

SCRUTINY COMMITTEE

AGENDA

Meeting to be held in the Civic Centre (Committee Room No. 1) on Thursday, 3rd December, 2015 at 5.30 p.m.

Membership

Cllrs, Davison, Dixon, Fletcher, Howe, Scanlan, David Snowdon, Dianne Snowdon and N. Wright

Co-opted Members – Ms. A. Blakey, Ms. R. Elliott and Ms. H. Harper and Mr. S. Williamson.

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E. WAUGH,
Head of Law and Governance,
Civic Centre,
SUNDERLAND.

25th November, 2015.

Item 2i

**At a meeting of the SCRUTINY COMMITTEE held in the CIVIC CENTRE
SUNDERLAND on THURSDAY, 5th NOVEMBER, 2015 at 5.30 p.m.**

Present:-

Councillor Dianne Snowdon in the Chair

Councillors Davison, D. Dixon, Fletcher, Howe, Scanlan and David Snowdon.

Also in attendance:-

Mr. Nigel Cummings, Scrutiny Officer, Sunderland City Council

Mr. Jim Diamond, Scrutiny Officer, Sunderland City Council

Ms. Gillian Gibson, Consultant in Public Health, Sunderland City Council

Ms. Rhiannon Hood, Assistant Head of Law and Governance, Sunderland City Council

Ms. Joanne Stewart, Principal Governance Services Officer, Sunderland City Council

Mr. Tom Terrett, Assistant Head of Streetscene (Public Protection and Regulatory Services), Sunderland City Council

Ms. Sonia Tognarelli, Interim Head of Paid Service and Director of Finance, Sunderland City Council

Apologies for Absence

Apologies for absence were submitted to the meeting on behalf of Councillor N. Wright and Mr. S. Williamson

Minutes of the last Meeting of the Committee held on 8th October, 2015

1. RESOLVED that the minutes of the last ordinary meeting of the Scrutiny Committee held on 8th October, 2015 (copy circulated), be confirmed and signed as a correct record.

Declarations of Interest (including Whipping Declarations)

There were no declarations of interest made.

Reference from Cabinet – Capital Programme Second Capital Review 2015/16

The Head of Law and Governance submitted a report (copy circulated) to advise the Committee of the approval by Cabinet of variations to the capital programme to include additional schemes worth an estimated cost in excess of £250,000, which will also be reported to Council for information.

(For copy report – see original minutes).

Ms Sonia Tognarelli, Interim Head of Paid Service and Director of Finance presented the report advising that the Cabinet at its meeting held on 21st October, 2015 were asked:-

- In respect of the second capital review for 2015/16 to approve the inclusion of additional schemes or variations to existing schemes for 2015/16 detailed within the appendix, as a variation to the Capital Programme; and
- To approve a capital grant of £50,700 to Holley Park Academy in accordance with Financial Procedure Rules.

In relation to the Treasury Management Strategy and Prudential Indicators, Ms. Tognarelli advised that Cabinet were asked to:-

- Note the positive progress made in implementing the strategy for 2015/16; and
- Approve and recommend to Council the revised 2015/16 Prudential Indicators for both the Authorised Borrowing Limit for External Debt of £516.048m and the Operational Boundary for External Debt Limit of £442.196m.

In response to a query from Councillor David Snowdon regarding the grant of £50,700 to Holley Park Academy, Ms. Tognarelli advised that the building works had been agreed as a delegated decision and funding for the school had come through basic need funding from the DfE. The additional sum of £50,700 was granted through Section 106 resources which meant the releasing of other resources to support this.

Councillor Dianne Snowdon asked if Ms. Tognarelli could advise the Committee as to what is meant when referring to the Prudential Indicators for Authorised Borrowing for External Debt and Operational Boundary for External Debt Limit and she informed Members that the limits were set whenever the Capital Programme was set and were the levels were those which the Council was not expected to exceed. It was unusual for this figure to be increase 'in-year' but as there had been Government changes which impacted upon the PFI Scheme for Waste treatment, which was reflected in the balance sheet then the limits had to be changed to reflect this.

The Scrutiny Committee being satisfied with the proposed variations to the Capital Programme for 2015/16 and 2016/17 including the additional schemes listed at Appendix A to the report, it was:-

2. RESOLVED that the Scrutiny Committee note the proposed variation to the Capital Programme for 2015/16 and 2016/17 to include additional schemes with an estimated cost in excess of £250,000

Reference from Cabinet – Revenue Budget Second Review 2015/16

The Head of Law and Governance submitted a report (copy circulated) to set out for advice and consideration and aspect of the report on the Revenue Budget Second Review for 2015/16, namely requesting the Council to approve the transfer of funds.

(For copy report – see original minutes).

Ms. Sonia Tognarelli, Interim Head of Paid Service and Director of Finance presented the report advised that in accordance with the Council's Budget and Policy Framework certain transfers require Council approval. The following extract refers to those transfers of funds:-

'At this stage savings are anticipated in respect of capital financing charges as a result of slippage on the capital programme, additional income from interest on investments of approximately £6m at year end. It is proposed that these amounts and any further underspendings arising from unspent contingencies at the end of 2015/16 are earmarked to support the overall 2015/16 position and to meet transitional costs arising in 2015/16 and future years.'

Cabinet, at its meeting held on 21st October, 2015, had:-

- Approved the contingency transfers proposed and budget transfers set out in the report; and
- Authorised the Director of Finance and Assistant Chief Executive, in consultation with the Leader and Cabinet Secretary, to make the necessary arrangements to procure the required external expertise in support of the development of the transformation programme.

The Committee were satisfied with the proposal to earmark these amounts and any further underspendings arising from unspent contingencies at the end of 2015/16 to support the overall 2015/16 position and transitional costs arising in 2015/16 and future years; and it was:-

3. RESOLVED that the Scrutiny Committee noted and supported the issue of transfer as set out in the extract.

Reference from Cabinet – Proposals for Budget Consultation 2016/17

The Head of Law and Governance submitted a report (copy circulated) which sought the views of the Committee on a joint report of the Interim Head of Paid Service and Assistant Chief Executive which was considered by Cabinet on 21 October, 2015, on proposals for the consultation strategy for the Budget 2016/17 and the Local Council Tax Support Scheme which would help guide and inform the preparation of the Budget for 2016/17.

(For copy report – see original minutes).

Ms. Sonia Tognarelli, Interim Head of Paid Service and Director of Finance presented the report advising that the joint report with the Assistant Chief Executive had been submitted to Cabinet at its meeting held on 21st October, 2015.

4. RESOLVED that the Scrutiny Committee support the proposal for the budget consultation for 2016/17.

Reference from Cabinet – Budget Planning Framework 2016/17 and Medium Term Financial Strategy 2016/17 – 2019/20

The Head of Law and Governance submitted a report (copy circulated) which sought the views of the Committee on a joint report of the Interim Head of Paid Service and Assistant Chief Executive which was considered by Cabinet on 21 October, 2015 on proposed budget planning framework, which would guide the preparation of the Revenue Budget for 2016/17.

(For copy report – see original minutes).

Ms. Sonia Tognarelli, Interim Head of Paid Service and Director of Finance presented the report advising that the report identified the key factors influencing the development of the Council's financial plans into the medium term and set out the budget planning framework for the Council for 2016/17. The report also set out the headlines and context for the Medium Term Financial Strategy 2016/17 to 2019/20 which would be formally considered in due course.

The Committee were advised that Cabinet had:-

- Agreed the proposed Budget Planning Framework summarised within the report which would guide the preparation of the Revenue Budget for 2016/17; and
- Noted that the full Medium Term Financial Strategy 2016/17 to 2019/20 will be presented to the Cabinet meeting to be held in February, 2016.

The Committee acknowledged the difficult financial pressures and constraints that the Council must address and were satisfied, despite many issues remaining unclear until the release of the high level spending review on 25th November, 2015, with the information provided, and having no further comment to make, it was:-

5. RESOLVED that the Scrutiny Committee supported the Cabinet recommendation that the proposed Budget Planning Framework and Medium Term Financial Strategy be submitted to Council for approval.

Reference from Cabinet – Licensing Act 2003 – Approval of the Council's Statement of Licensing Policy

The Head of Law and Governance submitted a report (copy circulated) which appended a report to be considered by Cabinet at its meeting on 25th November, 2015 on the responsibility of the Council with regard to the publishing of a statement of licensing policy under the Licensing Act 2003 (the 'Act').

(For copy report – see original minutes)

Mr. Tom Terrett, Assistant Head of Street Scene (Public Protection and Regulatory Services) presented the report which sought the views of the Committee on the publishing of a statement of licensing policy under the Licensing Act 2003.

Councillor David Snowdon referred to paragraph 1.13 of the policy, which advised that Sunderland were in the top (worst) 10% of the 152 upper tier local authority populations for a number of alcohol related issues, and asked if the Officer could

advise which areas were lower Ms. Gibson informed Members that the biggest improvements had been found in authorities where the powers within the licensing policies had been used, for example, Lambeth had seen a significant reduction in alcohol related admissions to hospital. Members were informed that further information would be provided to them on the best twelve or so local authorities and in future reports would reflect the request and have comparative information within it.

Councillor Davison highlighted paragraph 7.1 of the policy and the ability for the Council to adopt a special policy to refuse new licenses in any area that has been specified as having a large concentration of licensed premises or that has a potential impact on crime, disorder or public nuisance and asked if there were any areas within the city that the authority had considered using their powers. Mr. Terrett advised that no areas had been identified to date although Officers were aware of Members were advised that before the Council could take any measures in an area though they would have to have robust evidence to support any decision. He also advised that if Members had any other areas of concern to raise them with Officers so that they were made aware of them.

In response to a further query from Councillor Davison regarding early morning restrictions being placed on the sale of alcohol, Mr. Terrett advised that the authority had the power to enforce restrictions for a number of years but to date no local authority had taken that route. He explained that the issues had been looked at and that the first proposal was to look to proprietors and seek voluntary agreement to restrictions on the sale of alcohol. Once more Mr. Terrett advised that should the premises not wish to be involved then the Officers would need to have a strong evidence base so that they could impose such restrictions upon premises, as any such policy would be open to legal challenge and therefore would need it have a strong, robust, evidence base to support that policy.

Councillor Davison went on to state that the policy refers to the protection of children from harm and commented that she would welcome any research into cases of domestic violence which may be related to alcohol, and then looking further to see which licensed premises any alcohol had been purchased from. At the moment she did not feel that licensing laws did not protect vulnerable individuals from the threat of domestic violence.

Councillor Fletcher also referred to Food Delivery Premises that were delivering alcohol with food orders. She asked how this was monitored to ensure that the alcohol was not being delivered to an underage person.

Mr. Terrett understood Members views and concerns, explaining that the law had been intended to liberalise and the local authority had to have a very good reason to stop or revoke a license but if the evidence is available then the Council can act upon it. He advised Members that if they had concerns over individual premises they should advise Officers of them to investigate further. He explained to Members that the Council had removed licenses in the past but it took significant work to get to that position.

Councillor Fletcher asked Mr. Terrett if he felt that the service had enough resources to collect evidence and was informed that over the last five years the service had lost staff and resources, and there was the likelihood that there would be further cuts to be made. He explained that the service struggles to match their statutory duties but that they would work to investigate issues which were brought to their attention.

Councillor Scanlan asked if the service worked closely with Northumbria Police, as she had been aware they had worked in conjunction in the past when investigating premises selling alcohol to underage persons. Mr. Terrett advised that the service had and still did work alongside Northumbria Police in joint operations against public houses and off licenses but not exclusively with them.

In relation to a question from Councillor Scanlan regarding restricting licensed hours in order to prevent residents nearby being disturbed, and in particular city centre residents, Mr. Terrett advised that it was irrelevant where residents were as all residents of the city have the same entitlement. With regard to city centre residents Mr. Terrett advised that the problem in the City Centre would be identifying which establishment was the cause of the problem, although Officers could visit premises to ensure doors and windows were closed to reduce the impact of noise on residents.

With regard to the introduction of a late night levy, whereby premises paid a fee based on their closing times, Mr. Terrett advised they could investigate asking premises to voluntarily agree to amend their opening until the early hours of the morning. He explained that this would be imposed by the Council but that this was not an easy route, although that doesn't mean they should not try it. With regard to late night levy payments, some local authority imposed a fee based on the rateable value, with 70% going to the Police and Crime Commission and the remaining 30% to the local authority to spend on improvements related to late night openings.

Councillor Scanlan asked a further question regarding the introduction of a minimum pricing on alcohol and was advised that there was no legal provision which gave powers to help set up a minimum pricing scheme in licensed premises, although Scotland were the most advanced in taking that stance. National Legislation would be the most appropriate route to bring in minimum pricing.

Councillor Dixon commented that the region had a long history of alcohol related issues, which was recognised, but asked if there was any feeling as to how it had increased over the years. Mr. Terrett advised that he did not have those figures to hand but could feed them back to Members outside of the meeting. Ms. Gibson added that they would also have the number of admissions in relation to alcohol related issues over the years which could be included with the figures to give an indication of the increase faced by the NHS year on year. Ms. Gibson also advised that in relation to helping Mr. Terrett's team, the CGG could look to put in some resources to help in the short term, as it was worth paying a small amount to help the team work better to propose better licensing applications which in turn may reduce the impact alcohol related issues has on the NHS.

With regards to a question from councillor David Snowdon in relation to supermarket sales of alcohol and how they are marketed, Mr. Terrett advised that he was aware that supermarkets sold more alcohol than any pub chain but that all of them comply with the law so the Council could have very little to do with restricting how a supermarket chooses to market their products.

Members having thanked Mr. Terrett for his report, and having answered all of Members questions, it was:-

6. RESOLVED that the Scrutiny Committee support the Council's responsibility in publishing the statement of licensing policy under the Licensing Act 2003.

Reference from Cabinet – Gambling Act 2005 – Approval of the Council's Statement of Principle's

The Head of Law and Governance submitted a report (copy circulated) which appended a report to be considered by Cabinet at its meeting on 25th November, 2015 on the responsibility of the Council with regard to the publishing of a statement of principles under the Gambling Act 2005 (the 'Act').

(For copy report – see original minutes)

Mr. Tom Terrett, Assistant Head of Street Scene (Public Protection and Regulatory Services) presented the report which sought the views of the Committee on the publishing of a statement of principles under the Gambling Act 2005.

In response to a query from Councillor Dixon regarding online gambling, Mr. Terrett advised that the local authority only regulate fixed gambling premises and therefore had no control over internet gambling, although they would have required a licence from the gambling authority.

Councillor Dianne Snowdon referred to the fact that most of the larger bookmaker chain operate a Challenge 21 scheme in their stores and asked if the Council did 'mystery shoppers' as they did with underage alcohol purchases. Mr. Terrett advised that they did not but that this was mainly due to the fact that there was no evidence of underage gambling in bookmakers being an issue. The only complaints the services ever received with regard to bookmakers tended to be regarding parking or noise on occasion. If Members had concerns over any premises then the Council could look to investigate further but without any intelligence stating that there was a problem the service would not look to investigate.

Members having thanked Mr. Terrett, for his report, it was:-

7. RESOLVED that the Scrutiny Committee support the Council's responsibility in publishing a Statement of Principles under the Gambling Act 2005.

Notice of Key Decisions

The Interim Head of Paid Service and Director of Finance submitted a report (copy circulated) providing Members with an opportunity to consider those items on the Executive's Notice of Key Decisions for the 28 day period from 27th October, 2015.

(For copy report – see original minutes).

8. RESOLVED that the Notice of Key Decisions be received and noted.

Annual Work Programme 2015-16

The Head of Scrutiny and Area Arrangements submitted a report (copy circulated) which provided the Annual Scrutiny Work Programme for 2015-16 for the Committee's information.

(For copy report – see original minutes).

Nigel Cummings having advised that the Planning Framework would now move from the December meeting to January; it was:-

9. RESOLVED that the information contained in the work programme be received and noted.

Lead Scrutiny Member Update: November, 2015

The Lead Scrutiny Members submitted a joint report (copy circulated), which provided an overview to the Scrutiny Committee of the work of each of the six Lead Scrutiny Members and supporting Panels to date.

(For copy report – see original minutes).

10. RESOLVED that:-

- (a) the update of the Lead Scrutiny Members be received and noted; and
- (b) the current expenditure and remaining scrutiny budget for 2015/16 be noted.

The Chairman thanked everyone for their attendance and contributions and closed the meeting.

(Signed) DIANNE SNOWDON,
Chairman.

Item 2ii

At an extraordinary meeting of the SCRUTINY COMMITTEE held in the CIVIC CENTRE SUNDERLAND on WEDNESDAY, 25th FEBRUARY, 2015 at 2.00 p.m.

Present:-

Councillor N. Wright in the Chair

Councillors Davison, Howe, T. Martin, David Snowdon and Dianne Snowdon together with Mrs Blakey and Mr. Williamson.

Also in Attendance:-

Councillor Copeland and Mr. D. Tate

Apologies for Absence

Apologies for absence were submitted to the meeting on behalf of Councillor Waller

Declarations of Interest (including Whipping Declarations)

There were no declarations of interest made.

Sunderland Royal Hospital and City Hospitals Sunderland NHS Foundation Trust Inspection Reports

The Head of Scrutiny and Area Arrangements submitted a report (copy circulated) which provided a summary of the CQC judgement of the quality of care at Sunderland Royal Hospitals and City Hospitals Sunderland NHS Foundation Trust following an inspection carried out on 17-19 September and 2 October 2014.

(for copy report – see original minutes)

The Chairman welcomed Ms. Karen Lapworth and Ms. Carole Harries, City Hospitals Sunderland NHS Foundation Trust, to the meeting who gave a presentation on the CQC judgement of care at the Sunderland Royal Hospital and City Hospitals Sunderland NHS Foundation Trust and the development of the action plan.

Members were advised that the CQC judgements were based on a combination of what was found during inspections carried out on 17-19 September and 2 October, 2014, information from the 'Intelligent Monitoring' system and information given to the CQC from patients, the public and other organisations. Sunderland Royal Hospital had received an overall rating of 'requires improvement' and City Hospitals Sunderland NHS Foundation Trust and Sunderland Eye Infirmary rated 'good' overall. The Committee were also informed of any outstanding practice that had been identified along with any areas for improvement, including compliance actions.

The Chairman commented that Scrutiny had a longstanding relationship with the organisation over the years as a critical friend, both challenging issues and recognising good areas of practice. With the agreement of the Committee she asked that a message be reiterated to the organisation for the fantastic job they continued to carry out and the services they continued to provide and commented that there must be some level of disappointment in the judgements.

In response to a question from Councillor Martin around the room for improvement needed with regard to 'Do Not Attempt Cardiopulmonary Resuscitation' (DNACPR) orders, Ms. Harries advised that there was sometimes an issue where a patient had been admitted from an emergency call out where discussions with individuals may have taken place but may not be recorded on the system and therefore resuscitation procedures could take place. Checks and balances needed to be put in place to ensure that patient requests were recorded.

With regard to a question from Councillor David Snowdon on staffing levels, Ms. Harries advised that staffing levels were looked at on a monthly basis, as required to do and at present there were 27 registered nurse vacancies with a number of new starters joining the organisation. She explained that there were some specialists in acute medicine where they had consultants on breaks which replacements had been needed to fill that gap which was nearly always done through an agency.

In relation to nurses working with elderly patients, Ms. Harries advised that nurses could pick and choose which area they wished to work in, although during their training they would experience a broad spectrum of patients. Work was being undertaken with Sunderland nurses to have nurses specifically targeted at working with divisions of patients, including elderly patients.

Councillor Snowdon referred to the trust failing to meet the standard 95% of patients to be admitted, transferred or discharged from accident and emergency within four hours and asked what effects on these figures the changes in the walk-in centres had had, if any. Ms. Harries advised that the centres now worked on an appointment system, although patients could still 'walk-in', and explained that the clock would not start for them until the patient arrived for their appointment. Unfortunately, at Sunderland Royal Hospital the clock would start as soon as the patient presented themselves at the Reception desk in accident and emergency. The service had found that when the walk in centres had first opened they had seen a drop in the number of cases, although there had been an incremental increase of 6% by the end of the year.

Ms. Harries advised that the Senior Nurse at Sunderland Royal Hospital would play a navigator role directing patients to the Pallion Urgent Care Centre for minor issues but paramount was the patients safety and making sure they were being treated in the right place. It was unfair to compare the hospital with the centres as they operated the appointment system and were not held to account in the same way the hospital was.

Councillor Davison raised concerns over the Hospital Standardised Mortality Ratio which was higher than expected for weekend mortality as well as for weekday mortality. Ms. Harries advised that the information used was fairly out of date and probably from 2012/13 and Ms. Lapworth commented that this had been raised at a national level and stated that their concerns did not take into account certain factors such as the history of the region.

