

ECONOMIC PROSPERITY SCRUTINY COMMITTEE

AGENDA

**Meeting to be held in the City Hall (Council Chamber) Plater Way,
Sunderland on Tuesday 8th March, 2022 at 4.30 p.m.**

Membership

Cllrs Ali, M. Dixon, Edgeworth, Fagan, Foster, Greener, Laws, Price, D. Snowdon (Chairman),
Taylor, Thornton (Vice Chairman) and Warne.

ITEM		PAGE
1.	Apologies for Absence.	-
2.	Minutes of the Last Ordinary Meeting of the Committee held on 8th February, 2022 (copy herewith).	1
3.	Declarations of Interest (including Whipping Declarations) Part A – Cabinet Referrals and Responses No Items Part B – Scrutiny Business	-
4.	Housing Issues Update Report of the Assistant Director of Housing Services (copy herewith).	7

Contact: Paul Wood Principal Governance Services Officer
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Information contained in this agenda can be made available in other languages and formats on request

5. **Household Waste and Recycling Management Arrangements - Bin Replacement Policy** 21

Report of the Assistant Director of Housing Services (copy herewith).

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Report of the Executive Director of City Development (copy herewith).

7. **Annual Work Programme 2021/22** 25

Report of the Scrutiny and Members' Support Co-ordinator (copy herewith).

8. **Notice of Key Decisions** 27

Report of the Scrutiny and Members Support Co-ordinator (copy herewith).

Part C – CCFA/Members Item/Petitions

No items.

E. WAUGH,
Assistant Director of Law and Governance,
Civic Centre,
SUNDERLAND.

28th February 2022.

At a meeting of the ECONOMIC PROSPERITY SCRUTINY COMMITTEE held in the COUNCIL CHAMBER, CITY HALL on TUESDAY 8TH FEBRUARY 2022 at 4.30 p.m.

Present: -

Councillor D. Snowdon in the Chair

Councillors M. Dixon, Edgeworth, Fagan, Greener, Laws, Price, Taylor, Thornton and Warne.

Also in attendance: -

Councillor Dianne Snowdon

Mr Jim Diamond, Scrutiny Officer, Sunderland City Council

Mr Paul Wood, Principal Governance Services Officer, Sunderland City Council

Ms Catherine Auld – Assistant Director of Economic Regeneration

Mr Peter Graham – Group Engineer, Sunderland City Council

The Chairman welcomed everyone to the meeting and introductions were made.

Apologies for Absence

Apologies for absence were submitted to the meeting on behalf of Councillor Ali.

Minutes of the Last Ordinary Meeting of the Scrutiny Committee held on 11th January 2022

A copy of the minutes of the last ordinary meeting of the Scrutiny Committee held on 11th January, 2022 was submitted.

(For copy report – see original minutes).

In relation to Councillor Taylors comments on page 3 paragraph 8, James Diamond, Scrutiny Officer advised that enquiries had been made as to why a SCC Officer had not been present and this had been due to ill health and for Covid related reasons.

The Chairman commented that Councillor Taylors concerns were noted and that greater efforts should be made to ensure a substitute representative be provided in future scenarios.

1. RESOLVED that the minutes of the last ordinary meeting of the Scrutiny Committee held on 11th January 2022 (copy circulated), be confirmed and signed as a correct record

Declarations of Interest (including Whipping Declarations)

There were no declarations of interest

Low Carbon Approach - Update

The Assistant Director of Economic Regeneration submitted a report (copy circulated) to set out the progress being made in relation to the Low Carbon Framework and reducing carbon emission in the city.

(For copy report – see original minutes)

Catherine Auld, Assistant Director of Economic Regeneration presented the report along with a PowerPoint presentation and was on hand to answer Members queries.

Councillor Edgeworth commented that one of the consistent queries raised by his constituents was by those residents that lived in housing estates that did not have driveways but were eager for EV driving charging and queried if there was any ambition to think creatively to provide infrastructure for those estates.

Ms Auld confirmed that this was an issue that had been raised at Area Committee Boards and was something that needed to be looked at along with all the efficient technologies that were out there. In terms of timescales for this, Ms Auld advised that she would take this request away and come back to Councillor Edgeworth with a direct answer.

In response to Councillor Taylor's enquiry with regards to available figures on the uptake of usage of electric charging stations, Ms Auld advised that she would source the data and provide this directly to Councillor Taylor.

Councillor Taylor commented that one of the main issues was complaints received in relation to parents parking outside of schools and enquired if there were any initiatives considered to tackle this. Ms Auld advised that the intention was to work with the young people in trying to include them to drive this change organically so that they wanted to walk to school rather than be taken by car and that this would encourage parents indirectly. Ms Auld also commented that it was now about how they supported this and they were looking at using Active Travel Funds.

Councillor Greener commented that the issue of parking around schools and encouraging walking was so important as there was a great deal of people who lived locally but still drove to school, but not only this, they would have the engine running idle for 20 mins during drop off/pick up. Councillor Greener advised that Switzerland had made this illegal, which had made a great difference in the emissions generated.

Councillor Greener also raised the issue of dedicated bus lanes and commented that whilst they were a good idea in principle, in practice it was resulting in great numbers of cars stuck in traffic with engines running whilst a bus only carrying a small number of people was benefitting and more thought needed to be given over this.

Councillor M. Dixon advised that he had raised the issue of parents keeping car engines running outside of schools around 4 years ago and a constituent's granddaughter had produced some artwork which highlighted the effects that this behaviour caused. Councillor Dixon suggested that Head Teachers be encouraged to send something out to parent's on this.

Ms Auld agreed and advised that there was a pilot around School Streets and was something she could look to liaise with the schools on through Together for Children and she would also pick up on this with her Transport colleagues.

