

ITEM 2 Annex 1

Work Plan 2015 – 2016

Place

| Actions 2015/16 | | | Due for Completion/ Implementation |
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| 1 | Environment and Green space | Progress Update | |
| 1.1 | <p>Sites identified as priorities last year c/fwd for action in this year include:-</p> <ol style="list-style-type: none"> Southwick Social Club Victoriana Building 2nd phase of tree thinning at Baltimore/Riverdale Fencing - Land to rear of Johnstone Villas (Funding request to June Area Committee) Pilot wild meadow planting 1 location in the North. Influence the development of the site of the former Tyre Services Building. | <ul style="list-style-type: none"> Southwick Social Club. Draft Schedule of repairs sent to leaseholder May 2015. Owner advised if works complete and maintained no further action required. Demolition is the next step and would be a suitable solution if the funding cannot be found to both action and remain on top of the repairs. Section 215 Notice was proposed to be served in June, affording the owner 2 months to comply with the repairs outlined in the notice, failure to comply resulting in a fine of £1000 which will rise by £100 per day until works carried out. Meeting held wc 22nd June with leaseholder to discuss proposals to carry out repairs prior to Notice being issued. Leaseholder considering surrender of the property – terms to be agreed. Demolition costs in the region of £150k. SCC Valuation manager seeking financial approval. Finance approval confirmed 23rd September 2015. 24th September notice served on owner requesting decision on surrender of lease to Sunderland City Council. October 2015 the leaseholder advised SCC that he planned to sell the lease to Sunderland Property Partners. SCC are working with the leaseholder and the proposed new lease holders to discuss their plans. Demolition of the club property is part of the plans for the new leaseholders this will not occur until next year | |