Kathryn Bailey , Locum Consultant in Public Health, advised that there were four different methods for calculating the rates and that the information would probably not be published on how it had been worked out so it would be difficult to unpick their findings. She commented that rates regionally were higher and similar to that of Newcastle but higher than Northumberland, which reflects the general population. Ms. Harries advised the Committee that trusts in the region would be meeting collectively to review and discuss issues.

Councillor Copeland referred to the Urology department being the only service not to meet the Referral to Treatment targets of 90%, currently standing at 72% admitted and 84% incomplete and was informed that there had recently been two more consultants specialising in urology appointed. They had also invested in the da Vinci robot which would provide major medical advantages and help to give better outputs as it could reach parts that humans could not. Unfortunately, the level of training was quite lengthy for the equipment but they were hopeful to have the service back on track by the end of March, 2015.

In response to a question from Mr. Williamson, Ms. Harries advised that the service was very much that of a clinically led model within the hospitals structure but that if services delivered to targets and worked within budgets then incentives were given to develop them further.

Mr. Williamson went on to ask how lessons were being learned from other outstanding practices that were being recognised within the trust to ensure that they were looked to be replicated in other areas and was informed that the Eye Infirmary was seen as the 'jewel in the crown' for the trust, with achievements being felt better in the smaller, closer unit that it was. Sunderland Royal Hospital in comparison was a vast site, although a number of the good areas of practice should be replicated to achieve smaller wins in the short term and then ensure that they were shared through the hierarchy and staffing teams.

Mr. Williamson commented that he would be interested in the Committee hearing more about the improvement plans, in particular how things are now and how they move on. Councillor Wright suggested that the Scrutiny Officers pick up on the improvement plans and how the trust intend to take small things forward, she also advised that the structure of the Scrutiny Committee was very different to what it had been previously and opportunities the Committee had previously had to scrutinise the work of the trust were not there now.

Councillor David Snowdon asked how many complaints the trust received and on what topics and was advised that last year there had been 531 formal complaints made, which was a slight increase on the 490 made the previous year. Ms. Harries informed the Committee that they actively encouraged complaints and as such the PALS complaint service had moved to a more central location. With regards to the type of complaints the issues most ranged were around car parking, aspects of care and cancelled appointments.

Councillor Wright asked for an update in relation to the breast service and was advised that it was still closed to new referrals and that they were working with another provider looking to take over the service. Patients currently in the system were to be seen by the existing surgeon with surgeries been undertaken at Newcastle and chemotherapy being carried out in either Sunderland or Newcastle.

Ms. Harries explained the service was not where they wanted to be but that they were working with the CCG and Newcastle to try and get an early resolution.

Councillor Wright asked if the breast referral service would be available in the future for residents in Sunderland and Ms. Harried confirmed that it was the aspiration and preferred option to provide that service only not employed by Sunderland Royal Hospital.

In closing, Councillor Wright thanked Ms. Lapworth and Ms. Harries for their presentation and the opportunity to be asked questions of, and it was:-

2. RESOLVED that:-

- i) the information received within the presentation be received and noted;
- ii) an update from CQC be reported back to the Scrutiny Committee on an annual basis with details of areas of improvement and plans; and
- iii) further updates on the future of the breast care service be reported back the Committee as soon as developments are made.

The Chairman then closed the meeting having thanked Members and Officers for their attendance and contributions to the meeting.

(Signed) N. WRIGHT,
Chairman.

At an Extraordinary meeting of the SCRUTINY COMMITTEE held in the CIVIC CENTRE, SUNDERLAND on WEDNESDAY 21ST OCTOBER, 2015 at 11.00 a.m.

Present:-

Councillor N. Wright in the Chair

Councillors Davison, Fletcher, Howe, David Snowdon and Dianne Snowdon.

Also in attendance:-

Dr Clare Bradford, Medical Director, NHS Sunderland Clinical Commissioning Group
Ms Charlotte Burnham, Head of Scrutiny and Area Arrangements, Sunderland City Council

Mr Nigel Cummings, Scrutiny Officer, Sunderland City Council

Dr Sean Fenwick, Director of Operations, City Hospitals Sunderland NHS Foundation Trust

Mr David Gallagher, Chief Officer, NHS Sunderland Clinical Commissioning Group
Ms Carol Harries, Trust Secretary and Director of Corporate Affairs, City Hospitals Sunderland NHS Foundation Trust

Ms Lillian Lawson, Patient Action Group

Ms Linda Lyness, Patient Action Group

Mr David Noon, Principal Governance Services Officer, Sunderland City Council

Ms Janet Stephens, Patient Action Group

Mr Peter Sutton, Director of Strategy and Business Development, City Hospitals Sunderland NHS Foundation Trust

Mr Scott Watson, Head of Contracting and Performance, NHS Sunderland Clinical Commissioning Group

Ms Shirley Williams, Patient Action Group

Welcome and Introductions

The Chairman welcomed everyone to the meeting and asked them to introduce themselves.

Apologies for Absence

Apologies for absence were submitted to the meeting on behalf of Councillors D. Dixon and Scanlan and also on behalf of Mr Steve Williamson.

Declarations of Interest (including Whipping Declarations)

There were no declarations of interest made.

Breast Cancer Services in Sunderland

The Medical Director and Head of Contracting and Performance at Sunderland Clinical Commissioning Group (CCG) submitted a joint report (copy circulated) to update the Committee on the CCG's current arrangements for patients requiring

breast care services in Sunderland and the process for the future commissioning of these services.

(For copy report – see original minutes).

Mr Scott Watson, Head of Contracting and Performance, NHS Sunderland Clinical Commissioning Group presented the report, supported by Mr David Gallagher, Chief Officer of the CCG and Mr Peter Sutton, Director of Strategy and Business Development, City Hospitals Sunderland.

Mr Watson advised that the intention was to create a new service for Sunderland as quickly as possible. The preferred model of care for patients requiring breast care services was a high quality “one stop” assessment unit for all new patients. This was a model of care that was widely available in the UK and the one that the CCG wished to commission for the population of Sunderland. Members were informed that since December 2014 the CCG had been trying to secure this service. Plans were originally made to develop a breast care service jointly between City Hospitals Sunderland Foundation Trust (CHSFT) and Newcastle upon Tyne Hospitals Foundation Trust (NUTHFT). Unfortunately as a result of unforeseen changes at the NUTHFT it had not been possible to implement these plans. The majority of new patients from Sunderland who required breast care services were now being assessed by Gateshead Hospitals NHS Foundation Trust (GHFT) at the Queen Elizabeth Hospital. Some patients are also being assessed in Durham and Newcastle hospitals.

Mr Watson then outlined the following short, medium and longer term actions that would be taken to ensure the continued availability of breast care services in Sunderland:-

i) Short term (now):

- Patients with a care plan, from before December 2014, would continue to be treated at CHSFT. This included care and support from the breast care nursing team, who were based in Sunderland one day per week in addition to a five day dedicated telephone service.
- CHSFT would continue to care for their existing patients via a consultant-led multi-disciplinary team, with NUTHFT providing oversight and clinical support when needed.
- Patients who needed a referral for breast care services would continue to get assessment appointments in north east hospitals using the “e-referral system”. If subsequent treatment (e.g. chemotherapy) were required, patients would receive this in Sunderland when this was clinically appropriate and their choice.

ii) Medium term (2-3mths):

- SCCG, CHSFT and GHFT would continue to work together to ensure that patients received access to high quality services which met NHS Constitutional standards. This would include the use of the most appropriate clinical skills and expertise to maintain patient safety and quality.
- SCCG, CHSFT and GHFT would continue to develop a “one stop” breast care assessment service for patients from Sunderland. This would ideally be based in Sunderland and options currently being considered were the development of an

assessment unit within either Sunderland Royal outpatients department or Grindon Lane Primary Care Centre.

- SCCG would develop a service specification for a high quality breast care service informed by existing clinical standards as well as the views of patients. The specification would use evidence from the patient engagement exercise undertaken to support the development of future breast care service model. A copy of the Patient Engagement final report had been circulated to the Committee prior to the meeting and Mr Watson drew members' attention to its key points.

iii) Longer term (3-5mths):

- SCCG would complete commissioning arrangements for a high quality "one stop" breast care assessment unit for the population of Sunderland so that new services could start no later than 1st April 2016.
- SCCG would ensure that the new contracts for services would include high quality care for all breast care patients in Sunderland and that these services were consistent (where clinically safe and resources are available) with the findings of the patient engagement exercise

The Chairman thanked Mr Watson for his presentation and while appreciating that a great deal of effort had gone into the attempts to re-provide the preferred model of care the fact that no cast iron guarantees could be given regarding its return would be extremely upsetting for the people going through their cancer journey. She found it disturbing that the service existed in Newcastle, Durham and Gateshead but not in a city the size of Sunderland.

Councillor Fletcher referred to the current short term position and asked that if a Sunderland patient was referred to Gateshead or Durham for treatment could they come back to Sunderland to receive their aftercare. Mr Watson replied that in the case of Gateshead the answer was yes. While there was no specific agreement with Durham, patient choice would ultimately determine where the aftercare was undertaken.

In response to a further enquiry from Councillor Fletcher, Mr Watson advised that details of the new telephone service had been communicated to all the existing patients, detailing the numbers required either to make an appointment or to receive further support.

In response to an enquiry from the Chairman regarding the loss of the specialist nurses, the Committee were informed that the nurses from Sunderland had successfully applied for the positions advertised by the Queen Elizabeth Hospital in Gateshead. Sunderland had then negotiated with Gateshead to make sure the nurses could return to Sunderland to provide on-going care and support to patients. In response to a further enquiry from the Chairman, Mr Sutton advised that the specialist nurses were currently undergoing an induction process in Newcastle but he would expect that they would be back working in Sunderland in two weeks.

The Chairman welcomed Ms Williams from the patients' action group and invited her to address the Committee with regard to the situation as seen from the perspective of service users. Ms Williams advised that Sunderland did have a one stop shop for more than 10 years at Sunderland Royal. During this time it was only the radiology service that required a trip to the Freeman Hospital in Newcastle. The patients in Sunderland didn't understand why their services had closed or why Sunderland

couldn't attract breast cancer consultants to its hospital. There had also been concern over the use of the term 'temporary' to describe the loss of the service in Sunderland. It had now been 10 months since the suspension of the service and patients were beginning to worry that this was more likely to be permanent than temporary. Patients had been devastated by the loss of the specialist cancer nurses to Gateshead. The communication with patients had been extremely poor regarding this issue with patients receiving a letter on 3rd October explaining that the nurses would be leaving on the 4th. In some cases patients had not received a letter at all.

Mr Gallagher stated that he was really sorry that the patients' experience had not been as it should and that he understood their frustrations. He explained that the suspension of the service was not for ever and a day and that ultimately there would be a solution, hence the use of the term 'temporary'. It had been hoped that the solution would have been agreed months ago however the situation had been hindered by the fact that most breast surgery services were struggling. The first priority was to establish a safe service for Sunderland and the CCG and City Hospitals were working hard to achieve this as quickly as possible. With regard to Mrs Williams' concern over the lack of a breast cancer consultant, Mr Sutton advised that City Hospitals had tried on numerous occasions to recruit a consultant to that position without success. Part of the problem was that Sunderland was not a screening centre.

Councillor Davison believed that in reality the CCG and City Hospitals were abandoning hope of restoring provision in Sunderland. People entering the system for the first time would just accept the current position as the norm.

Mr Gallagher replied that this was not the case. The absolute intention was to get the service back to where it had been previously and then to enhance it. They were not quite there yet but hopefully they would be by the end of the year.

Councillor Dianne Snowdon asked how many Sunderland patients were currently in the system and how were any delays monitored. Mr Watson replied that there were currently 75 Sunderland patients being treated. Performance earlier in the year had not been where the Trust had wanted. Additional resources were put in and through July, August and September performance had returned to the appropriate standards. Patient feedback on the service had been very positive. Councillor Snowdon stated that she had experienced the one stop system in Gateshead which had been excellent. With regard to the proposal to re provide the Sunderland service at Grindon Lane Primary Care Centre, she asked if the service currently operating from the Royal would re locate there and would there be any capacity issues. Mr Watson replied that it was hoped to have the service operating out of Grindon by January 2016. This would be depended upon the Gateshead Queen Elizabeth agreeing to provide this service. Gateshead were confident that they would have the capacity to operate the service five days a week but until this was confirmed and agreed, Mr Watson could not offer any cast iron guarantees as there were no other service providers available.

The Chairman stated that she was keen to seek the Hospital's perspective on the matter. Ms Harries stated that it had been a difficult decision to suspend the service but it was one that had needed to be taken as patient safety was paramount. The Hospital and the CCG had immediately looked to find a way to re-provide the service. Ms Harries had expected that this would take a matter of months rather than weeks however she had not expected it to take as long as it had. It was the intention

of the hospital in conjunction with the CCG to re provide the service in Sunderland as before, the only difference being that the staff would not be directly employed by the hospital.

Dr. Fenwick then explained the operation of the one stop shop for the benefit of the Committee. The aim of the service was to provide, in one location, everything needed to provide a diagnosis for a patient before they left at the end of the day. Mrs Williams and Councillor Fletcher having queried the timescale, Dr Fenwick advised that the intent was there however the complexity of a small number of cases may result in a delay to the diagnosis.

The Chairman drew the debate to close and thanked the representatives from the CCG and City Hospitals for their attendance. She acknowledged the positive comments made and stated that the Committee appreciated the work being done in often difficult situations. In addition she hoped they had found the patient perspective useful and thanked Ms Williams in this regard. The Chairman stated however that there was no doubt that the situation was extremely unsatisfactory. In particular there had been a failure in communications from the service provider to the service user. In some cases messages had been contradictory or missing altogether. The Chairman advised that this was something she would like the officers from the CCG and City Hospitals to think about and improve for the benefit of patients undergoing their cancer journey.

The Committee having given consideration to the report and presentations, it was:-

1. RESOLVED that:-

- i) the report of the Sunderland CCG on the Sunderland Breast Care Services together with the Patient Engagement Report be received and noted
- ii) Sunderland CCG and City Hospitals Sunderland NHS Foundation Trust be requested to note and give consideration to the comments, including those around future communications to patients, made by the Scrutiny Committee, and
- iii) Sunderland CCG, City Hospitals Sunderland NHS Foundation Trust and relevant providers be invited to attend the January 2016 Scrutiny Committee meeting in order that progress in relation to Breast Services in Sunderland is monitored.

Urology Services in Sunderland

The Director of Operations, City Hospitals Sunderland NHS Foundation Trust submitted a report (copy circulated) which up dated the Committee on the current position in relation to the provision of urology services in Sunderland.

(for copy report – see original minutes)

The Chairman introduced the item stating that in February this year she had called an extraordinary meeting of the Committee to consider the CQC judgement of the quality of care at Sunderland Royal Hospitals and City Hospitals Sunderland NHS Foundation Trust following an inspection that had been carried out during out during

September and October 2014. Two days after that meeting headlines in the Sunderland Echo revealed that the Coroner was to investigate the death of a urology patient at Sunderland Royal Hospital. The Chairman believed that it had been remiss of City Hospitals not to mention this likelihood in the meeting with the Scrutiny Committee.

Carol Harries replied that she had been the presenting Officer at that meeting but had not intended to mislead members. It was not mentioned because she was not in receipt of the detailed findings from the Coroner at the time. The Chairman thanked Ms Harries for this clarification and invited Dr Fenwick to present his report.

Dr Fenwick advised that the Urology service provided a comprehensive hub and spoke arrangement to a wide geographical area, operating from a number of sites across Sunderland, South Tyneside and Durham. From November 2013 there had been increased internal focus with support for the department of Urology following a range of performance issues. Dr Fenwick stated that the team had delivered significant improvements to its performance which were currently being sustained. In this regard he drew members' attention to paragraph 4 of the report. This outlined how the vulnerabilities in the system particularly in relation to the scheduling of out patients appointments and of treatments had been addressed. These vulnerabilities had been exposed in Urology as a consequence of volume, complexity and multi-site working however as many of the issues existed in other specialties the actions had been applied across the whole organisation.

In response to an enquiry from the Chairman, the Committee were advised that it was not usual for catheters to be inserted in a sitting position however in cases where a patient was unable to lie down it might be the only solution. The Chairman asked that an instruction was issued that catheters should not be inserted in a sitting position in normal circumstances.

In response to enquiries from Councillor David Snowdon, Dr Fenwick stated that 'RTT Incompletes' referred to cases where a period of 18 weeks had been exceeded before a definitive treatment had started and Ms Harries advised that the peak shown on the graph between November 2014 January 2015 was largely the result of a national advertising campaign which highlighted the importance of seeking medical advice if a person spotted blood in their urine.

Councillor Davison asked if training was now completed in respect of the da Vinci robot. Dr Fenwick replied that training was on going and based on a rolling programme as there was an increasing number of specialties using it.

In response to an enquiry from the Chairman regarding the number of patients waiting for treatment in excess of the 18 week target, Dr Fenwick stated that he did not have that information to hand but he would be happy to provide it following the meeting. Some waits were down to clinical need particularly in relation to prostate conditions.

The Chairman stated that she understood that in cases of catheterisation, hospitals used both male and female catheters. She asked if any system was in place to prevent the wrong catheter from being used at City Hospitals. Dr Fenwick replied that all female catheters had been removed from City Hospitals following on from the original reference of a case to the Secretary of State.

The Chairman having thanked Dr Fenwick for his report, consideration was given to the information provided to the Committee and it was:-

2. RESOLVED that:-

- i) the report on urology services in Sunderland and the assurances contained within be received and noted, and
- ii) the City Hospitals Sunderland NHS Foundation Trust be requested to note and give consideration to the comments made by the Scrutiny Committee on the issue.

(Signed) Norma Wright
Chairman

Item 4

SCRUTINY COMMITTEE

3rd December 2015

SAFER SUNDERLAND ANNUAL REPORT 2014-15

REPORT OF THE LEAD POLICY OFFICER FOR COMMUNITY SAFETY

1. PURPOSE OF THE REPORT

- 1.1 This purpose of this report is to present the annual report of the Safer Sunderland Partnership (SSP) covering the period 2014-15 to the Scrutiny Committee.

2. BACKGROUND

- 2.1 Community Safety Partnerships have a statutory duty, to produce an annual Partnership Strategic Intelligence Assessment that must include analysis of the level and patterns of crime, disorder and substance misuse, changes in the level and patterns of crime, disorder and substance misuse since the last strategic assessment and an assessment of the extent to which last year's plan was implemented.
- 2.2 The Annual Report covers the requirements set out in 2.1 above and will be appended to the 2015/16 Assessment; which will also cover progress made in the current financial year. The Assessment will come to the Safer Sunderland Partnership for consideration in January.

3. CURRENT POSITION

- 3.1 The Annual Report (Appendix 1, attached as a separate document) provides a high level summary of the Safer Sunderland Partnership's key performance, achievements and partnership interventions during 2014/15.
- 3.2 It includes examples of the practical partnership interventions and improvement activity that was delivered in partnership in 2014/15 which helped contribute to the key performance measures achieved. They are structured in the report around each of the priority work areas that the Partnership had in 2014/15.

4. RECOMMENDATIONS

- 4.1 That the Committee notes the information contained in the report and agrees to accept a report on key achievements in delivering the strategic priorities at the end of 2015/16.

Contact Officer:

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Safer Sunderland Partnership

Annual Report 2014-2015

This report provides a high level summary of progress against key improvements actions in the Safer Sunderland Delivery Plan 2014/15 and the headline recorded crime data for the 12 month period 1st April 2014 – 31st March 2015.

1. Recorded Crime 2014-2015

Below is a summary of the changes on key recorded crime categories for the period 1st April 2014 – 31st March 2015.

- Total crime has increased by 3% during 2014/15. There had been a rise in the number of crimes from 14673 to 15090, an increase of 417 crimes.
- In 2014-15, Sunderland had the 3rd lowest total recorded crime in its Most Similar Crime and Disorder Reduction Partnership group (out of 15 partnerships). The 3, 6 and 12 month projection data show an increase in crime.
- The Safer Sunderland Partnership is in the 3rd lowest family group for burglary dwelling, with an 11% reduction for the year (April-March 2015) compared to the previous year. The 3, 6 and 12 month projection data show a decrease in burglary dwelling.
- For Criminal Damage, the Safer Sunderland Partnership is the 6th Lowest in family group with a 4% rise for in 2014-15. Future trends based on the last 3 and 6 and 12 data points show a rise.
- Theft from Motor Vehicles has fallen by 8% and is 3th lowest in the family group. Projection data show a decrease based on the last 3 and 6 and 12 data points.
- Theft of Motor Vehicles has risen by 11% during 2014-15 but is still 2nd lowest in its family Group. There is a projected fall based on the last 3 data points and a rise based on 6 and 12 data points.
- Serious Acquisitive Crime has fallen 6% in the last financial year and projection charts show a projected decreased based on 3, 6 and 12 data points. Sunderland is 3rd lowest in its family group.
- The Theft and handling trend data show a projected decrease based on the last 3, 6 and 12 data points. There has been a 7% fall for the year (April – March 2015).
- The Safer Sunderland Partnership is the 2nd lowest in its family Group for Violent Crime. However, the 23% rise in 2014-15 is a significant change. The same is seen for 'Violence against the person'. In terms of Most Serious Violence, the Partnership is the lowest (i.e. best performing) out of the 15 partnerships in its group. Projection indicate a rise for both Violence Against the Person when looking at the 3, 6 and 12 month historical data trends. Robbery has also experienced a rise for the Year To Date of 14%, but is also the lowest in the group.
- For Shoplifting, the Safer Sunderland Partnership is 8th lowest in group. The projections indicate a decrease based on 3, 6 and 12 data points and there has been a 5% fall for the year 2014-15.

