

SUSTAINABLE COMMUNITIES SCRUTINY COMMITTEE

AGENDA

Meeting to be held in the Civic Centre, Committee Room No. 1, on Tuesday, 13th September, 2011 at 5.30 p.m.

Membership

Cllrs Errington, T. Foster, Howe, Kay, Maddison, McClennan, Porthouse, Rolph, Smiles, S. Watson and Wakefield

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	Joint Report of the Executive Director of City Services and the Portfolio Holder for Safer City and Culture (copy attached)	
	Please note that the Portfolio Holder for Safer City and Culture, Councillor Kelly, has been invited to attend for this item	

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Report of the Chief Executive (copy attached)

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Report of the Chief Executive (copy attached)

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Report of the Chief Executive (copy attached)

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Report of the Chief Executive (copy attached)

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Report of the Chief Executive (copy attached)

E. WAUGH,
Head of Law and Governance.

Civic Centre,
SUNDERLAND.

5th September, 2011

Date of Next Meeting: Tuesday, 25th October, 2011

At a meeting of the SUSTAINABLE COMMUNITIES SCRUTINY COMMITTEE held in the CIVIC CENTRE on TUESDAY, 26th JULY, 2011 at 5.30 p.m.

Present:-

Councillor S. Watson in the Chair

Councillors Howe, Kay, Maddison, McClennan, Porthouse and Rolph

Apologies for Absence

Apologies for absence were submitted to the meeting on behalf of Councillor T. Foster and Wakefield

Chairman's Welcome

Councillor Watson welcomed Councillor Porthouse to his first meeting following his appointment by Council at the meeting held on 20th July, 2011.

Minutes of the Last Meeting of the Sustainable Communities Scrutiny Committee held on 14th June, 2011

1. RESOLVED that the minutes of the meeting held on 14th June, 2011 be confirmed as a correct record, subject to the inclusion of Councillor Howe in the attendance.

Declarations of Interest

There were no declarations of interest received.

Building a Sustainable and Lasting Legacy in Sport and Physical Activity Policy Review 2011/12 : Draft Scoping Report

The Chief Executive submitted a report (copy circulated) which put forward proposals and sought agreement from members in relation to the forthcoming policy review into Building a Sustainable and Lasting Legacy in Sport and Physical Activity.

(for copy report – see original minutes).

Ms. Helen Lancaster, Scrutiny Officer, presented the report advising the Committee Members of the overall aim of the policy review and the proposed terms of reference as set out. She asked that Members consider the potential areas of enquiry and sources of evidence and suggest any further areas they may wish to be considered.

Councillor Rolph asked if this was an opportunity to consider appointing co-opted Members to the Committee for the policy review from the Black Minority Ethnic Community and/or Disability Groups as their needs may be more individual and varied. Ms. Lancaster advised that this and other proposals had been discussed outside of the meeting with the Chair and it had been suggested that an informal meeting of the Committee be arranged in September to have more in depth discussions around them and agree a way forward.

Councillor McClennan reiterated Councillor Rolph's points and commented that she was aware of some Bangladeshi women who took advantage of the women only sessions in the city's swimming pools but was not sure how aware others may be of them. She suggested that the BME network may be a good starting point if looking for volunteers to be co-opted to the Committee.

Councillor Howe referred to the opportunities the 2012 Olympic and Paralympic Games could bring to the city and asked what role Officers saw the city playing in them. Ms. Julie Gray, Head of Community Services, advised that this issue would be covered in more detail during her presentation under the next item on the agenda, which should hopefully answer any questions Members had.

In response to comments from Councillor Kay regarding not being aware of any local individuals who were competing in the Olympics or Paralympics, Ms. Gray advised that this issue was covered as part of the presentation under the next item but also took the opportunity to advise the Committee that Elected Members could help Officers to gather intelligence around young individuals that they may be aware of in the city who needed assistance or support in an activity or sport that they were excelling in.

Councillor Porthouse referred to the Silksworth Sports Complex and Ski Slope and the fact that it had closed now for a number of weeks over concerns around Legionella on site. He felt that this was excessive and that the issue at the facility should have been rectified within a number of days and reopened and that this should be looked at individually. Ms. Gray advised that the complex had been closed due to the results of a water quality management test. Works were scheduled to take place over the next couple of weeks and it was expected that the facilities would be reopened within four weeks but she advised she would write to Committee Members to confirm the exact date. Councillor Porthouse requested that he be given more detail into why it had taken so long to rectify the situation.

Having considered the report, it was:-

2. RESOLVED that the scope of the policy review for 2011-12 as set out in the report be agreed and Members comments be considered at the informal meeting of the Committee to be arranged for September, 2011.

Building a Sustainable and Lasting Legacy in Sport and Physical Activity Policy Review 2011/12 : Scene Setting Report

The Chief Executive and Executive Director of City Services submitted a report (copy circulated) which provided a background and overview to the Committee in relation to the policy review 'Building a Sustainable and Lasting Legacy in Sport and Physical Activity'.

(for copy report – see original minutes).

Ms. Julie Gray, Head of Community Services and Ms. Victoria French, Sport, Wellness and Partnership Manager attended the meeting and gave a presentation to the Committee which covered:-

- Sport and Physical Activity Strategy 2005 – 2010;
- Progress in facilities and programmes being provided;
- Their performance to date;
- The Active Sunderland Board and Sub Groups;
- Sport England's Strategy 2011-2015;
- 2012 Olympic and Paralympic Games;
- What they thought the issues were; and
- What they are aiming to achieve.

(for copy presentation – see original minutes)

Councillor Howe referred to the number of residents participating in sport and physical activity increasing from 19.5% in 2009 to 22.5% in 2010 and asked if this included those residents who may be members of private, non Council owned gyms. Ms. French advised that the survey was undertaken by Active Sunderland using a random selection of the population so the provision could be from any of those located in the city.

In response to comments from Councillor Kay regarding those sports that may be more likely to become more popular during the build up to the Olympics, like beach volley ball, and the world class facilities that were now available in the city, such as the Aquatic Centre, Ms. French advised that they had held beach volley ball competitions in the city before and could do so again in parks, etc by installing sandpits and organising interest in the community to partake in the activity. Ms. Gray referred to Councillor Kelly's comments regarding the facilities available in the city and making them viable for the future in difficult financial times and agreed that there would be challenging times ahead.

With regards to more non-traditional activities, and Councillor Kay advising that two of the top five fastest growing activities at this time were pole dancing and belly dancing, Ms. Gray advised that they had had some interest shown in these and other activities and the Council wanted to ensure they were meeting these needs.

Councilor McClennan suggested that the mapping exercise to establish what was being provided, by whom and where in the city was a huge on to complete and asked if a member of the SWITCH team had been considered as a suitable person to devote time to and undertake the task. There was also the opportunity to talk to

the community networks already in place to capture data from them on third sector provisions as part of the mapping task. Ms. Gray agreed that the Community Voluntary Sector could assist with the mapping exercise from the third sector provision and with regards to the SWITCH team, she understood that all members of the team were fully subscribed into other roles.

Councillor Maddison asked who were members on the Active Sunderland Board and was advised that there were representatives from the Council's Children's Services and Health, Housing and Adults Services Directorates, a Secondary School Headteacher, representatives from City of Sunderland Colleges and the University of Sunderland, and also from the SAFC Football Foundation, the Local Primary Care Trust, Gentoo and Tyne and Wear Sport.

Councillor Rolph commented that the Committee had to focus on what was needed to improve on what was already available in the city, for example with regards to the mapping exercise it was necessary to be able to understand the accuracy of the survey that had been undertaken and there was a need for further statistical information to be sought, such as how far were people willing to travel to partake in an activity. She explained that she was aware that neighbouring authorities had had to cut sports and leisure facilities severely and asked how those gaps were trying to be 'plugged' by the Council.

Ms. Gray advised that the service had a wealth of statistical information available to them around participation which had been gathered and commented that she would be more than happy to bring back a further report to a future meeting of the Committee setting out where the information had come from and their findings. With regards to the travel aspect, she was not aware that this information was available but that she supported that area being looked into as part of the review as it could help the service work towards overcoming and understanding any barriers that the findings highlighted.

Councillor Rolph went on to comment that she would also be interested in those facilities that were currently available within schools and what effect, if any, a current school requesting to become an academy would have on those facilities and how to prevent any adverse effect it may have. Ms. Gray suggested it may be beneficial to invite one of the Headteachers from the specialist secondary schools to attend a meeting of the Committee to give their perspective and views.

With regards to the Olympics and Paralympics, Councillor Rolph stated that she had recently read in The Times newspaper about 'talent spotters' that were placed around the country to locate and link individuals to sports they may excel in and asked if these were known to the Council and if they had visited/located in the city. Ms. French advised that she was aware that there had been a wheelchair basketball talent spotter in the city but that she was now aware of any other sports where they had visited. She would look further into this matter and report back her findings to the Committee.

Councillor Rolph shared her disappointment with the Committee that none of the literature that had been shown advertising activities showed any black, minority ethnic individuals and that this needed to be addressed to show harder to reach

groups that they were fully committed to being inclusive. Ms. Gray agreed 100% with regards to the literature and accepted that it was an area to work on.

With regards to evidence gathering as part of the policy review, Councillor Rolph referred to paragraph 3.7 of the report and the work of the Active Sunderland Board, and suggested that it may be beneficial for the Committee to question one of the Activators who were in place to help people overcome the barriers which are preventing them from being more active and signpost them to activities which they would like to try out. She also referred to the Active City Strategy that was referred to at paragraph 3.10 of the report and asked if all Members had seen a copy of this and if not, suggested that it be circulated to all Members of the Committee for their consideration and commented that it would be useful to invite a representative from Sport England to a future meeting of the Committee to gather evidence from them also.

Ms. Gray fully supported the Activators coming to a meeting of the Committee and suggested they attend when the statistical data was presented to offer some synergy between the two presentations and also agreed to circulate a copy of the Active City Strategy to all Members of the Committee.

Councillor Porthouse spoke of the Exercise and Weight Referral Programme which ran for twelve weeks in the city's leisure centres and commented that Members should actively work to encourage communities to get involved with these and similar programmes. He explained it had involved being referred from a health professional and then being assessed by a nurse and inducted to the gym equipment, with advice on diet and exercise the programme aimed to address issues with the individual in getting active and healthy.

Ms. French advised that the Wellness service had had over 10,000 referrals to date, for individuals showing risk factors to their health that could be address with the required support tailored to their needs through exercise and a healthy lifestyle. She explained that this programme was only for individuals who had been referred by a health professional and the same twin tracked programme was not yet available for all uses of the centres but that they did work with the PCT who helped to compliment the work the Council were undertaking.

