

EAST SUNDERLAND AREA COMMITTEE

AGENDA

Monday, 5th December, 2016 at 5.30pm

VENUE – Committee Room No. 1, Civic Centre

Membership

Cllrs E. Ball (Chair), C. Marshall (Vice Chair – People), E. Gibson (Vice Chair – Place), C. English, M. Mordey, V. O'Neil, B. McClennan, L. Scanlan, I. Kay, N. Hodson, A. Emerson, P. Hunt, P. Wood, M. Dixon and R. Oliver.

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1.	(a) Chairman's Welcome; (b) Apologies for Absence; (c) Declarations of Interest; and (d) Minutes of the last meeting held on 3 rd October 2016	1
2.	Partner Agency Reports (a) VCS Area Network Progress Report (b) Northumbria Police Update (c) Tyne and Wear Fire and Rescue Service Update (d) Gentoo Update	- - - -
3.	East Sunderland Area Place Board Progress Report (copy attached)	6

For further information and assistance please contact:-

Matthew Jackson, Governance Services Officer	Tel: 561 1055
Email: matthew.jackson@sunderland.gov.uk	
Nicol Trueman, East Area Officer	Tel: 561 1162
Email: nicol.trueman@sunderland.gov.uk	

4.	East Sunderland Area People Board Progress Report	10
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* Denotes an item relating to an executive function

ELAINE WAUGH
Head of Law and Governance

25th November 2016

At a meeting of the EAST SUNDERLAND AREA COMMITTEE held in the CIVIC CENTRE, SUNDERLAND on MONDAY, 3rd OCTOBER, 2016 at 5.30p.m.

Present:-

Councillor Ball in the Chair

Councillors M. Dixon, English, E. Gibson, Hunt, Kay, Marshall, McClennan, Mordey, Oliver, O'Neil, Scanlan and Wood

Also Present:-

Jeff Boath	- Station Manager, Tyne and Wear Fire and Rescue Service
Hazel Clark	- VCS Representative
David Groark	- Place Manager, Sunderland City Council
Matthew Jackson	- Governance Services Officer, Sunderland City Council
Jen McKeivitt	- VCS Representative
Gillian Robinson	- Area Co-ordinator, Sunderland City Council
Nicol Trueman	- Area Officer, Sunderland City Council
Lisa Wilson	- VCS Representative
Riddell	

Chairman's Welcome

The Chairman welcomed everyone to the meeting.

Apologies for Absence

Apologies for Absence were received on behalf of Councillors Emerson and Hodson together with Andrew McGuinness, Sarah Reed, Nicky Rowland and Jamie Southwell

Declarations of Interest

Item 5 – Area Budgets Report

Councillor Ball declared that she was a member of the Blue Watch Youth Project and withdrew from the meeting during consideration of the application.

Councillor Marshall declared that she was a member of the Box Youth Project and withdrew from the meeting during consideration of the application.

Minutes of the Last Meeting of the Committee held on 13th June, 2016 and of the Extraordinary Meeting held on 23rd May, 2016

1. RESOLVED that the minutes of the previous meeting held on 13th June, 2016 and of the Extraordinary Meeting held on 23rd May, 2016 be confirmed and signed as a correct record.

VCS Area Network Progress Report

Hazel Clark delivered a verbal update on the work of the VCS Network. There had been two meetings of the network and a number of presentations had been received including presentations on welfare rights and employability support and from Groundworks on disposal of waste Electronic equipment. Lisa Riddell Wilson had joined the VCS network.

Concerns were raised over the loss of youth services from March 2017 and the impact this would have on young people and on other service areas. The VCS network wanted to be involved in the shaping of future services. They asked that as much notice as possible be given to groups so that they could approach other organisations for funding to continue providing a service.

Councillor Kay commented that the youth projects did good work and he felt that there would be regrets once the consequences of closure became apparent; people did not realise how important the work of the youth projects was.

The Chairman thanked Ms Clark for her report and it was:-

2. RESOLVED that the VCS Network progress report be noted.

Northumbria Police Update

There was no update from Northumbria Police.

Tyne and Wear Fire and Rescue Service Update

Jeff Boath presented the figures for the Quarter 2 period between July and September. He advised that there had not been any deaths due to fires during the period and there had been 5 injuries; 3 of these injuries had occurred during one incident.

There had been 4 deliberate primary/dwelling fires and 9 accidental dwelling fires. 4 of the accidental fires had been started in the kitchen.

There had been 62 deliberate secondary fires; 27 of these fires had been in Hendon and 13 had been in Millfield. It was a similar number to the same period last year. There had been 10 bin fires which was a reduction of 5.

False alarms were a serious issue, there had been 88 calls and some of these had resulted in up to three appliances attending.

The integrated risk management plan was ending this year and there was a need to see whether there would be further cuts in the new plan; the current plan had appliances being removed from Hebburn and West Denton and although these would not have an impact on day to day services in East Sunderland there could be an impact on major incidents.

The Chairman thanked Mr Boath for his report and it was:-

3. RESOLVED that the update from Tyne and Wear Fire and Rescue Service be noted.

East Sunderland Area Place Board Progress Report

The Chair of the East Sunderland Area Place Board submitted a report (copy circulated) which provided the Committee with an update on the work done against the priorities included in the Work Plan for 2016/17.

(For copy report – see original minutes)

The Chair of the Place Board, Councillor E. Gibson, introduced the report and advised Members of the key achievements of the board up to 30th September 2016.

Councillor Kay commented that on Saturday there had been a litter pick with residents in the area off Chester Road; this had been hugely successful with around 50 residents participating.

Councillor Mordey stated that there were still issues around fly tipping in Middle Hendon. Since the changes to RLS fly tipped waste was left for much longer before being cleaned up. Since June his ward surgeries had been very well attended by people who were complaining about litter and fly tipping. He stated that he had asked Councillor Scanlan to lead on a review of the environmental policy with the intention of giving more power to deal with offenders to enforcement officers. There was a need to deter people from fly tipping in the area; people would drive into the area to fly tip waste. He felt that SIB funds should be used to invest in infrastructure that could be used to tackle the issue in the long term. Councillor E. Gibson advised that Nicol Trueman was doing work around the potential for this use of SIB funds and information would be brought to a future meeting.

Councillor M. Dixon queried when the newly refurbished pavilion in Barley Mow Park would be opening; he was advised that Nicol Trueman would find out and report back.

4. RESOLVED that the East Sunderland Area Place Board Work Plan and the progress made against the priorities be noted.

East Sunderland Area People Board Progress Report

The Chair of the East Sunderland Area People Board submitted a report (copy circulated) which provided the Committee with an update on the work done against the priorities in the work plan for 2016/17.

(For copy report – see original minutes)

The Chair of the People Board, Councillor Marshall, introduced the report and advised Members of the progress made against the priorities up to 30th September 2016.

Ms McKevitt and Ms Clark referred to the fact that the 15-24 year old age bracket had the highest number of people self-harming and advised that youth workers were involved in tackling issues such as young people self-harming.

Councillor Mordey referred to the meeting which had been held with the DWP to look at universal credit; he had been shocked and saddened to hear what impact it could have once the system was fully in place. He was especially concerned that people who had never had responsibility for their finances and who may have mental health issues or drug or alcohol addictions were to be given large sums of money and then be expected to pay their rent and all of their bills. He agreed that there was a need for the benefit system to be reformed but he felt that the most appropriate way would be to reduce the amount of housing benefit. He felt that there was a need for six monthly updates to be provided to the People Board. Ms Robinson advised that Joan Reed had been doing work on identifying where resources needed to be targeted and it was anticipated that there would be a report back to the Board in January.

Councillor Kay stated that he thought that the Community Connectors project was one of the best value for money projects ever as it was building such strong relationships with the VCS network. The litter pick which had taken place had been arranged as a result of the Community Connectors project.

5. RESOLVED that the East Sunderland Area People Board Work Plan and the progress made against the priorities be noted.

Area Budgets Report

The Head of Area Arrangements, Scrutiny and Members Support submitted a report (copy circulated) which provided Members with an update on the financial statements for Strategic Initiatives Budget (SIB) and Community Chest.

(For copy report – see original minutes)

Nicol Trueman introduced the report and advised Members that there was £279,033 of SIB funding available to spend and that there were three applications totalling £76,401 recommended for approval. The SIB financial statement was set out in section 2 of the report.

Councillor Mordey referred to the Stepping Up project and expressed concerns over the £1,200 cost for two mobile phones as he thought that this was a lot of money. Ms Trueman advised that the phones would be used by four people and it was expected that there would be a lot of data use on them; she agreed to research whether the cost was reasonable.

Ms Trueman also advised the Committee of the remaining budgets for Community Chest which were set out in the table in paragraph 3.1 of the report.

6. RESOLVED that:-

- a. The financial statements set out in sections 2 and 3 be noted.
- b. The three SIB applications set out in annex 1 be approved
- c. The approved Community Chest proposals set out in annex 2 be noted.

