact where necessary through utilising its own resources.
- 3.2 Area Place and People Boards were set up to support the Area Committee in identifying areas of priority and ensure action in line with those priorities.
- 3.3 Each ward has one elected member representative, whose role it is to liaise with their ward colleagues in between meetings and feedback collective views into the Board meetings. Members will work alongside key officers in what will be practical action orientated groups. It should be noted that the Board is not a decision making body and the work / recommendations of the Board will be presented to the Area Committees for final endorsement. Elected member representation on the People Board for this Area Committee is as follows:-

Ward	Place Board Membership
Chair	Cllr Fiona Miller
Washington Central	Cllr Len Lachlan
Washington East	Cllr Tony Taylor
Washington North	Cllr John Kelly
Washington South	Cllr Paul Middleton
Washington West	Cllr Bernie Scaplehorn

#### 4. Key Areas of Influence/Achievements up to 29<sup>th</sup> February 2016

- 4.1 Outlined below is a summary of the key areas of influence / achievements of the Washington Place Board up to 29<sup>th</sup> February 2016.

<b>Influencing role : Highways Maintenance Programme</b>	
<ul style="list-style-type: none"> <li>• November Board received an update on the 2015 – 2016 highway maintenance programme and the process for Members to influence and prioritise the areas of capital maintenance works for 2016 – 2017.</li> <li>• Locations for consideration identified by elected members, residents and highways maintenance staff were presented to the Board in February 2016.</li> <li>• At the February Board members agreed recommendations to Area Committee for the completion of capital maintenance programmes in Washington as described at <b>Annex 2</b></li> </ul>	
<b>Area Priority: Environment and Green Space</b>	
<b>Action</b>	<b>Outcome</b>
Neighbourhood Improvement Project	<ul style="list-style-type: none"> <li>• A number of ward based projects are under development as part of the Neighbourhood Improvement Project. ARM continues to meet with Ward Members to discuss potential proposals, to identify partners and to aid development and delivery</li> </ul>
The Washington Way Network (CHGS Project)	<ul style="list-style-type: none"> <li>• 17 km of Regional Growth Fund investment in off road shared use routes.</li> <li>• Works underway to link Shepherd Way C2C to Pattinson Rd route</li> <li>• Access works to Employment Zone expansion site include a very good additional network to connect residential employment and recreation sites in the area, and importantly contribute to the Washington Way network</li> <li>• Both LTP works and RGF works likely to complete Spring 2016.</li> <li>• The city is now in a strong position to steer development and attract further funding to each of the areas. Potential for £18m investment to support further development of the cycle network via NECA.</li> <li>• Some local surfacing and route enhancement still outstanding as well as structural improvements to the bridge over A195 (raising of parapets)</li> <li>• Joint regional cycle map now updated and in circulation</li> </ul>
Maximising green and open spaces	<ul style="list-style-type: none"> <li>• 24 organisations now hold the WW2WB Charter Mark – with another 6 working towards it. More local schools are coming on board. The Charter Mark scheme has encouraged local groups and organisations to be more involved in disseminating the Washington Way to Well Being health messages – with over 800 contacts.</li> <li>• A range of 'Go Washington' activities underway – Walk and Jog classes, Active Hub at Springwell, two 3-2-1 routes (Princess Anne Park and Holley Park), Forest schools, Wellness Walk. A further round/call for projects will go out with a focus on involving schools and children/young people in</li> </ul>

	<p>cycling activities and safe routes to school.</p> <ul style="list-style-type: none"> <li>• The Bike Hub is up and running with additional courses and rides for the over 50s through Age UK as well as the promotion of the integrated network.</li> <li>• Local running and walking clubs are now utilising the Washington Way</li> <li>• Links to Go smarter to Work initiative.</li> <li>• Active promotion of the Washington Way to Well Being via the Wellbeing.info network</li> </ul>
Business Watch/ Industrial Estates	<ul style="list-style-type: none"> <li>• Area Committee has aligned a total of £35,000 to develop a Business Watch scheme targeting the local industrial estates and to investigate how the relevant 'enforcement' resources within the City Council can be best used to focus on specific estates as a pilot, utilising enforcement powers where appropriate. It is intended to focus as landlords/land owners as well as tenants.</li> </ul>
<b>Area priority: Member and Community Engagement</b>	
Encourage partnerships with the local community and VCS, link Ward Members to activities and events	<ul style="list-style-type: none"> <li>• Walk and talk programmes to identify community partnerships</li> <li>• Members engage residents re AC role at key Washington events</li> <li>• Members involved in steering an events and culture programme</li> </ul>
<b>Area priority: Heritage and Culture</b>	
Events 2016	<ul style="list-style-type: none"> <li>• Following Call for Projects for submissions to the SIB budget to co-ordinate and manage the delivery of the Washington Events Programme 2016, two applications were received.</li> <li>• Following the formal assessment and consultation process the Officer recommendation to award the grant will be considered by Area Committee under <b>Item 6 Finance Report</b></li> </ul>
Washington's heritage and culture offer	<ul style="list-style-type: none"> <li>• WAC has for some time maintained 'Heritage and Culture' as a local priority, identifying and generating opportunities to use heritage and culture for a positive impact on the local community, to maximise the 'Washington Offer', and to generate and attract match funding to maximise potential.</li> <li>• £30,000 has been aligned to deliver the Heritage priority following current consultation exercises being completed with regards to Washington offer.</li> <li>• The last board meeting considered how best to progress this priority and is requesting Place Board Members to consider relevant proposals and appropriate methodology to determine how to utilise the funding aligned to have a positive impact on the local community and attract further funding to maximise the potential of the Washington heritage offer.</li> <li>• This issue will be discussed as an agenda item at the next Place Board April 2016</li> </ul>

**4. Recommendations**

- 4.1 Members are requested to consider the progress and performance update with regards to the Washington Place Board Work Plan for 2015/2016 as detailed in **Annex 1**
- 4.2 Consider and agree the recommendations of the Place Board regarding the Highways Capital Maintenance programmes for Washington for 2016/2017 attached at **Annex 2**

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**Annex 1:** Work plan 2015/16

