

CHILDREN, EDUCATION AND SKILLS SCRUTINY COMMITTEE

AGENDA

Meeting to be held in the Civic Centre (Committee Room No. 1) on Thursday, 30th November, 2017 at 5.30 p.m.

Membership

Cllr Bell, Elliott, Foster, Francis (Vice-Chairman), Hunt, Jackson, F. Miller, O'Neil, Scullion, P. Smith (Chairman), Stewart and Tye

Coopted Members – Mrs A Blakey and Mr S Williamson

ITEM		PAGE
1.	Apologies for Absence	
2.	Minutes of the last ordinary meeting of the Children, Education and Skills Scrutiny Committee held on 2nd November, 2017 (copy attached)	1
3.	Declarations of Interest (including Whipping Declarations)	-
	Part A – Cabinet Referrals and Responses	
	No Items	
	Part B – Scrutiny Business	
4.	Compliments, Complaints and Feedback	9
	Report of the Director of Quality and Performance (copy attached)	

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Information contained in this agenda can be made available in other languages and formats on request

5.	Education Fixed Penalty Notices	17
	Report of the Executive Director of People Services (copy attached)	
6.	Elective Home Education	25
	Report of the Executive Director of People Services (copy attached)	
7.	Schools Exclusions and Levels of Attendance in Schools	29
	Report of the Director of Education (copy attached)	
8.	Consultation with Social Work Staff – Permanance Team	45
	Report of the Head of Member Support and Community Partnerships (copy attached)	
9.	Annual Work Programme 2017-18	47
	Report of the Head of Member Support and Community Partnerships (copy attached)	
10.	Notice of Key Decisions	49
	Report of the Head of Member Support and Community Partnerships (copy attached)	

E. WAUGH,
Head of Law and Governance,
Civic Centre,
SUNDERLAND.

22nd November, 2017.

At a meeting of the CHILDREN, EDUCATION AND SKILLS SCRUTINY COMMITTEE held in COMMITTEE ROOM 1 of the CIVIC CENTRE, SUNDERLAND on THURSDAY 2nd NOVEMBER, 2017 at 5.30 p.m.

Present:-

Councillor P. Smith in the Chair

Councillors Bell, Francis, Hunt, Jackson, F. Miller, O'Neil and Stewart together with Mrs. A. Blakey

Also in attendance:-

Ms. Sue Carty, Director of Quality and Performance, Together for Children
Mr. James Diamond, Scrutiny Officer, Sunderland City Council
Mr. Sam Ivory, Sunderland Youth Parliament
Ms. Sheila Lough, Strategic Service Manager, Together for Children
Mr. Thomas Newton, Sunderland Youth Parliament
Ms. Gillian Robinson, Area Coordinator, Sunderland City Council
Ms. Joanne Stewart, Principal Governance Services Officer, Sunderland City Council

Apologies for Absence

Apologies for absence were submitted on behalf of Councillors Elliott, Foster and Tye and on behalf of Mr. S. Williamson and Mr. A. Hopkins, Director of Children's Services.

Minutes of the last ordinary meeting of the Children, Education and Skills Scrutiny Committee held on 5th October, 2017

1. RESOLVED that the minutes of the of the last ordinary meeting of the Children, Education and Skills Scrutiny Committee held on 5th October, 2017 (copy circulated), be confirmed and signed as correct record.

Declarations of Interest (including Whipping Declarations)

There were no declarations of interest made.

Together for Children Performance Update

The Director of Children's Services submitted a report (copy circulated) which provided performance information in relation to Together for Children and the commissioning arrangements in the Council, offering assurance over progress and any issues that arise, in the context of the scope of service and performance indicators set out in the service contract.

(for copy report – see original minutes)

Ms. Sue Carty, Director of Quality and Performance, Together for Children presented the report advising that the Operational Commissioning Group and Chief Executives Clinic met on a monthly basis to consider information and progress made and the information contained within the report included all nine of the Key Performance Indicators (KPI's), the supporting measures that were not meeting target and some areas of management information. The tolerance levels for each of the measures was also included in the report as previously requested by the Committee. The performance information contained within the report submitted at this meeting related to the period April – August, 2017.

Mr. Newton referred to paragraph 3.4 of the report where it stated that the population figures used to calculate the rate in some of the measures were the number of young people in Sunderland aged 0-17 based upon the latest mid-year figures, which were currently from 2015 and asked when more up to date figures would be available. Ms. Carty advised that she was not aware of the exact date but that she would gather that information and advise the Committee accordingly.

Mr. Newton referred to paragraph 3.7 of the report and asked if there was a way to tackle issues such as neglect and domestic abuse before there became the need for the young people to become subject to a Children Protection Plan (CPP). Ms. Carty commented that it was not necessarily an area which could be fixed by the organisation and it was a much wider community approach around parenting that would help address those areas of concern. She explained that when those issues and concerns do arise it was about how quickly partners could work together to help direct families to programmes which were available to support them. If the family were referred to Together for Children they could look to Early Help services working with the family towards stopping any concerns around neglect or domestic abuse developing further. Should the case be escalated then services would look to assess the family situation and, if necessary, start the process to pulling together a Child Protection Plan. Ms. Carty advised that the best result was always to look to keep young people with their families and services and partners worked together towards trying to tackle issues to ensure that this happens where appropriate.

Councillor O'Neill drew attention to the graphs throughout the report and asked why some referred to Statistical Neighbours for comparison and others the North East, and asked what the difference between the two was. Ms. Carty advised that the North East comparators were obviously those other local authorities in the North East of England area, whereby Statistical Neighbours were authorities which Central Government state look similar to Sunderland because of certain aspects and traits.

Councillor Bell raised concerns around the potential for a rise in domestic violence incidents and the links that could be found to the economic pressures that were being faced by families which could continue to worsen as the changes to universal credit are rolled out. Ms. Carty advised that incidents were having a huge impact on the demand put upon the service and at present they were dealing with managing the demand and not necessarily able to look to treat the cause.

Ms. Carty advised that they were looking to develop further organisations with the Together branding, the first of which would be Together for Businesses who would work with charities to work with families to help tackle issues the services were facing. They would also look to establish a Together with Communities which would commission volunteer programmes to help promote the message of safer families

and how to enhance the offer of support to families, helping to get families on board with services before there is a need to refer them to the universal services and early help on offer. Thirdly, there was the intention to set up a Caring Together organisation which would look at how services are currently provided in relation to the care services and would look to build upon the good areas of service that were already being offered.

In response to a query from Councillor Stewart in relation to paragraph 3.7 of the report and the change in policy regarding child protection planning for unborn children and the 109% increase in the number of children born who were subject to a plan between June and August, 2017 compared to the previous year, Ms. Carty advised that the 109% referred to 32 children from recollection, although she would get the exact figure for Members and circulate this.

With regards to how the organisation work to identify the unborn children in question, Ms. Lough advised that on a number of occasion the Mother had previous children so when the midwife finds out about the pregnancy they are aware of previous issues and any concerns there may have been previously so they then would alert Together for Children. She informed the Committee that services had been very good at identifying parents who were in the same position they had been when previously referred to the service whether that be in the same relationship, etc. and therefore the risks and concerns remained the same. If the Mother was pregnant but their circumstances had changed, they would be referred and an assessment undertaken to ensure that the previous risks and concerns were not still there and that it was right for baby to remain with the family group.

Councillor Stewart went on to ask if midwives were able to access the register of children subject to protection plans to identify families and was advised by Ms. Lough that they would generally know from their own records as they would have been part of previous child protection conferences and would have their own history and records on file from any previous referrals. Ms. Carty commented that they were getting much earlier intervention now through working earlier with families and the process was much quicker to work toward better outcomes overall.

Ms. Blakey introduced herself to the Officers advising that she was a Headteacher of a primary school within the city and one of the problems she encountered was when looked after children were transferring from other local authorities than Sunderland. There was not always the joined up approach and information sharing between partner agencies when other authorities were the main lead and she had seen anomalies when children were crossing boundaries to attend schools, etc.

Councillor Stewart referred to paragraph 3.19 of the report and the positive trend that had been seen and asked if Officers were made aware of good practice followed in some schools to share with other so that the trend continues. Ms. Carty advised that the Director of Education had undertaken a piece of work with the Virtual Headteacher to go through every individual, targeting them to make sure that all those without Personal Educational Plans were chased up.

In response to a question from Councillor Jackson as to how the local authority monitor if a new adult is introduced into a foster care family, Ms. Lough advised that there were strict rules and regulations which needed to be adhered to if a foster carer was to start a new relationship. Regular DBS checks and assessments needed to be carried out on any persons who were in the family unit so that the

service were aware of who the young people were interacting with. There were also national minimum standards that had to be adhered to and Ofsted regularly monitored carers. There was a clear understanding that new individuals were not introduced to the family household until assessments had been carried out and it was deemed safe to do so.

Councillor O'Neill referred to the number of re-referrals as outlined in paragraph 3.8 of the report and asked if there were any reasons that repeatedly were seen but Ms. Carty advised it could be for any number of different reasons including, that it could have been a poor quality assessment; that they had not provided the level of support for long enough; or that there were new circumstances that could not be foreseen, to give examples. There were numerous reasons and no clear trend for re-referrals but the indicator was not where they wanted it to be and they would want it to be more stable.

Councillor Hunt drew Officer attention to the dramatic decrease in the rate of first time entrants to the criminal justice system and explained that she had some concerns over whether it was a true reflection or if the figures had decreased due to the change in way Northumbria Police were now reporting crimes; young people may not be recorded in the crime figures reported but the crime was still being committed. Ms. Carty advised that she would check with the relevant persons and report back how the system records and reports crime figures for young people. Ms. Carty also advised that a lot of work had been undertaken to reduce the figures by working positively with young people and minimising the risk of them committing crimes by engaging them in programmes of interest to them. They had been working to reduce criminal behaviour by young people and in the long term the fruition of these programmes would continue to be seen as figures decreased further. Ms. Carty explained that they were trying to change the behaviour of young people rather than just punishing them after the event.

In response to a question from Mr. Newton in relation to reaching and sustaining targets and learning from neighbouring authorities, Ms. Carty informed the Committee that every month they meet to look at the performance of services, linking back to the standards in 2015 and they would hope to continually see improvements having been made. Targets and standards are continually monitored and if there is ever a dip in performance they worked to identify what the problem was and to put step in place to improve performance, and Ms. Carty advised that the organisation had a lot of evidence available to show examples of this. She advised that when and if necessary they would go down to the particular detail of the individual case, young person or social worker if needed to see why these issues had occurred and how they could be prevented from reoccurring.

In relation to learning from neighbouring authorities, Ms. Carty advised that the local authorities worked very well together as a region, in lots of different aspects of Children's Services. She informed the Committee that there was a quarterly meeting of the Directors of Children's Services for the regions local authorities where best practice and experiences and issues could be shared.

There being no further questions for the Officers, the Chairman thanked the Officer for her attendance, and it was:-

2. RESOLVED that:-

- i) The contents of the report and the information provided in relation to the Together for Children performance be received and noted;
- ii) The Director of Quality and Performance circulate to the Committee when the more up to date population figures would be available for young people in Sunderland; and
- iii) The Director of Quality and Performance circulate the numbers of unborn children subject to a child protection plan as set out in paragraph 3.7 of the report to the Committee for their information.

Corporate Parenting Annual Report

The Director of Children's Social Care submitted a report (copy circulated) which appraised Members on the previous twelve months functioning of the Corporate Parenting Board.

(for copy report – see original minutes)

Ms. Sheila Lough, Strategic Service Manager, Together for Children presented the report advising the Committee of the current position in relation to Corporate Parenting, since the last report was considered by the Scrutiny Committee in November, 2016.

Councillor Smith referred to paragraph 5.2 of the report and the reasons for compliance for completion of Initial Health Assessments (IHA's) not being 100%, being in part due to young people who were placed out of the area not having the health assessments completed within the required timescale and asked if there were apparent problems Members should be aware of. Ms. Lough informed the Committee that there could at times be a problem when a young person was placed out of the area in having the assessments completed as they would be reliant upon the health authority that was the closest to the placement. Each authority has their own way of carrying out the health assessments and sometimes Sunderland would need to send their own staff to the young person to complete the assessments with them.

Ms. Lough also advised that they did have young people who simply refused to attend health assessment appointments, as they sometimes felt they may be intrusive medical assessments or there could be emotional or mental health screenings required for the young person which needed to be fast tracked. The Committee were informed that there was a commissioning programme so that young people could access services when and where needed but at times, especially when young people were being moved quickly or as an emergency, assessments could miss the compliance of being undertaken within 20 working days.

In response to a further question from Councillor Smith as to whether there were more or less young people being placed out of the local authority area, Ms. Lough advised that there were more and that this was for a number of reasons including;

that the authority did not have sufficient capacity in the number of foster carers it has so they have to use some independent agencies; that some young people need to be placed with specialist carers due to their level of need; and that some young people need to be placed out of the area where there are felt to be significant safeguarding concerns. Ms. Lough advised that an external panel meets every fortnight to monitor why young people have been placed out of the area and if the family situation has changed or if a vacancy within the Sunderland area has since become available. She also advised that they were looking at targeting those young people who were 16+ years old as there is provision within Children's Homes for them to be placed or supported living accommodation.

Ms. Lough also informed the Committee that some young people placed out of the area have been in those placements for some time and were settled and did not want to return to the Sunderland area and therefore, in those case the authority would not look to find alternative Sunderland based placements for those young people.

Ms. Lough explained that they did not want to have as many young people placed outside of the Sunderland area and they were looking at the costs of opening up a small residential provision within the city, where they could also look to have some specialist provision.

Councillor Smith thanked Ms. Lough for the information and asked if Committee Members could be provided with an update on exactly how many young people were currently based outside of the authority, and where in the country they were placed and the reasons for this.

In response to a question from Councillor Smith in relation to 'better support accommodation for care leavers with mental health issues', Ms. Lough advised that mental health issues in young people was an on-going national issue and that it was an area of concern of to ensure that the organisation had the most robust provision available for care leavers in relation to mental health support. She advised the Committee that some young people could be difficult to engage with and within the health authority if a young person misses an appointment they are then discharged from a service. Discussions were to be held around the flexibility of where appointments could be offered so that it was more accessible for the individual young person. The Committee were advised that health professionals were very definitive about what represent as a mental health problem but the organisation believe that emotional and social concerns were just as important to be provided for.