Ms Auld commented that there did need to greater consideration given on this but with dedicated bus lanes it was more about changing the habits of residents and making public transport more advantageous but Ms Auld did acknowledge there was a balance to be made.

In response to Councillor Taylor's enquiry over the battery life of the Councils Bin lorries, Peter Graham, Group Engineer advised that the vehicle was charged daily and that the range could be dependent on the temperature as the colder temperatures could reduce the range. Ms Auld advised that she would source the data in terms of the average life span of the battery in terms of if they were sufficiently capable of lasting the refuse collectors common shift hours.

Councillor Fagan referred to the presentation and the schools garden/food growing initiatives and queried the Council Plans for allotments, which had a long waiting list. Councillor Fagan queried if there were any plans to try and increase the accessibility for allotments. Ms Auld advised that she would take this request back as she did not have the specific statistics on allotments.

Councillor Laws referred to the statistics within the presentation and the reduction of 14.4%, whereas what was in our control was at 13.2%. Councillor Law's queried if we were therefore falling short of our targets. Ms Auld advised that the 13.2% was what was within Council control and the figure of 14.4% related to City wide targets.

The Chairman referred to the carbon footprint of emails and the drive to move to Teams chat etc and queried as more and more meetings were held over Teams now, what the carbon footprint of using Teams was. Ms Auld advised that she would investigate this further and get back to the Chairman on this. Ms Auld also advised that the use of Teams for messaging was preferred as the data was erased after a short period of time whereas an email would be stored on a server, resulting in a greater carbon footprint.

Having fully considered the report, the Chairman thanked Ms Auld on behalf of the Committee for her attendance.

2. RESOLVED that the progress report be received and noted.

Sunderland Heat Network - Progress

The Assistant Director of Infrastructure, Planning and Transportation submitted a report (copy circulated) to set out the progress being made in relation to the Sunderland Heat Network.

(For copy report – see original minutes)

Peter Graham, Group Engineer presented the report along with a PowerPoint presentation and was on hand to answer Members queries.

Councillor Dianne Snowdon commented that usually borehole companies tried to miss mine workings and that surely there were mine entrances in the area that had been capped off that would be easier sources to access.

Mr Graham advised that they had looked at all the various existing options and these had been exhausted.

Councillor Taylor enquired if they had looked at any alternative sites such as Houghton Colliery which he believed to be a good source to supply the units.

Mr Graham advised that at the start of the project in 2018 there had been energy master planning across the entire city which took into account the cost association of accessing the mineworks and they needed significant heat loads which they would struggle to find in other areas of the City. For viability they needed that large City Centre anchor load.

In response to Councillor Price's query, Mr Graham advised that there would need to be a minimum of 2 boreholes drilled and there may need to be a third for contingency, this was still up for debate depending on the pilot drills.

Councillor Price queried when this was up and running, how the facility would be seen by residents. Mr Graham advised that the energy centre itself could be quite unassuming, if there was to be a gas back up there would also be a 25m flue and they were aiming for something more architecturally interesting.

The Chairman enquired where we stood country wide in terms of this proposal. Mr Graham informed the Committee that they were working very closely with the Coal Authority's Charlotte Adams and that in terms of heat demand this would make us one of the largest mine sourced heat schemes in the country.

In response to the Chairman's query over timescales put on the process lasting into the future, Mr Graham advised that it was hoped this would be infinite as the quantities taken out would be small relative to the amounts that were available.

Having fully considered the report, the Chairman thanked Mr Graham for his attendance and commented that he was sure officers would be back to update the Committee on this in the future.

3. RESOLVED that the progress report be received and noted.

Annual Work Programme 2021-22

The Scrutiny and Members Support Co-ordinator submitted a report (copy circulated), to provide options, provide support and advise Members on the development of the scrutiny work programmes for 2021/2022

(For copy report – see original minutes).

Mr Jim Diamond, Scrutiny Officer presented the report for Members information

Councillor Edgeworth referred to the imminent Cabinet decision on the £25 replacement Bin charge policy and queried if there could be a role for this Committee

to have. Mr Diamond commented that he would liaise with Graham Scanlon to give an update on this.

Councillor M. Dixon wished to seek the Committee's comments in relation to the Task and Finish Group which had been formed to look at the Sunnyside Area and informed that Councillor Ali had recently been advised that he should remove himself from the group due to a conflict of interest with his property portfolio.

Councillor Dixon commented that he was concerned that this action was needed when it related to one shop, yet the group was looking at the whole area in general and he believed this was unfair to remove Councillor Ali from the group for this reason. Councillor Dixon acknowledged that this wasn't party political as the advice given was to replace Councillor Ali with another Conservative Member but he wished to seek the Committee's opinion on this.

The Chairman further clarified that an initial meeting had been convened to outline the terms of reference of the group and to consider what to look at, this meeting had taken place with Members, Police and Officers. Councillor Ali had raised an issue over his property in the area. The Police raised concerns and clarity was needed with Legal Services on possible conflicts of interest.

The Chairman advised that he was aware that a letter had been sent to Councillor Ali and that he and Councillor Mullen were to meet with Legal Services for clarification on the matter. The Chairman also advised that he would raise the issue again to try and get a resolution but whilst Councillor Ali may not be able to have any direct input on the Task and Finish Group there was a possibility of giving input via a consultative basis.

Councillor Taylor commented that he felt it was very important that Councillor Ali takes the advice of the City Solicitor as Members were not above the rules and if the guidance given by legal was to withdraw then this should be followed.

Councillor Laws agreed that the Members should be guided by the City Solicitors advice and that whilst it may appear unfair, consideration had to be given to the perceived conflict of interest and how this could look upon the Council.

Councillor M. Dixon commented that if the Task and Finish Group was specifically looking at Borough Road then he could understand, but the group were looking at the whole area and the owning of one property in Borough Road would not have an overall bearing on the range of issues being considered and he felt this came back to Councillor expertise which Councillor Ali was ideal for and he felt they were precluding his expertise for such a small area of concern.

