

TYNE AND WEAR FIRE AND RESCUE AUTHORITY

Item No 7

MEETING: 15th JANUARY 2018

SUBJECT: SCHEDULE OF PRECEPT INSTALMENTS 2018/2019

JOINT REPORT OF THE CHIEF FIRE OFFICER/CHIEF EXECUTIVE (THE CLERK TO THE AUTHORITY) AND THE STRATEGIC FINANCE MANAGER

1 INTRODUCTION

- 1.1 Notifications are received from each of the Billing Authorities, upon which the Tyne and Wear Fire and Rescue Authority will precept, provided that they have agreed pre-determined schedules of instalments for the payments of those precepts.
- 1.2 Members are required to review and approve the precept instalments for the financial year 2018/2019.

2 SCHEDULE OF INSTALMENTS

- 2.1 The Billing Authorities require that payments should be made by twelve equal monthly instalments, commencing in April, payable on the last working day of each month, to continue the practice adopted in 1993/1994.

Monday	30th April 2018
Thursday	31st May 2018
Friday	29th June 2018
Tuesday	31st July 2018
Friday	31st August 2018
Friday	28th September 2018
Wednesday	31st October 2018
Friday	30th November 2018
Monday	31st December 2018
Thursday	31st January 2019
Thursday	28th February 2019
Friday	29th March 2019

3 RISK MANAGEMENT

- 3.1 A risk assessment has been undertaken to ensure that the risk to the Authority has been minimised as far as practicable. The assessment has considered an appropriate balance between risk and control, the realisation of efficiencies, the most appropriate use of limited resources and a comprehensive evaluation of the benefits. The risk to the authority has been assessed as low utilising the



standard risk matrix based on control measures being in place.

4 FINANCIAL IMPLICATIONS

4.1 There are no financial implications in respect of this report.

5 EQUALITY AND FAIRNESS IMPLICATIONS

5.1 There are no equality and fairness implications in respect of this report.

6 HEALTH AND SAFETY IMPLICATIONS

6.1 There are no health and safety implications in respect of this report.

7 RECOMMENDATIONS

7.1 The Authority is recommended to approve the schedule of instalments proposed under paragraph 4(4) of the Local Authorities (Funds) (England) Regulation 1992, as set out in paragraph 2.1 of this report.