Table 2 below has been included to illustrate how the recorded crime stats have changed in 2014/15.

Table 2: Change in Recorded Crime in Sunderland 1st April 2014 – 31st March 2015				
	2014/15	2013/14	% change	Variance
Total Crime	15090	14673	+3%	+417
Violence against the person - with injury	1640	1360	+21%	+280
Violence against the person - without injury	913	715	+28%	+198
Robbery	81	71	+14%	+10
Sexual offences	393	219	+79%	+174
Burglary dwelling	618	691	-11%	-73
Burglary OTD	1041	1028	+1%	+13
Theft From Motor Vehicle	909	970	-6%	-61
Taken Without Owners Consent (motor vehicles)	228	200	+28%	+14%
Criminal damage	3257	3085	+6%	+172%
Shoplifting	1894	1994	-5%	-100
Serious acquisitive crime	1836	1932	-5%	-96
Racially or religiously aggravated offences	103	98	+5%	+5
Anti Social Behaviour - Youth	3965	4538	-13%	-573
Anti Social Behaviour- Non Youth	10286	9589	+7%	+697
Anti Social Behaviour Total	14320	16941	-15%	-2621

2. Summary of Key Achievements Against the Safer Sunderland Partnership's Delivery Plan for 2014-15

Below is a high level summary of progress against key improvements actions in the Safer Sunderland Delivery Plan and is structured around the priority work areas that the Partnership had in place during 2014-15.

2.1 Substance Misuse

- Following poor performance in adult substance misuse treatment since August 2013, the public health commissioning team worked intensively with the treatment providers to improve the performance around successful treatment completion measures. This included a rapid review process in June 2014 followed by an intensive period of improvement activity and weekly performance monitoring. A process of re-commissioning is now underway in 2015-16 and an Improvement Board has been established to oversee the re-commission.
- A number of time-limited multi-agency meetings were pulled together to problem solve issues around (i) the use and availability of new psychoactive substances; and (ii) rises in anti-social behaviour, underage drinking and sexual exploitation. This work has continued in 2015-16.
- Meeting were held with A&E to review data on alcohol related assaults reported to A&E. There have been improvements on data input, quality and location of assault. Feedback from partners found some useful information has already been identified. In the first dataset, a licensed premise that had previously not appeared to be a cause for concern

stood out as being a place where a number of injuries had occurred. Following a police intervention, as second dataset shows a marked decline in problems at the premises. Work is still on-going to further improve data collection on the exact location of the assault. This alcohol-related assault data from A&E is now being received on a routine basis which was proving to be very useful to licensing, public health and the police on areas that are showing as problematic and was helping the police focus their activity.

- Progress was made in relation to the actions from the Scrutiny Review into alcohol control and licensing which was reported on to Scrutiny in April 2015. In terms of considering any evidence of a need for a Cumulative Impact Policy in any part of the city, a 'booze debate' involving partners took place in October 2014 where the impact of alcohol on Sunderland was discussed and a licensing workshop was used to gather wider views. Consideration was being given to historical police crime data to determine whether an increase in antisocial behaviour can be linked to an increase in the number of premises. Licensing also delivered presentations on licensing law and licence reviews to the Place Boards in order to facilitate the assistance of residents in pursuing their rights to apply for the review by the Council of the licences of premises that they feel create problems for the community.
- Work began on gathering data and intelligence as to the extent of the problem of legal highs.

2.2 Domestic Violence and Abuse

- Funding was secured through the Office of the Police and Crime Commissioner to roll-out, citywide, the successful Washington pilot whereby a dedicated response unit (unmarked car) of police officers called to any domestic abuse incident were accompanied by specialist domestic abuse workers (from Wearside Women in Need - WWIN). This successfully engaged with victims at the time of the incident to encourage a wider take up of specialist support services. This approach was also deployed on England's World Cup match days. The pilot found that apart from one individual, WWIN had no previous contact with any of the victims, which meant that a group of victims of domestic violence, have had personal contact with a specialist support service. Actions that resulted from this increased contact have included: additional home security installed in their homes; engagement in group work, one to one appointments or telephone support; a safeguarding referral being made for a man; and WWIN staff accompanying victims to court. Added value of this pilot was the 'on the job' training provided to police officers to share learning from both organisation perspectives which has ultimately improved partnership working
- The Police's "Kick Off" domestic violence campaign was launched and ran throughout the Football World Cup. Partner agencies supported this campaign by distributing and displaying the helpline numbers.
- Funding was secured from the Office of the Police and Crime Commissioner grant (to match fund the council's budget) to develop and deliver a campaign to raise awareness of domestic abuse amongst older people. The need for this work came from the findings of Sunderland's first Domestic Homicide Review and also from research by WWIN with a group of older victims. The former found that staff had not recognised that the victim could have been a victim of domestic abuse because of her age. There is also low reporting of domestic abuse by older women. A task and finish group was set up to progress the work and campaign concepts were developed and tested. The public-facing element of the campaign launched in December 2014 and ran for approximately 6

months to June 2015. This will be followed up in 2015-16 with messages and training aimed at key frontline staff, especially those working in health and social care.

- Funding was secured by Northumbria Police, via its successful Home Office innovation fund, to pilot a Respect accredited domestic violence non-statutory perpetrators programme in Sunderland. A consortium ('The BIG Project') comprising Impact Family Services, Barnardos, Gentoo and WWIN was commissioned by the Office of the Police and Crime Commissioner to deliver a 2 x 26 week rolling programme. Risk assessments have been used to identify serial perpetrators, specifically those suitable for inclusion on programmes.
- In 2014-15 Sunderland had trained over 50 Domestic and Sexual Violence Champions in a wide range of workplaces across the city with the aim of improving community and organisational responses to domestic and sexual violence. This number has increased further in 2015-16. They have an important role in being available for survivors and leading people towards help and guidance, as well as raising awareness in the organisation. Sunderland also became part of a Northumbria wide Champions Network.
- Albeit on a much reduced scale, the Home Security and Sanctuary Scheme continued to support very high risk victims of domestic abuse, but longer-term funding has been unavailable.
- A council front-line social worker was trained to be one of the 150 young people's violence advocates nationally (SafeLives programme). This was jointly funded by the Council and the Office of Police and Crime Commissioner grant monies. The aim of the role is to raise awareness of teenage abuse and wider young people's violent crime issues (Honour Based Violence, sexual exploitation, on-line exploitation and cyber stalking); embed data collection at Multi Agency Risk Assessment Conferences for 16-17 year olds; and develop clear and consistent care pathways to ensure child protection and Multi Agency Risk Assessment Conference processes work together. Once the role has been embedded it is hoped that the Young Persons Violence Advocate will help to: (i) increase the early identification of 13-17 year olds experiencing domestic abuse in their own relationships and (ii) protect those 16-17 year olds at highest risk through the Multi Agency Risk Assessment Conference process. They will also help develop the right care pathway for young victims of abusive relationships to ensure young victims aren't falling through the gap between child protection and Multi Agency Risk Assessment Conferences and that the latter processes work together.
- The partnership-funded bodyworn cameras pilot was evaluated which showed a very positive overall effect, especially around early guilty pleas for domestic violence offence, a sharp increase in victimless prosecutions, and an increase in domestic violence arrests (proportionate to the number of incidents).
- Gentoo helped to set up the Domestic Abuse Housing Alliance (DAHA) in September 2014 and this has now developed a nationally recognised set of standards for housing providers in tackling domestic abuse. The Safer Sunderland Partnership also worked with Gentoo on piloting the CAADA Insights data tool to gather robust performance measurement information on its work with domestic abuse victims, such as client profiles, client outcomes, service outputs and civil and criminal justice outcomes.
- A service specification for domestic violence training was developed and consulted on with the aim of procuring consistent citywide multi-agency training. Funding was secured from the Council and Strengthening Families Board to procure this in 2015-16 and 2016-17. The Independent Domestic Violence Adviser service has continued to support high

risk victims. Their involvement in supporting victims has led to: a high proportion of victims separating from their abusive partner; supported victims to move home; gained Occupation Orders; accessed refuge accommodation or had security measures fitted to their home. The support of the Independent Domestic Violence Adviser also contributed to offenders' being prosecuted and convicted and / or granted Protective Orders. Service users received interventions to improve their emotional or mental health; supported to improve finances; helped to access education or employment; and helped to build their support networks with family, friends or social activities which are important outcomes as abusers often isolate victims, control finances and damage confidence and self-esteem. There were also positive outcomes for children being protected from harm and in some cases, mothers were granted Residence Orders or Defined Contact Arrangements. Because the most effective domestic violence interventions are generally multi-agency, the Independent Domestic Violence Advisers facilitated contact with other support services most commonly including Police, Legal Services / Courts, Health Services, Children's Services, Housing, as well as the advisers providing support in court, representing and advocating for service users, assisting in making applications to court, and acting as McKenzie Friends as they represent themselves in civil court cases.

- A number of partners refreshed or developed their workplace policies on domestic abuse (e.g. Northumbria Police, Sunderland City Council, Gentoo etc.) and guidance and advice was sent to all Sunderland Domestic Violence Partnership members who didn't have a policy, to assist them in developing their own or refreshing their policy.
- Nationally, a domestic violence disclosure scheme and domestic violence protection notices/orders came into force in 2014-15 and partners were briefed. Training of police staff took place in May and June 2014 across all area commands. A corporate approach was agreed and Neighbourhood Police Teams now notify partner agency single points of contact of any granted orders to increase the chance of any breaches being identified.

2.3 Anti-social Behaviour

- Joint working took place across the Anti-Social Behaviour leads in Northumbria to prepare for the new Anti-social Behaviour tools and powers. Twenty five police and council staff were trained around this in September 2014. An outcome of the training has been the production of a partnership procedure document and further in-depth training is to be rolled out to police neighbourhood teams and other relevant partners. The procedures were in-place by mid-October ready for commencement on 20th. Further training on local procedures took place following the overview training. This involved all neighbourhood teams, Anti-Social Behaviour officers and Gentoo enforcement officers. Public awareness of the community remedy and community trigger were published in the council's "Community News" which went to all household at the end of October 2014.
- The Council match-funded the £40,000 of Office of the Police and Crime Commissioner neighbourhood management grant to extend phase 1 of the Sulgrave and Concord programme from October 2014 to 31st March 2015 with a key focus on improving management committee standards and resident involvement. This grant funding contributed to the costs of the neighbourhood management team including (i) a specialist dedicated secondment of a full time Anti-Social Behaviour officer who has worked with tenants, landlords and the management committees to prevent Anti Social Behaviour using a number of prevention, rehabilitation and enforcement tactics; and (ii) a specialist dedicated secondment of a Probation Officer who worked with a number of high crime causers residing in the area. This mean the 'high crime causer' individuals who did not meet the criteria of the Prolific and Other Priority Offender cohort , but still needed to be

intensively worked (due to the harm being caused to local communities) were supported to help reduce their offending.

- LMAPS continued to meet, but reduced to a 10 weekly cycle and continued to tackle repeat problems across the city. All Place Boards received a presentation on LMAPS in October to ensure joined up working with area arrangements was embedded. Some of the LMAPS activity included:
 - Purchasing equipment to run a community speed watch scheme in Washington. Speeding had been identified as a priority for a number of areas through the PACT meetings. Volunteers were recruited and hotspots were identified.
 - The Council's security team took on the operation of the private CCTV system at the Sulgrave flats 24 hours a day. Washington LMAPS funded signage for the area to inform residents of the changes which has acted as both a reassurance tool for residents and a deterrent for offenders.
 - CCTV signage was purchased and installed for Seaburn following the installation of a pole to site a 4G camera following a rise in anti-social behaviour issues where up to 200 young people had been gathering in a residential area.
 - A partnership newsletter was developed for the West area following a fall in confidence identified through the safer communities survey. Analysts drilled down to a foot-beat level to allow the delivery of newsletters to be targeted. Officers knocked on doors and engaged with residents rather than a standard leaflet drop.
- The city's 3G network of over 20 moveable cameras (deployed via LMAPS and agreement on tactical deployment from the City Council and Northumbria Police) was enhanced with a trial of 3 new generation 4G cameras which allowed a greater level of operational capability including the ability of operators to play pre-recorded messages or speak directly to potential offenders or victims from the control base. This has obvious advantages of direct contact with the public whilst mobile resources could be deployed. This was funded through a £20,000 allocation from the Office of the Police and Crime Commissioners problem solving grant and match funding via the Business Improvement District action team. The City Council also provided match funded by picking up the deployment and installation costs for each move of the cameras in the trial locations. The talking camera will give recurring prevention messages in the first instance with a view to live messages being transmitted once control staff are fully trained in the systems.
- The multi-agency youth intelligence tasking and co-ordination meetings were re-launched, meeting every six weeks to ensure youth provision was being deployed in the areas of highest need.
- The Safer Sunderland Partnership supported the Sunderland Partnership community mediation team in carrying out their first 2 cases in Sunderland. The first case was an anti-social behaviour/tolerance issue in Washington. The process involved meeting with individual parties separately e.g. residents, young people, youth workers, agencies and then bringing them all together to discuss/agree a way forward. They agreed how an open space piece of land should be used and jointly designed a sign which Gentoo would display on the open space. Reports to Gentoo and police dramatically decreased as a result. The second case commenced in the West in early 2015 and is based on conflict between local residents, youths, youth workers and police.
- Work with the police commenced on the first community speed watch in Sunderland in an area of Washington. This was as a result of a number of reports of vehicles speeding and acting in an anti-social manner work.

- A task and finish group was set up to tackle issues around Park Lane, Mowbray Park and the Civic centre. There has been investment in enhanced CCTV for Park Lane and Mowbray Park; increased youth work in the area; a review of closing times for public toilets; increased police patrols; and increased maintenance and cleaning checks.
- Further engagement and promotion work took place with key agencies following the closure of Arch and the migration of all hate incidents into the Council's ASB team.

2.4 Reoffending

- A 'Making Every Adult Matter' (MEAM) Co-ordinator was employed to support the MEAM Operational Group. The post, hosted by Lifeline, commenced in June 2014 for 1 year and the identification of the cohort was completed and the case load created. Links were made with the Safer Sunderland Partnership's reducing re-offending partners as both Probation and the Police are involved with MEAM.
- The Youth Justice Plan was refreshed in 2014-15.
 - There had been excellent performance against its local targets with First Time Entrants (FTEs) reduced by 45% in the 3 years (in particular early intervention approaches have contributed to a 21% decrease in FTEs).
 - Use of custody continues to be low (rate of 0.49) - a 14% reduction in the number of custodial disposals in the last 3 years.
 - Sunderland youth reoffending performance was better than the North East Average: there were strengthened links with partners including Anti-Social Behaviour, Police and Strengthening Families; successful implementation of youth cautions; and joint work with social care to consider the specific needs of Looked After Children who offend.
 - The Youth Offending Service had a successful inspection in relation to girls who offend.
 - The Youth Offending Service Family Intervention Programme team were embedded as the intensive delivery arm of the Strengthening Families model with a family approach throughout the service.
 - Around Restorative Justice, a Looked After Children Protocol was developed with the Police for young people who offended within children's homes, and embedded restorative justice approaches for out of court disposals.
 - The Liaison and Diversion scheme for young people was part of a successful national bid to deliver a combined youth and adult model of liaison and diversion. This is now working jointly with NTW(Mental Health Trust) and the Youth Offending Service shared their learning from the youth model. Training for Youth Offending staff took place in relation to sharing the learning about the health agenda from the project. The aim of the Adult Liaison and Diversion Scheme in Sunderland was to be an enhanced service with additional staff so that there is access to a mental health nurse for police and court 24/7; and ensure links are made to the Making Every Adult Matter programme. The scheme became operational in June 2014. However, the impact on reducing re-offending may take longer than the first year.

2.5 Cross Cutting – Safeguarding and Feelings of safety

- Sunderland continued to deliver a co-ordinated community response to domestic violence through Multi Agency Risk Assessment Conferences, Independent Domestic Violence Advisers and the Special Domestic Violence Court. However, the number of cases coming through the Multi Agency Risk Assessment Conferences had increased significantly and a review of this was proposed by the Special Domestic Violence

Partnership to take place in 2015. There continued to be issues with Independent Domestic Violence Adviser capacity who were operating at half the staffing capacity in terms of the number of high risk victims. A Gateway funding bid and business case was developed and taken to the Clinical Commissioning Group for an Independent Domestic Violence Adviser to be based in A&E. This was successful and will be implemented in 2015.

- Co-ordinated marketing and communications activity continued to be delivered, examples of which included:
 - Promotion of the Sulgrave Neighbourhood management project
 - Promotion of the domestic violence response unit
 - Delivery of a whole-family safeguarding conference by the 2 safeguarding Boards, with support from the Safer Sunderland Partnership
 - The development of a domestic violence and older women campaign with articles in Community News and Gentoo's VIBE magazine
 - Various press releases e.g. crime prevention advice on wheelie bin fires; love where you live, and tackling anti-social behaviour.
- Crime prevention advice, which was specifically aimed at parents, was produced to raise their awareness around cyber bullying and other on-line dangers /internet safety to supplement the work already targeted at children. The guide for parents was distributed to approximately 15,000 parents across Sunderland.
- An audit of child concerns notices linked to domestic violence was carried out in order to improve practice around the consistency of recording. The findings will be reported on in 2015.
- In the 12 month period to September 2014, 85% of the victims referred to the Anti-Social Behaviour Victim Support officer took up the support offered. 43% of the referrals were deemed as high risk. Following the completion of the risk assessment matrix, the Victim Worker provided emotional support (37%); advocacy (38%); further information/advice (17%); signposting on to the necessary services (7%). Outcomes included significant improvements in victims' feelings of safety and worry about being a victim.
- Sunderland Counselling Service and Wearside Women In Need supported the operational work of the Northumbria Sexual Violence Strategic Forum to 'map the gaps' for services for victims of sexual violence. The forum is still in its very early stages
- The Safer Sunderland Partnership concluded its first statutory Domestic Homicide Review and received Home Office approval in July 2014. The executive summary was published on www.sunderland.gov.uk/safersunderland. The Action Plan was developed and agencies have progressed well with their recommendations to embed the learning. For example: NTW promoted the use of the AVA (Against Violence and Abuse) 'Complicated Matters' toolkit and training with all staff; a briefing document was produced for agencies to share with all staff; a bespoke 'train the trainer' package is being developed; a domestic abuse and older women's campaign was developed; and the Council and Clinical Commissioning Group reviewed their falls assessment and trigger tools and have amended current documentation by adding either a specific question about domestic violence or staff prompts to consider domestic violence. Sunderland's second Domestic Homicide Review was submitted for Home Office quality assurance in March 2015.

SCRUTINY COMMITTEE**CQC INSPECTIONS OF GENERAL PRACTICES IN SUNDERLAND****Report of Chief Officer Sunderland CCG****1. Purpose**

The purpose of this report is to update the committee on the recent Care Quality Commission (CQC) general practice inspection reports published in Sunderland.

2. Background

- 2.1 As updated in the briefing of September, since April 2015, NHS Sunderland CCG has been given delegated responsibility from NHS England for the commissioning of general practice services in the city.
- 2.2 The CQC is the independent regulator of health and social care in England. They are charged with making sure health and social care services provide people with safe, effective, caring, well-led and responsive care, and encourage care services to improve. They monitor, inspect and regulate services to make sure they meet fundamental standards of quality and safety and publish their findings to help people choose care.
- 2.3 The CQC was established in 2009, originally to inspect and regulate foundation trusts, mental health trusts and residential/nursing home settings. In October 2014, this remit was extended to general practices.
- 2.4 Under the Health and Social Care Act 2008, it is a regulatory requirement for a general medical practice to be registered with the CQC.
- 2.5 General practices receive a rating following their inspection by the CQC teams which include GPs, practice nurses and experts by experience (people with personal experience of using or caring for someone who uses the type of service being inspected).

The following five questions are asked of services:

- Are they safe?
- Are they effective?
- Are they caring?
- Are they responsive to people's needs?
- Are they well-led?