The Chairman thanked everyone for their attendance and closed the Meeting.

(Signed) E. BALL,
Chairman.

5 DECEMBER 2016

REPORT OF THE CHAIR OF THE AREA PLACE BOARD**East Sunderland Area Place Board Progress Report****1. Purpose of the Report**

- 1.1 In June 2016 the Local Area Plan's priorities associated with Place were referred to the East Sunderland Area Place Board to action on behalf of the Area Committee. This report provides an update on the work plan, as set out in **Annex 1**.

2 Key Areas of Influence / Achievements

- 2.1 Outlined below is a summary of the key areas of influence / achievements of the East Sunderland Area Place Board up to 30 November 2016.

Area Priority	Progress Report
Highway Maintenance 2017 / 2018 (Ref: 2:2)	<p>Each Area Committee in the city influences £100,000 (subject to approval) of the Highways Maintenance capital programme. The capital allocation is used to improve the highways infrastructure and has usually resulted in larger scale road surfacing or footway reconstructions being undertaken.</p> <p>All members were requested to submit streets they wished to be considered for inclusion in the programme by the end of December 2016 and Highway Officers have started to collate a list of condition surveys, customer reports, complaints and insurance claims. The information will inform a list of streets which will be inspected to identify the appropriate treatment for the type of repair needed and determine accurate estimates. Once all the information is captured it will be brought forward to the February 2017 Area Board to aid discussion and agree a prioritised list of schemes to recommend to Area Committee in March 2017 for approval. After which, the city wide programme will be approved.</p> <p>Area Committee are requested to note the progress against the Highway Maintenance Programme 2017 / 2018 and agree to receive a recommended list from the Area Board in March 2017.</p>
Celebrating the East Area's heritage and historical assets. (Ref 1.2b)	<p>Since June 2016, discussions have been held at each Area Board on the heritage priority. In November 2016, a funding options paper was presented highlighting eight project proposals. These included:</p> <p>i) Celebrating milestone anniversaries of key buildings</p>

	<p>that still serve their community.</p> <ul style="list-style-type: none"> ii) Celebrate the 300th anniversary of the River Wear Commissioner by supporting a small ships parade along the river corridor. iii) Host a six month exhibition in the Sunderland Museum and Winter Gardens depicting the Port, River, ship building, coal mining and farming that shaped the East area. iv) Influence the brown tourist destination signage across East Sunderland. <p>The Area Board are proposing that £59,400 Single Initiatives Budget (S.I.B.) is aligned and that further information be supplied against each proposal and brought back for a decision in March 2017.</p> <p>As part of the 2018 Tall Ships programme it is proposed to feed four of the project proposals into the city wide Cultural Partnership Events and Programming Group to complement the cultural offer before, during and after the 2018 event. These are:</p> <ul style="list-style-type: none"> v) Subject to agreement, work alongside the Sunderland Heritage Forum and deliver the 2018 History Fair with a ship building / tall ships theme. vi) Dress the city with hand knitted decorations for the Tall Ships to welcome visitors to the East. vii) Deliver a Great Ship Trail, based on the North Snow Dog theme. viii) Co-ordinate a Tall Ships Crew and Community Parade. <p>An update on Tall Ships will be presented to a future Board.</p>
<p>Cameras and Columns Research</p> <p>(Ref: 2:1)</p>	<p>In November 2016 the Area Board received further information on the feasibility of contributing S.I.B. towards an enforcement based project which would involve purchasing C.C.T.V. cameras and columns to support the review of the Environmental Enforcement Policy.</p> <p>A discussion was had, and Place Councillors are keen to consider supporting such a project, however, it is recognised that as this time the Policy is not approved. This is scheduled for a decision in February 2017.</p> <p>Members are requested to consider receiving a future report, after a decision has been made on the Policy and its associated implementation requirements.</p>
<p>S.I.B. Community Connectors environmental Programme</p> <p>(Ref 3.1)</p>	<p>Since March 2016 discussions have been held on the aligned £50,000 S.I.B. from 2015 / 2016 towards an environmental programme being delivered in the East Sunderland area, based on a similar model to the 'people' version.</p> <p>Recently a workshop with members from the voluntary and community sector Area Network was held to develop a partnership approach to deliver the model.</p> <p>Each Place Board Councillor was consulted upon the</p>

	outcome of the workshop and are supportive of the funding proposal outlined in the area budget report. The Area Board are recommending that the environmental programme funding request of £50,000 S.I.B. is approved by Area Committee to deliver the Cleaner Communities programme.
Re - Use Network (Ref 3:2)	<p>Since October 2016, a series of discussions and meetings have been held within the East Sunderland area to discuss how best to address the three key challenges regarding establishing a re-use hub in the East area. These are:</p> <ul style="list-style-type: none"> i) Transport, ii) Capacity, and iii) Premises. <p>The Area Board discussed several project proposals and identified two organisations who could establish two hubs, supported by Area Committee via a contribution from S.I.B..</p> <p>The hubs would contribute towards two corporate outcomes, the first, to reduce the amount of re-useable goods going to landfill, and secondly, supply quality household goods to the area's most vulnerable residents.</p> <p>Under the area budget report there is a funding proposal seeking approval of £48,070.</p>

3. Recommendations

3.1 Members are requested to:-

- (a) Note the East Sunderland Area Place Board Work Plan and the progress made, as set out in **Annex 1**.

Annex 1 East Sunderland Area Place Board Work Plan 2016 / 2017

Background Papers East Sunderland Area Place Board Agendas, Reports and Action List

Contact Officer: Nicol Trueman, Area Community Development Lead
Tel: 0191 561 1162 Email: Nicol.trueman@sunderland.gov.uk

NO.	PRESENTED TO PLACE BOARD	AREA PRIORITY	ACTIONS	LEAD AGENT	PROGRESS REPORT
1	Nov-16	Develop stronger sustainable and well used community assets and facilities.	1) Community Assets Register: when assets become available and there is a community need for a service to be delivered from the asset, provide support to the VCS to lease/own the asset.	Area Arrangements	£10,000 SIB aligned to support the project. Notice received that the Friends Group of Barley Mow and Backhouse Park are currently considering the feasibility of running the park.
	Nov-16		2a) Better Cycle Ways: Develop a future strategic cycle network plan for the East area.	Highways Team	Workshop was held in November. It was agreed to receive a future update on the strategic network plan. Ryhope Road was highlighted as a priority route.
	Sep-16		2b) Celebrating the East Area's heritage and historical assets.	Sunderland Heritage Forum	See main report.
2	Quarterly	Influence the design, delivery and review of Place based services devolved to Area Committee.	1) Responsive Local Services: Streetscene.	Streetscene: RLS	New operational model approved, agreed to provide 1/4 performance updates to the Area Board. Update due in the Winter.
	Jan - Mar 16		2) Highways Maintenance Programme.	Highways Team	See main report.
	TBC		3) Public Protection and Regulatory Services	Streetscene: PPR	Watching brief
	Ongoing		4) Local Development Framework and Core Strategy	Planning	Workshops ongoing.
3	Sep-16	Support the delivery of innovative ideas which reduce demands on Place based services.	1) Community Connectors: Environmental Projects which support our communities to protect their environment.	TBC	£50,000 SIB project submitted for approval, see area budget report for executive summary.
	Nov-16		2) Establish a Re-Use Network across the East.	TBC	£48,070 SIB project submitted for approval, see area budget report for executive summary.
4	Ongoing	Attract external funding into the East	1) Promote funding opportunities across the East area and deliver grant funding searches via Grantfinder.	Area Arrangements.	Grant searches are ongoing.

5 DECEMBER 2016

REPORT OF THE CHAIR OF THE AREA PEOPLE BOARD**East Sunderland Area People Board Progress Report****1 Purpose of Report**

- 1.1 In June 2016 the Local Area Plan's priorities associated with People were referred to the East Sunderland Area People Board to action on behalf of the Area Committee. This report provides an update on the work plan, as set out in **Annex 1**.

2 Key Areas of Influence / Achievements

- 2.1 Outlined below is a summary of the key areas of influence / achievements of the East Sunderland People Area Board up to 30 September 2016.

