

Appendix B – Corporate Governance Action Plan 2022/23 – new actions

The annual governance review 2021/22 identified four actions where the Authority will need to focus its efforts during 2022/23, and are set out in the action plan below. Completion or substantial progress against these objectives is due by the end of the financial year, in March 2023.

Strategic oversight of these actions will be undertaken by the Corporate Governance Board and progress will be reported to the Governance Committee.

Ref	Area for improvement	Lead Officer	Responsible Officer	Intended Outcome	How this is monitored
1 2022/23	Develop a communication and engagement strategy that sets out how the fire and rescue service will continue to effectively engaging with both internal and external stakeholders.	AM Data, Digital & Safety	Head of Communications and Corporate Affairs Media and Communications Manager	A communication and engagement strategy adopted and communicated.	Executive Leadership Team
2 2022/23	Develop and deliver a structured management development programme for the Senior Management Group.	HR Director	Organisational Development Manager Organisational Development Advisor	Members of the Senior Management Group develop appropriate knowledge and skills.	People Board
3 2022/23	Review and improve the fire and rescue service's information governance approach and develop an information governance framework.	HR Director AM Data, Digital & Safety	Information Governance Advisor HR Services Manager Head of ICT Head of Data, Information and Safety	An information governance framework adopted and communicated.	Corporate Governance Board
4 2022/23	Review and where appropriate update the All Personnel Code of Conduct.	HR Director	HR Director	An updated All Personnel Code of Conduct adopted and communicated.	People Board