Councillor Smith asked that the Committee be given feedback and an update once discussions had been undertaken to keep Members informed.

Mr. Ivory, Youth Parliament, referred to the leisure opportunities as set out in paragraph 4.1 of the report asked what this entailed and was informed that the organisation were not taking the lead on the overall offer but that they were informed by young people in care that they would like access to leisure services and Together for Children were working with them to secure that. Everyone Active had been approached and were working to enable young people to be able to use facilities throughout the city, some of which would be free, others which may carry a cost which would have to be looked into to see how it could be managed. A report was to be prepared outlining what the final offer should look like and would be presented to the Corporate Parenting Board for consideration.

Mr. Newton advised that the Sunderland Youth Parliament were also concerned around the issue of mental health in relation to young people and were working to develop a charter mark which schools in the city could look to adopt. Mr. Ivory advised that they were currently finalising the charter mark, with a look to launching it in January, 2018 and then working with other agencies and schools in the city to promote it.

Councillor Jackson referred to the issue of supported living accommodation for care leavers, advising that a recent planning application had been submitted to Development Control Sub Committees for consideration and commented that she felt that some Councillors were confused as to the purpose of the accommodation. She felt that Members needed to be more aware of what Together for Children were trying to promote with the use of this accommodation and Ms. Lough agreed that it would be beneficial for the organisation for circulate further information to Members.

There being no further comments or questions for the Officers, the Chairman thanked them for their attendance and it was:-

3. RESOLVED that:-

- i) The Corporate Parenting Annual Report be received and noted;
- ii) The Director of Social Care be asked to provide further information to Committee Members on the number of young people who were in placements outside of the authority as requested;
- iii) The Director of Social Care be asked to provide Members of the Committee with an update in relation to 'better support with accommodation for care leavers with mental health issues'; and
- iv) The Director of Social Care be asked to provide further information to all Members of the Council in relation to the purpose of supported living accommodation within the city.

Annual Work Programme 2017/18

The Head of Member Support and Community Partnerships submitted a report (copy circulated) attaching for Members' information, the work programme for the Committee's work being undertaken for the 2017/18 municipal year.

(for copy report – see original minutes).

The Scrutiny Officer advised that the Youth Justice Plan report scheduled for this evening's meeting was an Article 4 Plan which had not yet been considered by Cabinet. The item would be deferred to a future meeting, once it was referred to the Scrutiny Committee for consideration before then being submitted to Full Council for approval.

4. RESOLVED that:-

- i) the information contained in the work programme be received and noted; and
- ii) the Scrutiny Officer reschedule the Youth Justice Plan report for a future meeting, following its consideration and referral by Cabinet.

Notice of Key Decisions

The Head of Scrutiny and Area Arrangements submitted a report (copy circulated) providing Members with an opportunity to consider those items on the Executive's Notice of Key Decisions for the 28 day period from the 24th October, 2017.

(for copy report – see original minutes)

5. RESOLVED that the Notices of Key Decisions be received and noted.

The Chairman then closed the meeting having thanked Members and Officers for their attendance and contributions to the meeting.

(Signed) P. SMITH,
Chairman.

CHILDREN EDUCATION AND SKILLS SCRUTINY COMMITTEE 30 NOVEMBER 2017

COMPLIMENTS, COMPLAINTS AND FEEDBACK

REPORT OF THE DIRECTOR OF QUALITY AND PERFORMANCE

1. PURPOSE OF THE REPORT

- 1.1 To provide the Committee with information regarding complaints and feedback received by the Together for Children.

2. BACKGROUND

- 2.1 Together for Children is committed to listening to those who use its services, and learning from compliments, complaints and feedback in order to improve those services.
- 2.3 This report presents an overview of complaints and feedback received by the council for quarters 1 and 2 April-September 2017.

3. CURRENT POSITION

- 3.1 Further Complaints reports will be presented to Scrutiny Committee on a quarterly basis. This will ensure Members are provided with the most current information available, to allow for the monitoring of themes and trends in a timely manner.

4 RECOMMENDATION

- 4.1 The Scrutiny Committee is recommended to consider and comment on the information provided regarding compliments, complaints and feedback received.

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TOGETHER FOR CHILDREN

COMPLAINTS – QUARTERLY REPORT

QUARTER ONE AND QUARTER TWO – APRIL – SEPTEMBER 2017

1. Purpose

- 1.1. The purpose of this report is to provide information relating to all complaints and compliments received in quarters one and two which covers the period April to September 2017.

2. Complaints Process

- 2.1. The Complaints Process for Statutory Children's Services follows the statutory guidance. This is a 3 stage process as follows:
 - Stage One – the initial stage of the process is investigated by the appropriate Team Manager. The service must respond within 10 working days, however an extension up to 20 working days can be requested for more complex cases.
 - Stage Two – on receipt of the response to their stage one complaint, complainants have 20 working days to progress their complaint to stage two if they are unhappy with the initial outcome. At this stage, the complaint is dealt with by an independent investigating officer and can take up to 65 working days to complete.
 - Stage Three – if the complainant remains unhappy with the outcome of the stage two complaint, they have 20 working days to progress their complaint to stage three. At stage three, a review panel will be appointed to investigate the complaint. This will consist of three independent people who will make recommendations to the Director of Social Care.
- 2.2. If the Complainant remains unhappy, they can raise their complaint with the Local Government Ombudsman.
- 2.3. Any complaints that do not relate to Statutory Children's Services, are handled under the Corporate Complaints Procedure, which is a one stage process, allowing 15 working days to complete the investigation.

3. Complaints Received

- 3.1. The table below shows the number of complaints received across each stage for both quarters one two of 2017:

Complaint Stage	Number Received – Quarter One (April – June)	Number Received – Quarter Two (July – September)
Stage One	35	44
Stage Two	5	5
Stage Three	4	0
Corporate (Non Statutory)	0	4
Total	44	53

3.2 As can be seen from the table above, there was a 25% increase in the number stage one complaints received between quarters one and two. This is accounted for by one young person leaving care who has submitted a number of complaints himself as well as encouraging other young people attached to the service to do the same. There has been a considerable amount of work done with the young person in question to resolve the issues that he has and reduce the number of complaints he feels he need to make, including the introduction of one point of contact for him who will work with him on any issues he has before they escalate.

3.3 The average number of complaints received per quarter in 2016/17 was 40. Whilst the total complaints received in quarter two exceeds this, the average for the first half on 2017/18 remains in line with the previous year.

Service Area / Team	Number of Stage One / Corporate Complaints Received – Quarter One	Number of Stage One / Corporate Complaints Received – Quarter Two
Integrated Contact and Referral Team	0	1
Assessment Teams	6	7
Emergency Duty Team (Out of Hours)	0	0
Child Protection Locality Teams	16	19
Looked After Children / Permanence Teams	1	2
Next Steps	0	12
Independent Reviewing Officer (IRO) Teams	2	0
Children's Homes	0	0
Children with Disabilities	4	1
Project Team	0	1
Support to Independence	0	1
Fostering and Adoption	3	0
Early Help (Corporate Complaints)	0	0
Education (Corporate Complaints)	3	0
Youth Offending Service	0	0
Total	35	44

3.4 The highest numbers of complaints received relate to Child Protection Locality Teams. This is to be expected as the work carried out within this service attracts more

complaints that others as it relates to placing children on a child protection plan or removing them from their family into care. This is also the largest service area, covering 5 locality areas through 11 teams.

- 3.5 The data also shows a considerable jump in the number of complaints received relating to the Next Steps team which supports young people leaving care. This relates to a particular issue with one young person who has recently left care. As described above, a considerable amount of work has been done with him to provide support and prevent any issues escalating into complaints.
- 3.6 There were 4 Non-Statutory, Corporate Complaints received in quarter 2. These relate to non-statutory services that are provided by Together for Children, for example, one of the complaints received related to a member of an administrative team not passing on a message within a timely manner, and another related to a lack of information provided on the Together for Children website.

4. Themes

- 4.1 Work has been ongoing to improve the recording and reporting of complaints data. As a result, the information relating to themes in quarter 2 is more detailed to that in quarter 1.
- 4.2 The main themes of the complaints received in quarter 1 were:
- Staff actions and attitude
 - Lack of communication and contact
 - Lack of support completing forms
 - Cancellations of appointments
 - Lack of action in relation to contact
 - Incorrect data
 - Late arrival at appointments
 - Unhappy with procedures followed
 - Inaccuracies of reports.
- 4.3 There were a number of themes identified within the complaints received in quarter 2, these were:
- Actions Taken / Not Taken by Staff (19)
 - Lack of Communication (9)
 - Staff Attitude (6)
 - Dissatisfaction with recorded information / incorrect information (5)
 - Contact Issues (4)
 - Lack of Payment / Funding (4)
- 4.4 A recurring theme relates to contact, or lack thereof, where children that have been removed and families feel that they are not given sufficient contact with them. There

has also been a theme relating to the assessments completed where family members do not feel that the situation has been reflected accurately.

5. Timeliness of Response

- 5.1 There is an improving picture in relation to the response time to complaints. Stage 1 complaints have improved from 43.24% in quarter 1 to 65.91% in quarter 2.

Complaint Stage (and Timescale)	Percentage within Timescale Q1	Percentage within Timescale Q2	Direction of Travel
Stage 1 Complaints (Timescale 10-20 working days)	43.24%	65.291%	Ø

- 5.2 Stage 2 and 3 complaints are completed by independent officers and can take a longer period of time depending upon the case in question.

6. Complaint Outcomes

- 6.1 The outcomes of the complaints that were completed across the 2 quarters are shown below. The numbers completed do not equate to the number received, as there were complaints open at the start of the period covered (which were received in previous quarters) and some complaints received within the 2 quarters covered that are due to be completed in quarter 3.

- 6.2 There were 37 complaints investigated at stage 1, 3 at stage 2 (with 27 elements) and 3 at stage 3 (with 51 elements) in quarter 1, the outcomes of these were as follows:

Complaint Stage	Number of Complaints / Elements Upheld	Number of Complaints / Elements Partially Upheld	Number of Complaints / Elements Not Upheld	Number of Complaints / Elements Unsubstantiated / Withdrawn
Stage One	4	13	17	3
Stage Two (Elements)	10	7	7	3
Stage Three (Elements)	17	5	14	15
Totals	31	25	38	21
%	27%	22%	33%	18%

- 6.3 It can be seen that 33% of all complaints or elements thereof were not upheld. 22% were partially upheld, 18% were unsubstantiated / withdrawn leaving 27% of complaints or elements as upheld.
- 6.4 There were 44 complaints investigated at stage 1, 6 at stage 2 (with 42 elements) and 1 at stage 3 (with 10 elements) in quarter 2, the outcomes of these were as follows:

Complaint Stage	Number of Complaints / Elements Upheld	Number of Complaints / Elements Partially Upheld	Number of Complaints / Elements Not Upheld	Number of Complaints / Elements Unsubstantiated / Withdrawn
Stage One	2	15	25	2
Stage Two (Elements)	11	9	18	4
Stage Three (Elements)	5	0	4	1
Totals	18	24	47	7
%	19%	25%	49%	7%

6.5 It can be seen that 49% of all complaints or elements thereof were not upheld. A further 32% were partially upheld or unsubstantiated / withdrawn, leaving 19% of complaints or elements as upheld.

7. Ombudsman Referrals

7.1 One complaint was referred to the Ombudsman in quarter two – the outcome of this is not yet known as it was still being investigated at the end of the quarter.

8. Lessons Learned

8.1 An action plan has been developed by the Complaints Team which includes actions and recommendations from stage 2 investigations and stage 3 panels. The action plan will be closely monitored and reported in team meetings and performance clinics to ensure that the learning is shared across the whole service

8.2 A number of lessons have already been taken on board following the stage two and three complaints across the period, these include:

- TfC is now seeking the development of a bespoke package of support for connected family carers; including the identification of specific support and training needs from the outset at the Placement Planning Meeting.
- Checks have been undertaken to ensure foster carers receive regular checks from their fostering officer; this action is officially recorded in their diary. An audit of foster carers' files has started, led by from the quality assurance team and management team. This will offer greater oversight of work undertaken with foster carers, ensuring the diary page is signed.
- Policies and procedures in respect of the safe storage of Looked After Children's personal effects are in place and being followed.

- A review of current systems that monitor and manage concerns and compliments reported to IRO's is being undertaken, along with a review of the criteria for LADO referrals to ensure they fully incorporate concerns raised by social media postings.
- Reviewed and revised practice standards were launched and were introduced to the Team Managers at a dedicated session prior to this.
- Together for Children are placing an emphasis on lessons learned and have developed an action plan to ensure that any actions coming from the learning are tracked and completed.

9. Finance

9.1 The table below shows the compensation payments / write offs made during the period:

Date of Payment	Service Area/Team	Reason for Payment	Payment (£)
May 2017	Fostering Service	Reimbursement of costs in relation to expenditure on children's assessed needs, reimbursement of costs for transporting children to contact and a goodwill gesture for stress and emotional hardship.	£2,779
May 2017	Fostering Service	Compensation for stress, anxiety and inconvenience suffered from poor communication and less than expected practice, together with compensation for the time and trouble of complaining.	£1,300
June 2017	Next Steps	Financial remedy for stress, inconvenience and frustration, together with a goodwill gesture. Whilst the total remedy was worth £2152, this includes £693 that was written off for rent and Leaving Care Allowance; the cheque to the complainant was therefore for £1,459.	£2,152
Total			£6,231

9.2 The total cost of investigating claims in Q1 and Q2 is just over £77,000.

10. Compliments

10.1 It is important to recognise positive feedback alongside complaints in order to obtain a balanced view. Both complaints and compliments are used to inform service developments and best practice.