Area Priority	Progress Update																									
Sustainable Transformation Plan (Ref 1)	<p>City Hospitals Sunderland NHS Foundation Trust and NHS Sunderland Clinical Commissioning Group attended the Area Board to present ‘the path to excellence’ which is the name given to the transformation programme for health and care in Sunderland and South Tyneside . This is the local health economy response to the overarching Sustainability and Transformation Plans (STP) which are being developed across a wide regional footprint. The plans set out how improving quality leads to better health and a better financial picture.</p> <p>To achieve this a clinically led service review programme is being undertaken to look at the best service configuration to improve quality and ensure services continue to be accessed across Sunderland and South Tyneside within existing resources. All clinical services will be reviewed over the next two years through a number of defined phases.</p> <table><tr><th>Phase 1 Underway</th><th>Phase 2 October 2016 - March 2017</th><th>Phase 3 April 17 - September 2017</th></tr><tr><td>Stroke</td><td>Pharmacy</td><td>Emergency Care</td></tr><tr><td>Trauma & Orthopaedics - including Ortho-geriatrics</td><td>Anaesthetics & Theatres</td><td>Critical Care</td></tr><tr><td>Obstetrics & Gynaecology</td><td>Cardiology</td><td>Acute Medicine</td></tr><tr><td>General Surgery – including endoscopy</td><td>Gastroenterology</td><td>Therapy Services</td></tr><tr><td>Paediatrics</td><td>Respiratory</td><td>Diagnostics</td></tr><tr><td>Increasing delivery of elective work at STFT</td><td>Diabetes</td><td rowspan="3"></td></tr><tr><td></td><td>Care of the Elderly</td></tr><tr><td></td><td>Specialist Rehabilitation</td></tr></table> <p>It is important that as many people as possible take the opportunity to understand the issues and get involved to ensure the best possible information is available to help make informed decisions. Over the coming</p>	Phase 1 Underway	Phase 2 October 2016 - March 2017	Phase 3 April 17 - September 2017	Stroke	Pharmacy	Emergency Care	Trauma & Orthopaedics - including Ortho-geriatrics	Anaesthetics & Theatres	Critical Care	Obstetrics & Gynaecology	Cardiology	Acute Medicine	General Surgery – including endoscopy	Gastroenterology	Therapy Services	Paediatrics	Respiratory	Diagnostics	Increasing delivery of elective work at STFT	Diabetes			Care of the Elderly		Specialist Rehabilitation
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	<p>months there are numerous ways to get involved and opportunities to give views. These are:</p> <ul style="list-style-type: none"> • Sign up to My NHS via www.pathtoexcellence.org.uk (the website contains all the information and documents, and will host links to surveys and registration for events once these become available) • Telephone 01912172670 • In writing Path to Excellence South Tyneside and Sunderland, Care of: North of England Commissioning Support, Riverside House, Goldcrest Way, Newcastle upon Tyne, NE15 8NY.
<p>Reduce demand on A&E services, targeting substance misusers</p> <p>(Ref 1.2)</p> <p>Wear Recovery</p>	<p>In November 2016, Area Board received an update on Wear Recovery Sunderland Integrated Drug and Alcohol Service.</p> <p>Wear Recovery is a dedicated service for adults (18+) experiencing problems with drugs and alcohol. It was launched in July 2016. Support is tailored to help individuals through their recovery journey covering:</p> <ul style="list-style-type: none"> i) Reducing harm by safer injecting support and needle exchange, ii) Abstinence programme provides group and community-based 12 step programmes, iii) Medical support, such as prescribing substitute medications and supporting detoxification programmes, iv) A dedicated Recovery Co-ordinator to motivate and support customers through every stage, and v) Supporting recovery by helping with employment, housing and health. <p>The support is not time limited. Access to the service can be from a referral or by individuals contacting Wear Recovery directly. There are three hubs in the City, East's is based in Mary Street. Interpreters are available if required, along with access to other initiatives, for example motivation and interventions, changing problematic behaviour, family and friends support and peer support.</p> <p>Following the adult offer the Area Board received an overview on the council's YDAP service (under 18s), which is fully integrated into the Strengthening Families framework.</p> <p>Each area has a Team which delivers a mixture of non-structured and structured interventions. Non structured interventions includes education and advice; the risks of substances; staying safe; motivational work and short term specific pieces of work. The structured interventions covers access to medication; counselling techniques; reducing harm by developing young person's care plans, and if necessary, putting plans in place to make substance misuse safer.</p> <p>The Area Board appreciated the update and agreed to receive a future report.</p>
<p>Fancy a Day Out Scheme SIB</p> <p>(Ref 1.3)</p>	<p>A debrief session was held in October inviting all lead agents who were involved in the Scheme over the Summer of 2016 to identify lessons learned which could contribute ideas towards a 2017 scheme. It was noted that:</p> <ul style="list-style-type: none"> 1) There was a good response by the private sector in providing either free or heavily discounted food, this should be continued. 2) The Council's School Meals Team enabled partners to get involved who did not have access to a kitchen or the capacity to provide a meal, by providing pack lunches. This service should be promoted.

	<ol style="list-style-type: none"> 3) Training in Food Hygiene was provided by Area Committee, this was valued support. Expanding the training element to cover First Aid was recognised as good practice. 4) Positive feedback was received in terms of the Scheme having a far greater impact on beneficiaries than just providing a meal. 5) Social action increased. 6) All sessions delivered were fun, educational and complemented with a nutritional meal. 7) The reputation and profile of partners increased in their communities. 8) Children and families have continued to engage with local community groups post scheme. 9) Due to the support of the Area Committee, partners were seen as a trusted organisation. 10) High numbers of grass roots community groups working in partnership. 11) The scheme should continue throughout the six weeks. 12) Having a combination of structure and some flexibility to the scheme was a successful way forward. 13) Not labelling the scheme as 'holiday hunger' encouraged take up. 14) Smarter thinking around scheduling activities was required e.g. times and days. 15) Using a standard electronic template to collate data was adequate but could be improved to include contributions in-kind, number of volunteer, activity supported by groups, donations, etc. 16) The targeted publicity campaign contributed to the scheme's success, but it was recommended that social media could be utilised further. 17) Increase the formula from £2.70 to £3 per person, per activity. 18) Continue the 'feed the family' approach, if appropriate. 19) Provide all relevant terms and conditions of the grant up front to allow Partners to fully understand their commitment to the programme. 20) Allow more time for planning, sharing good practice and resources. <p>The Area Board are recommending to Area Committee that a £20,000 S.I.B. Call for Projects is carried out, with a detailed programme and funding request presented to the March 2017 Area Committee for consideration.</p>
<p>Community Connectors Hubs (SIB)</p> <p>(Ref 3.1)</p>	<p>In November 2016, the Area Board received an evaluation on the programme delivered during January to September 2016 which involved developing a ward hub and spokes model across the East area. Each of the hubs delivered several outputs which addressed area priorities. These are hosting ward networking meetings, providing room space to deliver services in the community and support existing or new activities which reduce social isolation, supporting people with disabilities and carers.</p> <p>The table below pulls together all the data gathered from performance reports into one section to allow members to assess how the project delivered against each output.</p>

Work Plan Outputs	Groups Engaged	Beneficiaries Involved
Ward Networking meetings	73	n/a
Free room hire	24	676
Reducing social isolation	38	804
Supporting people with disabilities	9	134
Supporting carers	6	138
Total	150	1,752

The Area Board recognised the difference each hub contributed towards the final totals based on the unique characteristics of the wards.

The list below identifies what work streams were the most successful, ranked in order these are:

1. Social isolation,
2. Network meetings,
3. Supporting people with disabilities,
4. Room hire, and
5. Supporting carers.

Using data collated and feedback gathered from hub leads and Area Board it was proposed that if the hub scheme was to continue into 2017 that new work streams could be added, for instance, working with young people, supporting volunteers and preparing for universal credit. Along with the budget being increased to £80,000 from £50,000.

In November 2016 a call for project workshop was held with members from the VCS Area Network to identify partners who were interested in delivering a 2017 hub scheme.

Each People Board Councillor was consulted upon the outcome of the workshop and are supportive of the funding proposal outlined in the area budget report. The Area Board are recommending that the environmental programme funding request of £80,000 S.I.B. is approved by Area Committee to deliver the Community Connectors Hub II 2017 model.

3. Recommendations

3.1 Members are requested to:-

- (a) Note the East Sunderland Area People Board Work Plan, as set out in **Annex 1**.
- (b) Note the progress made against the Area Work Plan 2016 / 2017.

