

Better Care Fund Implementation Group

DRAFT

Terms of Reference

Introduction

The Sunderland Health and Wellbeing Board agreed at its meeting of 14th January 2014 to establish a Health and Social Care Integration Programme Board to oversee on its behalf the delivery of health and social care integration.

Since then the Better Care Fund has been signed off, which outlines the steps for development of health and social care integration using a pooled budget approach advocated nationally. For Sunderland, the scale of this pooled budget will be c£150 – £160m in 2015/16.

To ensure adequate corporate accountability of this a Better Care Fund Implementation group has been established to provide operational oversight.

Purpose

The Better care Fund Implementation Group will oversee the implementation and delivery of the plans for the integration of health and social care in Sunderland and in particular the operational and financial delivery of the Better Care Fund.

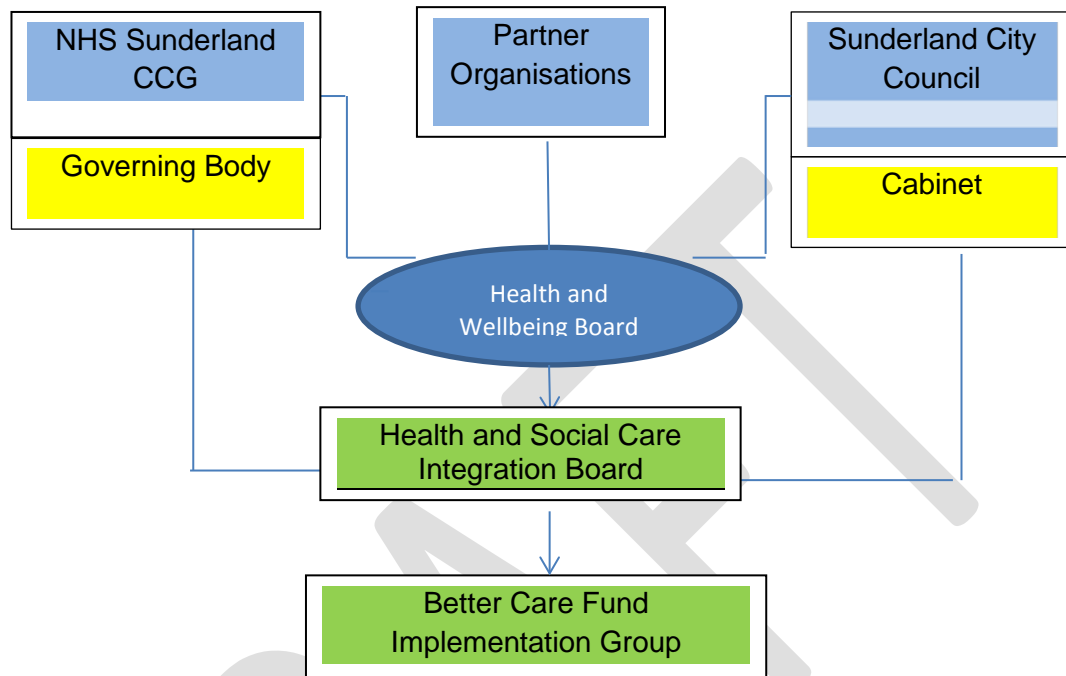
This includes:

- Overseeing the delivery of specific health and social care pooled funding arrangements covered by the Better Care Fund.
- Ensuring the robust discharge of statutory responsibilities and accountabilities for pooled funding.
- Receiving regular reports on financial performance.
- Recommending virements between pools and any reinvestment on the Better Care fund resources to the Health & Social Care Integration Board.

Governance

The Group will report into the Health and Social Care Integration Board via those members who are also members of that board. It will also report in to the two statutory bodies – Sunderland City Council and NHS Sunderland CCG via the respective members of the Board

The Better Care Fund will be operated as a pooled budget and will be subject to the full guidelines of the Section 75 agreement and the governance arrangements agreed between the CCG and the Council.



Membership

Membership is outlined below.

Role	Sunderland City Council	NHS Sunderland CCG (Governing Body)
Director of Commissioning, Planning and Reform		✓
Chief Operating Officer (People's Directorate)	✓	
Director of Finance		✓
Assistant Head of Finance		✓
Head of Reform and Joint Commissioning		✓

Head of Integrated Commissioning	✓	
Head of Adult Social Care	✓	
Strategic Finance Manager	✓	
Principal Accountant	✓	

The group will elect a chair / have a rotating chair between council and CCG members.

Roles and Responsibilities

To fulfil its purpose the Implementation Group will:

- Oversee the performance of the delivery of the Better care fund.
- Undertake operational management and co-ordination of the pools within the Better Care fund within the power granted by the scheme of delegation.
- Provide regular reports to the Health and Social Care Integration Board, Sunderland City Council and NHS Sunderland CCG.

Quorum

The implementation group will be quorate if a minimum of five members are present, at least two of which must be from Sunderland City Council and NHS Sunderland CCG each.

Decision Making

The Implementation group will strive to ensure that any decisions are made by consensus.

Any major decisions will need to be taken to the Health and Social Care Integration Board and the two statutory organisations.

Frequency of Meetings

The programme board will meet routinely on a monthly basis. Other ad-hoc meeting will be arranged as and when required.

Review

These terms of reference will be reviewed regularly and initially six months after agreement.

March 2015

