

## **NORTH SUNDERLAND AREA COMMITTEE**

### **AGENDA**

**Meeting to be held at The Bunny Hill Centre, Hylton Lane,  
Sunderland on Thursday, 2<sup>nd</sup> November, 2006 at 5.30 p.m.**

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R.C. RAYNER,  
City Solicitor.

Civic Centre,  
SUNDERLAND.

25<sup>th</sup> October, 2006.

**At a meeting of the NORTH SUNDERLAND AREA COMMITTEE held at BUNNY HILL CENTRE, HYLTON ROAD, SUNDERLAND on THURSDAY, 7<sup>TH</sup> SEPTEMBER, 2006 at 5.30 p.m.**

**Present:-**

Councillor Mann in the Chair

Councillors Bell, Bohill, Charlton, Foster, G. Hall, Howe, Stewart and N. Wright.

**Apologies for Absence**

Apologies were submitted to the meeting on behalf of Councillors Higgins, Symonds, J. Walton and L. Walton.

**Minutes**

1. RESOLVED that the minutes of the last meeting of the Committee (copy circulated) held on 8<sup>th</sup> June, 2006 be confirmed and signed as a correct record.

**Declarations of Interest**

The respective Councillors declared interests in the undermentioned items of business as follows:-

Item 6 - Regeneration Issues Report

Councillor N. Wright declared a personal interest in respect of the feedback report as a Member of Friends of Thompson Park.

Item 7 - Strategic Initiatives Budget (SIB) : Regeneration Issues Report

Councillor G. Hall declared a personal interest in respect of St. Peter's Children's Centre as a Member of Project Capital Group.

Councillor Hall also declared a personal and prejudicial interest in respect of Street Lighting Provision, Akeld Mews, Monkwearmouth as a pursuant of the lighting and SIB identifier and withdrew from the meeting before the Committee gave consideration to the application.

## Item 12 - Positives Futures Update

Councillor Foster declared a personal interest in the item as a Member of the Management Committee.

### **Variation in the Order of Business**

At this juncture the Chairman proposed that the Committee hear Item 6 – Feedback on Projects Previously Funded Through Strategic Initiatives Budget as Item 4 to allow members of the public providing feedback to leave the meeting early.

### **Regeneration Issues Report : Feedback on Projects Previously Funded Through Strategic Initiatives Budget (SIB)**

The Director of Development and Regeneration submitted a report (copy circulated) providing information to the Area Committee on expenditure from the SIB on the following projects it had previously funded:-

- Thompson Park Regeneration Master Plan
- Sunderland North Family Zone Breakfast Clubs

(For copy report – see original minutes).

The Chairman introduced Les Hodgson, Chair of Friends of Thompson Park and Linda Procopis, Director of Sunderland North Family Zone.

The representatives having answered Members' questions it was:-

2. RESOLVED that the presentation of feedback reports be received and noted.

### **Presentation from Northumbria Police on Crime Rates Relating to the North Sunderland Area**

Inspector Patterson presented a statistics document illustrating crime rates in the North Sunderland Area.

Inspector Patterson reported an overall reduction in crime of 13% and updated the Committee on crime rates relating to each Ward.

Southwick	-	Overall 5% reduction
St. Peter's	-	Overall 22% reduction
Redhill	-	Overall 22% reduction
Fulwell	-	Overall 21% reduction
Castle	-	Overall 4% reduction



Alongside the reduction in crimes generally, Inspector Patterson also indicated that juvenile related offences had reduced significantly in all but the St. Peter's Ward where it had increased by 7%.

Members were also updated on "Operation Impact", an initiative which had received SIB funding to help acquire domestic ultraviolet marking pens, torches, etc.

In response to a question from Councillor Foster, Inspector Patterson confirmed that satellite navigation systems installed in cars have contributed to an increase in vehicle theft. This is a very significant nationwide problem. It is being tackled in the area by Police Community Support Officers who patrol and identify vulnerable vehicles. Letters are sent to owners notifying them of the potential risk and advising them to remove such devices from their motor vehicle.

Councillor Wright queried the increase in racial incidents and was advised that this was an area of deep concern and was taken extremely seriously. Inspector Patterson went on to explain that the majority of incidents took place on retail premises owned by ethnic groups and was often alcohol related.

Councillor Howe enquired whether there had been any significant change in drug related incidents especially those that occurred in the vicinity of schools. Inspector Patterson responded that any change was difficult to quantify because it was a "victimless crime" in so much as people involved in dealing and buying would not contact the Police. Members of the public were instrumental in reporting any suspicious incidents.

Councillor Hall requested that future reports include drug related activity. Inspector Patterson agreed to bring this information to the next Area Committee. The Inspector also advised the Committee that during the twelve month period 22,173 calls had been received from the members of the public regarding various crime related issues.

Councillor Foster informed the Committee that a publicity event for the '101' number (a service to report anti social incidents that are not a '999' emergency) was taking place at the Sage on Tuesday, 12<sup>th</sup> September.

Councillor Charlton stated that it would be extremely beneficial to recommence the meetings Ward Councillors had held in the past with the Community Policing Team. This would allow Members to focus on the issues of crime and ask more in-depth questions regarding their respective area, thereby freeing up valuable time spent asking such questions at the area Committee.

The Chairman having thanked Inspector Patterson for his report, it was: -

3. RESOLVED that the report be received and noted.

## **Presentation from Nexus**

The City Solicitor submitted a report to receive a presentation from Nexus on two new community based transport services TaxiLink and LinkUp.

(For copy report – see original minutes).

The Chairman introduced John Usher, Head of Transport Integration at Nexus.

Mr. Usher informed Members that the Current 'Care Service' was receiving a major overhaul with a new service promising to deliver more personal, convenient and efficient travel to users. The change took place on 30<sup>th</sup> July, 2006, and saw the service replaced by 'TaxiLink' – DDA complaint vehicles. The Taxi Link Service was intended for people with severe mobility or sensory impairment and would replace the Nexus Care Services. There would be revised eligibility criteria. People in receipt of high rate mobility component of disability allowance, attendance allowance, registered blind or severely visually impaired would automatically qualify for the scheme. At the same time demand responsive transport has been replaced by a new LinkUp network of 'buses you can book' filling the gaps in the existing transport network. Together with TaxiLink this will mean more vehicles, more hours of operation and more personalised travel journeys, with bookings handled by call centre staff. The aim was to provide maximum flexibility, a local link for local people to local services and conventional public transport.

Mr. Usher advised that plans were being developed to introduce a 'Taxi Card Scheme' for use with the Taxi Link Service. The aim was to provide a 'smart card' which could be pre charged and used in taxis fitted with the appropriate reader. This would allow customers to use the taxi firm of their choice.

Mr. Usher asked Members to suggest any areas the service could target and offered to speak to appropriate groups who might benefit from TaxiLink and LinkUp.

Members welcomed the service and suggested various community groups in the area that the service would benefit.

Mr. Usher went on to explain that TSETT – Tackling Social Exclusion Through Transport – the Nexus grant funded programme of activity designed to reduce levels of social exclusion either caused or worsened by problems of access to appropriate public transport was looking at the idea of a 'Buddy' system. This would ensure that resources are pooled around the City and available to community groups etc. when necessary.

Councillor Charlton expressed concern that some people might monopolise the TaxiLink service to the jeopardy of occasional users. Mr. Usher confirmed that this was an issue that needed to be looked at.