For every NHS general practice the CQC consider the quality of care for six population groups:

- Older people,
- People with long-term conditions,
- Families, children and young people,
- Working age people (including those recently retired and students),

- People whose circumstances may make them vulnerable,
- People experiencing poor mental health (including people with dementia).

2.6 The resulting outcomes of inspections are graded as follows:

Outstanding – the service is performing exceptionally well.

Good - the service is performing well and meeting expectations.

Requires improvement – the service isn't performing as well as it should.

Inadequate – the service is performing badly and the CQC have taken enforcement action.

No rating/under appeal/rating suspended – there are some services which the CQC can't rate, while some might be under appeal from the provider. Suspended ratings are being reviewed and will be published.

3. Sunderland general practice inspection reports published between September 2015 and November 2015

3.1 The inspection reports of three practices (out of the fifty-one in Sunderland) were published between September and November 2015. Of those inspected, two (Church View and Conishead) were rated as "good".

3.2 One practice has been rated as 'inadequate' (Harraton Surgery) and, as a consequence, has been placed in special measures to enable relevant improvements to be made.

3.3 Fuller details for the practices are summarised below.

Practice	Status	Link to website	Rating - Safe	Rating - Effective	Rating - Caring	Rating - Responsive	Rating - Well-led
Conishead	Good	http://www.cqc.org.uk/location/1-593924579	Good	Requires Improvement	Good	Good	Good
Church View	Good	http://www.cqc.org.uk/location/RLN X2	Good	Good	Good	Good	Good
Harraton Surgery	Inadequate	http://www.cqc.org.uk/location/1-1737302413	Inadequate	Requires Improvement	Good	Requires Improvement	Inadequate

4. Harraton Surgery

4.1 Harraton Surgery is a practice in Washington, Sunderland delivering primary medical care services to a registered list of 2,234 patients (2,176 weighted patients that is adjusted for the age of patients and level of deprivation) under a General Medical Services (GMS) contract (as at 01 October 2015). The practice is delivered from one site at 3 Swiss Cottages, Vigo Lane, Washington, Sunderland Tyne & Wear, NE38 9AB and has one partner, Dr Singh.

4.2 The CQC visited Harraton Surgery on 22 September 2015 and highlighted issues concerning safe, effective and well led services, but found the practice was good for providing caring services. The CQC have rated the practice as 'inadequate', which automatically places them in special measures.

- 4.3 As a result of the CQC report, NHS Sunderland CCG and NHS England have arranged to visit the practice to discuss the concerns raised in the report and the plans the practice has in place to address them. The practice will be asked to develop a detailed action plan which the CCG and NHS England will monitor.
- 4.4 The CCG is working closely with NHS England on a communications plan which will ensure that patients and key stakeholders are fully informed of the outcome of the visit and what this means for their care.
- 4.5 At present SCCG and NHS England are assured that patients are able to continue to receive safe primary medical care from Harraton Surgery.

5. Support for practices

- 5.1 The CCG is planning to provide support for practices who are graded as or are potentially likely to be graded as “inadequate” or “requires improvement” so that they can either preferably avoid or recover from this grading.

6. Future CQC inspections

- 6.1 Further CQC inspections in Sunderland are not yet scheduled but we will update the committee further when possible.

7. Recommendations

- 7.1 The Scrutiny Committee is asked to note and consider:
- The outcome of CQC inspection reports published between September and November 2015.
 - The support being provided to practices by the CCG

Glossary of Terms

CCG – Clinical Commissioning Group
CQC – Care Quality Commission
GMS – General Medical Services
NHS – National Health Service

Contact Officers

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Item 6

SCRUTINY COMMITTEE

3rd DECEMBER 2015

JOINT REPORT OF THE CHAIR OF THE SCRUTINY COMMITTEE AND THE HEAD OF SCRUTINY AND AREA ARRANGEMENTS

REVIEW OF SCRUTINY ARRANGEMENTS AND NEXT STEPS

1. Purpose of Report

- 1.1 This report is to inform the Scrutiny Committee of a proposed structure and operating practices of a new scrutiny model and to seek the Committee's views.

2. Background

- 2.1 The proposals contained within this report are designed to fully enable the scrutiny function to underpin the Council's strengthening of service delivery around key statutory services. Furthermore, it will help to ensure that scrutiny arrangements attract appropriately skilled and experienced Councillors most able to make them operate successfully.
- 2.2 Mindful of the challenges and opportunities currently facing the council, the Chair of Scrutiny commissioned an Independent Review of its arrangements in June 2015. The purpose of the Review was to ensure that arrangements were fit for purpose in the immediate future. Subsequent to the commissioning of an independent Scrutiny Review, an Ofsted inspection report of Children's Services was published recommending that the scrutiny function required further rigour.
- 2.3 The Independent Review was conducted by the Centre for Public Scrutiny through their Executive Director. The Review engaged with all political parties and key officers before finalising a report which formed the basis for proposals.
- 2.4 The proposals set out in this report are a response to the Scrutiny Review findings and the recommendation of the Ofsted report. The proposals are intended to strengthen those parts of the Council's governance structure which are most critical to delivery of the Children's Safeguarding function and also the Council's Leadership and Partnership approach for the wider strategic approach on Education, Health and Economy.

3. Current Position

- 3.1 The current arrangements for the scrutiny function were introduced by Annual Council on 16 May 2012.
- 3.2 The revisions reduced seven Scrutiny Committees to one Scrutiny Committee with a Chair, Vice Chair and six Scrutiny Lead Members. This was part of a wider government restructure that included strengthening Cabinet and Area Committee support arrangements which impacted upon how Scrutiny operated at that time. The move to a Scrutiny Commissioning Model reflected scrutiny's role in accommodating key statutory and other functions, but offered the opportunity to do so in a more focused, flexible and responsive manner.

4. Summary of Proposals

- 4.1 The current proposals reflect Sunderland City Council's specific requirements at this time of challenge and change. They therefore focus upon:-
- (a) Formalising the Scrutiny arrangements through four formally constituted Committees to be held in public, moving away from the current commissioning model comprised of one formal committee and 6 informal scrutiny panels;
 - (b) Developing remits for the new Scrutiny Committees which are directly aligned to the Council's lead partnership role around Education, Health and Wellbeing and Economic Prosperity;
 - (c) Re-focusing the work programme of scrutiny to be better connected to the core work of the council;
 - (d) Building capacity amongst scrutiny councillors to develop the right skills to fulfil their roles as 'critical friends'.
- 4.2 The proposal to change the scrutiny arrangements is based upon the wishes of Members – as expressed through a consultation exercise, interviews and informal meetings. Members wanted to make a clear and additional difference through focused, outcome-driven scrutiny.

5. Detailed Proposals

- 5.1 The proposed scrutiny arrangements include one formal, overarching Co-ordinating Scrutiny Committee with a co-ordinating function in relation to the broad strategic issues which may fall within the remit of more than one service-based Scrutiny Committee.
- 5.2 In addition, three themed, service-based Scrutiny Committees will have the role of scrutiny of service improvement within the broad Sunderland Partnership strategic priorities.
- 5.3 Each Scrutiny Committee will exercise the right to call-in, for reconsideration of decisions made but not yet implemented by the executive and/or area committees.
- 5.4 Should the proposals be approved, the Overview and Scrutiny Procedure Rules within the Council's Constitution will need to be reviewed to reflect the new arrangements.

Proposed Scrutiny Structure

(a) Scrutiny Co-ordinating Committee

Remit: To review and scrutinise the functions of the Council relating in particular to:

- The Budget
- Corporate Plan
- External assessments
- Performance monitoring, quality standards and value for money
- Property and facilities management
- Information Technology
- Organisational development

- Workforce strategy
- Governance
- Customer service and communications.

To act as the designated scrutiny committee for statutory purposes for crime and disorder and flood risk

Where a matter falls within the remit of more than one thematic scrutiny committee, to determine where the issue should be allocated.

(b) Health and Wellbeing

Remit: To review and scrutinise any matter relating to the planning, provision and commissioning of health services for adults and children including

- Adult social care
- Mental health services
- Public Health
- Wellness
- Decent Homes

To act as the designated scrutiny committee for statutory purposes for health

(c) Children, Education & Skills

Remit: To review and scrutinise any matter relating to the commissioning of services for children, young people and their families including

- Safeguarding and child protection
- Family support and children's social care
- Corporate parenting
- Educational attainment and skills
- Relationship with schools
- Youth Services

(d) Economic Prosperity

Remit: To review and scrutinise:

- The aims of the Economic Masterplan
- Safer Sunderland
- Licensing & Trading Standards
- Strategic Transport
- Environmental services
- Libraries, heritage and tourism

- 5.5 Attached to this report, Appendix 1 illustrates the range of issues to be included in the work programme of each of the four Scrutiny Committees and how these align to the Council's key corporate priorities.

6. Membership of new Scrutiny Committees

6.1 Membership of the Scrutiny Co-ordinating Committee

The Committee will comprise 14 members as follows:

Chair and Vice Chair

Chairs of the Thematic Scrutiny Committees x 3 (Vice-Chairs will act as substitutes)
9 Scrutiny members

6.2 Membership of the Health and Wellbeing Scrutiny Committee

The Committee will comprise 12 members as follow:

Chair and Vice Chair
10 Scrutiny Members

6.3 Membership of the Children, Education & Skills Scrutiny Committee

The Committee will comprise 16 members as follow:

Chair and Vice Chair
10 Scrutiny Members
4 Education Co-opted Members

6.4 Membership of the Economic Prosperity Scrutiny Committee

The Committee will comprise 12 members as follow:

Chair and Vice Chair
10 Scrutiny Members

6.5 Unless full Council agrees otherwise, with no member voting against, the Committees will be politically balanced. Based on the current representation of political groups within the Council, this would be as follows:

Scrutiny Co-ordinating Committee 12:1:1
Health and Wellbeing Scrutiny Committee 11:1:0
Children, Education and Skills Scrutiny Committee 11:1:0
Economic Prosperity Scrutiny Committee 11:1:0

7. Shadow arrangements

Transition

- 7.1 The range of challenges and opportunities facing the Council is unprecedented. In order to face these with confidence, it is essential that the Council implements the first phase of the Scrutiny Review quickly and effectively.
- 7.2 Faster, more effective decision-making requires officers to work more closely with Members from the earliest stages on any given issue. It is therefore proposed that implementation begins immediately to adopt a transitional approach to introducing the new structure. It is proposed to move forward in a phased approach with increased joint working and co-operation between the existing Scrutiny Panels during 2015/16 with full implementation of the new formal Committees by the start of the 2016/17 municipal year.
- 7.3 Appendix 2 to this report shows how the current projects being carried out in Scrutiny Panels will align to the new remits, thereby creating a transition arrangement for improvements to begin immediately.

- 7.4 It is proposed to present these proposals to Council on 27th January 2016 advising of the transitional arrangements and the intention to move to a new structure from the municipal year 2016/17.

8. Member Roles

In Transition

- 8.1 The existing expertise of the current Lead Scrutiny Members will be needed in moving into the new roles which may require greater investment of time and the development of expertise in a particular service area.
- 8.2 It is proposed that the current six Lead Scrutiny Members will start immediately to deliver a phased approach into the new arrangements by working collaboratively towards the full adoption of a Scrutiny Committee Chair and Vice-Chair roles.
- 8.3 This proposal will require that the six Lead Scrutiny Members will oversee the introduction of the three thematic Scrutiny Committees by working in partnership to chair the 'shadow' committee which most closely aligns with their current remit (see Appendix 2).

New Model

- 8.4 It is anticipated that the work of a Chair of one of the thematic Scrutiny Committees will be of at least a similar level of demand to that of the current Lead Scrutiny Members.
- 8.5 The proposed structure will also strengthen capacity through the establishment of three Vice-Chair roles for the thematic Scrutiny Committees. The role of Vice-Chair of a thematic Scrutiny Committee is distinct from the role of Vice-Chair of the Scrutiny Co-ordinating Committee, partly as the role is seen as suitable for professional development. The Co-ordinating Vice-Chair role is distinct from other Vice-Chair roles and includes a responsibility for supporting and working with the three Scrutiny Committees in a co-ordinating capacity.
- 8.6 Thematic Scrutiny Chairs will be expected to be members of the Scrutiny Co-ordinating Committee and Vice-Chairs may be required to act as substitutes to ensure continuity and the opportunity for professional development.

9. Delivering the Independent Scrutiny Review Actions

- 9.1 The independent Scrutiny Review report includes four specific recommendations. Appendix 3 to this report sets out each recommendation with current and planned activity to address each action:

10. Recommendations

The Scrutiny Committee is recommended to:

- (a) Comment on the proposed new model of scrutiny to be implemented from 2016/17 (see section 5.3 and Appendix 1) and make appropriate recommendations to full Council

- (b) Comment on the proposed transition arrangements to be implemented between January and April 2016 (see section 7 and Appendix 2)
- (c) Comment on the progress towards delivering the actions arising from the independent Scrutiny Review (see Appendix 3)

Appendix 1 – Illustration of the range of issues to be included in the work programme of the four Scrutiny Committees (from 2016/17)

New Scrutiny Committee	Proposed Membership	Proposed Remit	Alignment to key Corporate Priority
Scrutiny Co-ordinating Committee	Chair Vice-Chair 3 Thematic Chairs 9 Scrutiny Members = 14	<ul style="list-style-type: none"> • The Budget • Corporate Plan • External assessments • Performance monitoring, quality standards and value for money • Property and facilities management • Information Technology • Organisational development • Workforce strategy • Governance • Customer service and communications. 	<p>The Council's Business Transformation and Organisational Development Plans</p> <p>Review of changes to the organisation which are needed to deliver the priorities and to support the further development of the Council.</p> <p>Review of the changes needed to the structures and Alternative Service Delivery models which will ensure that the citizen and councillors are placed at the centre of the way the organisation takes decisions and designs future activity when undertaking co-operative commissioning.</p> <p>Safer Sunderland Partnership Board</p> <ul style="list-style-type: none"> • Strategic direction in relation to creating and maintaining a Safe City. • Ensuring action to deliver this is adequately resourced in line with strategic priorities. • Annual Partnership Strategic Intelligence Assessment (PSIA) and review and agree the Safer Sunderland Strategy (i.e. the Partnership Plan) • Key Sunderland Partnership functions in relation to crime, disorder, anti-social behaviour and substance misuse in addition to its statutory duties under relevant legislation (Crime and Disorder Act 1998). <p>To act as the designated scrutiny committee for statutory purposes for health, crime and disorder scrutiny and flood risk</p>
Health & Wellbeing Scrutiny Committee	Chair Vice-Chair 10 Scrutiny Members = 12	<ul style="list-style-type: none"> • Adult social care • Mental health services • Public Health • Wellness • Decent Homes <p>To act as the designated scrutiny committee for statutory purposes for health</p>	<p>Health and Wellbeing Board</p> <ul style="list-style-type: none"> • Delivery of a Health and Wellbeing Strategy • Leadership to the health and wellbeing system in Sunderland. • Decisions based on Joint Strategic Needs Assessment

Children, Education and Skills Scrutiny Committee	Chair Vice-Chair 10 Scrutiny Members 4 Statutory Education coopts = 16	<ul style="list-style-type: none"> • Safeguarding and child protection • Family support and children's social care • Corporate parenting • Educational attainment and skills • Relationship with schools • Youth Services 	<p>Education Leadership Board</p> <ul style="list-style-type: none"> • Implementation of the Education and Skills Strategy. • Partnership decision making across the local authority, schools and business.
Economic Prosperity	Chair Vice-Chair 10 Scrutiny Members = 12	<ul style="list-style-type: none"> • The aims of the Economic Masterplan • Safer Sunderland • Licensing & Trading Standards • Strategic Transport • Environmental services • Libraries, heritage and tourism 	<p>Economic Leadership Board</p> <ul style="list-style-type: none"> • Delivery of the aims of the Sunderland Economic Masterplan. • Review outcomes and achievements from the delivery plans • To receive and review performance reports. • To ensure projects and decisions account for equality needs and engage the city's diverse population

Appendix 2 – Transition of current projects: Alignment of the current work programme (2015/16) to the new remits

New Scrutiny Committee	Existing Scrutiny Panels	Realigned Work Programme Topics for Remainder of 2015/16
Scrutiny Co-ordinating Committee	Scrutiny Committee	<ul style="list-style-type: none"> All Article 4 Policy Framework documents including budget setting and corporate plan Anti-Social Behaviour – new powers (not started)
Health & Wellbeing Scrutiny Committee	Public Health, Wellness & Culture Health, Housing & Adult Services	<ul style="list-style-type: none"> Sexual Health Policy Review (concludes end Dec 15) Transitions from Child to Adult Social Care Policy Review (on-going) Site visit to HMO (concludes end Nov 15) Substantial Variations to health services / Statutory health scrutiny role
Children, Education & Skills	Children's Services	<ul style="list-style-type: none"> Children's Mental Health Policy Review (on-going) Children's Safeguarding Working Group (on-going) Ofsted Improvement Plan / Monthly Performance Monitoring Report School Performance (Validated Results) – Feb 16 C&YP Community Services Annual Performance Update (Mar 16)
Economic Prosperity	Responsive Services & Customer Care Skills, Economy & Regeneration City Services	<ul style="list-style-type: none"> Council's Customer Services – Policy Review (concludes Dec 15) Key Cities Policy Review (on-going) Digital Skills Policy (not started) Environmental Enforcement – Policy Review (concludes end Dec 15) BID Annual Update (Feb16)

Appendix 3 – Recommendations from the Scrutiny Review including current and planned activity:

	Independent Scrutiny Review Recommendation	Action	Progress
1	That the Council immediately undertakes a review of the current scrutiny work programme to be assured that the Scrutiny Function is providing the support and challenge required to deliver the Council's core work including the Ofsted Improvement Plan.	Current work programmes (2015/16) have been reviewed to assess <ol style="list-style-type: none"> Status / merit of each project Closure of projects where relevant Continuation of projects by transfer to transition model <p>The criteria used to determine this will be whether topics mirror the strategic priorities for the council and its partners.</p>	<ul style="list-style-type: none"> Elected Member consultation 3rd December Appendix 2 sets out the alignment of each Panel's projects.
2	Review of the process and focus of the scrutiny work programme to ensure the content addresses the priorities most important to residents, the organisation and partners and is re-balanced to incorporate the following areas: <ul style="list-style-type: none"> Holding decision makers to account; Service Improvement through performance monitoring; Scrutiny of statutory services with emphasis on children and adults safeguarding; Organisational transformation (including alternative service delivery models); and Policy review and development. 	Work programme 2016/17 across the 4 committees to include: <ol style="list-style-type: none"> Policy Review & Development (<i>only where the topic is directly supporting a key priority and merits detailed investigation</i>) Quarterly Performance Data (<i>broken down to remit of thematic Scrutiny Committee</i>) Service Improvement Consultation (<i>includes early notification of service reconfiguration</i>) Notice of Key Decisions (<i>relevant to the thematic remit</i>) <p>Review of the Annual Scrutiny Debate to design an event which is more focused on the identification of key priorities. This is likely to include input from Heads of Service on key current issues and immediate priorities which require review or scrutiny.</p> <p>Scrutiny Chairs to establish working relationships with the Chairs of the 3 Leadership Boards.</p>	Meetings to be arranged with Heads of Service to discuss current and immediate priorities for inclusion in the work programme including scrutiny's role in Alternative Models of Service Delivery.
3	To consider whether the current commissioning model is still the right mechanism to deliver a revised work programme and a wider focus. The council may wish to look at a model which incorporates an over-arching Scrutiny Co-ordinating Committee supported by thematic Scrutiny Committees reflecting priorities including health and wellbeing, education and economic prosperity.	Revised model to be implemented from 2016/17 <p>Immediate changes to be introduced through transition arrangements between January and April 2016.</p>	Report to Council 27 th January 2016 outlining transition arrangements to start immediately and proposals to introduce new model from June 2016.
4	To ensure there is a programme of training and development for scrutiny members to support them in delivering robust scrutiny.	Training and Development opportunities will be sought specifically on the key priorities to be included in the new work programme. <p>For example, the Centre for Public Scrutiny has developed a</p>	Communication with CfPS on appropriate member training programmes has taken place.

		programme aimed at giving Councils' assurance that their scrutiny and broader governance functions are fit for purpose in ensuring the safety of the local children's safeguarding system.	
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MONITORING THE DELIVERY OF AGREED SCRUTINY RECOMMENDATIONS

REPORT OF THE HEAD OF SCRUTINY AND AREA ARRANGEMENTS

1. Purpose of the Report

- 1.1 To provide the Scrutiny Committee with progress in relation to the implementation of agreed scrutiny recommendations from previous policy reviews conducted by the relevant scrutiny committees during 2013/14 and 2014/15 respectively.

