

CIVIC CENTRE,  
SUNDERLAND  
11 SEPTEMBER 2020

**TO THE MEMBERS OF SUNDERLAND CITY COUNCIL**

**YOU ARE SUMMONED TO ATTEND AN EXTRAORDINARY MEETING** of  
Sunderland City Council on **WEDNESDAY 23 SEPTEMBER 2020** at **4.00 p.m.**

**This meeting will be held remotely. Joining details will be emailed to all participants.**

**The meeting will be livestreamed for the public to view on the Council's YouTube channel, 'sunderlandgov' at:- <https://youtu.be/X9R-j-J3o4U>**

It is proposed that the following business be considered and transacted:-

Item	Page
1. To read the Notice convening the meeting.	-
2. To approve the Minutes of the last meeting of the Council held on 10 June 2020 (copy attached).	1
3. Receipt of Declarations of Interest (if any).	-
4. Announcements (if any) under Rule 2(iv).	-
5. Apologies.	-
6. Covid-19 - Verbal Update by the Leader of the Council.	-

- |     |  |    |
|-----|--|----|
| 7.  | <b>Citywide approach to carbon reduction – Verbal update by the Deputy Leader of the Council</b>                                     | -  |
| 8.  | <b>Reception of Petitions.</b>   | -  |
| 9.  | <b>Written Questions by members of the public (if any) under Rule 9.</b>   | -  |
| 10. | <b>Report of the Cabinet (copy attached).</b>  | 11 |
| 11. | <b>Written Questions (if any) under Rule 10.2.</b>   | -  |
| 12. | <b>To consider the attached Motions (copy attached).</b>   | 23 |
| 13. | <b>To consider the following reports:-</b>   |    |
|     | (i) <b>Report on Special Urgency Decisions – Report of the Leader (copy attached).</b>   | 31 |
|     | (ii) <b>Update to the Constitution - Report of the Assistant Director of Law and Governance (copy attached).</b>                     | 33 |
|     | (iii) <b>Appointments to Committees and Outside Bodies – Report of the Assistant Director of Law and Governance (copy attached).</b> | 39 |



**PATRICK MELIA,**

**CHIEF EXECUTIVE.**

# ***Minutes***



## Sunderland City Council

At an Extraordinary meeting of SUNDERLAND CITY COUNCIL held remotely on  
WEDNESDAY 10 JUNE 2020 at 4.00pm

**Present:** The Mayor (Councillor David Snowdon) in the Chair  
The Deputy Mayor (Councillor H. Trueman)

Councillors	Armstrong	Gibson, E.	McClennan	Speding
	Atkinson	Gibson, P.	McDonough	Stewart
	Bewick	Greener	McKeith	Taylor
	Blackett	Haswell	Miller, F.	Thornton
	Butler	Hunt	Miller, G.	Trueman, D.
	Chequer	Heron	Mordey	Turner
	Crosby	Hodson	Mullen	Tye
	Cunningham	Jackson	O'Brien	Walker, G.
	Davison	Jenkins	Oliver	Walker, P.
	Dixon, D.	Johnston	Potts	Waller
	Dixon, M.	Kelly	Rowntree	Watson
	Doyle	Lauchlan	Samuels	Williams
	Fagan	Lawson	Scanlan	Wood, A.
	Farthing	MackKnight, D.	Scaplehorn	Wood, K.
	Fletcher	MackKnight, N.	Smith, G.	Wood, P.
	Foster	Mann	Smith, P.	
	Francis	Marshall	Snowdon, D. E.	

The notice convening the meeting was read.

### Minutes

60. RESOLVED that the minutes of the Council Meeting held on 25 March 2020 be confirmed and signed as a correct record.

### Declarations of Interest

The following declaration of interest was made: -

Councillor N. MacKnight	Item 7 – Approval of Reason for Absence from Meetings	Relative of a Councillor named in the report
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### Announcements

It was with great sadness that the Mayor informed Council of the death of former Councillor, Margaret Beck.

The Mayor invited Council to join him in partaking in a minute's silence as a mark of respect for their former colleague and all those in the city who had lost family members and loved ones as a result of the COVID - 19 pandemic.

## **Apologies**

Apologies for absence were submitted to the meeting on behalf of Councillors Blackburn, Essl, Howe, Leadbitter, A. Wilson and D. Wilson together with Aldermen Arnott, Forbes, Greenfield and Tate.

## **Covid-19 Verbal Update from the Leader and Cabinet Portfolio Holders**

The Mayor invited the Leader and Cabinet Portfolio Holders to provide an update and PowerPoint presentation to the Council on how the Council had been operating during the Covid-19 pandemic.

61. RESOLVED that the update from the Leader and Cabinet Portfolio Holders be received and noted.

## **Approval of Reason for Absence from Meetings**

The Assistant Director of Law and Governance submitted a report which sought the approval of Council, under Section 85 Local Government Act 1972, to the absence of Members from Meetings.

The Leader of the Council, Councillor G. Miller, duly seconded by the Deputy Leader, Councillor Mordey, moved the report and accordingly it was:-

62. RESOLVED that:-

- a) the absence of Councillors Scaplehorn and D. MacKnight from meetings due to ill health be noted, and, in accordance with section 85 Local Government Act 1972 (the Act), the reason for their absence from meetings be approved, such approval to apply up to and including 30 November 2020 and
- b) also in accordance with section 85 of the Act, the absence of any other Member who does not attend a meeting during a period of six consecutive months be approved in circumstances where either:
  - i) no meeting was held between the Council meetings of 10 June and 17 November 2020 of either Council, or a committee, sub-committee or other body to which they had been appointed by the Council or,
  - ii) where any meeting or meetings referred to in paragraph 3.1.2.1 of the report is, or are, convened, the member does not attend the meeting or meetings as a result of illness, or being unable to connect to, and participate remotely in, the meeting or meetings; such approval, in respect of absences referred to in paragraph 3.1.2 of the report, to apply up to and including 18 November 2020, and
- c) any member who wishes to rely on the approval for absence referred to in 3.1.2 of the report notifies the monitoring officer of the reason for their non-attendance at a meeting that they would otherwise have been able to attend.

## Council Diary – Dates and Times of Meetings

The Assistant Director of Law and Governance submitted a report on the draft diary of meetings for 2020-2021 for Council's consideration and agreement.

Council noted that with regard to ordinary Council meetings, depending upon Government guidelines, it might be some time before the Council was able to hold such meetings other than remotely, with the associated challenges of conducting formal business with a large number of participants connecting to the meeting from a variety of locations, and with a variety of electronic devices. It was therefore proposed that ordinary meetings, with the full range of agenda items normally considered at such meetings, did not commence before November 2020.