4. RESOLVED that the report be received and noted.

## **Strategic Initiatives Budget (SIB) Regeneration Issues Report**

The Director of Development and Regeneration submitted a report (copy circulated) outlining proposals for the allocation of Strategic Initiatives Budget (SIB) to support the following new initiatives to benefit the area:-

- (i) Primary Community Art Workshop;
- (ii) Fulwell Skate Park;
- (iii) St. Peter's Children's Centre Car Park Development;
- (iv) Sunderland North Family Zone Library Building;
- (v) Southwick Health and Community Forum; and
- (vi) Street Lighting at Akeld Mews, Monkwearmouth.

(For copy report – see original minutes).

Trish Stoker presented the application in respect of Southwick Primary Community Art Workshop, Su-Wan Yip in respect of Fulwell Skate Park, Diane Gale in respect of St. Peter's Children's Centre, Julie Underwood in respect of Southwick Health and Community Forum and Linda Procopis in respect of Sunderland North Family Zone.

The representatives having answered Members' questions it was:-

5. RESOLVED that approval be given to the allocation of Strategic Initiatives Budget Funding of:-

- (i) £3,560 from the 2006/7 budget as a contribution to Southwick Primary Community Art Workshop;
- (ii) £25,000 from the 2006/7 budget as a contribution to Fulwell Skate Park;
- (iii) £20,000 from the 2006/7 budget as a contribution to St. Peter's Children's Centre Car Park Development;
- (iv) £20,000 from the 2006/7 budget as a contribution to Sunderland North Family Zone Library Building;
- (v) £6,478 from the 2006/7 budget as gap funding for Southwick Health and Community Forum; and
- (vi) £2,400 from the 2006/7 budget to provide Street Lighting at Akeld Mews, Monkwearmouth.

## **Royal Shakespeare Company on Tour 2006**

The Director of Community and Cultural Services submitted a report to inform Members of the hugely successful Royal Shakespeare Company (RSC) on Tour visit to Sunderland in March 2006 performing "The Canterbury Tales" Parts 1 and 2.

(For copy report – see original minutes).

The representatives having answered Members' questions it was:-

6. RESOLVED that the report be received and noted.

## **Adult Social Services – Ward-Based Data Analysis – February 2006**

The Deputy Chief Executive submitted a report (copy circulated) to provide ward-based intelligence about key areas in Adult Social Services.

(For copy report – see original minutes).

Paul Allen, Research and Performance Management Officer, Social Services drew Members' attention to referral and assessment data and indices of Multiple Deprivation graph.

Councillor Bohill requested that the map attached as Appendix 2 is reformatted as a list and circulated to the Committee.

Members commented on the hard work that had gone into the report and thanked Mr. Allen for the information.

7. RESOLVED that the report be received and noted.

## **Tackling Social Exclusion Through Transport (TSETT) Initiative – Dropped Crossings and Raised Kerbs**

The Director of Development and Regeneration submitted a report (copy circulated) to request the Committee to consider nominating locations for inclusion in the TSETT Dropped Crossings and Raised Kerbs Initiative.

Karen Graham, Area Regeneration Officer, presented the report and asked for Members to respond by Friday, 13<sup>th</sup> October.

Councillor Foster highlighted as the Chairman of the Sunderland and North Durham Management Committee for the Blind the difficulties blind people experience when billboards and other such obstructions are placed on the pavement.

8. RESOLVED that the report be received and noted.

### **Newcastle Road Baths : Every Schoolday Count Initiative**

The Director of Community and Cultural Services submitted a report to advise the Area Committee with regard to a partnership that has recently been developed between Newcastle Road Baths and Children's Services, to contribute towards the Government agenda of improving school attendances.

(For copy report – see original minutes).

The representative having answered Members' questions it was:-

9. RESOLVED that the report be received and noted.

### **Positive Futures Update**

The Director of Community and Cultural Services submitted a report to update the Area Committee with regard to the Positive Futures Programme in Sunderland.

(For copy report – see original minutes).

Councillor Foster commended the Police and the Football Foundation on their massive contribution to the programme.

10. RESOLVED that the report be received and noted.

### **Strategic Initiatives Budget : 2006/07 Ward Based Community Chest**

The Director of Development and Regeneration submitted a report and an addendum (copies circulated) to bring forward twenty five proposals relating to the 2006/07 Community Chest Scheme.

(For copy report – see original minutes).

11. RESOLVED that approval be given to the twenty five projects recommended for support from the 2006/07 Community Chest with a total value of £8,733 as detailed in Annex 1.

(Signed) L. MANN,  
Chairman.



North Area Committee 02<sup>nd</sup> November 2006

## Report of the Group Chief Executive – Sunderland Housing Group

### For Information

### Housing Update

#### 1.0 Purpose of Report

The purpose of this report is to update the North Area Committee on the progress of Sunderland Housing Group's Investment and Renewal activity within the North area and the City of Sunderland.

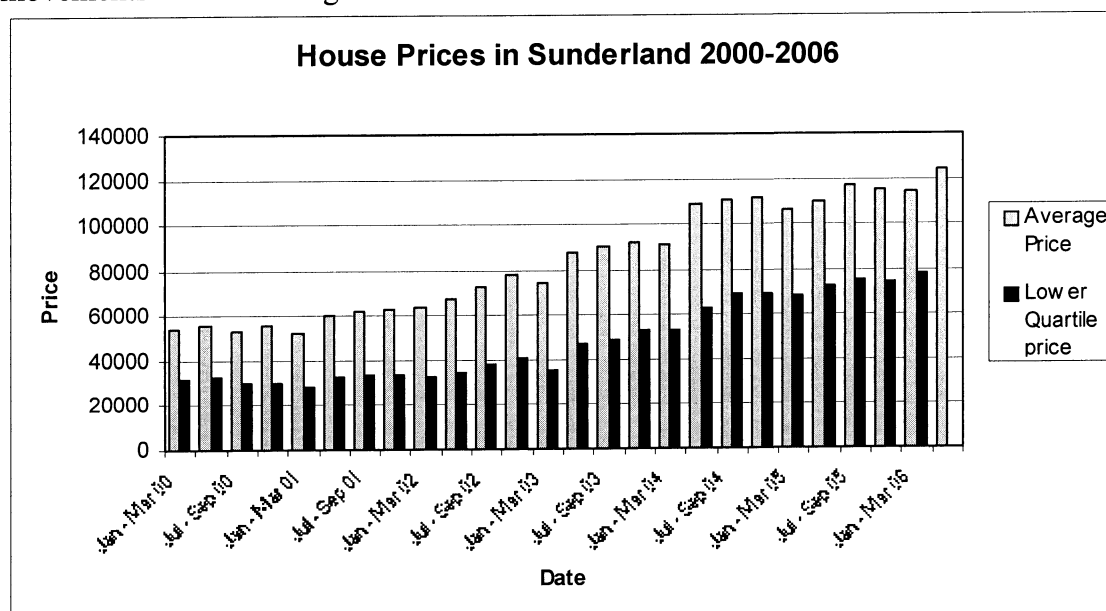
#### 2.0 Background

An update report was presented to the North Area Committee in November 2005. This report gives an updated position on the following areas:

- Housing market position in Sunderland
- Investment plan progress
- Renewal plan progress

#### 3.0 Sunderland Housing Group - Housing Market Position in Sunderland

3.1 A number of issues will affect a housing market at any given time. Essentially these can be broken down however into issues of supply and demand. Recent movements in the housing market for Sunderland can be summarised below:

