

INTEGRATION BOARD
Minutes of the meeting held
4.30pm on 21st August, 2014
Sunderland CCG

Present

David Gallagher (DG)
Karen Graham (KG)
Nonnie Crawford (NC)
Neil Revely (NR)
Debbie Burnicle (DB)
Sarah Reed (SR)
Alison Greener (minutes)

ACTION**1. Apologies for Absence**

Apologies received from Fiona Brown.

2. Minutes of the Last Meeting

The minutes of the last meeting held on 2nd July were approved as an accurate record and will be sent as final to the Health & Wellbeing Board.

3. Matters Arising

DG circulated the grid of work mapped to existing groups for comment. See appendix 1 for an updated grid which will be shared with feedback to this group.

WHO Healthy Cities

KG stated that an expression of interest was submitted and that the deadline is July 2015. The first conference is in October in Athens and attendance needs to be confirmed.

ACTION: KG/NR to confirm attendance at Athens event in October

KG/NR

It was agreed that this issue, and any further WHO issues will be raised at the Health and Wellbeing Board

4. Governance

DG suggested that, as the BCF plan was now almost complete and due to the sums of money involved and the need to maintain statutory accountability for them, there was a need to strengthen the governance arrangements for integration and the BCF.

He had circulated a draft arrangement, proposing to build upon the current integration board and add in other CCG and Council colleagues. For the CCG this would be an elected GP executive, the chief finance officer and a lay member. In so doing it would enable better governing body grip of issues relating to the BCF and integration.

For the council he proposed the additional inclusion of the treasurer and an elected member / portfolio holder.

This would prevent multiple conversations needing to take place.

Following discussion the proposal was agreed and DG agreed to develop a paper proposing this to the Health and Wellbeing Board.

ACTION: DG to produce paper incorporating the outcomes of the discussion.

DG

There was then discussion about structures “beneath” the integration board, including the role and place of the Provider Forum and the need to avoid duplication.

DB suggested that the Transformation Board be an advisory board to the Health & Wellbeing Board as the same or similar issues are discussed there as in the Provider Forum, with the same organisations represented. This requires further consideration.

5. **Better Care Fund Update**

The first week in September the Sunderland BCF plan will go through the fast track assurance process to test the plan and the national process.

There is a webinar on the 4th September, hosted in Sunderland for the NE with Price Waterhouse Cooper and it would be advantageous to have council input. DB will send out an email with more detail.

ACTION: DB to email details to colleagues regarding the webinar with PWC on the 4th September (Fiona, Graham, Lennie and David May) and to copy in Neil Revely. (Post meeting note – completed)

DB

DB spoke to a paper she tabled informing the group of the outcome of the discussion between SCC and CCG about how to manage immediate pressures on the pooled fund. There is now an

understanding of each other's position and how it can be worked through. As part of this it was useful to have a better understanding about how joint efficiencies will be planned and delivered.

DB stated that an impact analysis will need to be carried out but there were some obvious areas where joint efficiencies still can be put in place. A series of meetings will need to be undertaken to carry this out. This work needs to be treated as a priority to resolve any misunderstanding around finances and required savings.

ACTION: DB to share the paper electronically

DB

It was agreed that joint discussion about proposed cuts will have greater impact. DB stated that there are CCG monies that can be used non recurrently and DG added that CCG funding being contributed to the BCF was net of any efficiencies already made. The finance leads were working together to agree some principles / guidelines for the fund but this had been delayed due to holidays.

A potentially outstanding issue is the national 3.5% targeted reduction in emergency admissions when the Sunderland plan is to achieve 1%. The feeling is to continue as planned. DB stated that as exemplars, testing assurance of plans will be undertaken before it rolls out to everyone else and will be discussed at a telecom tomorrow.

6. Follow up to ASE Event

Follow up to the ASE Event will take place sometime in the Autumn – most likely towards the end of November. Hopefully by planning this now and agreeing a date early will encourage more involvement e.g. GPs. We will contact the Stadium of Light to see what their availability is which could dictate the date that this takes place.

ACTION: A date for the follow up event to be secured

DG

NR stated that the State of the City debate takes place on the 31st October and SR asked if some of the cardboard cut outs from the ASE event could be used there. This was agreed.

DG has had a conversation with Cap Gemini who are interested in any follow up work

ACTION: DG to explore with Cap Gemini

DG

It was suggested to invite local people. DG stated that there could be a marketplace arrangement for the day where there would be a degree of listening, to discuss what has happened since the last event, but that there will be some encouragement as to how to plan going forward.

It was agreed to form a small group to plan and arrange the event.