Prior to that date, subject to the guidelines prevailing at the time, it was intended that an extraordinary meeting or meetings be held during September 2020 in order to appoint the new Mayor and Deputy Mayor and if necessary, to consider any other matters of Council business which required determination prior to the November meeting.

The Leader of the Council, Councillor G. Miller, duly seconded by the Deputy Leader, Councillor Mordey, moved the report.

Councillor Doyle, duly seconded by Councillor Hodson moved the following amendment:-

"That all meetings of the Planning and Highways (East) Committee be held at 5.30pm."

Upon being put to the vote the amendment was defeated with 22 Members voting in favour:-

Councillors	Armstrong	Fagan	Mann	Potts
	Bewick	Francis	McDonough	Smith, G.
	Blackett	Greener	McKeith	Wood, A.
	Crosby	Haswell	Mullen	Wood, P.
	Dixon, M.	Hodson	O'Brien	
	Doyle	Jenkins	Oliver	

43 Members voting against:-

Councillors	Atkinson	Heron	Mordey	Trueman, D.
	Butler	Johnston	Rowntree	Trueman, H.
	Chequer	Kelly	Samuels	Turner
	Cunningham	Lauchlan	Scanlan	Tye
	Davison	Lawson	Scaplehorn	Walker, G.
	Dixon, D.	MackKnight, D.	Smith, P.	Walker, P.
	Farthing	MackKnight, N.	Snowdon, D. E.	Waller
	Fletcher	Marshall	Speding	Watson
	Foster	McClennan	Stewart	Williams
	Gibson, E.	Miller, F.	Taylor	Wood, K.
	Gibson, P.	Miller, G.	Thornton	

And 2 Members abstaining,  
Councillors Jackson and D. Snowdon

The substantive recommendation that Council approve the Diary of meetings was then put to the vote, with 44 Members voting in favour:-

Councillors	Atkinson	Hunt	Rowntree	Turner
	Butler	Johnston	Samuels	Tye
	Chequer	Kelly	Scanlan	Walker, G.
	Cunningham	Lauchlan	Scaplehorn	Walker, P.
	Davison	Lawson	Smith, P.	Waller
	Dixon, D.	MacKnight, D.	Snowdon, D. E.	Watson
	Farthing	MacKnight, N.	Speding	Williams
	Fletcher	Marshall	Stewart	Wood, K.
	Foster	McClennan	Taylor	
	Gibson, E.	Miller, F.	Thornton	
	Gibson, P.	Miller, G.	Trueman, D.	
	Heron	Mordey	Truman, H.	

20 Members voting against:-

Councillors	Bewick	Francis	Mann	Oliver
	Blackett	Greener	McDonough	Potts
	Crosby	Haswell	McKeith	Smith, G.
	Doyle	Hodson	Mullen	Wood, A.
	Fagan	Jenkins	O'Brien	Wood, P.

And 3 Members abstaining

Councillors Armstrong, Jackson and D. Snowdon

Accordingly it was: -

63. RESOLVED that :-

- i) the diary of meetings be approved,
- ii) the intention to hold an extraordinary meeting or meetings during September 2020, at a date or dates to be set by the Chief Executive in consultation with the Mayor, in order to appoint the new Mayor and Deputy Mayor and to consider any other matters, that in the interests of the efficient conduct of Council business, require determination prior to the ordinary meeting scheduled for November 2020, be noted and
- iii) the Assistant Director of Law and Governance be authorised to change the dates and times of meetings in consultation with the relevant Chair, and to cancel meetings.



## Review of Temporary Delegations to Officers

The Assistant Director of Law and Governance submitted a report informing Council that at its meeting on 25 March 2020, in view of the situation with the COVID-19 pandemic, Council agreed that non-executive functions that ordinarily would be determined by a Committee or Sub-Committee, would be determined by the appropriate Chief Officer, in consultation, so far as reasonably practicable, with the relevant Chair. It was also agreed that these arrangements would be subject to review at the next Council meeting.

The Leader of the Council, Councillor G Miller, duly seconded by the Deputy Leader, Councillor Mordey, moved the report.

In moving the report, the Leader of the Council advised that he wished to amend 4.1.4 of the recommendations to provide that the delegations would be reviewed again at an extraordinary meeting to be held in September, if they have not been discontinued beforehand and moved that 4.1.4 of the recommendation be amended accordingly.

The proposed amendment to recommendation 4.1.4 was unanimously agreed.

Councillor Hodson, duly seconded by Councillor Oliver moved the following amendment:-

- “In recommendation 4.1.1, after the words ‘any matter normally determined by the Committee of Sub-Committee’ insert ‘where it relates to the Council’s response to the covid-19 pandemic,’
- In recommendation 4.1.2, insert at the end: ‘which relate to the Council’s response to the covid-19 pandemic,’
- In recommendation 4.1.3, delete the words ‘the relevant Chief Officer, in consultation with the Chair,’ and insert: ‘the relevant Chief Officer, in consultation with the members of the Committee,’

Upon being put to the vote the amendment was defeated with 21 Members voting in favour:-

Councillors	Armstrong	Francis	McDonough	Smith, G.
	Bewick	Greener	McKeith	Wood, A.
	Blackett	Haswell	Mullen	Wood, P.
	Crosby	Hodson	O'Brien Oliver	
	Doyle	Jenkins	Potts	
	Fagan	Mann		

44 Members voting against:-

Councillors	Atkinson	Heron	Miller, G.	Thornton
	Butler	Jackson	Mordey	Trueman, D.
	Chequer	Johnston	Rowntree	Trueman, H.
	Cunningham	Kelly	Samuels	Turner
	Davison	Lauchlan	Scanlan	Tye
	Dixon, D.	Lawson	Scaplehorn	Walker, G.
	Farthing	MacKnight, D	Smith, P	Walker, P
	Fletcher	MacKnight, N	Snowdon, D E	Waller
	Foster	Marshall	Speding	Watson
	Gibson, E	McClennan	Stewart	Williams
	Gibson, P	Miller, F	Taylor	Wood, K

And 1 Members abstaining, Councillor D. Snowdon

The substantive motion was then put to the vote and was agreed with 43 Members voting in favour:-

Councillors	Atkinson	Johnston	Samuels	Tye
	Butler	Kelly	Scanlan	Walker,
	Chequer	Lauchlan	Scaplehorn	G.Walker, P.
	Cunningham	Lawson	Smith, P.	Waller
	Davison	MacKnight, D.	Snowdon, D. E.	Watson
	Dixon, D.	MacKnight, N.	Speding	Williams
	Farthing	Marshall	Stewart	Wood, K.
	Fletcher	McClennan	Taylor	
	Foster	Miller, F.	Thornton	
	Gibson, E.	Miller, G.	Trueman, D.	
	Gibson, P.	Mordey	Trueman, H.	
	Heron	Rowntree	Turner	

20 Members voting against:-

Councillors	Armstrong	Fagan	Mann	Oliver
	Bewick	Francis	McDonough	Potts
	Blackett	Haswell	McKeith	Smith, G.
	Crosby	Hodson	Mullen	Wood, A.
	Doyle	Jenkins	O'Brien	Wood, P.

