

Local Government Boundary Commission Review:
Boundary Review Working Group
Terms of Reference

Purpose

The Boundary Review Working Group will provide guidance to Officers in respect of any proposals, representations or comments to be submitted to the Local Government Boundary Commission on behalf of the Council.

Composition

The Boundary Review Working Group will comprise seven elected members, nominated by their respective political Group Leaders on a politically balanced basis (4 Labour, 2 Conservative and 1 Liberal Democrat).

Group Leaders may also nominate an equivalent number of substitute members to the Working Group (4 Labour, 2 Conservative and 1 Liberal Democrat) who may attend any meeting of the Working Group at the request of their respective Group Leader, in place of any standing member who is unable to attend the meeting concerned. Nominations of standing members and substitute members will be given to the Chief Executive by e-mail or in writing.

Tenure

It is proposed that meetings of the Boundary Review Working Group will commence as soon as possible and continue at regular intervals throughout the preliminary period until submission of the Council Size Proposal (which must be submitted to the Boundary Commission by 28 February 2023).

Working Arrangements

The Boundary Review Working Group will be supported by an Officer Working Group which will undertake the technical work required to inform the work of the Boundary Review Group and any submissions which the Council must ultimately make to the Boundary Commission.

It is proposed that the Boundary Review Working Group initially meets at two-weekly intervals and dates for meetings of the Working Group will be set up as quickly as possible. The Working Group will normally meet via Microsoft Teams.

Objectives

1. To review the information requirements established by the Boundary Commission, and the factual / technical information gathered by the Officer Working Group in line with those requirements.
2. To support the best use of factual / technical information to provide a strong evidence base which informs any proposals developed for submission by the Council to the Boundary Commission.
3. To provide views and comments to officers on the nature and content of any proposals which are to be prepared for submission to the Boundary Commission.

