

**COUNCIL**

**10 JUNE 2020**

**COUNCIL DIARY - DATES AND TIMES OF MEETINGS**

**REPORT OF THE ASSISTANT DIRECTOR OF LAW AND GOVERNANCE**

**1. BACKGROUND**

- 1.1 The draft diary of meetings is presented for Council's consideration.
- 1.2 With regard to ordinary Council meetings, depending upon Government guidelines, it may be some time before the Council is able to hold such meetings other than remotely, with the associated challenges of conducting formal business with a large number of participants connecting to the meeting from a variety of locations, and with a variety of electronic devices. It is therefore proposed that ordinary meetings, with the full range of agenda items normally considered at such meetings, do not commence before November 2020.
- 1.3 Prior to that date, subject to the guidelines prevailing at the time, it is intended that an extraordinary meeting or meetings be held during September 2020 in order to appoint the new Mayor and Deputy Mayor and if necessary, to consider any other matters of Council business which require determination prior to the November meeting.

**2. RECOMMENDATION**

- 2.1 Council is recommended to:
  - 2.1.1 approve the diary of meetings,
  - 2.1.2 note the intention to hold an extraordinary meeting or meetings during September 2020, at a date or dates to be set by the Chief Executive in consultation with the Mayor, in order to appoint the new Mayor and Deputy Mayor and to consider any other matters, that in the interests of the efficient conduct of Council business, require determination prior to the ordinary meeting scheduled for November 2020, and
  - 2.1.3 authorise the Assistant Director of Law and Governance to change the dates and times of meetings in consultation with the relevant Chair, and to cancel meetings.

## **BACKGROUND PAPERS**

There are no background papers to this report