And 1 Members abstaining, Councillor D. Snowdon

Accordingly, it was :-

64. RESOLVED that:-

- i) Chief Officers, in respect of those areas for which they have managerial or professional responsibility, be authorised to determine, in consultation with the Chair of the relevant Committee or Sub-Committee, whether the Chief Officer or relevant Committee or Sub-Committee will determine

any matter normally determined by the Committee or Sub-Committee, in accordance with the arrangements set out in the report,

- ii) subject to i) above, to the extent permitted by law, the relevant Chief Officer with professional or managerial responsibility for the function concerned, be authorised to determine matters normally determined by a Committee or Sub-Committee,
- iii) the relevant Chief Officer, in consultation with the Chair, be authorised to determine the procedure to be followed at a remote meeting including, in respect of those Committees or Sub-Committees where ordinarily members of the public or other parties would have the opportunity to address the Committee or Sub-Committee verbally, to determine whether such arrangements be put in place,
- iv) in respect of the matters referred to in i) to iii) above, the delegations would be reviewed again at an extraordinary meeting to be held in September, if they had not been discontinued beforehand, and
- v) the Assistant Director of Law and Governance be authorised to include a provision in the Constitution to the effect that where a particular function under legislation was to be carried out by an officer authorised, appointed or designated by the Council to undertake the function concerned, the Chief Executive and/or other Chief Officer with professional or managerial responsibility for the relevant function or service area concerned, may authorise, appoint or designate such officers.

### **Appointments to Committees and Outside Bodies**

The Assistant Director of Law and Governance submitted a report which sought approval to note the decision of the Leader of the Council on the appointments to the Cabinet and the portfolio responsibilities and to note the appointment of Deputy Cabinet Members. In accordance with legislation introduced as a result of the current pandemic, existing appointments to committees etc. were carried forward unless Council decided otherwise. The report detailed proposed changes to a number of committees and outside bodies that would otherwise continue under the “carry-forward” arrangements.

In addition, it was noted that at Council on 25 March, authority was granted to the Chief Executive to implement changes in respect of the new Planning and Highways Committees and the Licensing and Regulatory Committee, which came into effect on 20 May 2020. Those appointments were listed within the report for the Council to note.

It was also noted that a full list of appointments to committees and outside bodies would be circulated to Members for information, following the meeting.

The Leader of the Council, Councillor G. Miller, duly seconded by the Deputy Leader, Councillor Mordey, moved the report and accordingly, it was: -

65. RESOLVED that:-

- (i) the decision of the Leader on the appointments to the Cabinet and the portfolio responsibilities aligned to the Council's City Plan and also the appointment of deputy cabinet members be noted;
- (ii) the composition of the Planning and Highways Committees and the Licensing and Regulatory Committee under the delegation to the Chief Executive approved at the last Council meeting, be noted;
- (iii) the changes required to the Standards Committee and the Joint Consultative Committee as a result of the review of the political balance allocation of seats on committees detailed at paragraph 4.1 of the report be noted;
- (iv) the appointments to the Committees and Outside Bodies detailed in paragraphs 5.1 and 6.1 of the report; be approved and
- (v) the changes made by the Leader to appointments to bodies established under Joint Arrangements detailed at paragraph 7.1 of the report, be noted.

(Signed) D. SNOWDON,  
Mayor.

# ***Report of the Cabinet***



**The CABINET reports and recommends as follows:-**

**1. Annual Health and Safety Report: April 2019 – March 2020**

That they will be giving consideration to a report of the Executive Director of Corporate Services (copy attached) on the Annual Health and Safety Report: April 2019 – March 2020. The report gives an overview of the management of health and safety at work within the Council.

Cabinet's recommendations to Council will be set out in a supplementary report.





**ANNUAL HEALTH AND SAFETY REPORT: APRIL 2019 TO MARCH 2020****Report of the Executive Director of Corporate Services****1.0 Purpose of Report**

- 1.1 A summary health and safety report is produced for Cabinet every year to review the management of health and safety at work within the Council.
- 1.2 This report refers to the period April 2019 to March 2020; however, some of the incident statistics cover April 2017 to March 2020 in order to provide some medium-term context to the data.

**2.0 Description of Decision (Recommendations)**

- 2.1 It is recommended that Cabinet note the content of the Annual Health and Safety Report: April 2019 to March 2020 and refer the report to Council for information.

**3.0 Background**

- 3.1 This report follows a standard format and summarises Health and Safety achievements, significant health and safety events, incidents reported to the Health & Safety Executive, Council-wide initiatives to improve health and safety performance and confirms future priorities.

**4.0 Health and Safety Priorities and Achievements 2019/20****Employee Protection Register (EPR)**

- 4.1 The new Employee Protection Register (EPR) became live in January 2020. EPR is a central online register of potentially violent persons who may pose a significant risk to staff and is used to help inform risk assessments for employees who may come into contact with them. Historical cases that were held on various systems in different services were reviewed and transferred, where appropriate, to the EPR prior to its launch. This meant that from go -live approximately 90 cases were available for reference and the subsequent control measures included into services' risk assessments.
- 4.2 There are currently 95 live cases on the system. Any new cases and those subject to review are considered on a monthly basis. At this present time there have been no EPR appeal cases.

### **Lone Worker Protection**

- 4.3 One of the key risk mitigations for employees working alone is that they have a reliable and robust communication system that they can use in order to contact someone for advice or assistance. Following a successful pilot of the JonTek system, it was expanded to include all areas of the council, SCAS and TfC that have lone workers (around 800 staff). Feedback from users regarding device usage and performance has been very positive.

### **Alcohol and Substance Misuse Testing**

- 4.4 A new code of practice was launched in August 2019 which introduced alcohol and substance misuse testing, initially within the Council, and subsequently adopted within SCAS and TfC. So far there have been 2 tests for alcohol carried out for 'Reasonable Cause' (where an employee is suspected of being under the influence of alcohol or misusing drugs whilst at work); there was one negative and one positive result, with relevant HR processes subsequently followed. No tests for drug misuse have been undertaken at this time.

