

**Record of
Executive
Decisions
published
19/Jun/2013**



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Civic Centre
Sunderland

19 June 2013

Record of Executive Decisions Published: 19/Jun/2013

Decision Taker: Cabinet

Appropriate Scrutiny Committee:
Scrutiny Committee

Date decision in force:

27/Jun/2013

Date of decision:

13/Jun/2013

Full description of decision:

Approve the procurement of Housing Related Services from April 2014.

Reasons for decision:

Allow fair access to all interested providers to tender for a range of housing related support services
Ensure the award of the procurement to organisations that have undergone appropriate and necessary checks
Ensure value for money is achieved

Alternative options considered and rejected:

Not provide any of the services - this is not recommended as it would result in a range of vulnerable people's needs not be adequately met. No Change - this is not possible due to current agreements due to expire on 31st March 2014 Use different commissioning arrangements - this is not possible due to the suggested reasons identified above

Title and author(s) of written report:

Procurement of Housing Related Support Services 2014 - 2016 - Report of the Executive Director of Health, Housing and Adult Services

Contact Officer:

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Is this a key decision: Yes

Does the Decision contain Confidential/Exempt Information: No

Declarations of Interest and Dispensations:

None

Record of Executive Decisions Published: 19/Jun/2013

Decision Taker: Cabinet

Appropriate Scrutiny Committee:
Scrutiny Committee

Date decision in force:

27/Jun/2013

Date of decision:

19/Jun/2013

Full description of decision:

To: in relation to 2012/2013: - approve the contingency and reserve transfers proposed at Appendix A and, budget transfers and virements at Appendix B; - approve the final account decisions as set out in this report and authorise the Executive Director of Commercial and Corporate Services to finalise any outstanding revenue financing issues or Final Accounts decisions, in consultation with the Leader and Cabinet Secretary given delegated authority to take any. - in relation to 2013/2014: - approve the contingency transfers at Appendix E and budget transfers

Reasons for decision:

To report on the outturn position compared to the budget for 2012/2013 and respond to variations in expenditure and income which have arisen in 2013/2014.

Alternative options considered and rejected:

No alternative options are proposed.

Title and author(s) of written report:

Revenue Budget Outturn for 2012/2013 and First Revenue Review 2013/2014 - Report of the Executive Director of Commercial and Corporate Services

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Is this a key decision: Yes

Does the Decision contain Confidential/Exempt Information: No

Declarations of Interest and Dispensations:

None

Record of Executive Decisions Published: 19/Jun/2013

Decision Taker: Cabinet

Appropriate Scrutiny Committee:
Scrutiny Committee

Date decision in force:

27/Jun/2013

Date of decision:

19/Jun/2013

Full description of decision:

In relation to Capital Programme to In respect of outturn for 2012/2013 to: - approve, & where necessary recommend to Council, inclusion of additional expenditure for 2012-13 as included at Appendix A & - note the overall Provisional Capital outturn position for 2012-13 & authorise the Executive Director of Commercial & Corporate Services to finalise any outstanding capital financing issues in consultation with the Leader & Cabinet Secretary In respect of the first capital review for 2013-14 - approve amendments in resourcing the Capital Programme since it was approved by Council in March 2013, & - approve & where necessary recommend to Council, the inclusion of additional expenditure for 2013-14 detailed at appendix B, & - approve a contract variation in excess of £250,000 for the Customer Service Network Platform. In relation to the Treasury Management Strategy Cabinet is asked - to note the positive progress in implementing the 2013-14 Treasury Management Strategy & Prudential Indicators

Reasons for decision:

To report on the outturn position compared to the budget for 2012/2013. To respond to variations in the Capital Programme which have arisen since the 2013/2014 Capital Programme was approved to enable effective budgetary control to be exercised. To note the progress in implementing the Treasury Management Strategy for 2013/2014, which is in line with the approved Treasury Management Policies.

Alternative options considered and rejected:

No alternative options are proposed.