10.2 There were 20 and 26 compliments received in quarters one and two respectively.

Team	Quarter 1	Quarter 2	Total
Adoption	1	2	3
Assessment team	4	2	6
Children's Homes	4	15	19
Coalfields 1	3	0	3
Complaints Team	1	0	1
North 1	1	0	1
West 1	1	0	1
West 2	5	1	6
East 1	0	1	1
East 2	0	1	1
IRO	0	2	2
Legal	0	1	1
Participation Team	0	1	1
Total	20	26	46

10.3 The majority of the compliments received in the 2 quarters were for Children's Homes following their Outstanding Ofsted ratings in August 2017. 18 of the 19 compliments were received for Colombo Road Children's Home from parents of service users, other staff, Councillors and Directors

- "I'm absolutely delighted that Colombo Road has been assessed as outstanding by Ofsted as you really deserve it. You really are passionate and dedicated in providing the best quality care you can to young people who are often very complex and challenging." *Jenifer Dickinson CAST*
- "Congratulations to Colombo road / Sharon Willis in relation to the Ofsted Judgement. I am sure that the beneficial outcomes for the young people in your care mean much more to you, but it is good that the standard of support provided is recognized publicly." *Cllr Louise Farthing*
- *A letter from a young person "thanking Alan for all the times he helped him out".*
- "My pleasure working with Alyson who is honest, hardworking and extremely efficient and even I was surprised this week on how she has achieved so much in a very short space of time for a vulnerable young adult who is the sister of one of my learners.
- Alyson is the consummate professional!" *Denise Adamson - Year Manager Kepier Academy*

CHILDREN, EDUCATION AND SKILLS SCRUTINY COMMITTEE

30th November 2017

REPORT OF THE EXECUTIVE DIRECTOR OF PEOPLE SERVICES

EDUCATION FIXED PENALTY NOTICES

1 Purpose of the Report

- 1.1 To provide members with an update on Fixed Penalty Notices for primary and secondary schools in Sunderland.

2 Background

- 2.1 In setting its work programme for the year, the Committee requested an update report on Fixed Penalty Notices for schools in Sunderland.
- 2.2 This report sets out further detail on the current policy around Fixed Penalty Notices together with the current data.

3 Current Position

- 3.1 Under existing legislation, parents/carers commit an offence if a child fails to attend school regularly and the absences are classed as unauthorised (absences without a valid reason). The definition of the term “regularly” has now been clarified by the Supreme Court to mean ‘in accordance with the rules prescribed by the school’. Therefore, if the school advises a parent / carer that the child has accrued unauthorised absence or will be marked absent without authority, there would be evidence of the child failing to attend school regularly.
- 3.2 Penalty Notices are intended to be used as an early intervention strategy in order to deter patterns of unauthorised absence. They do not replace the use of wider powers under the Education Act 1996. They are suitable for use when there is a realistic expectation that the parent can cause an improvement in a child’s attendance or in circumstances where a parent is not co-operating with measures being offered or recommended. Payment of a Fixed Penalty Notice enables parents/carers discharge what is potentially the liability for a criminal conviction it is an alternative to prosecution and does not require an appearance in court.
- 3.3 School attendance is regarded as of great importance and missing school can significantly affect a child’s future life chances and opportunities. As such The Council uses penalty notices only if this is found to be the only way of securing a parents cooperation in ensuring their child attends school. The Council does not take such action without having first eliminated all alternative courses of action. Priority is always given to working with parents/carers to improve attendance without having to resort to enforcement action. However the Council does have to consider the impact of the parents’ failure to secure regular attendance has on the child to ensure their education is safeguarded. Ensuring that every child in Sunderland enjoys the right to education is of fundamental importance. Receiving the right education is the key to unlocking a child’s enjoyment of many other rights, and helping to ensure that children reach their full potential, ensure their well-being, and participate actively in society. It also decreases vulnerability to poverty, inequality and social exclusion.

- 3.4 In Sunderland, unlike other regional Local Authorities, Penalty Notices are only issued by the LA Attendance Manager and not by individual head teachers or Northumberland Police. This practice was introduced to ensure that all FPNs were issued fairly and consistently as part of the non-attendance process.

3.5 **Unauthorised Absence**

During academic year 2016/17 - 131 Fixed Penalty Warnings have been issued of which:

- 55 cases No further Action as the child's attendance has improved
- 76 Fixed Penalty Notices have been issued due to children failing warning notice period of:
 - 29 have been paid within the period
 - 27 have been subject to S444 prosecution
 - 20 have been withdrawn

3.6 **Term time leave**

The law states that parents do not have the right to take their child out of school for holidays during term time except in exceptional circumstances. If a parent takes their child on holiday during term-time without the schools authorisation this will be recorded as unauthorised absence and may result in parents being issued with a Fixed Penalty Notice. FPNs for unauthorised term time leave are at the discretion of the Head teacher in accordance with their policy. The Local Authority Attendance Manager quality assures any request and if it is not paid the Manager would progress this to S444(1) prosecution, ensuring that the case is robust and compliant.

- 3.7 If a FPN is requested the school is required to submit specific evidence demonstrating that the parent has requested leave, this request has been refused in accordance with the school policy and the absence has consequently been marked as unauthorized. The child must have 20 or more continuous sessions of unauthorised absence recorded for a penalty notice to be considered.

- 3.8 Requests are reviewed and quality assured by the Council's Attendance Manager to ensure that they are robust and compliant with the code of conduct. If the FPN is not paid the Attendance Manger processes this as S444 (1) offence.

129 requests have been received from schools:

- 19 have been refused due to the then High Court Ruling
- 110 fixed penalty notices have been issued
 - 93 have been paid within the period
 - 6 have been subject to S444 prosecution
 - 11 have been withdrawn

4 Conclusion

- 4.1 The report provides members with an update on Fixed Penalty Notices in Sunderland. The FPN process has provided Attendance Team with an additional means to address unauthorised absences and address persistent absence from school. Regular and punctual attendance at school and access to appropriate education provision will significantly improve the ability for children in Sunderland to reach their full potential.
- 4.2 The attached local code complies with the Government's legislative requirements of the Education (Penalty Notices) (England) Regulations 2007. (Appendix 1 attached).
- 4.3 The current process is legally compliant and has been formally approved, as stated FPNs are considered as part of the non-attendance procedures. When the Council is considering legal action it must be able to demonstrate that it has acted in accordance with The Code for Crown Prosecutors (the Code). The Code is issued by the Director of Public Prosecutions (DPP) under section 10 of the Prosecution of Offences Act 1985. Legal action is not considered primarily as a punitive measure against parents, but a supportive measure in facilitating a child's right to receive efficient and full time education. If the action was to be punitive the Council would automatically prosecute every parent of a child who failed to attend school. This course of action would not be compliant with the DPPs Code hence why cases are investigated and assessments are undertaken to ensure that the course of action taken is appropriate and fair. The Council must always act in the interests of justice and not solely for the purpose of obtaining a conviction. We would not start or continue a prosecution which would be regarded by the courts as oppressive or unfair and an abuse of the court's process. Our aim is always to secure the child's entitlement to education.

5 Recommendations

- 5.1 The Committee is asked to consider the information contained within this paper in relation to Council's current method of operation in regard to the issue of fixed penalty notices.

6. Glossary

None

7. Background Papers

Education (Penalty Notices) (England) Regulations 2007

Penalty Notices

Local Code of Conduct

1. Legal Basis

Section 23 of the Anti-social Behaviour Act 2003 added two new sections (444A and 444B) to the Education Act 1996. These sections introduce penalty notices as an alternative to prosecution under section 444 for the offence of failing to secure regular attendance at school of a registered pupil.

The Education and Inspections Act 2006 Section 103 places a duty on parents to ensure their child is not present during school hours in a public place during the first five days of each and every fixed period or permanent exclusion from school.

The Education [Penalty Notices] [England] Regulations 2007, which were amended in 2012 set out the framework for the operation of Fixed Penalty Notice Schemes. The Local Authority has the prime responsibility for the conduct with schools and Northumbria Police being partners agreeing to the code of conduct.

Penalty Notices must conform to all requirements of the Human Rights Act and all Equal Opportunities Legislation.

In law an offence occurs if a parent fails to secure a child's attendance at the school at which they are a registered pupil and that absence is not authorised by the school.

Section 7 of the Education Act 1996 places a legal obligation on the parents of a child, of compulsory school age, to ensure that the child receives efficient full-time education, that is suitable to the child's age, ability, and aptitude, and to any special educational needs the child may have by regular attendance at school or otherwise.

For the purposes of Sunderland City Council's Code of Conduct, a 'parent' is defined under s576 Education Act 1996 as:

- All natural parents, whether they are married or not.
- Any person who, although they are not a natural parent, has parental responsibility (as defined in the Children Act 1989) for a child or young person.
- Any person who, although not a natural parent, has care of a child or young person with whom the child lives and who looks after a child, irrespective of their relationship with the child.

Throughout this document, references to 'parent' mean each and every parent coming within the definition, whether acting jointly or separately and should not be taken to mean that provisions only apply to 'parent' in the singular.

For the purposes of Sunderland City Council's Code of Conduct, 'compulsory school age' is defined as:

- Commencing at the start of term on or after a child's fifth birthday and concluding on the last Friday in June of the school year in which the pupil becomes 16.

A Penalty Notice is an alternative to the prosecution of parents in cases where pupils incur unauthorised absence. It enables parents to discharge potential liability for conviction by paying a penalty. The parent cannot be prosecuted for the particular offence for which the notice was issued (non-school attendance) until after the final deadline for payment has passed and cannot be convicted of that offence if he or she pays a penalty in accordance with the notice.

As with any legal action, Penalty Notices should be seen as a matter of enforcement of attendance rather than as a punishment for absence. Decisions on the application of Penalty Notices are taken on a case by case basis.

2. Rationale

The purpose of the Code of Conduct is to ensure that these powers are applied consistently and fairly across the Sunderland City Council and that suitable arrangements are in place for the administration of the scheme.

Penalty Notices supplement the existing sanctions currently available under s444 Education Act 1996 or s36 Children Act 1989 to enforce attendance at school where appropriate.

Penalty Notices will be employed as an additional resource to improve school attendance.

Attendance at school is essential for pupil attainment and for safeguarding the child. The LA has a duty to enforce attendance and discharges this duty to the Attendance Team.

3. Circumstances when a Penalty Notice may be issued

Within Sunderland LA, the responsibility for issuing Penalty Notices and managing arrangements for their payment, and the collections of monies rests with the Attendance Team. This ensures that all procedures relating to Penalty Notices are consistently applied, that enforcement action is not duplicated, and that any subsequent court action is integrated into the existing attendance procedures.

Where schools, Police or neighbouring local authorities request Sunderland City Council to issue a Penalty Notice, their request will be investigated and actioned by the Attendance Team provided that: The circumstances of the case meet the criteria specified in this Code of Conduct and all necessary evidence is provided to the Attendance Team to establish that an offence under Section 444 of the Education Act 1996 has been committed;

Penalty Notices can only be issued in cases where a pupil of compulsory school age has been absent, and the absence has not been authorised by the school, or where the pupil has persistently arrived late after the register has been closed (after the register has closed - U code) and where it is believed that the issue of the notice will be effective in helping to get the child back into school.

1. The level of absence that is necessary before a Penalty Notice can be issued is 20 or more half day sessions (equivalent to ten school days) of unauthorised absence in the previous and/or current term.
2. In the case of unauthorised absence due to holiday, a Penalty Notice can be issued if there are 20 or more half day sessions of unauthorised absence in 10 (or more) school days. It would have to be clearly demonstrated that the parent understood and had been warned that permission for the holiday had not or would not be given. The school must be able to demonstrate that the parent had full knowledge of the schools procedures and the possible consequences.
3. As a result of attendance sweeps, where there is a repeated unjustified reason for the child being absent from school and they are found accompanied by their parent.
4. Where a child who has been excluded is present in a public place during the first five days. A penalty notice will be issued on the first occasion if appropriate after considering the parents action or inaction which led to the child being in a public place at a proscribed time, the parent's justification if any, and the parent's attitude to having failed to meet their statutory responsibility.
5. The liable parent or carer has received a formal warning from the LA of the possibility of a Penalty Notice being issued, and shall be given a maximum of 15 school days to effect an improvement. A warning notice is not necessary with regards to point 2 as the schools decline letter will be used as the formal warning. A warning notice is not required in for cases that meet the criteria in point 4.

There will be no restriction on the number of times a parent or carer may receive a warning on the possible issue of a Penalty Notice, but no more than two penalty notices per child will be issued during any academic year. Where families have more than one child who fits the criteria, multiple issuing of Penalty Notices may occur.

The Attendance Manager will oversee the administering of Penalty Notices in Sunderland to ensure that they comply with legislation on Human Rights and ensure that the practice is applied consistently, fairly and transparently across Sunderland. This will also allow cohesion with other enforcement sanctions.

4. When a Penalty Notice would not be appropriate

Sunderland City Council would not consider a Penalty Notice in the following situations:

- Where there are statutory defences for the child's absence.
- Where a case would not be considered for a court prosecution.
- Where a parent has already received two Penalty Notices in respect of the child within the academic year.
- Where legal proceedings have already begun against the parent.
- Where the irregular attendance was due to an unmet SEN need or the child's registered disability.
- Looked After Children.

5. When a Penalty Notice would be withdrawn

Sunderland LA may withdraw a penalty notice in the following circumstances:

- proof has been established that the Penalty Notice was issued to the wrong person;
or
- the use of the Penalty Notice did not conform to the terms of this Code of Conduct.
or
- there is compelling evidence that no offence has been committed.

6. Payment and amounts

Payment of a Penalty Notice within 21 days is £60 and payment after this time but within 28 days is £120. Arrangements for payment will be detailed on the Penalty Notice.

The time frame of the payment and the amount payable are stated in law and cannot be amended.

Payment of a Penalty Notice discharges the parent or carer liability for the period in question and they cannot subsequently be prosecuted under other enforcement powers for the period covered by the Penalty Notice.

The Attendance Team will keep accurate records. These will include a copy of all notices, a record of payments received, details of withdrawn notices, and records of any subsequent prosecutions following non-payment. The Attendance Team retains any revenue from Penalty Notices to cover operational costs of the scheme

Penalty notices will be sent via first class post to the parent home address. Posted notices will take effect from the second working day after posting. (Amendment “working day” means a day other than a Saturday, a Sunday, Christmas Day, Good Friday or a day which is a bank holiday within the meaning of the Banking and Financial Dealings Act 1971.”)

7. Failure to pay the Penalty Notice

If the penalty is not paid in full by the end of the 28 day period the Attendance Team must either prosecute for the offence to which the notice applies or withdraw the notice. The prosecution is not for non-payment of the notice but is a prosecution for irregular school attendance - Education Act 1996 Section 444(1).

There is no statutory right of appeal against the issuing of a penalty notice.

8. Policy and publicity

The use of Penalty Notices, as a sanction will be included in the LA’s policy on the enforcement of attendance.

The LA will include information on the use of Penalty Notices and other sanctions in promotional or public information material.