2. Background

- 2.1 It is the responsibility of the Scrutiny Committee to monitor progress against the recommendations in relation to all previous policy reviews the scrutiny function has undertaken.
- 2.2 This report outlines progress on the 14 policy reviews undertaken in 2013/14 and 2014/15.
- 2.3 As part of the new scrutiny arrangements, in 2012 the Scrutiny Committee revised the monitoring arrangements in relation to policy reviews whereby only the previous two years worth of recommendations are monitored. Monitoring is done by exception, which in practice means that those recommendations that fall into the blue (not deliverable), amber (on schedule) or red (not on schedule) categories are the only issues considered by the Committee. This is to ensure that the Scrutiny Committee does not become over burdened in its capacity to monitor recommendations.

3. Current Position

- 3.1 The recommendations, formerly agreed by Cabinet and partner organisations as part of the various policy reviews, will deliver a range of improvement activity. A full overview of progress is attached at **Appendices A-M**. The table overleaf provides a summary of the number and percentage of actions that have been achieved, are on schedule to be achieved, are not now deliverable, or are not on schedule to be achieved.

Policy Review	Rag Key			
	● Green (achieved)	● Blue (not deliverable)	● Amber (On schedule)	● Red (Not on schedule)
2013/14				
Childhood Obesity	2	0	2	0
Supporting Carers in Sunderland	2	0	1	1
Alcohol and Licensing	8	0	0	0
Diversification of the Local Economy	7	0	0	0
Volunteering	3	0	4	0
Flood Risk Management	5	0	2	0

2014/15				
Tackling Loneliness and Social Isolation	0	0	7	0
Cemetery Regulations and the Introduction of a Medical Examiners Service	0	0	7	0
Impact of Welfare Reform on Sunderland	2	0	3	0
Operation of Food Banks in Sunderland	2	0	3	0
Future Proofing of Skills	0	0	4	0
Tackling New Psychoactive Substances	2	1	1	0
Suicide Prevention	2	0	2	0
Total	35	1	36	1

3.2 The Scrutiny Committee may ask the scrutiny lead member with the relevant remit to undertake further work on behalf of the Committee where any issues of concern are highlighted for those recommendations that are in the red, amber, blue categories.

4. Recommendations

4.1 It is recommended that the Scrutiny Committee:-

- (a) Notes the progress towards completion of the actions detailed within the Action Plans appended to this report (**Appendices A-M**) and seeks clarification on content where felt appropriate; and
- (b) Where issues of concern are highlighted, agrees to commission the relevant scrutiny lead member to undertake further work and report back to the Scrutiny Committee

5. Background Papers

5.1 Scrutiny Committee papers 2013/14 and 2014/15

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Review Progress Summary				
R = not on schedule	A = on schedule	B = undeliverable	G = achieved	Total
0	2	0	2	4

Ref	Recommendation	Action	Owner	Timescale	RAG	Progress
A	That Public Health Strategy looks to monitor the implementation and impact of the School Food Plan reforms on local schools and that this is complemented by an enquiry to the Secretary of State for Education as to how this will be undertaken at a national level.	Provide analysis of the impact on meals take-up from September 2014	Director of Public Health / FM Business Development Manager (Consortium Schools)	Feb 15	G	The uptake of Universal Infant Free School Meals (UIFSM) for Consortium schools to date is 87.9% (the national assumed take up rate was set at 87%). Overall uptake to date in Consortium schools is 67.2% (compared to end of year 2013/14 levels of 55.82% - as benchmarked by the Association of Public Service Excellence)
		Look at the impact of the School Food Plan on service provision in Schools	Director of Public Health / FM Business Development Manager (Consortium Schools)	Feb 15	G	All operational expectations of the School Food Plan have been realised in Consortium schools, e.g. full introduction of UIFSM; implementation of new School Food Standards from January 2015
		Look at how changes are communicated with schools and parents	Director of Public Health / FM Business Development Manager (Consortium Schools)	Feb 15		In Consortium schools new menus (which met the revised School Food Standards) were issued to schools in July 2015 to cascade to parents either via hard copy or electronically

		Provide a summary and overview of the implementation and impact of the school food plan within consortium schools to scrutiny and Public Health	Director of Public Health / FM Business Development Manager (Consortium Schools)	Feb 15	G	This was undertaken in July 2014
		That the Scrutiny Committee enquire to the DfE as to the monitoring arrangements around outcomes from a national level	Scrutiny Officer	Sept 14	G	Completed.
B	That Public Health and Planning teams within the local authority look to conduct joint training sessions related to Health Impact Assessments (HIA) considering the practicalities to incorporating HIAs within the planning process	<ul style="list-style-type: none"> Investigate the work being undertaken by other local authorities in relation to fast food licensing/planning Establish health impact assessment (HIA) training for public health and planning teams and agree a process for incorporating HIAs into the planning process. Public Health professionals to identify councillors and lead officers to act as champions on the issue and liaise with planning officers. 	Director of Public Health / Interim Head of Planning	Dec 2015	A	<p>Initial work has commenced with planning teams through the Active Travel Group, including early discussions about how Public Health can be more involved in planning processes. A watching brief being kept on activity in the area of food licensing / planning in other local authority areas.</p> <p>Local champions still to be identified.</p>
C	That data gathered from the National Childhood Measurement Programme (NCMP) along with intelligence gathered from the impact of other obesity and lifestyle	<ul style="list-style-type: none"> USE NCMP data to identify high prevalence areas for targeted interventions Develop action plan with Childhood Obesity Group to identify additional capacity and 	Health Improvement Practitioner/ Public Health Lead	Ongoing – review progress April 2015	G	<ul style="list-style-type: none"> NCMP annual data released for 13/14, will be available at ward level from June 2015. Previous data being used to target activity with primary schools in East

	programmes, including LAF Programmes and community based or led services across Sunderland, is utilised to model and target intervention resources effectively	<p>gaps with provision</p> <ul style="list-style-type: none"> • Use findings from the review to support development of action plan • Use data from weighing and measuring pilots carried out by the LAF team within primary and secondary schools to look at emerging data trends 				<p>and West, which will include proactive follow up from the LAF team for children identified as overweight or very overweight at reception in 14/15 cohort.</p> <ul style="list-style-type: none"> • Childhood Obesity Group continues to meet bimonthly and are due to refresh their action plan. A key action identified is a training programme for a range of staff on child obesity. • Teen specific programme of LAF continues and the team have been into all secondary schools.
D	That Public Health Strategy explore and consider ensuring that key policy documents including the Joint Strategic Needs Assessment, the Joint Health and Wellbeing Strategy, other local needs assessments and strategies, and where appropriate local area committees and frontline councillors consider and take into account realistic opportunities to increase active travel	<ul style="list-style-type: none"> • Area Committees, People & Place Boards with assistance from Public Health People and City Services Staff consider actions that are beneficial to the access to healthy food and active travel agenda • Look at how strategic policies and plans can support active travel • Ensure active travel is considered alongside other intervention and outcomes are identified through the 	Director of Public Health/Area Committees	June 2015	A	<ul style="list-style-type: none"> • People boards currently identifying health priorities for the coming year. Health profiles being shared with People Boards and CCG locality groups as requested, which includes obesity data. If identified as a priority issue work will be supported by the Public Health Strategy Team. • Active Travel Group convened and meeting. Initial mapping of current and proposed plans underway, to identify

		<div>JSNA process</div> <ul style="list-style-type: none">• Ensure that active travel projects are rigorously evaluated.				opportunities to support active travel.
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Review Progress Summary				
R = not on schedule	A = on schedule	B = undeliverable	G = achieved	Total
1	1	0	2	4

Ref	Recommendation	Action	Owner	Timescale	RAG	Progress
A	That the Adult Partnership Board through the Carers Implementation Group considers the development of the frontline councillor role to enable members to identify and signpost carers in their local communities to the appropriate support or organisation.	<ul style="list-style-type: none"> Sunderland Carers' Centre to produce a regular Councillors' Update on National and Local Carers' Issues. 	Graham Burt	On-going	G	<p>The first E-Bulletin went to all Elected Members in Nov 2014 [Carers Rights Day] The next planned bulletin will be circulated in Carers Week 2015.</p> <p>City Hospital Sunderland (CHS) regularly contribute articles to the carers centre newsletter. A CHS 2014/15 Carers Annual Report will be produced in April/May 2015.</p> <p>Achieved and ongoing Update: November 2015</p> <p>Elected members continue to receive planned E bulletins to support Carers week in June and Carers Rights Day in Nov/Dec</p>
		<ul style="list-style-type: none"> Whole Family Approach presentation to be given at a Member Development Session 	GB	Date TBC	R	<p>Sunderland Carers Centre are now collecting data as to how many Elected Members refer carers into the services available at the Carers Centre.</p> <p>Update: November 2015</p> <p>Following the introduction of the Care Act and the Integrated</p>

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		<ul style="list-style-type: none"> Carers work to be included in the People Services Directorate Management Team programme of work so that updates are included on the Portfolio holders' brief 	PF/RL	July 2014	<p>G</p> <p>Commissioning Team the CCG are now the lead for managing the Carers Scheme Better Care Fund. A Whole Family Approach remains an important area for development and will be progressed as part of the new workplan to be developed by the revised membership of the Carers multi-agency strategy group.</p> <p>Work in relation to Carers is included in the People Services Directorate programme of work so that updates can be provided as part of Portfolio holders' brief.</p> <p>Achieved and ongoing</p> <p>Update: November 2015 Following the changes highlighted above reporting mechanisms will now include updates to the Integrated Commissioning Group, CCG internal reporting mechanisms and DMT.</p>
B	That the Adult Partnership board develops, with partners, an awareness raising strategy to ensure carers can be identified as early as possible and that the strategy also promotes the	<ul style="list-style-type: none"> Member organisations of the Adults Partnership Board (APB) will commit to raising awareness of carers within their own organisations and progress 	All partners	July 2014	<p>G</p> <p>APB member organisations carried out a number of activities to raise awareness of carers to raise awareness of the benefits of being identified as a carer including a 'Time</p>

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	reduction of stigma celebration of the caring role within the City	<p>will be reported to the Board</p> <ul style="list-style-type: none"> • A presentation on the carers work and the recommendation to develop an awareness-raising strategy will be delivered to the APB • An awareness campaign will be launched focusing on raising awareness of the benefits of being recognised as a carer. The campaign will be two-fold, targeting both front-line professionals and carers themselves. • Celebration of Carers of Carers events to be held: Carers with Talent Caring for Carers Awards. 	<p>Graham King/PF</p> <p>All partners</p> <p>GB</p>	<p>July 2014</p> <p>October 2014</p> <p>June 2014</p>	<p>Well Earned Exhibition' showing photographic images of Sunderland carers. The exhibition was on display in the House of Commons and a tweet was received from Sharon Hodgson, MP. The Head of Integrated Commissioning gave a presentation to the APB on the work of carers. Paul Stafford to consider care students at the college doing some work around self-identification. CHS changed their screen-saver during Carers' Week to raise awareness and encourage self-identification of carers' amongst staff. CHS regularly "tweet" carer related information. The Director of People Services will focus on recognition of Carers in his blog which will also outline the programme of events being held by partner organisations during Carers' Week. Plans for Carers Week in 2015 are – Sunderland Carers' Centre will be holding a Dog Show at their premises in Thompson Park. The dog show will highlight the social isolation of some carers</p>
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						<p>who may feel isolated and lonely due to their caring role. This will also inform the current Scrutiny process around Loneliness and Social Isolation</p> <p>Sunderland Carers Centre will once again launch and co-ordinate the Annual Caring for Carers Awards.</p> <p>The awards recognise professionals who have supported carers in a unique way which has made a difference to the carers life.</p> <p>The Mayor of Sunderland and Portfolio Holder for Adult Services will attend the event organised by Sunderland Carers Centre.</p> <p>Achieved and ongoing -</p> <p>Update November 2015: Carers Week is an annual event and some organisations are already starting to put plans in place for Carers Week 2015 as highlighted above.</p>
C	That the Carers Implementation Group investigates, through its stakeholder membership, methods to improve and maximise data collection from	<ul style="list-style-type: none"> Increase the number of carers that have been identified in the city through a range of mechanisms 	<p>Rachel Lumsden</p> <p>RL/VF</p>	<p>March 2015</p> <p>May 2015</p>	G	<p>The GP Referral Innovation Scheme has been put in place to improve the identification, registration and support offered to carers within the GP practice</p>

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	agencies and organisations relating to all carers in the city to build the information base and profile of carers across Sunderland	<ul style="list-style-type: none"> Analyse the GP Referral Scheme figures, includes young carers, to monitor impact and to inform targeted approaches to recognising carers across different areas of the City 				<p>to encourage onward referral as appropriate. The outcome of the scheme is to ensure carers are adequately supported in their caring role. 51 GP practices have delivered the scheme, which has seen improvements in their carers registers, how practices identify carers, awareness training for staff, and a better referral system to Sunderland Carers Centre.</p> <p>Achieved</p>
					A	<p>Analysis of the GP Referral Scheme to monitor the impact of the approaches used will be undertaken and feedback shared with the Carers Strategy Implementation Group</p> <p>On schedule</p>
					A	<p>Sunderland Carers' Centre will be investing in a new ICT system that will improve the data collection to be tailored to reporting outcomes. The new system will be able to identify themes and trends linked to carers. The intelligence gathered will also support</p>

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						<p>carers with timely interventions, including referrals to other partner organisations who will be able to support with the meeting of the carers needs at an earlier stage and help identify any likely additional demands on services/provision in the future.</p> <p>Providing effective interventions at the right time can stop needs from escalating, and help people maintain their independence for longer.</p> <p>The Exercise Referral programme is currently under review and an application for funding to continue the programme has been submitted to the CCG. Once the outcome is confirmed the programme will undergo several changes with the emphasis being on those with long term conditions and reductions in hospital admissions.</p> <p>A question will be added to the referral form to clearly identify carers referred onto the programme.</p> <p>On schedule</p> <p>Update November 2015: The exercise referral programme has been</p>
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						<p>commissioned by Sunderland CCG for 3 years (up to March 2018) and is now called Move to Improve. It is now focused only on patients with long term conditions.</p> <p>The leisure centres in which the MTI programme operates are now managed by Everyone Active (SLM) on behalf of the City Council.</p> <p>Due to the new management arrangements and systems now in place discussions are required with SLM to explore support to carer.</p>
D	<p>That the Adult Partnership Board seeks to improve involvement with carers through providing the opportunity for carers to influence and comment on policies, strategies and service design and delivery</p>	<ul style="list-style-type: none"> Develop mechanisms for carers to be meaningfully involved in the early stages of influencing commissioning intentions and service design 	All partners	On-going	G	<p>The Carers Reference Group already fulfils this function in CHS. The group met regularly during 2014/15.</p> <p>A Carer Centre representative is also a member of the CHS Dementia Strategy Group.</p> <p>A Carer Centre representative has been nominated as a representative on the new Sunderland Autism Partnership Board.</p> <p>Achieved and ongoing</p> <p>Update: November 2015</p> <p>The revised membership of the Carers Strategy Implementation Group will include carers. Any subsequent task and finish groups that are set up will also</p>

		<ul style="list-style-type: none"> • Carry out an audit of what partner organisations are doing to implement the carers' strategy 		September 2014	R	<p>have representation by carers.</p> <p>An action plan is in place to identify what partner organisations are doing to implement the carers' strategy. An audit of the actions being put in place and the identification to any gaps in service delivery as not taken place yet. A workshop is being held in April which will include a mapping exercise that will inform any work going forward. The multi-agency Carers' Strategy Implementation Group membership needs be reviewed to ensure that key representatives, including carers, work together to further improve information, advice and support available for carers'. Not on schedule</p> <p>Update: November 2015 Following the introduction of the Care Act and the Integrated Commissioning Team the CCG are now the lead for managing the Carers Scheme Better Care Fund. A new action plan will be developed by the revised membership of the Carers multi-agency strategy group. Any outstanding work from the previous action plan will need to</p>
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						<p>be signed off by the group and areas that are to be progressed carried over into the new action plan. The CBOS scheme is no longer in operation and has been superseded by Care Act provision for Carer Personal Budgets following Carers Assessment and application of national Carers Eligibility Criteria. A number of changes have been put in place in support of the changes:</p> <ol style="list-style-type: none"> 1. Delegation of Carer Assessments to the Carers Centre. The Carer Assessments will be monitored through Case File Audits and quality assurance processes via authorisation and approval of adult needs assessments and support plans. 2. Intensive training provided to Carers Centre staff who are to undertake Carers Assessments on behalf of LA as part of an Alternative Service Delivery Model with intensive on-going support from Carers SW. 3. An on-going rolling programme of awareness raising sessions about the Care Act requirements has been delivered to SW fieldwork teams by the Social Worker Carers Lead
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						4. A new Young Carer assessment tool is to be implemented following consultation with Young Carers.
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Review Progress Summary				
R = not on schedule	A = on schedule	B = undeliverable	G = achieved	Total
0	0	0	8	8

Ref	Recommendation	Action	Owner	Timescale	RAG	Progress
A	That further work be undertaken to assess evidence from Accident and Emergency in order to identify any areas of the city that may demonstrate a link between the level of crime and disorder and the number of licensed premises	1. Liaise with Sunderland Royal Hospital to request relevant data. 2. Analyse data to determine any links. 3. Report findings to Scrutiny Committee.	Trading Standards and Licensing Manager	1. End Q1 2014/5 2. End Q2 2014/5 3. End Q3 2014/5	G	<ol style="list-style-type: none"> 1. We have received the Cardiff data for the period October 2013 – March 2014 and will be requesting quarterly updates from now on. 2. Data has shown a number of issues that do not get reported to the police. Informs police actions.
B	That the Council, in consultation with partners, considers whether there is any evidence of a need for a Cumulative Impact Policy in any part of the city	1. Liaise with Police and Director of Public Health to identify any relevant evidence. 2. Analyse evidence to determine any justification for any policy. 3. Report findings to Scrutiny Committee.	Trading Standards and Licensing Manager	1. End Q1 2014/5 2. End Q2 2014/5 3. End Q3 2014/5	G	Analysis of data to support a cumulative impact policy is inconclusive. The data seems to suggest that issues arise from poorly managed premises rather than from the number of premises in an area.
C	That the Council investigates the activities of premises selling takeaway food in relation to the delivery of alcohol with a view to obtaining evidence which may inform future licensing decisions	1. Liaise with other licensing authorities to obtain any relevant evidence and collate details of relevant licensees in the City 2. Analyse information to determine need to change any policy. 3. Report conclusions to Scrutiny Committee.	Trading Standards and Licensing Manager	1. End Q1 2014/5 2. End Q2 2014/5 3. End Q3 2014/5	G	<ul style="list-style-type: none"> • Limited data has been found on takeaway premises. However very recent information is being investigated. • No information has been received identifying any problem premises.
D	That the Council, at the next revision of the Licensing Policy	1. Amendment of Policy Statement	Trading Standards	2016 (when Policy is legally	G	<ul style="list-style-type: none"> • The licensing of premises must be undertaken on a

	Statement, includes a model condition which would require an alcohol licensee to be a member of a relevant Pubwatch Scheme		and Licensing Manager	required to be reviewed)		case by case basis. Where it is appropriate to impose a pubwatch attendance condition this can be done.
E	That the introduction of a voluntary agreement with licensed premises for a suitable closing hour be explored firstly with partners and then, if necessary, with the relevant Pubwatch scheme in any appropriate areas of the City	1. Liaise with Police and Director of Public Health to identify any consensus on a suitable closing hour. 2. If appropriate, to liaise with the relevant Pubwatch scheme. 3. Report outcome to Scrutiny Committee.	Trading Standards and Licensing Manager	1. End Q1 2014/5 2. End Q2 2014/5 3. End Q3 2014/5	G	Currently there is a reasonably high turnover of premises in the City Centre. The Police has come to agreement with a number of new licensees that their terminal hour is 03:00
F	That the Council lobbies central government to introduce measures to tackle the low unit cost of alcohol sold in many supermarkets and other off licensed premises, which can lead to the excessive consumption of alcohol and associated harm to health, and the disparity in cost with alcohol sold at on-licensed premises where alcohol consumption occurs in a regulated environment	1. Write to Home Office with the views of the Scrutiny Committee.	Trading Standards and Licensing Manager	1. End Q1 2014/5	G	A letter has been sent to the Home Office
G	That the Place Boards receive information on licensing law in order to facilitate the assistance of residents in pursuing their rights to apply for the review by the Council of the licences of	1. Provide briefing to each Place Board on licence reviews. 2. Produce advice note on the subject for publishing on the Council's website.	Trading Standards and Licensing Manager	1. End Q2 2014/5 2. End Q2 2014/5	G	Presentations have been delivered to the Place Board

	premises that they feel create problems for the community					
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Review Progress Summary				
R = not on schedule	A = on schedule	B = undeliverable	G = achieved	Total
0	0	0	7	7