The Chairman clarified that Councillor Ali hadn't been removed from the Task and Finish Group as yet and efforts were being made to resolve the situation and ensure there wasn't any comeback before they could move forward.

Councillor Fagan commented that whilst she did not have any strong feelings on this either way, in terms of the conflict of interest, should the group recommend funding be allocated into the area and Councillor Ali benefitted from this funding it would be perceived to be a conflict of interest in the eyes of residents.

Councillor Taylor commented that nobody doubted Councillor Ali's expertise therefore he suggested they await the outcome of the meeting with Legal Services as the Committee should really follow their guidance on the issue. Mr Diamond advised that he would chase up details of the meeting with the City Solicitor.

The Chairman commented that he understood the concerns raised by Councillor Dixon and acknowledged that Councillor Ali did have a lot to contribute.

In relation to the work programme, Mr Diamond informed the Committee that there was a great deal of items scheduled for the next meeting and enquired if the Committee wished to reschedule any items to a later date for consideration. The Committee discussed and agreed to keep the work programme as it was as all items were important to consider.

4. RESOLVED that the information contained in the work programme for 2021-2022 be noted.

Notice of Key Decisions

The Scrutiny and Members Support Co-ordinator submitted a report providing Members with an opportunity to consider the items on the Executive's Notice of Key Decisions for the 28-day period from 10th January, 2022 (copies circulated).

(For copy report and notice – see original minutes).

Mr Jim Diamond, Scrutiny Officer reminded Members to contact him if they required further information on any of the items included in the notice.

Councillor Taylor raised the concern that the Notice contained 17 out of 24 decisions that had been taken earlier that same morning by Cabinet.

Mr Diamond advised that not all decisions on the Plan would have been referred to this Committee for consideration. The Chairman advised that he took the comments on board and would forward these on.

5. RESOLVED that the Notice of Key Decisions be received and noted.

The Chairman thanked Members and Officers for their attendance and closed the meeting.

(Signed) D. SNOWDON,
Chairman.

ECONOMIC PROSPERITY SCRUTINY COMMITTEE

8 MARCH 2022

REPORT OF THE ASSISTANT DIRECTOR OF HOUSING SERVICES

HOUSING ISSUES - UPDATE

1. Purpose of the Report

- 1.1 To provide members with an update report on a range of housing issues facing the city.

2. Background

- 2.1 At the beginning of the year, the Committee agreed to include in its work programme an update report on housing issues within the city. It was further requested that representatives from gentoo also be invited to attend
- 2.2 This item has been brought to the Committee in view of the importance of housing on the economic and social well-being of people living in the city.

3. Current Position

- 3.1 Graham Scanlan (Assistant Director of Housing Services) will be in attendance to provide a presentation on a range of housing issues within the city.
- 3.2 Nigel Watson (Chief Executive) and Joanne Gordon (Development Director) will also be in attendance from gentoo.
- 3.3 A copy of the presentation is attached as an appendix.

4. Recommendations

- 4.1 The Scrutiny Committee is asked to consider and comment.

5 Background Papers

None

Economic Prosperity Scrutiny Committee

8th March 2022

Housing Update



1

Our Strategic Housing Priorities

1. Maximising housing growth and increasing the choice of housing
2. Making the best use of existing homes and improving our neighbourhoods
3. Supporting vulnerable people to access and maintain housing



2

Net Additional Homes 2015-2021

Sunderland
City Council

Year	Net Additional Dwellings	Housing Requirement	Cumulative Performance against Requirement
2015/16	889	745	144
2016/17	710	745	-35
2017/18	880	745	135
2018/19	706	745	-39
2019/20	813	745	68
2020/21	674	745	-71
Total	4672	4470	202

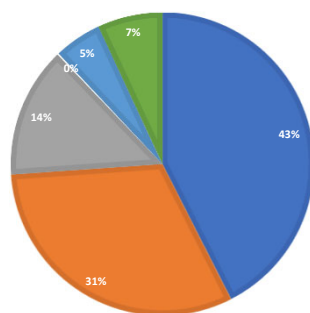
Out performing in the delivery of new homes in the City



3

New homes built by house type 2015 - 2021

NEW HOMES BUILT BY HOUSE TYPE



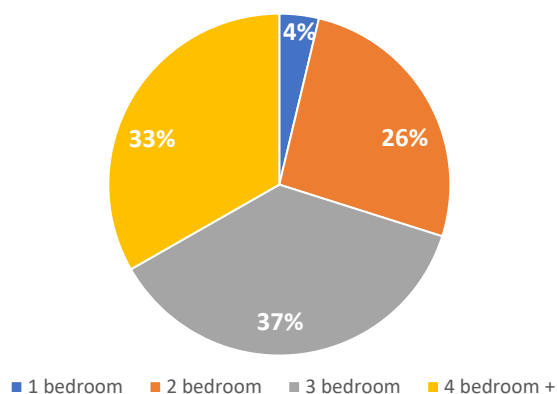
Strong mix of housing to ensure future housing needs are met across the City

■ Detached
 ■ Terrace
 ■ Flat / Apartment
 ■ Semi-Detached
 ■ Other
 ■ Sheltered Accommodation

4

New homes built number of bedrooms 2015 - 2021

NUMBER OF BEDROOMS



Strong mix of housing and more larger homes being delivered to meet local need for families and preventing migration and encouraging inward migration

5

Affordable Housing Completions

Sunderland
City Council

Year/Month	2021	2020	2019	2018	2017
January	9	7	0	10	10
February	13	0	7	7	7
March	19	5	3	9	9
April	10	0	6	33	5
May	5	12	8	1	10
June	9	18	15	16	7
July	9	3	13	10	21
August	11	1	10	18	9
September	19	2	7	13	6
October	5	9	16	4	18
November	16	13	12	1	83
December	17	2	13	0	15
Total	142	72	110	122	200