### **Watch Your Step - Slips, Trips, and Falls Initiative**

- 4.5 The 'Watch your Step' initiative commenced in February 2020 and was publicised through our communication networks. E-learning courses have also been finalised and available to staff on the Learning Management System with the intention that all staff complete an Introductory STEP package as a minimum requirement.
- 4.6 The package provides an easy way to learn about slips and trips, how they are caused, why preventing them is important and how to tackle hazards in the workplace to prevent them from happening and has been tailored to suit different work areas. Due to the Covid-19 pandemic, further promotion of the watch your step initiative is temporarily suspended but will continue when business as usual working arrangements are resumed however the e-learning tool is available for staff to use.

## **5.0 Significant Health and Safety Incidents during 2019/20**

### **SCAS Leechmere – Asbestos Exposure Near Miss - September 2019**

- 5.1 Whilst fitting new ceiling lights, building debris from coated ceiling boards fitted above the false ceiling, was found lying on top of a ceiling tile. The debris had fallen from or been knocked out of the coated ceiling boards at some unknown time in the past.

- 5.2 Following a full investigation, the asbestos register and procedure and the contractor induction system were updated and Site Asbestos Monitoring Officer (SAMO) training carried out. This was a near miss incident and no staff were exposed.

### **Employee operating a ride on mower, collision with a fence – June 2019**

- 5.3 In June 2019 a ride on grass cutter operated by an employee collided with a fence and the employee sustained an injury. The incident occurred while the operator was reversing on a slope after carrying out a parallel cut close to the fence.
- 5.4 The Health & Safety Team supported the management investigation which found that the operator had undergone the necessary training to operate the machine, and there were no defects with the machine. The slope was within the operating capabilities of the machine. To prevent a re-occurrence the slope risk assessment was revised so the strip adjacent to the fence would be cut with a Ferris Pedestrian Mower.

### **Undergrowth Clearance – November 2019**

- 5.5 In November 2019 an employee was working as part of a team clearing trees and undergrowth adjacent to properties. After felling a tree, the employee was pulling out cut branches when a branch gave way suddenly causing him to fall backwards on to some shrub stumps, that had been cut previously by people unknown, sustaining an injury.
- 5.6 The Health & Safety Team supported the management investigation which found that the operator was experienced and had undergone the necessary training in the use of chainsaws and pole-saws. Recommendations from the investigation resulted in a toolbox talk being issued to all employees engaged in similar work, reminding them that the work area should be cleared of vegetation and any protruding stumps cut flush before starting work. Also, that branches should be cut in a way to make them easy to release if they become trapped within undergrowth.

### **Pallion Salt Store Bays - November 2019 to February 2020**

#### **Removal of Asbestos Debris**

- 5.7 A lease of Bays 1 and 2 former Shipyard Sheds was taken as part of a larger acquisition of land for the construction of the Sunderland Strategic Transport Corridor. Part of this project required the relocation of the salt/grit pile from Beach Street.
- 5.8 Prior to occupation for winter maintenance activities, an asbestos management survey identified that loose asbestos debris was present. This survey was only partial as the salt pile prevented full access.

- 5.9 Air tests were carried out and resulted in a Clearance Certificate for re-occupation being issued. Following statutory 14-day notification to HSE, work to remove the material from the surveyed areas commenced on 27th January 2020 and was completed by 7th February 2020.
- 5.10 Further analysis of areas, including high level areas that could not be accessed because of the salt pile, was scheduled for February 2020. Whilst a clearance certificate had been issued, a decision was taken to suspend winter maintenance activities from the building and to operate out of Houghton Market Street Depot.

### **Structural Damage to Bay Wall in Bays 1 & 2**

- 5.11 In January 2020 work commenced to move some of the salt pile to allow the asbestos management survey to be completed on the remaining high-level areas in the Bays. As work progressed, cracks appeared in the dividing wall between the Bays. Work was stopped immediately.
- 5.12 Officers from various Council Services and the Landlord's representative supported the Health & Safety Team's investigation and identified that the dividing wall which had been constructed by a contractor on behalf of the Landlord had not been constructed to recognised industry standards and its structural integrity was being affected by the loading shovel operations.
- 5.13 The wall was temporarily shored on each side and the Council's Infrastructure & Engineering Officers provided the Council and the Landlord with a design specification for replacement of the wall, to be paid for by the landlord. This is due to commence in the coming months and will be complete to allow Winter Maintenance operations in 2020.

### **Health and Safety Enforcement Interventions during 2019/20**

#### **Elephant Tea rooms**

- 5.14 On 15th January 2020 a Health and Safety Executive (HSE) Inspector visited the premises as part of an unannounced routine inspection to assess how well health and safety was being managed during the refurbishment works. During the visit the inspector witnessed two material breaches to health and safety legislation and a Notice of Contravention (NOC) was issued as well as notification that a Fee For Intervention (FFI) would be applied:

#### **Contravention 1: Construction (Design and Management) Regulations 2015 Regulations 30, 31 & 32**

- Ensure that there are appropriate means in place of raising the alarm in the event of a fire, other than shouting FIRE
- Ensure that there is sufficient firefighting equipment on site.

**Contravention 2:** Control of Substances Hazardous to Health Regulations 2002, Regulation 7(1)

- Ensure that employees are adequately protected when wearing Respiratory Protection Equipment (RPE).
- Ensure that the correct vacuum (H or M class extraction) is used when removing/cleaning small debris and dust.

5.15 At the time of the visit the refurbishment works were nearing completion. A full and thorough investigation was carried out by the Health & Safety team supported by Building Services Senior Managers. A subsequent reply to HSE's NOC was sent outlining the measures taken to address the contraventions and to ensure no reoccurrences.

## **6.0 Council wide Health and Safety initiatives and priorities for 2020/21**

### **Health & Safety Assurance Framework**

- 6.1 The Corporate Health & Safety Assurance Framework has been developed to map the Health & Safety responsibilities that the Council has, establish who is responsible for managing those responsibilities and gather the appropriate assurances that the responsibilities are being fulfilled.
- 6.2 The Assurance Map is based on the 4 Health & Safety risks within the Corporate Risk Profile, in addition to key 'Operational' risks which are based on the suite of Health and Safety Codes of Practice and guidance.
- 6.3 The results of the assurances gathered through the Framework are reported to the Executive Health & Safety Forum and Chief Officers Group and feed into the Audit and Governance Committee reporting arrangements.
- 6.4 Round 2 commenced in January/February and was subsequently paused due to the Covid Pandemic. This will be rescheduled at an appropriate time.

### **Watch Your Step - Slips, Trips, and Falls Initiative**

- 6.5 Although this initiative started in the previous reporting period it was paused due to Covid19 restrictions however it will be reintroduced at an appropriate time following normal resumption of working arrangements.