Councillor Porthouse raised the issues that he felt it was excessive that every user of the Wellness Centres needed to be formally introduced to the equipment and individuals were not allowed to just turn up and start using it. Ms. French explained that staff needed to know that people were working at the right level and that those who needed additional support knew how to access it and therefore every user had to complete an induction.

Councillor Rolph referred to her personal experience of the Wellness Centres and explained how she had undertaken a very thorough induction over two sessions where they had talked over the purpose of her visiting the centre. A programme had then been designed for her by one of the trainers but now that she was unable to use the gym she asked how her programme could be modified. She also asked if with cut backs to services, etc this service would still be available to new users.

Ms. French advised that the service would be continuing as they had been commissioned to help deal with very chronic conditions but that it was preferred if support could be given to individuals at a lower level of need to help prevent cases getting worse and needing more support. She explained that Councillor Rolph was a perfect example of how the Wellness Centres could work in tailoring programmes specifically to an individual's needs and that should she contact her preferred centre her programme could be modified to meet her needs now.

Councillor Porthouse asked how people could be made aware of the programme and was informed that there was no need to market the referral programme as GP's, nurses and other health professionals were constantly referring individuals to centres. Once that individual was in the programme they could help in ensuring their needs were met. If there was a gap in the user attending they could help them get back into the programme or address any issues that may be stopping them attending. She explained that they had a very high retention of people in the programme and that staff have ongoing dialogue with those attending the centres but unfortunately at this time they did not have the resources to chase any members who stopped.

In response to comments from Councillor Kay regarding joining up services provided with others agencies, Ms. French advised that this was already the case, although it may not be clear, for example, the active bus was provided by the Council and worked very closely with colleagues so as not to duplicate work that is being undertaken by their agency. She explained that the Council got involved in events that were run by the Community Health Team and the PCT but that it was not always necessary for them to take over for their message to be heard and shared.

Councillor Watson commented that with the formation of the Area Networks a lot of information would be available from those individuals at the 'grass roots' level and asked what was being done to gather their findings. Ms. Gray advised that in collecting information on programmes being provided in communities the Area Networks would be a good source of information and agreed that they be contacted.

The Chairman thanked the Officers for their informative presentation, and it was:-

3. RESOLVED that the presentation and report be received and noted, and information as set out be included towards the evidence gathering on the Committee's policy review topic for 2011/12.

Housing and Neighbourhood Renewal Team – Enforcement Activity Report 2010/2011

The Executive Director of Health, Housing and Adult Services submitted a report (copy circulated) which summarised the enforcement activity taken during 2010/2011 by the City Council in exercising the statutory powers at its disposal in dealing with unsafe, substandard or disused private sector housing and in tackling anti-social behaviour.

(for copy report – see original minutes)

Mr. Alan Caddick, Head of Housing, presented the report, advising that it showed that a lot of work had been carried out to date but that the service were constantly looking at how to improve or do things in a different way to continue to get better. He explained that he was currently in the process of attending the Area Committees to discuss empty properties in their relevant areas before the Area Action Plans were submitted to Cabinet in October.

He advised that the information had been well received by the Area Committees he had attended so far but that most importantly was how well the plans were then implemented, with the primary focus going forward being looking at how information can be shared between Members working at a local level to gather an intelligence hub of key information and issues. If information was shared early enough this could only help in preventing bigger issues from developing in areas around the city.

Councillor Maddison referred to paragraph 3.1 of the report and the partnerships having been developed with the university and hospital to work to improve the quality of accommodation and asked what improvements needed to be made. Mr. Caddick explained that some properties were not in a generally good condition and that they were trying to work closely with the university to make sure that the experience students are having of living in Sunderland is a positive one. He advised that a lot of the university and hospital accommodations were privately rented and that Officers attend enrolment events to direct students towards reputable landlords.

Councillor Rolph referred to paragraph 3.11 of the report whereby it started that over the year 432 applications were received in relation to selective licensing with only 235 licences being granted and asked if this in turn meant that 197 applications had been refused. Mr. Caddick advised that inspections were made before any licences were granted so some properties would be going through that process and carrying out any works that had been requested. He commented that some landlords were not undertaking the required works and therefore were in default and would be moved on to the next stage towards prosecution if the works were not completed.

In response to a question from Councillor Rolph regarding the advantages of the Tenancy Harrassment Team moving from Legal Services to the Housing Service, Mr. Caddick commented that the Housing Service would now be involved in any cases a lot sooner than previously to investigate the issues from both the landlord and tenant, only involving Legal Services if and when required. He explained this would streamline the system and be the best use of everyone's expertise at the right stages to provide and all round improved service.

When asked if there were any other areas in the city that may benefit from Selective Licensing, Mr. Caddick advised that there probably wouldn't be as an area would need to have fit a number of criteria set out by a Government initiative that was no longer running. He explained that it would be more beneficial to see the principles that come out of the initiative and embed them into standard Council services. He commented that Selective Licensing was only used in extreme cases where issues had been ongoing for some time and that it could carry a stigma with it, showing that the Council had failed the area in the first instance. It was much more about getting into problem areas sooner to stop them developing into more serious areas of concern.

Councillor Rolph commented that the report contained information around harassment and anti social behaviour but did not include any statistics or detail on domestic violence. Mr. Caddick advised that this information was available from the Safer Communities Team and could be produced for the Committee. He went on to explain that they would not necessarily be involved in these cases unless requested and that the service would tend to be involved at earlier stages, through the LMAPS route, to prevent issues escalating where they are aware of them.

Councillor McClennan congratulated the service for their achievements as set out in the report and asked how this positive message was being communicated to the public, did the service liaise with the communications team to promote their work. Mr. Caddick explained that although communications had improved there was still work to be done to get more information out into the public domain. If it was a single issue with one resident then it was easier to keep them informed then if it was a broader issue affecting a number of individuals that needed to be kept advised of ongoing work. He commented that if the issue was one which would affect a whole community then they would aim to publicise it as widely as they could and stated that there was a need for the service to talk more with Members to get a more localised view.

With regards to a query from Councillor McClennan around future resources, Mr. Caddick advised that funding had been provided by Back On The Map toward the Selective Licensing Program over a period of time. The first year had involved Officers being funded to gather information. In March 2012 this funding would be reduced or cease completely. He advised that the service had planned in advance for this event.

Councillor Porthouse referred to private residents and issues around properties being kept in terrible conditions and sought advice on what control the Council had over these residents. Mr. Caddick informed Members that there were a number of things the service could help with to rectify such issues, e.g. planning enforcement for parked cars, overhanging trees, etc. Each case was looked at individually but if there were particular problems with properties the service could investigate these further. He asked that Councillor Porthouse email over any particular cases he may be referring to and he would ensure Officers dealt with the matter.

Councillor Kaye relayed the recent issues that had been raised as part of his Ward walk around that had been undertaken. Mr. Caddick stated that he would ensure that at the next round of Ward Walks an Officer would be present who could capture the issues as they were raised and reiterate them to the relevant areas for action. The Ward Walks were a good way for Members to build relationships with local communities, showing them that they were being listened to and where possible work was carried out to rectify issues. He commented that it was vital that Members and Officers were careful to ensure that residents had clear expectations of what could be done to help with problems within their areas.

With regard to empty properties in Wards, Mr. Caddick explained that there was the potential to use the new homes bonus on empty properties but each area had to be looked at to identify the key issues that needed addressing. He commented that housing was fundamental too all in the city so there was a need to be focussed and

look at each local area, being creative with solutions if needed to to get the right outcome.

The Chairman thanked Mr. Caddick for his informative report, and it was :-

4. RESOLVED that the report and Member's views on the enforcement activity for the year 2010/2011 be received and noted.

Work Programme 2011-12

The Chief Executive submitted a report (copy circulated) which set out the work programme for the Committee's work during the 2011-12 Council year.

(for copy report – see original minutes)

Ms. Helen Wardropper, Scrutiny and Area Support Officer, presented the report advising that any requests for future reports that had been raised at this meeting would be added to the Work Programme at the appropriate future meeting.

Councillor Porthouse mentioned the report due to come to a future meeting of the Committee meeting regarding Housing Reform, and asked whether a more in depth briefing session could be arranged outside of the Committee and extended to all Members. It was felt that this would give Members a better opportunity to really understand the changes that were forthcoming.

Ms. Helen Lancaster, Scrutiny Officer, commented that she would be meeting with the Chairman and Vice Chairman to discuss the balance of the Work Programme, making arrangements to move items if required.

5. RESOLVED that the information contained within the Work Programme be received and noted.

Forward Plan – Key Decisions for the Period 1st July, 2011 – 31st October, 2011

The Chief Executive submitted a report (copy circulated) to provide Members with an opportunity to consider those items on the Executive's Forward Plan for the period 1st July to 31st October, 2011 which related to the Sustainable Communities Scrutiny Committee.

(for copy report – see original minutes).

Members were provided with an updated Forward Plan for the period 1st August, 2011 to 30th November, 2011 which had been published since the publication of the agenda for this meeting.

Interest was shown in decision '01403 – To consider the outcome of Public Consultation in relation to the Accessible Bus Network Design Project' and Ms. Lancaster advised that this was being considered by the Environmental and Attractive City Scrutiny Committee. She was aware that nexus had been invited to

attend a future meeting of their Committee and she would speak with the relevant Chairmen around the possibility of making joint arrangements for Members of this Committee to be in attendance at that meeting.

6. RESOLVED that the contents of the Forward Plan be received and noted.

The Chairman then closed the meeting having thanked everyone for their attendance and input.

(Signed) S. WATSON,
Chairman.

RESPONSE FROM CABINET – 22 JUNE 2011

**POLICY REVIEW – THE ROLE OF CULTURE IN SUPPORTING
SUSTAINABLE COMMUNITIES**

**JOINT REPORT OF THE EXECUTIVE DIRECTOR OF CITY
SERVICES AND THE PORTFOLIO HOLDER FOR SAFER CITY AND
CULTURE**

1. PURPOSE OF THE REPORT

- 1.1 The purpose of this report is to provide feedback from the Cabinet meeting held on 22 June 2011, which considered the Sustainable Communities Scrutiny Committee's Policy Review into the role of culture in supporting sustainable communities.

2. BACKGROUND INFORMATION

- 2.1 The investigation into the role of culture in supporting sustainable communities, conducted by the Sustainable Communities Scrutiny Committee falls under the remit of the City Services Directorate and is, within the service area covered by the Safer City and Culture Portfolio Holder.
- 2.2 On 22 June 2011, Cabinet considered the Final Report of the Sustainable Communities Scrutiny Committee into the role of culture in supporting sustainable communities. This report provides feedback from the Portfolio Holder following the Cabinet's consideration of, and decisions in relation to this Committee's recommendations.
- 2.3 Following on from this report, progress towards completion of the actions will be monitored through the Action Plan, with standardised six monthly monitoring reports to be presented to the Committee.