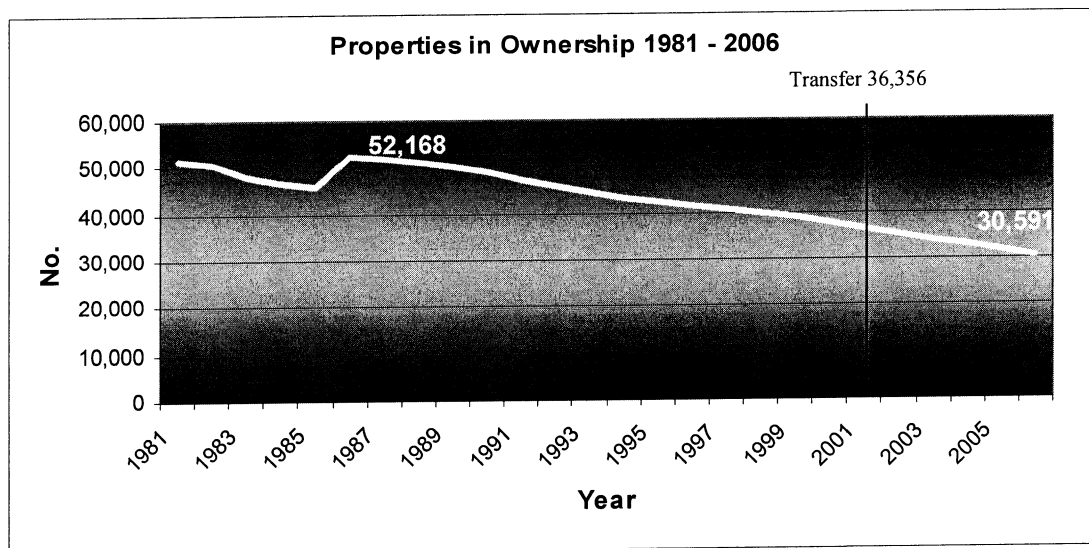


Source: HM Land Registry

3.1.2 In the period from Jan-March 2000 to Jan-March 2006 average prices in Sunderland increased from £58,000 to £114,000 an increase of 112%. This compares to a national increase over the same period from an average of £102,000 to £192,000, an increase of 88%. Indicators show that the market is now heading for a soft landing although there has been a an increase in the last quarter of £9,200. The net effect however is that house price inflation has far and away outstripped income growth over the period which has increased in the order of 15-20%. This has significantly raised the bar for first time buyers and created real affordability issues. In Sunderland, average income levels of around £20,000 give a realistic first time buyer price range of between £75,000 - £125,000. Whilst the market is more restricted in this bracket it is still achievable. This still gives an average income to average house price ratio of 5.7. Whilst this is not as extreme as some parts of the country where ratios have reached 9 times average income, it is still an indication of some real demand pressures in Sunderland.

### 3.2 Properties in ownership

3.2.1 The number of properties in ownership has steadily fallen since transfer primarily through Right to Buy illustrated as follows:



3.2.2 In total, properties in ownership have reduced by around 5,765 since transfer representing a 15.8% reduction in the stock. Of this reduction, 3,800 have been through right to buy with the remainder being through demolition or property conversion. This is a common trend throughout LSVT's and Local Authorities where the right to buy is still applicable. The Right to Buy trend has now slowed but the net effect on housing in the City is that there is significantly less affordable stock available now than at the point of transfer.



### 3.3 Housing demand

3.3.1 Housing demand needs to be understood in the context of housing supply as set out in paragraphs 3.1 and 3.2 above. Supply of affordable housing in the City has reduced but at the same time demand has significantly increased. Demand can be measured by a range of factors. These include population, migration and demographic trends, registrations for housing, turnover rates and household trends. These factors are summarised as follows:

3.3.2 **Population** has fallen according to Census returns. Between 1991 and 2001 the population of Sunderland fell by 7,000. The population fall is due in part to natural population decline arising from a higher death rate than birth rate but also due to net outward migration from the City. This trend is balanced however in that household numbers have actually increased over the period. This is due to household sizes becoming smaller such that the average household size in Sunderland at 1991 was 2.7 whereas at 2001 it had reduced to 2.4. This is seen more starkly within new lettings data for the Group which has seen an average incoming household size over the last 4 years of just 1.9 people. The net effect from population loss has therefore been effectively absorbed by household growth.

3.3.3 **Homelessness** is an issue that has received significant recent attention. Some commentators argue that homeless applications rise and fall in direct correlation to house prices. The point made by the Group is that the increase in homelessness seen in the City over the last 2 years is reflective of a much wider market trend. The comparison between the local, regional and national position is shown in the table below:

Statutory homeless in priority need cases – 1999/00 – 2004/05								
Authority	1999/00	2000/01	2001/02	2002/03	2003/04	2004/05	6 year % Increase	2 year % increase
Gateshead	413	410	476	660	847	772	86.9	17.0
Newcastle	400	380	558	859	1002	906	126.5	5.5
North Tyneside	1114	966	1032	1097	959	896	-19.6	-18.3
South Tyneside	202	225	321	379	595	573	183.7	51.2
<b>Sunderland</b>	<b>667</b>	<b>735</b>	<b>968</b>	<b>791</b>	<b>894</b>	<b>597</b>	<b>-10.5</b>	<b>-24.5</b>
North East	4940	5151	5873	7018	8350	8001	62.0	14.0

The City has actually fared a lot better than some of its immediate neighbours and extremely well in comparison to the region. Indications are that homeless levels are now stabilising across the region.

3.3.4 The rate of registrations through **Choice Based Lettings** for the Group's available property has shown a marked increase since the introduction of the scheme in

November 2002. There are over 18,000 Choice Based lettings registrations on the system compared to a waiting list at the time of transfer of just 5,500. Expressions of Interest per property have remained high and are currently averaging over 100 per property. This is down from a peak interest of 130 expressions for every property advertised in 2004/05, but still represents strong demand for the Group's core housing product.

3.3.5 A key factor in the increase in demand is that there have been less properties available to service lettings. At transfer the Group's turnover was 13.5% which meant that around 4,900 properties became available each year. **Turnover** has reduced significantly since transfer however and now stands at 8.7% representing just 2,660 properties i.e. more than 2,000 less properties available per annum than at transfer. For each property available there are also competing pressures from choice based lettings, decant for improvements, decant for renewal, demolition requirements and homelessness cases. This combination of reduced supply and increased demand has led to the perceived high demand issues reported so widely over the last 2 years.

3.4 In summary the market position continues to present issues of high demand for the Group. There are indications that the housing market is steadying. There are still significant demand pressures however on the Group's stock as affordability, particularly for those entering the housing market for the first time remains a key issue.

#### **4.0 Sunderland Housing Group – Renewal and Investment Plans**

##### **4.1 Renewal and Investment Strategy**

The Group is investing in neighbourhoods in the North area through its programme of modernisations and improvements (the "Investment Plan") and through a more radical programme of clearance and demolition (the "Renewal Plan").

The review of the Renewal Plan as agreed by Cabinet in March 2005 is continuing. This has resulted in the continuation of renewal proposals in many areas, and a fresh look at other renewal areas using Neighbourhood Renewal Assessments methodology. An update in relation to renewal areas is provided below.

The Group's investment plan continues to deliver as one of the key transfer promises and this is summarised as follows for the North area.

##### **4.2 North Area Investment**

Within the North Sunderland Housing Company area, some 3,424 full modernisations have been completed since the transfer together with a further

4,201 additional improvement works. Investment has so far totalled £65 million in the North Sunderland Housing Company stock. In the financial year 2006/07, the following works are now on site or due to commence:

<b>North Sunderland</b>	<b>2006/07 Gross Spend</b>	<b>No. of units</b>
Redhouse	5,306,343	317
Wendover Close – Witherwack	94,471	4
Roker Tower Blocks	3,545,741	104
Southwick (Goschen Street area)	1,447,742	71
Southwick (Norton Road area)	1,042,865	84
Brandling Street Area - Roker	306,725	12
<b>Total</b>	<b>11,743,887</b>	<b>592</b>

The programme continues to be monitored with monthly and quarterly investment reports presented to the North Sunderland Housing Company Board.