6

Registered Provider Network



- Quarterly meeting chaired by Housing Services
- Strengthen links between RPs, Homes England and Sunderland City Council
- Ensure we are all working towards the same strategic aims
- Share best practice and future plans
- Establish affordable homes delivery across the City

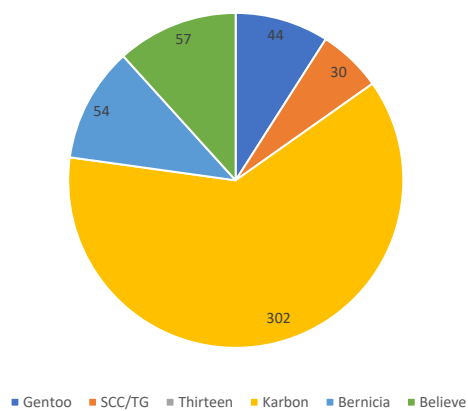


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Registered Provider Network



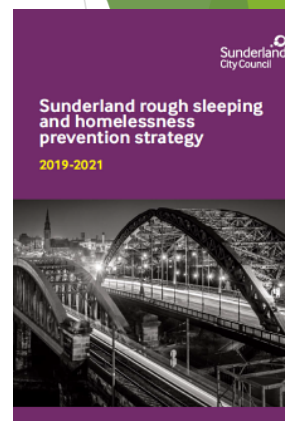
RP affordable homes delivery 2019-21



8

Rough Sleeping and Homelessness

- ▶ Rough Sleeping and Homelessness Prevention Strategy 2019 – 21 launched in 2019
- ▶ Key strategic themes and priorities
 - ▶ Strategic priority 1 (prevention)
 - ▶ Strategic priority 2 (intervention)
 - ▶ Strategic priority 3 (recovery)
 - ▶ Strategic priority 4 (partnerships)
- ▶but pandemic hit and things were refocussed to wider Government response to homelessness – “Everyone In”
- ▶ Positive partnership engagement and focus group to be re-established
- ▶ Now looking at post Covid impact and implications, refreshing strategy and relaunch with inclusive partnership



9

Homelessness (April 2021 – Jan 2022)

- ▶ Clients cases opened: 1774
- ▶ HRA cases opened - 1506
- ▶ Those who's homelessness was relieved – 581
 - ▶ Those who present as street homeless / DV Cases / Prison Releases
- ▶ Those who's homelessness was prevented - 250
 - ▶ Those who are threatened with homelessness
- ▶ Top 3 presentation reasons:
 - ▶ 1. Family no longer willing or able to accommodate
 - ▶ 2. Domestic abuse - victim
 - ▶ 3. Relationship with partner ended (non-violent breakdown)
- ▶ Top 3 household types presenting
 - ▶ 1. One person household (Male Applicant)
 - ▶ 2. One person household (Female Applicant)
 - ▶ 3. Lone parent household with dependent children (Female Applicant)

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Homelessness

- ▶ Single applicants are highest % presenting to the HOT, in 2020/21 this was 71.42%
 - ▶ Total for 2020/21 is 71.42% (1241 applicants) which are single people
 - ▶ Single males is 54.97% (955 applicants) and single females is 16.45% (286 applicants)
 - ▶ **Challenge** – Accessing appropriate accommodation for single people
- ▶ 25-59 is highest age of applicants for both male and female
 - ▶ 73.39% are between 25-59 years of age in 2020/21
 - ▶ Males were 45.69% and female 27.7%
- ▶ Support needs per case
 - ▶ 19/20 – 2.81, 20/21 - 3.03, 21/22 is 3.37
 - ▶ **Challenge** – Increasing number of support needs per case, causing significant issues in managing cases and enabling timely and effective accommodation solutions
- ▶ High and consistent trend in repeat applications – average 26% in past 3 years

11

Pre Eviction Support Service

Sunderland
City Council

- Offered landlords guidance and on best practice and working with tenants on benefits
- Widened contact base with private landlords in the City
- 130 referrals to Eviction Prevention Support Service and highly commended in **UK Housing Awards!**
- Successful bid to extend rent arrears support £98k



12

Landlord Accreditation Scheme



- 102 landlords accredited
- Undertaking landlord roadshows to promote scheme
- Team has a contact with of over 500 landlords in the City
- Webinars with National Residential Landlord Association (NRLA)
- Working closely with Environmental Health to enforce and improve standards in PRS



13

Private Sector Leasing Scheme



- Cabinet approval in October 2021
- 44 enquiries from Landlords
- 8 offers
- 2 lease and repair offers – currently in discussions with Homes England around this
- Properties that are unsuitable to be offered accreditation or tenant passport



14

Tenant Passport Scheme



- The Tenant Passport scheme will pre-qualify tenants – they undergo the standard background, ASB and 5 year tenancy history checks that we currently complete and this gives them access to a deposit guarantee of a flat £750.
- 36 tenant references completed in partnership with Police and ASB teams
- 6 tenant passport applications
- 3 deposit guarantees offered



15

Empty Properties



- 32 Empty homes brought back into use from April 2021 to date
 - (24 Council, 4 financial assistance, 4 officer led)
- Targeting the poor external condition of some problematic empty properties through partnership working arrangements.
- Joint working with Planning Compliance to formally target a dilapidated empty property with the service of notice under The Town and Country Planning Act 1990, Section 215.
- Thirteen Group partnership – acquiring empty homes in need of refurbishment to lease to families in need of housing, within Millfield, Pallion and Hendon.
- Acquiring long term empty homes across the city for social housing (HDIP) and for Private Sector Leasing.



