

Record of Executive Decisions published 19/Jun/2014



ELAINE WAUGH
Head of Law and Governance

Civic Centre
SUNDERLAND

19 June 2014.

Record of Executive Decisions Published: 19/Jun/2014

Decision Taker: Cabinet

Appropriate Scrutiny Committee:
Scrutiny Committee

Date decision in force:
27/Jun/2014

Date of decision:
18/Jun/2014

Full description of decision:

To note and approve the recommendations of the Scrutiny Committee and the proposed Action Plans for their implementation.

Reasons for decision:

The scrutiny policy review recommendations are intended to inform the future development of policy and practice by Cabinet.

Alternative options considered and rejected:

The Scrutiny Committee and its Scrutiny Panels have gathered detailed evidence and arrived at conclusions and recommendations which are intended to improve services. There are no alternatives to be considered.

Title and author(s) of written report:

Scrutiny Committee - Policy Review Final Reports 2013/14 - Report of the Scrutiny Committee, Deputy Chief Executive and Executive Director of People Services

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Is this a key decision: Yes

Does the Decision contain Confidential/Exempt Information: No

Declarations of Interest and Dispensations:
None

Record of Executive Decisions Published: 19/Jun/2014

Decision Taker: Cabinet

Appropriate Scrutiny Committee:
Scrutiny Committee

Date decision in force:
27/Jun/2014

Date of decision:
18/Jun/2014

Full description of decision:

In relation to 2013/2014:

- to approve the contingency and reserve transfers proposed at Appendix A, budget transfers and virement at Appendix B;
- to approve the final account decisions as set out in the report. In relation to 2014/2015:
- to approve the contingency transfers at Appendix E and budget transfers

Reasons for decision:

To report on the outturn position compared to the budget for 2013/2014 and respond to variations in expenditure and income which have arisen in 2014/2015.

Alternative options considered and rejected:

No alternative options are proposed.

Title and author(s) of written report:

Revenue Budget Outturn for 2013/2014 and First Revenue Review 2014/2015 - Report of the Head of Financial Resources

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Is this a key decision: Yes

Does the Decision contain Confidential/Exempt Information: No

Declarations of Interest and Dispensations:

None

Record of Executive Decisions Published: 19/Jun/2014

Decision Taker: Cabinet

Appropriate Scrutiny Committee:
Scrutiny Committee

Date decision in force:

18/Jun/2014

Date of decision:

18/Jun/2014

Full description of decision:

To:

- (i) Approve, subject to ANEC's formal agreement, the revised governance structure and staffing arrangements as outlined in this report for the administration of the NEPO Service and future collaborative procurement on behalf of the LA12.
- (ii) Note the Leader's appointment of the Cabinet Secretary to serve on the Collaborative Procurement Subcommittee of ANEC.
- (iii) Recommend Council to authorise the Head of Law and Governance to make any consequential changes to the Constitution to give effect to these revised arrangements.
- (iv) Authorise the Head of Law and Governance, in consultation with the Cabinet Secretary, to approve such further changes to the agreements envisaged by this report as she may determine and to complete them on behalf of the Council.

Reasons for decision:

These proposals will serve to improve the capacity and capability of the LA12 collectively and the Council individually to maximise the benefits of engagement in collaborative procurement both regionally and locally.

Alternative options considered and rejected:

Do not participate in the new arrangements: This option is recommended to be rejected as it would not allow the Council to benefit from the opportunities that collaborative procurement bring.

Title and author(s) of written report:

NEPO Transformation - Introduction of New Arrangements for the Leadership & Governance of the NEPO Service and Regional Collaborative Procurement - Report of the Chief Executive

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Is this a key decision: No

Does the Decision contain Confidential/Exempt Information: No

Declarations of Interest and Dispensations:

None

Record of Executive Decisions Published: 19/Jun/2014

Decision Taker: Cabinet

Appropriate Scrutiny Committee:
Scrutiny Committee

Date decision in force:
27/Jun/2014

Date of decision:
18/Jun/2014

Full description of decision:

To:

- Approve the making of a scheme under section 106(3) of the Highways Act 1980 in relation to the proposed New Wear Crossing and thereafter the submission of the scheme to the Secretary of State for Transport for confirmation;
- Approve the making of an application to the Marine Management Organisation to vary and extend the approved Marine Licence under sections 66 and 67 of the Marine and Coastal Access Act 2009; and
- Authorise the Deputy Chief Executive and the Head of Law and Governance to take all necessary action to achieve confirmation of the above scheme and variation of the Marine Licence.