Ref	Recommendation	Action	Owner	Timescale	RAG	Progress
A	That the scrutiny function receive further progress on the role of the Local Asset Backed Vehicle and the Business Improvement District in delivering the regeneration of the city centre	<p>1. Establish reporting mechanism with Planning and Property to receive update reports on progress of the LABV</p> <p>2. Continue to liaise with the Business Improvement District to receive updates on progress regarding delivery. BID have written into operating agreement with SCC that they will report annually to scrutiny committee.</p> <p>3. Report progress against 1 and 2 to scrutiny</p>	<p>Planning and Property</p> <p>BIT</p> <p>Planning and Property</p> <p>BIT</p>	End of Q3 2014/15 & end of Q1 15/16	G	<p>1. The joint venture Company (Siglion) was set up in late 2014 and then launched formally on 23 April 15 at the National Glass Centre. The Deputy Chief Executive sat on the Board initially and her role on the Board has been taken up by the Executive Director of Commercial Development from the end of May alongside the Leader of the Council, the Cabinet Secretary and the Director of Finance. Siglion's Chief Executive has been appointed (John Seager) and the delivery team is in place. Siglion have moved into their offices in the Echo 24 Building and are working on the delivery of the proposed major schemes at the Vaux Site, Seaburn and Chapelgarth.</p> <p>2. Regular meeting are held between the Acting joint Head of BIT and Ken Dunbar the BID Chief Executive. There is also BIT representation at the BID Board Meetings by Cllrs</p>

						<p>Trueman and Speding, with an observer from the BIT, and regular liaison with the BIT on ad hoc matters which arise. The BID held its first Annual General Meeting in July.</p> <p>3. As above 4. As above</p>
B	That the Council continues to engage with the business community including Nissan to improve the transportation and energy infrastructure adjacent to the Nissan site.	<p>1. Continue to engage with the Business Community.</p> <p>2. Report progress on 1 to scrutiny committee.</p> <p>3. Work with the business community on infrastructure solutions where they are feasible, plausible and fundable</p> <p>4. Report progress on 3 to scrutiny committee.</p>	<p>BIT</p> <p>BIT</p> <p>Transport and Highways</p> <p>Transport and Highways</p>	End of Qtr 3 14/15	G	<p>1. BIT has continued to engage with the business community across a number of mediums. There is regular attendance at meetings such as Sunderland Business Network, Sunderland Business Group and North East Chamber of Commerce. As part of the day to day operations of the BIT we are in regular dialogue with business including Nissan. We continue to use MAKE It to provide a means of providing information to business and as a conduit for communication. We continue to work with and support other business support organisations and Business Networks to engage with business.</p> <p>2. As above</p> <p>3. Highways improvements have been carried out to the A19/1231 junction adjacent to Vantec new premises on</p>

						<p>Turbine Business park and close to Nissan. Highways needs linked to development of the International Advanced Manufacturing Park will be addressed as part of the overall project management for IAMP.</p> <p>4. As above</p>
C	<p>That the Council and its partners work together to seek to address the future skill requirements of each sector of the local economy;</p>	<p>1. Regular updates on the developing Education and Skills Strategy, and links to the Economic Master Plan, will be provided to Scrutiny Committee</p>	<p>SPPM/Assistant Director of Education</p>	<p>End of Qtr 3 2014/15</p>	G	<p>In July 2015 the Sunderland Education and Skills Strategy... 'Get Ready' was launched by the Education Leadership Board. The Education Leadership Board will now lead on the development of the strategy implementation plan with the support of key partners and stakeholders, including members of the Sunderland Economic Leadership Board and in particular members of the Sector Growth Results Group.</p> <p>Progress updates relating to the Work Discovery Sunderland programme, which has now developed into a year-long programme of activity, are now formally reported to the Economic Leadership Board through the Sector Growth Results Group. Many local businesses and schools</p>

						continue to support and participate in the Work Discovery programme.
D	That the Port continues the expansion of its business and further develops its market in emerging sectors of the economy	<p>1. Continue to work with the Port Director to identify and progress opportunities within the joint working relationship already established.</p> <p>2. Report progress to the Scrutiny Committee.</p>	BIT	End of Qtr 3 14/15	G	Regular liaison on day to day business between BIT and the Port, including joint meetings with potential investors
E	That the Council continues to promote the development of the software sector in the city and continues to engage with them in order to keep them up to date with major planned developments in the city and assist them with marketing and support	<p>1. Continue joint working already established through the Sunderland Software City Initiative</p> <p>2. Continue to gather and publicise good news stories on the Make it Sunderland Website.</p> <p>3. Continue support through eg attendance at relevant trade shows, events and exhibitions</p> <p>4. Identify most appropriate forums to gather and disseminate information on developments in the City.</p>	BIT/Comms & Corporate Affairs	End of Qtr 3 14/15 end of Qtr 1 15/16	G	<p>1. The Acting joint Head of Service regularly meets with David Dunn Chief Executive of Software City. A full application for Phase 3 of Software City covering the period 1.10.2015 to 31.09.2018 has been submitted. The Digital Catapult centre launch took place in early March with Sunderland named as one of 3 national centres.</p> <p>2. BIT and Comms continue to work closely together to gather and publicise good news stories on the Make it Website</p> <p>3. This work continues to be progressed both with SSC and Comms team as part of Make it activities. Make It were</p>

						<p>represented at MIPIM London from the 19-21 October 2015 with colleagues from the Combined Authority and 8 software and technology companies took part in a trade mission to Washington DC in September 2015.</p> <p>4. City Centre Traders and BID continue to be a conduit where information on developments in the City can be exchanged, as well as eg Sunderland Business Group, Economic Leadership Board, NECC Sunderland Committee, Sunderland Business Network</p>
F	That the Council continues to promote the development of the creative industries sector in the city	1. Through delivery of the Creative Industries Strategy and Culture Strategy for Sunderland, including events for creatives such as the Makers Markets, festivals etc.	BIT/Cultural services	End of Qtr 3 14/15 end of Qtr 1 15/16	G	Work is ongoing to support creative businesses in the City, with a combination of direct support from BIT as well as liaison and engagement with initiatives led by others including the BID and MAC Trust. Creative businesses in the city were part of a project team which launched Sunderland's first Short Film Festival in venues across the city centre in July 2015.
G	That the Council continues to work with the Sunderland Empire on its infrastructure requirements	1. Liaise regularly with Sunderland Empire in the context of the emerging Culture Strategy and	Cultural Services	End of Q3 14/15	G	Cllr Speding chairs the cultural Partnership which provides a regular forum to develop the

	and its overall visitor offer.	wider City Centre Development.				strategic direction and facilitate co-ordination for cultural activity and liaison with cultural partners across the City including the Empire.
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Review Progress Summary				
R = not on schedule	A = on schedule 4	B = undeliverable	G = achieved 3	Total 7

Ref	Recommendation	Action	Owner	Timescale	RAG	Progress
a)	To revise and embed a Volunteering Strategic Framework which is owned and delivered by the Sunderland Partnership	Work is underway to refresh the Sunderland Partnership's Volunteering Strategy (2009). A workshop is being planned and will be held in the autumn. This is being organised with the Sunderland Partnership and key interested parties will be involved.	Jane Hibberd / Jessica May	December 2014	A	The recommendation to refresh the strategy was referred to the LSP's Innovation and Improvement Group in July 2014 for further discussion from September.
b)	To include in the Strategy a set of measurable outcomes of delivery against objectives	Consideration is being given to options available for suitable outcome measures to evaluate the impact of volunteering on individuals who volunteer.	Jane Hibberd	December 2014	A	See above
c)	To develop a clear Volunteering Policy for the involvement of volunteers in council services	Work is underway to develop a policy for the involvement of volunteers in Council services.	Jane Hibberd	March 2015	A	A review of Volunteering and the role of the City Council has been carried out the outcomes of which were considered in June 2015. One of the key outcomes was to establish a Cross Directorate Volunteering Steering Group in order to co-ordinate the council's approach to volunteering. As such recommendations c) and f) are key items for consideration by the group. Recommend that both actions are re-profiled for consideration during 2016 with further feedback provided to Scrutiny Committee in the new year.
d)	To incorporate into the Policy an approach to coordination of activity at	Work will be undertaken to identify local needs in each area and match supply accordingly, making better use of the existing capacity of volunteers, for	Charlotte Burnham	March 2015	G	Delivery of this action has been further considered as part of a recent external review looking into relationships between SCC and

Monitoring recs file

	area level	example, opportunities for student volunteers and for local people to run services. A local partnership approach will be used, coordinated by the council (through development of the role of People Boards) using all community assets.				<p>the VCSE sector. Proposed actions to be considered in April 2015.</p> <p>Examples of area action includes:-</p> <p>Coalfields Area Committee have supported the 'Increasing Capacity in the Coalfield' project to support new and existing Coalfields groups to increase capacity and enable residents to participate in volunteering, via a bespoke pathway. The project will employ a full-time Volunteer and Community Support Co-ordinator to deliver the service. In addition to the 'Youth Social Action' project which supports young people in developing and taking part in activities which have the 'double benefit' of participating in social action – in other words, that participants and others/ the environment will benefit from activities.</p> <p>East Area Committee has supported Community Connector projects - Phase Two of which is currently being delivered. Establishing five community hubs, one in each ward, to provide a physical presence in the community to enable bi-monthly networking meetings (amongst other things) the bi-monthly meetings will encourage VCS groups/volunteers to get together, similar to the Area Network model but at a grass roots level, to share news, resources, top tips, etc.</p> <p>Additionally East are developing a Community Management Learning System: based on the</p>
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						<p>council's learning lounge, it will be launched in the New Year providing access to up to 100 e-modules for up to 5,000 volunteers free of charge (as long as the organisation they volunteer for is a member of the Area Networks) – building their personal capacity and enabling them to deliver services in the future/improve future job prospects.</p> <p>North Area Committee provided a package of financial support and advice to self-supporting Community Associations in the area. To enable those Community Associations to continue to deliver and develop activities on offer in the area, utilising volunteers to achieve this and in doing so support the delivery of Area Priorities such as helping to reduce social isolation.</p> <p>Washington Area Committee has funded a project which supports the VCS in Washington to encourage them to work together thus ensuring more resilience and aiding and building VCS capacity. This project will also strengthen and grow volunteering capacity across the area.</p> <p>West Area Committee to consider funding for a Community Helpers Project on 2.12.15. Proposing a community helper for each ward who will encourage and raise the aspirations of local people by providing them with the support, techniques and resources to make good choices and take responsibility for their own behaviours, to bring about behaviour</p>
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						change and reduce demand for services.
e)	To support Elected Members to act as 'skilled connectors' in their communities and to provide them with the means to actively engage with the voluntary workforce	To look at strategies for elected members to use their local knowledge and make connections in their areas.	Charlotte Burnham / Phil Spooner	March 2015	G	Embedded in member development programme. Connections made with individuals and organisations at a ward level, and area level through Area VCS Networks.
f)	To promote and facilitate opportunities for council employees, including retiring council employees, to engage in volunteering	Activities will include: <ul style="list-style-type: none"> • Feature in 'Workwise' • Promotion of the benefits for people who become involved in volunteering as part of the Resilience action plan • Development of guidance, signposting to partner agencies and FAQs • Include in the Sunderland Leadership programme • Include in a pre-retirement information pack for employees. 	John Rawling	April 2015	A	See c) for update.
g)	To increase opportunities for raising the profile of volunteering including the use of existing and planned communication campaigns	Sunderland Volunteers Month takes place in June 2014 – An event will be promoted by the Council working with the Area Coordinators and the Volunteer Centre to highlight volunteering including leaflets, banner, posters and media release using case studies as the main thread. The Council supported Volunteering Day at the Museum & Winter Gardens in January 2014 – this was covered in the media and Community News.	Rose Peacock/Sam Meredith/Charlotte Burnham	April 2015	G	The Council worked with the Volunteer Centre to support Sunderland Volunteer Month in June 2014 under the All Together Sunderland brand including posters, banners, and promoting of the event at the start of the month. A press release was issued to coincide with Carers' Week which fell within volunteering month and a press release also promoted the volunteer events in the city centre and in other areas of the city. Media support has been provided to support Love Where You Live and volunteering to help make the city more attractive. Support has been provided to a Libraries' Volunteer event.

Review Progress Summary				
R = not on schedule	A = on schedule	B = undeliverable	G = achieved	Total
0	2	0	5	7

Ref	Recommendation	Action	Owner	Timescale	RAG	Progress
A	That the council and partners continue to meet regularly to build on existing joint working in order to maximise the use of resources and share information	The council, through officers in Streetscene, will ensure arrangements are in place for continued engagement with other Flood Risk Authorities (NWL/EA) and other Local Authorities, through the various regional and sub regional flood and coastal groups.	Les Clark	May 2014	G	This is an on-going action and meetings with other Flood Risk Authorities EA and NWL are every 3 months. The last NWL meeting was 24th March 2015. The last EA meeting was 31st March 2015.
B	That the council considers the long term resource requirements to develop the expertise, structures and procedures to carry out the new duties set out in the Flood and Water Management Act 2010.	A capacity building report for the FWMA duties is to be prepared for consideration by council officers. The report will make recommendation for the appropriate staff numbers to deal with the new duties under the Flood And Water Management Act. Recommendations to be considered and a report to be submitted to DCX and the Director of HR and OD	Les Clark	September 2014	G	Lead officer for Flood and Coastal has been appointed by the authority. Currently looking at what other resources are required to deal with duties.
C	That the Scrutiny Committee monitors the progress being made in relation to the establishment of a SUDS	EMT report to be prepared on the options to be considered on how the council will set up and serve its SAB. A decision to be	Les Clark	September 2014	A	The first part of the SAB duty has been enacted on the 6 th April 2015 where the lead local flood authority is now a

	Approval Body for the city through its annual monitoring of performance against the delivery of the recommendations.	taken by EMT on the way forward.				statutory consultee. There is no decision on when the 2 nd part of the SAB duty will be enacted (adoption). Defra are currently pushing for Lead Local Flood Authorities to implement their own procedures for the adoption of SuDS. Currently looking at regional approach for SuDS adoption with other Tyne and Wear Authorities.
D	That the council investigates the approach to planning policy being taken by other local authorities in relation to water management and flood risk.	The emerging Local Plans of all North East Councils contain policies on water management and flood risk – this is a requirement highlighted in the National Planning Policy Framework (NPPF). Planning Policy Officers from the South Tyne Authorities (Durham, Gateshead, South Tyneside and Sunderland) meet on a regular basis as part of the Duty to Cooperate requirements. Consideration is being given to the issue of surface water flood management being examined through a joint commission (this approach is being pursued by North Tyne Authorities)	Gary Clasper	July 2014 Ongoing	A	The Newcastle-Gateshead Core Strategy has been approved for adoption, and therefore its policy on Water Management (Policy CS17) provides the latest approved policy approach in the region. The Government Inspector for the plan altered the policy and text to ensure that it includes the sequential test and exception test. The city's new Flood & Coastal Group Engineer has proposed the creation of SUDS Interim Policy Guidance for the city. Currently looking at regional approach for SuDS adoption with other Tyne and Wear Authorities.
E	That action is taken to ensure that residents are made aware of	a) Discussions to be held involving Streetscene,	Les Clark	October 2014	G	a) See Action (f)

	the potential risk to them and their properties from all forms of flooding and encourage them to take responsibility to help reduce these risks by creating a flood plan for their households that compliments the actions of the other responsible agencies.	Emergency Planning and Communications to determine strategy for flood risk awareness and resilience. b)Officers are having on-going discussions regarding the Community Flooding project, funded via the Flood Defence Committee. An appropriate candidate location for the Regional Community Flooding Officer (CFO) to assist in this regard is to be agreed..		June 2014		b)CFO has made contact with residents on the Dairy Lane Estate, Houghton le Spring. There has been a community event organised on the 21 st October 2015, there was representatives from the council's Emergency Planning and RLS teams.
F	That the council looks further at developing new and innovative channels of communication to keep residents aware of potential flood risk event.	a)Discussions to be held involving Streetscene, Emergency Planning and Communications in relation to raising awareness of potential flood events with residents.	Les Clark	October 2014	G	Flood management has been agreed with partners Palantir as one of the 'rapid adopters' of the Intelligence Hub. This will be the platform from which flood risks will be identified and new and innovative channels of communication with residents that are potentially affected will be developed. Work has started analysing the flooding data and will take a few months. This work is still on going with positive results so far.
G	That the recommendations of the Panel (listed a-f) be fed into the forthcoming Local Flood Risk Management Strategy.	The recommendations of the Panel will be fed into the forthcoming Local Flood Risk Management Strategy (LFRMS).	Les Clark	May 2014	G	The LFRMS is now complete and the above has been implemented in this document. This will go out to public consultation in January 2016 with publication by the end of

						March 2016.
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Review Progress Summary				
R = not on schedule	A = on schedule	B = undeliverable	G =achieved	Total
0	7	0	0	7

Ref	Recommendation	Action	Owner	Timescale	RAG	Progress
A	To ensure that there is an effective launch and continued promotion of the community directory to local people, key stakeholders and providers.	Phase 2 community directory will be tested during June / July 2015. A formal launch date will be established after feedback has been taken account of along with arrangements for on-going promotion and management	Community Directory working group	June / July for testing. Formal launch date tbc. after testing.	G	Procurement has commenced to purchase open objects software to enable development of the community directory to continue. Implementation timetable and plan will be confirmed as part of the procurement process.
B	To explore and understand with key partners how a community connector scheme would operate in the city including issues of promotion, recruitment and training that enables anyone who wishes to take part the opportunity to do so.	Undertake an evaluation of the Community Connectors pilot funded by East Sunderland Area Committee Understand the role of the Integrated teams once they are established and potential to develop a hub to connect existing roles as part of such a scheme. Align different models in place and associated health networks into one scheme where possible to streamline and maximise the role of the voluntary sector Establish lead arrangements for different elements of the model Use the above actions as a basis	Gillian Gibson/ Ian Holliday (CCG)/Graham King/Charlotte Burnham/	March 2016	G	The pilot has been evaluated and a project is being developed to further understand requirements of residents and how best to meet them and subsequently recruiting and training interested VCS organisations in order to better understand and coordinate locality health provision. Further information will be available Jan to march 2016.

		on which to develop a community virtual network to develop the role of community connectors to enable individuals, where appropriate, to be signposted and supported to access and use community resources or services when they don't require professional health services				
C	To look at how to develop arrangements to ensure that activities / initiatives are co-ordinated in order to minimise the potential for duplication and to provide a forum for sharing, learning and good practice.	Explore current network potential for providing suitable forums for sharing good practice including VCS networks, Area Health Champions Network, Adult Partnership Board and Carers' Implementation Network etc.	Graham King/Charlotte Burnham	March 2016	G	Work is ongoing and updates will follow at next monitoring phase.
D	To ensure that a measure of loneliness and/or social isolation is included in the Joint Strategic Needs Assessment.	<p>Looking at the development of a Joint Strategic Needs Assessment (JSNA) that will act as the single vehicle for all strategic intelligence, initially covering health and wellbeing and the wider issues that affect health such as employment, crime and disorder, housing and loneliness.</p> <p>The JSNA will be moved from a static annual publication to a continually evolving on-line resource.</p> <p>In order for the proposal to be</p>	Graham King / Julie Lynn	Dec 2015	G	<p>Meetings have commenced to progress the JSNA's review and maintenance from a static publication.</p> <p>As part of this process loneliness and social isolation will be considered for inclusion in the relevant parts of each JSNA.</p> <p>Updates will be provided on a regular basis on progression.</p>

		progressed a multi-agency steering group (time-limited task and finish group) would need to be established to progress the development and creation of the resource, with practitioner representatives responsible for the ongoing refresh of the resource online.				
E	To look, through integrated care, at the development of shared intelligence and how to ensure the use of all intelligence to help predict the softer issues within communities such as loneliness etc.	The development of integrated care models which bring people together to work in joined up teams will provide the driver for organisations to look at the information and intelligence sharing and breaking down those barriers that currently exist. People's approach to intelligence has been developed; with an initial programme of work that looks to better understand customer profiles and customer journeys; identifying triggers which result in needs – loneliness to be included in the work.	Ian Holliday (CCG)/Shar on Lowes	March 2016	G	Ongoing – updates will follow at next monitoring phase.
F	To explore the potential of an employee volunteer scheme within the council to provide opportunities for employees to volunteer their help to a	Actions will be confirmed with owner(s) prior to presentation at Cabinet	Alan Caddick	By April 2016	G	This is being wrapped up with a wider review of volunteering and a better understanding of the areas of need where volunteers are required. Once there is a better understanding

	local organisations, communities and projects.					of the “ask” of volunteers then specific actions and targets will be agreed.
G	To explore the potential for adoption of the Campaign to End Loneliness evaluation tool on the effectiveness of interventions on loneliness once it is released.	To test out how the Campaign to End Loneliness evaluation tool can be incorporated into future relevant commissioning arrangements with service providers, where appropriate.	Graham King/Ann Dingwall	March 2016	G	Ongoing – updates will follow at next monitoring phase.

