

Councillor: K. Dodds, C. Ord, G. Haley,
D. Wood, G. Bell, K. Kilgour,
T. Woodward, C. Burdis, J. Hunter,
C. Johnson, W. Flynn, J. Keegan, J
Warne, J. Doyle, J. Usher.

PCC: K. McGuinness.

This matter is being dealt with by:
Louise Clarkson, Head of Business
Improvement

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Date: 25 November 2022

Dear Fire Authority Member,

Annual Governance Review 2022/23

I am writing to encourage your participation in the Authority's annual governance review by completing a short **corporate governance questionnaire**. The questions are aligned with the Chartered Institute of Public Finance and Accountancy (CIPFA) principles of good governance.

In accordance with the Accounts and Audit (England) Regulations 2015, the Authority is required to conduct an annual review of its governance arrangements to ensure they remain effective and up to date.

The information you provide via your questionnaire will inform the Authority's Annual Governance Statement for 2022/23. This statement describes the governance arrangements the Authority has in place to carry out its functions effectively and if any issues are identified, an action plan is devised to address these matters. The statement will also form part of the Authority's Statement of Accounts for 2022/23.

As a member of the Fire Authority, your contribution to this process is imperative and I would very much welcome your participation with this process. You will receive an electronic copy of the questionnaire and I would be grateful if you could complete this by **Friday 13 January 2023** and return to Stephanie Allison, Executive Services Manager by email at stephanie.allison@twfire.gov.uk

If you have any queries regarding this letter, please contact Louise Clarkson, using the contact details above.

Yours sincerely

Councillor Phil Tye
Chair, Tyne and Wear Fire and Rescue Authority