3. RESPONSE FROM CABINET TO THE POLICY REVIEW

- 3.1 Following consideration of the Final Report, Cabinet approved the recommendations in their entirety. Details of each recommendation and proposed actions to be taken following approval by Cabinet are provided in the Action Plan attached at **Appendix A**.
- 3.2 Cabinet thanked the Committee and its officers for their hard work in undertaking the policy review and additional work.

4. RECOMMENDATIONS

- 4.1 That Members note the proposed actions detailed within the Action Plan, appended to this report (**Appendix A**) and seek clarification on its content where felt appropriate.

5. BACKGROUND PAPERS

- 5.1 The following background papers were used in the preparation of this report:-
- (i) Cabinet Agenda, 22 June 2011.

Contact Officer: Helen Lancaster
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Helen.lancaster@sunderland.gov.uk

Appendix A

Sustainable Communities Scrutiny Committee

The Role of Culture in Supporting Sustainable Communities: Policy Review recommendations 2010/11

Ref	Recommendation	Action	Owner	Due Date	Progress Commentary
(a)	The Committee be kept updated on the outcome of the service reviews being undertaken relevant to the provision of cultural services in the city	Committee to be given update on following reviews :- - Neighbourhood Services Management Review	Culture and Tourism (CDA/AF)	July 2011	Review in progress. Report to be tabled at Scrutiny Committee when appropriate.
(b)	The Council examine the full cultural offer being delivered by all providers to residents in the city in order to determine whether there is any duplication or gaps in service provision and ensure that we are capturing the full contribution of the voluntary and community sector	A full audit of all cultural services to be undertaken, including provision not delivered through the City Council	TBC	February 2012	It is considered that this recommendation would require a significant amount of time and resource, therefore this action is subject to identifying suitable resources Resource not yet identified. A sport and physical activity audit can contribute to this recommendation. This is currently being undertaken as part of a separate 2011/2012 Scrutiny Review.
(c)	Service providers look at mechanisms for improving joint working and cooperation, particularly with the community and voluntary sector	An audit of activity to be undertaken that details where duplication takes place.	TBC	February 2012	It is considered that this recommendation would require a significant amount of time and resource, therefore this action is subject to identifying suitable resources Resource not yet identified.

					The sport and physical activity audit – see (b) above – will identify the level of provision across the city including the community and voluntary sector.
(d)	The Council investigates the potential of improving visitor information, including signage at the Wearmouth-Jarrow World Heritage Site	Report to be presented including current works and further potential	Culture and Tourism (JFH)	September 2011	Scrutiny Committee receiving update on Heritage in October which will include update on World Heritage project and visitor information improvements.
(e)	The council's Area Committees be invited to consider the potential of compiling a database of heritage assets based upon the work conducted by the Coalfield Area Committee	<ul style="list-style-type: none"> - Findings of Coalfield work to be presented to Scrutiny - Overview of work and recommendation to all Area Committees 	Culture and Tourism / VM and Area Committees	July 2011 September 2011	Coalfield Area Committee database completed. Heritage report (see above) will include update on Area Committees' work.
(f)	The council should further explore ways of working with the private sector in order to support the concept of making use of unused or underused space in the city as a home for gallery space or mini art centres	Report to Scrutiny on work undertaken	Culture and Tourism (ZC)	February 2012	Northern Gallery for Contemporary Art working with the University and graduate artists to develop an exhibition programme utilising empty shops. Currently identifying locations and seeking permission from landlords.

(g)	The Council seeks to maximise the potential of seeking private sector sponsorship and the use of Gift Aid as a means of generating additional funding	Report to Scrutiny	Culture and Tourism (TM)	November 2011	Initial enquiries have been made in respect of the potential of utilising Gift Aid to support funding. Discussions with Legal Section ongoing.
(h)	The Committee receive a further report on ethnic diversity and the role of culture in supporting sustainable communities	Report to Committee but to note quite a specialist area to examine, that requires a dedicated resource	TBC	TBC	<p>This action is subject to identifying suitable resource</p> <p>No resource yet identified.</p> <p>The sport and physical activity audit – see (b) above – will identify the opportunities that exist in the city for an 'equitable offer' which would include consideration of ethnic diversity.</p>

**BUILDING A SUSTAINABLE AND LASTING LEGACY IN SPORT AND
PHYSICAL ACTIVITY POLICY REVIEW 2011/12: APPROACH TO THE
REVIEW**

REPORT OF THE CHIEF EXECUTIVE

STRATEGIC PRIORITIES: HEALTHY CITY

**CORPORATE PRIORITIES: CIO1: Delivering Customer Focussed
Services, C102: Being 'One Council', C103: Efficient and Effective Council, C104:
Improving partnership working to deliver 'One City'**

1. Purpose of Report

- 1.1 The purpose of this report is to seek agreement from members in relation to the evidence gathering activities for the Scrutiny Committee's policy review for 2010/11 – Building a Sustainable and Lasting Legacy in Sport and Physical Activity.

2. Background

- 2.1 Following discussions at the recent Scrutiny Conference in May 2011, the Committee considered the possibility of a study into sport and physical activity at its meeting of 14 June 2011. An initial scoping document, and scene setting presentation was received by the Committee on 26 July 2011
- 2.2 Following discussions at that meeting this report adds structure to the review and provides a timeline for evidence gathering along with a number of potential areas to explore.

3. Overall Aim of the Scrutiny Policy Review

- 3.1 To examine the sport and physical activity offer in the city and consider how a sustainable and lasting legacy of sport and physical activity can be developed.

4. Terms of Reference

- 4.1 The Terms of Reference for the policy review are:-
- (a) To understand the importance of sport and physical activity in the city and how this contributes to the strategic priorities of the city;
 - (b) To review the objectives and achievements of the Active City Strategy to date considering the evolving context of sport and physical activity locally and nationally;
 - (c) To understand the role of the Active Sunderland Board in developing a sustained and lasting legacy in sport and physical activity;
 - (d) To understand the range of sport and physical activity provision currently being delivered across the city by the council, the voluntary and community sector and private sector;

- (e) To understand the current level of diversity of provision across the city, considering the opportunities available for traditional and non traditional and alternative forms of activity;
- (f) To understand the opportunities that exist in the city for an 'equitable offer' for sport and physical activity and the barriers to achieving this;
- (g) To consider the role of Elected Members in developing a sustainable and lasting legacy of sport and physical activity;
- (h) To explore the opportunities the 2012 Olympic and Paralympic Games will bring to the city, how these are currently being taken up, and whether the legacy of the Olympics can enhance sport and physical activity in the city beyond 2012; and
- (i) To consider the city's 'priority' sports and physical activity opportunities and the pathways in place to sustain and increase participation.

5. Gathering the Evidence

5.1 Research activities over the coming months will be co-ordinated by this Committee's Scrutiny Officer in consultation with the relevant directorate staff. Every effort will be made to involve Members in the research. Although alternative opportunities may present themselves during the review, data collection techniques may include a combination of the following:

- Desktop research
- Evidence given by key stakeholders
- Site visits

5.2 The review will gather evidence from a variety of sources. The main evidence will come from information provided by council officers and external partners and are likely to include, though not exhaustive, the following:

- (a) Head of Community Services/Wellness Manager;
- (b) Active Sunderland Board;
- (c) Sport and physical activity providers in the city;
- (d) Voluntary and Community Sector;
- (e) Elected Members;
- (f) Headteachers and community facility managers; and
- (g) Residents (including those from minority groups).

6. Project Plan

6.1 Attached for Members information is a project plan which outlines the proposed approach (**Appendix A**) to the policy review which outlines the various activities and evidence gathering that will be undertaken throughout the review process. The plan forms the basis of the review process and allows members to see the range of activities and methodologies to be employed during the evidence gathering stage. The plan is subject to amendment and

throughout the review process members will be provided with an up-to-date plan reflecting any changes.

- 6.2 Members of the Scrutiny Committee will be invited to attend any visits that are to be undertaken as part of the policy review and will be kept informed of all activities as and when they are arranged.

7. Recommendations

- 7.1 That members of the Sustainable Communities Scrutiny Committee discuss and agree the proposed plan for the policy review.

8. Background Papers

- Minutes of the Environment and Attractive City Scrutiny Committee; 26 July 2011

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APPENDIX A: BUILDING A SUSTAINABLE AND LASTING LEGACY IN SPORT AND PHYSICAL ACTIVITY – POLICY REVIEW PLAN

TASK	TERMS OF REFERENCE	CONTRIBUTORS	DATE/TIME	METHOD/LOCATION
JULY 2011				
Agree scope of the policy review and receive background information in support of the policy review	NA	Helen Lancaster, Scrutiny Officer Julie D Gray, Victoria French – City Services	26 July 2011, 5.30PM	Committee Meeting, CR1
SEPTEMBER 2011				
Agree the approach to the review, sources of evidence and timetable	NA	Helen Lancaster, Scrutiny Officer	13 September 2011, 5.30PM	Committee Meeting, CR1
OCTOBER/NOVEMBER 2011				
Visit a selection of sport and physical activity provision across the city	D, E, F	Helen Lancaster, Scrutiny Officer Victoria French/Richard Lowes, City Services	TBC	Site Visit, programme to be determined
Write to all Elected Members to seek their knowledge regarding sport and physical activity venues and provision in each ward	D, E, I	Helen Lancaster, Scrutiny Officer Victoria French/Richard Lowes, City Services	TBC	Questionnaire/proforma
Receive evidence from partners of the Active Sunderland Board	C	TBC	25 October 2011, 5.30PM	Committee Meeting, CR1
Receive an update for 2012 Olympics in Sunderland	H, I	Victoria French, City Services		
DECEMBER 2011				
Explore the current use of community and education facilities and discuss the opportunities and barriers to increasing usage.	D, E, F	TBC	13 December 2012, 5.30PM	Committee Meeting, CR1
JANUARY 2012				
Receive evidence from a range of sport and physical activity providers about the opportunities and barriers to increasing participation	D, E, F, I	TBC	16 January 2012, 5.30PM	Committee Meeting, CR1
Receive evidence from individual residents about their experiences of participation, including barriers they faced.	I	TBC		
FEBRUARY 2012				
Receive results of annual consultation and Elected Member knowledge to discuss and agree the priority sports and physical activities for the city	E, H	Julie D Gray, Victoria French – City Services	28 February 2012, 5.30PM	Committee Meeting, CR1
APRIL 2012				
Agree the final report for the policy review	NA	Helen Lancaster, Scrutiny Officer	17 April 2012, 5.30PM	Committee Meeting, CR1

**PERFORMANCE REPORT QUARTER 4 (APRIL 2010 – MARCH
2011)**

REPORT OF THE CHIEF EXECUTIVE

1.0 Purpose of the report

- 1.1 The purpose of this report is to provide Sustainable Communities Scrutiny Committee with a performance update against the former national indicators relating to the period April 2010 to March 2011.

