

ECONOMIC PROSPERITY SCRUTINY COMMITTEE

AGENDA

Meeting to be held in the Civic Centre (Committee Room No. 1) on Tuesday 10th March 2020 at 4.30 p.m.

Membership

Cllrs Blackburn, Blackett, M. Dixon, Fagan, Foster, Jackson, Jenkins, Marshall, Taylor, Thornton (Vice Chairman) Turner (Chairman).

ITEM		PAGE
1.	Apologies for Absence.	-
2.	Minutes of the Last Ordinary Meeting of the Committee held on 11th February, 2020 (copy herewith).	1
3.	Declarations of Interest (including Whipping Declarations) Part A – Cabinet Referrals and Responses Part B – Scrutiny Business	-
4.	Major Events – Feedback Report of the Assistant Director of Culture and Events (copy herewith)	7
5.	Housing Issues – Update Report of the Assistant Director of Housing Services (copy herewith)	8

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Information contained in this agenda can be made available in other languages and formats on request

- | | | |
|----|--|----|
| 6. | Annual Work Programme 2019/20 | 9 |
| | Report of the Scrutiny and Members Support Co-ordinator (copy herewith). | |
| 7. | Notice of Key Decisions | 11 |
| | Report of the Scrutiny and Members Support Co-ordinator (copy herewith). | |

Part C – CCFA/Members Item/Petitions

No items.

E. WAUGH,
Assistant Director of Law and Governance,
Civic Centre,
SUNDERLAND.

2nd March 2020.

At a meeting of the ECONOMIC PROSPERITY SCRUTINY COMMITTEE held in the CIVIC CENTRE, SUNDERLAND on TUESDAY 11TH FEBRUARY, 2020 at 4.30 p.m.

Present:-

Councillor D. Turner in the Chair

Councillors Blackburn, Blackett, M. Dixon, Fagan, Jackson, Jenkins, Marshall, Taylor and Thornton.

Also in attendance:-

Mr Jim Diamond, Scrutiny Officer, Sunderland City Council
Mr Paul Wood, Principal Governance Services Officer, Sunderland City Council
Ms Louise Sloan, Strategic Plans and Housing Manager, Sunderland City Council
Mr Gary Baker, Planning Policy Team Leader, Sunderland City Council
Mr Peter McIntyre, Executive Director of City Development
Ms Catherine Auld, Assistant Director of Economic Regeneration

The Chairman welcomed everyone to the meeting and introductions were made.

Apologies for Absence

Apologies for absence were submitted on behalf of Councillor Foster.

Minutes of the Last Ordinary Meeting of the Scrutiny Committee held on 14th January 2020

A copy of the minutes of the last ordinary meeting of the Scrutiny Committee held on 14th January, 2020 was submitted.

(For copy report – see original minutes).

1. RESOLVED that the minutes of the last ordinary meeting of the Scrutiny Committee held on 14th January, 2020 (copy circulated), be confirmed and signed as a correct record subject to the following amendment to Page 3 Paragraph 5:-

Councillor M. Dixon wished to thank the Officers for the plan as a lot of work had gone into this which they should be congratulated on, even if some of the contents people didn't agree with.

Declarations of Interest (including Whipping Declarations)

There were no declarations of interest made.

Reference from Cabinet – 11 February 2020 Supplementary Planning Documents

The Assistant Director of Law and Governance submitted a report (copy circulated) which sought the views of the Committee on a report considered by Cabinet on the 11 February 2020 which sought approval to undertake consultation on draft Supplementary Planning Documents (SPDs) covering the South Sunderland Growth Area and Planning Obligations, and draft Scoping Reports for SPDs in relation to Biodiversity, and Homes in Multiple Occupation (HMOs).

The report also sought Cabinet approval of interim Development Management Planning Guidance, whilst new SPDs were prepared to replace aspects of planning guidance previously set out within the Development Control Guidelines, Household Alterations and Extensions SPD and Residential Design Guide SPD.

(for copy report – see original minutes)

Ms Louise Sloan, Strategic Plans and Housing Manager and Mr Gary Baker, Planning Policy Team Leader presented the report, highlighting the key points arising and addressing questions and comments thereon.