Review Progress Summary				
R = not on schedule	A = on schedule	B = undeliverable	G = achieved	Total
0	7	0	0	7

Ref	Recommendation	Action	Owner	Timescale	RAG	Progress
A	That a review be undertaken of the council's Cemetery Regulations. Revised regulations to be further considered and agreed by Members.	Establish contact in the Legal Section and agree terms of the regulation review. Continue to work with colleague in the Legal Section to form new regulations.	Karen Lounton	March 2016	A	Initial meetings have been held with colleagues in legal services in order to consider the terms, scope and timetable of the review of the existing Cemetery Regulations. These meetings will continue over the coming months though there is the possibility that staffing and resource issues could result in slippage in the timescale for implementation.
B	That the cemetery regulation review clearly outlines provisions relating to authorised and unauthorised kerb-sets in cemeteries. On completion of the review, a clear overall policy is formed in relation to unauthorised kerb-sets, which sets out the council position regarding retrospective unauthorised kerb-set as well as any future installations.	As part of the Cemetery Regulation review and in conjunction with colleagues from the Legal Section, produce a clear policy statement relating to authorised and unauthorised kerb-sets in the city's cemeteries.	Karen Lounton	March 2016	A	Future joint meetings with legal services will include work to draft of a clear policy statement relating to authorised and unauthorised kerb sets in cemeteries. Again, staffing and resource issues could possibly lead to some slippage in the completion date and members will be informed if this is the case.

C	That given the sensitivity of the issues involved in the review, a consultation plan be established involving the council website and engagement with key stakeholders.	<p>Consultation process to commence in July 2015 where Funeral Directors, Clergy and Memorial Masons will be consulted as part of the twice yearly Bereavement Services Stakeholder meeting.</p> <p>E-consultation strategy to be formulated following on from this meeting.</p>	Karen Lounton	January 2016	A	A consultation plan is under preparation up involving stakeholders. E Consultation Strategy currently being formulated.
D	That officers investigate the possibility of establishing 'friends of' groups to become actively involved with ground maintenance and local history issues at some of the older sections across the ten cemeteries in the city.	Bereavement Services to meet with Sunderland Antiquarian Society to discuss the 'friends of' group concept and establish interest.	Karen Lounton	January 2016	A	Initial discussions have been held to develop the concept of "friends of groups".
E	That on receiving confirmation that the Medical Examiner Service is to be implemented, the council continue to work with partners to prepare for the introduction of the Medical	That the Bereavement & Registration Services Manager remain aware of central government developments regarding the Medical Examiner project and take appropriate	Karen Lounton	March 2016	A	There has been no further announcement by the Government regarding the proposed introduction of a Medical Examiners Service.

	Examiners Service.	action when necessary.				The situation will continue to be monitored and plans are in place for implementation should they be required.
F	That when implementation is confirmed, the financial implications of introducing the Medical Examiner be examined in more detail including the options for the funding of the service.	See above.	Karen Lounton	March 2016	A	<p>There has been no further announcement by the Government regarding the proposed introduction of a Medical Examiners Service.</p> <p>The situation will continue to be monitored and plans are in place for implementation should they be required.</p>
G	That consideration of future funding options takes into account the sensitive nature of the service and potential issues of affordability.	See above.	Karen Lounton	March 2016	A	<p>There has been no further announcement by the Government regarding the proposed introduction of a Medical Examiners Service.</p> <p>The situation will continue to be monitored and plans are in place for implementation should they be required.</p>

Review Progress Summary				
R = not on schedule	A = on schedule	B = undeliverable	G = achieved	Total
0	3	0	2	5

Ref	Recommendation	Action	Owner	Timescale	RAG	Progress
A	That the Council continues to work with its partners and other agencies to help to mitigate the impact and hardship resulting from welfare reform on the people of the city	Council undertaking review of its current Welfare Reform Board remit, work streams and membership. Work streams will include: <ul style="list-style-type: none"> Universal Credit Implementation Plan (covering Digital inclusion/ Financial inclusion) Welfare Reform Impact analysis Communications 	Strategic Change Manager, PSD	End June 2015	A	Cabinet responsibilities for Welfare Reform activities agreed Welfare Reform Board refreshed with new Terms of Reference UC Working Group meetings started June 2015 WRB Meetings starting September
		Review and improve information advice and guidance available – including web offer and other support materials including improved service directory	Strategic Change Manager, PSD	End June 2015 - then on-going (review March 2016)		Web content under continuous review Universal Credit content update planned prior to November – including details of available support 1 st phase of Service Directory improvements made and further improvements being made later this year
		Look at options for disadvantaged children who	Head of Community	End September		A 3 week council exercise to mitigate holiday hunger took

		qualify for FSM to access to a nutritious meal during school holidays	& Family Well-being, PSD	2015		place in the summer holidays aimed at FSM households/ recipients
		Council reviewing its existing DHP scheme to build in 'move on' advice and information from this temporary support	Strategic Change Manager, PSD	End December 2015		<p>Numbers of households / children helped is being confirmed as part of evaluation</p> <p>The evaluation will be reported back through the Areas Committees (who provided the funding for the exercise)</p> <p>DHP Scheme review underway with the intention to implement majority of changes from April 2016</p> <p>All DHP applicants to received targeted advice and information offers (by December)</p> <p>Other scheme changes being planned to better target available funding and limit repeat DHP applications / awards</p> <p>Members briefings being arranged for November / December 2015</p>

B	That the Council continues to work with Jobcentre Plus in order to improve the clarity of information provided to claimants, particularly to prevent the unnecessary application of sanctions	On-going liaison with Job Centre Plus within UC Implementation Plan and separately	Strategic Change Manager, PSD/Job Centre Plus	On-going – Review March 2016	A	Council UC Implementation Working Group includes JCP representation Implementation Plan developed and intended to provide 1 st phase of UC claimants with the support that they require (from JCP – the council respectively)
		Monitoring of sanctions / reasons for sanctions (across JSA,ESA and UC)	Strategic Change Manager, PSD/ Intelligence Hub	On-going – Review March 2016		Local / National Sanctions JSA figures and reasons being collated National & regional ESA sanctions being collated FBN members to be provided with information to enable their customers to challenge sanctions / avoid sanctions being applied 1 st tier advice providers and Council Welfare Rights Service already assist / represent customers to challenge sanctions
		Development of Public Information-jointly with JCP and or by the council to better inform customer	Strategic Change Manager, PSD/ Communic	On-going – Review March 2016		Pilot activity being planned with JCP from December to look at how to limit number of people being affected by sanctions Public information also being

			ations Team / Job Centre Plus			developed to help 1 st phase UC claimants
C	That the Council and its partners continue to prepare for the introduction of Universal Credit across the city and monitor its effect on the pilot areas	Universal Credit Implementation Plan developed by council – including digital and financial inclusion mapping and initiatives – and taking account of information from pilot sites in other council areas	Strategic Change Manager, PSD	End June 2015	A	UC working group established and Implementation plan prepared Digital access / available support mapped Budgeting support offer being developed as part of UC implementation plan and provision within funding being provided by JCP UC Implementation Plan intended to provide 1 st phase of UC claimants with the support that they require (from JCP – the council respectively) Information/ learning points being shared with other councils Briefings being arranged for members end September / October UC training sessions arranged for council / non council staff from September onwards

		On-going activity linked to Making your Money Go Further Campaign	Strategic Change Manager, PSD	On-going – Review March 2016		
		Production and agreement of JCP Universal Credit Implementation Plan (expected 16 weeks before UC go live date	Comms BIAS/ CSC /, Job Centre Plus	Expected by September 2015		
D	That the Panel expressed its support for the continuation of the Council Tax Support at its current level during 2015/16	Views of Panel fed into budgetary process			G	Council Tax Support was continued at current levels as part of budget for 2015/16. Continuation of Council Tax Support being reviewed as part of budgetary process
E	That the Panel supports the content and eligibility criteria suggested for the amended Crisis and Community Care Support schemes as set out in the report	Views of Panel fed into budgetary process			G	Content and Eligibility criteria for Crisis and Community Care Support schemes adopted for 2015/16

Review Progress Summary				
R = not on schedule	A = on schedule	B = undeliverable	G = achieved	Total
0	3	0	2	5

Ref	Recommendation	Action	Owner	Timescale	RAG	Progress
A	That the Council looks into the practicalities of offering to purchase freezers for those food banks who express an interest	Complete scoping exercise -demand and potential cost- and any information that might be required from providers as condition of receiving items	Strategic Change Manager, PSD	June 2015	G	Food bank network members contacted to confirm potential interest in sharing data / developing data to better identify demand / supply confirm potential interest in freezer offer
		Complete Procurement exercise (if items are required)	Strategic Change Manager, PSD	September 2015 onwards		Further actions to be identified based on above responses
		Monitor effectiveness and impact of solution (if items are required)	Procurement Strategic Change Manager, PSD/FBN	September 2015 onwards		Further activity to be completed –based on above responses
B	That the Council work with the Network to help to broker discussions with those supermarkets who provide surplus food on ways of providing transport for delivery	Identify the issues and meet with main supermarkets to test the 'appetite for them to support a working solution	Strategic Change Manager, PSD FBN	By December 2015	A	Meeting being arranged with FBN and Gentoo to look at preferred options for approaches/ joint approaches to Supermarkets

C	That more research be undertaken into the number and location of food banks, luncheon clubs and subsidised food outlets in the city	Research undertaken by member in conjunction with appropriate parties Information published via service directory Information published via service directory	Strategic Change Manager, PSD FBN	End September 2015 onwards	G	Food bank members have updated details of available provision Council supporting on-going activity by looking at scope for GIS mapping Council contacted FBN network members to look at potential data sharing options (that would enhance this further) FBN updates to be added to / link to Service directory once completed
D	That joint working continue with Job Centre Plus to make claimants more aware of the operation of welfare benefit sanctions, short term benefit advances and the existence of emergency payments	On-going liaison with Job Centre Plus within UC Implementation Plan and separately Monitoring of • sanctions / reasons for sanctions (across JSA,ESA and UC) • Information provided by JCP to customers on sanctions and short term emergency /	Strategic Change Manager, PSD/Job Centre Plus Strategic Change Manager, PSD/ Intelligence Hub	On-going – Review March 2016 On-going – Review March 2016	A	UC Working Group includes JCP representation Implementation Plan intended to provide 1 st phase of UC claimants with the support that they require (from JCP – the council respectively) Local / National Sanctions JSA figures and reasons being collated National & regional ESA sanctions being collated FBN members to be provided with information to

		advance payments				enable their customers to challenge sanctions / avoid sanctions being applied 1 st tier advice providers and Council Welfare Rights Service already assist / represent customers to challenge sanctions Pilot activity being planned with JCP from December to look at how to limit number of people being affected by sanctions
		Development of Public Information-jointly with JCP and/ or by the council to better inform customer	Strategic Change Manager, PSD/ Communications Team /Job Centre Plus	End December 2015		
E	That the Council works with the Network to help to dispel myths surrounding use of food banks	Range of activity to identified and covered as part of Welfare Reform Communications / wider communications activity by council and partners	Communications Team /Job Centre Plus Communications Team	On-going – Review March 2016	A	Actions to be picked up with Communications Team as part of other FBN / Welfare Reform Activity

Review Progress Summary				
R = not on schedule	A = on schedule	B = undeliverable	G = achieved	Total
0	4	0	0	4

Ref	Recommendation	Action	Owner	Timescale	RAG	Progress
A	that we look at measures to improve the engagement of local businesses, the health and care sector and other public employers in primary and secondary schools, such as the work currently being delivered through the Economic Leadership Board's Work Discovery Sunderland programme.	(i) Continue to be a Key Partner in the Work Discovery Sunderland programme (ii) Support the delivery of the Work Discovery Sector Days, focussing on key areas such as; Health and Care, Education, Software and Manufacturing	ELB Business Schools Task Group Chair(s) of ELB Business Schools Task Group (Gary Hutchinson/ Howard Kemp)	July 2016 July 2016	A	Planning for Work Discovery 2016 is underway and dates have been set for July 2016 Programme of sector days has been developed for throughout academic year 2015/16
B	that the Council and its partners continue to work to raise the profile of firms operating in growth areas such as advanced manufacturing and software sectors.	(i) Identify and develop initiatives and programmes of activity to specifically address identified skills issues, encourage growth in those sectors and raise the profile of those employers	ELB Sector Growth Results Group (Tom Hurst/ Paul McEldon)	June 2016	A	Ongoing
C	that the Council and its partners look at ways of	(i) Raise awareness of traineeships, apprenticeships and other	EdLB Participation	June 2016	A	LA7 extension programme now complete;

	raising the profile of apprenticeships and vocational training for example through highlighting local successes stories.	<p>vocational training opportunities by promoting case studies and local success stories</p> <p>(ii) Work with partners to promote engagement in the annual National Apprenticeship Week</p> <p>(iii) Seek external funding to implement projects that encourage employers to engage with traineeships, apprenticeship and other vocational training</p>	<p>and Engagement Group (Sandra Mitchell)</p> <p>SCC Corporate Affairs and Communications</p> <p>ELB Sector Growth Results Group (Tom Hurst/Paul McEldon)</p>	<p>June 2016</p> <p>June 2016</p>		Apprenticeship starts created via marketing exercise with local employers
D	that further work be undertaken to look at measures to increase the interest of females in areas such as advanced engineering, software and information technology.	(i) Where appropriate develop sector specific initiatives targeted at females and improve gender imbalance in those sectors	ELB Sector Growth Results Group (Tom Hurst/Paul McEldon)	June 2016	A	Training sessions and liaison with local schools underway to encourage females to consider employment opportunities in areas such as engineering and information technology. During its review the Panel were informed of work being undertaken by Nissan as well as courses for schools organised at the Software Centre

Review Progress Summary				
R = not on schedule	A = on schedule	B = undeliverable	G = achieved	Total
0	2	1	1	4

Ref	Recommendation	Action	Owner	Timescale	RAG	Progress
A	To explore the options for an enforcement strategy including: i) The use of new Anti-Social Behaviour powers and;	Potential usefulness of current legislation will be reviewed <i>(please see note under Progress column)</i>	Stuart Douglass	Feb 16	A	<p>Government has recognised that current legislation does not address the issue of New Psychoactive Substances and is not considered to be effective. Therefore, since this recommendation was agreed by the Scrutiny Committee, the Queen's Speech on 27 May 2015 announced that new legislation will ban psychoactive drugs through the introduction of a Psychoactive Substances Bill.</p> <p>The Bill had its third reading in the House of Commons on 29 October 2015. It must now go to the Report stage before proceeding to the House of Lords.</p> <p>In the meantime the Anti-Social Behaviour, Crime and Policing Act 2014 which allows a Council to introduce Public Spaces Protection Orders may be of use on adoption by the Council. Such an order may</p>
	ii) The use of existing legislative powers available to the local authority to prevent sales of dangerous goods.		Alan Caddick			
			Tom Terrett			

						<p>be effective in tackling anti-social behaviour by prohibiting the use of psychoactive substances in a public place.</p> <p>Cabinet will consider a report in January/February 2016 to place the powers of the 2014 Anti-Social Behaviour Act in the Council constitution, together with appropriate delegations. Following this, the powers can be considered in relation to their potential application in relation to NPS related anti-social behaviour</p>
B	Join the lobby requesting the Government to draft legislation to outlaw the sale and distribution of legal highs by creating a blanket ban for it to be a criminal offence knowingly to advertise, sell, supply, import or export legal highs.	<p>A letter to be written to Government setting out the views of the council</p> <p><i>(please see note under Progress column)</i></p>	Stuart Douglass / Karen Brown	September 2015	B	<p>As referred to above, legislation has been proposed since the Scrutiny Committee made this recommendation. The Psychoactive Substances Bill will progress through Parliament and the Council will monitor the progress of the Bill and lobby accordingly for legislation that is fit for purpose.</p>

C	As a priority, pursue targeted prevention interventions with children and adults at high risk of use or current users in institutional settings. This will include work in hostels (including targeted activity by the Substance Misuse Service), children in care, and support for schools to detect and prevent the use of NPS on their premises.	<p>YDAP involvement in institutional settings around legal highs currently includes:</p> <ul style="list-style-type: none"> • Each of the four Family Group Homes has its own allocated YDAP worker and sessions have been carried out for staff and residents. • All Sunderland schools have received a legal highs fact sheet from YDAP along with an offer of training and support for staff and group work for pupils. Several schools have accepted this support, including St. Aidans, Academy 360, City of Sunderland College and Farrington School. 	<p>Alan Caddick</p> <p>Simone Common/ Gary Roberts</p>		<p>G</p> <p>The YDAP 'offer' of preventative interventions with high-risk groups remains in place. Further training has taken place with staff, foster carers, teachers and youth workers.</p> <p>YDAP staff noted a reduction in NPS abuse as a result of disruption and enforcement action in certain high profile local outlets.</p> <p>There have been some worrying developments in the ever-expanding range of NPS available, including LSD substitutes. Initially, hallucinogens were not significantly popular in Sunderland but this appears to be changing.</p> <p>Whilst the use of NPS amongst YDAP clients is not showing any significant upward trend, M-cat-type substances remain the most popular amongst users.</p>
D	To investigate the options for maintaining a profile of incidents, intelligence and data on NPS to support decision making.	An overview of the position in Sunderland will be established with the support of partner organisations	Stuart Douglass	Jan 16	<p>A</p> <p>The Safer Sunderland Partnership has agreed to produce and maintain a profile on NPS. This is currently being drafted and partner data is being collated. Data from the Council, Police and Health</p>

						together with other agencies will inform the profile. It is expected that the profile will be available in January 2016
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Review Progress Summary				
R = not on schedule	A = on schedule	B = undeliverable	G = achieved	Total
0	2	0	2	4

Ref	Recommendation	Action	Owner	Timescale	RAG	Progress
A	The Health and Wellbeing Board <i>should</i> receive a report annually from either the Director of Public Health (representing a suicide prevention group) or a representative of the group on delivery of the suicide prevention action plan.	The Adult Partnership Board currently receives reports from the Suicide Prevention Group.	Gillian Gibson		G	The annual report of the New Horizons Partnership, which incorporates responsibility for suicide prevention, is shared with the Adult Partnership Board. A suicide prevention update will be provided to the Health and Wellbeing Board in March 2016.
B	There should be evidence that a Suicide Needs Assessment has informed a suicide prevention action plan in the city.	A Tyne & Wear Suicide Needs assessment is ongoing.	Gillian Gibson		A	The Tyne and Wear Suicide Prevention Needs Assessment was finalised in October 2015. Recommendations will be addressed at a Tyne and Wear level where appropriate and through the local suicide prevention action plan, which is currently being updated.
C	There should be evidence that the Suicide Prevention Action Plan is informed by the most relevant up-to-date intelligence specifically in relation to: i) Measures to address self-	i) a needs assessment on self-harm will be developed ii) the Public Health team continue to analyse reports from the Coroner's Office	Lorraine Hughes Lorraine Hughes		A	The self-harm needs assessment is underway and will include data on a locality / ward basis where available. Some information has already been shared with East People Board. The analysis of reports from the

	harm prevention ii) Lessons learned from suicides in Sunderland					Coroner's Office has been completed and analysis is underway. An audit report and action plan will be completed. This will include this year's audit data and a summary of previous years, to begin to identify any trends or changes.
D	Appoint a Councillor Champion who would have the role of: i) Facilitating communication between the suicide prevention group and other groups and bodies including the Health and Wellbeing Board; ii) Facilitating regular communication about the work of the suicide prevention.		Gillian Gibson		G	Cllr Waller has been identified as a Councillor Champion and Lorraine Hughes will meet with her to understand more about the role of champion and identify any support which can be provided.

NOTICE OF KEY DECISIONS

REPORT OF THE INTERIM HEAD OF PAID SERVICE & DIRECTOR OF FINANCE

1. PURPOSE OF THE REPORT

- 1.1 To provide Members with an opportunity to consider the items on the Executive's Notice of Key Decisions for the 28 day period from 17 November 2015.

2. BACKGROUND INFORMATION

- 2.1 Holding the Executive to account is one of the main functions of Scrutiny. One of the ways that this can be achieved is by considering the forthcoming decisions of the Executive (as outlined in the Notice of Key Decisions) and deciding whether Scrutiny can add value in advance of the decision being made. This does not negate Non-Executive Members ability to call-in a decision after it has been made.
- 2.2 To this end, the most recent version of the Executive's Notice of Key Decisions is included on the agenda of this Committee. The Notice of Key Decisions for the 28 day period from 17 November 2015 is attached marked **Appendix 1**.

3. CURRENT POSITION

- 3.1 In considering the Notice of Key Decisions, Members are asked to consider only those issues where the Scrutiny Committee or relevant Scrutiny Panel could make a contribution which would add value prior to the decision being taken.
- 3.2 In the event of Members having any queries that cannot be dealt with directly in the meeting, a response will be sought from the relevant Directorate.