ACTION: DG to instigate

DG

7. Any Other Business

KG stated that at the Provider Forum an update on the BCF could be made.

6. Date and time of next meeting

Thursday 23rd September 2014 at 4pm. Venue to be confirmed

Appendix 1

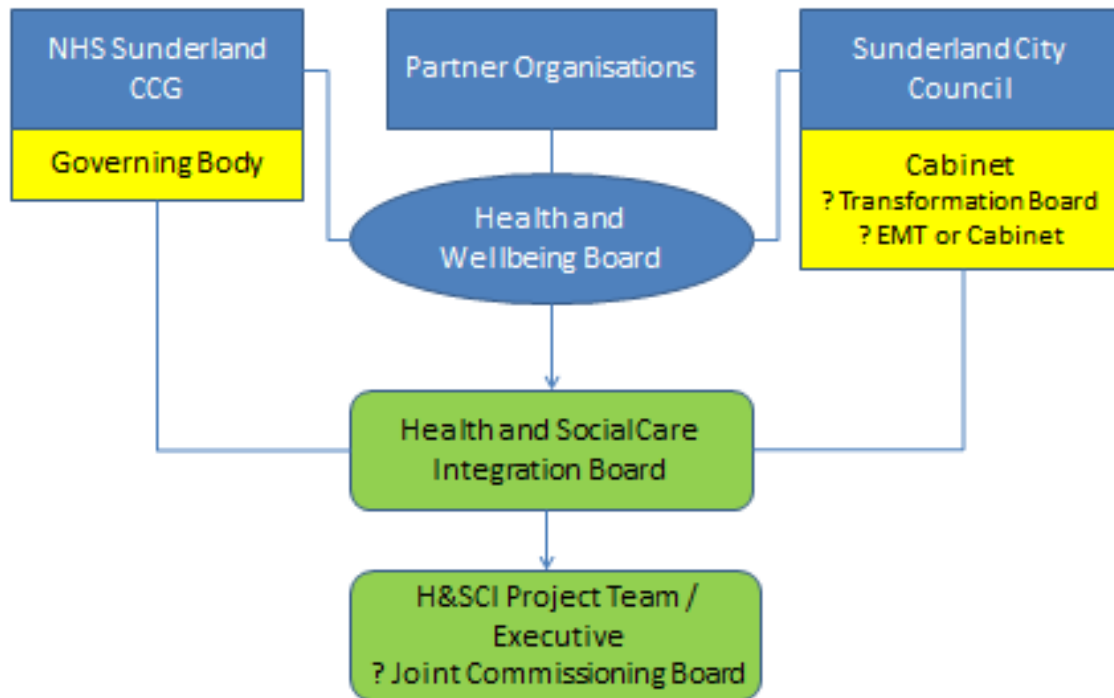
Action	Group	Lead / Owner	Comments/Action
Publish the model	Integration Board	DG	DB took this to the OOH Board and it is part of the Strategic Plan. Tweaks need to be made using OOH Board feedback. When published in September, it will be made more widely available following the ASE follow up event.
Commissioning delivery models	Joint commissioning board	Ian Holliday (SCCG) Graham King (LA)	
Integrated teams	Out of hospital board	Debbie Burnicle (SCCG) Fiona Brown (LA)	
Intelligence hub	Intelligence hub Health Early Adopter Group	Scott Watson (SCCG) Sharon Lowes (LA)	SR stated that proof of concept is being undertaken and it will be forwarded to T&D.
Data information sharing and potentially an information strategy	Informatics group	Scott Watson (SCCG) Sharon Lowes (LA)	
Community connectors	Pilot Steering Group in East Health Champions	Charlotte Burnham Gillian Gibson	East Locality are currently piloting Community Connectors. NC suggested that the Adult Partnership Board should take over once the pilot is finished.
Engagement and comms	Health and Wellbeing Strategy Implementation Group	Neil Revely	The first stage of the workshop is scheduled for 20 th October with the focus on behaviour change and there is an outline plan for the event with more from the ASE event being included.

Clinical Commissioning Group

Self-help and early intervention	As per community connectors	}	Both connected and part of Engagement/Comms work
Cultures and behaviours, including leadership of these	Integration board		
Follow up to ASE Event	Integration Board	David Gallagher Neil Revely	Discussed separately as an agenda item.

DRAFT

DRAFT FOR DISCUSSION ONLY



DRAFT FOR DISCUSSION ONLY

Health and Social Care Integration Board	
Governing Body	Cabinet / EMT
GP Chair / executive Chief Officer Chief Finance Officer Director of C,P & R Lay member	Dir of People's Services Asst CEO? Treasurer Chief Operating Officer Portfolio Holder