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| | | <p>due to extremely high levels of asbestos in the building and the requirement for a bat survey which cannot be commenced until the bat survey period Apr – Sept.</p> <ul style="list-style-type: none"> • Update at 17.5.16. As Sunderland Property Buyers Limited have not been able to carry out plans to develop the site they have found a party to purchase their interest in the property, named Mordew Property Investments Ltd. SCC are helping to facilitate the transfer between the two parties and ensure the use of the site is improved. The lease to Mordew Property Investments will contain a clause which allows them to purchase the freehold of the property upon completion of the development of the site. Contracts have been exchanged and the lease is with the buyer's solicitor for agreement. • In the lease, the 'development' of the site will be defined as; "The refurbishment of current buildings, construction of new buildings and associated servicing of the property for any of the permitted uses. The Tenant must have all relevant permissions in place prior to any transfer." The permitted used will be defined as; "The tenant is not to use the premises for any use other than any of the following uses as defined in the Use Classes Order (1987) as amended: <ul style="list-style-type: none"> • Retail A1-A5 • Business B1 • Business B8, providing this use is ancillary to a main retail use • Residential Institutions C2 but excluding C2A Secure Residential Institutions • Dwelling Houses C3 specifically excluding HMO's • Non-residential Institutions D1 • Assembly and Leisure D2" | |
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| | | <ul style="list-style-type: none"> • Victoriana Building. Letter issued in 21st May 2015 It reminded the owner of the letter sent on 10th June 2014 re state of disrepair after which shop fronts were painted so formal action was held off anticipating redevelopment. No further improvement or redevelopment has taken place, and planning consent to convert the building into student accommodation expired unimplemented in November 2014. As such the owner was advised of the intention to serve a Notice under Section 215 of the T&C Planning Act. Notice served on 25th July with a period of 3 months compliance to repair or demolish (unless an appeal made beforehand). Owner has advised that he is actively marketing the property and no longer wishes to develop. • Owner of Victoriana Building has advised contractors appointed to carry out demolition – Demolition expected to commence March/April 2016. • Victoriana Building Demolition completed May 2016 • Tree Thinning at Riverdale is now going through procurement process. Procurement process complete with main works completed January 2016, some further works to be completed • Tree Thinning at Riverdale Complete • Funding for fencing on land behind Johnstone Villas, approved at June Area Committee. Delegated Decision has now been signed off and order placed. Fencing now installed. • Wild Meadow Pilot. Representative of B Lines Project attended September Place Board members proposed two areas for planting as pilot within the B Lines funding with further proposals to come to future Place Board for consideration: <ul style="list-style-type: none"> • Almond Drive | |
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| | | <ul style="list-style-type: none"> • Johnston Villas Planting for both areas to commence Spring 2016 Planting has taken place at the Johnston Villas. Almond Drive to commence as soon as practicably possible due to site currently too wet for planting • Special Place Boards held April/May 2016 to discuss RLS Street Scene delivery 2016 – 2017 with full proposals discussed and agreed at EO Area Committee 23rd May 2016 | |
| 1.2 | Identify sites as part of annual tour and determine approaches to work alongside communities to deal with neglected land, housing, shopping parades, industrial estates etc. Develop a programme of initiatives to be developed throughout the year ahead. | Tour took place 10 th July 2015. Discussed further at September Place Board. | Tour July 2015 |
| 1.3 | Local shopping parades. Targeted engagement with traders at Southwick and Sea Road Shopping Parades in relation to explore the possibility of traders working together to encourage trade and look and feel of the area. | <ul style="list-style-type: none"> • Visits held to Sea Road Traders and interest in forming Traders Association identified. • Visit to Southwick Traders commenced end of September. • Developing support for groups to form. • First meeting of Sea Road Traders held 14th January 2016 with second meeting to be held late February • Further meetings held with Sea Road/Fulwell Traders with formalisation of constitution planned for May 2016 • Southwick Traders to be actioned in 2017 in line with funding requirements of Southwick Illumination Project | |
| 1.4 | Consider specific opportunities to influence RLS delivery as they arise. (E.g. annual reminder to shops re responsibilities for keeping frontage clear of litter, dog fouling education and enforcement) | <p>Specific Issues raised at June Area Committee (links to 1.3 above):-</p> <ul style="list-style-type: none"> a. Enforcement. – Remains as a priority for members. b. Shakespeare Street & Southwick Green Shops. Craig Wilson (Customer Relations Officer Street scene) to arrange for letters to go out to traders to remind them of their responsibilities for keeping frontage clear of litter. End September/early | During 2015/16 |