Annex 1 East Sunderland Area People Board Work Plan 2016 / 2017

Background Papers East Sunderland Area People Board Agendas, Reports and Action List

Contact Officer: Nicol Trueman, Area Community Officer
Tel: 0191 561 1162 Email: Nicol.trueman@sunderland.gov.uk

NO.	Presented to People Board	AREA PRIORITY	ACTIONS	LEAD AGENT	PROGRESS REPORT
1	Sep-16	Deliver a partnership approach to improve health and wellbeing.	1) Understanding the impact of self-harming in the East	Public Health	JSNA presented to July Board. Future actions include, referring information onto the health needs assessment for the North of Hendon. Keep a watching brief on the Washington Area Committees work on self harming and hosting a meeting with substance misuse support services to understanding their offer. NB: feeds into area priority 1.2. (reducing demand on A&E services - substance misusers)
	Nov-16		2) Reducing demand on A&E services, targeting BME communities and substance misusers.	Area People Board and CCG East	£69,333 SIB aligned to support this action. It is proposed to have a workshop in the New Year to consider how best to target the BME community.
	Sep-16		3) Deliver a 'Fancy a Day Out' Scheme (aka Holiday Hunger) during Summer 2016.	Area Arrangements	See main report.
	Sep-16		4) Improve housing and health standards for vulnerable people living in and around the hostels in Sunnyside.	Housing and Neighbourhood Renewal Team	The project continues with no concerns.
	Nov-16		4) Deliver the Pinhole camera project, to support people with mental illness.	The Art Studio	£5,000 SIB approved to support the project. Evaluation due November 2016.
2	On-going	Influence the design, delivery and review of People based services devolved to Area Committee.	1) Children Centres and Children Local Area Board	Chair of People Board	Watch and brief. No issues to report.
	TBC		2) Family, Adult and Community Learning (FACL)	Education and Attainment Team	Courses continue to be delivered across the East, no concerns reported.
	TBC		3) Public Health commissioned services.	Public Health	Substance misuse contracts awarded to deliver Wear Recovery. Providers attended November Area Board which relates to reducing demand of A&E (1.2 above). See main report.
	On-going		4) Anti Social Behaviour and East LMAPs	Cllr Marshall and Cllr Dixon	Several meetings held, plus a number of extra ordinary LMAPs hosted. On-going.

3	Nov-16	Build the capacity of the VCS to deliver services.	1) Community Connectors: i) Deliver grass route networking meetings, ii) reduce social isolation and support people with disabilities and support carers, iii) provide 'free' room hire space to enable door step services, or support new groups to be established.	People Cllrs and Connector Hubs	Evaluation presented to the Area Board in November. Recommending an increase in budget to £80,000 and new work streams added, these are i) working with young people, ii) supporting volunteers and iii) preparing for Universal Credit. See main report and area budget report.
	Feb-17		2) Launch the e-learning lounge to enable East volunteers to be up skilled.	FACL and Human Resources	£11,000 SIB approved to support this action. 96 volunteers have enrolled onto the site to date.
	Sep-16		3) Deliver an employment and enterprise scheme that will support people who have a learning disability or autism into employment.	TBC	SIB funding was awarded to the Stepping Up programme which is due to commence in February 2017.
	Mar-17		4) Encourage outdoor education and support the establishment of a camping exchange.	Area Arrangements	Five camping sessions have been held involving over 200 people with all users describing their experience as either good or brilliant. Ends December 2017.
	Feb-17		5) Deliver a Social Action and Volunteering Programme.	VCS Area Network Groups	Over 70 events have been supported and advertised in a newly designed events guide which has been circulated to 50 community buildings to encourage maximum involvement from the community and increase volunteering opportunities. Interim update due December 2016.
4	On-going	Attract external funding into the East	1) Promote funding opportunities across the East area and deliver grant funding searches via Grantfinder.	Area Arrangements	19 grant finder funding searches have been completed on behalf of the Area Network.

EAST SUNDERLAND AREA COMMITTEE 5 DECEMBER 2016 EXECUTIVE SUMMARY SHEET – PART I	
Title of Report:	Area Budgets Report
Author(s):	Head of Member Support and Community Partnerships
Purpose of Report:	This report requests Area Committee to note the area funding for 2016 / 2017 for Strategic Initiative Budget (SIB) and Community Chest and details SIB funding requests submitted for consideration.
Description of Decision:	<p>The Area Committee is requested to note the following:</p> <ul style="list-style-type: none"> (a) Note the financial statement set out in section 2 and 3. (b) Align the following SIB requests totalling £79,400 from the 2016 / 2017 budget, as set out in Annex 1: <ul style="list-style-type: none"> i) Celebrating historical anniversaries £9,000 ii) 300th Port Celebration: Small Ships Parade £10,000 iii) Port Exhibition in the Museum £25,000 iv) Brown Tourist Signage Campaign £15,400 v) Fancy a Day Out Scheme £20,000 (c) Approve the following SIB requests totalling £98,070 aligned from the 2015 / 2016 budget, and a further £80,000 from the 2016 / 2017 budget, as set out in Annex 2. <ul style="list-style-type: none"> i) Cleaner Communities £50,000 ii) Re-Use Network £48,070 iii) Community Connectors Hubs 2017 £80,000 (d) Note the forty Community Chest funding requests, as set out in Annex 3.
Is the decision consistent with the Budget/Policy Framework?	Yes
Suggested reason(s) for Decision:	The Area Committee has been allocated Strategic Initiatives Budget to promote action on key priorities identified in the relevant Local Area Work Plan and to attract other funding into the area.

<p>Alternative options to be considered and recommended to be rejected:</p> <p>The circumstances are such that there are no realistic alternatives that could be considered.</p>	
<p>Is this a “Key Decision” as defined in the Constitution? No</p> <p>Is it included in the Forward Plan? No</p>	<p>Relevant Scrutiny Committees:</p>

5 DECEMBER 2016

HEAD OF MEMBER SUPPORT AND COMMUNITY PARTNERSHIPS

Area Budgets Report

1 Purpose of Report

- 1.1 Area Committee has delegated budgets to allocate to specific strategic priorities identified in the local work plans, with the overall aim to benefit the wider community and to attract other funding into the area. The report provides a financial statement as an update position on progress in relation to allocating SIB and Community Chest.

2 Strategic Initiatives Budget (SIB)

- 2.1 Area Committee are requested to note the financial statement, as set out in Table 1.

SIB Financial Breakdown for 2016 / 2017					
Project Name	Committee Date	SIB Aligned	Match Funding	SIB Approved	SIB Balance Remaining
Starting Balance					£279,033
Stepping Up Project	03.10.16	*£55,000	£53,401	£54,744	£279,289
Community Leaders	03.10.16	*£15,122		£14,657	£279,754
Sail Training Ambassadors	03.10.16			£7,000	£272,754

Table 1: Financial Statement SIB 2016 / 2017 NB: *aligned from 2015/2016

- 2.2 The December 2016 starting position for East SIB is £272,754.
- 2.3 Area Committee are requested to align £79,400 SIB against pipeline projects, from the 2016 / 2017 budget, with further information being brought back to the March 2017 meeting for consideration against Place and People based area priorities, as set out in **Annex 1**. These are: -

Aligned:

i) Celebrating historical anniversaries	£9,000
ii) 300 th Port Celebration: Small Ships Parade	£10,000
iii) Port Exhibition in the Museum	£25,000
iv) Brown Tourist Signage Campaign	£15,400
v) Fancy a Day Out Scheme	£20,000
Total	£79,400

- 2.4 Area Committee are requested to approved the following SIB requests totalling £98,070 aligned from the 2015 / 2016 budget, and a further £80,000 from the 2016 / 2017 budget, as set out in **Annex 2**.

Approve:

i) Cleaner Communities	*£50,000
ii) Re-Use Network	*£48,070
iii) Community Connector Hubs II 2017	£80,000
Total	*£178,070

- 2.5 In terms of approvals the Cleaner Communities funding proposal will be deducted from the £50,000 aligned to the call for projects during 2015 / 2016.
- 2.6 Re-Use Network funding proposal will be deducted from the £50,000 aligned to the call for project during 2015 / 2016. If approved, £1,930 will be returned to budget.
- 2.7 The Community Connectors Hub II funding proposals of £80,000 will be deducted from the current financial year (2016 / 2017).
- 2.8 If Area Committee aligned the five pipeline projects and approved the three funding proposals there would be a balance of £115,284 SIB. In addition, there still remains a budget of £79,333 which is restricted against reducing demand on A&E (£69,333) and supporting VCS lease assets from the authority (£10,000).
- 2.9 Area Committee are requested to note the remaining SIB funds and task the Area Boards with identifying suitable projects against their work plans in January 2017 and present eligible funding proposals for consideration at the March 2017 Area Committee.

3. Community Chest

- 3.1 The table below details the balances remaining for 2016 / 2017, with four virtual panels to be held until the end of the financial year.

Ward	Balance
Doxford	£11,460
Hendon	£7,108
Millfield	£9,188
Ryhope	£11,348
St Michael's	£6,835

Table 2: Financial Statement Community Chest 2016 / 2017

- 3.2 Area Committee are requested to note the financial statement, as set out in Table 2 and the list of forty Community Chest funding proposals which have been approved since October 2016, as set out in **Annex 3**

4. Recommendations

4.1 Members are requested to:

- (a) Note the financial statements set out in sections 2 and 3.
- (b) Align £79,400 SIB 2016 / 2017 SIB against five pipeline projects, as set out in **Annex 1**.
- (c) Approve three SIB requests totalling £98,070 aligned from the 2015 / 2016 budget, and a further £80,000 from the 2016 / 2017 budget, as set out in **Annex 2**.
- (d) Note the approved Community Chest funding proposals, as set out in **Annex 3**.