2.0 Background

- 2.1 Performance against the national indicators, particularly those identified as priorities identified in the former Local Area Agreement (LAA) have been reported to Scrutiny Committee throughout 2010/11 as part of the quarterly performance monitoring arrangements. This report provides the end of year position.
- 2.2 In October 2010 the Government announced that from April 2011 there would no longer be a requirement for council's to produce an LAA. In 2010/11 the Government also announced the demise of the National Indicator set and a move towards self regulation and improvement with an emphasis on reporting against local priorities.
- 2.3 As a consequence the performance framework of Sunderland City Council is being reviewed. A new framework is being developed that focuses on local priorities and the achievement of outcomes relevant to the people, place and economy of Sunderland. The new framework will form the basis of future performance reporting to scrutiny.

3.0 Performance

Community Cohesion

- 3.1 Following the need for the council to make significant efficiencies, it was agreed that the council would not request an external assessment to seek level 1 'Excellence' against the Equality framework for Local Government. Instead, to support improvement planning for equalities a self assessment activity was conducted internally and following a robust self assessment process the conclusion was that the evidence supported the council remaining at level 2 'Achieving'.
- 3.2 During the self assessment process, views were captured from elected members, managers, employees, and employee equality groups, trade unions, the

Independent Advisory Groups (community stakeholder groups), members of the Corporate Community Group and also members of the Operational Equality Group.

- 3.3 As at 31st March 2011, 2.54% of the authority's top 5% earners were from a black or ethnic minority, a marginal improvement on both the previous year and against target. However, in terms of all staff, regardless of earnings, just 1.07% from an ethnic minority: which represents both a decrease on the previous year and performance being below target.

Housing

- 3.4 Supply in the housing market and prevention of homelessness are key areas in addressing sustainability across the city.
- 3.5 Under the former Local Area Agreement a key priority was identified for the city in relation to encouraging the provision / development of good quality modern, affordable family homes and increasing the numbers of executive homes in high quality environments that will appeal to high income earners. A key aspect to this is increasing the overall availability and supply of housing which also impacts on the cost. During 2010/11, 13 less houses (371 houses) were provided compared to the previous year when 384 were provided (NI 154). This, however, is still 21 more than originally anticipated for the year (i.e. the target). A recent key development has been the Lambton Cokeworks site where a major new build is taking place providing a mix of housing and country park.
- 3.6 In terms of affordable housing (across the public sector) there was a 114% increase against target and a 65% increase on the previous year for the number of affordable homes (NI155) delivered in 2010/2011 (315 delivered compared to 147 target for 2010/11 and 191 in 2009/2010).
- 3.7 In respect of returning private sector housing into occupation or being demolished (BV064) the target has been achieved with 376 private sector vacant dwellings returned into occupation or demolished as a direct result of action by the local authority: a 13.3% increase on the 2009/2010 outturn. At the same time, despite a marginal deterioration from the previous year, performance in regard to private sector homes vacant for 6+ months (LPI042) was within target with 2.48% of private sector homes vacant (for 6+months) by 31st March 2011 (marginal increases experienced throughout the last two quarters).
- 3.8 In terms of homelessness:-
- 3.9 Homelessness Prevention - Activities across the council cover the provision of information, advice and support to individuals and families early to reduce their risk of homelessness before these individuals become "accepted". A key measure of this is LPI044 for the total number of homelessness cases prevented in 2010/2011 – with 708 cases prevented, there has been a 0.8% decrease on the previous year and a 3% under performance against target. A fall in the number of people seeking help and advice is seen as a contributing factor and an area for improvement.

- 3.10 Statutory Homelessness Acceptances - Activities across the council cover housing advice and housing allocations to those individuals and families to which the council has statutory responsibilities for homelessness. A key measure of this is LPI065 for the total number of homelessness acceptances in 2010/2011 – with 168 acceptances throughout the year, this represents a 5.6% improvement on the 2009/2010 outturn, which is however, 12% below target.
- 3.11 Use of Temporary Accommodation - Activities across the council cover the statutory homelessness acceptance of families and individuals that need to access temporary accommodation and are then supported to identify and move to more permanent solutions in the city. There have been 9 households living in temporary accommodation (NI156) throughout the year, which is more than double the target of 4, however the figures remain stable on the previous year. At the same time performance against NI183a for the ‘average length of stay in bed and breakfast accommodation of households which include dependent children or a pregnant woman and which are unintentionally homeless and in priority need’ has exceeded the maximum targeted 2 weeks at 6.33 weeks, which is also a deterioration on 5 weeks achieved for 2009/2010. It is thought that B&B accommodation measure has been negatively affected by the reduction in alternative suitable accommodation throughout the city.

Culture

- 3.12 A very strong exhibition programme at Sunderland Museum and Winter Gardens (including ‘Writers of Influence’ from the National Portrait Gallery, and ‘China: Journey to the East’) was of influence in attracting higher than anticipated levels of visits to and usages of the museum during 2010/2011:
- 4% more visits to/usages of museums per 1,000 population than targeted (1542, compared to 1482 targeted) and 1% more than the previous year (BV170a).
 - 1.8% more visits in person per 1,000 population than targeted (1316, compared to 1293 targeted). Although a slight decline on the previous year, visitor numbers are still higher than those recorded during 2005 and 2009.
 - 4.74% increase in the number of pupils visiting museums and galleries in organised school groups (BV170c) with the highest proportion of pupils visiting during the 3 month period, December to March. Development of new resources to support visits, an ongoing review of the promotional programme (including school assemblies), the re-launch of the Tyne And Wear Museums Website and other projects/initiatives have had a direct and positive impact on performance in this area.
- 3.13 In total, 39.40% of residents say that they have engaged in the arts at least three times in the last 12-months (NI011) compared to 55.20% who say they have attended a museum or art gallery at least once in the previous year (NI010). Both have improved year on year, although the percent stating they have attended a museum or art gallery is lower than the projected target.

Sport and Leisure

- 3.14 Attendances at the city's leisure complexes during 2010/2011 was encouraging despite the withdrawal of the free swimming programme in July 2010 and the challenging weather conditions in November and December 2010. Whilst swimming attendances (LPI022) were 92,601 (12%) lower than projected at 667,214 swims, the target had been based on a free swimming programme being in place. However, dry sports visits (LPI023) in the city's leisure centres whilst slightly below last years levels were well above target by 76,516 visits.
- 3.15 The percentage of adults participating in sport and physical activity (NI008) has increased in Sunderland since the last survey from 19.5% in 2009/2010 to 22.50% in 2010/2011. Research shows that Sunderland performance levels are higher than the average scores for Tyne and Wear (21.32%), the North East (22.05%) and England (22.06%). These statistics are compiled over a rolling two year period (October 2008-October 2010) for comparison purposes with the original 2005 sample size of 1000. However, one key point to note is that the Active People Survey 4 (500 sample size) outturn was 24.0%, which is regarded as a significant rise from the previous APS3 score of 19.9%.
- 3.16 In Sunderland, the percentage of the adult population who volunteer in sport for at least one hour a week (LPI018) has also increased from 4.94% in 2009/2010 to 7.20% in 2010/2011. Again research shows that the Sunderland performance is higher than the average scores for Tyne and Wear (4.9%), the North East (4.9%) and England (4.5%).
- 3.17 The Play Pathfinder Programme now completed has seen the development of new or significantly refurbished 28 plays areas since 2009. In 2007, just 19% of children had access to high quality play 1km from their door (LPI066). Currently, 70% of children have access to high quality play facilities, which was 5 percentage points above the projected target of 65% for 2010/11. New facilities and programmes have been developed to enhance local provision and to make a positive contribution to social inclusion
- 3.18 The City Council have continued to drive forward participation levels in sport and physical activity, which has seen unprecedented increases not only in volunteering and adult participation levels, but also the numbers involved in coaching, competitive and organised sport. It is suggested that the improved performance is attributable to:
- Leading the work of the Active Sunderland Partnership Board to drive forward a joined up approach to increasing participation
 - Investment into modern, high class sport and swimming facilities
 - An affordable pricing framework for residents
 - Citywide wellness provision 7 Wellness Centres

- Wellness service delivering preventative services to drive forward participation
 - Community Wellness Programme within 8 Community Wellness venues
 - Mums on the move / Maternity Lifestyle Service
 - Wellness on 2 Wheels, Cycle Sunderland
 - Wellness Walking programme, Walks in the Park, Nordic Walking
 - Active Sunderland Project
- Wellness service delivering targeted services to improve health and drive forward participation
 - Exercise Referral and Weight Management Programme
 - Lifestyle Activity and Food Programme
 - Employee Wellness Programme
- Wellness service delivering specialist services to improve health and drive forward participation
 - Specialist Weight Management Service
 - Stop Smoking Service
- Football Investment Strategy, developing new facilities and pathways for participation
- Partnership working to deliver such activities such as the Active Sunderland Week, Niall's Mile, leisure centre's open weekend and the Beach Festival of Sports.

3.19 Sport England have commented on Sunderland's performance:

"On behalf of Sport England I wish to congratulate Sunderland on their excellent Active People results. Participation rates have risen significantly since the survey was first introduced and Sunderland has seen some of the biggest increases both in the region and nationally. Sunderland have always support the importance of sport for local communities and the recent results are testament to the significant investment into facilities and the excellent sport, health and well-being opportunities provided in the city. Well done"

Judith Rasmussen, Strategic Lead, Sport England

Sustainability

- 3.20 The percentage of CO2 reduction from Local Authority Operations (NI 185) and the percentage of CO2 emissions across an agreed set of sectors (housing, road transport and business) against emissions from the 2005 baseline year have increased and the targets for both indicators have been met.
- 3.21 Performance in relation to planning to adapt to climate change (NI 188) and flood and erosion risk management (NI 189) remains stable, although the target for NI 189 has not been met. Parts of the Act have already been implemented and others are being phased in over the next few months. The Act creates a whole new series of actions and responsibilities for Councils to follow. Presently, these are being looked at by the Council's Flood Defence Group as to how they can be best delivered across the authority. Whilst a number of the actions are relevant (being actioned) they should now be considered in the wider requirements that have come out of the 2010 Act.

Appendix 1 provides an overview of the position of relevant performance measures associated with sustainable communities.

4.0 Recommendation

- 4.1 That the committee considers progress made by the Sunderland City Council and the Sunderland Partnership and those areas requiring further development to ensure that performance is actively managed.