## **5.0 Specific Renewal activity in North Sunderland Housing Company**

The Group's Renewal Plan is tackling areas of housing where modernisation and improvement alone will not be sufficient to provide viable and sustainable neighbourhoods.

In many areas the Group's renewal proposals are advanced in terms of site acquisition, decanting, demolition and new build.

In 2005 the Group and the City Council agreed to carry out a review of the Group's Renewal Plan. The joint review recognised that a number of renewal areas have already progressed significantly, and in many cases the continuation of development is the preferred option for both the Council and the Group.

For areas where acquisitions, decanting and demolition had not been completed it was agreed that the Group would take a fresh look at renewal proposals using the Government recommended Neighbourhood Renewal Assessments (NRA's) methodology.

In other areas, it has been agreed that schemes originally identified for renewal will now be modernised by the Group.

A summary of the current position of the original renewal estates in the North area is as follows:

### **5.3.1 Carley Hill**

Carley Hill Phase 1 comprises 30 new homes of which 22 are for rent, 7 for sale with one community facility. The development of Phase 1 is now complete. All of the properties for rent are now occupied, and all sale properties have been sold.

Phase 2 of Carley Hill consists of 21 homes of which 13 are for rent and 8 for sale. All of the units have been completed and handed over, the contractor and client are in the process of completing the 6 months defects inspections on the properties.

The final road surface will be applied as soon as the local authority complete their legal process for the alteration of the existing speed table. All rental properties have been allocated and the sales and marketing of the remaining properties is continuing. With all but 3 of the sale properties having been sold.

### **5.3.2 Castletown Bungalows**

The Castletown new build development consists of 45 new homes including 31 for rent, 13 for sale, and 1 community facility. All of the units have been completed and handed over, the contractor and client are in the process of completing the 6 months defects inspections on the properties. All but 3 of the for sale units have now been sold.

All rental properties have been allocated and the sales and marketing of the remaining properties is continuing. The Castletown development was supported by the Housing Corporation who provided funding for 30 of the homes on the scheme.

### **5.3.3 Southwick and Hahnemann Court**

The Local Planning Authority considered the Southwick Masterplan at their meeting on 18<sup>th</sup> January 2006 and it was recommended for adoption as interim planning policy.

Since then, the Group has undertaken a fundamental re-assessment of the overall re-development. This has highlighted concerns regarding the marketability of mixed tenure development within the Phase 1 area alone, and the resultant impact that this may have in creating a viable and sustainable housing market within the overall masterplan area.

As a result the Group is currently reviewing the overall design and phasing of development, and is engaged in ongoing discussions with City Council over the progress of the masterplan area. This will then influence the timing of the revised Phase 1 planning application.

In the meantime, as part of the review of renewal agreed with the City Council, it was agreed that the Group would carry out Neighbourhood Renewal Assessments at Southwick and Hahnemann Court to ensure that renewal remains the best option. The assessments have been carried out by RDHS Ltd. All fieldwork is now completed and final reports will be completed by the end of October 2006, following which they must be assessed and validated by the City Council. Progress may also be affected by the CPO appeal that is now underway.

#### **5.3.4 Marley Pots**

As part of the review of renewal, independent consultants, RDHS have been appointed to carry out a Neighbourhood Renewal Assessment at Marley Pots. The whole of Marley Pots was originally identified for renewal in 2003, but following consultation with local residents the renewal boundary was re-drawn to include the eastern part of the estate only. This was the direct result of consultation and feedback from local people.

Originally, the Group intended that the Neighbourhood Renewal Assessment should focus on the area of Marley Pots that had been identified for renewal on the basis of resident feedback. Earlier this year, RDHS Ltd wrote to all residents within this area and included a newsletter describing what would happen next.

Since then, the City Council has advised Sunderland Housing Group that it wishes that the whole of Marley Pots be included within the Neighbourhood Renewal Assessment boundary. This has been subject to extensive discussion with the City Council, and the Group has agreed to widen the boundary of the NRA area. As a result, RDHS will now be carrying out surveys of residents and properties across the whole of the estate which has introduced some delay to the process.

As part of the process, RDHS will use wide range of research to identify appropriate options for the regeneration of the area, and each option will be subject to a financial and non-financial assessment to produce a recommendation for the best way forward.

A newsletter to re-launch the NRA has been sent to all residents in the area, and the fieldwork will commence in October 2006. The final report into the recommendations for Marley Pots will now be completed by February 2007.

#### **5.3.5 Downhill**

As part of the review of renewal it has been agreed that a Neighbourhood Renewal Assessment will be carried out to consider the range of options available for the Downhill cluster blocks, and to determine the best regeneration option for the area.

RDHS Ltd have been appointed to carry out this assessment on behalf of the Group, and this was launched in late September 2006 with a letter-drop to all residents. Actual fieldwork will begin in October 2006 and it is expected that the final report with recommendations will be completed by March 2007.

#### **5.3.6 Hylton Castle Clusters**

Two cluster blocks on Cricklewood Road were originally identified as a renewal opportunity by the Group. As these blocks are almost fully occupied, however, it has been agreed that the Group will carry out an option appraisal process, similar to NRA, to determine the best option for the blocks.

#### **5.3.7 Castletown Aviary**

Castletown Aviary falls within a wider area that is currently being master-planned by the City Council. As part of this process, extensive consultation with residents has taken place, including specific surveys of residents within the Aviary. The general consensus of opinion from residents within the Castletown area was that extensive action was required to improve the area, and the Council has recently presented the preferred option to residents. From a housing perspective, the preferred option for the master-plan is that the area of former private homes to the south of the Aviary will be redeveloped for new housing, and the Council is responsible for the procurement and delivery of this scheme.

With regard to Aviary, the survey results of resident were inconclusive with over 70% of residents stating that they were fairly or very satisfied with their home, but with a significant number of residents stating that they felt that redevelopment was the best option for the Aviary.

As a result the Council's master-planners have been unable to justify the redevelopment of the Aviary as part of the master-plan at this time, and it has been agreed that the area will be monitored further to re-assess resident opinion. Further options are therefore in the process of being reviewed.

The Group proposes to carry out this exercise before the end of December 2006, and the form and content of the survey, and its co-ordination with the master-planning exercise is being discussed with the City Council.

### **6.0 Recommendations**

The Area Committee is recommended to **NOTE** the above report for information.

### **7.0 Background Papers**

There were no background papers used to compile this report.

## REPORT OF THE CITY TREASURER

## HOUSING and COUNCIL TAX BENEFIT PROGRESS REPORT

**Item No.6**

## FOR INFORMATION

**1. PURPOSE OF REPORT**

- 1.1 The purpose of this report is to inform Members of the performance of the Benefits Section in the processing of new claims in accordance with the Best Value Performance Indicator (BVPI78a) for Housing and Council Tax Benefit. This report covers the period 1 April 2006 to 30 September 2006.

**2. PERFORMANCE**

- 2.1 Our target for BVPI 78a for processing new claims for 2006/2007 was set at 27 days. The attached table shows that we are processing claims within this target achieving 25.74 days city wide. We have also exceeded our 93% local target for new claims processed within 14 days of receipt of all necessary information, by achieving 95.84%. These two performance measures are also well within the Department for Work and Pensions' (DWP) standards.