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| | | <p>October.</p> <p>c. DeVito's in Fulwell Ward – litter and parking. Litter - Craig Wilson (CRO Street scene) visited DeVito's re litter. Issue and is monitoring the situation. Parking – Ward Members have picked this up directly with SCC's Network Parking Manager (Julie Tunstall). The area is visited on a regular basis, however, finding that when they arrive any vehicles that are parked are being removed from the area therefore do not issue many PCN's. Eventually this problem should be greatly reduced as motorists get the message. However it is difficult to eliminate it altogether as there is always the chance that the people doing this are different and there are always the people who will take the chance.</p> <p>d. Beach House Development on Roker Park – Double Yellow Lines - concerns over eligibility for parking. Issue referred to a meeting held on 26.6.15 with Cllrs Speding, Mordey, Jackson and Curran, Paul Lewins and Dan Hattle. Agreed to introduce a loading ban on Marine Walk to tackle the parking issues. Ban now in place and allows instant tickets to be issued by traffic wardens and prevent blue badge holders parking. Traffic and parking management will be developed further as part of Marine Walk Phase 3. Further parking control measures are planned for late summer early autumn 2016.</p> <p>Cllr Howe Issue raised at September Place Board:</p> <p>a. Cuthbertson Court Residents experiencing foul odour around grass verge location adjacent to windows and have requested the area is tarmaced. RLS carried out enforcement and site visits and no issue identified. Environmental Health have carried</p> | |
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| | | out site visits and no odour evidenced. Cllr Howe provided with information to share with residents on submitting complaint if issue re occurs and contact details to raise the issue with Northumbria Water if residents wish to have drains checked | |
| 1.5 | Improved partnership working RLS and G2. | Being progressed by Andy Old and Michael Donachie. Team Leaders and Customer Relations Officer (CRO) from Street scene are in contact with Gentoo Officers in specific areas. Meetings are set up with Michael Donachie to review how RLS/G2 work together. Meeting held 24.9.15 at Cornhill Centre with joint working discussed. Gentoo committed to arranging future meetings when necessary. | During 2015/16 |
| 1.6 | Continue to identify priorities for Highways Maintenance Programme: a. Discuss initial options b. Final recommendations agreed | <ul style="list-style-type: none"> Initial options to come to board in November 2015. November Board received update on 2015 – 2016 highway maintenance programme and the process for members to influence and prioritise the areas of capital maintenance works for 2016 – 2017. Locations for consideration identified from members, residents and highways maintenance staff will be presented to the February 2016 Board Board agreed engineer recommendations to be presented to February Area Committee February Area Committee agreed recommendations. | a. November 2015 b. March 2016 |
| 1.7 | Continue to influence the development of Core Strategy, and future land use in the North. | For discussion at a future board meeting. | |
| 1.8 | Consider influence and added value to Coastal Communities Programme at the Seafront including:- a. Purchasing a Surf Rake b. Influencing improved access to toilet provision. | a. Surf Rake delivered in July 2015. Initial rock pick took place in advance of daily beach cleaning being implemented on part of Roker Beach and Seaburn Beach (summer season only). Further discussions taking place re using surf rake at 'Harbour Beach' at Roker. b. Harbour beach rock pick actioned 8 th September 2015 c. Surf Rake season now complete and it is envisaged | a. July 2015 b. On-going. |

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| | | <p>that it will be redeployed in 2016 between the months of May – September with frequency confirmed when RLS budgets for 2016 are identified</p> <p>d. Initial Rock Pick carried out April/May 2016 before Summer Beach Cleaning Schedule commenced.</p> <p>e. Toilet Provision – update on rolling programme of refurbishment/replacement:-</p> <ul style="list-style-type: none"> • Seaburn Shelter - new public toilets to be provided as part of the redevelopment (including Adult Change Place Facility). Seaburn Centre toilets are open to the public in the meantime • Tram Shelter Toilets - remain closed due to structural damage. No funding at present to repair/refurbish. • Cat & Dogs Steps Toilet Block - Refurbished in recent years. • Marine Walk Toilet Block - Options being considered to carry out some refurbishment as part of Marine Walk phase 3 improvements. • Bungalow Cafe Block - Future plans include this block is to close and be replaced with a new block (including Adult Change Place Facility) in the car park adjacent to Sue's Cafe. | |
| 1.9 | Thompson Park House Development as a multi-purpose facility to provide a community amenity for local residents: - funded first phase including Feasibility Study. | <ul style="list-style-type: none"> • SIB awarded to enable the commencement of the development of the derelict property at the entrance of Thompson Park into a multi-purpose facility to provide a community amenity to local residents. Feasibility study and business plan complete, engaged with local residents re proposals for the building, planning application agreed, shutters installed to ground floor windows and doors. Working on a conditional agreement re the lease with SCC, funding application submitted to Biffa for capital costs, working on a funding application to Reaching | Completion March 2017 |