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Report Key

This is the level of performance at 31st March 2010 or latest available during 2009/2010. A question mark means that information is not available

This is the level of performance at 31st March 2011 or latest available during 2010/2011. A Question mark means that information is not available

The target is what we want to achieve. A question mark means that a target has not been set

? = target not set

Performance Indicator	March 2010 Latest Data	March 2011 or Latest Data	Are we improving?	Target	Have we achieved the target?	Commentary
Total number of enquiries (libraries) (LPI010)	159,052.00	169,147.00	✓	155,000.00	★	Performance output above target at end of year
Number of active borrowers per 1,000 population (LPI013)	181.00	167.30	✗	180.00	▲	There is an ongoing programme to encourage active borrowing and reading including continued development of reading groups, author visits and promotions such as World Book Day and National Children's Book Week.

This is a comparison of March 2010 performance against March 2011 performance. The symbols mean:

Performance has improved



Performance is stable



Performance has declined



Information is not available



The traffic light is a comparison of performance at 31st March 2011 against the target. The symbols mean:

The target has been achieved



Performance is within 5% of the target








The target has not been achieved



Not applicable due to no target being set



Community Cohesion

Performance Indicator	March 2010 Latest Data	March 2011 or Latest Data	Are we improving?	Target	Have we achieved the target?	Commentary
The percentage of top 5% of earners from black and minority ethnic communities (BV011b).	2.52 %	2.54 %		2.52 %		An improvement over the previous year and on target.
The percentage of local authority employees from minority ethnic communities (BV017a).	1.30 %	1.07 %	n/a	1.30 %		This indicator relies upon staff turnover and people declaring themselves as being from an ethnic minority. Staff turnover has declined due to the economic climate and the internal jobs market has influenced a slow change in the council demographics. As part of the next employee survey, staff will be encouraged to declare their ethnicity if they previously have not done so.
Level of Equality on a scale of 1 to 3 (1=Developing, 2=Achieving, 3=Excellent) (LPI017)	Achieving	Achieving		Excellent		<p>The Equality Framework for Local Government is an assessment against five performance elements to arrive at an overall rating of either 'Developing', 'Achieving' or 'Excellent'. During 2010/11, the authority was rated as 'Achieving' based on the following assessment:</p> <p>Knowing your Community and Equality Mapping - Weak Place Shaping, Leadership, Partnership and Organisational Commitment - Good Community Engagement and Satisfaction - Very Good Responsive Services and Customer Care - Excellent Modern and Diverse Workforce - Very Good</p>

Culture

Performance Indicator	March 2010 Latest Data	March 2011 or Latest Data	Are we improving?	Target	Have we achieved the target?	Commentary
The number of visits to/usage's of museums per 1,000 population (BV170a).	1,527.00	1,542.00	👍	1,482.00	★	Performance against this indicator continues to be strong.
The number of visits to museums that were in person per 1,000 population (BV170b).	1,329.00	1,316.00	👎	1,293.00	★	A very strong exhibition programme at Sunderland Museum and Winter Gardens including Writers of Influence from the National Portrait Gallery, and China: Journey to the East (a British Museum touring exhibition) helped visitor numbers exceed target. Although the 2010/11 figure shows a small decline (0.5%) on the 2009/10 outcome, it was higher than the figure for three out of the previous four years (ie 2006-09) and reflects an overall trend of sustained improvement.
The number of pupils visiting museums and galleries in organised school groups (BV170c).	15,323.00	16,050.00	👍	14,590.00	★	Performance against this indicator continues to be strong. The learning team have been developing new resources to support visits, such as, a revised promotional programme including in school assemblies, relaunch of the TWAM schools' website and projects linking with the Strategic Commissioning programme and other initiatives.
The % of residents that have engaged in the arts at least three times in the past 12 months (NI011).	35.60 %	39.40 %	👍	36.00 %	★	Improvement over the previous place survey and higher than projected target.
The percentage of residents who say they have attended a museum or art gallery in the local area at least once in the previous year (NI010).	50.60 %	55.20 %	👍	58.10 %	⚠️	An increase over the previous year, although slightly below target. The survey does not assess the success of individual museums, nor whether the participants visited a museum in their local area, it simply records the activity of a small sample. The data is further compromised by the way in which it is collected - as part of the Active People Survey which primarily concentrates on how much sporting activity the survey participants undertake.

Housing

Performance Indicator	March 2010 Latest Data	March 2011 or Latest Data	Are we improving?	Target	Have we achieved the target?	Commentary
The number of private sector vacant dwellings that are returned into occupation or demolished as a direct result of action by the local authority (BV064)	332.00	376.00	✓	376.00	★	An improvement over the previous year and on target.
The % of private sector homes vacant for 6+ months (LPI042)	2.47 %	2.48 %	✗	2.50 %	★	Only a marginal increase over the previous year and still within target.
The % of social housing that is decent (LPI043)	99.90 %	?	?	100.00 %	?	Information not available until Autumn 2011.
The total number of homelessness cases prevented (LPI044)	714.00	708.00	✗	730.00	●	A fall in the number of people seeking help and advice is seen as a contributing factor and an area for improvement.
Total number of homelessness acceptances (LPI065)	178.00	168.00	✓	150.00	▲	An improvement over the previous year, although still higher than our projected target of 150 households. Activities will continue across the council around the provision of housing advice and housing allocations to those individuals and families to which the council has a statutory responsibility.
Total number of additional homes provided (NI154).	384.00	371.00	✗	350.00	★	A decrease over the previous year, although on target.
The total number of net additional dwellings that are deliverable as a percentage of the planned housing provision (in net additional dwellings) for the 5 year period (NI159).	120.16 %	120.00 %	✗	100.00 %	★	Only a very marginal decrease on the previous year and still 20% over and above the housing supply requirement.
The number of affordable homes delivered (supply of social rent housing and intermediate housing) (NI155)	191.00	315.00	✓	147.00	★	An improvement over the previous year and on target.
The number of homeless households living in temporary accommodation (NI156).	9.00	9.00	➡	4.00	▲	There have been 9 households living in temporary accommodation throughout the year, which is more than double the target of 4 and remains stable on the previous year. At the same time performance against NI183a for the 'average length of stay in bed and breakfast accommodation of households which include dependent children or a pregnant woman and which are unintentionally homeless and in priority need' has exceeded the maximum targeted 2 weeks at 6.33 weeks, which is also a deterioration on 5 weeks reported during 2009/2010. It is thought that B&B accommodation measure has been negatively affected by the reduction in alternative suitable accommodation throughout the city.
The average length of stay in bed and breakfast accommodation of households which include dependent children or a pregnant woman and which are unintentionally homeless and in priority need (BV183a)	5.05	6.33	✗	2.00	▲	As above.

Sport and Leisure

Performance Indicator	March 2010 Latest Data	March 2011 or Latest Data	Are we improving?	Target	Have we achieved the target?	Commentary
The % of the population (aged 16 plus) who participate in sport for at least 30 minutes on 3 or more times a week (NI008)	19.60 %	22.50 %		24.03 %		Under achieved, but Sunderland's performance is still higher than the average for Tyne & Wear, the North East and also England.
% of population volunteering in sport and active recreation for at least one hour per week (LPI018).	4.94 %	7.20 %		5.00 %		An improvement over previous place survey results and on target.
Total number of visits to leisure centres (LPI021)	2,265,877.00	2,265,159.00		2,281,244.00		Achieved 99.3% of overall target. Only 16,085 behind target mostly due to government cut backs and the removal of Free Swimming funding which ended 31 July 2010.
Total number of swims within leisure centres (LPI022)	657,016.00	667,214.00		759,815.00		Under achieved year target by 92,601 due to government cut backs of the Free Swimming Programme.
Total number of other visits to leisure centres (LPI023)	1,608,861.00	1,597,945.00		1,521,429.00		A decline on the previous year, although still above target.
% of Children & Young People with access to high quality play 1km (CYPP1) (LPI066)	49.00 %	70.00 %		65.00 %		The Play Pathfinder Programme now completed has seen the development of new or significantly refurbished 28 plays areas since 2009. In 2007, just 19% of children had access to high quality play 1km from their door. Currently, 70% of children have access to high quality play facilities, which was 5% above the projected target. New facilities and programmes have been developed to enhance local provision and to make a positive contribution to social inclusion.

Sustainability

Performance Indicator	March 2010 Latest Data	March 2011 or Latest Data	Are we improving?	Target	Have we achieved the target?	Commentary
The % CO2 reduction from LA operations against a set baseline (2008-2009 emissions). (NI185)	-0.18 %	2.00 %	👉	1.40 %	★	This is purely an estimate until energy bills are validated during Summer 2011.
The % reduction in CO2 emissions across an agreed set of sectors (housing, road transport and business) against emissions from the 2005 baseline year. (NI186)	5.41 %	8.50 %	👉	7.10 %	★	A greater % reduction has been achieved during 2010/11 and the target has been met.
The level of preparedness reached in relation to Climate Change against the 5 levels of performance, graded 0 to 4. The higher the number, the better the performance (NI188).	2	2	➡	2	★	Stable performance.
The % of agreed actions to implement long term flood and coastal erosion risk management plans that are being undertaken satisfactorily (NI189)	17.00 %	17.00 %	➡	29.00 %	▲	Actions have been significantly overtaken by the Flood and Water Management Act 2010 which received royal assent last year.

POLICY REVIEW – MONITORING OF RECOMMENDATIONS

REPORT OF THE CHIEF EXECUTIVE

1. Purpose of the Report





- 1.1 The purpose of this report is to provide the Sustainable Communities Scrutiny Committee with progress in relation to the Place to Play; Access to Housing; and Local Studies Provision Policy Review recommendations.

2. Background

- 2.1 Following Cabinet's consideration of recommendations from the Place to Play, Access to Housing and Local Studies Provision Policy Review Policy Reviews, the Committee agreed that progress towards completion of the actions would be monitored through the Action Plan, with standardised six monthly monitoring reports to be presented to the Committee.

3. Current Position

- 3.1 The recommendations agreed as part of the Committee's Policy Reviews will deliver a range of improvement activity. A full overview of progress is attached as Appendix A. The table below provides a summary of the number and percentage of each policy reviews actions that have been achieved, are on schedule to be achieved, are not now deliverable, or are not on schedule to be achieved.

Policy Review	Rag Key			
	 Green (achieved)	 Blue (not deliverable)	 Amber (On schedule)	 Red (Not on schedule)
Place to Play	19 (95%)		1 (5%)	
Access to Housing	4 (50%)		4 (50%)	
Local Studies Provision	7 (58%)		5 (42%)	

4. Recommendations



- 4.1 That Members note the progress towards completion of the actions detailed within the Action Plan, appended to this report (**Appendix A**) and seek clarification on its content where felt appropriate.