In response to an enquiry from Councillor Blackburn over how this would affect current HMO's in operation and the current planning process which was difficult to refuse on grounds of concentration, Ms Sloan advised that this document did look at concentration as well as impacts of licensing, but this was only on new HMO's that required planning permission.

In response to a query from Councillor Fagan over the final consultation, Ms Sloan advised that they would write to everyone on the Local Plan database who had expressed a wish to give their views and it would also be advertised through social media and other avenues.

With regards to the Chairman's query as to how confident officers were that they had made enough provision for School places and Health services, Ms Sloan advised of the work carried out with the CCG and Education services which had been on a case by case basis.

Having fully considered the report, the Chairman thanked Ms Sloan and Mr Baker for their attendance.

2. RESOLVED that the Committee received and noted the report.

Business Centres Overview – Progress Report

The Assistant Director of Economic Regeneration submitted a report (copy circulated) to provide the Committee with a progress report on Evolve Business Centre, Sunderland Software Centre and Washington Business Centre, including an update on latest developments in relation to strengthening the business centre offer and building on the achievements to date.

(for copy report – see original minutes)

Ms Catherine Auld, Assistant Director of Economic Regeneration and Mr Peter McIntyre, Executive Director of City Development presented the report, highlighting the key points arising and addressing questions and comments thereon.

Councillor Blackett referred to paragraph 4.5 of the report and noted the difference between the budget income and running costs, how occupancy was at the highest it had ever been but there was still a 10% discrepancy and queried if the Centre would still make a loss if at full capacity.

Ms Auld advised that she could not confirm this as any surplus made on the centres would be reinvested as they were not commercial operations.

Mr McIntyre commented that the aim was to be breaking even around the 80% occupancy, but occupancy levels weren't the only factor to consider in making a return and office rents in Sunderland were lower than they would like them to be so ultimately the aim was for these to be pushed up.

Councillor Blackett made the Committee aware of questions that he had raised with Officers outside of the meeting and offered to circulate to Members the answers received which he wished for further clarity over. After a short discussion, it was agreed that due to the nature of confidentiality of some of the questions and the possible organisations involved, Ms Auld and Mr McIntyre would arrange a meeting with Councillor Blackett to discuss his queries further.

Councillor Taylor queried if a business within one of our centres was to outgrow their current location, did the Council have alternative larger premises that they could be relocated to. Ms Auld advised that the Council kept a list of vacant premises and worked with letting agencies as well as our Siglion Portfolio as they did see the importance of keeping these businesses within the City if possible.

In regard to Councillor Taylors suggestion of applying for grants that were available towards installing solar energy to the buildings, Ms Auld advised that whilst she was not an expert on solar, there was work to be done on this and she would liaise with Property Services to see if there were any schemes available for consideration.

Councillor Fagan referred to the Software Centre and it's leaking roof and queried if the building was only 8 years old, would this not be under warranty. Ms Auld advised that she did not believe this was covered under the terms of the warranty, but she could find out.

In response to Councillor Fagan's query over the amount of Council staff based in the Software Centre, Ms Auld advised that only the Business Investment Team were based there and she would check to see if these had been included in the figures of the report.

Councillor M. Dixon commented that it was great to see occupancy levels of 70% and referred to the changes/repairs made and queried, with respect, if these should not have been made earlier. Ms Auld advised that this had been a staged process with major infrastructure being prioritised first which then had a knock-on effect for the smaller pieces of work.

In response to Councillor M. Dixon's query over the Council's flexibility on rents if an organisation was interested in the premises, Ms Auld advised that they do negotiate in relation to rents but we had to have a baseline.

Councillor M. Dixon queried if there were any firm proposals to tackle the difficult situation in relation to the parking issues around the Software Centre. Ms Auld commented that they were focussing hard to encourage more use towards public transport but there were wider plans towards the City Centre and the management of parking spaces.

Mr McIntyre commented that he appreciated Councillor Dixon's point and that geographically it was a very difficult issue for a building of that size.

In relation to a query from Councillor M. Dixon for further information on the relationship of Creative Space Management and who they were, Ms Auld advised that they were a company that run a number of different business centres that we had previously worked with on the Beam, people with different expertise that we could draw from and they would be developing a work plan with the Council team.