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| | | <p>Communities. Biffa funding application unsuccessful project lead working on further funding options.</p> <ul style="list-style-type: none"> • Match funding is required prior to any further release of SIB funding, ACO working with Project lead to re-profile project with updates to be provided to future Boards • Request to be presented to February Area Committee to approve extension of project. • February Area Committee agreed extension | |
| 1.10 | Thompson Park Phase 2 – further development including paths, fitness trail and equipment to encourage further visitor activity. Design Services currently developing proposals to deliver part project within SIB funds available whilst awaiting confirmation of match funding | June 2016. Area Committee approved an extension to this project and agreed to implement the SIB element of the project. Design proposals currently in development with Thompson Park Steering Group discussing proposals at September 2015 meeting and further discussions held at November Steering Group Meeting with works commenced January 2016. Works on additional paths and planting complete. Awaiting release of external funding to complete fitness trail. | Entire Project due for completion 2017 |
| 1.11 | Chair to progress discussion with Portfolio Holders re policy on Tree Felling in the city and potential opportunity to influence. | Discussions on-going. | |
| 1.12 | 20mph Zones - discussion to take place at a future meeting to understand what will be delivered in the North. | <p>An update on progress was emailed to all North Area Members as per request made at October Area Committee.</p> <p><u>20mph Zone Pilot programme.</u></p> <p>Delivery of this programme has been relatively slow due to the consultation process involved for the incorporation of physical humps. There have been some changes in government legislation and a new methodology to move forward has been applied. This involves providing lining and signing to areas to bring average speeds down to below 24mph. If this does not work then physical measure will be considered.</p> | Members to be updated on scheme |

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| | | <p>The original list of the 15 number 20mph zone schemes is split below into phases:</p> <p><u>Phase 1</u> - Silksworth, Marley Potts and Plains Farm – Complete.</p> <p><u>Phase 2</u> - Ford, Leechmere and Hetton. Likely to be delivered in 2016/2017, subject to satisfactory completion of the statutory processes.</p> <p><u>Phase 3</u> - Town End Farm, Concord and Biddick. Likely to be delivered in 2017/2018 subject, to satisfactory completion of the statutory processes all subject to resources being available both staff and financial.</p> <p><u>Phase 4</u> - Seaburn Dene, Redhouse, Pennywell, Hill View, Oxclose and Hall Farm. Likely to be delivered in 2018/2019, subject to satisfactory completion of the statutory processes all subject to resources being available both staff and financial.</p> <p><u>School 20mph schemes</u></p> <ul style="list-style-type: none"> • There is a list of schools that have been known to exhibit parking problems etc. in the city. • Sunderland City Council put forward a pilot programme of 5 schools as an initial programme to assess issues involved in developing a planned programme of works. • One school in each regeneration area was identified as the priority school, following discussions with the Schools/Road Safety Teams. • Northern Saints Primary School is the priority for the North and to be delivered in the first phase. • It is proposed to work through the remainder of the list of 35 top ranked schools over the next few years (subject to resource availability) and then move onto all schools that require such a scheme (the next 75+). • With up to 120 schools in the city the school 20mph | |
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| | | <p>installations and a proposed delivery programme of 5 and 10 sites per year it will take many years to complete.</p> <ul style="list-style-type: none"> • With this number of schools involved, a planned programme will take some years to complete. It is hoped the target list of 35 would be completed during the financial year 2020/2021. • These schemes involve traffic regulation orders so with the feasibility/design/consultation/construction stages it may always be the case that it takes 18-24 months to go through the whole process. Subject to resources being available both staff and financial. • Representatives of Network Operations attended January Place Board to update members on 20mph zones with expected delivery Spring 2016 of Seaburn Dene Primary, Fulwell Infant and St John Boscots and a commitment to look at Fulwell Junior/Sea Road). All schools throughout the city to be investigated for suitability for future phases. In addition commitment made for 20mph zone in Castletown to be checked, i.e. ensure signs, road markings in place following developments and report back to Ward Members | |
| 1.13 | Redhouse Academy – Wall Refurbishment | In June 2015 Area Committee Approved £1,679. Wall repair now complete | Complete Oct 2015 |
| 1.14 | Problem Parking at Ferryboat Lane | <ul style="list-style-type: none"> • The Place Board proposed that action be taken at Ferryboat Lane to alleviate problem parking in that area. A request to fund and implement a Resident's Permit Parking Scheme at Ferryboat Lane is to be considered at October Area Committee. • October Area Committee Approved £8,000. • Notice of proposals to be published February 2016 with closing date for objections March 2016, subject to no objections works to be undertaken Spring/Summer 2016. | |