Schools should include reference to the LA’s policy on the use of Penalty Notices and other legal sanctions in their attendance policies.

The LA will report statistics on the numbers of Penalty Notices issued in their annual Parental responsibility measures attendance census return to the DFE.

9. Review

The Attendance Team will review penalty notices on an annual basis. The Code of Conduct will be reviewed and amended as appropriate

CHILDREN, EDUCATION AND SKILLS SCRUTINY COMMITTEE

30th November 2017

REPORT OF THE EXECUTIVE DIRECTOR OF PEOPLE SERVICES

ELECTIVE HOME EDUCATION

1 Purpose of the Report

- 1.1 To provide members with an overview of the statutory requirements regarding elective home education. This paper also contains information on the number of children who are home educated in Sunderland.

2 Background

- 2.1 The Committee requested information on Elective Home Education in Sunderland
- 2.2 Elective Home Education offers families and carers the opportunity to provide education for children and young people in their care independent from Local Authority or establish school provision. The law states that the responsibility for a child's education rests with their parents. Whilst education is compulsory, attending school is not.

3 Current Legal Position

- 3.1 Department for Education (DfE) Guidance for EHE was drawn up in 2007. It has not been revised since that date, despite the subsequent changes to the national educational landscape. The guidance emphasises that 'parents should neither be encouraged nor discouraged by schools or local authorities to electively home educate'.
- 3.2 The Council has a duty to maintain a register of all children known to be home educated and to provide advice and guidance if and when required.
- 3.3 Under existing legislation, parents can elect to home educate at any stage of a child's education career and take full responsibility for their education. They do not have to give a reason for their decision to home educate.
- 3.4 Schools are asked where possible to secure the reason for the parents' decision to home educate however parents are not required to provide justification to a child's previous school.
- 3.5 Parents are only required to seek approval from the local authority to electively home educate if their child accesses a commissioned place at a special school.
- 3.6 Although consistency with National Curriculum is not required the parent must ensure that the education programme delivered provides an 'efficient and suitable education. that primarily equips a child for life within the community of which child is a member'.
- 3.7 When notification is received that a pupil has been removed from roll the Attendance Manager writes to the parent and requests a copy of the families' educational plan.

- 3.8 Parents are under no obligation to provide any evidence to the local authority of the education being provided but the Department for Education recognises that it would be sensible for parents to do so.
- 3.9 Parents are under no obligation to meet with the Council to discuss the education being provided with or without their child being present.
- 3.10 The Council has no statutory duties in relation to monitoring the quality of home education on a routine basis. Nor does it have a right of entry to the family homes of children who are home educated in order to assess the education being provided.
- 3.11 Although local authorities have no statutory duties in relation to monitoring the quality of home education on a routine basis, under Section 437(1) of the Education Act 1996, local authorities shall intervene **if it appears** that parents are not providing a suitable education. Government guidance encourages Local Authorities to address the issue informally before serving statutory enforcement notices
- 3.12 For the majority of Sunderland families the provision of education is deemed suitable and they continue to home educate for as long as they feel it meets the needs of their child. If the education provision provided by the parent is deemed unsuitable or if the parents fail to submit an education plan and continually fails to respond to informal requests by the Council a statutory School Attendance Order will be issued.
- 3.13 Elective Home Education Guidelines for Local Authorities states the welfare and protection of all children; both those who attend school and those who are educated at home are of paramount concern and the responsibility of the whole community'.
- 3.14 The Council's statutory abilities to insist on seeing a child to enquire about their welfare does not extend to questioning children for the purpose of establishing whether they are receiving a suitable education
- 3.15 If any child protection concerns come to light in the course of engagement with the children and families these concerns would immediately be referred to the appropriate authorities' using the established protocols.
- 3.16 The LA would not expect a LAC child to continue to be home educated. In most cases if a child is on either a Child Protection Plan, or considered to be a Child in Need, the Council would not expect home education to be suitable. The views of Children's Social Care the child and the parent views will be considered before any decision is made.
- 3.17 In February 2015 a national Select Committee recommended the formation of a national body to share good practice. In response to this recommendation the DfE launched The National Association of EHE professionals with representation from all local authority regional networks.
- 3.12 Although the Department for Education (DfE) does not collect data in this area the Association of Directors of Children's Services (ADCS) issued a survey in February 2016 requesting statistical trend data and information from each local authority. This was the first comprehensive national survey in recognition that definitive EHE numbers across England and Wales are not known.

- 3.13 ADCS stated that from the data collected it could be inferred that there is somewhere in the region of 37,500 children nationally are EHE. However, it is recognised that this was a conservative estimate.
- 3.14 The ADCS have issued a further survey which coincided with the 2017 DFE Autumn School Census.
- 3.15 On June 27th 2017 the Home Education (Duty of Local Authorities) Bill had its First Reading in the House of Lords. This is a private members bill to make provision for local authorities to monitor the educational, physical and emotional development of children receiving elective home education.

4 Elective Home Education Data as of 30/10/2017

- 4.1 The data in Sunderland, as in other Councils, may not demonstrate the full number of children home educated as children whose parents have never applied for a school place may not be known to the Council.
- 4.2 There is a high level of mobility of children who are home educated. Some may only be on the EHE register for a few weeks. This may be because their parents may choose to home educate short term e.g. whilst waiting for a place at a preferred school; alternatively this may be because the parent has failed to respond to informal requests made by the LA and following discussions with the Council the parent has returned the child to school, or the parent is failing to educate the child.
- 4.3 The number of children known to be home educated in Sunderland as of 30/10/2017 is as follows;

	Total number of pupils on roll	Oct	April	July
2015/16	36,032	26	33	39
2016/17	36,354	71	107	92
2017/18	36,446	97	N/A	N/A

The local increase is consistent with national trend data.

- 4.4 Fifty-four of the children on EHE register are Key stage 4 pupils

23 have been educated for more than year:
 14 for more than two years
 9 for more than three years

- 4.4 Thirteen children were receiving SEN support in school and two children are subject to a Statement/EHCP and
- 4.6 One child who is currently registered as EHE is known to Childrens Social Care. No concerns have been raised in respect of them remaining EHE.
- 4.5 Since the start of the current academic year six children have returned to school and there are a further three who are currently been supported to secure a school place.

Twenty-eight families are currently been followed up as they have failed to submit an education plan and thirteen of the twenty-eight families are at risk of statutory action.

5 Conclusion

5.1 The Council has processes in place to ensure that all children, where we are notified that they are being home educated, are contacted. The scope of intervention for the local authority is limited as parents have a right to educate their children at home within the current legislation from the 1996 Education Act.

- Council officers have no rights of access to the home
- Council officers have no rights of access to the child
- Council officers do not have the right to assess the child's ability or aptitude
- Council officers do not have the right to monitor the quality of the education provision on a routine basis
- Parents are under no duty to meet with Council officers
- Parents are under no duty to give information about the education they are providing.

5.2 There is no easy definition of "suitable and efficient" beyond "These terms, in relation to EHE, are not defined in law, but education can be regarded as "efficient" if it achieves what it sets out to achieve and "suitable" if it prepares the child for life in modern society and enables the child to achieve his or her full potential.

5.3 The Council's work with electively home educating families is similar to those in many other areas, and goes beyond the statutory duties placed on local authorities.

5.4 Although there is no statutory requirement for parents to engage with the Council, home educating families are contacted on an annual basis. Families vary in their willingness to engage with the Council.

6 Recommendations

6.1 The Committee is asked to consider the information contained within this report in relation to elective home education.

30 NOVEMBER 2017

CHILDREN EDUCATION AND SKILLS SCRUTINY COMMITTEE

SCHOOLS EXCLUSIONS AND LEVELS OF ATTENDANCE IN SCHOOLS

1 Purpose of the Report

- 1.1 To update members of the Children, Education and Skills Scrutiny Committee of the current schools exclusions and attendance data.

2 Background

- 2.1 The report provides an overview of information relating to referrals for placements, fixed term and permanent exclusions, managed moves and in year fair access requests.

3 Data for 2016/17

3.1 Central Provisions Panel (CPP)

- There were 192 referrals considered by the CPP during 2015/16. A 8% (18) decrease on referrals compared to 2015/16. The decrease could be related to the suspension on KS4 placements last academic year.
- The majority of referrals have resulted in 40% of cases being allocated to Link School placements (key stages 2, 3 and 4). This figure is slightly below that in 15/16 (42%).
- There has been a slight increase (1% point) in the number of KS4 Link School Placement referrals received and a slight decrease (4% points) in the number of referrals received for KS2/3 Link School placements compared to 2015/16.
- The decrease in the number of Link School placement referrals, in particular KS3/4 could be attributable to the number of schools offering behaviour support either in mainstream classes or in behaviour units in schools. However, the number of KS2 Link School referrals allocated has increased by 8% points.
- 70% (134) of referrals were for male students, a slight decreased of 2% points compared to 2015/16.
- 21 referrals (11%) are to be confirmed. These are referrals where schools have been requested to supply some additional information prior to a decision being finalised. It is worth noting that of the 14 deferred in 2015/16 – 6 remain in their home school and 2 were re-referred to the Panel. The remaining pupils referred compiled of 1 x permanent exclusion, 2 x EHCP's, 2 x EHE and 1 moved out of the area.
- 57 school/academies in Sunderland have submitted referrals to CPP during 2016/17. 17 secondary and 40 primary schools have submitted referrals to the Central Provisions Panel. Comparable to 2015/16.
- 58% of the referrals were for secondary aged pupils and 42% for primary aged pupils. Resulting in an increase of primary aged referrals of 12% points compared to 2015/16. See diagrams 2 and 3 for a full breakdown.

3.2 Permanent Exclusions 2016/17 - (Provisional)

(See Appendix – See diagrams 4 – 9)

3.3 Sunderland All Phases – Permanent Exclusion Data

- There have been 37 permanent exclusions this academic year across all schools, resulting in a 3% decrease compared to 2015/16. There were 38 permanent exclusions in 2015/16, the first decrease in the number of permanent exclusions in the last 5 years.
- Of the 37 permanent exclusions in 2016/17, 86.5% were male and 13.5% were female. Resulting in a slight increase in the number of females permanently excluded compared to 2015/16.
- Three permanent exclusions have yet to be considered or confirmed by a schools governing body. N.B. There were an additional two permanent exclusion that were not upheld by governors.
- Two Independent Review Panels have taken place this academic year. Both panels upheld the decision of the Headteacher to permanently exclude.
- It is understood that there is a case where a parent/carer has decided to claim under the Equality Act 2010 to the First-tier Tribunal in the case of disability discrimination.
- Of the 37 pupils permanently excluded during 2016/17, 19 (51%) were registered on the SEN Code of Practice as receiving SEN support. 13 of the 39 pupils (35%) with SEN had BESD/SEMH as their identified **primary** need. This indicates a significant decrease in the number of pupils permanently excluded with BESD/SEMH as a special education need.
- The key stage breakdown of permanently excluded pupils for 2016/17 was 3 (8%) at KS1, 11 (30%) at KS2, 16 (43%) at KS3 and 7 (19%) at KS4.
- Over the last two years there have been 56 KS2/3 pupils permanently excluded and 15 x KS4 pupils.
- The main reason that pupils were permanent excluded was due to persistent disruptive behaviour and physical assault against and adult (38% and 32% respectively). There has been an increase in physical assaults against both adults (9% points) and a decreased in the number of physical assaults against pupils (13% points) compared to 2015/16.

3.4 Sunderland Secondary Phase Permanent Exclusion Data

- 11 of Sunderland secondary schools permanently excluded 23 pupils during 2016/2017. Resulting in a decrease in the number of secondary aged pupils permanently excluded in Sunderland compared to 2015/16.
- Of the 23 secondary pupils permanently excluded during 2016/17, 11 (48%) were registered on the SEN Code of Practice as receiving SEN support. 5 of the 23 pupils (45%) with SEN had BESD/SEMH as their identified **primary** need.
- The main reason that secondary aged pupils were permanently excluded was due to persistent disruptive behaviour and physical assault against and adult (43% and 17% respectively).

3.5 Sunderland Primary Phase Permanent Exclusion Data

- There has been an increase in the number of permanently excluded primary aged pupils in 2016/17 compared to that of 2015/16. 14 primary school pupils were permanently excluded from 11 schools (includes one special school) during 2016/17. This equates to a permanent exclusion rate of 0.46.

- Of the 14 primary aged pupils permanently excluded during 2016/17, 12 (86%) were registered on the SEN Code of Practice as receiving SEN support. 8 of the 12 pupils (67%) with SEN had BESD/SEMH as their identified primary need.
- The main reason that primary aged pupils were permanently excluded was due to physical assault against and adult and persistent disruptive behaviour (57% and 29% respectively).
- See diagrams 16 and 17

3.6 Permanent Exclusions - National Statistics

- The most up to date national statistics released indicates that the permanent exclusion rate for all Sunderland schools is 0.08 for 2015/16, comparable with 2014/15 and comparable to both the national and regional permanent exclusion rate for all schools.
- In comparison with DFE national data Sunderland's permanent exclusion rate is comparable with Durham, Hartlepool and Northumberland. Gateshead, has the highest permanent exclusion rate in the region with Middlesbrough and South Tyneside following respectively.
- National statistics released¹ refers to 2015/16 data. The permanent exclusion rate for **secondary schools** in Sunderland in 2016 is 0.16 and increase of 0.03. Provisional 2017 data indicates that the exclusion rate for secondary schools in Sunderland 0.17 is 0.17 a slight increase of 0.01 point.
- Sunderland is slightly below the national and regions permanent exclusion rate for secondary school aged pupils for 2015/16, which is 0.17 and 0.19 respectively.

3.7 Fixed Exclusions 2016/17 (Provisional – 05/09/16 – 28/07/17)

(See Appendix – See Diagrams 10 – 16, Source ONE MIS, 30/8/17)

3.8 All Pupils

There have been 791 pupils fixed term excluded across **all**ⁱ schools (including Special and alternative provision schools) in Sunderland this academic year. This equates to 1,516 fixed term exclusions and 3,882 days excluded. These figures indicate an 11% increase in the number of pupils term excluded, 22% increase in the number of fixed term exclusions and 12% increase in the number of days excluded compared to 2015/16.

Data below indicates an increase in the number of primary aged fixed term exclusions and a decrease in secondary aged fixed term exclusions compared to 2015/16.