16

Empty Property refurbishment BEFORE

Sunderland
City Council



17

AFTER - Council refurbishment standards

Sunderland
City Council



<https://youtu.be/cOP3esJoc00>



18

Council Housing Service



- Council became a Registered Provider of Social Housing in November 2019
- Council became an Investor Partner with Homes England in February 2020
- Council approved the 5 year Housing Delivery and Investment Plan of £59m in February 2020 to deliver new social housing across three areas:
 - Empty Properties
 - Bungalows
 - Supported Accommodation



19

Housing Delivery and Investment Plan



Delivery Category	Area	Approved HDIP target	HDIP Progress against Target			Total progress
			In Council ownership	Secured	In Negotiation	
Empty Homes	East	106	7	0	3	10
	West	74	12	0	0	12
	North	68	7	2	0	9
	Coalfield	64	11	0	0	11
	Washington	50	5	1	0	6
	Total	362	42	3	3	48
Bungalows	East	29	0	33	7	40
	West	22	0	0	21	21
	North	13	5	18	0	23
	Coalfields	20	5	0	7	12
	Washington	33	4	0	0	4
	Total	117	14	51	35	100
Supported Accommodation	East	19	0	12	0	12
	West	19	1	3	15	19
	North	19	3	3	0	6
	Coalfields	19	0	0	8	8
	Washington	19	3	15	0	18
	Total	95	7	33	23	63
Total HDIP Units		574	63	87	61	211
		% delivery	10.98	15.16	10.63	36.76



20

Council Housing Service



- 50 council managed properties
- Allocations Policy for Sunderland and online application
- Helping to meet wider strategic aims under a joint accommodation strategy
- Completion of Albert Place and Cork St in partnership with ASC



21

Cork Street, Hendon

- First Council new build development for nearly 40 years
- £3.95m project
- £765k Homes England Grant secured
- Tolent is delivering the project
- 17 bungalows
 - x16 fully adapted bungalows
 - X1 general needs bungalow
- New Day Centre for those with physical disabilities
Service delivery by NDRC
- Phase 1 complete
- Phase 2 underway



22

Boult Terrace, Shiney Row



- Council new build project
- £897,552 project value
- £195,000 Homes England grant
- Delivered 5 bungalows
- Tolent selected contractor
- Project completed



23

Albert Place, Washington



- Council new build project
- Delivered 4 bungalows as supported accommodation
- £760,102 project value
- £172,000 Homes England grant
- Started – September 2020
- Project completed

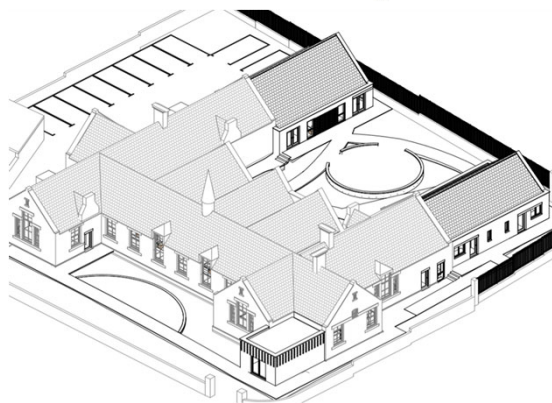


24

The Old School House, Albert Place, Washington

Sunderland
City Council

- Council new build and refurb project
- £1,930,268 project value
- £585,000 Homes England grant
- To deliver 15 one bed units
- Project for clients with Learning Disabilities
- SCAS to be service provider
- Planning granted and out to procurement



REPORT OF THE ASSISTANT DIRECTOR OF HOUSING SERVICES**HOUSEHOLD WASTE AND RECYCLING MANAGEMENT ARRANGEMENTS –
BIN REPLACEMENT POLICY****1.0 Purpose of the Report**

- 1.1 To provide members with an update report on the Council's Waste Management arrangements and the review and proposed changes to the Bin Replacement Policy.

2.0 Household Waste and Recycling Management arrangements

- 2.1 The Council has a legal duty under the Environmental Protection Act 1990 to collect household waste. Residents have a duty to store, dispose and present their waste in line with the Council's collection arrangements. If a resident fails to comply with the Council's waste collection scheme, they can be issued with a Section 46 Notice under the Environmental Protection Act 1990.
- 2.2 The Council provides two bins, a green bin for household waste and a blue one for recycling. In addition, a caddy is provided for paper as part of the recycling process. Both bins are 240 litres in size for most residents however there are some smaller bins provided at 140 litres for residents living in purpose-built aged-persons homes and a limited number of properties with bin cupboards. There are occasions when a larger size 360 litre bin is provided, for medical or large family requirements, in these situations the Council attempts to maximise the use of larger recycling blue bins
- 2.3 The Council collect household waste and recycling on a fortnightly cycle. Residents are asked to present their bin on collection day at the most appropriate collection point to their home before 7.30am and are encouraged to ensure that bins are taken back in by 7.30pm.
- 2.4 There are occasions where residents fail to present or manage their waste appropriately, contrary to the Council's advice and guidance within its waste management arrangements. When this happens, residents are subject to enforcement intervention and activity. We endeavour to provide support, advice and education in waste management and expectations. Where these efforts fail, enforcement action is undertaken.
- 2.5 The Council also provide a subscription Garden Waste Collection Service. In 2022 this service will cost £33.00 and run between 29 March 2022 to 18 November 2022. If a resident subscribes before 28 February 2022, they are guaranteed to receive all 17 collections. The bookings for the service opened on 11 January 2022.

- 2.6 Household Waste and Recycling Management arrangements covers a wide range of activities that support the management of waste and recycling across the City. The Refuse Service is continually reviewing and considering residents and Member feedback, best practice and statutory guidance to ensure that all aspects of our service are appropriate and meets statutory and local needs.
- 2.7 This report highlights feedback from residents and Members on the current position with bin replacement.