Title and author(s) of written report:

Capital Programme Outturn 2012/2013 and First Capital Review 2013/2014 (including Treasury Management) - Report of the Executive Director of Commercial and Corporate Services

Contact Officer:

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Is this a key decision: Yes

Does the Decision contain Confidential/Exempt Information: No

Declarations of Interest and Dispensations:

None

Record of Executive Decisions Published: 19/Jun/2013

Decision Taker: Cabinet

Appropriate Scrutiny Committee:
Scrutiny Committee

Date decision in force:

27/Jun/2013

Date of decision:

19/Jun/2013

Full description of decision:

To: - Support the principle of collaboration between Sunderland City Council and Durham County Council in respect of the development and establishment by the councils of an ICT Shared Service in conjunction with the procurement of a strategic/commercial partner ('the Proposals'); - Support the direction on the collaboration work undertaken so far and commit to the principle of closer integration, including the establishment of joint project governance arrangements. - Authorise the two ICT Services to jointly develop an outline business case in respect of the Proposals and to bring a further report to the Cabinet meetings of the respective councils on 9 October. - Approve the submission of an outline application for funding from the Transformation Challenge Award in respect of the project costs. - Authorise the appointment of professional advisors in order to assist on the development of the outline business case for the Proposals.

Reasons for decision:

This approach will deliver an Alternative Service Delivery model for ICT which will support the commercialisation of the Council's cloud platform; deliver efficiencies to both Durham and Sunderland council in the delivery of a Shared ICT service; develop a regional ICT Shared Service building on ICT infrastructure of the two councils together with private sector resource and expertise that would have the ability to trade with other public sector bodies and private sector customers

Alternative options considered and rejected:

Do nothing - the council will not be able to take full advantage of the opportunities presented by the investment in cloud technology

Commission a Managed ICT Service from a commercial provider

Develop a Joint Venture with a strategic partner without the Durham collaboration

Develop a ICT Shared Service with Durham but without the procurement of strategic/commercial partner

Title and author(s) of written report:

Proposals for an Alternative Service Delivery Model for ICT - Report of the Executive Director of Commercial and Corporate Services

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Is this a key decision: Yes

Does the Decision contain Confidential/Exempt Information: No

Declarations of Interest and Dispensations:

None

Record of Executive Decisions Published: 19/Jun/2013

Decision Taker: Cabinet

Appropriate Scrutiny Committee:
Scrutiny Committee

Date decision in force:

27/Jun/2013

Date of decision:

19/Jun/2013

Full description of decision:

To: (i) Note the outcome of the procurement process and to approve the appointment of Pellikaan as preferred bidder for the D&B Contract on the terms set out in Section 5 of this report; (ii) Authorise the Executive Director of Commercial and Corporate Services and the Executive Director of Health, Housing and Adult Services to award the D&B Contract for the Project to Pellikaan on the terms set out in Section 6 of this report following satisfaction of the terms of the preferred bidder appointment; (iii) Authorise the Executive Director of Commercial and Corporate Services and the Executive Director of Health, Housing and Adult Services to take all necessary steps to give effect to the matters set out in this report.

Reasons for decision:

The report that went to Cabinet on 10th October 2012 set out the reasons why a significant upgrade / replacement to Washington Leisure Centre is required. The bid returned by Pellikaan on the 3rd May contains a mix of existing and new facilities which supports the original business case. Leisure Facilities, Sport, Physical Activity and Wellness play a key part in helping us live longer, healthier and more active lives, regenerating estates, helping tackle crime, engage those who are 'hard to reach' and raise achievement in our schools, colleges and universities. At a local level, these services have a unique role in being able to make a positive impact on all of the City Council's Strategic Objectives of People, Place and Economy To contribute to the following Key Outcomes;

- Improving families, children and adults
' health and wellbeing
- Building and sustaining cohesive, stronger and sustainable communities
- Reducing Inequalities

Alternative options considered and rejected:

The alternative options open to Cabinet are: not to appoint a preferred bidder, or not to proceed to award the D&B Contract. However, as the successful bid meets the Council's objectives in respect of the Project as outlined in the October 2012 report to Cabinet, and in view of the time and money invested in the procurement process to date and the importance of the Project, Cabinet are recommended to reject the alternative options.