5. Background Papers

- Sustainable Communities Scrutiny Committee: A Place to Play Policy Review 2008/09
- Sustainable Communities Scrutiny Committee: Access to Housing Policy Review 2009/10
- Sustainable Communities Scrutiny Committee: Local Studies Provision Policy Review 2009/10









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Access to Housing Policy Review Recommendations

Summary Review Progress				
				Total
0	4	0	4	8
Recommendation and Action	Owner	Timescale	RAG	Progress
RECOMMENDATION 1 That a Sunderland Choice Based Lettings Scheme be developed and introduced that provides a single entry point and single waiting list for the allocation of social housing stock within the city	Caddick, Alan	not set		
1.1 Joint System with Gentoo currently being developed as part of HHAS Access to Housing project. Phase 1 - A joint system with Gentoo.	Caddick, Alan	31/12/2010		<ul style="list-style-type: none"> Due to delays in finalising the final specification for the new IT system there have been delays subsequently in the implementation of the new scheme. The scheme is now scheduled to go live in December 2011, subject to Cabinet Approval for the new Policy
1.2 RSL's and accredited Private Landlords currently being developed as part of HHAS Access to Housing project. Phase 2 - Involving all other RSL's and accredited Private Landlords.	Caddick, Alan	31/03/2012		<ul style="list-style-type: none"> All Registered Providers with accommodation in the city have been consulted on the new policy and have signed up to it. Work with Accredited Landlords will be managed through the Private Landlords Forum which meets up on a regular basis.
RECOMMENDATION 2 That a sub-regional Choice Based Lettings scheme be introduced, subject to the relevant governance process being adhered to, initially in Tyne and Wear but working closely with neighbouring local authorities who are not initially part of the scheme, to ensure that cross-border movement of tenants is not hampered, and subject to local policies and initiatives being included	Caddick, Alan	not set		
2.1 Continue the work already ongoing with the development of a Tyne & Wear sub regional CBL scheme. Begin engagement with other neighbouring Local Authorities not included in the Tyne & Wear Group, namely County Durham	Caddick, Alan	31/03/2012		<ul style="list-style-type: none"> The Tyne and Wear Scheme - Tyne and Wear Homes - has been agreed and will go live in December 2011. Ongoing engagement with Durham continues to ensure the interfaces between them and us are managed appropriately.
RECOMMENDATION 3 That any Choice Based Lettings Scheme is only fully introduced on completion of an in-depth consultation exercise, to include the Sustainable Communities Scrutiny Committee and based upon the principles of the Fair and Flexible guidance	Caddick, Alan	not set		
3.1 Create a consultation plan for the implementation of CBL and ensure a Consultation rep. is part of the Project Team	Caddick, Alan	31/05/2010		<ul style="list-style-type: none"> complete
RECOMMENDATION 4 That any banding system introduced, as part of a Choice Based Lettings scheme, should fulfil any prescribed legal criteria, is needs based, well publicised and that those in the greatest of need are not disadvantaged by such system	Caddick, Alan	not set		
4.1 Legal Service to be fully involved within Project team and to comment on all proposals	Caddick, Alan	31/05/2010		<ul style="list-style-type: none"> complete
RECOMMENDATION 5 That in leading the process, Sunderland City Council encourages Gentoo to undertake to jointly address the confusion and clarifies the respective roles of each organisation in relation to housing	Caddick, Alan	not set		
5.1 Jointly engage with customers as part of the consultation plan and create published service standards that are regular monitored and publicly reported on	Caddick, Alan	31/12/2010		<ul style="list-style-type: none"> There has been ongoing engagement with customers as part of the Policy Development and a section on Service Standards has been included in the Policy. Achieved
RECOMMENDATION 6 That universal housing literature for Sunderland that outlines an easy step by step guide for potential and current customers to the housing process be produced	Caddick, Alan	not set		
6.1 Involve communication reps in the Project Team and use the consultation to the type of literature that is produced. Link to the Reducing the Risk of Homelessness Project as work already carried out.	Caddick, Alan	31/12/2010		<ul style="list-style-type: none"> complete

Recommendation and Action	Owner	Timescale	RAG	Progress
RECOMMENDATION 7 That Sunderland City Council and key stakeholders review the current customer experience and look to ensure that throughout the housing process there is sufficient information that ensures customer expectations are managed appropriately	Caddick, Alan	not set		
7.1 Review of the current customer experience & link to the work currently being done on outcome monitoring and the literature being created (Linked to 3, 5 & 6)	Caddick, Alan	31/12/2010	●	<ul style="list-style-type: none"> Some work has been done on this and will be shared with Committee once it has been further developed.





Local Studies Provision Policy Review Recommendations

Summary Review Progress				
				Total
0	5	0	7	12
Recommendation and Action	Owner	Due Date	RAG	Progress
RECOMMENDATION 1 Marketing of the local studies provision is undertaken across Council services to promote the unique collections it holds and its contribution to the key priorities for the City within the Sunderland Strategy	Hall, Jane	not set		
1.1 Action Plan to be devised for a marketing and communication strategy in relation to Local Studies services within the City, working within budget restrictions.	Hall, Jane	31/10/2010		<ul style="list-style-type: none"> Although no dedicated budget for marketing of Local Studies is currently available, services continue to be marketed as part of the Library Service. The Library Service is currently undertaking a major review which will look to improve future service delivery - ongoing.
RECOMMENDATION 2 The City Council's Principal Librarian duties include a strategic overview of local studies provision in Sunderland	Hall, Jane	not set		
2.1 Job Description for Local Studies Manager to be revised to include strategic overview and outreach work	Hall, Jane	31/08/2010		<ul style="list-style-type: none"> Local Studies Manager - Aimee Waugh appointed Nov 2010. Aimee will be undertaking a full induction within the library service, prior to her developing the recommendations from the review.
RECOMMENDATION 3 An assessment of the feasibility of a research facility being established as a means of generating income and increasing capacity within the Local Studies service be undertaken, and links be made with the City's Registrars service to develop closer partnership working	Hall, Jane	not set		
3.1 Investigations to be undertaken to establish the feasibility of a research facility service. Further links and partnership work to be established with City's Registrars to build on previous partnership working, following appointment of Local Studies Manager	Hall, Jane	31/12/2010		<ul style="list-style-type: none"> This aspect of the review will be addressed as part of the library service review and delivered via appointment of the Local Studies Manager. Continuing to work with the City Registrars to ensure lines of communication and best practice are achieved where possible - ongoing.
RECOMMENDATION 4 Partnership working with other cultural organisations across the region such as the archiving bodies, records offices, museums and other local authorities be further increased	Hall, Jane	not set		
4.1 To build on existing working relations with partners across the region to raise the profile of Local Studies services within the City and the region and develop further projects	Hall, Jane	not set		<ul style="list-style-type: none"> Society of Chief Librarians (Heritage Working Group) has been established in recent years, and works to delivering joint projects and shared levels of best practice. Continue to work in partnership with TWAM, English Heritage and regional partners to deliver projects including Heritage Open Days - ongoing.

Recommendation and Action	Owner	Due Date	RAG	Progress
RECOMMENDATION 5 The regular users of the Local Studies provision, who are currently providing informal support and advice to ad hoc users, be formally acknowledged as volunteers and co-ordinated through the introduction of Family History Champions and Family History Surgeries and supported through training and development opportunities	Hall, Jane	not set		
5.1 Programme to commence which will enable volunteers to work alongside Local Studies Staff to provide advice and support to service users, as well as supporting training and development.	Hall, Jane	not set	●	<ul style="list-style-type: none"> • Role of Local Studies Manager will be to develop a Focus Group/Friends Group in relation to Local Studies in order to further develop the service.
RECOMMENDATION 6 A guide be produced and widely distributed that summarises the key cultural / heritage organisations across the region and includes specific information on the type of information held by each organisation, their location and accessibility, and advice be sought as to whether this could be coordinated regionally through the Society of Chief Librarians (North East) Local Studies Group	Hall, Jane	not set		
6.1 To work with the SCLNE to build on existing electronic resource, which could be promoted as a tool for the region to promote services and activities.	Hall, Jane	not set	★	<ul style="list-style-type: none"> • Ongoing discussions with regional partners to continue to develop electronic directory. Funding issues will need to be investigated for the development and ongoing maintenance of any materials developed as part of the project - ongoing
RECOMMENDATION 7 Consideration be given to increasing access to Local Studies resources in the Coalfields area, subject to resources, and in the longer term any plans for future developments for the local studies service to include the Coalfields area	Hall, Jane	not set		
7.1 Work with Coalfields area committee to look at future development plans in relation to the heritage agenda within the Coalfield area, working within existing budgets and resources.	Hall, Jane	31/03/2011	★	<ul style="list-style-type: none"> • Projects now ongoing to address this area, with studies currently being undertaken in the Coalfields and Washington Areas to look at the heritage agenda, along with collections and assets in the area.
RECOMMENDATION 8 New local studies and heritage projects be undertaken on a regular basis to attract a wider range of public involvement and that appropriate funding opportunities be explored	Hall, Jane	not set		
8.1 New projects to be devised as funding opportunities become available, working within existing staffing and resources	Hall, Jane	30/04/2011	★	<ul style="list-style-type: none"> • Ongoing - projects ongoing include Herrington Hall Stones, Washington Mining Project, with applications going forward for the Washington Area to include a further Heritage Festival and a Victorian Christmas event for 2011.
RECOMMENDATION 9 The existing Family History and Ancestry Website Taster Sessions currently delivered by the Local Studies service be extended to evenings and weekends to attract and enable a wider range of people to attend	Hall, Jane	not set		
9.1 Sessions to be extended to include hard to reach groups, incorporating evenings and weekends.	Hall, Jane	31/12/2010	★	<ul style="list-style-type: none"> • Ongoing - continue to deliver sessions, including evenings, weekends and outside events.

Recommendation and Action	Owner	Due Date	RAG	Progress
RECOMMENDATION 10 There is increased consultation with the users of the Local Studies service through the introduction of a 'Friends' group or through other means of regular consultation	Hall, Jane	not set		
10.1 Friends of Local Studies Group to be created	Hall, Jane	01/10/2010	●	<ul style="list-style-type: none"> Group to be established following induction of Local Studies Manager who will take forward the work plan, in partnership with group.
RECOMMENDATION 11 Links continue to be developed with local historical societies and 'Friends' Groups as an additional means of increasing consultation and widening participation in the Local Studies service	Hall, Jane	not set		
11.1 Sunderland Heritage Forum to continue through the support of the City Council	Hall, Jane	not set	★	<ul style="list-style-type: none"> Ongoing - Sunderland Heritage Forum meets on a regular basis supported through the City Council. City Council Staff from Culture and Tourism and the City's conservation team support the delivery of the Forum, and its agenda.
RECOMMENDATION 12 In order to make on-going improvements to the current Local Studies provision, funding opportunities continue to be explored pro-actively and accessed wherever possible	Hall, Jane	not set		
12.1 Work to continue to investigate opportunities for funding to support Local Studies Development, including areas such as digitisation and preservation and development of services	Hall, Jane	not set	●	<ul style="list-style-type: none"> Funding sources continue to be investigated. Work continues to digitise the City Council's non copyright materials and discussions ongoing corporately with regard to the City's document/records management system. Continue to monitor national funding programmes and initiatives.