3.0 Replacement Bins

- 3.1 Replacement bins were free for all residents up until the middle of October 2017 when the £25 charge was introduced. This charge is applied to all residents requesting a new bin. The only exceptions are when the Council provide a bin for a new build home and when a new bin is required due to a fault of the refuse crews, such as when the bin is damaged or accidentally falls into the back of the refuse collection vehicle.
- 3.2 The £25 charge has been in place now for nearly 5 years and requires a review to determine whether this charge and current arrangements are still appropriate.
- 3.3 To understand the situation and data with regards to bin replacement, a review of the past 8 years data has been undertaken. The bin replacement data is summarised below:

Bin requests & payment position				
Year	Bins requested	Comment	No. bins paid for	Income (£)
2013	7990	Free	n/a	0
2014	9401	Free	n/a	0
2015	8877	Free	n/a	0
2016	6751	Free	n/a	0
2017	10066	Oct-Dec fee was applied	442	11050
2018	5889		2513	62825
2019	5852		2635	65875
2020	6979		3600	90000
2021	5619	Covers Jan-Sept	2750	68750

4. Proposed Policy

- 4.1 The current Policy states that all requests for a new bin are subject to the £25 charge. Reports from Members and residents are that damaged and stolen bins, beyond the residents' control, is occurring. Members recognise that with the financial impact of pandemic, many residents cannot afford to pay the £25 charge and the Council wish to support such struggling families.

- 4.2 In the past, residents were able to attain a Police crime number to receive a replacement bin, but this is no longer possible as the Police no longer issue crime numbers for bin theft or damage
- 4.3 It is evident from the data that introducing a blanket “free” bin request service will increase the demand for new bins significantly. This would increase the financial impact to the Council as more bins will need to be purchased and no income will be received. Additionally, the ability to keep up with demand for new bins may be difficult due to a national shortage of materials to manufacture new bins. However, the fact that many people who suffer with a damaged or stolen bin, at no fault of their own, are unable to afford a new one cannot be ignored. However, the fact that many people who suffer with a damaged or stolen bin at no fault of their own and are unable to afford a new one cannot be ignored.
- 4.4 Therefore, the proposed new Bin Replacement Policy would be structured as follows:
- Utilise the approved bin replacement budget of £206,350
 - To qualify for a FREE replacement bin the resident must be in receipt of the Local Council Tax Support Scheme at the point of applying;
 - A resident can only get two FREE Replacement Bin in a 3-year period. This is for two new bins only, whether it’s a Green bin or a Blue bin
 - This scheme does not apply to our Garden Waste Service and the provision of a Brown Bin
 - If a qualifying resident requires more than two bins in a 3-year period they will be able to purchase one extra bin at a reduced rate fee of £18.75. If further Replacement Bin requests are made by qualifying residents this will be offered at the full rate of £25; and
 - The £25 fee remains in place for all residents who are not in receipt of the Local Council Tax Support Scheme.
- 4.5 Usage of the Bin Replacement budget will be monitored monthly during 2022/2023 and any forecast budget variation reported via the quarterly revenue budget monitoring reports to Cabinet as necessary. Actual usage will inform any changes to the budget that may be required in-year and the amount to be included in the financial planning for 2023/2024 and subsequent years.
- 4.6 Cabinet will consider these proposed changes at its meeting on 22 March 2022. If a new Replacement Bin Policy is approved by Cabinet, the new Policy arrangements will start from 1st April 2022.

5.0 Recommendations

- 5.1 That Scrutiny Committee consider the report and provide views on the proposed Bin Replacement Policy.

Item 6

ECONOMIC PROSPERITY SCRUTINY COMMITTEE

8 MARCH 2022

REPORT OF THE EXECUTIVE DIRECTOR OF CITY DEVELOPMENT

SIGLION – PROGRESS REPORT

1. Purpose of the Report

- 1.1 To receive a progress report from Neil Guthrie (Development Director) on the progress being made in delivering the regeneration of a number of key sites within the city.

2. Background

- 2.1 In setting its work programme for the year, the Committee agreed to receive a further progress report from Siglion on the regeneration of a number of sites within the city.
- 2.2 The priorities for Siglion are to:-
- Improve concentration of new economic activity in the city centre
 - Create a city centre that supports higher value job creation
 - Bring dormant areas such as the former Vaux site back into use
 - Offer a wider choice of housing to the market
 - Position Sunderland as a place to invest

3. Current Position

- 3.1 Neil Guthrie (development Director) will provide a presentation on the progress being made to date.

4. Recommendations

- 4.1 The Scrutiny Committee is asked to consider and comment on the contents of the report.

ECONOMIC PROSPERITY SCRUTINY COMMITTEE

8 MARCH 2022

ANNUAL WORK PROGRAMME 2021-2022

REPORT OF THE SCRUTINY AND MEMBERS' SUPPORT CO- ORDINATOR

1. Purpose of the Report

- 1.1 The report sets out the current work programme of the Committee for the 2021-22 municipal year.

2. Background

- 2.1 The work programme is designed to set out the key issues to be addressed by the Committee during the year and provide it with a timetable of work. The Committee itself is responsible for setting its own work programme, subject to the coordinating role of the Scrutiny Coordinating Committee.
- 2.2 The work programme is intended to be a working document which Committee can develop throughout the year, allowing it to maintain an overview of work planned and undertaken during the Council year.
- 2.3 In order to ensure that the Committee can undertake all of its business and respond to emerging issues, there will be scope for additional meetings or visits not detailed in the work programme.
- 2.4 In delivering its work programme the Committee will support the Council in achieving its corporate outcomes

3. Current position

- 3.1 The current work programme is attached as an appendix to this report.

4. Conclusion

- 4.1 The work programme is intended to be a flexible mechanism for managing the work of the Committee in 2021-22.

5 Recommendation

- 5.1 That Members note the information contained in the work programme.

