

**Record of
Executive
Decisions
published
12/Oct/2021**



Elaine Waugh
Assistant Director of Law and Governance

Civic Centre
Sunderland

12 October 2021

Record of Executive Decisions Published: 12/Oct/2021

Decision Taker:

Cabinet

Appropriate Scrutiny Committee:

Scrutiny Coordinating Committee

Date decision in force:

20 October 2021

Date of decision:

12 October 2021

Title and author(s) of written report:

Performance Report – Quarter 1 of 2021/22 – Report of the Chief Executive

Full description of decision:

To note and accept the performance information in relation to Quarter 1 performance of 2021/22.

Reasons for decision:

To ensure Cabinet is informed of the current performance position for the council against the City Plan 2019-2030.

Alternative options considered and rejected:

There are no alternative options recommended.

Contact Officer: Liz St Louis

Email:

Liz.StLouis@sunderland.gov.uk

Is this a key decision:

No

Does the Decision contain Confidential/Exempt Information:

No

Declarations of Interest and Dispensations:

None

Record of Executive Decisions Published: 12/Oct/2021

Decision Taker:

Cabinet

Appropriate Scrutiny Committee:

Scrutiny Coordinating Committee

Date decision in force:

12 October 2021

Date of decision:

12 October 2021

Title and author(s) of written report:

Annual Health and Safety Report: April 2020 – March 2021 – Report of the Executive Director of Corporate Services

Full description of decision:

To note the content of the Annual Health and Safety Report: April 2020 to March 2021 and refer the report to Council for information.

Reasons for decision:

A summary health and safety report is produced for Cabinet every year to provide an overview of the management of health and safety at work within the Council. This report follows a standard format, summarising significant health and safety events, incidents reported to the Health & Safety Executive, Council-wide initiatives to improve the health and safety performance system, confirms future priorities and provides the requisite assurance.

Alternative options considered and rejected:

There are no alternative options recommended.

Contact Officer: Tracy Palmer

Email: Tracy.Palmer@sunderland.gov.uk

Is this a key decision:

No

Does the Decision contain Confidential/Exempt Information:

No

Declarations of Interest and Dispensations:

None

Record of Executive Decisions Published: 12/Oct/2021

Decision Taker:

Cabinet

Appropriate Scrutiny Committee:

Scrutiny Coordinating Committee

Date decision in force:

20 October 2021

Date of decision:

12 October 2021

Title and author(s) of written report:

Capital Programme Second Review 2021/2022 (including Treasury Management) – Report of the Executive Director of Corporate Services

Full description of decision:

- In respect of the second capital review for 2021/2022 to approve the inclusion of additional schemes or variations to existing schemes for 2021/2022 detailed at Appendix A, as a variation to the Capital Programme; and
- In relation to the Treasury Management Strategy, Cabinet is asked to note the progress in implementing the 2021/2022 Treasury Management Strategy and Prudential Indicators.

Reasons for decision:

As included in the Council's constitution, Cabinet is required to exercise control over capital spend and resources and receives quarterly reports to support this. This report notes the inclusion of additional capital schemes since approval by Cabinet on 13th July 2021.

Cabinet is also requested to note the progress in implementing the Treasury Management Strategy for 2021/2022, which is in line with the approved Treasury Management Policies.

Alternative options considered and rejected:

No alternative options are proposed in relation to the outcome of the second capital review or the progress with implementing the Treasury Management Borrowing and Investment Strategy for 2021/2022.

Contact Officer: Jon Ritchie

Email: Jon.ritchie@sunderland.gov.uk

Is this a key decision: Yes

Does the Decision contain Confidential/Exempt Information: No

Declarations of Interest and Dispensations:

Councillor Stewart declared an interest as Chair of the Board of Governors of Willow Wood Primary School.

Record of Executive Decisions Published: 12/Oct/2021

Decision Taker:

Cabinet

Appropriate Scrutiny Committee:

Scrutiny Coordinating Committee

Date decision in force:

20 October 2021

Date of decision:

12 October 2021

Title and author(s) of written report:

Second Revenue Budget Review 2021/2022 - Report of the Executive
Director of Corporate Services

Full description of decision:

To:-

- Note the contents of the report; and
- Approve the contingency transfers proposed at Section 3.4.

Reasons for decision:

To respond to variations in expenditure and income which have arisen in 2021/2022 and enable effective budgetary control to be exercised.

Alternative options considered and rejected:

No alternative options are proposed.