**3. FURTHER INFORMATION**

- 3.1 One of the main objectives in last and this year's Business Plan for the Benefits Service is to promote Housing and Council Tax Benefit and thereby increase take up of these benefits.
- 3.2 Members were previously informed of our free Benefits Hotline which was set up in March 2006 costing nothing for customers to ring the Council's Contact Centre to find out if there are certain benefits they might be missing out on. This facility is part of our ongoing drive to encourage take up.

Since March we have accepted over 500 enquiries which have led to 149 successful claims. This equates to nearly £3,000 per week extra Housing and Council Tax Benefit. Of these new Housing Benefit customers, 66% are receiving more than £30 per week, and over 60% of the new Council Tax Benefit customers are receiving more than £7.50 per week. Some customers are now better off by as much as £85 Housing Benefit and £23 Council Tax Benefit per week.

Publicity has continued by the promotion of the free phone number through an advertising campaign starting in mid June and ending mid August on a fleet of Stagecoach buses across the city. We have also advertised in the Echo, on billboards and on our website and worked with Registered Social Landlords by including appropriate references in their rent increase letters.

We took up the suggestion, made at one of the previous Area Committee meetings, and introduced a credit card size advert promoting the free phone

number. Professional advisors, council visiting staff and numerous agencies across the city are now either using or displaying these cards.

- 3.3 As part of the national Best Value Performance Indicators we are required to conduct a customer survey (BVPI80) to measure customer satisfaction regarding the provision of our service. The survey covers topics such as access to the service, staff, forms and letters and speed of service.

The views and opinions of our customers may change throughout the year. Therefore, in order to evaluate our service accurately our questionnaires are issued over 2 periods. In the first period, August, we issued 938 questionnaires followed by 2 reminders. We are pleased with the response rate of 46% so far. The questionnaires for the second period will be issued in January 2007.

The results are then combined to calculate our overall performance to report to the DWP. Analysis is then undertaken to evaluate our service and formulate plans for improvement. We will comment on the findings in future progress reports.

- 3.4 Members were previously informed of our plans to implement a new benefits system followed by an upgrade of our Document Image Processing (DIP) system to improve service delivery. The project is now in its final stage and we are analysing the results of the most recent data transfer from the current system onto the new system and checking our plans to maintain "business as usual" during the final migration.

#### **4. RECOMMENDATION**

- 4.1 Members are asked to note the contents of this report.

#### **5. BACKGROUND PAPERS**

- 5.1 No background papers were used in the preparation of this report.



## North Area Performance Statistics

### National Best Value Performance Indicator (BVPI78a) - City Wide

	Performance 1st April - 30th September 2006	Targets 2006 - 2007
Average time taken to process a new claim from date of claim	25.74 days	27 days
Percentage of new claims processed within 14 days from receipt of all information	95.84%	93%



## **NORTH AREA COMMITTEE**

**2 NOVEMBER 2006**

### **SUNDERLAND INTERNATIONAL AIRSHOW**

#### **1.0 PURPOSE OF REPORT**

- 1.1 The purpose of this report is to advise Members of the success of the Sunderland International Airshow held at Seaburn and Roker on Saturday 29 and Sunday 30 July 2006.

#### **2.0 BACKGROUND**

- 2.1 The event was introduced into Sunderland's event calendar in 1989 as part of the River Wear Festival. It was, at that time, billed as a one-day event.
- 2.2 In 1991, due to its increasing popularity the event was extended into a two day show. This helped to attract additional support from the Royal Air Force, Royal Navy and Army. This was also the first year the Red Arrows participated in the show.

#### **3.0 EVENT**

- 3.1 The show was held between 10.00am – 6.00pm with the flying programme between 1.00pm – 5.00pm on Saturday and 12.30pm – 4.45pm on Sunday.
- 3.2 The show consisted of three key elements, the flying display, the entertainment programme and the exhibition/trade areas.
- 3.3 This year the flying programme had a stronger civilian element as the military had fewer assets available as the Jaguar, Nimrod and Tornado F3 are no longer being displayed. The civilian aircraft included the B-17 Flying Fortress (Sally B) on Saturday, The Blades, a new four man team flying Extra 300's and the Sea Vixen. The RAF strongly supported the event with the Red Arrows, Battle of Britain Memorial Flight, Eurofighter and all frontline jets. The Royal Navy provided the Black Cats Helicopter Team, the Merlin Helicopter and the Sea Fury of the RN Historic Flight.
- 3.4 To accommodate the RAF Falcons requirements, the arena was moved to the beach and therefore, due to tide times, the only other display which took place was the Royal Marines Commando Display team.

3.5 The exhibition and trade areas were once again very well supported with many household brand companies participating including Sony, Warburtons, Dodge Cars, Alpro drinks, Barclays and Auntie Bessie's scones.

3.6 The Naval Regional Office arranged for the Royal Fleet Auxiliary ship 'Wave Knight' to attend the show and anchor off the coast as a backdrop to the event.

#### **4.0 SPONSORSHIP**

4.1 Following the success of their visit last year Discovery Channel were once again a media partner. They promoted the event on air and in the press alongside their promotion of a programme called 'The Industrial Revolution'

4.2 Network Ticketing sponsored the very successful Safer Kids Wristband Campaign for the fourth year. This project helps lost children to be reunited quickly and safely with their parents/guardians.

#### **5.0 MARKETING AND MEDIA COVERAGE**

5.1 An extensive marketing campaign was carried out including leaflets, advertising in local and regional press and on Metro trains.

5.2 Television advertising was placed in the Tyne Tees and Borders regions.

5.3 A website was developed which received unprecedented visitor numbers. A total of 33,895 unique visitors were recorded over a two week period with over 150,000 page loads.

5.4 As always the event attracted a vast amount of publicity for the city. It was covered by both BBC & ITV Tyne Tees local news programmes, all regional press plus websites and radio stations – Century, SUN FM, Magic, Metro, Radio Newcastle & Cleveland and Alpha FM.

#### **6.0 CONCLUSION**

6.1 The inclusion of more civilian aircraft to the flying display was a great addition to the programme adding variety and interest.

6.2 Sunderland Echo reported "A million visitors flocked to the coast over the weekend to witness what has been hailed as Sunderland's best ever airshow"

6.3 Visitor quotes recorded in the media included :

“it’s really good for Sunderland. It makes the City look good and it gets more people coming here every year”

“Today has been absolutely fantastic. It’s my grandson’s first year and he’s absolutely amazed. I think it’s really good to be able to meet and talk to the pilots, and there seems to be a lot more people in the crowd this year”.

6.4 Overall the event ran extremely well with excellent ground attractions and entertainment plus a superb flying programme.

6.5 Next year’s event will be held on Saturday 28 and Sunday 29 July 2007

**7.0 RECOMMENDATIONS**

7.1 Members are asked to note the content of this report.



## **REPORT OF THE DIRECTOR OF COMMUNITY AND CULTURAL SERVICES**

### **NORTH AREA COMMITTEE**

**2 NOVEMBER 2006**

### **FOOD IN SCHOOLS PROGRAMME**

#### **1. PURPOSE OF THE REPORT**

- 1.1 The purpose of the report is to advise the Area Committee of the exciting work undertaken by the Food in Schools team as part of the citywide strategy for the DfES transitional school meals funding.

#### **2. DESCRIPTION OF THE DECISION (RECOMMENDATIONS)**

- 2.1 The Director is delighted to advise the Area Committee of the innovative work undertaken by the Food in Schools team to increase the knowledge and skills of children.

