

AUDIT AND GOVERNANCE COMMITTEE

31 March 2017

Proposed Forward Plan of Reports for 2017/18

Report of the Executive Director of Corporate Services

1. Purpose of Report

- 1.1 To enable the Committee to consider and comment on the proposed Forward Plan of reports for 2017/18.
- 1.2 During the year there will be 4 quarterly meetings – at which the Committee will consider the Risk and Assurance Map alongside other reports. An additional meeting is scheduled for February in order to consider the Treasury Management Policy and Strategy for the following financial year so that it can be agreed by Cabinet in February and then by Council in March of each year in line with the regulations and best practice.

2. Recommendations

- 2.1 Members are asked to consider and agree to the attached proposed Forward Plan of reports.

**Forward Plan of Reports
Audit and Governance Committee 2017/18**

| Month | Brief Description | Report of |
|---------------------------------|---|---|
| 21 st July 2017 | Annual Review of Governance Arrangements / Annual Governance Statement 2016/17 (including Annual Report covering work of Internal Audit and Risk and Assurance teams) | Executive Director of Corporate Services |
| | Risk and Assurance Map – Update 2017/18 | Head of Assurance, Procurement and Performance Management |
| | Annual Report on the Work of the Committee | Executive Director of Corporate Services |
| | Audited Statement of Accounts 2016/17 | Executive Director of Corporate Services |
| | Treasury Management Annual Review 2016/17 | Executive Director of Corporate Services |
| | Treasury Management 2017/18 - First Quarterly Review | Executive Director of Corporate Services |
| | Audit Completion Report 2016/17 | External Auditor |
| 29 th September 2017 | Risk and Assurance Map – Update 2017/18 | Head of Assurance, Procurement and Performance Management |
| | Treasury Management 2017/18 – Second Quarterly Review | Executive Director of Corporate Services |
| | Annual Audit Letter 2016/17 | External Auditor |
| | Audit Progress Report | External Auditor |
| 15 th December 2017 | Treasury Management 2017/18 – Third Quarterly Review | Executive Director of Corporate Services |
| | Risk and Assurance Map – Update 2017/18 | Head of Assurance, Procurement and Performance Management |
| | Corporate Assurance Map Consultation 2017/18 | Head of Assurance, Procurement and Performance Management |
| | Audit Progress Report | External Auditor |
| 2 nd February 2018 | Treasury Management Strategy and Policy for 2017/18 including Treasury Management Prudential Indicators for 2018/2019 to 2020/2021 | Executive Director of Corporate Services |
| | Audit Progress Report | External Auditor |
| 23 rd March 2018 | Risk and Assurance Map – Update 2017/18 | Head of Assurance, Procurement and Performance Management |
| | Risk and Assurance Map – 2018/19 (including Internal Audit Plan, and Risk and Assurance team plan) | Head of Assurance, Procurement and Performance Management |

**Forward Plan of Reports
Audit and Governance Committee 2017/18**

| Month | Brief Description | Report of |
|--------------|--|--|
| | Proposed Forward Plan of Reports 2018/19 | Executive Director of Corporate Services |
| | Member Training and Development | Executive Director of Corporate Services |
| | Audit Strategy Memorandum 2017/18 | External Auditor |
| | Audit Progress Report | External Auditor |

Note: Other ad-hoc reports/items shall be added to the Agenda where considered necessary