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| 1.15 | Strategic Cycle Network | <ul style="list-style-type: none"> January Place Board received a presentation on the Strategic Cycle Network Members supported and endorsed the approach to achieve better cycleways in the North Area of the City, giving valuable leverage in securing external grant and appropriate developer contributions | |
| 2 | Heritage | | |
| 2.1 | Signage linked to local heritage – Spottee’s Cave and Roman Stones. Project to be developed linking local schools, family adult and community learning and Cultural Spring. To deliver a project which includes heritage, arts, leaflet/booklet and signage at Spottee's Cave and Roman Stones with involvement of young people. | <ul style="list-style-type: none"> Project in development. Apextra Training have received funding from FACL to develop the project with Dame Dorothy Primary School. Discussions are ongoing with the School to engage with the project and deliver signage and submit funding bid to Cultural Spring to add to SIB and FACL investment Dame Dorothy School have not engaged with the project. Discussions have been held with St. Benet’s school who are keen to be involved and progress. Anticipated taster workshop to be held November 2015 with commencement of FACL course January 2016 which will include delivery of signage at Marine Walk Further update provided from FACL and Training Provider that there is no take up from schools to work on this project. Project on hold awaiting outcome of HLF applications in relation to Roker Park and Roman Stones. | Nov 2015 – Mar 2016 |
| 2.2 | Battle re-enactment to take place 2016 | <ul style="list-style-type: none"> SNCBC are in discussions with the Sealed Knot re delivery arrangements. Request for additional funding to be considered by October Area Committee in order to deliver a 2 day event instead of the 1 day event already approved. October Area Committee Agreed additional £10,000 funding to deliver a two day event. Discussions ongoing with Sealed Knot regarding potential dates for re-enactment, potential within the | August 2016 |

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| | | <p>funding available to have a major event on the Bank Holiday weekend in August 2016 due to Sealed Knot receiving a cancellation. This would bring additional regiments and a larger event over a two day period. There is a requirement for a larger event for a suitable campsite for the army therefore discussions are ongoing to identify a suitable location.</p> <ul style="list-style-type: none"> • Fulwell Quarry identified as suitable camp site, SNCBC and Sealed Knot supported by SCC are in negotiations to book camp and agree contract for delivery of event • Arrangements well underway with event plans submitted and risk assessments carried out. | |
| 2.3 | Members are currently looking at further options to develop the site housing the clock at Monkwearmouth in preparation for the centenary of the bombing in April 2016. | <ul style="list-style-type: none"> • June 2015 Area Committee approved designs and funding for Phase 2 of the Wheatsheaf Clock Project. To include hard standing and planting at the site around the clock. • As part of the Area Tour in July members met with a SCC Adoption Engineer (Graeme Hurst) to consider a solution to damage being caused to the grass verge adj. to the clock. Agreed to the location and installation of a footpath. Highways Ops to commence work in October. • Path complete October 2015 • Once pathway installed ARM (AO) has agreed to look into the possibility of additional wild meadow planting at the site, to try to keep pedestrians to the pathway. Will look into it being carried out as part of the B Line project or funding will be required. • November 2015 final costs received to deliver the hard standing and to install a bench at the Wheatsheaf Clock site. Costs to be presented to December Area Committee for a decision. • December Area Committee agreed final costs to | Due for completion by April 2016 |