### **Health and Safety Training for Senior Leaders**

- 6.6 In October and November an additional 14 senior leaders successfully completed the IOSH 'Leading Safely' qualification, which is the nationally recognised and accredited training for senior leaders. A further session for another 11 senior leaders was planned for 21<sup>st</sup> April 2020 but was cancelled due to Covid19 restrictions however it will be rescheduled as soon as possible following normal working arrangements.

## **Display Screen Equipment (DSE), Home and Agile working**

- 6.7 As staff continue home and agile working the DSE management arrangements must be appropriate to these new ways of working. The existing DSE Code of Practice and e-learning will be updated in line with our new working arrangements and it is anticipated that this should be available in the Autumn.

## **Review of the Health and Safety Management System**

- 6.8 Whilst our existing health and safety management system is robust and legally compliant, the Plan-Do-Check-Act principle means that constant review is essential to not only maintain compliance but to go beyond compliance and create an effective health and safety management system which improves our health and safety performance, improves legislative awareness and compliance and has a positive impact on employee morale.
- 6.9 In the last reporting period some changes were made to the health and safety management systems within Building Maintenance and Highways Operations including the development of a legal register, creation of a local Health and Safety policy, introduction of a matrix risk assessment, production of unambiguous safe working procedures as well as a refresh to training and competency matrices, courses and toolbox talks.
- 6.10 This process has already widened with work progressing in City Development, Port of Sunderland, Property Services and Environmental Services and will move into all areas on a phased approach based on risk level.
- 6.11 The aim is to achieve a balance between the systems and behavioural aspects of health and safety management. It will also continue to embed health and safety awareness as an integral part of the organisation's culture and management systems.

## **Covid-19 Pandemic**

- 6.12 Towards the end of February and into March 2020 the Covid-19 pandemic became pronounced within the UK. A collaborative approach ensured that measures were implemented to protect the public and staff.
- 6.13 A new code of practice was introduced and guidance documents, risk assessment templates and procedures provided to assist managers and staff to work safely during these challenging times. The primary focus was for those who could work at home to do so, and where this was not possible, additional controls allowed essential tasks to be continued and critical services to be delivered.
- 6.14 During this time government guidance was constantly changing meaning the swiftness of interpreting and developing appropriate guidance for our staff was paramount. As a result, new ways of working have been developed some of which will remain embedded into working practices even when the threat of Covid-19 has reduced or disappeared.

- 6.15 A focus on Covid-19 will continue to ensure that our guidance and procedures are in line with the national guidance and we continue to provide Covid-secure working environments.

## **7.0 Recommended Priorities for 2020/21**

- 7.1 The priorities for Health and Safety Management for the coming year are:
- to continue to focus on the Covid-19 pandemic, to provide advice and support and to review and update guidance as and when necessary;
  - to continue to focus on the Watch Your Step - Slips, Trips, and Falls Initiative;
  - to continue to focus on the Health & Safety Assurance Framework – round 2
  - to continue to update the Display Screen Equipment (DSE) guidance for Home and agile working; and
  - to refresh and update the Health and Safety Management System as necessary.

## **8.0 Incident Reporting and Statistics**

- 8.1 The number of incidents reported reduced in 2019- 20 from the previous year from 1,871 to 1,571 and the percentage of incidents that are defined as incidents which are reportable to the HSE under RIDDOR (Reporting of Injuries, Diseases and Dangerous Occurrences Regulations) remained very low at 2.3%.

## **9.0 Other Relevant Considerations/Consultations**

- (i) **Financial Implications** – There are no direct costs arising from the report. Any costs associated with the priority actions for 2020/21 will be considered at the appropriate time.
- (ii) **Risk Analysis** – It is not considered that a separate risk analysis is necessary. The assessment of risk is inherent in the management of health and safety and the identification of priorities for further action.
- (iii) **Legal Implications** – The provision of an annual report is a key measure in reviewing the management of health and safety at work within the Council and the Council's compliance with its legal obligations in relation to health and safety at work.
- (iv) **Policy Implications** –No additional policy implications have been identified.
- (v) **Implications for Other Services** –All services of the Council have responsibility for ensuring safe working environments and work collaboratively through the management system in place to achieve this.
- (vi) **The Public/External Bodies** – Not applicable.

**(vii) Project Management Methodology** – Not applicable

**(viii) Procurement** – Not applicable

**10.0 Background Papers**

10.1 Not applicable



# ***Motions on Notice***



**MOTIONS ON NOTICE**

Council Members are asked to consider the under-mentioned Motions:-

**1. Thank you to our Key Workers**

This council recognises the outstanding efforts made in recent months to support vulnerable members of our community during the Covid-19 Pandemic. Though the pandemic continues and there remains a need to be vigilant, to following social distancing rules and wearing masks to limit the spread of the virus, we believe it is appropriate now to pay tribute to those key workers who supported us at time of need during this pandemic. Whether it be NHS Staff through to Bus Drivers, Care Staff to Shop Workers, or our Teachers and Teaching Assistants through to those delivering our Post, and of course not forgetting the many hundreds of Local Volunteers and the many Council Staff who stepped up when needed by our community.

This Council expresses its gratitude and thanks to you all that your endeavours during this crisis has reminded us of the kindness that is at the heart of the human spirit.

Councillor G. Miller (Proposer)  
Councillor P. Stewart (Seconder)

Signed by:-

Councillor P. Stewart  
Councillor A. Samuels  
Councillor J. Heron  
Councillor L. Farthing  
Councillor C Rowntree  
Councillor S. Foster

Councillor K. Wood  
Councillor M. Mordey  
Councillor D. Trueman  
Councillor H. Trueman  
Councillor L. Williams

**2. Thank you to Council staff, NHS staff, Key Workers and Voluntary and Community Sector Organisations**

This Council notes:

- That during the coronavirus outbreak and lockdown, Council staff, NHS staff, key workers and members of Voluntary and Community Sector (VCS) groups have fulfilled essential roles in our communities. They have ensured that basic services continued to run, that health and care needs have been met, and provided a lifeline to the most vulnerable and isolated in our society.
- The coronavirus crisis has seen Sunderland City Council, the NHS, local businesses and the voluntary and community sector respond to rapidly-changing demands on services, and in many cases make major changes to the way these services are delivered.

- Many staff working at Sunderland City Council, in the NHS, within local businesses and in VCS organisations have been personally affected by the coronavirus crisis.