3.9 Provisional secondary school data indicates:

- There have been 554 secondary school pupils fixed excluded in 2016/17, which equates to 843 fixed term exclusions over 2541.5 days. See graphs 1 -4 showing breakdown of fixed term exclusions per secondary schools.
- Provisional data therefore indicates a 2% decrease in the number of pupils fixed term excluded, 11% decrease in the number of fixed term exclusions and 12% decrease in the number of days excluded compared to 2015/16.

- Provisional secondary FTE data equates to a fixed term exclusion rate of 4.02 for 2016/17.
- The aforementioned statistics equates to the average length of a fixed term exclusion for secondary school pupils in Sunderland was 6 sessions (3 days) in 2016/17, compared to 7 sessions (3.5 days) in 2015/16. Therefore there is also a decrease in the length of a secondary fixed period exclusion.
- Data shows that of the 554 secondary school pupils fixed term excluded during 2016/17, 48% were registered on the SEN code of practice. And 31% of the 554 secondary school pupils were registered on the SEN code of practice with an identified need for behaviour, emotional and social or social, emotional and mental health difficulties, at the time of the exclusions.
- The main reason secondary pupils were fixed excluded was due to verbal abuse or threatening behaviour against an adult (29%) and/or persistent disruptive behaviour (26%), which indicates a slight increase compared to 2015/16 statistics. Although, there has been a decrease in the number of secondary pupils fixed term excluded for physical assault against a pupil compared with 15/16.

3.10 Provisional primary school data indicates:

- There have been 113 **primary** school pupils fixed excluded in 2016/17, which equates to 276 fixed term exclusions over 677 days.
- Provisional data therefore indicates a 14% increase in the number of pupils fixed term excluded, 51% increase in the number of fixed term exclusions and 72% increase in the number of days excluded compared to 2015/16.
- The aforementioned statistics equates to the average length of a fixed term exclusion for primary school pupils in Sunderland was 5 sessions (2.5 days) in 2016/17, compared to 4 sessions (2 days) in 2015/16. Therefore there is also an increase in the length of a secondary fixed period exclusion.
- Data shows that of the 113 primary school pupils fixed term excluded during 2016/17, 81% were registered on the SEN code of practice.
- The main reason primary pupils were fixed excluded was due to physical abuse or threatening behaviour against an adult (29%) and/or persistent disruptive behaviour (22%), which indicates a slight increase in the percentage of pupils fixed term excluded for physical or verbal abuse or threatening behaviour against an adult and a decrease in the number fixed term excluded for persistent disruptive behaviour. Statistics show a decrease in the number of primary pupils fixed term excluded for physical assault against a pupil by 11 percentage points compared with 15/16.

3.11 Looked After Children (LAC) fixed exclusion data 2016/17

- 2016/17 data demonstrates there has been 39 LAC fixed term excluded. This includes 82 fixed term exclusions equating to 219 days.
- Historical data indicates that there has been a continuing decrease in the number of fixed term exclusions for looked after children over the last 3 academic years. However, current statistics indicate an increase in the number of days lost due to exclusions for LAC in 2016/17 compared with 2015/16.

- The main reasons that LAC were fixed term excluded was due to persistent disruptive behaviour (28%), verbal and/or threatening behaviour against an adult (24%) and physical assault against an adult (23%). There has been a slight decrease in the percentage of fixed term exclusions relating to persistent disruptive behaviours but an increase of 15% points in the percentage of fixed term exclusions relating to physical assault against an adult, compared to 2015/16.
- There has been an increase in the number of LAC fixed term excluded from both primary and secondary schools and a decrease in the number of LAC fixed term excluded from the Pupil Referral Unit and Special Schools compared with 2015/16. It is worth noting that there was a decrease in the number of LAC in the Link School and Special schools and a slight increase in the number of LAC in primary and secondary schools in 2016/17 compared to 2015/16.
- 19 of the 35 LAC pupils were fixed term excluded more than once.

3.12 Fixed Term Exclusions – National Data

- The fixed term exclusion rate for secondary schools in Sunderland for 2015/16 equates to 5.03, which is considerably higher than the secondary schools fixed term exclusion rate in Sunderland for 14/15, which was 3.69.
- The regional secondary schools fixed term exclusion rate for 2015/16 was 10.50 and the national exclusion rate was 8.46. [Source: SFR 35/2017]. Therefore Sunderland schools secondary fixed term exclusion rate for 2015/16 is considerably lower than the national and regional rates.
- Provisional fixed term exclusion data for Sunderland secondary schools for 2016/17 equates to 4.02 which indicates a decrease of 0.09 points.

3.13 Managed Moves 2016/17 (See diagrams 16 – 17)

- There were 141 known and recorded managed moves during 2016/17.
- Of the 141 pupils who participated in managed moves, 81(57%) were males and 60(43%) were females. Data indicates a 50% increase in the number of managed moves that took place in 2015/16. Data also indicates a 5 percentage point increase in the number of males participating in managed moves.
- Of the 141 managed moves 36 (26.1%) have been successful, 81 (58.7%) have failed, with 21 (15.2%) still on-going. NB. 3 managed moves were cancelled prior to commencing. As there are still a number of managed moves on-going it is too early to say what the success rate is. However, data does indicate that there will be a decrease on the number of successful managed moves in 2017 compared to 2016, which was 45.1%.
- pupils who have participated in a managed move this academic year has requested to return to their main school. This has been recorded as failed.
- Year 8 (30%), closely followed Year 9 (28%) has been the most popular year group for engaging in managed moves during 2016/17. N.B. The majority of managed moved during 2015/16 was year 10.
- All Sunderland secondary mainstream schools, academies and the free school have participated in managed moves during 2016/17.

- Together for Children has been informed of 5 primary aged pupils that have participated in managed moves, of which 1 has been successful.
- There were 493 secondary in-year transfer applications in 2016/17. 65 (14%) of those transfers resulted in managed moves, an increase of 5% points compared to 2015/16.
- Of the 67 managed moves that were transfer requests, 36 (54%) have failed, 19 (28%) have been successful and the remaining 12 (18%) are still on-going.
- Four secondary schools have been involved in 6 cross-border authority managed moves during 2016/17. These were Kepier, Southmoor, Oxclose and Hetton. These managed moves consisted of male pupils only. Of the 6 managed moves that took place; 2 are working in progress, 2 was successful and 2 failed. Pupils who participated in managed moves were from Durham and South Tyneside local authorities.

3.14 In Year Fair Access (see diagram 18)

During 2016/17 there were 18 cases referred through the In Year Fair Access – Pupil Placement Panel of which 13 cases were eligible.

Panel Meeting Date	Male / Female	Year Group	School allocated
07/09/16	M	10	St Robert of Newminster Catholic School
07/09/16	M	8	Castle View Enterprise Academy, with support from New Bridge Academy
10/11/16	M	8	The Venerable Bede Academy
10/11/16	F	11	Hetton School
10/11/16	M	11	College
08/12/16	F	9	Farringdon Community Academy
08/12/16	F	11	Farringdon Community Academy
08/12/16	M	11	Monkwearmouth Academy
8/12/17	M	10	Sandhill View Academy /SEN specialist provision
26/4/17	M	9	Kepier
26/4/17	M	9	Biddick Academy
18/5/17	M	9	Southmoor Academy
18/4/17	M	11	The Link School

4 Recommendation

- 4.1 The Children, Education and Skills Scrutiny Committee is recommended to consider and comment on the information provided.

Diagram 1 – CPP Referrals Breakdown – 2016/17

Provisions	Male	Female	Total	%
KS1 PT	14	5	19	10%
KS1 FT	3	2	5	3%
Returners	9	13	22	11%
Home & Hospital	11	13	24	13%
KS2 Link School	30	4	34	18%
KS3 Link School	18	3	21	11%
KS4 Link School	10	8	18	9%
Ext - KS2 Link School	1	0	1	1%
Ext - KS3 Link School	3	0	3	2%
Ext - KS4 Link School	0	0	0	0%
Not Allocated	18	5	23	12%
Other	0	0	0	0%
Cancelled	1	0	1	1%
T.B.C.	16	5	21	11%
	134	58	192	100%

Diagram 2 – CPP referrals received by SECONDARY schools/academies during 2016/17

School	Returners	Home & Hospital	KS3 Link School	KS3 Link School	KS4 Link School	Not Allocated	Ext	T.B.C.	Other	Cancelled	TOTAL	%
Academy 360	0	0	1	0	1	0	0	3		0	5	4%
Biddick Academy	0	0	0		0	1	0	1			2	2%
Castle View Enterprise Academy	2	5	3	1	1	0	0	1		0	13	12%
Farringdon Community Academy	3	0	1		1	0	0	1			6	5%
Grindon Hall Christian School	0	0	0		0	0	0	0			0	0%
Hetton School	0	1	1	1	5	1	0	0			9	8%
Kepier Academy	2	3	0		3	2	0	0		1	11	10%
Monkwearmouth Academy	0	0	1	0	0	2	0	1	0		4	4%
Oxclose Community Academy	1	0	2	0	0	0	0	0	0		3	3%
Red House Academy	1	0	4		0	1	0	1		0	7	6%
Sandhill View Academy	3	2	1		0	1	0	0		0	7	6%
Southmoor Academy	0	2	1	1	0	1	0	0			5	4%
St Aidan's Catholic Academy	1	1	2		1	3	0	2		0	10	9%
St Anthony's Catholic Girls' Academy	2	1	0		1	0	0	0			4	4%
St Robert of Newminster Roman Catholic School	3	2	0		0	0	0	0		0	5	4%
The Venerable Bede C of E Academy	0	3	0		1	0	0	0			4	4%
Thornhill School Business and Enterprise College	3	0	2	0	0	0	0	0			5	4%
Washington School	0	0	2		1	2	0	1		0	6	5%
Other	1				3	2		0			6	5%
												0%
	22	20	21	3	18	16	0	11	0	1	112	100%
	20%	18%	19%	3%	16%	14%	0%	10%	0%	1%		100%

Diagram 3 – CPP referrals received by PRIMARY schools/academies during 2016/17

School	1 PT	1 FT	Time & Hospital	12 Link School	1 - KS2 Link School	1st Allocated	Ex	3 C.	Other	Cancelled	TOTAL	%
Academy 360	0	0	1	1		0	0	0		0	2	3%
Barmston Village Primary School	1	0	0	1		0	0	0			2	3%
Barnwell Academy	1	0	0	0		0	0	0			1	1%
Broadway Junior School	0	0	0	2		0	0	0			2	3%
Burnside Primary School	1	0	0	1		0	0	0			2	3%
Diamond Hall Infant Academy	2	0	0	1		0	0	1			4	5%
Diamond Hall Junior School	0	0	0	1		0	0	0			1	1%
Dubmire Primary School	1	0	0	1		0	0	1			3	4%
Easington Lane Primary	1	1	0	0		0	0	0			2	3%
East Herrington Primary Academy	0	0	0	0		1	0	0			1	1%
East Rainton Primary School	0	0	0	1		0	0	0			1	1%
English Martyrs' RC Voluntary Aided Primary School	0	0	0	1		0	0	0			1	1%
Farringdon Academy	1	0	0	0		0	0	0			1	1%
George Washington Primary School	1	0	0	0		0	0	0			1	1%
Grangetown Primary School	0	0	1	0		0	0	0			1	1%
Grindon Hall Christian School	0	0	0	1	1	0	0	0			2	3%
Hasting Hill Primary School	0	1	0	0		2	0	1			4	5%
Hetton Primary School	0	0	0	1		0	0	0			1	1%
Highfield Community Primary School	0	0	0	1		0	0	0			1	1%
Hill View Junior School	0	0	1	0		0	0	0			1	1%
Hudson Road Primary School	0	0	0	3		0	0	0			3	4%
Lambton Primary School	1	0	0	1		0	0	0			2	3%
Newbottle Primary Academy	0	0	1	0		0	0	1			2	3%
Northern Saints C of E Primary School	0	0	0	1		0	0	1			2	3%
Oxclose Primary Academy	1	1	0	1		0	0	1			4	5%
Plains Farm Primary School	0	0	0	0		0	0	1			1	1%
Rickleton Primary School	0	0	0	1		0	0	0			1	1%
Ryhope Junior School			0	1		0	0	0			1	1%
Shiney Row Primary School	0	0	0	1		0	0	2			3	4%
Southwick Community Primary School	1	0	0	1		0	0	0			2	3%
St Bede's RC Primary School	0	1	0	0		1	0	0			2	3%
St Benet's Roman Catholic Voluntary Aided Primary School	1	0	0	0		1	0	0			2	3%
St John Bosco Roman Catholic Voluntary Aided Primary School	1	0	0	0		0	0	0			1	1%
St John Boste Roman Catholic Voluntary Aided Primary School	1	0	0	0		0	0	0			1	1%
St Leonard's Roman Catholic Voluntary Aided Primary School	2	0	0	1		1	0	0			4	5%
Thorney Close Primary School	1	1	0	2		0	0	0			4	5%
Town End Academy	0	0	0	2		0	0	0			2	3%
Usworth Colliery Primary School	1	0	0	2		0	0	0			3	4%
Valley Road Community Primary School	0	0	0	2		1	0	1			4	5%
Willow Fields Community Primary School	0	0	0	2		0	0	0			2	3%
												0%
												0%
	19	5	4	34	1	7	0	10	0	0	80	100%
	24%	6%	5%	43%	1%	9%	0%	13%	0%	0%		100%

N.B. 'Other' - In diagrams 2 and 3 refers to LAC moving into Sunderland Local Authority

Diagram 4 - The number of permanent exclusions in Sunderland over the last 10 years.