Mr McIntyre advised that Creative Space Management were recognised experts throughout the country.

Councillor M. Dixon queried if Officers were optimistic looking ahead, due to the shortfalls in expenditure. Ms Auld commented that they were optimistic, tempered with realism as there was an incremental increase. The number of companies doing business with each other was growing and it did give officers confidence. Working with Creative Space Management, it was hopeful that we could stabilise our position and push forwards.

Councillor Blackburn queried if the introduction of the IAMP would have an effect on the Washington Business Centre and commented that it appeared to stand out on its own as a lonely building therefore he was not surprised it had less occupancy.

Ms Auld advised that Washington Business Centre catered for smaller units, whereas the IAMP were of the larger scale and it may be that those businesses that outgrew the business centre could move on to the IAMP. In relation to the Washington Business Centre seeming isolated, this could be helped by the IAMP as it grows, the Washington Centre would start to feel more part of an ecosystem.

In relation to Councillor Jackson query over the progress with St Thomas Centre, Ms Auld advised that she would find out and report back to the Councillor.

Councillor Taylor referred to paragraphs 2.3-2.5 and the competition from surrounding Local Authorities and enquired if the Amazon application at Follingsby Park to be built, bordering the IAMP would have any effect on our plans and if there were existing planning applications similar to our units.

Mr McIntyre advised that the Amazon unit at Follingsby Park was to be a distribution Centre, which we were not seeing that market in Sunderland as we aim our investments to different parts of the sector.

Having fully considered the report the Chairman thanked Ms Auld and Mr McIntyre for their attendance and commented that it was nice to see new jobs being created in Sunderland.

3. RESOLVED that the Committee received and noted the contents of the report.

Annual Work Programme 2019-20

The Scrutiny and Members Support Co-ordinator submitted a report (copy circulated), setting out the current work programme of the Committee for the 2019-20 Municipal year.

(For copy report – see original minutes).

Mr Jim Diamond, Scrutiny Officer presented the report for Members information and advised that in relation to Councillors M. Dixon and Jackson's requests, he would liaise with Officers to chase up the Housing Strategy report and also find out if the homelessness update report would be included in this or if it would be a separate item.

Councillor Taylor suggested that it may be helpful for the Committee to visit the Recycling Centre in Pattinson in preparation for the Recycling/Enforcement – Public Engagement Report. Mr Diamond advised that he would speak with Colin Curtis to consider this.

4. RESOLVED that the information contained in the work programme for 2019-2020 be noted.

Notice of Key Decisions

The Scrutiny and Members Support Co-ordinator submitted a report providing Members with an opportunity to consider the items on the Executive's Notice of Key Decisions for the 28-day period from 13th January, 2020 (copies circulated).

(For copy report and notice – see original minutes).

Mr Jim Diamond, Scrutiny Officer reminded Members to contact him if they required further information on any of the items included in the notice.

In response to Councillor Blackett's request, Mr Diamond advised that he would enquire as to the decision taken by Cabinet with regards to item no 191212/429 The Scrutiny Review into Oral Health.

Councillor M. Dixon suggested that it may be worth incorporating Empty Properties update into the Homelessness report requested earlier.

5. RESOLVED that the Notice of Key Decisions be received and noted.

The Chairman thanked Members and Officers for their attendance and closed the meeting.

(Signed) D. TURNER,
Chairman.

REPORT OF THE ASSISTANT DIRECTOR OF CULTURE AND EVENTS

MAJOR EVENTS – FEEDBACK

1. Purpose of the Report

- 1.1 To provide a feedback report on the major events held in the city during the year.

2. Background

- 2.1 At the beginning of the year, the Committee agreed to include in its work programme a report on the major events held in the city during 2019.
- 2.2 This item has been brought to the Committee in view of the significant economic and cultural impact of such events for the city.

3. Current Position

- 3.1 Victoria French (Assistant Director of Culture & Events) will be in attendance to provide a presentation on the major events held in the city during 2019.
- 3.2 There will also be consideration of the plans in place for the major events scheduled for 2020.

4. Recommendations

- 4.1 The Scrutiny Committee is asked to consider and comment.