This council believes:

- Sunderland City Council and local NHS staff, key workers and members of VCS organisations are heroes who have kept our city moving through the ongoing and unprecedented coronavirus crisis.
- Sunderland City Council and local NHS staff, key workers and members of VCS organisations deserve recognition for their commitment and hard work in incredibly challenging circumstances.

This council resolves:

- To ask the Chief Executive to contact all Sunderland City Council staff and thank them on behalf of elected members, and pass on our thanks to the local NHS, local businesses, and VCS organisations.

Councillor N. Hodson (Proposer)

Councillor M. Haswell (Seconder)

Signed by -

Councillor N. Hodson  
Councillor M. Haswell  
Councillor A. Wood  
Councillor H. Fagan

Councillor M. Crosby  
Councillor J.K. Potts  
Councillor S. O'Brien

### **3. Protecting the public's say in the planning process**

This Council notes:

- The publication by Government of the White Paper, 'Planning for the Future' on 6 August 2020, which set out proposals on reforms to the planning process for the future.
- That the vast majority of planning applications are given the go ahead by local authority planning committees, with permission granted to around 9 out of 10 applications.
- That research by the Local Government Association has said that there are existing planning permissions for more than one million homes that have not yet been started.

This Council is concerned that the proposals seek to:

- Reduce or remove the right of residents to object to applications near them.
- Grant automatic rights for developers to build on land identified as 'for growth'.
- Remove section 106 payments for infrastructure and their replacement with a national levy.

This Council Further Notes:

- The Royal Institute for British Architects called the proposals ‘shameful and which will do almost nothing to guarantee delivery of affordable, well-designed and sustainable homes’. RIBA also said that proposals could lead to the next generation of slum housing.
- The reforms are opposed by the all-party Local Government Association, currently led by Conservative Councillors.

This Council Believes:

- That existing planning procedures, as currently administered by our own team in Sunderland, allow for local democratic control over future development, and give local people a say in planning proposals that affect them.
- That proposals for automatic rights to build in ‘growth’ areas, and increased permitted development rights, risk unregulated growth and unsustainable communities.
- That local communities must be in the driving seat on shaping the future of their communities, and local determination of the planning framework and planning applications play an important part in this process.

This Council resolves to:

- Take part in the consultation in the planning proposals, and to make representations against the proposals as outlined in this motion.
- Write to and lobby all three of our Members of Parliament, urging them to oppose these proposals and to circulate their replies to members.
- Highlight its concerns over these proposals with the public and local residents.

Councillor H. Fagan (Proposer)  
Councillor M. Crosby(Seconder)

Signed by -

Councillor H. Fagan  
Councillor M. Crosby  
Councillor N. Hodson

Councillor A. Wood  
Councillor J.K. Potts

#### **4. Council Response to Pest Control**

This Council recognises that the local authority's response to pest control – specifically relating to rodents – across the city in recent months has been unsatisfactory and failed to meet members' and residents' expectations.

It therefore resolves to:

- Request that each Area Committee commits £10,000 to be spent on pest control solutions within their area of the city.
- Make it easier for members of the public to report rodent outbreaks by setting up a dedicated webpage and email address.
- Publish a monthly list – sent to all councillors – of planned routine pest control treatments (which includes dates and locations of planned treatment) so that members can identify overlooked problem areas within their wards.

Councillor A. Mullen (Proposer)

Councillor J. Doyle (Seconder)

Signed by -

Councillor A. Mullen  
Councillor J. Doyle  
Councillor J. McKeith

Councillor P. Wood  
Councillor M. Dixon  
Councillor R. Oliver

# ***Reports***





**COUNCIL**

**23 SEPTEMBER 2020**

## **Update on Special Urgency Decisions**

### **Report of the Leader**

The Council's Constitution requires that a quarterly report be submitted to Council on executive decisions which have been taken as a matter of special urgency. The relevant provisions are now contained in Regulations 11 and 19 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

These are the special urgency provisions under which key decisions may be taken by the executive, although not contained in the 28 day Notice of Key decisions (whether proposed to be taken in public or private), where compliance with Regulation 10 (the general exception) was also impracticable.

There have been no such instances since the last report.

### **Recommendation**

That the Council notes the content of this report.



**COUNCIL**

**23 SEPTEMBER 2020**

**UPDATE TO THE CONSTITUTION**

**REPORT OF THE ASSISTANT DIRECTOR OF LAW AND GOVERNANCE**

**1.0 BACKGROUND**

- 1.1 At its meeting on 25 March 2020, Council agreed additional delegations to officers, in view of the situation with the COVID-19 pandemic. These delegations were confirmed by Council at its meeting in June, and it was determined that they would be further reviewed no later than at the September meeting.
- 1.2 In addition to reviewing those delegations, this report recommends that a further amendment be made to the Delegation Scheme to confirm the Chief Officer with responsibility for matters relating to pavement licensing and that a minor amendment is made to the Overview and Scrutiny Procedure Rules. Council is also requested to note the arrangements put in place for the Sunderland Local Outbreak Board.

**2. DELEGATIONS TO OFFICERS**

- 2.1 At its meeting on 25 March, Council agreed an amendment to the delegations to the Chief Executive, to enable decisions to be made in cases of urgency, in order to protect the health, safety or welfare of individuals or the safety of property, or where it was not reasonably practicable for a Council, Cabinet or Committee meeting to be convened to deal with the particular matter. The full terms of the delegation are set out in the appendix to this report. Urgency provisions of this nature appear in many local authority constitutions and ensure that in the exceptional circumstances described, urgent decisions may continue to be taken, and the risk of a successful challenge being made on the basis that decisions are unauthorised, is reduced. It is therefore recommended that this provision should remain.
- 2.2 Provision was also made, on a temporary basis, for chief officers, in consultation with the relevant Chair, to take decisions which ordinarily would have fallen within the remit of a Council Committee, whether or not such decisions were of an urgent nature. This was intended, in particular, to enable decision making to continue in respect of regulatory matters, such as planning and licensing, within appropriate timescales.

Such decisions are now regularly being taken in Committee meetings, held remotely, and it is therefore proposed that the temporary arrangements should formally be discontinued with immediate effect.

- 2.3 As referred to in the report to Council on 10 June, where planning matters are considered by Committee, ordinarily there is the opportunity for those who have submitted written representations in respect of an application to also have the opportunity to make verbal representations. This procedure does not apply in respect of applications determined by the Chief Officer. While meetings have been held remotely, arrangements have been made for the officer to read out submissions received. It is now proposed that where reasonably practicable, where a person wishes to make verbal representations themselves, the officer will seek to make arrangements for them to do so. This may not be practicable in all cases, for example, because the person or individual has difficulty connecting to the meeting remotely, or, if meetings in person are able to take place, there may be issues accommodating the request within prevailing Government guidelines and safe working practices. If that is the case, or the person or organisation concerned is content for the officer to read their submission, the officer will continue to do so.
- 2.4 The report to the March Council meeting also confirmed that where legislation gives authority to officers to take specific action when they have been appointed or authorised to do so by the Council, the Chief Executive and/or other relevant Chief Officer with managerial responsibility for the function concerned, may authorise or appoint individual officers to undertake the action referred to in the legislation. This can be of particular relevance in the enforcement arena, where legislation occasionally requires certain functions to be undertaken by officers in their own name, rather than in the name of the Chief Officer.