Contact Officer: Jim Diamond, Scrutiny Officer (Tel 07485275256)
James.diamond@sunderland.gov.uk

ECONOMIC PROSPERITY SCRUTINY COMMITTEE – WORK PROGRAMME 2021-22

REASON FOR INCLUSION	15 JUNE 21 – (INFORMAL MEETING)	13 JULY 21	14 SEPTEMBER 21	12 OCTOBER 21	9 NOVEMBER 21	7 DECEMBER 21	11 JANUARY 22	8 FEBRUARY 22	8 MARCH 22	5 APRIL 22
Policy Framework/ Cabinet Referrals and Responses			Licensing Policy Review (Steve Wearing)	Gambling Act 2005 – Statement of Principles (Steve Wearing)						Annual Report
Scrutiny Business	Remit and Work Programme of Committee	Tyne and Wear Archaeology Service (Catherine Auld)	Covid Business Support Grants (Catherine Auld)	Future High Street Fund Programme (Peter McIntyre) Sunderland Rail Station Update - (Peter McIntyre)	Sunderland BID (Sharon Appleby) Economic Challenges - North East England Chamber of Commerce (Jonathan Walker) Cycling and Walking Infrastructure Plan (Mark Wilson)	Business Centres (Catherine Auld) Environmental Enforcement (Michelle Coates) Environmental Services Update (Sandra Mitchell/Graham Scanlan)	Leisure Centres (Martin Miles Active Sunderland)	Annual Low Carbon Progress Report/ International Strategy (Catherine Auld) City Heat Network Projects (Mark Jackson)	Housing Strategy Update (Graham Scanlan/gentoo) Replacement Bin Policy (Graham Scanlan) Siglion (Neil Guthrie)	Annual Road Safety Report (Mark Jackson) Public Transport Update (Mark Jackson) E Scooter – Pilot Feedback (Mark Jackson) Environmental Services – Update (Sandra Mitchell/Graham Scanlan) Events Update (Victoria French)
Consultation Information and Awareness Raising		Notice of Key Decisions Work Programme 21-22	Notice of Key Decisions Work Programme 21-22	Notice of Key Decisions Work Programme 21-22	Notice of Key Decisions Work Programme 21-22	Notice of Key Decisions Work Programme 21-22	Notice of Key Decisions Work Programme 21-22	Notice of Key Decisions Work Programme 21-22	Notice of Key Decisions Work Programme 21-22	Notice of Key Decisions Work Programme 21-22

SSTC and Port – Visit – Date to be confirmed (Matthew Hunt/Mark Jackson)
Street Trading Policy

NOTICE OF KEY DECISIONS

REPORT OF THE SCRUTINY AND MEMBERS SUPPORT CO-ORDINATOR

1. PURPOSE OF THE REPORT

- 1.1 To provide Members with an opportunity to consider the items on the Executive's Notice of Key Decisions.

2. BACKGROUND INFORMATION

- 2.1 Holding the Executive to account is one of the main functions of Scrutiny. One of the ways that this can be achieved is by considering the forthcoming decisions of the Executive (as outlined in the Notice of Key Decisions) and deciding whether Scrutiny can add value in advance of the decision being made. This does not negate Non-Executive Members ability to call-in a decision after it has been made.
- 2.2 To this end, the most recent version of the Executive's Notice of Key Decisions is included on the agenda of this Committee. The Notice of Key Decisions is attached marked **Appendix 1**.

3. CURRENT POSITION

- 3.1 In considering the Notice of Key Decisions, Members are asked to consider only those issues where the Scrutiny Committee or relevant Scrutiny Panel could make a contribution which would add value prior to the decision being taken.
- 3.2 In the event of Members having any queries that cannot be dealt with directly in the meeting, a response will be sought from the relevant Directorate.

4. RECOMMENDATION

- 4.1 To consider the Executive's Notice of Key Decisions at the Scrutiny Committee meeting.

5. BACKGROUND PAPERS

- Cabinet Agenda

Contact Officer : Jim Diamond, Scrutiny Officer
0191 561 1396
James.diamond@sunderland.gov.uk

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Notice is given of the following proposed Key Decisions (whether proposed to be taken in public or in private) and of Executive Decisions including key decisions) intended to be considered in a private meeting:-

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter*	Address to obtain further information
210510/588	To approve the receipt of external funding for the public sector decarbonisation scheme and green homes grant local programme and the procurement of the necessary contractors to deliver the schemes.	Cabinet	Y	22 March 2022	N	Not applicable.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk
211005/641	To agree the proposed development strategy for Northern Spire Park and the recommended next steps	Cabinet	Y	22 March 2022	Y	This report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraph 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information) The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk

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210709/612	To authorise the Executive Director of City Development to deliver the Washington F-Pit Museum Heritage Visitor Centre and Albany Park Improvement project, including the procurement of consultants and contractors.	Cabinet	Y	22 March 2022	N	Not applicable.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk
210728/613	To seek approval for strategic land acquisitions in Sunnyside, Sunderland.	Cabinet	Y	22 March 2022	Y	This report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraph 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information) The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk

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210920/640	To approve land and property acquisitions within the Riverside Sunderland area.	Cabinet	Y	22 March 2022	Y	This report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraph 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information) The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk
211105/656	Subject to the outcome of the Warm Homes Fund application, to authorise the Council to enter into Funding and Partnership Agreements for the Social Housing Decarbonisation Fund and to authorise entering into associated funding and delivery arrangements in relation to the proposed decarbonisation programme.	Cabinet	Y	22 March 2022	N	Not applicable.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk

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211110/657	To seek approval to the lettings of the ground floor commercial units at Keel Square.	Cabinet	Y	22 March 2022	Y	This report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraph 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information) The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk
211215/670	To agree to the terms of lettings at Hillthorn Farm.	Cabinet	Y	22 March 2022	Y	This report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraph 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information) The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk

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211215/671	Following the report taken to September 2021 Cabinet, to authorise the making of a Compulsory Purchase Order over land at Washington Road, Sunderland, and to authorise the necessary land acquisitions by private treaty.	Cabinet	Y	22 March 2022	N	Not applicable.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk
211215/672	To seek approval for the sale of Penshaw House, Penshaw.	Cabinet	Y	22 March 2022	N	Not applicable.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk
220106/681	To approve a proposed variation to the Vaux Housing Development Funding Agreement with Siglion Developments.	Cabinet	Y	22 March 2022	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraph 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk

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170927/212	To approve in principle the establishment of a new police led Road Safety Partnership (Northumbria Road Safety Partnership) embracing the Northumbria Force Area.	Cabinet	Y	22 March 2022.	N	Not applicable.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk
211203/668	Subject to the outcome of the Link Together Heritage Fund application, to authorise entering into associated funding and partnership agreements in relation to the proposed green infrastructure improvements within the Coalfield area.	Cabinet	Y	22 March 2022.	N	Not applicable.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk
211217/673	To seek approval to widen the scope of the Housing Delivery and Investment Plan to enable Private Property acquisitions	Cabinet	Y	22 March 2022	N	Not applicable.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk
220111/683	To seek approval for the development of the Waste Management arrangements and associated Policies as they are developed and including the Bin Replacement Policy.	Cabinet	Y	22 March 2022	N	Not applicable.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk

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220126/684	To grant an Option Agreement over land at Newcastle Road, Sunderland.	Cabinet	Y	22 March 2022	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk
220127/685	To seek Cabinet approval for the Letting of Unit 6, International Drive, IAMP, Washington, SR5 3HX.	Cabinet	Y	22 March 2022	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk

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220127/686	To consider the Transforming Cities Fund (TCF) Holmeside Bus Rationalisation (Highway Improvement Scheme).	Cabinet	Y	22 March 2022	N	Not applicable.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk
220128/689	To authorise the Executive Director of City Development to deliver the Levelling Up Fund Project for 177 High Street West, 1-2 Villiers Street and 15-16 Nile Street and enter into a funding agreements with third parties for the delivery of the relevant works.	Cabinet	Y	22 March 2022	N	Not applicable.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk
220207/690	To approve the sale of the former Alex Smiles site and to undertake required remedial works.	Cabinet	Y	22 March 2022	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk

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220210/693	To provide an annual update on the Council's Housing Service, review successes and regulatory and compliance requirements.	Cabinet	Y	22 March 2022	N	Not applicable.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk
220210/694	To seek approval to procure and award a contract for a provider for Refuse Bins and Waste Containers.	Cabinet	Y	22 March 2022	N	Not applicable.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk
220210/696	To consider a proposal to publish Notice of Statutory Proposals to increase the capacity of and establish satellite sites and a resourced provision for the City's Pupil Referral Unit and to procure and award contracts for Capital Works to support the proposals.	Cabinet	Y	22 March 2022	N	Not applicable.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk

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220210/697	To seek approval for the proposed maintained school admission arrangements for the academic year September 2023-2024 and to describe proposed amendments to published admission numbers (PANs) for the academic year 2022-2023, where it is necessary to provide additional places.	Cabinet	Y	22 March 2022	N	Not applicable.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk
220214/698	To seek approval to award funding to Third Sector organisations providing social care related services.	Cabinet	Y	22 March 2022	N	Not applicable.	Cabinet Report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk
220214/699	To seek approval to the planned Highway Maintenance (including Bridges) and Integrated Transport Programme for 2022-2023 and approve amendments (additions/deferrals) to the 2021-2022 Programme.	Cabinet	Y	22 March 2022	N	Not applicable.	Cabinet Report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk

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220128/687	To agree the proposed implementation and funding arrangements in relation to the North East Screen Industries Partnership and associated regional Memorandum of Understanding with the BBC.	Cabinet	Y	22 March 2022	N	Not applicable.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk
220218/700	To provide an update on New Wear Footbridge, including an officer delegation to place advance orders of materials where appropriate	Cabinet	Y	22 March 2022	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk

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220207/692	To approve the budget for fit out costs for the Beam and to authorise the procurement of the works.	Cabinet	Y	22 March 2022	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk
220106/682	To give consideration to the Draft Bus Enhancement Partnership Plan and Scheme	Cabinet	Y	During the period 22 March to 30 June 2022	N	Not applicable.	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN committees@sunderland.gov.uk
220207/691	To approve the acquisition of strategic sites in the Commercial Road Area.	Cabinet	Y	During the period 1 May to 30 June 2022	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraphs 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services City Hall Plater Way Sunderland SR1 3AA committees@sunderland.gov.uk

Note; Some of the documents listed may not be available if they are subject to an exemption, prohibition or restriction on disclosure.

Further documents relevant to the matters to be decided can be submitted to the decision-maker. If you wish to request details of those documents (if any) as they become available, or to submit representations about a proposal to hold a meeting in private, you should contact Governance Services at the address below.

Subject to any prohibition or restriction on their disclosure, copies of documents submitted to the decision-maker can also be obtained from the Governance Services team City Hall, Plater Way, Sunderland, or by email to committees@sunderland.gov.uk

***Other documents relevant to the matter may be submitted to the decision maker and requests for details of these documents should be submitted to Governance Services at the address given above.**

Who will decide;

Councillor Graeme Miller – Leader; Councillor Claire Rowntree – Deputy Leader; Councillor Paul Stewart - Cabinet Secretary; Councillor Louise Farthing – Children, Learning and Skills; Councillor Kelly Chequer – Healthy City; Councillor Linda Williams – Vibrant City; Councillor Kevin Johnston – Dynamic City.

This is the membership of Cabinet as at the date of this notice. Any changes will be specified on a supplementary notice.

Elaine Waugh,
Assistant Director of Law and Governance

21 February 2022