#### **3. BACKGROUND**

- 3.1 The provision of the DfES transitional school meals funding has enhanced the delivery of a high quality sustainable school meals service.
- 3.2 However, by simply focusing on school meals the DfES Funding Strategy would be unlikely to have the wider cultural impact needed to make the inroads on tackling obesity levels. A report published recently stated those more than twelve million adults and one million children would be obese by 2010 if no action were taken.
- 3.3 Therefore, the strategy forms a strong link to wider agenda's, including the Healthy Schools Programme, of which the Food in Schools Programme is a fundamental element.
- 3.4 This has led to the development of the Food in Schools team as an integral part of Sunderland's DfES Funding Strategy.

#### **4. FOOD IN SCHOOLS PROGRAMME**

- 4.1 The Food in Schools Programme aims to ensure children have access to healthy food choices in schools and in doing so lay the foundations to help prevent obesity and disease in later life.
- 4.2 The programme will enable schools to:
  - ✓ Improve the health and well-being of pupils, staff and the school community

- ✓ Achieve the National Healthy Schools Standard through the theme of healthy eating
- ✓ Give clear and consistent messages about food throughout the school day
- ✓ Provide food education through cross curricular subjects
- ✓ Engage pupils in making informed choices about their diet
- ✓ Promote working with partnerships between schools, pupils and parents

4.3 In addition, the objectives of the programme are contributing to the outcomes stipulated by the Every Child Matters agenda, by providing rigorous evidence needed to meet Ofsted requirements.

## **5. FOOD IN SCHOOLS TEAM**

5.1 The Food in Schools team consists of a Food in Schools Co-ordinator and four interactive Food in Schools Workers, who will all work with schools to develop a whole school approach to healthy eating.

5.2 Each Food in Schools Worker has an allocated group of schools. Workload prioritisation is based on schools with the highest child obesity rate and low free school meal uptake.

5.3 Children will profit from fun, practical and interactive school-based sessions and activities that promote the benefits of healthy eating and lifestyle choices.

5.4 See Appendix A for the timetable advising schools of their allocated officers.

5.5 The role of the Food in Schools Coordinator is to support schools through the development of whole school food policies, which are based on the requirements of the Food in School and Healthy School Programmes, as well as the desired outcomes of schools that are derived from comprehensive auditing and consultation processes with individual schools.

5.6 In addition the Food in Schools work is underpinned by the role of the Specialist Dietician, who will:

- Ensure that all schools in Sunderland meet the Government's challenging new nutritional standards for school lunches.
- Manage the nutritional analysis software package (CRISp).
- Work with school nurses to give guidance and training on nutrition, healthy eating and dietary requirements.
- Work with other health providers to implement the obesity management protocol in conjunction with other professionals within the city.



## **6. RECOMMENDATIONS**

- 6.1 The Director wishes to advise the Area Committee of the innovative and exciting work the Food in Schools team is carrying out, as part of the city wide partnership, to give children and young people the skills and knowledge to make informed choices about healthy eating and an active lifestyle.

## **7. CONCLUSION**

- 7.1 The Food in Schools Programme gives the school meals service an excellent opportunity to carry out work which will improve children's health and well being, as well as supporting schools in their targets of achieving Healthy School Status and meeting Ofsted requirements.
- 7.2 The work will also enhance the knowledge and levels of healthy eating amongst children in Sunderland, and contribute to the culture shift in attitudes to healthy eating, that is recognised, make a long term and sustainable impact on obesity levels.

## **8. BACKGROUND PAPERS**

The White Paper: 'Every Child Matters'  
Healthy Schools Programme

## Appendix A

SEPTEMBER – DECEMBER 2006 WAVE ONE			
<b>Leanne / Mark</b>	St Anne's RC Primary	<b>Jess / Stephen</b>	Thorney Close Primary
	Hylton Red House School		Sandhill View School
	Sunningdale Special		Springwell Dene Special
	Hylton Red House Primary		Oxclose Village Primary
	Hylton Red House Nursery		Oxclose Village Nursery
	Usworth Colliery Primary		St Michael's RC Primary
	Hylton Castle Primary		Dame Dorothy Primary
	Springwell Village Primary		Gillas Lane Primary
	South Hylton Primary		Grangetown Primary
	St Cuthbert's RC Primary		St Paul's CE Primary
	Highfield Primary		Rickleton Primary
	St Bede's RC Primary		Albany Primary
	Richard Avenue Primary		Castletown Primary
	Bishop Harland CE Primary		St Mary's RC Primary
	English Martyrs RC Primary		Hudson Road Primary
			Oxclose School

JANUARY – MARCH 2007 WAVE TWO			
<b>Leanne</b>	St Aidan's RC School	<b>Jess</b>	Washington School
	Barbara Priestman School		Maplewood Special School
	Shiney Row Primary		Eppleton Primary
	Broadway Juniors		Farringdon Primary
	Newbottle Primary		Dubmire Primary
	Bernard Gilpin Primary		New Silksworth Juniors
	St Joseph's RC Primary (W'ton)		New Silksworth Infants
<b>Mark</b>	Venerable Bede CE School	<b>Stephen</b>	Diamond Hall Juniors
	Columbia Grange School		Thornhill School
	Barnes Juniors		Castlegreen School
	Wessington Primary		Hill View Infants
	Easington Lane Primary		John F Kennedy Primary
	Ryhope Infants		Hetton Lyons Primary
	St Leonard's RC Primary		Fulwell Infants
	East Herrington Primary		Hill View Juniors
			Blackfell Primary

APRIL – JULY 2007 WAVE THREE			
<b>Leanne</b>	Seaburn Dene Primary	<b>Jess</b>	St John Bosco RC Primary
	New Penshaw Primary		Barmston Primary
	St John Boste RC Primary		Quarry view Primary
	Barnwell Primary		Witherwack Primary
	Hetton Primary		Diamond Hall infants
	St Benet's RC Primary		Lambton Primary
	Biddick Primary		Portland Special School
	Hetton le Hole Nursery		Hetton Lyons Nursery
	Mill Hill Nursery		Pennywell Early Years
<b>Mark</b>	East Rainton Primary	<b>Stephen</b>	Burnside Primary
	George Washington Primary		Fulwell Juniors
	Redby Primary School		Usworth Grange Primary
	Ryhope Juniors		Grindon Infants
	Barnes Infants		Grange Park Primary
	Holley Park Primary		Our Lady Queen of Peace
	St Robert of Newminster RC School		Usworth School
	Houghton Nursery		Millfield Nursery
	Usworth Colliery Nursery		



2 NOVEMBER 2006

## REPORT OF THE DIRECTOR OF COMMUNITY AND CULTURAL SERVICES

## SEABURN CENTRE &amp; NEWCASTLE ROAD BATHS: SUMMER HOLIDAY PROGRAMME

**1.0 PURPOSE OF THE REPORT**

- 1.1 The purpose of the paper is to advise the Area Committee of the success of the Summer Holiday Promotion, which was introduced throughout the City's leisure complexes in 2006, including the Seaburn Centre and Newcastle Road Baths.

**2.0 BACKGROUND**

- 2.1 The Area Committee may recall the "Life. Leisure. Live it." promotion in the City's leisure complexes in previous years. Following the success of this promotion, customers were given the opportunity to participate in a similar Summer Activity Programme this year.
- 2.2 This year's activity programme aimed to provide children and their families with a wide range of sporting and leisure opportunities offering excellent value for money.

**3.0 SUMMER PROGRAMME EVALUATION 2006**

- 3.1 The Summer Holiday Programme for 2006 was considered a success with almost 100,000 residents and visitors engaged in activities. The table below shows attendances by Centre, with a variance calculation with the previous year.