For the avoidance of doubt, in view of the importance of the ability to designate individual officers to undertake statutory functions, particularly in the current pandemic situation, this provision should remain in effect.

- 2.5 Since the June Council meeting, the Government has introduced a system of pavement licensing, which is intended to provide a cheaper, more streamlined process for businesses such as cafés and bars to place furniture on the highway adjacent to their premises. The arrangements are to support them with operating safely, while physical distancing measures remain in place. Under the terms of the Council's current delegation scheme, this function would fall within the remit of the Executive Director of City Development. It is however a function that is considered to sit better with the licensing function, and as such, to fall within the remit of the Executive Director of Neighbourhoods. It is therefore recommended that the delegation scheme be amended to include an express authorisation to the Executive Director of Neighbourhoods "to exercise the Council's powers and functions under the Business and Planning Act 2020 in relation to Pavement Licences" and that the delegations to the Executive Director of City Development are amended to clarify that this particular function sits with the Executive Director of Neighbourhoods.

### **3. OVERVIEW AND SCRUTINY PROCEDURE RULES**

- 3.1 Under the current Overview and Scrutiny Procedure Rules, all councillors other than Cabinet Members, Deputy Cabinet Members, Area Committee Chairs and Vice Chairs, are eligible for membership of a Scrutiny Committee. While legislation prohibits members of a Council's executive from sitting on Scrutiny Committees, there is no such prohibition on the Chairs or Vice Chairs of Area Committees. Likewise, the statutory guidance on Scrutiny Committees reminds local authorities that members of the executive may not be members of Scrutiny Committees, however it makes no recommendation in respect of Area Committee Chairs and Vice Chairs. It is therefore proposed that the Rules be amended to align with the legislative provisions and statutory guidance and that only Cabinet Members and Deputy Cabinet Members should be ineligible for membership of Scrutiny Committees.

### **4. LOCAL OUTBREAK CONTROL BOARD**

- 4.1 The Government's COVID-19 recovery strategy requires local authorities to work with partners to put in place measures to identify and contain outbreaks and protect the public's health. Building on existing processes, relationships and structures, a Local Outbreak Control Board has been established as a Sub- group of the Health and Wellbeing Board.
- 4.2 Such Boards are also referred to as Engagement Boards (see guidance document - 'Public Health Leadership, Multi-Agency Capability: Guiding Principles for Effective Management of COVID-19 at a Local Level' [Guiding Principles for Making Outbreak Management Work](#) ). The Board is expected to provide political oversight and lead communication and engagement with communities and stakeholders. Its decisions are advisory and it will, as appropriate, recommend any action to be taken to the appropriate body or organisation and, as with other sub-groups, report on its activities to the Health and Wellbeing Board. All members of the Health and Wellbeing Board are members of the Local Outbreak Control Board, plus the Leader and Deputy Leader of the Council.
- 4.3 Council is asked to note the establishment of this Sub-group of the Health and Wellbeing Board.

### **5. RECOMMENDATIONS**

- 5.1 Council is recommended to:-
- 5.1.1 approve the arrangements for delegations to officers set out in Section 2 of the Report
- 5.1.2 approve the changes to the Overview and Scrutiny Procedure Rules set out in Section 3 of the Report

- 5.1.3 note the establishment of the Sunderland Local Outbreak Board as a Sub-group of the Health and Wellbeing Board
- 5.1.4 authorise the Assistant Director of Law and Governance to make the associated changes to the Council's Constitution, including the Scheme of Delegation to Officers.

## **BACKGROUND PAPERS**

Council 25 March 2020: Report of Assistant Director of Law and Governance, Update to Constitution – Changes to Committee Structure and Officer Delegation Scheme

Report to Council 10 June 2020: Report of Assistant Director of Law and Governance, Review of Temporary Delegations to Officers

**1 Delegations to the Chief Executive**

**Matters of Urgency**

- 1.1 *To authorise any action reasonably necessary to protect the health, safety or welfare of individuals or the safety of property.*
- 1.2 *Where it is necessary for any function to be discharged and it is impracticable or impossible by reason of urgency for the matter to be considered by the Cabinet (or by a relevant Portfolio Holder to whom decision – making functions have been delegated), to take such action as they consider appropriate, in consultation, so far as practicable, with the Leader and relevant Portfolio Holder(s); and where there is no Leader and Cabinet all executive functions shall vest in the Chief Executive who shall be able to exercise all executive functions or authorise officers to exercise such functions.*
- 1.3 *Where it is necessary for any function of the Council or one of its committees to be discharged and it is impracticable or impossible, by reason of urgency, for the matter to be considered by the Council or such committee, to take such action as they consider appropriate, in consultation, so far as practicable, with the Mayor and Group Leaders in respect of a Council function or the relevant committee chair in respect of a matter within the terms of reference of a Council committee.*
- 1.4 *Where action is taken under the above, the Chief Executive shall submit a report to the next Cabinet, Council or Committee meeting, recording the urgent circumstances which made the action necessary and detailing the action taken.*





**APPOINTMENTS TO COMMITTEES AND OUTSIDE BODIES****REPORT OF THE ASSISTANT DIRECTOR OF LAW AND GOVERNANCE****1.0 Introduction and Background**

- 1.1 The purpose of this report is to seek approval to note the decision of the Leader of the Council on changes to appointments to the Cabinet and the portfolio responsibilities. In addition, this report details a number of proposed changes to various committees and outside bodies that have arisen since the last meeting.
- 1.2 The full list of appointments to committees and outside bodies will be published on the Council's website in the Year Book at <https://www.sunderland.gov.uk/committees/cm55/PublicDocuments.aspx>, following the meeting.

**2. Cabinet**

- 2.1 Council is invited to note the decision of the Leader on the appointments to the Cabinet and the portfolio responsibilities and also to note the appointment of Deputy Cabinet Members.