Reasons for decision:

Statutory powers are needed to authorise the temporary and permanent restrictions on navigation in the tidal River Wear, as a result of the New Wear Crossing.

Alternative options considered and rejected:

The necessary scheme and licence must be in place to allow the bridge to be built. There is therefore no alternative option if the Project is to proceed.

Title and author(s) of written report:

Sunderland Strategic Transport Corridor - New Wear Crossing : Scheme under Section 106(3) of the Highways Act 1980 and licence under Sections 66 and 67 of the Marine and Coastal Access Act 2009 - Report of the Deputy Chief Executive

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Is this a key decision: Yes

Does the Decision contain Confidential/Exempt Information: No

Declarations of Interest and Dispensations:

None

Record of Executive Decisions Published: 19/Jun/2014

Decision Taker: Cabinet

Appropriate Scrutiny Committee:
Scrutiny Committee

Date decision in force:

27/Jun/2014

Date of decision:

18/Jun/2014

Full description of decision:

To authorise the Deputy Chief Executive in consultation with the Leader and Cabinet Secretary and the Head of Financial Resources to take all necessary actions required for the procurement and delivery of the programme of investigations and preparations and the acquisition of land and property in relation to the delivery of the project.

Reasons for decision:

To establish overall costs and constraints for development that will meet future demand. To acquire necessary permissions for both infrastructure and development. To enable necessary land and property interests to be acquired for the scheme.

Alternative options considered and rejected:

Sunderland's draft Core Strategy has identified that existing land use allocations are insufficient to meet even a requirement of 20 hectares, therefore alternative locations within the city will not fulfil the larger need now identified. To do nothing would risk a shortage of strategic sites for industrial investment with future opportunities to increase employment consequently foregone.

Title and author(s) of written report:

International Advanced Manufacturing Park: Investigatory Studies, Policy Proposals, Planning Permissions and Advance Infrastructure - Report of the Deputy Chief Executive

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Is this a key decision: Yes

Does the Decision contain Confidential/Exempt Information: No

Declarations of Interest and Dispensations:

None

Record of Executive Decisions Published: 19/Jun/2014

Decision Taker: Cabinet

Appropriate Scrutiny Committee:
Scrutiny Committee

Date decision in force:
27/Jun/2014

Date of decision:
18/Jun/2014

Full description of decision:

To:

- i. Authorise commissioning of the delivery of apprenticeships, under the Council's existing Skills Funding Agency (SFA) contract, through external training providers, to ensure quality outcomes for learners aged 16-18.
- ii. Delegate to the Deputy Chief Executive and Executive Director of People Services the necessary responsibilities associated with ceasing the direct delivery of apprenticeships.
- iii. Formally dissolve the Community Interest Company (CIC) described in paragraph 3.6 of the Cabinet report.

Reasons for decision:

Approval of the proposals contained within this report would enable the Council to: i. Influence the growth of skills within the city and preserve outcomes for learners. ii. Improve strategic alignment of the delivery of 16-18 apprenticeships with the learning provision currently procured by the Family, Adult and Community Learning team to better support the economic needs of the city. iii. Ensure the Council's support for the delivery of 16-18 apprenticeships is targeted to key economic growth sectors in Sunderland in line with the Economic Masterplan.

Alternative options considered and rejected:

- i. The option to remain "as is" is not sustainable longer term.
- ii. Consideration has previously been given to the development of a Community Interest Company (CIC) to deliver 16-18 apprenticeships. However the business plan for this model is not sustainable in the longer term and so this option is not recommended for further consideration.
- iii. Closure of the Training Centres with no proposal to commission provision is not recommended. Cabinet has previously expressed a clear desire to continue to influence skills provision within the city and the proposal outlined in this report enables that to happen.

Title and author(s) of written report:

Proposal to develop and implement a commissioning model for the provision of apprenticeships for learners aged 16-18 - Report of the Deputy Chief Executive and the Executive Director of People Services

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Is this a key decision: Yes

Does the Decision contain Confidential/Exempt Information: No

Declarations of Interest and Dispensations:

None

Record of Executive Decisions Published: 19/Jun/2014

Decision Taker: Cabinet

Appropriate Scrutiny Committee:
Scrutiny Committee

Date decision in force:

27/Jun/2014

Date of decision:

18/Jun/2014

Full description of decision:

To:

- 1) Note the work undertaken to determine the business case for a potential collaborative ICT service for Durham County Council and Sunderland Council
- 2) Support the continued joint working between the authorities in areas where there is mutual benefit
- 3) Agree to close down the proposed collaborative ICT shared service model with Durham County Council.