<b>Centre</b>	<b>2006</b>	<b>2005</b>	<b>Variance</b>
<b>Newcastle Road Baths</b>	<b>7,393</b>	<b>6,121</b>	<b>+1272</b>
<b>Seaburn Centre</b>	<b>3,578</b>	<b>3,282</b>	<b>+296</b>
Houghton Sports Centre	11,746	11,565	+181
Puma Tennis Centre	1,159	1,238	-79
Silksworth Sports Complex	4,660	3,603	+1057
Washington Leisure Centre	19,331	17,521	+1,810
Crowtree Leisure Centre	49,977	49,539	+438
<b>Overall Attendance</b>	<b>97,844</b>	<b>92,869</b>	<b>+4,975</b>

- 3.2 In respect of customer research undertaken, the information gathered will be used to structure next year's Summer Holiday Programme and influence the methods of marketing to be undertaken.

**4.0 CENTRE SUMMARY**

- 4.1 Newcastle Road Baths offered the following programme of activities:

- Learn to Swim courses
- Toy Float sessions
- Early Bird Swimming
- Junior Sports sessions

Newcastle Road Baths saw an increase of 1272 attendances on the previous year. Swimming sessions in particular were up on the previous year, with 30 extra enrolments.

4.2 At the Seaburn Centre the summer holiday activity list included:

- Outdoor Playpark sessions
- Inflatable Fun sessions
- Football Fundays
- Dance and Fitness classes
- Junior Sport Special days

The sessions from the holiday programme which did well this year included;

- Football coaching sessions with an average attendance of 10 children per week.
- Dancing sessions with an average attendance of 25 children per session.
- Junior Sports Special days, with the offer of a badminton court at only £2.50 encouraged usage with 51 court bookings.

## **5.0 SUNDERLAND'S NUMBER ONE**

5.1 Sunderland's No. 1 talent contest proved to be another successful event this year. With over 300 people in attendance, the winner was 15 year old Dionne Slater. The competition was changed this year to make just one person be the overall winner. The competition was also open to bands for the first time. There were a total of 67 entries, of which 13 were bands. Finalists were chosen on their vocal ability as well as their presentation and originality. The age range of the contestants was 9 - 18 years. Last years winners Mica Denila and Anna Reed also came back to perform on the evening.

## **6.0 CONCLUSION**

6.1 The Area Committee is invited to note the content of this report and the outcome of the Summer Holiday Programme for 2006.

## **7.0 BACKGROUND PAPERS**

7.1 The background papers relied upon to compile this report are as follows:

1. Promotional material from the Summer Holiday Promotion leaflet
2. Income and attendance figures from Leisure Complexes Summer Holiday Programme
3. Summer Programme Analysis reports by respective Centre Managers

## **NORTH SUNDERLAND AREA COMMITTEE**

**2<sup>nd</sup> November 2006**

### **REGENERATION ISSUES REPORT: FEEDBACK ON PROJECTS PREVIOUSLY FUNDED THROUGH STRATEGIC INITIATIVES BUDGET (SIB)**

**Report of the Director of Development and Regeneration**

#### **1.0 Purpose Of The Report**

- 1.1 This report provides information to the Area Committee on expenditure from the Strategic Initiatives Budget (SIB) on projects it has previously funded.

#### **2.0 Background**

- 2.1 Each Regeneration Framework area has been allocated a minimum of £200,000 per annum over the last eleven years from the Strategic Initiatives Budget to promote action on key priorities identified in the relevant Area Regeneration Frameworks, and to attract other funding into the area. Over this period, therefore, the Framework area has been allocated £2,333,080.
- 2.2 In order that the Area Committee can be kept informed of progress on projects it has previously funded as part of the SIB monitoring process, a programme of report backs has been scheduled.

#### **3.0 Purpose of the Feedback Reports**

- 3.1 The aim of the reports are to inform the Area Committee how the money it has been allocated through SIB has been used, how successful it has been in achieving its original objectives, and how the project will continue. Specifically, the reports have been asked to address the following key questions:
- How has the money has been used? How much was capital and revenue?
  - What were the outcomes of the project? How has it helped to achieve the objectives identified in the original submission? Are there any statistics that will support the outcomes?
  - What other funding the SIB allocation helped to attract?
  - What are the key lessons learnt? What difference has the project made in comparison to other areas that did not have such funding? What added

value did the project provide? Are there implications for existing service provision?

- Does the project need to continue? Has it come to its natural end? If not, how will it be funded? Has it been considered for mainstream funding? Have other funding sources been approached?

3.2 Once the presentation has been completed, Elected Members will be invited to ask any questions or offer comments concerning the project.

#### **4.0 Feedback to this Committee**

4.1 At this Committee meeting, the following feedback reports will be presented:

- Summerbell Allotments
- The Green Team

4.2 A written report has been included for the Compass Community Transport Project.

4.3 Extracts from the original applications are attached as Annex 1. Lead agents up date reports follow in Annex 2. A draft schedule for Feedback Reports for 2006 - 2007 is attached as Annex 3.

#### **5.0 Recommendations**

5.1 That this report be noted.

#### **Background Papers**

Strategic Initiatives Budget (SIB): Regeneration Issues Reports to previous Area Committees

Regeneration Framework File, North Sunderland



NORTH SUNDERLAND AREA COMMITTEE – 2<sup>ND</sup> NOVEMBER 2006**REGENERATION ISSUES REPORT ; FEEDBACK ON PROJECTS  
PREVIOUSLY FUNDED THROUGH STRATEGIC INITIATIVES BUDGET  
(SIB)****Original Applications**

<b><u>PROJECT TITLE : SUMMERBELL ALLOTMENTS</u></b>		
<b><u>Section 1: Application Requirements</u></b>		
<b>1.2 Which Area Regeneration Framework(s) does the project cover?</b>		
Coalfield [ ]	East [ ]	North [x]
Washington [ ]	West [ ]	South [ ]
<b><u>Section 2: Sponsor Details</u></b>		
<b>2.1 Name of Lead Organisation / Group:</b> Community & Cultural Services Directorate		
<b>2.2 Address of Lead Organisation / Group:</b> Environmental Services, Parks, Open Spaces and Grounds Maintenance, Parsons Road, Parsons Industrial Estate, District 2, Washington NE37 1EZ		
<b>2.3 Contact Name for Project:</b> G T March		<b>2.4 Position in Organisation:</b> Head of Parks, Open Spaces & Grounds Maintenance
<b>2.5 Tel. Number:</b> 2193950	<b>2.6 Fax Number:</b> 2193959	<b>2.7 E-mail Address:</b> Parks@sunderland.gov.uk
<b>2.8 Day to Day Contact Name / Details (if different to 2.3 above):</b> Mr J F Chisholm, Allotments Officer Tel: 2193952		
<b>2.9 Legal Status of Organisation:</b> Local Authority		<b>2.10 Registered Charity Number (if applicable):</b>
<b>2.11 Does your organisation have a bank account into which funds can be paid?</b> Yes		
<b>2.12 Has the organisation received SIB support previously?</b> Yes <b><u>If 'Yes' please provide details:</u></b> Stoney Lane Southwick £2,350, 4/09/03; Billy Hardy Complex £3,775 June 2003 and £12,930 March 2000; Roker Park Regeneration £20,000 May 2002; Shield Road Allotments £1,000 July 2001		
<b><u>Section 3 : Project Details</u></b>		
<b>3.1 Project Title:</b> Environmental Improvements – Marley Potts, Sunderland		
<b>3.2 Project Start Date:</b> April 2004		<b>3.3 Project End Date:</b> May 2004
<b>3.4 Please describe the project:</b> Provision and erection of 2.4 metre steel palisade fence between Southwick Cemetery and Summerbell Allotments to prevent vandalism attacks to allotments		

**3.5 What service does the organisation currently provide and how will this be complemented by the project?**

The works will deter constant vandalism of allotment gardens and encourage people in the Sunderland North area to retain their plots.