Title and author(s) of written report:

Washington Leisure Centre - tender, construction and contract award - Report of the Executive Director of Health Housing and Adult Services

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Is this a key decision: Yes

Does the Decision contain Confidential/Exempt Information: No

Declarations of Interest and Dispensations:

None

Record of Executive Decisions Published: 19/Jun/2013

Decision Taker: Cabinet

Appropriate Scrutiny Committee:
Scrutiny Committee

Date decision in force:

27/Jun/2013

Date of decision:

19/Jun/2013

Full description of decision:

To:

(i) Note the information about current service, financial context, & recent consultation programme.

(ii) Agree proposed future service model, including expansion of outreach to take service into community venues that are currently well used by residents, development of Library Service hubs & community Libraries & capital investment required for e-services & refurbishment of City Library & Arts Centre.

(iii) Agree further programme of consultation to seek views & engage with following audiences to support comprehensive & efficient delivery of future service model:

- ♣ Current users of buildings proposed for closure in new service model
- ♣ Current users of provision proposed to be designated as community libraries
- ♣ Non-users, staff & partners impacted by proposed future service model
- ♣ Potential outreach partners in the voluntary, community, private & public sectors
- ♣ Non-users & in particular children, young people and families

Reasons for decision:

The proposed future service model ensures library services will continue to be accessible to all residents of the City whilst delivering the required significant efficiencies from the budget. Library services will be modernised through the use of technology and retained static provision where demand is high. Services will be delivered through library hubs, community libraries and community outreach programmes enabling services to be taken to communities, in particular, those that need the most support to engender reading and learning. The Council has used evidence taken from the consultation programme, population, usage and performance and service costs to inform the future service model. The further consultation period is recommended to enable engagement with a wide range of stakeholders on the specific details of the proposed service model.

Alternative options considered and rejected:

Do nothing - this is not considered a viable option given the significant decline in use of traditional static based Library Services and the need to reduce costs. Reduce number of static Libraries further - given the outcome of the consultation and the current demand for the static provision proposed to be retained further reduction of the portfolio was not considered appropriate. In the event that demand levels and the economic environment alter then this aspect of the service can be considered further.

Title and author(s) of written report:

Future Library Services - Report of the Executive Director of Health Housing and Adult Services

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Is this a key decision: Yes

Does the Decision contain Confidential/Exempt Information: No

Declarations of Interest and Dispensations:

None

Record of Executive Decisions Published: 19/Jun/2013

Decision Taker: Cabinet

Appropriate Scrutiny Committee:
Scrutiny Committee

Date decision in force:

27/Jun/2013

Date of decision:

19/Jun/2013

Full description of decision:

To approve:

- Subject to approval of the Company's 3yr business plan as detailed in the report, the setting up of Local Authority Trading Company structure (of a holding company and subsidiary) ('Sunderland Care & Support') to deliver the services detailed in the report
- authorise Chief Executive to nominate a member/officer of Council to exercise shareholder rights in respect of Company (& subsidiary) on behalf of Council;
- recommend to Council to appoint 3 directors to Board of Company (& its subsidiary);
- The award of 3 yr (plus 2 yr optional extension) contract for all current in-house care & support services to Company, to be subject to annual review as detailed in the report; &
- Authorisation, subject to the principles set out in Report, of Exec Director of Commercial & Corporate Services & Exec Director of Health, Housing & Adult Services, in conjunction with the Cabinet Secretary & Portfolio Holder to take all necessary steps to give effect to the matters set out in this report.

Reasons for decision:

The setting up of a LATC will enable a more flexible and responsive approach to meeting adult social care needs and offers an opportunity to assist the Council in meeting the financial challenges it currently faces. It will assist in the delivery of maximum choice, freedom and flexibility for individuals whilst also contributing to the achievement of value for money and significant savings.

Alternative options considered and rejected:

The following options have been considered: Alternative options to Sunderland Care and Support were considered within a previous report that was agreed by Cabinet in July 2012, Future Service Delivery Options for Adult Social Care. The proposal continues to demonstrate value for money in service delivery compared to other options.

Title and author(s) of written report:

Proposal to set up a new Local Authority Trading Company structure and to enter into a contract with the new Company to replace all current in-house care and support provision - Report of the Executive Director of Health, Housing and Adult Services.