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| | | <p>deliver Wearsheaf Clock improvements and installation of bench commenced January 2016</p> <ul style="list-style-type: none"> • Paving, further improvements and bench installed March 2016 • February Area Committee Approved funding for an Airships, Acoustics & Airfields project which included delivering an event on 1st April at Wearsheaf Clock and Monkwearmouth Museum as part of the Centenary of the Zeppelin bombing. • May Joint Boards discussed improvements to bench surface and agreed coloured resin to be applied to tarmac. | |
| 2.4 | Southwick Community Christmas. Consider enhancement of scheme through to 2016/17, including opportunities for fundraising and sponsorship (linked to engagement with traders 1.3 above) | <ul style="list-style-type: none"> • June 2015 Area Committee approved funding for a 2 year illumination programme building on existing illumination and community engagement. • 2015 Switch On Event held Friday 27th November with involvement of SNYP, Southwick Primary School Choir and Salvation Army Band, switch on performed by Right Worshipful the Mayor of the City of Sunderland, Councillor Barry Curran | Completion 2016/17 |
| 2.5 | The Cultural Strategy to come to a future Area Committee/Board to consider how members can influence its delivery and add value. | For discussion at a future board meeting. | |
| 2.6 | Continue to influence the Heritage Lottery Bid for Hylton Castle. | <ul style="list-style-type: none"> • Ward Members continue to attend the Hylton Castle Steering Group. Project Manager provides an update as a standard item at each Place Board meeting. Bid submitted 6th August 2015. Outcome anticipated in November 2015 • Feedback from HLF on bid submission has led to amendments required on Business Plan submitted therefore bid submission deferred for a January 2016 decision. • SIB application being developed to support the project. For further consideration and decision at October Area | <p>Bid due for submission August 2015</p> <p>SIB application October 2015</p> |

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| | | <p>Committee.</p> <ul style="list-style-type: none"> • October Area Committee approved £40,000 to support the Hylton Castle Project – spend dependent on success of HLF bid submission • 01.02.2016 Formal Announcement of successful HLF bid made | |
| 2.7 | Hylton Dene Cabin – proposal to put on hold until after outcome of Heritage Lottery Bid. | <ul style="list-style-type: none"> • June 2015 Area Committee approved the proposal to put the project on hold subject to the outcome of the HLF as if successful cabin will not be required. • SIB funding to be returned to June 2016 Area Committee | |
| 2.8 | <p>Members to consider where they can influence and add value to Tall Ships 2018 e.g. :-</p> <ul style="list-style-type: none"> ○ Highlighting Heritage offer around the seafront and river. ○ Legacy opportunities – i.e. possibility of installing permanent pontoons to encourage a commercial ferry operation on the river. | <ul style="list-style-type: none"> • Executive Director of Enterprise Development attended Place Board meeting 1.7.15. • February Board received a full presentation on the Tall Ships with members requesting the opportunity to influence decisions and support community engagement and the development of Sail Trainees programme for North Young People • April 2016 VCS Network received presentation on Tall Ships and the opportunity to develop a project for North Young People to Access the opportunity | |
| 2.9 | Heritage Lottery Bid for Roker Pier. Consider where members can influence and do they want to add value. | <ul style="list-style-type: none"> • Presentation at January Board to update members on project | |
| 2.10 | Lease transfer of Fulwell Mill to local VCS organisation. Consider where members can influence and do they want to add value. | <ul style="list-style-type: none"> • Briefing Note provided by Cllr Kelly May 2015. Current position Lease in place with SNCBC for the lease of the Visitor Centre. (3 years initially). The Council has secured £150k to carry out a first phase of urgent repair and part restoration. Further funding being sought from external sources. Some emergency works to commence wc 18 May or 1 June 2015 on health and safety grounds. First phase of repairs and restoration likely to commence on site in Spring 2016. | |

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| | | <ul style="list-style-type: none"> • April Board and May Joint Board discussed funding proposal to support the refurbishment of the Mill, Boards recommended approval of £60,000 funding to support the installation of sails to June Area Committee decision | |
| 2.11 | Limestone Landscapes – Village Atlas Project | <ul style="list-style-type: none"> • SIB expression of interest submitted to November Board for Board to support a HLF funding application which will lead to the delivery of a Village Atlas Project covering the Wards of Southwick/Fulwell and an element of St. Peters (Tufa at Marine Activities Centre, North Dock) • November Place Board agreed to recommend an SIB contribution of £4,000 for the project subject to successful HLF application. • December Area Committee agreed £4,000 funding subject to securing HLF, further updates will be provided to the board. • HLF Application unsuccessful therefore funding to be returned to June Area Committee | |