Contact Officer: Jon Ritchie

Email: Jon.ritchie@sunderland.gov.uk

Is this a key decision:

Yes

Does the Decision contain Confidential/Exempt Information:

No

Declarations of Interest and Dispensations:

None

Record of Executive Decisions Published: 12/Oct/2021

Decision Taker:

Cabinet

Appropriate Scrutiny Committee:

Scrutiny Coordinating Committee

Date decision in force:

20 October 2021

Date of decision:

12 October 2021

Title and author(s) of written report:

Budget Planning Framework and Medium Term Financial Plan 2022/2023 – 2025/2026 – Report of the Executive Director of Corporate Services

Full description of decision:

To:-

- note the summary MTFP set out at section 3 of the report and note that the full MTFP 2022/2023 to 2025/2026 will be presented to Cabinet in February 2022;
- approve the proposed Budget Planning Framework set out at section 4 of the report which will guide the preparation of the Revenue Budget for 2022/2023;
- approve the consultation / communication strategy for the budget 2022/2023 as set out at section 6 of the report; and
- recommend to Council approval of the Council's Capital Strategy.

Reasons for decision:

- Adoption of the Budget Planning Framework forms an essential part of the process of the preparation and compilation of the Revenue Budget for 2022/2023;
- To enable constitutional requirements relating to the development of the Revenue Budget to be met; and
- To comply with statutory requirements.

Alternative options considered and rejected:

There are no alternative options recommended for approval.

Contact Officer: Jon Ritchie

Email: Jon.ritchie@sunderland.gov.uk

Is this a key decision:

Yes

Does the Decision contain Confidential/Exempt Information:

No

Declarations of Interest and Dispensations:

None

Record of Executive Decisions Published: 12/Oct/2021

Decision Taker:
Cabinet

Appropriate Scrutiny Committee:
Economic Prosperity Scrutiny
Committee

Date decision in force:
20 October 2021

Date of decision:
12 October 2021

Title and author(s) of written report:
Procurement of Concession Contract for Large Digital Media Advertising
Screens – Report of the Executive Director of City Development

Full description of decision:
To:

- a) approve the procurement of a concession contract for the funding, purchase, installation, maintenance, and management of advertising for LDMA screens in the City on the terms as set out in this report; and
- b) authorise the Executive Director City Development, in consultation with the Portfolio Holder for Dynamic City and the Executive Director of Corporate Services, to take all necessary steps to enter into a concession contract with the successful operator for 5 years.

Reasons for decision:
Investment in LDMA screens will provide a valuable communication channel for the Council and potentially other partners to be able to share important messages with residents and visitors to Sunderland, not least in times of major events or where more urgent public health or public safety lines need to be communicated. More generally, they will create a notable welcome to Sunderland at key points geographically, signifying the Council and its partners' joint vision for a dynamic and vibrant place.

Alternative options considered and rejected:
The option not to undertake a procurement was rejected as the benefits outlined in the report would not be realised.

Contact Officer: Peter McIntyre

Email: Peter.McIntyre@sunderland.gov.uk

Is this a key decision:	Yes
Does the Decision contain Confidential/Exempt Information:	No
Declarations of Interest and Dispensations:	None

Record of Executive Decisions Published: 12/Oct/2021

Decision Taker:

Cabinet

Appropriate Scrutiny Committee:

Health and Wellbeing Scrutiny
Committee

Date decision in force:

20 October 2021

Date of decision:

12 October 2021

Title and author(s) of written report:

Procurement of care and support services within an extra care accommodation setting – Report of the Executive Director of Neighbourhoods

Full description of decision:

To:-

- (i) approve the procurement of care and support services that are provided within an extra care accommodation setting; and
- (ii) authorise the Executive Director of Neighbourhoods in consultation with the Healthy City Portfolio Holder to subsequently award contracts to the successful bidder.

Reasons for decision:

The commissioning of ongoing care and support provision within extra care accommodation will help ensure that the residents' care and support needs are met.

The value of the contract will exceed £500,000, therefore in accordance with the Council's Procurement Procedure Rules Cabinet approval is required prior to proceeding with the procurement process.

Alternative options considered and rejected:

No alternative options have been considered. The Council has a need to commission care and support for adults aged 18 years and over who have care and support needs, and are living within the specified extra care schemes.

The contract with the Council's existing service provider due to expire and is not capable of further extension. In line with the Public Contract Regulations 2015 and the Council's own Procurement Procedure Rules, the Council must undertake a procurement process to appoint a care provider to deliver this service.