Contact Officer:

Nicol Trueman, Area Community Officer (East)
Tel: 0191 561 1162 Email: Nicol.trueman@sunderland.gov.uk

5 DECEMBER 2016

AREA BUDGET: SIB PIPELINE PROJECTS

1. Celebrating our Historical Assets: £9,000

During 2017 and 2018 there are milestone anniversaries being reached by buildings which still serve their communities. It is proposed to host a series of open days, complementing the existing annual heritage week festival (where applicable) to raise the profile of the history surrounding the building and the neighbourhood, this will include:

During 2017

- i) The Donnison School, one of the first schools in the City is celebrating 180 years.
- ii) Mowbray Park, one of the oldest parks in the region is celebrating 160 years.
- iii) Within Mowbray Park there is a monument of local hero Jack Crawford depicting his efforts in the Battle of Camperdown which happened 220 years ago.
- iv) Queen Street Masonic Temple, the oldest temple in Europe is celebrating 300 of Freemasonry.
- v) Sunderland Empire, will be 110 years
- vi) Askbrooke Sports Club will be celebrating 130 years
- vii) St Johns Church, St George's United Reform Church and Christ Church aka Sikh Temple all have historical standing within the community, it is proposed to host a tour of all the churches, incorporating Backhouse Park into the event.

During 2018

- i) Ryhope Engine Museum is known as one of the finest industrial monuments in the North East, will be 150 years old.
- ii) Doxford Park will celebrate 50 years of being a public space after Aline Doxford bequeathed the house and estate to Sunderland City Council in 1968 and turned the gardens into a public park.

It could be feasible to contribute a small grant of £1,000 per celebration to allow a mixture of activities to be delivered on their 'birthday'.



2. 300th anniversary of the River Wear Commissioner in 2017: £10,000

Discussions are on-going about hosting a mini run up event to the Tall Ships in 2018, called 'Small Ships' which would focus on celebrating 300 years of Port, the impact on how it developed and shaped the East area. Once known as the capital of the world of ship building, a small ships parade along the river corridor could be organised. The Sunderland Maritime Museum expressed an interest in hosting guided tours in the Port of Sunderland. There is a real opportunity for community groups and schools to get involved in the celebration by learning about the Port and its importance to the East area, city and region. As well as making bunting, flags and hosting a 'shambles' style market along the river corridor with costumed actors.

To support the day the 500 families who provided information and photos for the Keel Line Square development could be invited along to the parade, and be invited into a VIP viewing area to acknowledge their families contribution to the East area.

It could be feasible to contribute a grant up to the value of £10,000 towards the parade which could fund costs towards the guided tours (£200 mini bus hire), art and craft materials for outreach workshops (20 packs @ £150 = £3,000), shambles market (£1,500), costumed actors (£2,000), viewing area (£800) and outreach workshops (£2,000), contingency (£500).



3. Port 300 Exhibition: £25,000

Based in the East, the Sunderland Museum and Winter Gardens is the natural place to bring together the story of the development of Sunderland as a successful Port bustling with trade, commerce and industry. Working in partnership with the Port of Sunderland and local history societies, schools and the VCS Area Network groups, the Port 300 Exhibition will, in a transformed gallery, tell the fascinating stories of the development of the harbour and river through the personalities and organisations involved using the museum's original objects, paintings and models supported with outstanding graphics, provide a learning involvement and activity plan, make a film specifically commissioned for the event involving local people and oral history about the area. Also, an app for mobile platforms will be developed that tell the stories for visitors about the East area, the riverside and the harbour area.

The exhibition could run throughout September 2017 to February 2018 as a lead up to the tall ships 2018.



It could be feasible to contribute a grant of £25,000 towards the delivery of an exhibition and learning activity plan, which will run for six months. The grant would fund the actual setting up of the displays, presentation cases, production of the film, app, etc. As well as supporting an exclusive learning involvement and activity plan that will engage East residents of all ages through involvement in the film, talks and history workshops held on an outreach basis with community groups and others in the Museum itself.

The exhibition and learning activity plan will establish materials and products which can be used in the future as well, not just for this project, which will be a lasting legacy to the Port's influence on the City as a whole, educating future generations.

4. Brown Tourist Signage: £15,400

The Area Board are supportive of contributing to the installation of brown tourist destination signs. A tourist destination means a permanently established attraction or facility which:

- a) Attracts or is used by visitors to an area, and
- b) Is open to the public without prior booking during its normal opening hours.

Tourist attractions include visitor centres, theme parks, historic buildings, museums, zoos, parks and gardens, natural attractions (such as nature reserves,

beaches and viewpoints), areas of special interest, country tours, tourist routes, sports centres, concert venues, theatres and cinemas.

Tourist facilities include hotels, guesthouses, bed and breakfast establishments, public houses, restaurants, holiday parks, touring and camping parks, picnic sites and Tourist Information Centres.

There is a criteria that must be met by destinations to qualify for a brown sign to be installed, which is administered by the local highways network and the national Highways Agency. The criteria covers:

- Adequate car parking, either on site or within 250m
- Is the attraction accredited by English tourism or Visit Britain
- Opening hours
- Annual visitors numbers
- Toilets on site or close by, including accessible toilets
- Publicity materials include a clear map or directions to the site
- Is the attraction of good quality, well maintained and adheres to Disability Discrimination Act 1995

The Place Area Board identified several potential sites and has been collating information against the criteria set out above for each site. These are:

- Sunderland Empire x 2
- Sunderland Museum and Winter Gardens x 2
- Ryhope Pump Museum x 1
- Historical East End (covering Holy Trinity Church aka The Canny Space, Trafalgar Square, The Donnison School and Sunderland Maritime Museum) x 2
- Backhouse Park x 2
- Doxford Park x 2

Discussions have been held with the Communications and Highways Network Teams regarding the delivery of a phased approach to a city wide programme, with East being the first area to benefit. The financial contribution is outlined in the table below.

Budget Heading	Costs	Notes
Brown sign	£700 2m2	@ £350 m2
Design Costs	£300	Engineer and Technical Officer @ £50 x 6 hours
Installation road speeds over 35 mph	£10,000 (average)	road speeds above 35mph need a traffic management order and special strengthened poles which increases the cost
Installation road speeds less than 35 mph	£400	No special poles required or TM orders.

No planning permission is required. If sites were identified on roads which had speed restrictions of 30 mph, each sign would cost approximately £1,400 each @ 11 signs, totals £15,400.”

5. Fancy a Day Out: DRAFT

East Sunderland Area Committee

“2017 Fancy a Day Out”

CALL FOR PROJECTS

Outcome: reduce child poverty and provide better services for people in poverty.

Introduction and background

As part of area priorities to support the area's most vulnerable residents the East Sunderland Area Committee would like to invite project proposals which complement and work in partnership with existing support in the East Sunderland area.

During the Summer 2016, partners from across the East area delivered a fantastic family fun programme consisting of 92 sessions, which benefited over 1,700 children, young people, parents and carers with over 4,000 meals getting served up.

Following the Scheme an evaluation was carried out, followed by a debrief by the lead agents and Northumbria University. The Area Committee are seeking applications from interested groups from the VCS Area Network who can use SIB to add value to existing provisions or create new events that are:

- i) Educational
- ii) Fun
- iii) Provides access to a nutritional meal

Approximately 1,715 (2016) children currently qualify for free school meals resided in East Sunderland. The aim of the call for projects is to produce a programme of activities where children, young people and / or families who are eligible for free school meals can access activities throughout the Summer School holidays.

Legal Status of the organisation

Organisation must have all of the relevant governance and statutory requirements in place. This includes a written constitution, a management committee or other governing body, insurance, financial accounting systems and any other legislative requirements relevant to your area of work (such as Employment legislation, Disclosure and Barring Service (DBS) and Safeguarding arrangements). Organisations must sign a declaration to indicate the organisation is able to demonstrate all requirements are in place.

Guidance Framework

Information has been gathered across 2016 which has contributed towards the formulation of a framework, which outlines good practice and lessons learned. This guidance should be followed when considering submitting an application.

Budget £20,000

The average cost of a school meal is £3.00 per day. Based on this figure a budget of £3 per beneficiary, per activity has been set. An example is shown below on how to calculate the budget for an activity:

Activity Planner						
Venue (if different from above)	Post Code	Day / Date	Time	Brief Description	Number involved	Budget Requested
<i>i.e. Mowbray Park</i>	<i>SR2 7DN</i>	<i>Wed. 15 August</i>	<i>10am-2pm</i>	<i>Pond dipping, tour of the park, street games and picnic</i>	<i>50</i>	<i>£150</i>

The budget can be used to support activities, capacity and resources, as well as food.

Timescale

Action	Date
Project Brief approved	5 December 2016
1 st Workshop: Call for Projects – Q&A session	13 December, 4pm Committee Room 6, Civic Centre
2 nd Workshop – Q&A session	16 December, 9am, Committee Room 4, Civic Centre
Deadline for proposed applications	27 January 2017
Programme Planning and Co-ordination of Summer Programme (1 st Draft)	1 February 2017
People Area Board: consider proposals	14 February 2017
Area Committee: endorse funding requests	13 March 2017

Next Steps

Partners who were involved in the scheme during 2016 are invited to request an application pack.