Reasons for decision:

The development of a detailed business case for the creation of a Shared ICT Service for Sunderland City Council and Durham County Council has identified areas where Sunderland and Durham can effectively collaborate on grounds of efficiency and effectiveness. However, formal integration will not provide the most effective outcomes.

Alternative options considered and rejected:

Continue the development of a Shared ICT Service with Durham County Council. This option is not recommended as there is a significant risk the resultant service would not meet the future needs of Sunderland City Council and may result in a delay in the delivery of the Transformation Programme.

Title and author(s) of written report:

Alternative Service Delivery Model for ICT - Shared ICT Service Proposal with Durham County Council Update - Report of the Assistant Chief Executive

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Is this a key decision: Yes

Does the Decision contain Confidential/Exempt Information: No

Declarations of Interest and Dispensations:

None

Record of Executive Decisions Published: 19/Jun/2014

Decision Taker: Cabinet

Appropriate Scrutiny Committee:
Scrutiny Committee

Date decision in force:
27/Jun/2014

Date of decision:
18/Jun/2014

Full description of decision:

To agree the recommendation to approve the capital project at Our Lady Queen of Peace in order that the planning and procurement processes can commence to start on site from September 2014.

Reasons for decision:

The proposed work exceeds £250,000 and Cabinet approval of works is therefore required in order to proceed with planning and build process.

Alternative options considered and rejected:

Given the requirements described above there are no alternative recommendations to consider.

Title and author(s) of written report:

Proposed Capital Works at Our Lady Queen of Peace Primary School to respond to demand for Primary School Places in The Coalfields and Washington - Report of the Executive Director People Directorate

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Is this a key decision: Yes

Does the Decision contain Confidential/Exempt Information: No

Declarations of Interest and Dispensations:

None

Record of Executive Decisions Published: 19/Jun/2014

Decision Taker: Cabinet

Appropriate Scrutiny Committee:
Scrutiny Committee

Date decision in force:

27/Jun/2014

Date of decision:

18/Jun/2014

Full description of decision:

To approve:

- a) the commencement of the statutory consultation process in relation to the proposal to create ASD provision at Usworth Colliery Primary School,
- b) the commencement of the statutory consultation process in relation to the proposal to discontinue the sensory provision at George Washington Primary School, and
- c) the convening of a meeting of the School Organisation Committee of Cabinet (SOCOC) to evaluate the outcomes of the consultation on these proposals and to reach a decision.

Reasons for decision:

The development of the ASD unit at Usworth Colliery Primary School and the discontinuation of the Sensory Unit at George Washington Primary School requires a Statutory Consultation process. Both proposals respond to identified need and demand for places for pupils with ASD and sensory impairment respectively. The statutory processes are detailed in The School Organisation (Prescribed Alterations to Maintained Schools)(England) Regulations 2013 and outlined in The Department for Education (DfE) School Organisation for Maintained Schools: Guidance for Proposers and Decision Makers (January 2014).

Alternative options considered and rejected:

Given the need for additional ASD primary places across the city an alternative could be to establish a full new special school for those pupils with ASD. However it is proposed that establishing provision within an existing school is sufficient to meet demand at the current time and provides a more flexible and cost effective solution. Similarly the proposal to discontinue sensory provision at George Washington is the preferred option given the significant fall off in demand for sensory places.

Title and author(s) of written report:

Proposal for future Special Education Needs (SEN) provision for pupils with Autism Spectrum Disorder (ASD) and sensory needs - Report of the Executive Director of People Services

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Is this a key decision: Yes

Does the Decision contain Confidential/Exempt Information: No

Declarations of Interest and Dispensations:

None

Record of Executive Decisions Published: 19/Jun/2014

Decision Taker: Cabinet

Appropriate Scrutiny Committee:
Scrutiny Committee

Date decision in force:

27/Jun/2014

Date of decision:

18/Jun/2014

Full description of decision:

To:

- (i) Authorise the Executive Director of People Services to procure and award a contract to supply and install the wellness centre equipment for the new Leisure Centre at Washington
- (ii) Authorise the Executive Director of People Services to procure and award a contract to supply and install (under a lease arrangement) a Combined Heat and Power unit for the new Washington Leisure Centre.
- (iii) Authorise the Executive Director of People Services to take all necessary steps to give effect to the matters set out in this report.