Contact Officer: Fiona Brown

Email: Fiona.Brown2@sunderland.gov.uk

Is this a key decision:

Yes

Does the Decision contain Confidential/Exempt Information:

No

Declarations of Interest and Dispensations:

None

Record of Executive Decisions Published: 12/Oct/2021

Decision Taker:
Cabinet

Appropriate Scrutiny Committee:
Economic Prosperity Scrutiny
Committee

Date decision in force:
20 October 2021

Date of decision:
12 October 2021

Title and author(s) of written report:

Elemore Eco Park and Visitor Centre / Garden Centre Project – Report of the Executive Director of Neighbourhoods

Full description of decision:

To authorise the Executive Director of Neighbourhoods, in consultation with the Executive Director of Corporate Services and the Portfolio Holder for Dynamic City, to procure and award the necessary contracts for the capital works required to redevelop the former Elemore Golf Course site.

Reasons for decision:

The former Elemore Golf Club site has been derelict for a number of years. The redevelopment proposal shall ensure the long-term sustainability of the Elemore green space and shall generate employment opportunities and attract visitors to the site. The procurement process shall identify skilled and experienced contractors to undertake the regeneration works. The value of works to be tendered exceeds £500,000 therefore Cabinet approval is required to both commence the procurement process and subsequently award the contract(s) for works.

Alternative options considered and rejected:

The following options have been considered and are recommended to be rejected;

Reuse the Elemore Golf Club site as a golf course. This option is not recommended as the Council previously readvertised the site for this use and there were no expressions of interest.

There are no other economically viable alternatives to achieve the desired outcome, which after significant resident consultation, it is clear that residents wish to see the site brought back into use as an open country park, garden centre, visitor centre and community space.

Contact Officer: Fiona Brown

Email: Fiona.Brown2@sunderland.gov.uk

Is this a key decision: Yes

Does the Decision contain Confidential/Exempt Information: No

Declarations of Interest and Dispensations:

Councillor Stewart declared an interest as a member of the Bishopwearmouth Co-operative and withdrew from the meeting during consideration of the report.

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Decision Taker:
Cabinet

Appropriate Scrutiny Committee:
Economic Prosperity Scrutiny
Committee

Date decision in force:
20 October 2021

Date of decision:
12 October 2021

Title and author(s) of written report:
Development of a new café at Herrington Country Park – Report of the
Executive Director of Neighbourhoods

Full description of decision:
To authorise the Executive Director of Neighbourhoods, in consultation with the Executive Director of Corporate Services and the Portfolio Holder for Dynamic City, to procure and award the necessary contracts for the capital works required to redevelop the current café facilities at Herrington Country Park

Reasons for decision:
The café development is seen as a key element in increasing the provision of high-quality services within local communities and is part of the Council's ongoing works to improve facilities in parks and open spaces across the city. The value of the works to be tendered shall exceed £500,000 therefore Cabinet approval is needed to both undertake the procurement process and subsequently award contract(s) for the works.

Alternative options considered and rejected:
The following option(s) have been considered and are recommended to be rejected - To retain existing facilities in Herrington Country Park as an alternative to redeveloping the café, this option has been rejected because the current dining facilities available within the park are considered insufficient in both quality and quantity to respond to the demand from visitors

Contact Officer: Fiona Brown

Email: Fiona.Brown2@sunderland.gov.uk

Is this a key decision:	Yes
Does the Decision contain Confidential/Exempt Information:	No
Declarations of Interest and Dispensations:	None

Record of Executive Decisions Published: 12/Oct/2021

Decision Taker:
Cabinet

Appropriate Scrutiny Committee:
Health and Wellbeing Scrutiny
Committee

Date decision in force:
20 October 2021

Date of decision:
12 October 2021

Title and author(s) of written report:
Domestic Abuse Safe Accommodation and Support Services Strategy –
Report of the Executive Director of Public Health and Integrated
Commissioning

Full description of decision:
To approve the draft Sunderland Domestic Abuse Safe Accommodation and Support Services Strategy 2021-2024, appended to this report, which the Council has consulted on with Sunderland's Domestic Abuse and Violence against Women and Girl's Executive Board.

Reasons for decision:
The reason for the decision is to ensure the Council can fulfil its statutory functions under Part 4 of the Domestic Abuse Act 2021 and comply with regulations 3 to 6 of The Domestic Abuse Support (Local Authority Strategies and Annual reports) Regulations 2021.

Alternative options considered and rejected:
The Council is under a legal obligation through the Domestic abuse Act 2021 to undertake a number of functions including assessing the need for accommodation-based domestic abuse support for all victims and preparing and publishing a local strategy based on the needs assessment. Not to prepare and publish a strategy would risk the Council being in breach of its statutory duty.