New partners who are interested in finding out more information should attend one of the Q&A workshop sessions.

Main Contact

Nicol Trueman, Area Community Development Lead

Tel: 0191 561 1162

Email: nicol.trueman@sunderland.gov.uk

Room 3.98, Members Support and Community Partnerships, Sunderland City Council, Civic Centre, Burdon Road, Sunderland, SR2 7DN

5 DECEMBER 2016

SIB EXECUTIVE SUMMARIES**i) Call for Project: Cleaner Communities**

A sum of £50,000 was allocated in 2015 / 2016 to deliver a large Call for Projects to deliver an Environmental Programme based on the principles of the Community Connectors model. The Place based outputs are tailored to fit the needs of the ward. The project will provide neighbourhoods with the opportunity to get involved in a variety of environmental improvements based on their needs and be community driven by Councillors, VCS groups and residents working towards a common goal: To improve the visual appearance of their community.

Project Name	Cleaner Communities	SIB Requested	£50,000
Duration	One Year		(£10,000 x 5)

Doxford: Project Description

The Task Force in Doxford will be co-ordinated by The Box Youth Centre with the potential to bring other groups around the table as the programme is delivered throughout 2017, such as, Groundwork North East, Gentoo, Doxford Park Community Association, St Wilfred's Church, etc.

The framework of the Cleaner Communities Doxford project will be based on six core outputs, these are:

1. Community clean ups,
2. Painting schemes (community spaces, fencing, etc.)
3. Delivering educational messages around reducing environmental crimes
4. Encourage people to recycle and reuse
5. Love Food Hate Waste campaigns
6. Gardening Club

Hendon: Project Description

The Task Force in Hendon will be co-ordinate by Back on the Map, (Middle Hendon and Long Streets) and Make Your Way to co-ordinate activity in the East End part of Hendon. With the potential to bring other groups around the table as the programme is delivered throughout 2017, such as, Gentoo, Home Housing, Groundwork North East, Sunderland International Bangladesh Centre, CHANCE, Sunderland Maritime Museum: handy man team, etc.

The framework of the Cleaner Communities Hendon project will be based on three core outputs, these are:

1. Community clean ups
2. Painting schemes (community spaces, fencing, etc.)
3. Clean – up back lanes

Millfield: Project Description

The Task Force in Millfield will be co-ordinated by International Communities of Sunderland (I.C.O.S.) and St Marks Community Association with the potential to bring other groups around the table as the programme is delivered throughout 2017, such as, The Salvation Army, St Marks Church, Sunderland University Student Union, the Resident Associations, Groundwork North East, etc.

The framework of the Cleaner Communities Millfield project will be based on seven core outputs, these are:

1. Community clean ups,
2. Painting schemes (community spaces, fencing, etc.)
3. Guided walks and / or bike programme
4. Delivering educational messages around reducing environmental crimes
5. Encourage people to recycle and reuse
6. Love Food Hate Waste campaigns
7. Gardening Club

Ryhope: Project Description

The Task Force in Ryhope will be co-ordinated by Blue Watch Youth Centre with the potential to bring other groups around the table as the programme is delivered throughout 2017, such as, Ryhope Community Association, Ryhope Community Spirit, Heritage Coastal Partnership, Groundwork North East, Ryhope Sea Angling Club, Gentoo, Ryhope Terraces and Avenue Group, etc.

The framework of the Cleaner Communities Ryhope project will be based on seven core outputs, these are:

1. Community clean ups,
2. Painting schemes (community spaces, fencing, etc.)
3. Guided walks and / or bike programme
4. Delivering educational messages around reducing environmental crimes
5. Encourage people to recycle and reuse
6. Love Food Hate Waste campaigns
7. Gardening Club

St Michael's: Project Description

The Task Force in St Michael's ward will be co-ordinated by ICOS with the potential to bring other groups around the table as the programme is delivered throughout 2017, such as, Blue Watch Youth Centre, Friends of Backhouse Park, Grangetown Community Association, Groundwork North East, Gentoo, Resident Associations, etc.

The framework of the Cleaner Communities St Michael's project will be based on one core output, this is:

1. Community clean ups,

Performance and Management

It is proposed that an induction meeting will be held to agree a works programme for each ward, with the Place Board Councillor, all interested organisations, including key services i.e. Place Management in January 2017, to discuss and agree:

- a) How the programme will be delivered across the ward throughout 2017,

- b) Who should be involved?
- c) Where the need is?
- d) What locations to target?
- e) How the outputs are delivered to make sure local concerns are addressed and the hard work is recognised / acknowledged by residents,
- f) Why local Councillors / Area Committee are supporting and delivering the scheme?, and
- g) When the programme of activity should be timetabled in?

Each Place Board Councillor will chair a series of regular Task Force performance meetings. The frequency of these meetings will be agreed at induction stage. A quarterly action plan will be agreed, delivered and reviewed by the Task Groups, with any issues being escalated to the Place Area Board for a wider discussion.

Objectives and goals	Forecast Dates To be revisited
<ul style="list-style-type: none"> Five ward induction meetings held and a Programme of Works agreed. 	January 2017
<ul style="list-style-type: none"> Outcome of Environmental Enforcement Policy 	February 2017
<ul style="list-style-type: none"> ¼ performance reports presented to Place Board 	April, July, October, December 2017

Output	Total
Number of Place initiatives delivered 14 per ward	70
Number of volunteers involved in the scheme x 10 per initiative	140
Amount of in-kind contribution received @ £11 per hour for each volunteer	£15,400
Number of VCS groups involved	40

Financial Description	SIB Contribution
Doxford Ward	£10,000
Hendon Ward	£10,000
Millfield Ward	£10,000
Ryhope Ward	£10,000
St Michael's Ward	£10,000
Total	£50,000

Recommendation of the Place Area Board:
The project meets the requirements of the brief.

Approve

ii) Re Use Network

Duration	One Year	Project Name	Re-Use Network
Sunderland Council	£8,000	Make Your Way	£22,585
The Box Youth Centre	£17,485	SIB Requested in TOTAL	£48,070

Project Description

Area Committee in March 2016 aligned £50,000 towards the development of a Re-Use Network made up of different partners who are willing to work together to collect and sort reusable household goods which can be up-cycled. The creation of a re-use project could contribute towards two outcomes: i) reducing the amount of re-usable household items which end up in landfill, and ii) provide quality household goods to the area's most vulnerable residents, by up-cycling those re-useable items.

Since June 2016, numerous workshops and discussions have been held to identify how a re-use model could work best in the East Sunderland area. From these discussions three challenges were highlighted, these were i) the need for suitable transport, ii) having space to store and up cycle goods to move on to households, and iii) capacity to develop and deliver the model.

To address these challenges three solutions are being proposed which, if approved, would kick start the establishment of two re-use hubs located in the East areas. The solutions are:

1. Transport

The Council's Fleet Management team will source and hire a Luton van with a tail lift for a period of 12 months. The van will be stored at Jack Crawford House. Servicing and maintenance checks of the van are included in the hire fee. An online booking system will be established to enable all VCS Area Network members access to the van (subject to appropriate licenses/insurances being presented) by booking it out, when required. However, the Reuse Hubs will be given priority of access. To ensure sustainability, a transport income budget stream will be established with all payments being made to the same point. Each journey will have a fee applied to it i.e. hubs fee £0.50 per mile. Other groups, £20 standard hire fee, plus £1 per mile.

2. Space to store, up cycle and sell

The proposal involves establishing two hubs. The first will be located at Jack Crawford House until May 2017 which will then move to Leechmere Industrial Estate, the second, The Box Project, Doxford. There is a capital purchase of two 20ft containers required, along with a rental fee for six months for the property at Leechmere (Jun-Dec). Providing this support to the model will enable the hubs to establish their buildings and infrastructure throughout 2017 enabling them to address teething problems, review policies and procedures and embed good practices to work towards sustaining the space post 2017.

3. Capacity to deliver the reuse model

The actual development and delivery of the scheme will be achieved by two part time posts (15 hours per week). The hours will be flexible to the needs of the project e.g.

one post works mornings only, the other afternoons, or, one post works Monday, Tuesday and Wednesday morning, the other Wednesday afternoon, Thursday and Friday. This way a full time position will be provided. The administration of the scheme will be supported via Google documents, which allows access to a virtual office where files and documents can be shared. Although each post will have a primary hub aligned to them, both posts will provide support to the partner hub (the employer). Duties covered by the posts will be, customer care and contact, co-ordinating volunteers and supporting as required, general administration of the model, agreeing and confirming collections and drop offs, logging re-useable goods throughout the reuse model, driving, collecting and dropping off goods to houses, and / or other destinations, promoting uptake in the scheme, changing behaviour from dump to donate.