Deputy Leader of the  
Council/Cabinet Secretary

Councillor Stewart

<b>Portfolio</b>	<b>Executive Member</b>	<b>Deputy Cabinet Member</b>
Children, Learning and Skills	Councillor Farthing	Councillor Rowntree
Healthy City	Councillor G. Walker	Councillor Chequer
Vibrant City	Councillor Williams	Councillor P. Walker
Dynamic City	Councillor Atkinson	Councillor Johnston

**School Organisation Committee of Cabinet**

Children, Learning and Skills Portfolio Holder (Chair), Leader of the Council (Vice Chair), Cabinet Secretary, Vibrant City Portfolio Holder, Healthy City Portfolio Holder.

Cllr Stewart is the designated Deputy Leader, but retains the portfolio responsibilities and appointments associated with his role as Cabinet Secretary. He will continue to hold all appointments currently held by him in that role, unless indicated otherwise. The portfolio responsibilities that previously sat with the role of Deputy Leader, will sit within the Leader's portfolio, unless indicated otherwise. Proposed changes to a number of appointments of the designated Deputy Leader to various committees and outside bodies are included in the list below, to request that they now be held by Cllr Stewart.

### **3.0 Changes to Appointments on Committees**

- 3.1 The changes to committees and/or appointment to vacant positions which have been requested by the political groups are as follows:-

**Scrutiny Coordinating Committee** – To replace Councillor McDonough with Councillor Doyle.

**Children, Education and Skills Scrutiny Committee** – To replace Councillor McDonough with Councillor McKeith as Vice Chair of the Committee

**Education (Appointment of Governors) Panel** – To replace Councillor Doyle with Councillor McKeith

### **4.0 Changes to Outside Bodies**

- 4.1 The changes to the outside bodies are as follows:-

**Active Sunderland Board** – To replace Councillor Kelly with Councillor Williams in her role of Vibrant City Portfolio Holder.

**Arts Council England Local Authority Forum** - To replace Councillor Kelly with Councillor Williams in her role of Vibrant City Portfolio Holder.

**ANEC Limited – North East Culture Partnership** - To replace Councillor Kelly with Councillor Williams in her role of Vibrant City Portfolio Holder

**Friends of Sunderland Museums** - To appoint Councillor Williams in her role of Vibrant City Portfolio Holder in place of Councillor Kelly.

**International Advanced Manufacturing Park (IAMP) LLP** – To replace Councillor Mordey as the substitute member with Councillor Stewart in his role of Deputy Leader of the Council.

**Key Cities Board** – To replace Councillor Mordey as lead member on the Board with Councillor Stewart in his role of Deputy Leader of the Council.

**Local Government Association – General Assembly** – To replace Councillor Mordey with Councillor Stewart in his role of Deputy Leader of the Council.

**National Association of Councillors** – To replace Councillor M. Dixon with Councillor Mullen.

**Newcastle Airport Local Authority Holding Company Limited** – To replace Councillor Mordey as Alternate Director with Councillor Stewart in his role of Deputy Leader of the Council.

**North East Combined Authority:-**

**North East Leadership Board –**

To replace Councillor Mordey with Councillor Stewart in his role of Deputy Leader of the Council as the substitute member

**Overview and Scrutiny Committee –** To replace Councillor Oliver with Councillor Mullen as a member of the Committee and to replace Councillor P. Wood with Councillor Doyle as the substitute member

**North East Joint Transport Committee –**

To replace Councillor Mordey with Councillor Stewart in his role of Deputy Leader of the Council.

**North East Joint Transport (Tyne and Wear) Sub-Committee –**

To replace Councillor Mordey with Councillor Stewart in his role of Deputy Leader of the Council.

**North East Joint Transport Audit Committee -** To replace Councillor Mordey with Councillor Stewart in his role of Deputy Leader of the Council

**Economic Development and Digital Advisory Board to the North East**

**Combined Authority –** To replace Councillor Mordey with Councillor Stewart in his role of Deputy Leader of the Council as the substitute member

**Northumbria Police and Crime Panel –** To appoint Councillor Stewart in his role of Deputy Leader of the Council

**Siglion LLP, Siglion Investments LLP, Siglion Developments LLP, Siglion Nominee Ltd, Siglion Newco Ltd, Potters Hill Management**

**Company Ltd, Vaux Management Company Limited -** To replace Councillor Mordey with Councillor Stewart in his role of Deputy Leader of the Council

**Standing Advisory Council on Religious Education and the Agreed**

**Syllabus Conference –** To replace Councillor Doyle with Councillor McKeith

**Sunderland Business Improvement District -**

To replace Councillor Mordey with Councillor Stewart in his role of Deputy Leader of the Council

**Sunderland Football Trust Board –** To replace Councillor Kelly with Councillor Williams in her role of Vibrant City Portfolio Holder.

**Sunderland Homes Limited -** To replace Councillor Mordey with Councillor Stewart in his role of Deputy Leader of the Council

**Sunderland Lifestyle Partnership Board -** To replace Councillor Kelly with Councillor Williams in her role of Vibrant City Portfolio Holder

**Safer Sunderland Partnership -** To replace Councillor Mordey with Councillor Stewart in his role of Deputy Leader of the Council

**Together for Children Sunderland Ltd-** To replace the Assistant Director of Community Resilience with the Assistant Director of Corporate Affairs as a Council director.

**Transport for the North Board** – To nominate to the North East Combined Authority, to replace Councillor Mordey with Councillor Stewart in his role of Deputy Leader of the Council as the Deputy Representative.

**Tyne and Wear Fire and Rescue Authority** – To replace Councillor Oliver with Councillor Doyle

**Washington Sports Trust** – To replace Councillor Kelly with Councillor Williams in her role of Vibrant City Portfolio Holder

## **5.0 Representatives on Bodies established under Joint Arrangements**

- 5.1 To note the under mentioned changes made by the Leader to appointments to bodies established under Joint Arrangements:-

**South Tyne and Wear Waste Management Partnership Joint Executive Committee** – To replace Councillor Mordey with Councillor Stewart in his role of Deputy Leader of the Council and to replace Councillor Kelly with Councillor Johnson as the substitute member.

**PATROL (Parking and Traffic Regulations Outside London) Adjudication Joint Committee)** - To replace Councillor Mordey with Councillor Stewart in his role of Deputy Leader of the Council

**Tyne and Wear Trading Standards Joint Committee** – To replace Councillor Mordey with Councillor Stewart in his role of Deputy Leader of the Council

## **6.0 Recommendations**

The Council is accordingly invited to:-

- (i) note the decision of the Leader on the appointments to the Cabinet and deputy cabinet members;
- (ii) approve the appointments to the Committees and Outside Bodies detailed in paragraphs 3.1 and 4.1; and
- (iii) note the changes made by the Leader to appointments to bodies established under Joint Arrangements detailed at paragraph 5.1.