**Annex 2:** Highways Capital Maintenance Programme 2016/17

	Area Priority	ACTIONS	Lead Agent	Progress Report
1	Environment and Greenspace	1. Proposed activity, initiatives and partnership working to deliver a co-ordinated approach to neighbourhood management and improvements to the area: Working with RLS Area Response Manager and Customer Relationship Officer Ward Members to lead on delivering the Neighbourhood Improvement Project, with key partners, schools and local community and groups(inc youth groups). The programme will enhance local neighbourhoods, working flexibly at a Ward level using evidence of need, gaps and issues and will reinforce key messages and communicate and engage with the local community.	RLS (SCC): ARM Dave Hardy	Neighbourhood Improvement Project underway. Target completion July 2016. ARM arranging Ward meetings to confirm new projects, partnerships and initiatives. Aim to encourage more community partnerships and volunteering to deliver neighbourhood improvements, building volunteering, developing an educational initiative with regard to dog fouling and utilising volunteers re plantation management. <b>Verbal update to February Place board</b>
		3. Continue to manage the development and delivery of the Community Health and Green Spaces Project and look for further opportunities for future funding to develop new phases and co-ordinate with wider strategic programmes.	SCC: City Services, S & AA, Highways	Links and co-ordination with corporate initiatives such as development of Walking forums, new walking trails (2 per area), way marking, Active Sunderland events and activities and joint working with sport and leisure re activity programmes in place. New Walking Network and Cycling Network being established via Sports and Leisure. Works continue to be aligned with strategic developments. Project will continue to provide detailed updates and reports to board and Area committee as required. <b>Request to Lead agent to provide progress report to board</b>
		4. Improved use of green/open space linked to People/Health Priorities and Public Health Greenspace Funding.		Shared ownership approach developed - the Washington Way to Well Being Charter Mark, a local 'Hub' now developed to deliver health initiatives including walking and cycling initiatives. Further Call for Projects for a 4th round re small grants to engage local people in activity re greenspace accessibility once Physical Hub and Charter Mark are up and running - to allow other organisations and VCS to gain a better understanding of how to maximise the links and opportunities. Activities and courses already being delivered via Go Washington projects. Charter Mark scheme now launched with 24 organisations now charter marked and 5 working towards achieving the Charter Mark.
		5. Identify opportunities to enhance and add value in relation to on-going works and improvements to Washington parks		Usworth Park awarded Green Flag Status again this year. RLS to report to future meeting re updating of Princess Anne Park Master Plan. Cllr Kelly requested Albany Park Feasibility Study as part of the Neighbourhood Improvement Project. Members suggested the feasibility study to take into account the F-Pit and potential sustainable heritage development. Meetings underway to progress
2	Ward Member Community Engagement (links to People)	1. Encourage partnerships with the local community and the VCS re physical and environmental improvements - for example through Neighbourhood Improvements Project	SCC: RLS	Walk and talk programmes to identify community partnerships. LWYL campaign proposals, links to industrial area priorities. Requests from Heritage Group re painting of signage at Wear and Crowther. Links to local Volunteers - volunteers currently helping to clear plantations at Oxclose and Sulgrave. Once properly equipped there is the potential to move onto other areas. SIB aligned at December AC to fund an equipment bank for partners and the VCS. work underway with local organisations to progress.
		2. Link Ward Members to activities and events being delivered. Support Members in their community engagement and leadership role	SCC: S & AA	Members to utilise key events re promoting community leadership role.
3	Heritage & Culture	1. Consider wider cross cutting actions and themes in relation to Washington's heritage and culture offer - delivering other outcomes and strands re health, employment and community inclusion	SCC	Ensure all opportunities are shared via the Washington Area VCS Network. Area Committee aligned £30k SIB to generate opportunities to use heritage and culture for a positive impact on the community and attract match funding to maximise potential. Further consideration at April Place Board
		2. Planning and strategy for delivering key events 2015	SCC	Area Committee aligned £50,000 SIB to develop the 2016 programme. Call for Projects completed. Consideration of applications at March Area Committee.
		3. Identify how Washington can contribute to and influence the city wide approach to heritage and culture	SCC	Members will have the opportunity to contribute to how the service will be tailored to meet the needs of the community. A brief position statement was presented to the board in relation to heritage facilities. Anticipate future presentation to Place Board re delivering the City's Cultural Strategy.

4	<b>Influence the design, delivery and review of Place based services devolved to Area Committee</b>	1. Work with individuals and communities to take more responsibility for and be passionate about keeping local communities clean, green and well looked after. Develop approach(s) to deal with:- Neglected Land, Housing - housing standards and empty properties (Housing Renewal Team), Shopping Parades and Industrial Estates, through interventions appropriate at Area Level	SCC: S & AA Louise Butler	Industrial areas being considered via local action. Housing renewal plans to come to future boards. Moving forward with works at Crowther. Area Committee aligned £10,000 funding from 2015/16 budget to develop a local Business Watch Scheme. December Area Committee aligned a further £25,000 to develop a co-ordinated enforcement approach. Meetings underway to progress action and co-ordination of SCC resources. Progress report to future Board.
		2. IAMP	SCC: S & AA Louise Butler	Members to receive regular updates and information regarding the proposed IAMP and ensure issues regarding lorry parking and lack of specific facilities is highlighted and addressed. LB to support to find a solution (meetings to discuss use of CIL and highways maintenance in and around IAMP) Members suggested to look at the development of a Washington Strategy which can feed into and be used as part of the Core Strategy. Next update at January board - Vince Taylor
		3. Re-consider how members can influence the allocation of S106 funding at an area level	SCC: S & AA Louise Butler	January 2015 members were provided with the opportunity to attend S106 and viability training. Members requested information relating to S106 spend across the area.
		4. To influence Highways Maintenance Programme at an area level for inclusion in the Capital Programme	SCC: S & AA Louise Butler	Priorities to be agreed at February Place Board and approved to March Area Committee. Members requested future reports to be split to identify 'strategic networks' and ward level programming. First report to November Board. Members already been invited to identify priorities for the programme.

3<sup>rd</sup> March 2016**Table A Select Streets for consideration by Members for inclusion in the Capital Programme 2016-2017**

<b>STREET NAME</b>	<b>WARD</b>	<b>Area (m2)</b>	<b>Actual Treatment</b>	<b>Estimate Footway £</b>	<b>Estimate Road £</b>
AVEBURY DRIVE, WASHINGTON VILLAGE	W'ton Ctrl	2,300	Resurface road		19,000
ROCHE COURT, GLEBE (PHASE 1)	W'ton Ctrl	800	Resurface road		7,500
ROCHE COURT, GLEBE (PHASE 2)	W'ton Ctrl	1,320	Resurface road		11,500
PATTINSON ROAD (NISSAN INTERCAHNGE - BARMSTON LANE (S'BOUND))	W'ton East	1,860	Resurface road		26,000
WASKERLEY ROAD (NO. 80 - 129), BARMSTON	W'ton East	1,553	Resurface road		12,500
WASKERLEY ROAD (NO.271 - 310), BARMSTON	W'ton East	1,195	Resurface road		9,500
COACH ROAD ESTATE (VARIOUS LOCATIONS)	W'ton North	1,290	Resurface road (patch)		17,000
ESSEX DRIVE, USWORTH (JCT HEWORTH ROAD - NORFOLK DRIVE)	W'ton North	747	Resurface road		6,500
MANOR ROAD (OUTSIDE CYCLE SHOP)	W'ton North	200	Resurface road (patch)		10,000
BAMBURGH CLOSE, OXCLOSE	W'ton Sth	1300C	Resurface road		10,500
BAMBURGH CLOSE cul-de-sacs, OXCLOSE	W'ton Sth	1400	Resurface road		11,500
RICKLETON WAY (JUNCTIONS OF ALWIN, WANSBECK AND COQUET)	W'ton Sth	550	Resurface road		5,500
WOODLANDS	W'ton Sth	430	Resurface road		3,000
BRANDY LANE (JCT MOORWAY - CROSSGILL)	W'ton West	1,100	Resurface road		10,000
FARM CLOSE, DONWELL	W'ton West	950	Resurface road		8,500



<b>MEADOWFIELD ESTATE, SPRINGWELL VILLAGE</b>	<b>W'ton West</b>	<b>1,260</b>	<b>Resurface road</b>		<b>11,500</b>
ROSEGILL	W'ton West	660	Resurface road		6,500
			TOTAL		186,500
			<b>Options estimate</b>		<b>100,000</b>