In terms of how the scheme will work in practice the model below depicts the customer journey:

Customer identifies unwanted goods: Contacts the hub hotline / or emails in a request for service. The hub discusses requirements, agrees a small fee and collection date – if an assisted collection is required a disclaimer will be used to mitigate risks of accusations of damaged caused by removing goods from inside the property boundary. Receipt for donated goods supplied to customer from Hub.

Re-useable Goods Journey: Donated goods collected and taken to relevant hub and logged as delivered. Goods either repaired, restored and tested or broken down for parts.

Moving On Journey: All re-useable goods will follow a hierarchy of need. Ensuring that the area's most vulnerable receives the first opportunity to select the goods their desire.

Goods will be advertised on-line exclusively to service providers who work with the area's most vulnerable for five working days. Service providers will select goods required at either a full or part subsidy. Delivery arrangements made to appropriate destination.

As well as service providers selecting goods via the alert system, a re-use e-portal is under way which will enable providers to indicate what they need for future demand. If no provider selects goods, the product will be shared with the general public, option to purchase.

If no members of the public selects the goods, they will be either shipped to Gambia or taken to scrap recycling and final waste disposal by the Council's Waste Management Team.

Performance Management

Via the virtual office, each hub will track income and expenditure. Budget sheets, copies of receipts and invoices will be supplied and securely stored to ensure a full audit trail of all SIB funding.

A pricing policy based on distance travelled will be jointly agreed, this will be for collections and as well deliveries.

A pricing policy based on hierarchy of need will be jointly agreed, this will be based on area of work, for example, family in need = heavily discounted goods / general public = charged full price but still reasonable compare to high street prices.

The Council would promote the scheme via the East VCS Area Network, www.sunderland.gov.uk and Customer Service Network (call centre). Promotional materials will be designed and produced and delivered across the East area. There have been 60 community buildings identified who could also highlight the Model. Both groups are connected to the community, so word of mouth will also encourage uptake in the model. The online catalogue and bulletin alerts will provide regular notification about the Model.

The walk in shop will provide a focal point for people to visit and see the end product, or be recruited into volunteering for the Model.

Reference to the support Area Committee has made to the Model will be indicated on all publicity materials, including website.

Objectives and goals	Forecast Dates
Project approved	December 2016
SIB Induction, monthly performance meetings agreed, procedures and systems in place, service providers identified and made aware of Model	January 2017
Capacity in place to deliver the model	January 2017
Launch of ReUse Model	February 2017
On-line catalogue launched / shop open	March 2017
Review of expenditure and model	June 2017
Sustainability Plan Embedded	July 2017
Evaluation and Forward Strategy completed	December 2017

Item and Description	SIB Contribution
Transport Costs: 12 month hire contract for a Luton Van including tail lift, servicing, maintenance and branding and fuel	£8,000
Capacity Costs: 2 x part time Hub Co-ordinators @ 15 hrs x £10.65 x 52 wks + NI @ 12.5%	£18,690
Capacity Costs:	£3,840

Furniture design and restoration specialist	
Space Costs: 2 x second hand 20ft storage containers with security locks	£3,240
Space Costs: Warehouse rental for six months £3 per square foot @ 3,000 feet @ £750 per month	£4,500
Materials to repair and restore goods 2 x hubs @ £2,500 each (£52 p.w. x 48 wks)	£5,000
Volunteer expenses 2 x hubs @ £2,000 each (£41.66 p.w. x 48 wks)	£4,000
Publicity and Branding Materials	£800
Total	£48,070

Recommendation of the Place Area Board:
The project meets the requirements of the brief.

Approve

iii) Community Connector Hubs 2017

A sum of £80,000 was proposed from 2016 / 2017 to deliver a large Call for Projects to deliver a 2017 Community Connector Hubs model, building upon the principles of the 2016 model. The People based outputs are tailored to fit the needs of the ward. The project will provide the opportunity for community buildings and VCS Area Network groups to provide a physical presence in the community which Councillors, service providers, community groups and residents can access to receive information, guidance and advice.

Project Name	Community Connector Hubs II	SIB Requested	£80,000
Duration	One Year		

Doxford: Project Description

The Box Youth Project expressed an interest in acting as the hub in Doxford ward, and would welcome the opportunity to work on this project again. There is potential for other groups to be brought around the table as the programme progresses throughout 2017, for example, Sunderland People First and Sunderland Autism in Mind.

The bespoke framework of the hub model for the ward will be based on five core outputs, these are:

1. Ward networking meetings	£900
2. Reducing social isolation	£4,380
3. Supporting people with disabilities	£2,920
4. Support young people	£4,800
5. Supporting volunteers	£3,000

Projected grant award is: The Box Youth Project £16,000, with the option for other groups to benefit from the award if they deliver action against the core outputs.

Hendon: Project Description

It is proposed to have three Hendon hubs, these are Back on the Map, Hendon Young Peoples Project and CHANCE. Make Your Way are willing to support delivery, where relevant. There is potential for other groups to be brought around the table as the programme progresses throughout 2017, for example, Sunderland People First and Sunderland Autism in Mind.

The groups are proposing a collaborative approach to the hub model 2017, which would be delivered against bespoke framework, which consists of five core outputs, these are:

1. Ward networking meetings	£400
2. Free room hire	£3,000
3. Reducing social isolation	£4,480
4. Supporting people with disabilities	£3,520
5. Supporting young people	£4,600

Projected grant awards are: CHANCE £4,666, Hendon Young Peoples Project £4,667, Back on The Map £4,667 and Make Your Washington £2,000 = £16,000

Millfield: Project Description

It is proposed to have two Millfield hubs. The organisations that expressed an interest in being a hub are The Salvation Army (TSA), Rutland Street and St Marks Community Association, with support provided by ICOS and Sunderland People First. There is potential for other groups to be brought around the table as the programme progresses throughout 2017.

The groups are proposing a collaborative approach to the hub model in 2017, which would be delivered against a bespoke framework, which consists of four core outputs, these are:

- | | |
|------------------------------|--------|
| 1. Ward networking meetings | £900 |
| 2. Free room hire | £5,000 |
| 3. Reducing social isolation | £6,500 |
| 4. Supporting young people | £3,600 |

Projected grant awards are: St Marks Community Association: £8,400; The Salvation Army: £6,100; I.C.O.S. £1,500 = £16,000

Ryhope: Project Description

It is proposed that three Ryhope VCS groups work together, one acting as a main hub (Ryhope CA), supported by Blue Watch Youth Centre and Sunderland People First (based in Leechmere) with the Coastal Ranger supporting activities if feasible, with the potential to bring other groups around the table as the programme is delivered throughout 2017.

The groups are proposing a collaborative approach to the hub model in 2017, which would be delivered against a bespoke framework, which consists of five core outputs, these are:

- | | |
|--|--------|
| 1. Ward networking meetings | £900 |
| 2. Reducing social isolation | £5,700 |
| 3. Supporting people with disabilities | £4,000 |
| 4. Supporting young people | £3,000 |
| 5. Preparing for universal credit | £2,400 |

Projected grant awards are: Ryhope Community Association: £10,600; Blue Watch Youth Centre: £5,400 = £16,000

St Michael's: Project Description

St Nicholas Church expressed an interest in acting as the hub in St Michael's ward, and would welcome the opportunity to work on this project again. ICOS also are willing to contribute if feasible, with the potential to bring other groups around the table as the programme is delivered throughout 2017.

The bespoke framework of the hub model for the ward will be based on four core outputs, these are:

- | | |
|-----------------------------|--------|
| 1. Ward networking meetings | £900 |
| 2. Free room hire | £4,900 |

- | | |
|------------------------------|--------|
| 3. Reducing social isolation | £5,880 |
| 4. Supporting volunteers | £4,320 |

Projected grant award is: St Nicholas Church receives £16,000, with the option for other groups to benefit from the award if they deliver action against the core outputs.

Performance and Management

It is proposed that an induction meeting will be held to agree a Programme of Works for each ward, with the People Board Councillor and interested organisations in January 2017, to discuss how the programme will be tailored and delivered in each ward.

Each People Board Councillor will continue to Chair the ward networking meetings and attend performance meetings, along with all lead partners, the frequency of these meetings will be agreed at induction stage. A quarterly action plan will be agreed, delivered and reviewed at the performance meetings with any issues being escalated to the People Area Board for a wider discussion.