Contact Officer: Gerry Taylor

Email: Gerry.Taylor@sunderland.gov.uk

Is this a key decision:	Yes
Does the Decision contain Confidential/Exempt Information:	No
Declarations of Interest and Dispensations:	None

Record of Executive Decisions Published: 12/Oct/2021

Decision Taker:

Cabinet

Appropriate Scrutiny Committee:

Health and Wellbeing Scrutiny
Committee

Date decision in force:

20 October 2021

Date of decision:

12 October 2021

Title and author(s) of written report:

Proposed extension to the Council's participation in the Regional Tobacco Control and Alcohol De-Normalisation Programme contract – Report of the Executive Director of Public Health and Integrated Commissioning

Full description of decision:

To authorise the Executive Director of Public Health and Integrated Commissioning in consultation with the Executive Director of Corporate Services and the Portfolio Holder for Health and Social Care, to undertake all necessary steps to enable the Council to participate in the extension of the existing Regional Tobacco Control and Alcohol De-Normalisation Programme for the period 01 April 2022 to 30 September 2024.

Reasons for decision:

The proposal to continue to contribute to FRESH and BALANCE aims to help ensure a joined-up approach between Sunderland and the other six contributing North East Councils to provide comprehensive and evidence-based ways to control tobacco and reduce alcohol harms.

Alternative options considered and rejected:

There are two potential alternative option as follows:

- (i) Do not extend the Council's participation in the regional Fresh and Balance arrangements for the period 01 April 2022 to 30 September 2024 (i.e., do nothing). This would result in the service being discontinued on 31 March 2022 and as a result, a comprehensive evidence-based approach to reduce the harms of tobacco and alcohol would not be in place in Sunderland.
- (ii) Re-procure the identified services for Sunderland alone, outside of the regional commissioning arrangements. This is not recommended as the current contracting arrangement offers economies of scale and would be significantly more expensive for an individual council.

Contact Officer: Gerry Taylor

Email: Gerry.Taylor@sunderland.gov.uk

Is this a key decision:

Yes

Does the Decision contain Confidential/Exempt Information:

No

Declarations of Interest and Dispensations:

None

Record of Executive Decisions Published: 12/Oct/2021

Decision Taker:

Cabinet

Appropriate Scrutiny Committee:

Scrutiny Coordinating Committee

Date decision in force:

20 October 2021

Date of decision:

12 October 2021

Title and author(s) of written report:

Newcastle International Airport Limited – Report of the Executive Director of Corporate Services

Full description of decision:

To approve the recommendations set out in the report.

Reasons for decision:

As set out in the Cabinet report.

Alternative options considered and rejected:

As set out in the Cabinet report.

Contact Officer: Jon Ritchie

Email: Jon.Ritchie@sunderland.gov.uk

Is this a key decision: Yes

Does the Decision contain Confidential/Exempt Information: Yes

Declarations of Interest and Dispensations:

Councillors G. Miller and Rowntree declared interests as a Director and an Alternate Director respectively of the Newcastle Airport Local Authority Holding Company and withdrew from the meeting during consideration of the report.

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Decision Taker:
Cabinet

Appropriate Scrutiny Committee:
Economic Prosperity Scrutiny
Committee

Date decision in force:
20 October 2021

Date of decision:
12 October 2021

Title and author(s) of written report:
Lease of office space within City Hall – Report of the Executive Director of City Development

Full description of decision:

To:-

- i. Approve the letting of the areas of City Hall highlighted on the plan attached at Appendix 1 on the terms set out in this report; and
- ii. Authorise the Executive Director of City Development to agree the final terms of the proposed lettings in consultation with the Executive Director of Corporate Services, Leader of the Council and Deputy Leader of the Council.

Reasons for decision:
As set out in the Cabinet report.

Alternative options considered and rejected:
As set out in the Cabinet report.

Contact Officer: Peter McIntyre

Email: Peter.McIntyre@sunderland.gov.uk

Is this a key decision: Yes

Does the Decision contain Confidential/Exempt Information: No

Declarations of Interest and Dispensations:

Councillors G. Miller and Rowntree declared interests as Directors on the Board of the Siglion LLP and withdrew from the meeting during consideration of the report.

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Cabinet

Appropriate Scrutiny Committee:
Economic Prosperity Scrutiny
Committee

Date decision in force:
20 October 2021

Date of decision:
12 October 2021

Title and author(s) of written report:
Request for Financial Assistance – Report of the Executive Director of City
Development

Full description of decision:
To note the investment plans of the company detailed in the report and to
approve the payment of a grant to the company to support the new
investment activity.

Reasons for decision:
As set out in the Cabinet report.

Alternative options considered and rejected:
As set out in the Cabinet report.

Contact Officer: Peter McIntyre

Email: Peter.McIntyre@sunderland.gov.uk

Is this a key decision:	Yes
Does the Decision contain Confidential/Exempt Information:	No
Declarations of Interest and Dispensations:	None