**Schemes highlighted in bold represent officers' priorities based on estimates and local priorities**

# Item 6

<p align="center"><b>WASHINGTON AREA COMMITTEE</b>  <b>3 MARCH 2016</b>  <b>EXECUTIVE SUMMARY SHEET – PART I</b></p>	
<p><b>Title of Report:</b>  Strategic Initiative Budget (SIB) and Community Chest - Financial Statement and proposals for further allocation of resources</p>	
<p><b>Author(s):</b>  Head of Scrutiny and Area Arrangements.</p>	
<p><b>Purpose of Report:</b>  Area Committee has delegated budgets to allocate to specific strategic priorities identified in the Local Area Plan, with the overall aim to benefit the wider community and to attract other funding into the area. The report provides a financial statement as an updated position on progress in relation to allocating SIB, and Community Chest and presents proposals for further funding requests.</p>	
<p><b>Description of Decision:</b></p> <p>The Area Committee is requested to:-</p> <ul style="list-style-type: none"> <li>(a) Note the financial statement set out in the report</li> <li>(b) Consider and approve <b>£40,000</b> (CCG funding £20,000 and SIB £20,000 2015/16) to Washington MIND to deliver the Home from Hospital Project.</li> <li>(c) Consider and approve <b>£35,000</b> SIB 2015/16 to the Washington Trust to deliver the Support for the VCS Project</li> <li>(d) Consider and approve <b>£50,000</b> SIB 2015/16 to Sunderland North Community Business Centre to deliver the Washington Events Programme 2016</li> <li>(e) Note the 14 approvals of Community Chest detailed within.</li> </ul>	
<p>Is the decision consistent with the Budget/Policy Framework? <span style="float: right;">Yes</span></p>	
<p><b>Suggested reason(s) for Decision:</b></p>	
<p><b>Alternative options to be considered and recommended to be rejected:</b></p>	
<p>Is this a “Key Decision” as defined in the Constitution? No</p> <p>Is it included in the Forward Plan?</p>	<p>Relevant Scrutiny Committees:</p>

3<sup>rd</sup> MARCH 2016**REPORT OF THE HEAD OF SCRUTINY AND AREA ARRANGEMENTS - Strategic Initiative Budget (SIB), Community Chest – Financial Statement and proposals for further allocation of resources****1. Purpose of Report**

- 1.1 Area Committee has delegated budgets to allocate to specific strategic priorities identified in the Local Area Plan, with the overall aim to benefit the wider community and to attract other funding into the area. The report provides a financial statement as an update position on progress in relation to allocating SIB and Community Chest and presents proposals for further funding requests.

**2 Strategic Initiatives Budget (SIB)**

- 2.1 The table below shows the financial position of SIB for 2015/2016:

	<b>Committee Date</b>	<b>Aligned</b>	<b>Approved</b>	<b>Balance</b>
<b>Total SIB available for 2015/2016 is £329,283.65 This includes new allocation of £287,261 plus unallocated funds and aligned funds from the 2014/15 budget.</b>				
				<b>£329,283.65</b>
<b>Project Name</b>				
Health Priorities Project – matched to CCG £20,000	05.03.2015	£20,000		<b>£309,283.65</b>
Employability Support	09.12.2014	£20,000		<b>£289,283.65</b>
<b>RETURN</b> Washington 50 St Joseph's School £100				<b>£289,383.65</b>
<b>RETURN</b> Local Approach to Employment and Enterprise, Retail Support £3,935.85				<b>£293,319.50</b>
Holiday Hunger Scheme Pilot	<b>Emergency Delegated</b>		£5,000	<b>£288,319.50</b>
Washington Christmas Event	<b>Emergency Delegated</b>		£10,000	<b>£278,319.50</b>
Health and Family Support Project- Self Harm		£50,000		<b>£228,319.50</b>
Can Do Project			£20,000	<b>£208,319.50</b>
Washington Financial Inclusion Project		£40,000		<b>£168,319.50</b>
<b>RETURN</b> Employability Support Services £20,000				<b>£188,319.50</b>
Heritage and Culture Offer		£30,000		<b>£158,319.50</b>
Business Watch Scheme		£10,000		<b>£148,319.50</b>
Washington Events Programme		£50,000		<b>£98,319.50</b>
<b>RETURN</b> Dementia Modules £7,000				<b>£105,319.50</b>

<b>RETURN</b> Holiday Hunger £3,394				<b>£108,713.50</b>
Community Inclusion and Support for the VCS		£35,000		<b>£73,713.50</b>
Washington Skills Conference/ Work Discovery event		£15,000		<b>£58,713.50</b>
Maximising Green and Open Spaces -Local equipment bank		£25,000		<b>£33,713.50</b>
Business Watch Scheme - Derelict industrial estates		£25,000		<b>£8,713.50</b>
<b>RETURN</b> Local Employment and Enterprise (Marketing) £3,501				<b>£12,214.50</b>
<b>Balance</b>				<b>£12,214.50</b>

2.2 Members are asked to note the balance of **£12,214.50** this includes returns to the budget as detailed in the table above in 2.1.

### 3. People based priorities

3.1 **SIB Call for Projects - Home from Hospital Project:** Following the December Area Committee a Call for Projects invited applications to SIB to deliver the Home from Hospital Project. Area Committee aligned £20,000 SIB 2015/16 to match £20,000 from the CCG resulting in £40,000 being available for this project.

3.1.1. All applications were requested to ensure project proposals achieved the following

- Reduced Accident and Emergency attendance and enable timely discharge from hospital
- Supported people to self-care and provide care closer to home
- Deliver a local scheme to help improve the wellbeing of older people
- Engage the target group in activities and services to improve their wellbeing.
- Increase social interaction
- Increase awareness of support available
- Provide a level of support, services and activities to help older people live more independently following a stay in hospital
- Show how the project will link to the work of the integrated teams in Washington and the Recovery at Home service
- Area Committee was very keen to encourage a collaborative bid and only those applications that include a partnership approach to delivery with the local VCS will be able to apply for more than £10,000. Applications primarily led by one organisation delivering the activities and services can only apply for up to £10,000.

3.1.2 Using SIB governance and protocols, the deadline for applications was 22<sup>nd</sup> January 2016. Three applications were received.

3.1.3 **Annex 1** provides the standard executive summary of all applications received for this Call for Projects. Those applications have been subject to an independent assessment using the SIB Scoring Matrix and consultation based on standard SIB consultation with Members and relevant partners.

3.1.4 Within that context, Members are asked to consider the information and comments for those 3 applications as presented in **Annex 1**, and agree the allocation of SIB funding of **£40,000** from the 2015/16 budget to the **Home from Hospital application** as proposed by Washington MIND (Collaborative bid).

3.2 **SIB application for Support for VCS:** The December Area Committee meeting agreed a targeted approach to continue to provide support for the local VCS. Washington Trust was

invited to submit an application to SIB 2015/16 to continue to deliver this initiative. Area Committee aligned £35,000 SIB 2015/16 for this project.

3.2.1. The application was requested to ensure project proposals achieved the following

- How the project supports the Council's journey with regards to partners doing more.
- How it will build on and continue to deliver support to groups both informal and formal.
- How it will build further ties to the Washington Area Network's aspirations re the mentoring/peer support by larger organisations for smaller informal groups.
- How it can facilitate further funding opportunities re delivering the Area Committee's priorities – in particular how the project can help to deliver elements of other Area Committee funded initiatives and proposals to bring additionality and value for money to Area Committee work.
- How it will grow the volunteering aspects of the previous programmes – including developing 'corporate giving and volunteering' in Washington
- How it will access other funding to present a sustainable approach for the VCS

3.2.2 **Annex 2** provides the standard executive summary of the application which has been subject to standard SIB consultation with Members and relevant partners.

3.2.3 Within that context, Members are asked to consider the information and comments for the application as presented in **Annex 2** and agree the allocation of SIB funding of **£35,000** from the 2015/16 budget to the Support for the VCS Project as proposed by the Washington Trust.