A Place to Play Policy Review Recommendations

Summary Review Progress				
				Total
0	1	0	19	20
Recommendation and Action	Owner	Timescale	RAG	Progress
RECOMMENDATION 1 To identify potential sites for poster points in and around the city and also to identify the resources to purchase poster point.	Channing, Zoe	31/05/2010	★	<ul style="list-style-type: none"> Sites have been identified in consultation with music organisations and musicians. Conversations are being held with Communications to ensure links are made with activity across the city centre. Funding has been identified through Quick Wins.
RECOMMENDATION 2 To undertake research into best practice with regard to the management and maintenance of poster sites	Channing, Zoe	28/02/2010	★	<ul style="list-style-type: none"> Completed
RECOMMENDATION 3 To explore the development of a promoter's network for Sunderland including other forms of entertainment like dance and theatre.	Channing, Zoe	31/05/2010	★	<ul style="list-style-type: none"> The Arts & Creative Development Team attend the Promoters Network monthly meetings to exchange information. The Promoters Network has been involved in both the Sunderland Live Fringe Festival and the SPLIT Fringe Festival. Both events received financial support from the Community Arts Budget.
RECOMMENDATION 4 To identify existing and emerging promoters and look to develop support mechanisms within the city for promoters	Channing, Zoe	30/04/2010	★	<ul style="list-style-type: none"> Two workshops have taken place in Sunderland to support existing and emerging promoters. The Bunker is working in partnership with Generator to deliver the Music Business 2 Music Business seminars to support new music businesses in Sunderland between September and November 2010.
RECOMMENDATION 5 To continue to ensure that music plays a prominent part in festivals and flagship events and that relationships with the local music scene are further enhanced.	Channing, Zoe	not set	★	<ul style="list-style-type: none"> Music has featured as part of Sunderland Live, Sunderland International Friendship Festival, International Airshow and is scheduled to feature as part of Houghton Feast, the Christmas programme and the Seaside Towns Cultural programme 2011.
RECOMMENDATION 6 To support the development of music with both young people, adults and professionals through the development of Arts Centre Washington as a music venue.	Channing, Zoe	not set	★	<ul style="list-style-type: none"> The new Community Music Spaces offer a range of resources free of charge to musicians between the ages of 16 and 24 including: <ul style="list-style-type: none"> Practise rooms Instruments PA equipment Digital recording Studio Technical support These resources can be accessed on Tuesday and Wednesday evenings and Sunday afternoons. Music opportunities for young people continue to be developed through Remix, in association with Oxclose Music Project for ages 13 - 19 as part of the wider Remix programme offering free arts activities every week. Pandemic is a regular under 18's rock night organised in association with Oxclose and District Young Peoples Project performed by young people for young people. Hothouse is a monthly showcase for the best new rock and indie bands in the area and is organised in association with The Bunker, Sunderland In addition to its music development programmes, Arts Centre Washington hosts the weekly Davy Lamp Folk Club every Saturday night.
RECOMMENDATION 7 To hold discussions with youth development groups to consider the issues around transport for young people to access music events within the city centre.	Channing, Zoe	31/12/2010	★	<ul style="list-style-type: none"> A number of music opportunities have been created for those who can easily access the city centre. Additionally, opportunities are being created across the city to ensure all young people have access to music provision. Music development with young people in ongoing.
RECOMMENDATION 8 To identify and develop a Sunderland directory of rehearsal and performance spaces for performers, promoters and audiences.	Channing, Zoe	31/03/2010	★	<ul style="list-style-type: none"> Over the last 12 months we've been exploring alternative ways of providing this information. This now includes online provision, local music magazines and though informal meetings.
RECOMMENDATION 9 To explore the notion of a centralised ticket sale facility for the city.	Channing, Zoe	30/06/2010	★	<ul style="list-style-type: none"> Arts Centre is now the centralised ticket system facility for the city. The success for the city will be reviewed as regards to rolling it out to other sites across the city.

Recommendation and Action	Owner	Timescale	RAG	Progress
RECOMMENDATION 10 To raise awareness of the current marketing avenues available to promote music events and to explore a variety of different methods including the use of new technology.	Channing, Zoe	not set	★	<ul style="list-style-type: none"> The use of Facebook and Myspace to promote projects and events has increased and organisations continue to be signposted to www.sunderlandevents.com and the Tourist Information Centres to promote their activity.
RECOMMENDATION 11 To raise awareness of existing venues through the development, production and distribution of a Sunderland Music Directory.	Channing, Zoe	30/04/2010	★	<ul style="list-style-type: none"> Same as 8.
RECOMMENDATION 12 To continue to explore opportunities for a small to medium sized venue within the current regeneration of the city centre	Channing, Zoe	30/04/2010	●	<ul style="list-style-type: none"> Opportunities continue to be explored regarding a medium sized venue in the city. There has been a positive impact through North Shore Students Union coming back into the management of the University which has created a venue with capacity for 1600 which is attracting bigger bands. Ongoing
RECOMMENDATION 13 To raise the profile of the diverse range of music venues currently available in and around Sunderland that already cater for a variety of music genres.	Channing, Zoe	30/06/2010	★	<ul style="list-style-type: none"> The profile of music venues is now being raised through regular print publications, e-zines and social networking driven by promoters, venues and musicians. We are currently working with a national music industry publication on a city profile of Sunderland
RECOMMENDATION 14 To develop a venue network for the city that provides support and assists venues in supporting themselves.	Channing, Zoe	30/06/2010	★	<ul style="list-style-type: none"> This is being addressed via the Promoters Network meetings.
RECOMMENDATION 15 To highlight and signpost Springwell Village Hall as a model of good practice as a local community venue.	Channing, Zoe	30/06/2010	★	<ul style="list-style-type: none"> Conversations are ongoing between the Arts & Creative Development Team and Oxclose and District Young People's Project. To be linked into the music newsletter.
RECOMMENDATION 16 To support the refurbishment of Holy Trinity by the Churches Conservation Trust through partnership working that realises the potential of the venue as a hub of creative activity.	Channing, Zoe	not set	★	<ul style="list-style-type: none"> The Churches Commission are rethinking the development of the venue as a centre for creative activity. Arts & Creative Development will continue to support where possible.
RECOMMENDATION 17 To continue to offer advice, support and information to the University Big Band.	Channing, Zoe	not set	★	<ul style="list-style-type: none"> The Arts & Creative Development Team continues to promote the festival where possible and support activities. The City Council financially supported the festival in 2010 and an SIB application has been submitted for support towards the 2011 festival.
RECOMMENDATION 18 To identify resources within the City Council to address issues identified throughout the review report that will develop the infrastructure required for music to grow and develop in Sunderland in line with the overarching music strategy for Sunderland	Channing, Zoe	28/02/2010	★	<ul style="list-style-type: none"> Funding currently being provided on a project or events basis such as Sunderland Live Fringe Festival, the International Airshow, the Christmas Programme 2010 and the individual proposals to Youth Music. Funding for the long-term strategic development of music in Sunderland needs to be considered.
RECOMMENDATION 19 To look at the creation of a music development group, that includes the key music stakeholders within the city, to ensure a coordinated and joined up approach to the development and implementation of the recommendations of this review and the wider music strategy delivery plan.	Channing, Zoe	28/02/2010	★	<ul style="list-style-type: none"> The first meeting took place in May 2010. The second meeting is to be scheduled for November 2010.
RECOMMENDATION 20 To devise a delivery plan including key actions, milestones and costings to monitor progress on the review report and its recommendations, that will sit within the wider delivery plan for music development in Sunderland	Channing, Zoe	30/04/2010	★	<ul style="list-style-type: none"> Since the review, the involvement of musicians, promoters and venues in the development of music across the city has been substantial e.g. the delivery of the Stadium Concerts Fringe Festival and the Split Festival 2010 Fringe programme

EMPTY PROPERTY PLAN

REPORT OF THE CHIEF EXECUTIVE

STRATEGIC PRIORITIES: SP2: Healthy City; SP3: Safe City; SP5: Attractive and Inclusive City

CORPORATE PRIORITIES: CIO1 Customer focused services; CIO2 One Council; CIO3 Efficient and effective council; CIO4 Improving partnership working

1. PURPOSE OF THE REPORT

- 1.1 To brief the Committee on the Empty Property Plan in advance of its consideration by Cabinet. A detailed report will be submitted in advance of the Scrutiny Committee meeting.

2. BACKGROUND

- 2.1 In July 2011, each Area Committee considered the Action Plan relevant to that area of the city and gave feedback accordingly.
- 2.2 At its last meeting on 26 July 2011, the Scrutiny Committee requested further information on the Empty Properties Plan, scheduled to be considered by Cabinet on 5 October 2011.

3. CURRENT POSITION

- 3.1 Mr Alan Caddick, Strategic Head of Housing will attend the Scrutiny Committee meeting to brief members and answer any questions on the Empty Properties Action Plan.

4. RECOMMENDATION

- 4.1 The Committee is recommended to receive a report on the Empty Properties Action Plan in advance of it being considered by Cabinet.

5. BACKGROUND PAPERS

- Forward Plan: Key Decisions from – 01 September 2011 to 31 December 2011; and

- Sustainable Communities Scrutiny Committee Agenda and Minutes, 26 July 2011.
-

Contact Officer: **Alan Caddick, Head of Strategic Housing (0191 566 1711)**

Alan.caddick@sunderland.gov.uk

**SUSTAINABLE COMMUNITIES SCRUTINY
COMMITTEE
WORK PROGRAMME 2011-12**

**13 SEPTEMBER
2011**

REPORT OF THE CHIEF EXECUTIVE

**STRATEGIC PRIORITIES: SP2: Healthy City; SP3: Safe City; SP5:
Attractive and Inclusive City**

**CORPORATE PRIORITIES: CIO1 Customer focused services; CIO2 One
Council; CIO3 Efficient and effective council; CIO4 Improving
partnership working**

1. PURPOSE OF THE REPORT

- 1.1 The report attaches, for members' information, the work programme for the Committee's work during the 2011-12 Council year.
- 1.2 The work of the Committee in delivering its work programme will support the council in achieving its strategic priorities of Healthy City, Safe City and Attractive and Inclusive City. It supports the delivery of the related themes of the Local Area Agreement, and through monitoring the performance of the council's services, help the council achieve its Corporate Improvement Objectives CIO1 Customer focused services; CIO2 One Council; CIO3 Efficient and effective council; and CIO4 Improving partnership working.

2. BACKGROUND

- 2.1 The work programme is a working document which the Committee can develop throughout the year. The work programme allows members and officers to maintain an overview of work planned and undertaken during the Council year.