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Is this a key decision: Yes

Does the Decision contain Confidential/Exempt Information: Yes

Declarations of Interest and Dispensations:

None

Record of Executive Decisions Published: 19/Jun/2013

Decision Taker: Cabinet

Appropriate Scrutiny Committee:
Scrutiny Committee

Date decision in force:

27/Jun/2013

Date of decision:

19/Jun/2013

Full description of decision:

To note and approve the recommendations of the Scrutiny Committee and the proposed Action Plans for their implementation.

Reasons for decision:

The scrutiny policy review recommendations are intended to inform the future development of policy and practice by Cabinet.

Alternative options considered and rejected:

The Scrutiny Committee and its Scrutiny Panels have gathered detailed evidence and arrived at conclusions and recommendations which are intended to improve services. There are no alternatives to be considered.

Title and author(s) of written report:

Scrutiny Committee - Policy Review Final Reports - Joint report of the Scrutiny Committee, Deputy Chief Executive and Director of Children's Services

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Is this a key decision: Yes

Does the Decision contain Confidential/Exempt Information: No

Declarations of Interest and Dispensations:

None

Record of Executive Decisions Published: 19/Jun/2013

Decision Taker: Cabinet

Appropriate Scrutiny Committee:
Scrutiny Committee

Date decision in force:

19/Jun/2013

Date of decision:

19/Jun/2013

Full description of decision:

To: - note the level and nature of activity developed under the International Strategy during 2012/13
- endorse the series of actions proposed for 2013/14

Reasons for decision:

It was agreed to report annually on the International Strategy both to Cabinet and the Economic Leadership Board. Prior to its consideration by Cabinet, the attached report was considered by the Economic Leadership Board at its meeting on 1 May 2013.

Alternative options considered and rejected:

No alternative options have been considered.

Title and author(s) of written report:

International Strategy - Annual Report April 2012 to March 2013 - Report of the Chief Executive

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Is this a key decision: No

Does the Decision contain Confidential/Exempt Information: No

Declarations of Interest and Dispensations:

None

Record of Executive Decisions Published: 19/Jun/2013

Decision Taker: Cabinet

Appropriate Scrutiny Committee:
Scrutiny Committee

Date decision in force:

27/Jun/2013

Date of decision:

19/Jun/2013

Full description of decision:

To: a) Authorise the Deputy Chief Executive, in consultation with the Leader and Cabinet Secretary, to approve detailed designs and budgets and to appoint contractors to deliver the proposals b) Approve the use of £1.7 million budget allocated in the capital programme

Reasons for decision:

To deliver improvements to the setting of St Peter's Church

Alternative options considered and rejected:

The alternative option would be to not progress the proposals.

Title and author(s) of written report:

St Peter's Landscape Vision - Report of the Deputy Chief Executive

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Is this a key decision: Yes

Does the Decision contain Confidential/Exempt Information: No

Declarations of Interest and Dispensations:

None

Record of Executive Decisions Published: 19/Jun/2013

Decision Taker: Cabinet

Appropriate Scrutiny Committee:
Scrutiny Committee

Date decision in force:

27/Jun/2013

Date of decision:

19/Jun/2013

Full description of decision:

To note the comments of the Planning and Highways and Scrutiny Committees that - The Planning and Highways Committee endorsed the report with Members commenting on the need to also consider the priority of open spaces and people's quality of life as well as the need for more housing developments. The Scrutiny Committee supported the Cabinet recommendation to approve the Strategic Housing Land Availability Study (2013) and the Strategic Housing Market Assessment (2013) and to approve the Settlement Break Review for public consultation.

Reasons for decision:

The decision is required to provide essential evidence to inform corporate policy, and chiefly to support progression of the Core Strategy to proceed to its next stage (statutory consultation) in accordance with the Council's adopted Local Development Scheme.

Alternative options considered and rejected:

All local planning authorities are charged under the Planning and Compulsory Purchase Act 2004 with the preparation of a Local Development Framework (LDF), which must include a Core Strategy. They are also charged with preparing the LDF in accordance with the provisions of an approved Local Development Scheme. The Core Strategy and its policies must be informed by a robust and up to date evidence base. The need for a Strategic Housing Market Assessment and Strategic Housing Land Availability Assessment are emphasised in the National Planning Policy Framework. The emerging Core Strategy retains policies regarding the scale and purpose of Settlement Breaks which have not been reviewed in 15 years since the Unitary Development Plan was adopted. To not undertake such updates in the light of the changing circumstances in the city would undermine the planning policy framework and could jeopardise the Core Strategy at Examination. Consequently, no alternatives can be recommended.

