

## TYNE AND WEAR ECONOMIC DEVELOPMENT JOINT COMMITTEE

Minutes of the Meeting of the  
TYNE AND WEAR ECONOMIC  
DEVELOPMENT JOINT COMMITTEE  
held in the Board Room at the Company  
Offices of the Tyne and Wear  
Development Company Limited, Investor  
House, Colima Avenue, Sunderland  
Enterprise Park, Sunderland on  
THURSDAY, 27<sup>TH</sup> JUNE, 2013 at  
12.00 Noon.

### PART I

#### Present:-

Councillor M. Speding	- Sunderland City Council
Councillor B. Goldsworthy	- Gateshead Council
Councillor M. Johnson	- Newcastle City Council
Councillor H. E. McAtominey	- South Tyneside Council
Councillor A. Kerr	- South Tyneside Council
Councillor F. Lott	- North Tyneside Council
Councillor R. Glindon	- North Tyneside Council

#### Appointment of Chairman for Meeting

In the absence of both the Chairman and Vice Chairman, nominations were taken for a Chairman for the meeting.

1. RESOLVED that Councillor M Speding be appointed as Chairman for the meeting.

#### Appointment of Chairman

2. RESOLVED that Councillor P. Watson be appointed Chairman of the Joint Committee for the ensuing period to the next Annual Meeting of the Joint Committee.

#### Apologies for Absence

Apologies for absence were submitted to the meeting on behalf of Councillors P. Watson, Henry, Gannon and M.Clare.

## **Appointment of Vice-Chairman**

3. RESOLVED that Councillor Henry be appointed as Vice-Chairman of the Joint Committee for the ensuing period to the next Annual Meeting of the Joint Committee

## **Minutes**

4. RESOLVED that the minutes of the last meeting of the Joint Committee held on 6<sup>th</sup> December, 2012 be confirmed and signed as a correct record.

## **Membership of the Joint Committee 2013/2014**

The Secretary submitted a report to the Joint Committee detailing appointments made for the year 2013/2014.

Considering having been given to the matter, it was:-

5. RESOLVED that the appointments made by the Constituent Councils of the Joint Committee for 2013/2014 be noted.

## **Annual Governance Statement**

The Treasurer to the Joint Committee submitted a report providing details of the findings of the annual review of the governance and internal control arrangements in place for the Joint Committee. The report also included the draft Annual Governance Statement for consideration and approval, prior to its incorporation into the Annual Return for 2012/2013.

Members were advised that the internal audit service had carried out 1 audit during 2012/2013 and there were no issues found or recommended to management. The internal auditors did not report any weakness in the system of internal or financial control.

The risks of the Joint Committee had been re-assessed and audited (Appendix 1) and all risks continued to be asked as very low risk.

The Annual Governance Statement had been prepared taking into account the above evidence and by also taking into account guidance provided by CIPFA's framework 'Delivering Good Governance in Local Government' and was attached at Appendix 2.

6. RESOLVED that the findings of the annual review be noted and the draft Annual Governance Statement be approved.

## **Statement of Accounts and Annual Return 2012/2013 (Subject to Audit)**

The Treasurer to the Joint Committee submitted a report to provide an Annual Return and Statement of Accounts for 2012/2013 (subject to audit), for approval by the Joint Committee in accordance with current regulations.

Members were reminded that smaller relevant bodies in England must have their accounts approved by 30<sup>th</sup> June for audit purposes and they must also complete an annual return.

Members were referred to the Annual Return (Appendix 1a) reflecting the Statement of Accounts (Appendix 1b).

The date had now been appointed by the Auditors as 8 July 2013 and Appendix 2 set out for members' information, the timetable applicable for the 2012/2013 Annual Return.

7. RESOLVED that the Annual Return (Subject to Audit) and the supporting Statement of Accounts (Subject to Audit) for the financial year ended 31 March 2013 be approved.

#### **Local Government (Access to Information) (Variation) Order 2006**

8. RESOLVED that, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during consideration of the remaining business as it involved a likely disclosure of exempt information relating to the financial or business affairs of particular persons (including the Authority holding that information). (Local Government Act 1972, Schedule 12A, Part I, Paragraph 3).

#### **Note:-**

The above minutes comprise only those relating to business during which the meeting was open to members of the public.

Additional minutes in respect of other items of business are included in Part II.

(Signed) M. SPEDING,  
Chairman for Meeting.