Objectives and goals	Forecast Dates To be revisited
<ul style="list-style-type: none"> Five ward induction meetings held and a Programme of Works agreed. 	January 2017
<ul style="list-style-type: none"> Launch 	February 2017
<ul style="list-style-type: none"> ¼ performance reports presented to People Board 	April, July, October, December 2017
<ul style="list-style-type: none"> Evaluation 	December 2017

Output	Total
Number of ward network meetings held	40
Number of free room hire hours provided	645
Number of people involved in activities that reduce social isolation	500
Number of disabled people supported	75
Number of young people supported	280
Number of volunteers involved in the scheme	110
Number of people receiving information, advice and guidance	700

Provisional Financial Breakdown	SIB Contribution
The Box Youth Project	£16,000
CHANCE	£4,666
Hendon Young People Project	£4,667
Back on the Map	£4,667
Make Your Way	£2,000

St Marks Community Association	£8,400
The Salvation Army	£6,100
I.C.O.S.	£1,500
Ryhope Community Association	£10,600
Blue Watch Youth Centre	£5,400
St Nicholas Church	£16,000
Total	£80,000

	Network meeting	Social Isolation	Disabilities	Young people	Volunteers	Room Hire	Universal Credit	Total
Doxford	£900	£4,380	£2,920	£4,800	£3,000	£0	£0	£16,000
Hendon	£400	£4,480	£3,520	£4,600	£0	£3,000	£0	£16,000
Millfield	£900	£6,500	£0	£3,600	£0	£5,000	£0	£16,000
Ryhope	£900	£5,700	£4,000	£3,000	£0	£0	£2,400	£16,000
St Michaels	£900	£5,880	£0	£0	£4,320	£4,900	£0	£16,000
Total	£4,000	£26,940	£10,440	£16,000	£7,320	£12,900	£2,400	£80,000

Recommendation of the People Area Board:
The project meets the requirements of the brief.

Approve

5th December 2016

Community Chest: Financial Statement September to November 2016

Doxford Ward Budget	£12,710		
Project	Approval Date	Returned	Approvals
Silksworth Banner Group	07.06.16	-	£750
Portland Academy	07.06.16	-	£499
Benedict Biscop CE Academy	26.09.16	-	£1,045
Tunstall Allotments Association /Community Garden	11.10.16	-	£500
Remaining balance			£9,916
Hendon Ward Budget	£10,043		
Project	Approval Date	Returned	Approvals
We-ar Fishing CIC	07.06.16	-	£990
Chance	13.07.16	-	£1,720
Sunderland High School (Joint application with St Michaels)	13.07.16	-	£225
Sunderland Samaritans (Joint application with Millfield & St Michaels)	26.09.16	-	£400
Storytime Tots (Back on the Map)	11.10.16	-	£440
Hendon Young People's Project	10.11.16	-	£782
Sunderland Museum Learning Team	10.11.16	-	£300
Bethany City Church (Joint application with St Michael's)	10.11.16	-	£250
Remaining balance			£4,936
Millfield Ward Budget	£12,677		
Project	Approval Date	Returned	Approvals
The Salvation Army Sunderland Millfield Corps	13.07.16	-	£935
Lansdowne Football Club	13.07.16	-	£549
Sunderland Heritage Forum	13.07.16	-	£415
24th Sunderland St Joseph's Brownie Unit	13.07.16	-	£1,000
Diamond Hall Toddler Group	13.07.16	-	£590
Sunderland Samaritans (Joint application with Hendon & St Michaels)	26.09.16	-	£400
Sunderland Samba FC (Joint application with St Michaels)	26.09.16	-	£125
Barnes, Pallion and Millfield Residents Association	26.06.16	-	£300
Deptford and Millfield Community Association	26.09.16	-	£260
Millfield n Pallion Panthers Under	11.10.16	-	£390

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St Mark's Community Association	10.11.16	-	£465
City Centre Residents Association	10.11.16	-	£500
Lansdowne Pool Team	10.11.16	-	£300
Remaining balance			£6,448
Ryhope Ward Budget	£12,398		
Project	Approval Date	Returned	Approvals
Ryhope Allstars Jazz Band	13.07.16	-	£250
Ryhope Terraces and Avenues Community Group	13.07.16	-	£800
Venerable Bede Academy	26.09.16	-	£210
Traffic Management for Remembrance Day Parade	10.11.16	-	£473
Remaining balance			£10,665
St Michaels Ward Budget	£10,147		
Project	Approval Date	Returned	Approvals
Hill View Infants School	23.05.16	-	£780
Friends of Backhouse and Barley Mow Parks	07.06.16	-	£140
Sunderland Ladies Probus Club	07.06.16	-	£615
Ashbrooke Sports Club Football Club	07.06.16	-	£732
Access Counselling Services	13.07.16	-	£600
Sunderland High School (Joint application with Hendon)	13.07.16	-	£225
Ashmore Residents Association	25.07.16	-	£220
Sunderland Samaritans (Joint application with Hendon & Millfield)	26.09.16	-	£400
Sunderland Samba FC (Joint application with Millfield)	26.09.16	-	£375
St Michael's Ward Residents Association	10.11.16	-	£450
Bethany City Church (Joint application with Hendon)	10.11.16	-	£250
Remaining balance			£5,360

Current Planning Applications(East)

Between 01/11/2016 and 21/11/2016

Reference	Address	Proposal	Date Valid	Target Date for Decision
16/02120/FUL	1 Dunnlynn CloseSunderlandSR3 2SX	Change of use from open space to private garden	10/11/2016	05/01/2017
16/01717/FU4	Land Adjacent/The Boars Head134 High Street EastEast EndSR1 2BL	Creation of two outdoor seating areas, to include retractable roof and change of use of open space to car park.	01/11/2016	27/12/2016
16/01941/FUL	1 Fawcett StreetSunderlandSR1 1SJ	Change of use of ground floor from amusements arcade (Use Class Sui Generis) to function suite (Use Class D2).	03/11/2016	29/12/2016
16/02043/FU4	36 West SunnisideSunderlandSR1 1BU	Change of use to basement, ground floor, first and second floor from financial and professional services (A2) to office (B1).	14/11/2016	09/01/2017
16/01876/LP3	Queen Elizabeth II BerthPort Of SunderlandHudson Dock East SideBarrack StreetSunderlandSR1 2BU	Construction of 4 no. silos for the storage of cement and pulverised fuel ash (PFA), to include weighbridge, office and ancillary structures/works.	14/11/2016	09/01/2017

Reference	Address	Proposal	Date Valid	Target Date for Decision
16/02052/FUL	The Charltons14 Hendon RoadSunderlandSR1 2JD	Part change of use of ground floor from public house (use class A4) to hot food takeaway (use class A5), including a single storey extension to the rear, extraction flue, alteration to existing access and associated elevational alterations.	15/11/2016	10/01/2017
16/02166/ADV	Candy ManUnit 4B21 Saint Thomas StreetSunderlandSR1 1QD	Installation of 1no non-illuminated fascia sign.	16/11/2016	11/01/2017
16/01749/FUL	Warm Up WearsideWestbourne RoadSunderlandSR1 3SQ	Demolition of existing building and erection of 9 four bedroomed terraced houses.	02/11/2016	28/12/2016
16/02037/ADV	86 - 89 High Street WestSunderlandSR1 3DB	Erection of 8no internally illuminated fascia signs.	11/11/2016	06/01/2017
16/02175/LBC	Hutton BuildingHind StreetSunderlandSR1 3QD	Installation of 1no non-illuminated fascia sign and 2no non-illuminated stand alone monolith signs	18/11/2016	13/01/2017
16/02174/ADV	Hutton BuildingHind StreetSunderlandSR1 3QD	Installation of 1no non-illuminated fascia sign and 2no non-illuminated stand alone monolith signs	21/11/2016	16/01/2017

Reference	Address	Proposal	Date Valid	Target Date for Decision
16/02070/FUL	32 Regent RoadSunderlandSR2 0PP	Conversion of existing garage into habitable room with pitched roof over, erection of a single storey rear extension and pitched roof over existing front porch	08/11/2016	03/01/2017
16/02095/FUL	14 Stockton TerraceSunderlandSR2 9RQ	Change of use from use class A1 (shop) to use class D1 (clinic), replacement shop front and installation of 1no window to rear.	09/11/2016	04/01/2017
16/02034/VAR	3 Rydale ParkSunderlandSR2 7RG	Variation of condition 2 (plans) attached to planning application 16/01324/FUL (Erection of detached dwelling, garage and associated works) to add garden room to South elevation.	14/11/2016	09/01/2017
16/02042/FDC	13 Holmlands Park SouthSunderlandSR2 7SG	Demolish existing external stores and boundary wall/gate and construct new flat roofed garage with new vehicular access.	01/11/2016	27/12/2016
16/02097/FUL	12 BraesideSunderlandSR2 7QH	Removal of existing side fence and erection of new wall with replacement wooden gates and widening of driveway.	09/11/2016	04/01/2017
16/02143/FUL	1 Ashbrooke CrescentSunderlandSR2 7HL	Erection of dwarf wall and coping with steel railings to front.	10/11/2016	05/01/2017

Reference	Address	Proposal	Date Valid	Target Date for Decision
16/00619/FUL	20 Victoria AvenueGrangetownSunderland SR2 9PZ	Erection of a two storey and single storey extension to side, single storey extension to rear with new external steps, detached outhouse to rear garden and boundary wall	14/11/2016	09/01/2017