3. CURRENT POSITION

- 3.1 The work programme reflects discussions that have taken place at the 26 July 2011 Scrutiny Committee meeting. The current work programme is attached as an appendix to this report.

4. CONCLUSION

- 4.1 The work programme developed from the meeting will form a flexible mechanism for managing the work of the Committee in 2011-12.

5 RECOMMENDATION

- 5.1 That members note the information contained in the work programme and consider the inclusion of proposals for the Committee into the work programme.

Contact Officer: Helen Wardropper, Scrutiny and Area Support Officer
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SUSTAINABLE COMMUNITIES SCRUTINY COMMITTEE WORK PROGRAMME 2011/2012

REASON FOR INCLUSION	JUNE 14.06.11	JULY 26.07.11	SEPTEMBER 13.09.11	OCTOBER 25.10.11	DECEMBER 13.12.11	JANUARY 17.01.12	FEBRUARY 28.02.12	APRIL 17.04.12
Cabinet-Referrals and Responses			Response to the 10/11 Policy Review – Role of Culture in Supporting Sustainable Communities (Cllr Kelly)					
Policy Review	Annual Work Programme and Policy Review 2011/2012 (HL)	Policy Review – Scoping (HL) Scene Setting (JDG/VF)	Approach to the Policy Review (HL)	Evidence Gathering (TBC)	Evidence Gathering (TBC)	Evidence Gathering (TBC)	Evidence Gathering (TBC)	Policy Review: Final Report (HL)
Performance			Performance Q4 (KDP) Policy Review Progress (HL)			Performance		Performance Policy Review Progress (HL)
Scrutiny	Housing Allocations Policy (AC) Forward Plan (HL)	Private Sector Enforcement Policy 2010/11 – Update (AC) Work Programme (HW) Forward Plan (HW)	Empty Property Strategy (AC) Work Programme (HW) Forward Plan (HW)	Annual Heritage Report (JH) Empire Theatre Annual Report (JH) Hostel Plan (AC) Work Programme (HW) Forward Plan (HW)	Community Development Service and VCS Annual Report (JDG) Enabling Independence Strategy Update (AC) Work Programme (HW) Forward Plan (HW)	Cultural Strategy (CDA) Low Carbon Homes (AC) Work Programme (HW) Forward Plan (HW)	Built Heritage (ML) Work Programme (HW) Forward Plan (HW)	Work Programme (SA) Forward Plan (HL)
CCFA/Members items/Petitions								

**FORWARD PLAN – KEY DECISIONS FOR THE PERIOD 1
SEPTEMBER 2011- 31 DECEMBER 2011**

REPORT OF THE CHIEF EXECUTIVE

**STRATEGIC PRIORITIES: SP2: Healthy City; SP3: Safe City; SP5:
Attractive and Inclusive City**

**CORPORATE PRIORITIES: CIO1 Customer focused services; CIO2 One
Council; CIO3 Efficient and effective council; CIO4 Improving
partnership working**

1. Purpose of the Report

- 1.1 To provide members with an opportunity to consider those items on the Executive's Forward Plan for the period 1 September - 31 December 2011.

2. Background Information

- 2.1 Holding the Executive to account is one of the main functions of Scrutiny. One of the ways that this can be achieved is by considering the forthcoming decisions of the Executive (as outlined in the Forward Plan) and deciding whether Scrutiny can add value in advance of the decision being made. This does not negate Non-Executive Members ability to call-in a decision after it has been made.
- 2.2 To this end, the most recent version of the Executive's Forward Plan is included on the agenda of each of the council's Scrutiny Committees. The Forward Plan for the period 1 September 2011 - 31 December 2011 is attached at **Appendix A**.

3. Current Position

- 3.1 It should be noted that following member's comments on the Forward Plan, it is presented in its entirety to this Scrutiny Committee. Due to agenda and publication deadlines a revised copy of this information will be circulated at the meeting reflecting any amendments.
- 3.2 In the event of Members having any queries that cannot be dealt with directly in the meeting, a response will be sought from the relevant Directorate.

4. Recommendations

- 4.1 To consider the Executive's Forward Plan for the period 1 September 2011 - 31 December 2011.

5. Background Papers
None

Contact Officer : Helen Wardropper 0191 561 1164
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Forward Plan - Key Decisions for the period 01/Sep/2011 to 31/Dec/2011



**E Waugh,
Head of Law and Governance,
Commercial and Corporate Services,
Sunderland City Council.**

12th August 2011

Forward Plan: Key Decisions from - 01/Sep/2011 to 31/Dec/2011

No.	Description of Decision	Decision Taker	Anticipated Date of Decision	Principal Consultees	Means of Consultation	When and how to make representations and appropriate Scrutiny Committee	Documents to be considered	Contact Officer	Tel No
01518	Acquisition of site - Sheepfolds Industrial Estate, Sunderland.	Cabinet	07/Sep/2011	Head of Law and Governance, Head of Financial Resources, Head of Planning and Environment	Email and Report	In writing to contact officer by 19 August - Management Scrutiny Committee	Cabinet Report	Nick Wood	5612631
01438	To agree the Social Care Contributions Policy for Personalisation	Cabinet	07/Sep/2011	Cabinet, Service Users and Ward Members, Portfolio Holders	Briefings and /or meetings with interested parties	via the Contact Officer by 19 August - Health and Wellbeing Scrutiny Committee	Report	Neil Revely	5661880
01487	To approve and adopt the Internal Waste Plan	Cabinet	07/Sep/2011	All Council Directorates	Circulation of draft cabinet paper and the draft Internal Waste Plan document.	To the contact officer by 19 August 2011 - Sustainable Communities Scrutiny Committee.	Internal Waste Plan and accompanying Cabinet Report	David Henry	5612434

Forward Plan: Key Decisions from - 01/Sep/2011 to 31/Dec/2011

No.	Description of Decision	Decision Taker	Anticipated Date of Decision	Principal Consultees	Means of Consultation	When and how to make representations and appropriate Scrutiny Committee	Documents to be considered	Contact Officer	Tel No
01400	To agree the Access to Housing Project - Allocations Policy	Cabinet	07/Sep/2011	Cabinet, Service Users and Carer Groups, Portfolio Holder, Adult Services Staff and Partners	Briefings and /or meetings with interested parties	Via the Contact Officer by 19 August - Sustainable Communities Scrutiny Committee	Report and supporting papers	Alan Caddick	5662690
01523	To approve the Family and Friends Care statutory policy, which sets out the Council's arrangements for kinship carers and the support they can access. The policy is required to be in place by 30 September 2011	Cabinet	07/Sep/2011	Carers, Children's Services Officers	meeting with officers, carers and families and distribution of draft policy	To the contact officer by 25 August 2011 - Children, Young People and Learning Scrutiny Committee	Statutory Guidance and associated guidance, samples of other LA policies	Michael Elsy	5617416
01519	To recommend Council to approve the annual report on the delivery of the Children and Young People's Plan (10/11)	Cabinet	07/Sep/2011	Children's Trust partners, Elected Members	Meetings with partners, circulation of report drafts	To the contact officer by 25 August 2011 - Children, Young People and Learning Scrutiny Committee	CYPP 2010-2013	John Markall	5661866

Forward Plan: Key Decisions from - 01/Sep/2011 to 31/Dec/2011

No.	Description of Decision	Decision Taker	Anticipated Date of Decision	Principal Consultees	Means of Consultation	When and how to make representations and appropriate Scrutiny Committee	Documents to be considered	Contact Officer	Tel No
01520	To recommend that Council receive and approve the Youth Justice Plan 2012	Cabinet	07/Sep/2011	Youth Offending Service Board, Scrutiny Committee, Children's Trust	Meetings, draft plan	To the contact officer by 25 August 2011 - Children, Young People and Learning Scrutiny Committee	YJB Guidance, Sunderland Strategy, CIP	Kelly Davison-Pullan	5611470
01515	To agree Procurement for First Tier Welfare Rights Service and to award contract from April 2012.	Cabinet	05/Oct/2011	Cabinet, Service Users and Ward Members, Portfolio Holders.	Briefings and /or meetings with interested parties	Via the Contact Officer by 20 September 2011 - Health and Wellbeing Scrutiny Committee.	Report and supporting papers	Graham King	5661894
01510	To consider any key decisions arising from the Revenue Budget Second Quarterly Review 2011/2012	Cabinet	05/Oct/2011	Directors and third parties affected by the virement proposals	Report will be made available on the Intranet and e-mailed to Directors	By telephone to the Contact Officer by the end of September - Management Scrutiny Committee	None	Sonia Tognarelli	5611851

Forward Plan: Key Decisions from - 01/Sep/2011 to 31/Dec/2011

No.	Description of Decision	Decision Taker	Anticipated Date of Decision	Principal Consultees	Means of Consultation	When and how to make representations and appropriate Scrutiny Committee	Documents to be considered	Contact Officer	Tel No
01403	To consider the outcome of Public Consultation (March - June 2010) in relation to the Accessible Bus Network Design Project	Cabinet	05/Oct/2011	Portfolio Holder for Attractive and Inclusive City; Nexus; Appropriate Chief Officers	Briefings; Meetings; e-mails	Via the contact officer by 20 September - Environmental and Attractive City Scrutiny Committee	Cabinet Report	Bob Donaldson	5611517
01511	To consider any key decisions arising from the Capital Programme and Treasury Management Second Quarterly Review 2011/2012	Cabinet	05/Oct/2011	Directors and third parties affected by the virement proposals	Report will be made available on the Intranet and e-mailed to Directors	By telephone to the Contact Officer by the end of September Management Scrutiny Committee	None	Sonia Tognarelli	5611851
01522	To approve the Breaks for Carers of Disabled Children Statement prior to publication on the Council's website by 31 October 2011	Cabinet	05/Oct/2011	children and young people, parents, carers, Children's Trust, Scrutiny Committee,	Meetings	To the contact officer by 23 September 2011 - Children, Young People and Learning Scrutiny Committee	Children Act 1989, Breaks for Carers of Disabled Children Regulations 2011	Karen Parry	566 2190

Forward Plan: Key Decisions from - 01/Sep/2011 to 31/Dec/2011

No.	Description of Decision	Decision Taker	Anticipated Date of Decision	Principal Consultees	Means of Consultation	When and how to make representations and appropriate Scrutiny Committee	Documents to be considered	Contact Officer	Tel No
01521	To agree the Empty Homes Area Action Plans.	Cabinet	05/Oct/2011	Cabinet, Service Users and Carer Groups, Portfolio Holder, Adult Services Staff, Health Partners	Briefings and /or meetings with interested parties	Via the Contact Officer by 20 September 2011 - Sustainable Communities Scrutiny Committee	Report	Alan Caddick	5662690