Reasons for decision:

In accordance with the Constitution, Cabinet approval is required in relation to procurements exceeding £250,000 in value. The costs associated with the wellness centre equipment are £377k and in relation to the CHP over the term of the lease are estimated to save £250k net revenue and as such Cabinet approval is being sought to proceed. This equipment is essential to the successful and efficient operation of the new facility

Alternative options considered and rejected:

- (i) Not to procure and appoint a contractor to provide the wellness centre equipment, this option has been rejected given the wellness centre is an important element of the new facility in terms generating increased income and levels of participation in activity.
- (ii) Use the existing Wellness Centre equipment. There are approximately 50 stations in the existing Leisure Centre, of which some of the pieces of equipment are dated and will need replacing. The existing equipment will need to be supplemented with new equipment to fill the provided space in the new build.
- (iii) Not procuring a CHP unit is not recommended as it will result in higher energy use, cost and associated carbon emissions.
- (iv) Whilst outright capital purchase of the CHP unit is an option this is not recommended given this approach places the operational and maintenance risks associated with this specialist piece of equipment with the Council.
- (v) Cabinet are recommended to reject the alternative options.

Title and author(s) of written report:

Washington Leisure Centre - Procurement of Equipment - Report of the Executive Director of People Services

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Is this a key decision: Yes

Does the Decision contain Confidential/Exempt Information: No

Declarations of Interest and Dispensations:

None

Record of Executive Decisions Published: 19/Jun/2014

Decision Taker: Cabinet

Appropriate Scrutiny Committee:
Scrutiny Committee

Date decision in force:
27/Jun/2014

Date of decision:
18/Jun/2014

Full description of decision:

In respect of outturn for 2013/2014 to : - approve, and where necessary recommend to Council, the inclusion of additional expenditure for 2013/2014 as included at Appendix A, and - note the overall Capital outturn position for 2013/2014. In respect of the first capital review for 2014/2015 - approve amendments in resourcing the Capital Programme since it was approved by Council in March 2014, and - approve and where necessary recommend to Council, the inclusion of additional expenditure for 2014/2015 and 2015/2016 detailed at Appendix B. In relation to the Treasury Management Strategy Cabinet is asked - to note the positive progress in implementing the 2014/2015 Treasury Management Strategy and Prudential Indicators.

Reasons for decision:

To report on the outturn position compared to the budget for 2013/2014. To respond to variations in the Capital Programme which have arisen since the 2014/2015 and 2015/2016 Capital Programme was approved to enable effective budgetary control to be exercised. To note the progress in implementing the Treasury Management Strategy for 2014/2015, which is in line with the approved Treasury Management Policies.

Alternative options considered and rejected:

No alternative options are proposed.

Title and author(s) of written report:

Capital Programme Outturn 2013/2014 and First Capital Review 2014/2015 (including Treasury Management) - Report of the Head of Financial Resources

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Is this a key decision: Yes

Does the Decision contain Confidential/Exempt Information: No

Declarations of Interest and Dispensations:

Councillor Gofton and Mrs J Johnson, Deputy Chief Executive, declared interests as members of the City of Sunderland College Board of Corporation and they withdrew from the meeting during consideration of the report.

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Decision Taker: Cabinet

Appropriate Scrutiny Committee:
Scrutiny Committee

Date decision in force:
27/Jun/2014

Date of decision:
18/Jun/2014

Full description of decision:

To:

- Note the outcome of the procurement process for the appointment of the specialist partner for the development and delivery of the Intelligence Hub Framework;
- Approve the selection of the successful tenderer on the basis of the terms set out in this report;
- Authorise the Assistant Chief Executive and the Head of Law and Governance, in consultation with the Deputy Leader, to finalise the procurement and contractual arrangements.

Reasons for decision:

The development and delivery of the Intelligence Hub Framework is necessary to provide the information and intelligence requirements which will support the delivery of the Community Leadership Council going forward.

Alternative options considered and rejected:

Do nothing - The Council would not develop the skills and capability required to become a true Community Leadership Council or harness the intelligence to most effectively support the delivery of the future savings requirements whilst improving outcomes for the city.

Implement bespoke pieces of technology and procure specialist services on a case by case basis - this would not deliver the strategic approach required to place information and insight at the centre of all of the Council's decision making and would not provide value for money.

Title and author(s) of written report:

Proposals for the Development and Delivery of an Intelligence Hub Framework -
Report of the Assistant Chief Executive

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Is this a key decision: Yes

Does the Decision contain Confidential/Exempt Information: Yes

Declarations of Interest and Dispensations:

None