

**TYNE AND WEAR FIRE AND RESCUE AUTHORITY**

**Item No 7**

**MEETING: 14<sup>th</sup> JANUARY 2019**

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**SUBJECT: SCHEDULE OF PRECEPT INSTALMENTS 2019/2020**

**JOINT REPORT OF THE CHIEF FIRE OFFICER/CHIEF EXECUTIVE (THE CLERK TO THE AUTHORITY) AND THE STRATEGIC FINANCE MANAGER**

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**1 INTRODUCTION**

- 1.1 Notifications are received from each of the Billing Authorities, upon which the Tyne and Wear Fire and Rescue Authority will precept, provided that they have agreed pre-determined schedules of instalments for the payments of those precepts.
- 1.2 Members are required to review and approve the precept instalments for the financial year 2019/2020.

**2 SCHEDULE OF INSTALMENTS**

- 2.1 The Billing Authorities require that payments should be made by twelve equal monthly instalments, commencing in April, payable on the last working day of each month, to continue the practice adopted in 1993/1994.

Tuesday	30th April 2019
Friday	31st May 2019
Friday	28th June 2019
Wednesday	31st July 2019
Friday	30th August 2019
Monday	30th September 2019
Thursday	31st October 2019
Friday	29th November 2019
Tuesday	31st December 2019
Friday	31st January 2020
Friday	28th February 2020
Tuesday	31st March 2020

**3 RISK MANAGEMENT**

- 3.1 A risk assessment has been undertaken to ensure that the risk to the Authority has been minimised as far as practicable. The assessment has considered an appropriate balance between risk and control, the realisation of efficiencies, the most appropriate use of limited resources and a comprehensive evaluation of the benefits. The risk to the authority has been assessed as low utilising the

standard risk matrix based on control measures being in place.

#### **4 FINANCIAL IMPLICATIONS**

4.1 There are no financial implications in respect of this report.

#### **5 EQUALITY AND FAIRNESS IMPLICATIONS**

5.1 There are no equality and fairness implications in respect of this report.

#### **6 HEALTH AND SAFETY IMPLICATIONS**

6.1 There are no health and safety implications in respect of this report.

#### **7 RECOMMENDATIONS**

7.1 The Authority is recommended to approve the schedule of instalments proposed under paragraph 4(4) of the Local Authorities (Funds) (England) Regulation 1992, as set out in paragraph 2.1 of the report.