5 Background Papers

None

Item 5

**ECONOMIC PROSPERITY
SCRUTINY COMMITTEE**

10 MARCH 2020

REPORT OF THE ASSISTANT DIRECTOR OF HOUSING SERVICES

HOUSING ISSUES - UPDATE

1. Purpose of the Report

- 1.1 To provide members with an update report on a range of housing issues facing the city.

2. Background

- 2.1 At the beginning of the year, the Committee agreed to include in its work programme an update report on housing issues within the city.
- 2.2 This item has been brought to the Committee in view of the importance of housing on the economic and social well-being of people living in the city.

3. Current Position

- 3.1 Graham Scanlan (Assistant Director of Housing Services) will be in attendance to provide a presentation on a range of housing issues within the city.

4. Recommendations

- 4.1 The Scrutiny Committee is asked to consider and comment.

5 Background Papers

None

ECONOMIC PROSPERITY SCRUTINY COMMITTEE

10 MARCH 2020

ANNUAL WORK PROGRAMME 2019-20

REPORT OF THE SCRUTINY AND MEMBERS' SUPPORT CO- ORDINATOR

1. Purpose of the Report

- 1.1 The report sets out the current work programme of the Committee for the 2019-20 municipal year.

2. Background

- 2.1 The work programme is designed to set out the key issues to be addressed by the Committee during the year and provide it with a timetable of work. The Committee itself is responsible for setting its own work programme, subject to the coordinating role of the Scrutiny Coordinating Committee.
- 2.2 The work programme is intended to be a working document which Committee can develop throughout the year, allowing it to maintain an overview of work planned and undertaken during the Council year.
- 2.3 In order to ensure that the Committee can undertake all of its business and respond to emerging issues, there will be scope for additional meetings or visits not detailed in the work programme.
- 2.4 In delivering its work programme the Committee will support the Council in achieving its corporate outcomes

3. Current position

- 3.1 The current work programme is attached as an appendix to this report.

4. Conclusion

- 4.1 The work programme is intended to be a flexible mechanism for managing the work of the Committee in 2019-20.

5 Recommendation

- 5.1 That Members note the information contained in the work programme.

Contact Officer: Jim Diamond, Scrutiny Officer (Tel 0191 561 1396)
James.diamond@sunderland.gov.uk

ECONOMIC PROSPERITY SCRUTINY COMMITTEE –WORK PROGRAMME 2019-20

REASON FOR INCLUSION	11 JUNE 19	9 JULY 19	10 SEPTEMBER 19	8 OCTOBER 19	5 NOVEMBER 19	3 DECEMBER 19	14 JANUARY 20	11 FEBRUARY 20	10 MARCH 20	7 APRIL 20
Policy Framework/ Cabinet Referrals and Responses						Coastal Communities Round 5 Project (Dan Hattle)	Food Law Report (Marion Dixon) Local Plan – Core Strategy (Louise Sloan)	Supplementary Planning Documents (Louise Sloan)		
Scrutiny Business	Remit and Work Programme of Committee Sunderland Cultural Strategy (Rebecca Ball)	Private Sector Housing Enforcement Policy (Marion Dixon) Cross Border Taxi Licensing Enforcement (Marion Dixon)	Siglion Update (Jon Ritchie/Peter McIntyre)	Sunderland Business Improvement District (Sharon Appleby)	Industrial Strategy (Richard Baker/Vince Taylor)	North East England Chamber of Commerce (Jonathan Walker)		Business Centres – Update (Catherine Auld)	Arrangements for Visit to CESAM Major Events (Victoria French) Housing Services - Update (Graham Scanlan)	Annual Report (Jim Diamond) Siglion Update (Peter McIntyre) International Advanced Manufacturing Park/ Sunderland Strategic Transport Corridor – Update (Mark Jackson) Sunderland Rail Station – Update (Mark Jackson)
Performance / Service Improvement										
Consultation Information and Awareness Raising	Notice of Key Decisions Work Programme 18-19	Notice of Key Decisions Work Programme 18-19	Notice of Key Decisions Work Programme 18-19	Notice of Key Decisions Work Programme 18-19	Notice of Key Decisions Work Programme 18-19	Notice of Key Decisions Work Programme 18-19	Notice of Key Decisions Work Programme 18-19	Notice of Key Decisions Work Programme 18-19	Notice of Key Decisions Work Programme 18-19	Notice of Key Decisions Work Programme 18-19