#### **4. Place based priorities**

4.1 **SIB Call for Projects – Washington Events Programme 2016:** Following the December Area Committee a Call for Projects invited applications to SIB to deliver the Washington Events Programme 2016. Area Committee aligned £50,000 SIB 2015/16 for this project.

4.1.1. All applications were requested to ensure project proposals achieved the following

- Identified responsibility and methodology for the co-ordination and management of the events included in the proposed schedule with proposed dates and venues for each event.
- Identified all infrastructure required for the events.
- Develop and co-ordinate community programmes, contribution or activity including how they would manage and co-ordinate specific steering groups and organisations for individual events. The application should also include how it will develop the community participation and partnership approach for each event, utilising local community resources where appropriate.
- Identify how they will liaise and consult with the Area Committee Place Board particular with reference to the Place Board having responsibility for providing advice and guidance with regards to new additional sources of funding, and that any Council with regard to reputation, procurement policy and procedures, corporate identity and appropriate advertising content.
- Identify how they will develop all relevant Events Management Plans, a Communications Plan, and Promotion and Marketing Plan.
- Pilot a 'business approach model' raising additional resources for the programme.

4.1.2 Using SIB governance and protocols, the deadline for applications was 5<sup>th</sup> February 2016. Three applications were received, one of which was ineligible for grant being a commercial business.

4.1.3 **Annex 3** provides the standard executive summary of the two eligible applications received for this Call for Projects. Those applications have been subject to an independent assessment using the SIB Scoring Matrix and consultation based on standard SIB consultation with Members and relevant partners.

4.1.4 Within that context, Members are asked to consider the information and comments for the 2 applications as presented in **Annex 3**, and agree the allocation of SIB funding of **£50,000** from the 2015/16 budget to the Washington Events Programme 2016 proposed by Sunderland North Community Business Centre.

## 5. Community Chest

The table below details the Community Chest Ward balances as at end of February 2016.

**Annex 4** shows the approvals **December 2015 to February 2016**

Ward	Starting Balance	Project Approvals to date	Grant Returned	Balance
Washington Central	£11,597.89	£4,497.60	£60.00	£7,160.29
Washington East	£12,664.39	£3,319.60	£60.00	£9,404.79
Washington North	£10,568.62	£5,722.60	£60.00	£4,906.02
Washington South	£13,469.65	£8,016.60	£4,320.00	£9,773.05
Washington West	£15,355.72	£8,751.67	£60.00	£6,664.05
<b>Total</b>	<b>£63,656.27</b>	<b>£30,308.07</b>	<b>£4,560.00</b>	<b>£37,908.20</b>

## 6. Recommendations: Members are requested to:

- 6.1 Note the financial statement set out in the report.
- 6.2 Consider and approve **£20,000** SIB 2015/16 for the Home from Hospital Project (matched to £20,000 CCG funding) as detailed in paragraph 3.1 and **Annex 1** attached.
- 6.3 Consider and approve **£35,000** SIB 2015/16 for the Support for the VCS Project as detailed in paragraph 3.2 and **Annex 2** attached.
- 6.4 Consider and approve **£50,000** SIB 2015/16 for the Washington Events Programme 2016 as detailed in paragraph 4.1 and **Annex 3** attached.
- 6.5 Note the **14** approvals of Community Chest detailed within.

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**Annex 1:** Home for Hospital Executive Summary.

**Annex 2:** Support for the VCS Executive Summary.

**Annex 3:** Washington Events Programme 2016 Executive Summary.

**Annex 4:** Community Chest awards – for information only.

**Washington Area Committee Call for Projects**

**Applications for the Home From Hospital Project**

**The Project Outcomes expected from proposals for this Call for Projects are:**

- Reduce Accident and Emergency attendance and enable timely discharge from hospital.
- Support people to self-care and provide care closer to home.
- Deliver a local scheme to help improve the wellbeing of older people.
- Engage the target group in activities and services to improve their wellbeing.
- Increase social interaction.
- Increase awareness of support available.
- Provide a level of support, services and activities to help older people live more independently following a stay in hospital.
- Show how the project will link to the work of the integrated teams in Washington and the Recovery at Home service.
- Area Committee was very keen to encourage a collaborative bid and only those applications that include a partnership approach to delivery with the local VCS will be able to apply for more than £10,000. Applications primarily led by one organisation delivering the activities and services can only apply for up to £10,000.

**Application No.1**

<b>Name of Project</b>	Home from Hospital
<b>Lead Organisation</b>	Washington Mind

<b>Total cost of Project</b>	<b>Total Match Funding</b>	<b>Total SIB requested</b>
£69,500	£29,500	£40,000 (Inc. £20,000 CCG)
<b>Project Duration</b>	<b>Start Date</b>	<b>End Date</b>
1 Year	March 2016	Feb 2017

**The Project**

The project proposal is a collaboration model with 6 VCS partners involved in the delivery of a package of activities and services.

It starts with Community Workers placed with the partner organisations auditing/mapping relevant and current provision in order to avoid duplication and manage effective working relationships with local providers. The lead organisation is ideally placed to utilise the wellbeing info. Network they currently manage to disseminate and promote information.

The proposal then undertakes it will work via GPs and hospital staff to make them aware of the additional services available to patients leaving hospital. A credit card sized resource will be produced to be distributed across other services and providers re one stop shop contact.

The project intends to utilise current clubs and activities as well as establishing new ones – primarily in the form of lunch clubs but will hopefully be a mechanism to develop other appropriate delivery and activities. The lunch club is seen as the first step in engaging and encouraging self-help especially with older people. The 3 new clubs will be hosted at the Millennium Centre, will provide transport.

Activities provided will include 3 x additional lunch clubs, transport to activities, wellbeing activities at the new clubs and other provision, some specific support for those patients leaving hospital with head injuries, volunteers to support individual users across a range of activities to help address isolation and encourage social interaction.

The project intends an individual approach for Washington residents/patients leaving hospital to map their needs and signpost to appropriate support and activities. One of the key aims of the project is to establish good working relationships with hospital teams – building on work already taking place with Washington MIND and local GPs.

The project undertakes to raise the profile of activities through effective publicity and marketing. Clear pathways will be in place to access the proposed services – this information will be shared via the local Networks, partner organisations, and wider information sharing opportunities.

The project identifies a wide range of partners that they will co-ordinate with – Gentoo, Age UK, Live Life Well team. Community Integrated Team, Recovery at Home Services, GPs, VCS Network.

Washington MIND has undertaken to lead with regards to longer term sustainability managing risk and dependency on behalf of the consortia and intends to set up a specific Funding Group to develop the sustainability for the project post SIB funding. Monthly meetings with the consortia partners will be held to ensure proactive project management and monitoring.

### **Outputs of the Project**

Based on previous discharge information for Washington people who are over 65, the project has identified there will be 1920 beneficiaries and 5 new schemes implemented over the 12 month period of the project.

### **Milestones**

Milestones are realistic with links established April – May re CIT, hospital teams and GPs, transport resources confirmed by June, new schemes to be set up by June, PR and communications launched June with a full audit of services and activities carried out to identify gaps, opportunities, signposting etc.