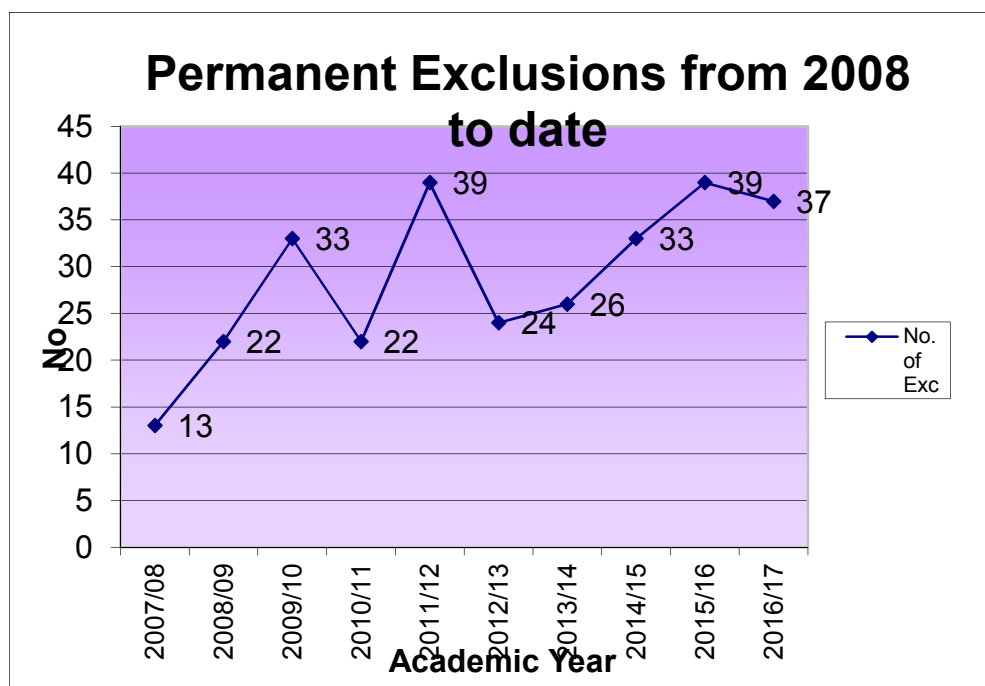


Diagram 5 - Permanent Exclusions from each Key Stage over last 3 years

Key Stage	Year					
	14/15		15/16		16/17	
	No.	%	No.	%	No.	%
KS1	4	12%	2	5%	3	8%
KS2	9	27%	9	23%	11	30%
KS3	13	39%	20	51%	16	43%
KS4	7	21%	8	21%	7	19%
	33	100%	39	100%	37	100%

Diagram 6 – Breakdown of permanent exclusions from Schools in Sunderland for 2016/17

Secondary	Male	Female	Total
Academy 360	1		1
Biddick Academy	2		2
Castle View Enterprise Academy	2		2
Grindon Hall Christian School	2		1
Kepier		1	1
Monkwearmouth	1		
Sandhill View Academy	1	1	2
Southmoor Academy	3	1	4
St Aidan's Catholic Academy	3		3
St Anthony's Girls' Academy		1	1
Venerable Bede	1		1
Washington	3		3
	17	4	21

Primary	Male	Female	Total
Burnside Academy	2		2
Diamond Hall Junior	1		1
Dubmire Academy		1	1
Farringdon Academy	1		1
Grangetown Primary	2		2
Hastings Hill Academy	1		1
Redby Academy	1		1
New Penshaw Academy	2		2
Seaburn Dene Primary	1		1
Thorney Close Primary	1		1
Valley Road Primary	1		1
	13	1	14

Diagram 7 – Breakdown of the Reasons for Permanent Exclusions during 2015, 2016 and 2017.

Reason	2014/15		2015/16		2016/17	
	No.	%	No.	%	No.	%
BU	0	0%	0	0%	0	0%
DA	4	12%	3	8%	2	5%
DB	10	30%	9	23%	14	38%
DM	0	0%	0	0%	0	0%
Other	3	9%	3	8%	2	5%
PA	5	15%	9	23%	12	32%
PP	4	12%	8	21%	3	8%
RA	0	0%	0	0%	1	3%
SM	0	0%	0	0%	0	0%
TH	0	0%	0	0%	0	0%
VA	5	15%	6	15%	2	5%
VP	2	6%	1	3%	1	3%
T.B.C.	0	0%	0	0%	0	0%
	33	100%	39	100%	37	100%

Diagram 8 – Breakdown of the Reasons for Permanent Exclusions

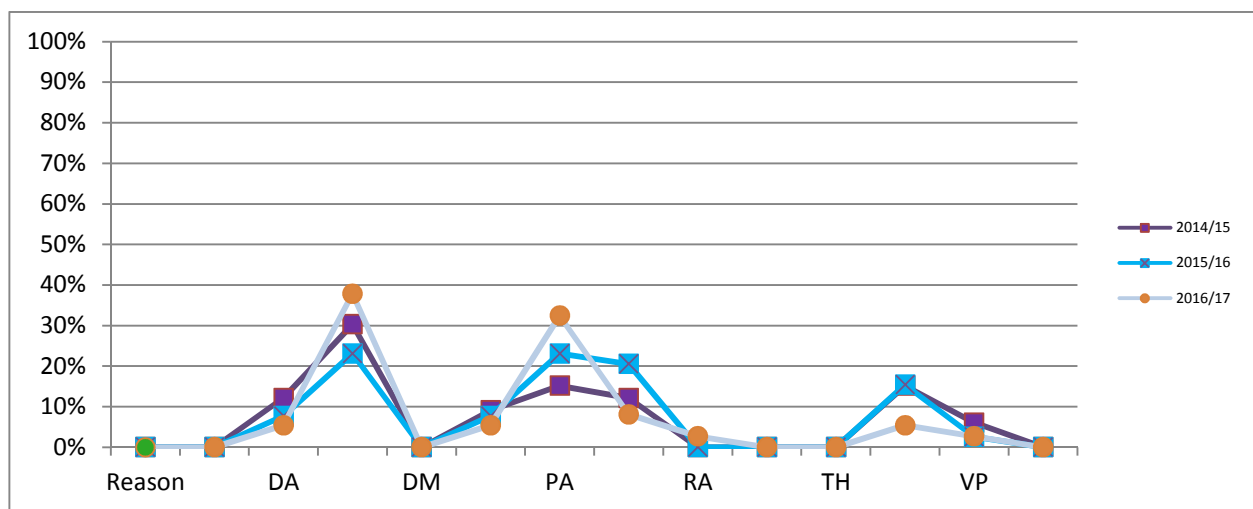


Diagram 9 – Breakdown of Secondary schools permanent exclusion over three year period.

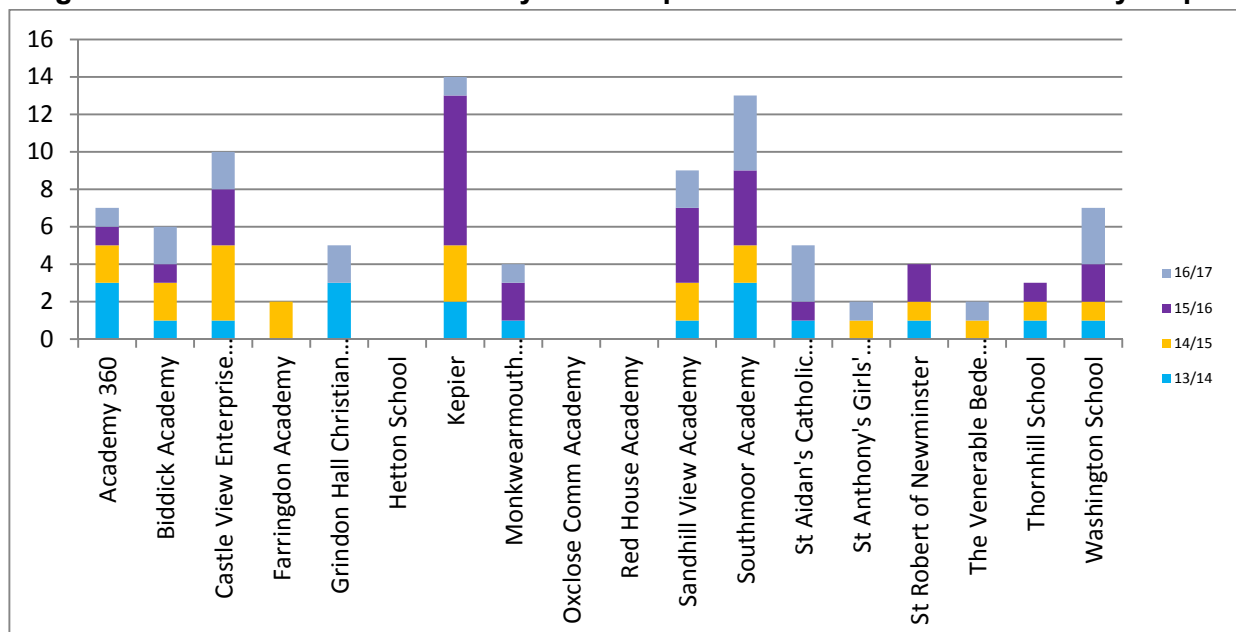


Diagram 10 - Breakdown of the number of fixed time exclusions from Sunderland secondary schools/academies (05/09/16 – 28/07/17)

		Fixed Term Exclusions			Days Excluded			No. of Pupils Excluded												
		2014/15	2015/16	2016/17 (provisi onal)	2014/15	2015/16	2016/17 (provisi onal)	2014/15			2015/16					2016/17 (provisional)				
Exclusio n Rate 2016/17	Secondary School							ALL	With BESD/S EMH Need	BESD/ SEMH %	ALL	WITH SEN	% of Exclu Pupils with SEN	With BESD/S EMH Need	BESD/ SEMH %	ALL	WITH SEN	% of Exclu Pupils with SEN	With BESD/S EMH Need	BESD/SE MH %
0.00	Academy 360	0.0	0.0	0.0	0.0	0.0	0.0	0	0	#DIV/0!	0	0	0%	0	#DIV/0!	0	0	#DIV/0!		#DIV/0!
1.76	Biddick Academy	26.0	32.0	29.0	76.0	59.5	55.0	18	2	0	27	9	33%	8	30%	19	15	79%	10	53%
2.06	Castle View Enterprise Academy	27.0	17.0	16.0	103.0	97.5	60.5	19	3	0	16	12	75%	9	56%	15	12	80%	12	80%
6.99	Farringdon Community Academy	66.0	76.0	111.0	174.0	232.0	317.5	35	3	0	34	14	41%	8	24%	55	36	65%	22	40%
11.39	Grindon Hall Christian School			37.0			71.0									23	11	48%	6	26%
4.49	Hetton School	45.0	48.0	32.0	65.0	65.0	41.0	35	9	0	29	12	41%	12	41%	28	12	43%	8	29%
4.97	Kepier Academy	44.0	54.0	78.0	132.0	180.0	247.5	35	4	0	39	9	23%	4	10%	50	30	60%	16	32%
3.89	Monkwearmouth Academy	58.0	53.0	52.0	149.0	183.0	132.0	35	7	0	30	12	40%	7	23%	32	7	22%	4	13%
4.27	Oxclose Community Academy	32.0	65.0	57.0	122.0	260.0	250.0	23	7	0	46	17	37%	11	24%	44	14	32%	13	30%
3.49	Red House Academy	65.0	58.0	28.0	244.5	143.5	49.5	35	20	1	35	26	74%	19	54%	19	16	84%	10	53%
2.18	Sandhill View School	0.0	49.0	26.0	0.0	133.0	47.5	0	0	#DIV/0!	35	16	46%	12	34%	17	6	35%	4	24%
3.37	Southmoor Academy	11.0	34.0	49.0	43.0	168.0	236.0	8	4	1	19	4	21%	4	21%	33	9	27%	6	18%
5.69	St Aidan's Catholic Academy	8.0	38.0	69.0	24.0	181.0	190.0	6	4	1	27	14	52%	10	37%	46	34	74%	24	52%
1.99	St Anthony's Girls' Catholic Academy	42.0	63.0	35.0	73.0	120.0	73.0	25	3	0	34	9	26%	2	6%	20	5	25%	2	10%
5.26	St Robert of Newminster RC School	26.0	79.0	68.0	42.0	251.0	165.5	23	1	0	58	9	16%	3	5%	57	14	25%	6	11%
1.60	The Venerable Bede C of E Academy	13.0	19.0	15.0	39.5	65.0	34.5	12	2	0	16	10	63%	4	25%	12	5	42%	4	33%
7.52	Thornhill School	49.0	44.0	82.0	184.5	207.5	343.5	30	11	0	30	18	60%	13	43%	48	19	40%	12	25%
7.20	Washington School	84.0	66.0	59.0	320.0	298.0	227.5	35	12	0	32	15	47%	11	34%	36	19	53%	12	33%
4.02	Sunderland Total	596.0	795.0	843.0	1791.5	2644.0	2541.5	374	92	25%	507	206	41%	137	27%	554	264	48%	171	31%

Diagram 11 – No of secondary school fixed term exclusions over last three academic years

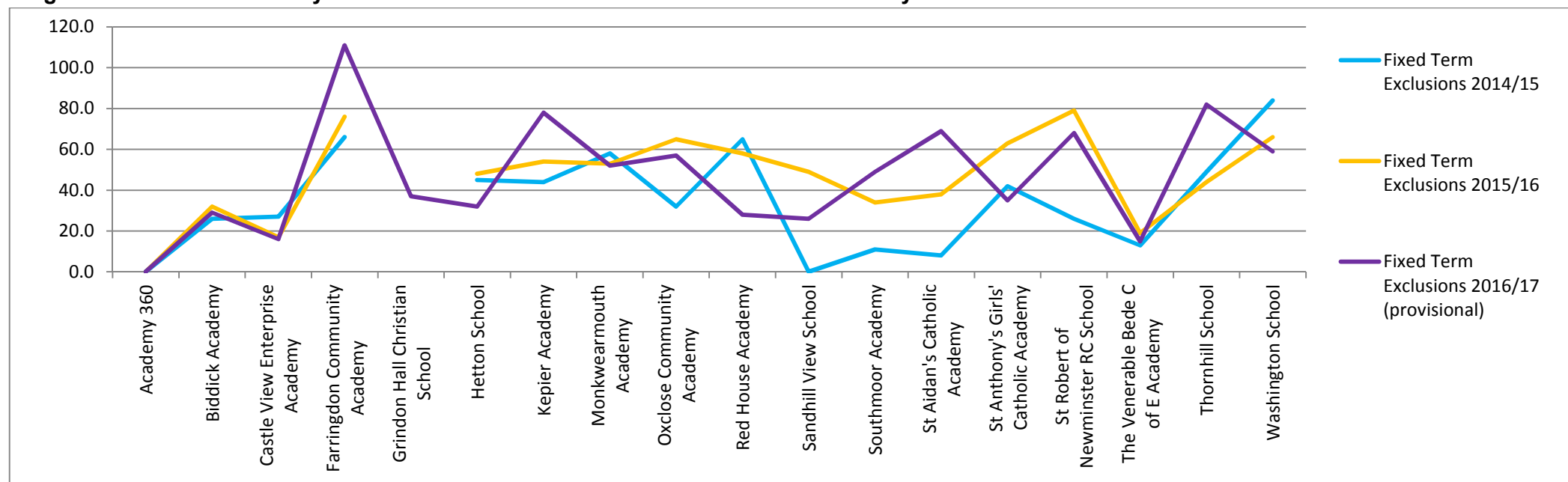


Diagram 12 – No of days excluded in secondary schools over last three academic years