Northumbria Road Safety Partnership (Paul Lewins)
Recycling/Enforcement – Public Engagement (Colin Curtis)
International Strategy (Catherine Auld)
Public Space Protection Orders

NOTICE OF KEY DECISIONS**REPORT OF THE SCRUTINY AND MEMBERS SUPPORT
CO-ORDINATOR****1. PURPOSE OF THE REPORT**

- 1.1 To provide Members with an opportunity to consider the items on the Executive's Notice of Key Decisions.

2. BACKGROUND INFORMATION

- 2.1 Holding the Executive to account is one of the main functions of Scrutiny. One of the ways that this can be achieved is by considering the forthcoming decisions of the Executive (as outlined in the Notice of Key Decisions) and deciding whether Scrutiny can add value in advance of the decision being made. This does not negate Non-Executive Members ability to call-in a decision after it has been made.
- 2.2 To this end, the most recent version of the Executive's Notice of Key Decisions is included on the agenda of this Committee. The Notice of Key Decisions is attached marked **Appendix 1**.

3. CURRENT POSITION

- 3.1 In considering the Notice of Key Decisions, Members are asked to consider only those issues where the Scrutiny Committee or relevant Scrutiny Panel could make a contribution which would add value prior to the decision being taken.
- 3.2 In the event of Members having any queries that cannot be dealt with directly in the meeting, a response will be sought from the relevant Directorate.

4. RECOMMENDATION

- 4.1 To consider the Executive's Notice of Key Decisions at the Scrutiny Committee meeting.

5. BACKGROUND PAPERS

- Cabinet Agenda

Contact Officer : Jim Diamond, Scrutiny Officer
0191 561 1396
James.diamond@sunderland.gov.uk

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Notice is given of the following proposed Key Decisions (whether proposed to be taken in public or in private) and of Executive Decisions including key decisions) intended to be considered in a private meeting:-

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
190813/380	To seek approval to progressing our Community Wealth Building agenda to support the development of more resilient communities.	Cabinet	Y	During the period 11 February to 30 March 2020.	N	Not applicable.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
170927/212	To approve in principle the establishment of a new police led Road Safety Partnership (Northumbria Road Safety Partnership) embracing the Northumbria Force Area.	Cabinet	Y	During the period 24 March to 30 April 2020.	N	Not applicable.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
181024/312	To receive an update report on the Regional Adoption Agency proposals and to agree the next steps	Cabinet	Y	During the period from 11 February to 31 March 2020.	N	Not applicable.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

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190906/402	To consider expansion proposals by an existing Council tenant in respect of a strategic property and the associated capital funding and revised lease term proposals.	Cabinet	Y	During the period from 11 February to 31 March 2020.	Y	This report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraph 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information) The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
190823/385	To approve the proposed Governance Arrangements for the Centre of Excellence for Sustainable Advanced Manufacturing (CESAM) and related matters.	Cabinet	Y	During the period from 11 February to 30 April 2020	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

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191213/439	To approve the updated business plan for Siglion LLP and related matters.	Cabinet	Y	During the period from 11 February to 30 March 2020.	Y	This report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraph 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information) The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
191105/421	To approve Sunderland's Empty Homes Strategy.	Cabinet	Y	24 March 2020	N	Not applicable.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

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191220/441	To approve Five Neighbourhood Investment Plans.	Cabinet	Y	24 March 2020	N	Not applicable	Cabinet report Investment Plans	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
200107/442	To consider the continuation of integrated delivery of vision screening for children aged 4-5 year alongside the local delivery of ophthalmology services.	Cabinet	Y	24 March 2020	N	Not applicable.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
200110/447	To authorise Sunderland City Council's participation in the ERDF North East Business and Innovation Growth Fund project led by Gateshead Council. This will involve obtaining Cabinet approval to enter into a Funding / Partnership Agreement with Gateshead Council should the ERDF grant be secured.	Cabinet	Y	24 March 2020	N	Not applicable.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