### **Budget**

Proportion of workers time to this project (16 hours per week)	£20,800
Club establishment and activities	£15,000
Community Transport	£ 3,000
Marketing, publicity, cards etc	£ 1,200

<b>Match funding:</b>	<b>Wellbeing Officer in-kind time</b>	<b>£12,500</b>
	<b>Counselling appointments</b>	<b>£17,000</b>
	<b>Volunteering time</b>	

**This application has been submitted through Area Committee's Call for Project and using the formal SIB governance protocols and guidance, the application has been assessed and has scored 90 out of 100 for the technical assessment element of the process.**

**This application:**

- 1. Evidences a good track record of successful delivery and experience**
- 2. Evidences it meets at least one of the key priorities of the Washington Local Area Plan**
- 3. This proposal meets most of the project outcomes as detailed in the published Project Brief:-**



- **Support people to self-care and provide care closer to home:** The work and activities proposed will hopefully encourage those supported will be able to have a more positive role in providing some of their own care by encouraging more social interaction.
- **Deliver a local scheme to help improve the wellbeing of older people:** Locality delivery and activities are proposed with evidence of being able to signpost appropriately to other services and activities at the targeted group.
- **Engage the target group in activities and services to improve their wellbeing:** Well evidenced.
- **Increase social interaction:** Well evidenced for those they can engage in the scheme.
- **Increase awareness of support available:** Good plans for increasing awareness and promotion of relevant services and activities. Proposals to work closely with GPs and hospital teams to identify appropriate users for the services.
- **Provide a level of support, services and activities to help older people live more independently following a stay in hospital:** Proposals seem to be targeted adequately to encourage more independence for those taking up the services. Also skills and knowledge will be in place to signpost those who require other provision or support, including the more specialised.
- **Show how the project will link to the work of the integrated teams in Washington and the Recovery at Home service:** Evidences knowledge of those services although does not identify how they will ensure joint working and co-ordination for the benefit of the users.
- **Area Committee was very keen to encourage a collaborative bid and only those applications that include a partnership approach to delivery with the local VCS will be able to apply for more than £10,000. Applications primarily led by one organisation delivering the activities and services can only apply for up to £10,000:** Consortia/full partnership approach in place. Delivery partners include Washington MIND, Washington Millennium Centre, Washington Trust, Springwell Community Venue, Washington 100 (Volunteers), Headway, Forget-me-Not, ELCAP
- **Reduce Accident and Emergency attendance and enable timely discharge from hospital:** Whilst it is anticipated the programmes proposed, together with other specialised provision that users will be signposted to should reduce A & E attendance of the targeted audience, this proposal is not able to quantify how that will happen.

**RECOMMENDATION TO APPROVE Subject to the following Terms and Conditions:**

- **Clarity with regard to the number of people they will support. The Lead Agent to confirm a new target output for proposed 'participants/individuals' it intends to work with and support (Beneficiary outputs at 1920 include contacts via cards and information).**
- **Based on the above to confirm the capacity of the new clubs plus the current provision to take on additional numbers of individuals**
- **Confirm how the costs of travel/community transport have been determined.**
- **Confirm how the project will manage the consent/access to patients issue.**
- **Identify how the project will ensure joint working and co-ordination for the benefit of users, particularly with integrated teams in Washington and the Recovery at Home Service.**

**Application No.2**

<b>Name of Project</b>	Home from Hospital
<b>Lead Organisation</b>	Age UK

<b>Total cost of Project</b>	<b>Total Match Funding</b>	<b>Total SIB requested</b>
£18,600	£0	£18,600
<b>Project Duration</b>	<b>Start Date</b>	<b>End Date</b>
1 Year	April 2016	March 2017

### **The Project**

This proposal looks to build the capacity of Age UK Sunderland's Hospital Discharge initiative and the Living Well services and offer a prolonged service to Washington people through additional capacity for AUKs Befriending Service and Information and Advice team.

For those people targeted, the Befriending Service will provide a weekly telephone contact from a volunteer and a visit from the Friendly Faces volunteer. Age UK's Volunteer Co-ordinator aims to recruit 6 volunteers from the Washington area to deliver the above. All volunteers will receive induction and have an awareness of what other services and support can be provided in the community.

Age UK will also provide access to benefits information and assistance via their Information and Advice Worker.

Community Sustainability Services (CSS) will also provide handyman tasks for customers being discharged from hospital in the Washington area. In order to reduce trips, slips and falls this might include securing loose carpets, tidying trailing cables, resealing windows, fitting low energy bulbs to light key areas overnight, and clearing and salting pathways.

CSS, Sunderland Care and support and Age UK already have close links and would co-ordinate and promote the referral process to the Recovery at Home Hub

The project also proposes an additional 'telecare' service specifically for Washington residents. This would provide equipment to monitor temperature extremes as well as enable the customer to raise alarms. This service would be free for the first 6 weeks.

### **Outputs**

216 older people supported – 104 of these to receive benefits checks  
6 volunteers recruited to the Age UK Befriending Service  
25 telecare equipment installations  
200 small home jobs

### **Milestones**

Patients discharged from hospital and at risk of isolation receiving befriending services by March 2017  
Increased awareness of support available by March 2017  
People assisted to independence at home by 2017

### **Budget**

Salary costs Befriending Co-ordinator (7 hours per week)	£3861
Salary costs Volunteer Co-ordinator (5 hours per week)	£2758
Salary costs Information & Advice Worker (5 hours per week)	£3062
Salary costs for handyman service/small jobs	£3600
Publicity	£ 319
Telecare installations	£5000

**Match funding: £0**

This application has been submitted through Area Committee's Call for Project and using the formal SIB governance protocols and guidance, the application has been assessed and has scored 65 out of 100 for the technical assessment element of the process.

This application:

1. Evidences a good track record of delivery and experience within the sector.
2. Evidences it meets at least one of the key priorities of the Washington Local Area Plan.
3. Members expressed a number of concerns via the formal consultation process with regards to how the proposals duplicated the core offer of current services at Age UK, including the CAB service which delivers debt advice to people discharged from hospital, and funded via CCG.
4. The proposal includes 216 people as targets/outputs – the same number already receiving support and services from the current Hospital Discharge Service. There is no evidence to support the 216 as being additional outputs whose needs would be met via this new project and not the Hospital Discharge Service.
5. No information or evidence with regards to sustainability.
6. Concerns with providing Telecare equipment for 6 weeks only – what then if customer does not retain it? If they do retain it – where does income go?
7. This proposal partially meets some of the project outcomes as detailed in the published Project Brief:-

- **Support people to self-care and provide care closer to home:** Services will be led by the needs of the person discharged and the volunteers will support people to make sustainable change. However some concerns were raised with regards to ensuring the volunteers were sufficiently skilled and trained in a relatively short space of time re the main social determinants of health, risks and opportunities, and appropriate knowledge of local services and provisions. The proposal indicates a 12 month service with delivery commencing April.
- **Engage the target group in activities and services to improve their wellbeing:** This proposal will engage via the Befriending volunteers and inform people of relevant services and support but does not engage directly in activities.
- **Increase social interaction:** Via weekly telephone calls and one visit from the Friendly Face volunteer.
- **Increase awareness of support available:** This proposal will provide 104 welfare benefit checks and assistance to claim.
- **Provide a level of support, services and activities to help older people live more independently following a stay in hospital:** Assistance with small jobs in the home.
- **Show how the project will link to the work of the integrated teams in Washington and the Recovery at Home service:** Current strong working relationships with CCS, Home Discharge, Recovery at Home, and Sunderland Care and Support.
- **Area Committee was very keen to encourage a collaborative bid and only those applications that include a partnership approach to delivery with the local VCS will be able to apply for more than £10,000. Applications primarily led by one organisation delivering the activities and services can only apply for up to £10,000:** This proposal does not adequately meet this project outcome. There is limited contribution to delivery by local VCS partners. The main benefitting organisation re salary costs and delivery is a single organisation but the proposal is in excess of the £10,000 maximum quoted in the brief. There is little evidence of a consortia approach.
- **Reduce Accident and Emergency attendance and enable timely discharge from hospital:** Whilst it is anticipated the proposed services and support together with other specialised provision that users will be signposted to should reduce A & E

attendance of the targeted audience, this proposal is not able to quantify how that will be measured.