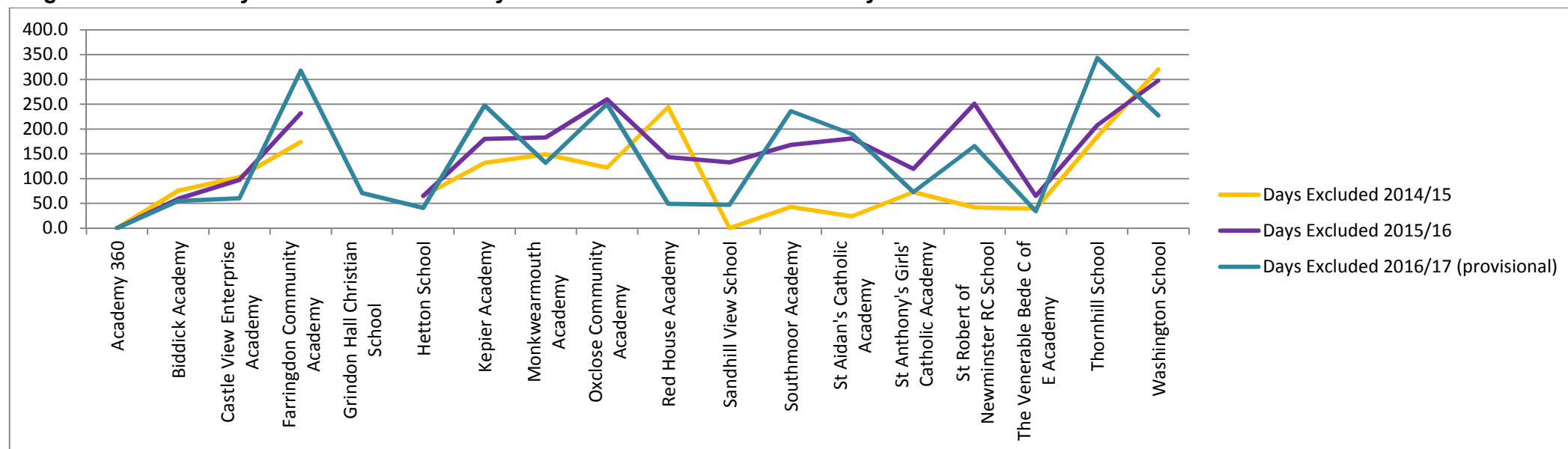


Diagram 13 – No of secondary aged pupils excluded compared to those pupils excluded that were registered on the SEN code of practice for behaviour, emotional and social difficulties.

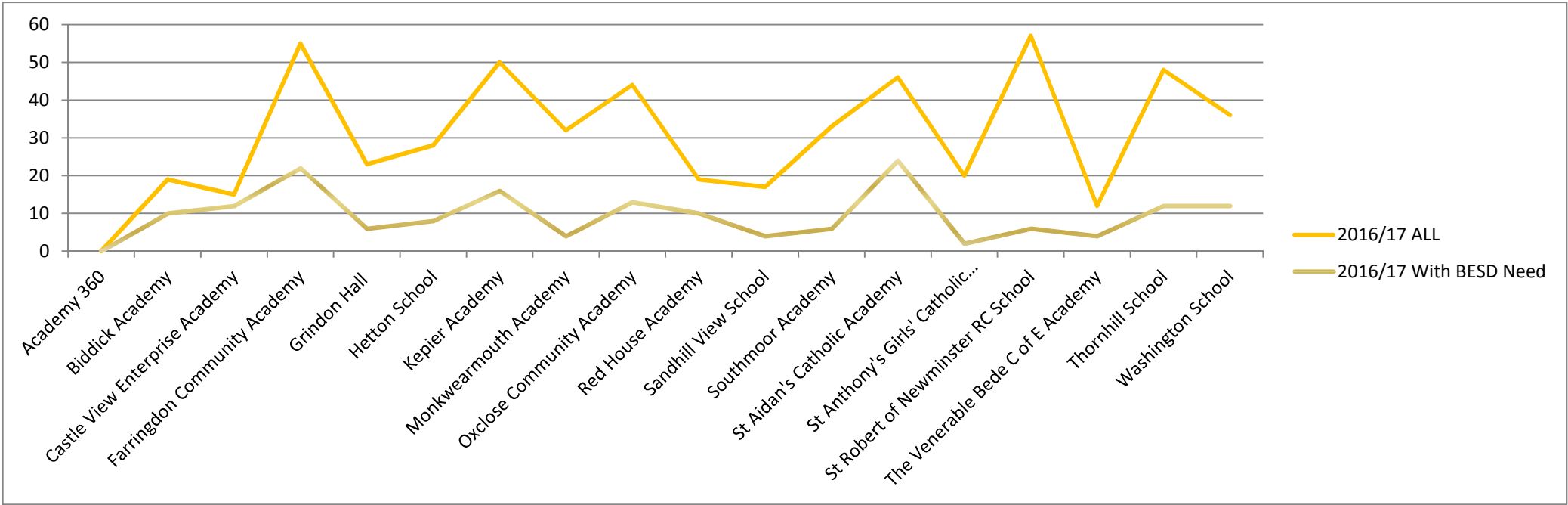


Diagram 14 – Breakdown of the number of pupils excluded from Secondary schools compared to the number of those pupils registered on the SEN code of practice

	Pupils Excluded 2016/17		
	ALL	Pupils Excluded with SEN 2016/17	%
Academy 360	0	0	#DIV/0!
Biddick Academy	19	15	79%
Castle View Enterprise Academy	15	12	80%
Farringdon Community Academy	55	36	65%
Grindon Hall Christian School	23	11	48%
Hetton School	28	12	43%
Kepier Academy	50	30	60%
Monkwearmouth Academy	32	7	22%
Oxclose Community Academy	44	14	32%
Red House Academy	19	16	84%
Sandhill View School	17	6	35%
Southmoor Academy	33	9	27%
St Aidan's Catholic Academy	46	34	74%
St Anthony's Girls' Catholic Academy	20	5	25%
St Robert of Newminster RC School	57	14	25%
The Venerable Bede C of E Academy	12	5	42%
Thornhill School	48	19	40%
Washington School	36	19	53%
Sunderland Total	554	264	48%

Diagram 15 – No of secondary aged pupils excluded compared to those pupils that were registered on the SEN code of practice.

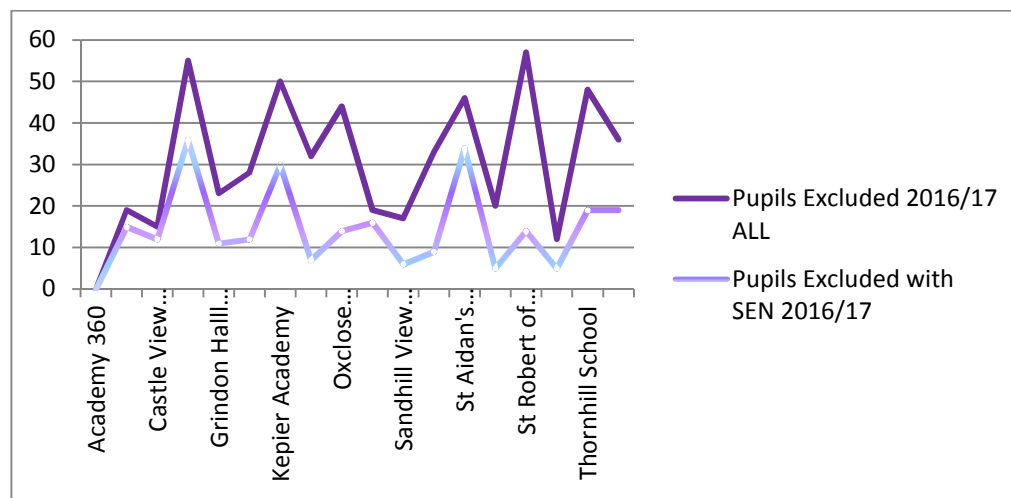


Diagram 16 – Breakdown of pupils per year group participating in Managed Moves

MANAGED MOVES 2016/17									
Gender	Y4	Y5	Y6	Y7	Y8	Y9	Y10	Y11	
Male	1	2	1	15	28	21	12	1	81
Female	0	1	0	7	14	19	18	1	60
No.	1	3	1	22	42	40	30	2	141
%	1%	2%	1%	16%	30%	28%	21%	1%	100%

No. of Managed Moves						
Yr Group	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17
Y4				1	1	1
Y5						3
Y6						1
Y7	7	4	5	12	12	22
Y8	24	18	27	20	25	42
Y9	17	27	29	45	26	40
Y10	13	19	29	20	30	30
Y11	0	2	4	2	0	2
	61	70	94	100	94	141

Diagram 17 – Managed Moves details showing no. of pupils in and out of schools – As at 04/08/17

	2013/14			2014/15			2015/16			2016/17			2017/18		
	OUT	IN	NET	OUT	IN	NET	OUT	IN	NET	OUT	IN	NET	OUT	IN	NET
Secondary Schools															
Academy 360	6	7	1	11	2	-9	3	8	5	9	8	-1	0	0	0
Biddick Academy	3	1	-2	3	3	0	4	2	-2	3	5	2	0	0	0
Castle View Enterprise Academy	5	7	2	9	9	0	4	8	4	10	10	0	0	1	1
KS4 Link School (formerly Cheadle)	2	0	-2			0	0	0	0	0	0	0	0	0	0
Farringdon Community Academy	3	9	6	6	6	0	6	8	2	4	13	9	0	2	2
Grindon Hall Christian School	1	0	-1	2	6	4	1	3	2	2	7	5	0	0	0
Hetton School	3	1	-2	4	2	-2	3	1	-2	5	2	-3	1	0	-1
Kepier Academy	8	5	-3	6	3	-3	7	7	0	10	8	-2	1	1	0
Monkwearmouth Academy	2	7	5	5	3	-2	2	5	3	13	10	-3	0	1	1
Oxclose Community Academy	9	7	-2		2	2	5	8	3	7	9	2	0	1	1
Red House Academy	6	5	-1	5	4	-1	10	3	-7	6	7	1	1	0	-1
Sandhill View Academy	10	8	-2	7	13	6	10	11	1	7	11	4	0	0	0
Southmoor Academy	3	3	0	7	7	0	8	3	-5	9	3	-6	0	0	0
St Aidan's Catholic Academy	4	3	-1	7	11	4	10	3	-7	17	10	-7	1	0	-1
St Anthony's Girls' Catholic Academy	7	6	-1	4	5	1	4	9	5	8	8	0	0	1	1
St Robert of Newminster RC School	8	0	-8	4	3	-1	3	0	-3	2	0	-2	2	0	-2
KS3 Link School (formerly Tudor Grove)	1	0	-1	3		-3	4	0	-4	1	0	-1	0	0	0
The Venerable Bede C of E Academy	3	9	6	2	7	5	3	4	1	6	7	1	1	0	-1
Thornhill School	7	5	-2	11	8	-3	4	8	4	10	8	-2	0	0	0
Washington School	3	11	8	3	5	2	2	2	0	7	10	3	1	1	0
						0			0			0			0
Total	94	94	0	99	99	0	93	93	0	136	136	0	8	8	0
	2013/14			2014/15			2015/16			2016/17			2017/18		
	OUT	IN	NET	OUT	IN	NET	OUT	IN	NET	OUT	IN	NET	OUT	IN	NET
Primary Schools															
School A				1	0	-1			0			0	0	0	0
School B				0	1	1			0			0	0	0	0
School C							1	0	-1	1	0	-1	0	0	0
School D							0	1	1	1	0	-1	0	0	0
School E										0	1	1	0	0	0
School F										1	0	-1	0	0	0
School G										0	1	1	0	0	0
School H										2	0	-2	0	0	0
School I										0	1	1	0	0	0
School J										0	1	1	0	0	0
School K										0	1	1	0	0	0
Total	0	0	0	1	1	0	1	1	0	5	5	0	0	0	0

DIAGRAM 18 - IN YEAR FAIR ACCESS – PUPIL PANEL PLACEMENT - ALLOCATIONS

All IYFA Cases		Secondary		2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	Total
2007/08	4	Academy 360	A	0	0	0	0	0	0	1	0	1	0	2
2008/09	5	Biddick	A	0	2	0	0	0	0	1	1	0	1	5
2009/10	2	CVEA	A	0	0	0	1	1	0	1	0	2	1	6
2010/11	2	Farrington	A	0	0	0	0	0	0	0	1	1	2	4
2011/12	4	Grindon Hall	F	0	0	0	0	0	0	0	0	0	0	0
2012/13	5	Hetton	C	0	0	0	1	1	0	0	0	0	1	3
2013/14	16	Kepier	A	0	1	0	0	0	2	0	1	1	1	6
2014/15	13	Monkwearmouth	A	1	0	1	0	0	0	1	1	1	1	6
2015/16	19	Oxclose	A	1	1	1	0	0	0	0	1	1	0	5
2016/17	18	Red House	A	0	0	0	0	1	0	0	0	1	0	2
		Sandhill	A	0	0	0	0	0	2	1	0	2	0	5
	88	Southmoor	A	0	0	0	0	0	0	1	0	0	1	2
Secondary		St. Aidan's	A	0	0	0	0	0	0	1	0	1	0	2
Eligible	74	St. Anthony's	A	1	0	0	0	0	0	0	0	0	0	1
Not Eligible	12	St. Robert's	VA	1	0	0	0	1	0	2	0	0	1	5
T.B.C.	2	The Venerable Bede	A	0	0	0	0	0	0	1	0	0	1	2
	88	Thornhill	C	0	0	0	0	0	1	1	1	1	0	4
		Washington	C	0	1	0	0	0	0	0	0	2	0	3
		Not Allocated		0	0	0	0	0	0	0	1	0	0	1
		PRU/Link School		0	0	0	0	0	0	0	1	1	1	3
		College		0	0	0	0	0	0	0	1	2	1	4
		Pending - T.B.C.		0	0	0	0	0	0	0	0	0	2	2
				4	5	2	2	4	5	11	9	17	12	73
		Primary												
		T.B.C.		0	0	0	0	0	0	1	0			1
		T.B.C.		0	0	0	0	0	0	1	0			1
		Northern Saints										1		1

CHILDREN, EDUCATION AND SKILLS SCRUTINY COMMITTEE

30 NOVEMBER 2017

REPORT OF THE HEAD OF MEMBER SUPPORT AND COMMUNITY PARTNERSHIPS

CONSULTATION WITH SOCIAL WORK STAFF –PERMANENCE TEAM

1. Purpose of the Report

- 1.1 To consider feedback from the Committee's visit to meet social work staff based in the Permanence Team.