Title and author(s) of written report:

Response from Planning and Highways Committee - 17th April, 2013 and Scrutiny Committee - 25th April, 2013 – Sunderland's Local Development Framework Evidence Base: The Strategic Housing Market Assessment, Strategic Housing Land Availability and Draft Settlement Break Review - Report of the Head of Law and Governance

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Is this a key decision: Yes

Does the Decision contain Confidential/Exempt Information: No

Declarations of Interest and Dispensations:

None

Record of Executive Decisions Published: 19/Jun/2013

Decision Taker: Cabinet

Appropriate Scrutiny Committee:
Scrutiny Committee

Date decision in force:

27/Jun/2013

Date of decision:

19/Jun/2013

Full description of decision:

To: - note outcome of training centres review & agree to create Community Interest Co. (Quality Training & Development, or QTD) in order to operate city's existing training centres ITeC & Riverside Training on terms set out in report; - authorise Deputy Chief Executive & Exec Director of Commercial & Corporate Services to take all necessary steps to secure establishment of QTD, inc. appropriate pension arrangements, in consultation with Cabinet Secretary. - recommend Council appoint a Director to QTD Board; - approve award of contract betw Council & QTD for delivery of agreed training services in city for Skills Funding Agency (SFA) funding period 1/10/13 - 31/07/14 on terms to be determined by Deputy Chief Executive & Exec Director of Commercial & Corporate Services & subject to QTD being accepted onto the SFA's register of approved contractors; - authorise completion of funding agreement with QTD on terms to be determined by Deputy Chief Executive & Exec Director of Commercial and Corporate Services.

Reasons for decision:

Approval of the proposals contained within this report would afford the opportunity to improve the existing training offer in the City, significantly enhancing and improving prospects for successful outcomes for the residents of Sunderland.

Alternative options considered and rejected:

A range of options in relation to the management of the training service provision has been considered as part of the ongoing review process, including procurement and potential disposal. There is a clear need to ensure the training centres are sustained going forward for the benefit of the City. In addition, the existing SFA annual funding model for training is also a fundamental consideration together with the current lack of wider market interest in this funding opportunity with the SFA. Increased freedom to operate, with greater flexibility, underpins the prospects for QTD going forward and, hence, other options are not considered optimum.

Title and author(s) of written report:

Approval of an alternative training delivery model for ITeC and Riverside Training - Report of the Deputy Chief Executive

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Is this a key decision: Yes

Does the Decision contain Confidential/Exempt Information: No

Declarations of Interest and Dispensations:

None

Record of Executive Decisions Published: 19/Jun/2013

Decision Taker: Cabinet

Appropriate Scrutiny Committee:
Scrutiny Committee

Date decision in force:

27/Jun/2013

Date of decision:

19/Jun/2013

Full description of decision:

To: i. Consider the outcomes of the consultation on the proposal to cease to provide discretionary transport in September 2013 or 2014: ii. Given the issues described in 6.1-6.3 of the report, agree that discretionary transport should continue for a further year from September 2013 and cease in September 2014.

Reasons for decision:

The rationale for the review of discretionary transport is to achieve the efficiencies set out in the Medium Term Financial Strategy. Current arrangements for Oxclose Academy, Barnwell and St Michaels RC Primary have a significant cost and are not consistent with the practice for the vast majority of schools in Sunderland. The current denominational arrangements (with the exception of those children receiving free school meals or higher band tax credits) are also discretionary and the Council is under no legal obligation to provide these.

Alternative options considered and rejected:

Given the rationale described it is suggested that there are no alternative options to consider.

Title and author(s) of written report:

Review of discretionary Home to School transport: outcomes from the consultation process - Report of the Executive Director of Children's Services

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Is this a key decision: Yes

Does the Decision contain Confidential/Exempt Information: No

Declarations of Interest and Dispensations:

None