4. RECOMMENDATION

- 4.1 To consider the Executive's Notice of Key Decisions for the 28 day period from 17 November 2015 at the Scrutiny Committee meeting.

5. BACKGROUND PAPERS

- Cabinet Agenda

Contact Officer : Nigel Cummings, Scrutiny Officer
0191 561 1006
Nigel.cummings@sunderland.gov.uk

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Notice is given of the following proposed Key Decisions (whether proposed to be taken in public or in private) and of Executive Decisions (including key decisions) intended to be considered in a private meeting:-

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
150424/7	To seek approval of the business plan in respect of Bishopwearmouth Co-Operative Community Interest Company	Cabinet	N	13 th January 2016	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraph 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
150424/8	To approval proposals in respect of Council staff supporting Beckwiths Community Interest Company	Cabinet	N	13 th January 2016	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraph 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
150608/05	Approve the South Sunderland Growth Area (SSGA) Supplementary Planning Document (SPD) for the purposes of public consultation and as a material consideration in assessing planning applications, pending its finalisation following public consultation.	Cabinet	Y	16 th December 2015	N	N/A	<ul style="list-style-type: none"> • Cabinet Report • SSGA SPD • SSGA SPD Sustainability Appraisal • SSGA SPD Habitat Regulations Assessment 	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
150916/20	To seek the agreement of Cabinet to a preferred option for future delivery for Concord Childcare Centre and to agree that the preferred option should be pursued.	Cabinet	Y	13 th January 2016	N	N/A	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
150916/21	Cabinet to receive a report detailing the outcomes from a review of youth services and to agree associated recommendations	Cabinet	Y	16 th December 2015	N	N/A	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
150921/24	To receive the fixed mapping of existing polling district boundaries	Head of Electoral Services	Y	16 th December 2015	N	N/A	Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
151111/25	To seek approval and adopt a strategic needs assessment for indoor sport	Cabinet	Y	13 th January 2016	N	N/A	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
151111/26	To seek approval to introduce a parental contribution to the cost of travel from home to school or college for post 16 learners with SEND, where appropriate	Cabinet	Y	13 th January 2016	N	N/A	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
151019/26	Leisure Facility- Update	Cabinet	Y	16 th December 2015	Yes	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 and 5 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information) and information in respect of which a claim to legal professional privilege could be maintained in legal proceedings. In each case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
151026/27	Spending Review 2015	Cabinet	Y	16 th December 2015	No	N/A	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
151026/28	Annual Audit Letter 2014-15	Cabinet	Y	16 th December 2015	No	N/A	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
151105/29	Approval to develop and implement the proposed Sunderland City Centre Cycle Permeability Scheme	Cabinet	Y	16 th December 2015	N	N/A	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

Note; Some of the documents listed may not be available if they are subject to an exemption, prohibition or restriction on disclosure.

Further documents relevant to the matters to be decided can be submitted to the decision-maker. If you wish to request details of those documents (if any) as they become available, or to submit representations about a proposal to hold a meeting in private, you should contact Governance Services at the address below. Subject to any prohibition or restriction on their disclosure, copies of documents submitted to the decision-maker can also be obtained from the Governance Services team PO Box 100, Civic Centre, Sunderland, or by email to committees@sunderland.gov.uk

Who will decide;

Cabinet; Councillor Paul Watson - Leader; Councillor Henry Trueman – Deputy Leader; Councillor Mel Speding – Cabinet Secretary; Councillor Pat Smith – Children’s Services; Councillor Graeme Miller – Health, Housing and Adult Services; Councillor John Kelly – Public Health, Wellness and Culture; Councillor Michael Mordey – City Services; Councillor Cecilia Gofton – Responsive Services and Customer Care

This is the membership of Cabinet as at the date of this notice. Any changes made by the Leader will be specified on a supplementary notice.

Elaine Waugh
Head of Law and Governance

17 November 2015

Item 9

SCRUTINY COMMITTEE

3 DECEMBER 2015

ANNUAL WORK PROGRAMME 2015/16

REPORT OF THE HEAD OF SCRUTINY AND AREA ARRANGEMENTS

1. PURPOSE OF THE REPORT

- 1.1 The report attaches, the work programme for the Committee's work during the 2015/16 council year.
- 1.2 In delivering its work programme, the Scrutiny Committee will support the council in achieving its Corporate Outcomes.

2. BACKGROUND

- 2.1 The work programme is a working document which the Committee can develop throughout the year. The work programme allows Members and officers to maintain an overview of work planned and undertaken during the Council year.

3. CURRENT POSITION

- 3.1 The work programme reflects discussions that took place at the Scrutiny Committee meeting held on 5 November 2015. The current work programme is attached as **Appendix 1**.

4. CONCLUSION

- 4.1 The work programme developed from the meeting will form a flexible mechanism for managing the work of the Committee in 2015/16.

5 RECOMMENDATION

- 5.1 That the Committee notes the information contained in the work programme and consider the inclusion of any proposals for the Committee into the work programme.

Contact Officer: Nigel Cummings, Scrutiny Officer
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REASON FOR INCLUSION	25 JUNE D/L 16.06.15	16 JULY D/L 07.07.15	10 SEPTEMBER D/L 01.09.15	8 OCTOBER D/L 29.09.15	5 NOVEMBER D/L 27.10.15	3 DECEMBER D/L 24.11.15	14 JANUARY D/L 05.01.16	11 FEBRUARY D/L 02.02.16	10 MARCH D/L 02.03.16	14 APRIL D/L 05.04.16
Cabinet Referrals and Responses	Youth Justice Plan 2015/16 Revenue Budget Outturn for 2014/2015 and First Revenue Review 2015/2016 Capital Programme Outturn 2014/2015 and First Capital Review 2015/2016 including Treasury Management	Portfolio Holder Response to Policy Reviews 2014/15	Portfolio Holder Response to Policy Reviews 2014/15		Proposal for Budget Consultation 2016/17 Budget Planning Framework 2016/2017 and Medium Term Financial Strategy 2016/2017 – 2018/2019 Capital Programme Second Review 2015/16 Revenue Budget Second Review 2015/2016 Gambling Act 2005 Licensing Act 2003		Annual Audit Letter Planning Framework Revenue Budget 2016/17 Proposals Revenue Budget Third Review 2015/16 Capital Programme - Third Capital Review 2015/2016, Provisional Resources 2016/2017 And Treasury Management Review 2015/2016	Collection Fund 2015/16 Capital Programme 2016/2017 and Treasury Management Policy and Strategy 2016/2017 Revenue Budget and Proposed Council Tax for 2016/2017 and Medium Term Financial Strategy 2016/2017 to 2018/2019		
Scrutiny Business	Extra Care Housing Membership of Scrutiny Panels Commissioning the Annual Scrutiny Work Programme 2015/16 CfPS Annual Conference Feedback Notice of Key Decisions	Corporate Parenting Annual Report CCG Operational Plan 15/16 Commissioning the Scrutiny Panels 2015/16 Notice of Key Decisions Scrutiny Work Programme 2015/16	Sunderland Safeguarding Update CQC GP Practice Visits (CCG) CYP Community Services – Update (CCG) Notice of Key Decisions Scrutiny Work Programme 2015/16	Sunderland APMS Procurement (CCG) Care and Support - Annual Update Extra Care Housing Notice of Key Decisions Scrutiny Work Programme 2015/16	Notice of Key Decisions Scrutiny Work Programme 2015/16	Review of Scrutiny Safer Sunderland Partnership Annual Report CQC GP Practice Visits (CCG) Monitoring the Delivery of Scrutiny Recommendations Notice of Key Decisions Scrutiny Work Programme 2015/16 Scrutiny Member Development	Council Annual Complaints Report School Performance (Provisional Results) Notice of Key Decisions Scrutiny Work Programme 2015/16	BID Annual Update Schools Performance Draft Final Policy Review Reports Notice of Key Decisions Scrutiny Work Programme 2015/16	CYP Community Service Annual Performance Update Notice of Key Decisions Scrutiny Work Programme 2015/16	Annual Monitoring the Delivery of Agreed Scrutiny Recommendations Draft Final Policy Review Reports Scrutiny Annual Report Notice of Key Decisions Scrutiny Work Programme 2015/16
Lead Scrutiny Member Update		Lead Scrutiny Member Update	Lead Scrutiny Member Update	Lead Scrutiny Member Update	Lead Scrutiny Member Update	Lead Scrutiny Member Update	Lead Scrutiny Member Update	Lead Scrutiny Member Update	Lead Scrutiny Member Update	Lead Scrutiny Member Update
Substantial Variations to Service - Health										
CCFA/Members items/Petitions										

MEMBER DEVELOPMENT OPPORTUNITY

REPORT OF THE INTERIM HEAD OF PAID SERVICE AND DIRECTOR OF FINANCE

1. PURPOSE OF REPORT

- 1.1 To provide scrutiny members with details of a development opportunity in relation to Health and Social Care.

2. BACKGROUND INFORMATION

- 2.1 The council's Scrutiny Handbook contains a protocol for use of the Scrutiny Committee's budget by members to attend training and conferences relevant to their remit.

3. WESTMINSTER BRIEFING – THE FUTURE OF HEALTH & WELLBEING BOARDS

- 3.1 An invitation has been received from Westminster Briefing's to attend a session around Health and Wellbeing Boards to be held on 23rd February 2016.

Title: The Future of Health and Wellbeing Boards

Date: 23 February 2016

Venue: Westminster, London

- 3.2 Health and Wellbeing Boards (HWBs) have become central to local health systems since their introduction but face considerable challenges in the years ahead. More needs to be done to develop local leadership, partnership working and community engagement to improve health outcomes for all.

- 3.3 The *Westminster Briefing* event will look to understand the future of HWBs and how Boards can overcome the challenges they face against a backdrop of integration, devolution and growing local needs. Key issues that will be addressed at the event included:

- The role of HWBs in the current health policy landscape
- How will the devolution agenda impact your responsibilities and powers
- Developing effective leadership within your own HWB
- Creating the right culture and relationships amongst members to improve decision-making
- Developing relationships and partnership working with other agencies
- Strengthening the voice of the third sector in your HWB

- 3.4 The full programme for the event can be found at **appendix 1**.
- 3.5 Delegate rates are as follows:
A two or more places rate is available for £175.
- 3.6 It is suggested that the Committee nominate two members of the committee and a Scrutiny Officer to attend this event.

4. RECOMMENDATION

- 4.1 The Committee is requested to nominate two members of the committee and a Scrutiny Officer to attend this event.

5. BACKGROUND PAPERS

Westminster Briefings

Contact Officer: Nigel Cummings
Scrutiny Officer
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Appendix 1

The Future of Health and Wellbeing Boards - Programme 23 February 2016

10:15 -11:00	Registration and morning refreshments
11:00 - 11:05	Chairs Introduction
11:05 - 13:15	Morning Session: The Future of Health & Wellbeing Boards <ul style="list-style-type: none"><input type="checkbox"/> The role of HWBs in the current health policy landscape<input type="checkbox"/> How will the devolution agenda impact your responsibilities and powers?<input type="checkbox"/> Developing effective leadership within your own HWB<input type="checkbox"/> Creating the right culture and relationships amongst members to improve decision-making<input type="checkbox"/> Developing relationships and partnership working with other agencies<input type="checkbox"/> The future of the Better Care fund and the role of HWBs in the next phases<input type="checkbox"/> Balancing preventative strategies and immediate needs in your area<input type="checkbox"/> Designing services to reduce local health inequalities
13:15 - 14:00	Networking Lunch
12:45 - 13:35	Lunch and networking
14:00 - 15:25	Afternoon Session: Learning From Best Practice <ul style="list-style-type: none"><input type="checkbox"/> Learning from other boards: overcoming integration barriers<input type="checkbox"/> Engaging with the community to improve your local strategy<input type="checkbox"/> Strengthening the voice of the third sector in your HWB
15:25 - 15:00	Chairs Summary and Event Close

Item 11

SCRUTINY COMMITTEE

3 DECEMBER 2015

LEAD SCRUTINY MEMBER UPDATE: DECEMBER 2015

JOINT REPORT OF THE LEAD SCRUTINY MEMBERS

1. PURPOSE OF THE REPORT

- 1.1 To provide an update to the Scrutiny Committee regarding the work of each of the six Lead Scrutiny Members and supporting Panels.

2. LEAD SCRUTINY MEMBER UPDATE

Scrutiny Chair and Vice Chair (Cllrs Norma Wright and Dianne Snowdon)

- 2.1 The review of scrutiny arrangements has been concluded and its findings have been shared with the various political groups. A paper elsewhere on this agenda provides further detail and clarity on progress in implementing the recommendations arising from the review.

- 2.2 The Safeguarding Working Group will also have met again 26st November 2015 and will focus on the Safeguarding Improvement and Learning Plan.

Combined Authority Scrutiny Committee

- 2.3 The NECA Scrutiny Committee is due to meet on 1st December in North Tyneside. The main items of business are: Devolution, performance report from Nexus and the draft NECA Budget 2016/17.

Children's Services (Cllr Darryl Dixon)

- 2.4 At a meeting held on 11th November, evidence was taken from NTW Children and Young Peoples Service (CYPS) which is within Tier 3.

- 2.5 The CYPS has set about to develop their model of care to improve access and waiting times to meet the increasing demands in referrals since taking over service provision 3 years ago. There are now a greater number of acute mental health presentations which reflects the national position. This inevitably creates a huge stretch on specialist CYPS. The service has set a target that by April 2016 the maximum wait from referral to treatment will be 9 weeks.

City Services (Cllr Lynda Scanlan)

- 2.6 At its last meeting on 17 November 2015, the Panel looked at the approach being taken to environmental enforcement and the extent to which the enforcement powers available to the Council across a range of areas are being used. Mark Speed (Head of Place Management), Ian Richardson (Assistant Head of Streetscene) and Nicky Rowland (East Area Response Manager) were in attendance.

- 2.7 The Panel discussed the balance that should be struck between the use of education and persuasion as against enforcement measures such as fixed penalty notices. Members also considered the resource implications of taking a more robust approach to enforcement. The Panel suggested the Council's current policy in relation to

environmental enforcement should be subject to review in consultation with members. It was also suggested that this issue be revisited by scrutiny at a later date.

- 2.8 At its next meeting and as part of its review into environmental enforcement, the Panel will consider the approach being taken with regards to tethered horses in the city.

Health, Housing and Adult Services (Cllr Jill Fletcher)

- 2.9 The Health, Housing and Adult Services Scrutiny Panel conducted a number of visits to a variety of Houses of Multiple Occupation (HMO's) across the city. The Panel held an initial meeting with officers, on 24th November, to provide an overview of the HMO situation within the city. Members of the Panel then visited the Norfolk Hotel (hostel accommodation), Roker Avenue (a traditional style HMO) and Dundas Street (student accommodation), which illustrated the typical types of HMO that can be found in Sunderland.

- 2.10 The next meeting of the HHAS Scrutiny Panel, in December, will see the panel visit Portland Academy to continue its work around the transition from child to adult social services. Portland Academy provides education for students with a wide range of needs. The majority of students have severe, profound and multiple learning difficulties, with some pupils also having complex medical conditions. Members will look to understand how the school prepares their students for the transition into adulthood and adult social care.

Public Health, Wellness and Culture (Cllr George Howe)

- 2.11 The Public Health, Wellness and Culture Scrutiny Panel held a panel meeting on the 16th November 2015, in relation to the secondary short review the panel are undertaking around Sexual Health Services in Sunderland. David Messenger from NECA (North East Council on Addictions) attended the panel in order to give patient feedback, which included direct feed-in from students at Sunderland University. The panel questioned Mr Messenger on areas around feedback on the 'environment' of services and how this could be improved. The need for publicity for services was highlighted and community outreach services were discussed, as well as the perceived stigma of attending such a clinic. A further meeting is planned for Tuesday 8th December where findings of this short review will be discussed by the panel.

Skills, Economy and Regeneration (Cllr David Snowdon)

- 2.12 The Skills, Economy & Regeneration Panel met on 19 November with the main purpose to research and investigate in more detail the 2 chosen cities. Andrew Perkin produced a matrix which highlighted the initiatives that encourage regeneration and where the focus of investment is in Coventry & Hull along with Sunderland's current and planned projects.
- 2.13 The Panel was asked to consider what questions to pose to the Coventry representative who will be invited to attend a Panel in the new year, ensuring the panel maximises the learning that from this exercise. In relation to Hull it was apparent that much of their regeneration initiatives have been linked to their bid for the City of Culture. The Panel were particularly interested in learning more about their Bondholder Scheme which was a network of over 280 businesses who work together to raise the profile of Hull.

Responsive Services and Customer Care (Cllr Ronny Davison)

- 2.14 As part of its review into customer services, the Panel undertook a tour of the Customer Services office based in the Civic Centre in order to obtain a first-hand view of its operation. Members were also provided with the opportunity to monitor some of the calls taken and the responses given.
- 2.15 On 19 November, the Panel also heard from Margaret Douglas (Complaints and Feedback Team Manager) and Marie Johnston (Complaints Manager Adult Services) who explained the work of the Complaints Team and in particular focusing on the way in which feedback from complaints can be used by the Council to improve service delivery.
- 2.16 At its next meeting the Panel is scheduled to receive an update on the progress being made in implementing of the new powers contained in the Anti-Social Behaviour, Crime and Policing Act.

3. CURRENT PANEL MEMBERSHIPS

- 3.1 Non-executive Members have now been allocated to a scrutiny panel; membership of the panels has been decided in accordance with current political arrangements.
- 3.2 A complete membership of the Scrutiny Panels is attached for information at **Appendix 1** of this report.

4. DEDICATED SCRUTINY BUDGET

- 4.1 A small budgetary provision of £15,000 per annum is available to the Scrutiny Committee and the supporting Panels to deliver the agreed Annual Scrutiny Committee Work Programme.
- 4.2 As of 20th November 2015 the breakdown of the budget stood as follows:-

Description	£
Scrutiny Development	£4,658
Member Development	£898
Policy Review Development	£0.00
Total Expenditure to Date	£5,556
Budget	£15,000
Remaining Budget	£9,444

5. RECOMMENDATIONS

- 5.1 It is recommended that the Scrutiny Committee;

- (a) notes and considers the update of the Lead Scrutiny Members and receives, where appropriate, a further verbal update at the meeting;
- (b) notes the current expenditure and remaining scrutiny budget for 2015/16, and

6. BACKGROUND PAPERS

- Scrutiny Committee Agenda and Papers – 5 November
-

Contact Officer: Nigel Cummings, Scrutiny Officer
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MEMBERSHIP OF THE SIX SCRUTINY PANELS

<p style="text-align: center;">City Services</p> <p>Lead Scrutiny Member: Cllr Lynda Scanlan</p> <p>Cllr James Blackburn Cllr Michael Essl Cllr Stuart Porthouse Cllr Steven Foster Cllr Margaret Beck Cllr Bernie Scaplehorn Cllr Peter Wood</p>	<p style="text-align: center;">Health, Housing & Adult Services</p> <p>Lead Scrutiny Member: Cllr Jill Fletcher</p> <p>Cllr Alan Emerson Cllr Rosalind Copeland Cllr Michael Dixon Cllr Shirley Leadbitter Cllr Barbara McLennan Cllr Dorothy Trueman Cllr Paul Middleton Cllr Juliana Heron Cllr Doris Turner</p>
<p style="text-align: center;">Children's Services</p> <p>Lead Scrutiny Member: Cllr Darryl Dixon</p> <p>Cllr Debra Waller Cllr Doris MacKnight Cllr Anthony Farr Cllr Philip Tye Cllr Jacqui Gallagher Cllr Bob Francis Cllr Karen Waters Cllr Victoria O'Neil</p>	<p style="text-align: center;">Skills, Economy & Regeneration</p> <p>Lead Scrutiny Member: Cllr David Snowdon</p> <p>Cllr Bob Price Cllr Michael Dixon Cllr Christine Marshall Cllr Mary Turton Cllr Billy Turton Cllr Len Lauchlan Cllr Colin English Cllr Miles Elliot</p>
<p style="text-align: center;">Public Health, Wellness & Culture</p> <p>Lead Scrutiny Member: Cllr George Howe</p> <p>Cllr Louise Farthing Cllr Fiona Miller Cllr Julia Jackson Cllr Rebecca Atkinson Cllr Richard Bell Cllr John Cummings Cllr Shirley Leadbitter Cllr Geoff Walker</p>	<p style="text-align: center;">Responsive Services & Customer Care</p> <p>Lead Scrutiny Member: Cllr Ronny Davison</p> <p>Cllr Betty Gibson Cllr Barry Curran Cllr Iain Kay Cllr Gillian Galbraith Cllr Margaret Forbes Cllr Ian Galbraith Cllr Tony Taylor</p>