### **Application No.3**

<b>Name of Project</b>	Passing Time
<b>Lead Organisation</b>	Foundation of Light

<b>Total cost of Project</b>	<b>Total Match Funding</b>	<b>Total SIB requested</b>
£14,825	£4,825	£10,000
<b>Project Duration</b>	<b>Start Date</b>	<b>End Date</b>
1 Year	April 2016	March 2017

#### **The Project**

The project will work with older people coming home from hospital. It will deliver weekly reminiscence sessions based around sport and physical activity designed to encourage movement and activity. Staff will be trained to identify suitable activity from a portfolio of activities that the Foundation of Light currently delivers. The sessions will be punctuated with opportunities for the participants to have a break in a 'tea and talk' environment and share experiences. This will also allow staff to be able to signpost participants to other services if needed.

The project will also utilise the Foundation of Light partnership with the Jamie Oliver Foundation – Ministry of Food to encourage healthy eating. Participants are shown how to prepare and cook nutritious home cooked food perfect for the budget conscious and those with limited cooking skills and experience.

Sessions will be delivered weekly over a 12 month period. There will be a minimum of 10 participants per course and the course will be repeated 8 times over the 12 months. The aim is for the sessions to become self-funding.

There will be a celebration event at the end of the project at the Stadium of Light.

The proposal identifies other organisations that deliver similar or complimentary activity – Age UK, Washington MIND, Washington Millennium Centre, Gentoo, 5-a-Side League Association, Active Sunderland.

The Foundation aims to compliment and not duplicate current activities and would work with the above organisations re promotion, signposting, and referrals.

The Foundation also intends to consult with local GPs, hospitals, Washington Leisure Centre and the Washington Locality Hub to assess referral options.

#### **Outputs**

8 courses

80 beneficiaries

#### **Milestones**

Development of materials	April 2016
Project Launch	April 2016
Engagement Day and Socials @ hospitals	April 2016
Delivery of courses commence	May 2016
End of first course/evaluate and review	June 2016
Celebration	March 2017

**Budget**

Project delivery and staff training and travel	£4484
Management Fee	£ 906
Facility Hire	£1200
Printing and Promotion	£ 500
Ministry of Food course/resources	£ 800
Sports equipment	£ 110
Celebration Event	£6825 (£2000 contribution SIB)

**Match funding: £4825**

**This application has been submitted through Area Committee's Call for Project and using the formal SIB governance protocols and guidance, the application has been assessed and has scored 60 out of 100 for the technical assessment element of the process.**

**This application:**

- 1. Evidences a good track record of delivery and experience delivering activities to address health inequalities**
- 2. Evidences it meets at least one of the key priorities of the Washington Local Area Plan.**
- 3. Focuses mainly on physical activities.**
- 4. No data to support proposed outputs. Does not identify how it will identify appropriate clients.**
- 5. Weak with regards to how the project will have access to the patients or how referrals will be made.**
- 6. The portfolio of activities offered is already on offer and being delivered via the Foundation of Light.**
- 7. This proposal partially meets some of the project outcomes as detailed in the published Project Brief:-**

- **Support people to self-care and provide care closer to home:** Not well evidenced
- **Engage the target group in activities and services to improve their wellbeing:** This proposal will provide activities but is unclear how clients will be supported given the range of abilities, age and conditions that may be prevalent in the target group.
- **Increase social interaction:** The proposal will provide opportunity to increase interaction for 80 people but not a wide range of different support mechanisms evident.
- **Increase awareness of support available:** Will promote this proposal through established networks and the Foundation's own website, facebook and twitter. Leaflets and taster sessions in hospitals. No reference to how they are able to increase awareness of other support that might be available.
- **Provide a level of support, services and activities to help older people live more independently following a stay in hospital:** Food/cooking courses.
- **Show how the project will link to the work of the integrated teams in Washington and the Recovery at Home service:** No evidence.
- **Area Committee was very keen to encourage a collaborative bid and only those applications that include a partnership approach to delivery with the local VCS will be able to apply for more than £10,000. Applications primarily led by one organisation delivering the activities and services can only apply for up to £10,000:** This proposal meets this project outcome re one single applicant/delivery for less than £10,000.
- **Reduce Accident and Emergency attendance and enable timely discharge from hospital:** No evidence.

**Washington Area Committee Call for Projects**

**Application for Support for the VCS**

**The Project Outcomes expected for this Call for Projects are:**

- 1. The project could and does support the council's journey with regards to our partners doing more.**
- 2. The project is successful and is good at what it does and is keen to grow the informal groups to become more structured and stronger - but it has took a year to realise the initial focus on CAs has not been successful.**
- 3. The project could build further ties to the Washington Area Network's aspirations re the mentoring/peer support by larger organisations for smaller informal groups.**
- 4. The current post could take on or facilitate further opportunities - to deliver elements of other Area Committee funded projects making it about additionality rather than another post or another organisation. Whilst at the same time assisting with sustaining a project the Area Committee has already invested in.**
- 5. The volunteering element of the current project is now growing and it needs a real push - again this will help be able to contribute to the Council's agenda. The gap in this element is the deployment of volunteers and there needs to be a longer term plan.**
- 6. The Washington Trust would also be required to access additional funding to present a sustainable approach.**

**The December Area Committee agreed a targeted approach to continue community inclusion and support for the Washington VCS (including volunteering) via an invitation to the Washington Trust for continuation of the Community Volunteer Development Project.**

**The Washington Trust has submitted an application for consideration:**

The new project will commence October 2016 and end September 2017.

Rather than be seen as a 'continuation' of the current initiative, this new remit will deliver a new phase. The current outcomes and milestones will continue along with additional measures identified for Phase 2.

**Meeting the Project Outcomes**

The project will also:-

- Continue to support volunteers and volunteering, including the further development of 'collective volunteering'. This can be evidenced by how the council and the community works together re the 'Keep Washington Tidy' collective. Building on activity undertaken to date, the new phase will
  - Provide local opportunities for individuals who require support before they take up a volunteering role
  - Support local groups to be more inclusive and be more volunteer aware/friendly
  - Support collectives of people to form and govern community groups to address local issues
  - Work with partners to develop town wide volunteer activity
  - Facilitate one off volunteering via the Washington 100 Project which doesn't require individuals to join a group or volunteer on an on-going basis

- Develop a plan in partnership with other stakeholders to increase levels of corporate volunteering
- A key aim of Phase 2 will be to develop increased levels of publicity to try and increase the numbers of volunteers operating in Washington and improve community understanding of the benefits that volunteering provides.
- Provide support for the informal grassroots groups to become formal community organisations – a range of support mechanisms will continue to include introducing governance arrangements, managing money, roles of officers, safety of volunteers and users, fund raising, publicity, understanding the local scene and the role of partners (including the council). The project will also continue to support those groups who need some help with the management of buildings and assets to help them deal with the inherent challenges the VCS now faces.
- Continue to ensure groups understand the new way in which the City Council will need to work with the VCS and why those groups now need to become less dependent upon Council services and support in the future.
- The new project will also look to further embed the referral processes and assessments it has introduced in Phase 1 – because referrals from a number of sources is likely to continue the Trust has developed internal processes to ensure any proposed work and support reflects the SIB funding conditions and the Area Committee priorities it has been funded to address, and that no duplication of activity takes place. A key objective is that sustainability and not dependency is the outcome for any group which comes to the project for support. The Trust will continue to signpost groups to other providers if that is the most relevant route for individual groups.