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200122/448	To seek approval to procure and award contracts for feasibility and design works for a number of capital schemes.	Cabinet	Y	24 March 2020	N	Not applicable.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
200128/449	To consider the variation of a contract for the Sunderland Strategic Transport Corridor Phase 3 (SSTC3) to include ducting works to support 5G installation.	Cabinet	Y	24 March 2020	N	Not applicable.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

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200203/450	To consider the disposal of land at North Moor Lane.	Cabinet	Y	24 March 2020	Y	This report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraph 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information) The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

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200210/452	To consider the strategic acquisition of property interests at High Street West, Sunderland.	Cabinet	Y	24 March 2020	Y	This report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraph 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information) The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
200212/453	To seek agreement with Siglion for the development of new car park on Dykelands Road	Cabinet	Y	24 March 2020	Y	This report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraph 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information) The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

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200213/454	To consider a proposal to enlarge Willow Fields Primary School from a capacity of 140 places to a capacity of 315 places	School Organisation Committee of Cabinet	Y	24 March 2020 (published on a separate notice on 14 February 2020).	N	Not applicable.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
200213/455	To consider a proposal to enlarge St Paul's CE VC Primary School from a capacity of 210 places to a capacity of 315 places	School Organisation Committee of Cabinet	Y	24 March 2020 (published on a separate notice on 14 February 2020).	N	Not applicable.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
200213/456	To seek approval to the planned Highway Maintenance (including Bridges) and Integrated Transport Programme for 2020-2021 and approve amendments (additions/deferrals) to the 2019-2020 Programme.	Cabinet	Y	24 March 2020	N	Not applicable.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

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200217/457	To seek approval for the proposed maintained school admission arrangements for the academic year September 2020-21 and to describe proposed amendments to published admission numbers (PANs) for the academic year 2019/20, where it is necessary to provide additional places.	Cabinet	Y	24 March 2020	N	Not applicable.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
200217/458	To authorise the Executive Director of Neighbourhoods to procure and appoint an architect-led design team to develop a masterplan for Sunderland Museum and Winter Garden.	Cabinet	Y	24 March 2020	N	Not applicable.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
200217/459	To vary contract for management of Household Waste and Recycling Centre	Cabinet	Y	24 March 2020	N	Not applicable.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
200217/460	To seek approval for the annual procurement process by which funding from the Education and Skills Funding Agency (ESFA) will be awarded to providers for the delivery of Family, Adult and Community Learning (FACL) training courses in the academic year 2020 – 2021 to support the city's strategic priorities	Cabinet	Y	24 March 2020	N	Not applicable.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
200220/461	To approve the development of a potential Community Shop delivery model for Sunderland	Cabinet	Y	24 March 2020	N	Not applicable.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
200220/462	To seek approval of a Procurement Strategy	Cabinet	Y	24 March 2020	N	Not applicable.	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
200205/451	To seek approval for policies with the Housing Services Policy Framework	Cabinet	Y	16 to 30 June 2020	N	Not applicable.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

Note; Some of the documents listed may not be available if they are subject to an exemption, prohibition or restriction on disclosure.

Further documents relevant to the matters to be decided can be submitted to the decision-maker. If you wish to request details of those documents (if any) as they become available, or to submit representations about a proposal to hold a meeting in private, you should contact Governance Services at the address below.

Subject to any prohibition or restriction on their disclosure, copies of documents submitted to the decision-maker can also be obtained from the Governance Services team PO Box 100, Civic Centre, Sunderland, or by email to committees@sunderland.gov.uk

Who will decide;

Cabinet; Councillor Graeme Miller – Leader; Councillor Michael Mordey – Deputy Leader; Councillor Paul Stewart – Cabinet Secretary; Councillor Louise Farthing – Children, Learning and Skills; Councillor Geoffrey Walker – Health and Social Care; Councillor John Kelly – Communities and Culture; Councillor Amy Wilson – Environment and Transport; Councillor Rebecca Atkinson – Housing and Regeneration.

This is the membership of Cabinet as at the date of this notice. Any changes will be specified on a supplementary notice.

Elaine Waugh,
Assistant Director of Law and Governance

24 February 2020