2. Background

- 2.1 In setting its work programme for the year, the Committee requested that members continue to be provided with an opportunity to meet with social work staff involved in the various stages of a child's journey through social care including:-
- a) Multi-Agency Safeguarding Hub (MASH) and Assessments Teams - this is where referrals into social care are screened and, if appropriate, assessments are undertaken;
 - b) Locality Teams - these teams work with children who are subject to child protection plans and those children who were looked after while subject to court proceedings;
 - c) Permanence Team - this team is responsible for children who are looked after permanently and have no plan to return home;
 - d) Next Steps Team – who are responsible for our care leavers.

3. Current Position

- 3.1 On 6 November 2017, Committee members met with social work staff belonging to the Permanence Team based at the Sandhill Centre. Members in attendance included Councillor Pat Smith, Councillor Bob Francis, Councillor Stephen Foster, Councillor Paula Hunt, Councillor Fiona Miller, Councillor Victoria O'Neill and Councillor Alex Scullion.
- 3.2 The meeting involved an open discussion between members and staff on the issues facing the service. In summary these included:-
- Staff considered that the approach of management was open and accessible and that they were willing to respond to queries and views.
 - While still early days, staff felt that there had been an improvement in the service provided. In particular there had been an increase in the number of permanent staff and a more stable staffing structure. Placement orders were now dealt with more quickly and staff felt more in control of their

workload. Caseloads were considered manageable and the team worked closely with members of the Next Steps Team. While there had been a lot of change over the year the feeling was that it was important to embrace this change and make the most of the opportunities available.

- Staff noted that the social and economic problems facing the city were increasing the demands on the service. Staff were continuing to experience an increase in the complexity of the needs of the young people.
- Staff referred to an increase in the number of larger sibling groups being dealt with by the services although it was felt that the Team were generally successful in placing such groups.
- Staff looked forward to the introduction of the new Liquid Logic IT system which should be operational in the New Year.
- There was a need for more foster carers. It was felt that the standard of existing foster carers was high and that a strong word of mouth experience was the best way of advertising and promoting the service.
- Two younger members of staff referred to the variable quality of work experience offered by Colleges in the area. High quality work experience was considered very important in helping to prepare newly qualified social work staff for the work place environment. Members suggested that these concerns be fed up to senior management.
- Reference was made to the importance of “growing your own” social work staff in order to promote retention and practical work experience.

3.3 Members suggested that the next visit involve staff involved with troubled families.

4 Conclusion

4.1 The meeting with staff from the Permanence Team was part of a series of meetings with social work staff. The meeting provided the opportunity to seek the views of staff on the development of the service.

5. Recommendations

5.1 The Scrutiny Committee is asked to consider and comment on the feedback from social work staff based in the Permanence Team.

6. Glossary

None

7. Background Papers

None

CHILDREN EDUCATION AND SKILLS SCRUTINY COMMITTEE

30 NOVEMBER 2017

ANNUAL WORK PROGRAMME 2017-18

REPORT OF THE HEAD OF MEMBER SUPPORT AND COMMUNITY PARTNERSHIPS

1. Purpose of the Report

- 1.1 The report sets out the current work programme of the Committee for the 2017/18 municipal year.

2. Background

- 2.1 The work programme is designed to set out the key issues to be addressed by the Committee during the year and provide it with a timetable of work. The Committee itself is responsible for setting its own work programme, subject to the coordinating role of the Scrutiny Coordinating Committee.
- 2.2 The work programme is intended to be a working document which Committee can develop throughout the year, allowing it to maintain an overview of work planned and undertaken during the Council year.
- 2.3 In order to ensure that the Committee is able to undertake all of its business and respond to emerging issues, there will be scope for additional meetings or visits not detailed in the work programme.
- 2.4 In delivering its work programme the Committee will support the Council in achieving its corporate outcomes

3. Current position

- 3.1 The current work programme is attached as an appendix to this report.

4. Conclusion

- 4.1 The work programme is intended to be a flexible mechanism for managing the work of the Committee in 2017-18.

5 Recommendation

- 5.1 That Members note the information contained in the work programme.

Contact Officer: Jim Diamond, Scrutiny Officer
James.diamond@sunderland.gov.uk

CHILDREN, EDUCATION AND SKILLS SCRUTINY COMMITTEE – WORK PROGRAMME 2017-18

REASON FOR INCLUSION	27 JUNE 17	13 JULY 17	6 SEPTEMBER 17	5 OCTOBER 17	2 NOVEMBER 17	30 NOVEMBER17	4 JANUARY 18	1 FEBRUARY 18	1 MARCH 18	12 APRIL 18
Policy Framework/ Cabinet Referrals and Responses	Children and Young People's Partnership Plan (Jane Hibberd)						Youth Justice Plan (Linda Mason)			
Scrutiny Business	Remit and Work Programme of Committee (Jim Diamond)	Local Authority Designated Officer (LADO) –Annual Report (Gavin Taylor) Pupil Place Planning (Alan Rowan)	Independent Review Officer (IRO) – Annual Report (Gavin Taylor) Early Years Funding (David May)	Training and Preparing for Work/ – NEETS Update (Karen Davison) SEND Update – (Annette Parr) IRO Report – Looked After Children (Gavin Taylor)	Corporate Parenting Annual Report (Sheila Lough)	Fixed Penalty Notices (Elaine Matterson) Elective Home Education (Elaine Matterson) School Exclusions and Attendance (Simon Marshall) Feedback from Social Work Visit (Jim Diamond)	Safeguarding Board Annual Report (Independent Chair) Early Help Strategy (Karen Davison) Performance Report (Julie Lynn)	Educational Attainment Schools Results (Simon Marshall) Child Sexual Exploitation/Role of Licensing (Stuart Douglass) Children and Young People Strategy - Update	Suicide and Self Harm, children & young people – Progress Report (Gillian Gibson/Lorraine Hughes) Special Educational Needs/Services Provided for Autistic Children (Simon Marshall) NEETS/Connexions Progress Report (Karen Davison) Performance Report (Julie Lynn)	Scrutiny Annual Report (JD) University Technical Colleges(Alan Rowan)
Performance / Service Improvement		Together for Children – Performance Monitoring Report (Julie Lynn) Children's Services Complaints (Rhiannon Hood)	Together for Children – Performance Monitoring Report (Julie Lynn)		Together for Children – Performance Monitoring Report (Julie Lynn)	Children's Services Complaints (Stacy Hodgkinson)				Children's Services Complaints (Stacy Hodgkinson)
Consultation / Awareness Raising	Notice of Key Decisions Work Programme 17-18	Notice of Key Decisions Work Programme 17-18	Notice of Key Decisions Work Programme 17-18	Notice of Key Decisions Work Programme 17-18	Notice of Key Decisions Work Programme 17-18	Notice of Key Decisions Work Programme 17-18	Notice of Key Decisions Work Programme 17-18	Notice of Key Decisions Work Programme 17-18	Notice of Key Decisions Work Programme 17-18	Notice of Key Decisions Work Programme 17-18

Items to Timetable:

Youth Services
SEND Inspection - Progress
Nursery Provision for Two Year Olds in Sunderland
CAMHS

**CHILDREN, EDUCATION AND SKILLS SCRUTINY
COMMITTEE****NOTICE OF KEY DECISIONS****REPORT OF THE HEAD OF MEMBER SUPPORT AND
COMMUNITY PARTNERSHIPS****1. PURPOSE OF THE REPORT**

- 1.1 To provide Members with an opportunity to consider the items on the Executive's Notice of Key Decisions.

2. BACKGROUND INFORMATION

- 2.1 Holding the Executive to account is one of the main functions of Scrutiny. One of the ways that this can be achieved is by considering the forthcoming decisions of the Executive (as outlined in the Notice of Key Decisions) and deciding whether Scrutiny can add value in advance of the decision being made. This does not negate Non-Executive Members ability to call-in a decision after it has been made.
- 2.2 To this end, the most recent version of the Executive's Notice of Key Decisions is included on the agenda of this Committee. The Notice of Key Decisions is attached marked **Appendix 1**.

3. CURRENT POSITION

- 3.1 In considering the Notice of Key Decisions, Members are asked to consider only those issues where the Scrutiny Committee or relevant Scrutiny Panel could make a contribution which would add value prior to the decision being taken.
- 3.2 In the event of Members having any queries that cannot be dealt with directly in the meeting, a response will be sought from the relevant Directorate.

4. RECOMMENDATION

- 4.1 To consider the Executive's Notice of Key Decisions at the Scrutiny Committee meeting.

5. BACKGROUND PAPERS

- Cabinet Agenda

Contact Officer : Jim Diamond, Scrutiny Officer
0191 561 1396,
James.diamond@sunderland.gov.uk

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Notice is given of the following proposed Key Decisions (whether proposed to be taken in public or in private) and of Executive Decisions (including key decisions) intended to be considered in a private meeting:-

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
170425/189	Agreement to procure a developer for the redevelopment and disposal of land at Site D, Sheepfolds Industrial Estate and the exercising of Option to Purchase Hay Street Units at Sheepfolds Industrial Estate	Cabinet	Y	During the period 18 October to 31 December 2017	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
170725/196	To approve the Sunderland Energy Storage - ERDF Project	Cabinet	Y	During the period 10 January to 31 March 2018.	N	Not applicable	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
170810/205	To approve the freehold acquisition of a property to provide children's services accommodation.	Cabinet	Y	During the period 10 January to 31 March 2018.	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
170824/209	To consider capital new starts for inclusion in the full capital programme 2018/19 to 2021/22.	Cabinet	Y	13 December 2017	N	Not applicable	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
170915/211	To seek cabinet approval for the Procurement and award of contracts to providers for Local Welfare Provision	Cabinet	Y	22 November 2017	N	Not applicable.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
170927/212	To approve in principle the establishment of a new police led Road Safety Partnership (Northumbria Road Safety Partnership) embracing the Northumbria Force area.	Cabinet	Y	During the period 10 January to 31 March 2018.	N	Not applicable	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
171019/214	To approve the proposed disposal of land at Usworth, Washington.	Cabinet	Y	During the period 13 December 2017 to 31 January 2018	N	Not applicable	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
171024/216	To seek approval to: 1) to award a contract for the hire and installation of pontoons on river and Port quaysides 2) proceed with the capital dredging programme proposed for parts of the River Wear and the Port 3) proceed with the refurbishment of Jubilee Quay (Wooden Quay) in Hudson Dock.	Cabinet	Y	10 January 2018	N	Not applicable	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
171024/217	To approve:- 1) the establishment of the Football Trust and to recommend to council the appointment of Trustees 2) The procurement process to appoint an operator for the Parklife football hubs 3) the city's Playing Pitch Plan	Cabinet	Y	8 February 2018	N	Not applicable	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
171102/218	To approve a scheme for structural maintenance of A1231 Stockton Road Bridge	Cabinet	Y	During the period 10 January to 07 February 2018	N	Not applicable	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
171103/219	To seek approval to recommend to Council the Council Tax Base for 2018/2019.	Cabinet	Y	10 January 2018	N	Not applicable	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
171103/220	To recommend the Revenue Budget 2018/2019 to 2020/2021 – Update and Provisional Revenue Support Settlement for approval.	Cabinet	Y	10 January 2018	N	Not applicable	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
171103/221	To recommend the Revenue Budget Third Review 2017/2018 for approval.	Cabinet	Y	10 January 2018	N	Not applicable	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
171103/222	To recommend the Capital Programme Third Review 2017/2018 (including Treasury Management) and Provisional Resources 2018/2019 for approval.	Cabinet	Y	10 January 2018	N	Not applicable	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
171106/223	To recommend for approval to full Council the Local Council Tax Support Scheme for 2018/2019.	Cabinet	Y	10 January 2018	N	Not Applicable	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
171107/224	To approve the Highway Asset Management Policy and Strategy.	Cabinet	Y	10 January 2018	N	Not applicable	Report to Cabinet	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
171107/225	To seek approval to enter into an overarching Enterprise Zone Pooled Business Rates Income Agreement with the North East LEP and its accountable body the North East Combined Authority.	Cabinet	Y	During the period 13th December 2017 to 28th February 2018	N	Not Applicable	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
171107/226	To provide Cabinet with an update on the assessment process to identify a preferred sponsor for a new autism school in the city.	Cabinet	Y	14 December 2017	N	Not Applicable	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
171113/227	For Cabinet to receive and approve the draft Youth Justice Plan 2017/18. Cabinet are requested to refer to Scrutiny Committee and Council for final approval.	Cabinet	Y	13 December 2017	N	Not applicable	Cabinet report Youth Justice Plan 2017/18	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

Note; Some of the documents listed may not be available if they are subject to an exemption, prohibition or restriction on disclosure.

Further documents relevant to the matters to be decided can be submitted to the decision-maker. If you wish to request details of those documents (if any) as they become available, or to submit representations about a proposal to hold a meeting in private, you should contact Governance Services at the address below.

Subject to any prohibition or restriction on their disclosure, copies of documents submitted to the decision-maker can also be obtained from the Governance Services team PO Box 100, Civic Centre, Sunderland, or by email to committees@sunderland.gov.uk

Who will decide;

Cabinet; Councillor Henry Trueman – Deputy Leader; Councillor Mel Speding – Cabinet Secretary; Councillor Louise Farthing – Children’s Services; Councillor Graeme Miller – Health, Housing and Adult Services; Councillor John Kelly – Public Health, Wellness and Culture; Councillor Michael Mordey – City Services; Councillor Cecilia Gofton – Responsive Services and Customer Care

This is the membership of Cabinet as at the date of this notice. Any changes will be specified on a supplementary notice.

Elaine Waugh

Head of Law and Governance **14 November 2017**