The project application identifies how it will support the Council's journey with regards to partners doing more and identifies how it will develop a structured exit strategy which will ensure that groups and community understand the project will not be replaced by council resources, and how it will support groups including CAs to develop their own forward plans. It will also support volunteers to gain skills and confidence to sustain their own groups. The project is also ideally placed to act as a connector between council initiatives and the VCS – as the Volunteer Learning Lounge develops the Trust could have a role in ensuring as many volunteers as possible connect to this development.

The project will also aid the Area Network to provide a conduit between larger more secure VCISOs and the smaller volunteer groups – this will ensure joint working is made easier and will promote peer working via mentoring - one of the key aims of the Network.

The project identifies partners and other organisations it works with, including the Area Network, larger VCISOs, VCAS, Volunteer Centre, relevant SCC departments, Washington Volunteer Steering Group Partners, Keep Washington Tidy, Age UK, Gentoo, CAs.

The project application identifies appropriate new milestones and outputs – 12 new organisations supported and an additional 80 beneficiaries. This new phase intends to deliver at least 6 x Washington 100 volunteering events, engage an additional 50 volunteers, carry out a survey and support local VCS organisations. It is also the intention to deliver at least 2 corporate giving events. It should be noted that the project will continue to deliver the support to VCS groups via business planning, SWOT process and analysis and 1:1 support for groups re governance, roles and responsibilities, volunteering, policy and procedures, funding plans and fund raising, publicity plans, asset management, and safe working practices.

The Washington Trust fully acknowledges the need to identify alternative funding opportunities if the project is going to be sustainable after the city council funding comes to

an end. Therefore during phase 2 the Washington Trust will develop and implement an appropriate sustainability plan/exit strategy. This will be done by means of an inclusive approach which will include important partners including the city council and other VCSO's operating within Washington.

**Budget (including anticipated £3,000 from Phase 1)**

Extension/continuance will fund all post and salary costs	£33,200
Equipment, supplies and services	£ 2,200
Additional volunteering support	£ 1,000
Management costs	£ 1,600 (<5%)

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**This application:**

- 1. Evidences a good track record of successful delivery and experience.**
- 2. Evidences it meets at least one of the key priorities of the Washington Local Area Plan.**
- 3. This proposal meets the project outcomes as requested and agreed by Area Committee (December 2015 meeting).**

Initial assessment indicates this application:

- a. Does support the council's journey with regards to our partners doing more
- b. Identifies how successful it has been and is good at what it does, and is keen to grow the informal groups to become more structured and stronger
- c. Identify how it could build further ties to the Washington Area Network's aspirations re the mentoring/peer support by larger organisations for smaller informal groups.
- d. Identifies how the current post could take on or facilitate further opportunities - to deliver elements of other Area Committee funded projects making it about additionality rather than another post or another organisation.
- e. Evidences how the volunteering element of the current project is now growing - again this will help be able to contribute to the Council's agenda. The gap in this element is the deployment of volunteers and there needs to be a longer term plan.
- f. Identifies how the Washington Trust will present a sustainable approach

Members are also asked to refer to the December Report which includes a summary of all activity to date.

**RECOMMENDATION TO APPROVE**



**Washington Area Committee Call for Projects**

**Applications for Washington Events Programme 2016**

The Project Outcomes expected from proposals for this Call for Projects are:

- Identified responsibility and methodology for the co-ordination and management of the events included in the proposed schedule with proposed dates and venues for each event.
- Identified all infrastructure required for the events.
- Develop and co-ordinate community programmes, contribution or activity including how they would manage and co-ordinate specific steering groups and organisations for individual events. The application should also include how it will develop the community participation and partnership approach for each event, utilising local community resources where appropriate.
- Identify how they will liaise and consult with the Area Committee Place Board particular with reference to the Place Board having responsibility for providing advice and guidance with regards to new additional sources of funding, and that any Council with regard to reputation, procurement policy and procedures, corporate identity and appropriate advertising content.
- Identify how they will develop all relevant Events Management Plans, a Communications Plan, and Promotion and Marketing Plan.
- Pilot a 'business approach model' raising additional resources for the programme.

**Application No.1**

<b>Name of Project</b>	Washington Events Programme 2016
<b>Lead Organisation</b>	Sunderland North Community Business Centre

<b>Total cost of Project</b>	<b>Total Match Funding</b>	<b>Total SIB requested</b>
£58,000	£8,000	£50,000
<b>Project Duration</b>	<b>Start Date</b>	<b>End Date</b>
10 months	March 2016	January 2017

This application has been submitted through Area Committee's Call for Project and using the formal SIB governance protocols and guidance, the application has been assessed and has scored **90 out of 100** for the technical assessment element of the process.

This application:

1. Evidences a good track record of successful delivery and experience.
2. Evidences it meets at least one of the key priorities of the Washington Local Area Plan.
3. This proposal meets most of the project outcomes as detailed in the published Project Brief:-

- **Venues and dates identified** – all in line with previous delivery programmes.
- **Realistic budget breakdown** – Comparable for main events even though applicants have each determined different method of 'breakdown/budget headings'. Realistic total costs. Similar income generation/match forecast. Businesses already engaged. Free for charities, appropriate fees for traders.

- **Milestones and outputs** – Realistic milestones re planning and delivery for each event. Realistic outputs.
- **Community involvement and programming** – identifies fully how the proposals will involve the local community organisations in planning and delivery via individual steering groups, consultation, VCS Network, active partnerships, base in Albany and other local projects. Identifies a number of businesses who have already been engaged. Lots of partners (current) identified.
- **Appropriate Infrastructure** – evidenced and identified.
- **Programming** – comparable proposed programming. Radio host, competitions, children's activities identified for Illuminations Event.
- **Events management, Planning, relationships, MAG etc.** – Excellent experience of producing relevant ESPs and associated documentation re event management. Managed a range of other events across the City. Knowledge of required standards and guidelines re event co-ordination. Knowledge and experience re required resourcing. Can bring additional Health and Safety resources – bank of experienced Event staff. Has identified Event Co-ordinators for each event.
- **Communications, Promotion and Marketing** – methodology evidenced. Events co-ordinator to raise awareness and utilise a number of routes re PR.
- **Risk and Health and Safety** – Excellent arrangements re health and safety via NEBOSH qualified staff re assessments and documentation/plans. Risks identified with consideration of managing impacts, planning etc.
- **Monitoring and performance management** – evidence of good monitoring and performance engagement methods and procedures. Adequate monitoring plan with key dates identified re supervision of performance (less than 10% tolerance).

**RECOMMENDATION TO APPROVE – subject to the following conditions:**

- Lead confirms costs of waste removal via RLS included in budget.

**Application No.2**

<b>Name of Project</b>	Washington Events Programme 2016
<b>Lead Organisation</b>	Northern Events company

<b>Total cost of Project</b>	<b>Total Match Funding</b>	<b>Total SIB requested</b>
£57,100	£7,100	£50,000
<b>Project Duration</b>	<b>Start Date</b>	<b>End Date</b>
10 months	March 2016	January 2017

This application has been submitted through Area Committee's Call for Project and using the formal SIB governance protocols and guidance, the application has been assessed and has scored **70 out of 100** for the technical assessment element of the process.

This application:

1. Evidences experience of delivering similar events.
2. Evidences it meets at least one of the key priorities of the Washington Local Area Plan.
3. This proposal meets some of the project outcomes as detailed in the published Project Brief:-

- **Venues and dates identified** – Proposes a 2 x day event for Carnival. Friday evening event to include music and fireworks. No evidence of how they will consult residents. Identified wrong date for Remembrance Sunday Parade.
- **Realistic budget breakdown** – Comparable for main events even though applicants have each determined different method of 'breakdown/budget headings'. Realistic total costs. Some inconsistencies in this application - underpriced fireworks when comparing with previous years especially for Illuminations event. Marquees higher priced for Christmas event but no evidence re specification. Similar income generation/match forecast. Small fees anticipated for charities.
- **Milestones and outputs** – Realistic milestones. No dates for evaluations. Unrealistic outputs – how to evidence 12,000 beneficiaries?
- **Community involvement and programming** – Not identified method of engaging local community in actual planning and delivery – no direct input into decision making. Lots of partners identified.
- **Appropriate Infrastructure** – evidenced and identified.
- **Programming** – comparable proposed programming.
- **Events management, Planning, relationships, MAG etc.** – Knowledge of relevant policies and ESP processes. Knowledge and experience re required resourcing.
- **Communications, Promotion and Marketing** – Promotion methods identified
- **Risk and Health and Safety** – will carry out relevant Health and Safety Plans.
- **Monitoring and performance management** – Has undertaken to include event management plans on live files, create logs for timely action and where relevant to be shared to ensure target dates are met. NEC directors to monitor re relevant actions.

## COMMUNITY CHEST 2015/2016 WASHINGTON AREA - PROJECTS APPROVED December to February 2016

Ward	Project	Amount	Allocation 2015/2016	Project Proposals	Approvals to date	Grants Returned	Balance Remaining
Washington Central	The Village Community Association – Feasibility study for play area	£586		-	-	-	-
	Four Seasons Ladies Club- Transport and Christmas dinner for 40 members	£500	-	-	-	-	-
	Sunderland North Community Business Centre- Equipment for grounds maintenance to reduce ASB	£475	-	£1,561	-		£7,160.29
Washington North	Sunderland North Community Business Centre- Equipment for grounds maintenance to reduce ASB	£475	-	-	-	-	-
	Durham Light Infantry Veterans Association- Veterans Trip to Arboretum	£800	-	-	-	-	-
	Washington Millennium Centre- School and community visits to new soft play	£800	-	-	-	-	-
	Usworth Colliery Primary School- Senior Citizens Easter tea and Childrens Christmas event	£534	-	£2,609	-	-	£4,906.02
Washington East	Sunderland North Community Business Centre- Equipment for grounds maintenance to reduce ASB	£475	-	-	-	-	--
	Barmston and District Community Forum- Social Events for elderly and disabled members	£450	-	£925	-	-	£9,404.79
Washington South	Sunderland North Community Business Centre- Equipment for grounds maintenance to reduce ASB	£475	-	-	-	£4,260	-
	Washington Cricket Club- Contribution towards tarmac car park	£3,000	-	-	-	-	-
	Oxclose Nursery School- Contribution towards forest school fencing	£3,000	-	£6,475	-	-	£9,773.05
Washington West	Sunderland City Council – Supply and install pre programmes photo electric cells to MUGA to alleviate ASB	£151.62	-	-	-	-	-
	Sunderland North Community Business Centre- Equipment for grounds maintenance to reduce ASB	£475	-	£626.62	-	-	£6,664.05
	Total 14	-	-	-	-	-	-
Overall total		£12,196.62	£63,656.27	£12,196.62	£30,308.07	£4,560*	£37,908.20

\*Includes £60 previous return all areas for Remembrance

\*\*Washington Cricket Club return for W South £4,260

## Current Planning Applications(Washington)

Between 01/01/2016 and 16/02/2016

Reference	Address	Proposal	Date Valid	Target Date for Decision
15/02529/SUB	Glenhaven43 Village LaneWashington VillageWashingtonNE38 7HX	Erection of pitched roof over kitchen and single storey extension to rear.	06/01/2016	02/03/2016
16/00181/DIN	16 Cuillin CloseLambtonWashingtonNE38 0PU	Single storey extension to rear.	04/02/2016	25/02/2016
16/00224/PE1	52 Barrington DriveGlebeWashingtonNE38 7RD	Dining room extension to rear	09/02/2016	01/03/2016
16/00104/PE1	1 Wettonmill CloseWashington	Conservatory to rear.	26/01/2016	16/02/2016
16/00010/FUL	28 GowanburnFatfieldWashington NE38 8SG	Conversion of garage to habitable room with bow window to front.	26/01/2016	22/03/2016
16/00032/FUL	6 Prestwick CloseUsworthWashingtonNE37 2LP	Erection of a single storey extension to rear and conversion of existing garage with pitched roof.	13/01/2016	09/03/2016

Reference	Address	Proposal	Date Valid	Target Date for Decision
16/00089/VAR	3 West ViewConcordWashingtonNE37 2DT	Variation of condition 2 and 3 of planning approval 14/00467/FUL: (Change of use from cycle shop to Indian restaurant and takeaway with function room on first floor. Erection of single storey extensions to front and rear with part ground and first floor extensions to side.) to vary the proposed roof design to a mono- pitch to both the front and rear extensions.	25/01/2016	21/03/2016
16/00178/VAR	Nissan Test TrackNissan Motor Manufacturing (UK) LimitedWashington RoadUsworthSunderlandSR5 3NS	Variation of Condition 8 of planning application 15/00942/FUL (Construction, Operation and Decommissioning of a 4.774MWp Solar Photovoltaic (PV) Array comprising 19,096, 250W, 60 Cell 1650 x 990 x 35mm Photovoltaic Panels, Mounting System, Holtab 400kVA stations, DNO Connection, Cabling and Cable Trenches, CCTV, Weather Station and Temporary Storage Area), to extend construction hours to include weekend and bank/public holiday working hours 0700 - 19.00.	05/02/2016	06/05/2016
16/00005/FUL	15 GraylandsRickletonWashington NE38 9HF	Erection of two storey extension to rear of property and canopy to front.	05/01/2016	01/03/2016
16/00003/FUL	9 Glenburn CloseAytonWashingtonNE38 8PE	Erection of single storey side extension.	05/01/2016	01/03/2016

Reference	Address	Proposal	Date Valid	Target Date for Decision
16/00020/FUL	7 Turnstone DriveAytonWashingtonNE38 0DB	Erection of two storey extension to side and single storey extensions to front and rear.	07/01/2016	03/03/2016
16/00043/ADV	Solideal UK Limited65 Hutton CloseCrowtherWashingtonNE38 0AH	Installation of 1no non-illuminated aluminium fascia sign.	14/01/2016	10/03/2016
15/02246/FUL	10 Glenshiel CloseLambtonWashingtonNE38 0DU	Erection of a single storey extension to rear to provide utility room	19/01/2016	15/03/2016
16/00120/FUL	8 Setting StonesRickletonWashingtonNE 38 9EU	Erection of summer room to rear of property.	01/02/2016	28/03/2016
16/00045/PRI	65 Bramhall DriveWashingtonNE38 9DE	Erection of a single storey rear extension. (Extends 4.665m from the original dwelling, 3.5m in height and 2.5m to the eaves)	04/02/2016	17/03/2016