**3.6 What additional activity will SIB funding allow to happen?**

*(Please tick the appropriate statement)*

- a) A project will go ahead which otherwise would not happen at all ☐
- b) A project will be provided to a higher quality / on a greater scale ☒
- c) The funding will accelerate the implementation of the project by 12+ months ☐
- d) A gap in funding will be filled pending other funding being secured ☐
- e) Other reason ☐

**Please explain your answer:**

Finance available in revenue budget is insufficient to complete the necessary fencing to the whole of the open boundary.

**Section 7: Financial Information**

**7.1 How much SIB funding is requested?**

£7745.00

**7.2 Indicate the type of funding requested: *(Please tick)***

Capital ☒ Revenue ☐ Both ☐

**7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?**

Community & Cultural Services Allotments Improvement Programme £7162.00

**7.4 What other funding alternatives have been considered and why were these not appropriate?**

None available to our knowledge.

**7.5 What are the financial implications for the project should it not receive SIB funding?**

Project cannot be completed this year.

**7.6 When SIB expenditure is complete how do you intend to continue this project?**

Project will be complete and allotment site made as secure as possible.

**7.7 Provide a profile of projected costs:**

Funding Source	2003/04	2004/05	2005/06	Total Cost
<b>SIB :</b>				
<b>Coalfield</b>				
East				
North	3745	4000		7745
South				
West				
Washington				
<b>Other Sources:</b> <i>(Please state)</i> 1) CCS Parks 2) 3)	7162			7162
<b>Total Cost:</b>	10,907	4000		14,907

<b>7.8 Please provide a breakdown of the Total cost to show the main areas of expenditure:</b> Provision and erection of 2.4 metre steel palisade fence £14,907
<b>Section 9: Declaration</b>
<b>I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:</b>
<b>Name:</b> G T March
<b>Position in Organisation:</b> Head of Parks, Open Spaces and Grounds Maintenance
<b>Date:</b> 15.01.04

## **NORTH AREA COMMITTEE**

**2 NOVEMBER 2006**

### **REPORT OF THE DIRECTOR OF COMMUNITY & CULTURAL SERVICES**

#### **ENVIRONMENTAL IMPROVEMENTS TO SUMMERBELL ALLOTMENTS, MARLEY POTTS, SUNDERLAND**

##### **1.0 PURPOSE OF THE REPORT**

- 1.1 To provide feedback to Members in respect of environmental improvements to the Summerbell Allotment site at Marley Potts which received financial assistance from the North Area Committee.

##### **2.0 INTRODUCTION/BACKGROUND TO THE REPORT**

- 2.1 In March 2004 the North Sunderland Area Committee approved an allocation of £7745 for environmental improvements to the perimeter fence of Summerbell Allotments adjacent to Southwick Cemetery.

The existing fence was in a poor condition and there was an increase in vandalism to allotment gardens, sheds and glasshouses.

As a result of the vandalism many allotment tenants gave up their gardens which then became unkempt.

Although there were still people on the waiting list they were deterred from accepting an allotment due to the high levels of vandalism.

##### **3.0 CURRENT POSITION**

- 3.1 New security fencing was installed in 2004 at a cost of £14907.

This work was funded by means of £7745 from the Area Committee and £7162 from the Allotments Improvement budget and consisted of 207 linear metres of 2.4 metre high steel palisade fence erected along the boundary of Summerbell Allotments adjacent to Southwick Cemetery.

- 3.2 Since the new perimeter security fence was installed, vandalism has been significantly reduced by approx 80% and arson attacks have stopped. This has resulted in an increase in 20 new allotment tenants and the site is now popular and well used.

The allotment users and site secretary have welcomed the improvements.

##### **4.0 RECOMMENDATION**

- 4.1 The North Sunderland Area Committee is asked to note the content of the report.

## **5.0 BACKGROUND PAPERS**

5.1 The background papers relied upon to compile this report are as follows:-

- (i) Strategic Initiatives Budget – Grant Application Form



<b>PROJECT TITLE: The Green Team</b>			
<b>Section 1: Application Requirements</b>			
<b>1.2 Which Area Regeneration Framework(s) does the project cover? (please tick)</b>			
Coalfield [ ]	East [ ]	North [✓]	
Washington [ ]	West [ ]	South [ ]	
<b>Section 2: Sponsor Details</b>			
<b>2.1 Name of Lead Organisation / Group:</b> Sunderland North Alternative Curriculum			
<b>2.2 Address of Lead Organisation / Group:</b> Hylton Red House School, Ruthergeln Road Sunderland. SR5 5LN			
<b>2.3 Contact Name for Project:</b> Loraine Humble		<b>2.4 Position in Organisation:</b> Department Manager	
<b>2.5 Tel. Number:</b> 0191 553 5511	<b>2.6 Fax Number:</b> 0191 553 5515	<b>2.7 E-mail Address:</b>	
<b>Section 3 : Project Details</b>			
<b>3.2 Project Title:</b> (Please re-state title as per front sheet) The Green Team			
<b>3.2 Project Start Date:</b> November 2004		<b>3.3 Project End Date:</b> Ongoing	
<b>3.4 Please describe the project:</b> The project is to create a garden/allotment within the grounds of the school. The project will allow the pupils to be involved in a practical way, working alongside other members of the community and encourage the development of social responsibility. It will also raise young people's awareness in the regeneration of their own environment.			
<b>3.5 What service does the organisation currently provide and how will this be complemented by the project?</b> The SNAC Department provides an alternative curriculum to disaffected pupils aged 14 – 16 years. The project will give the opportunity to learn new skills in a practical way, to promote learning and enhancing confidence and self-esteem by stimulating their creativity.			
<b>3.6 What additional activity will SIB funding allow to happen?</b> (Please tick the appropriate statement) a) A project will go ahead which otherwise would not happen at all [ ] b) A project will be provided to a higher quality / on a greater scale [ ] c) The funding will accelerate the implementation of the project by 12+ months [✓] d) A gap in funding will be filled pending other funding being secured [ ] e) Other reason [ ]			
<b>Please explain your answer:</b> The project already has funding from other partners but needs more to fully develop to its maximum potential.			
<b>3.10 Who will benefit from the services provided by the project?</b> The pupils (promote healthy diets and lifestyle). Develop sense of ownership. The community – produce that is grown, distributed to the local community.			

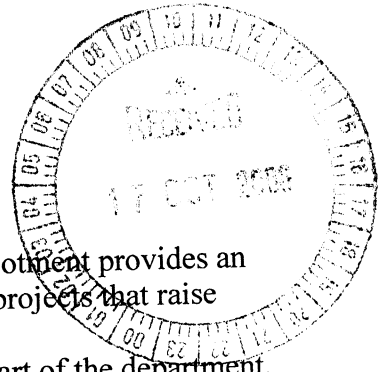
Primary schools – site to be used for educational visit				
<b>Section 7: Financial Information</b>				
<b>7.1 How much SIB funding is requested?</b> £7,000				
<b>7.2 Indicate the type of funding requested: (Please tick)</b> Capital <input type="checkbox"/> Revenue <input type="checkbox"/> Both <input checked="" type="checkbox"/>				
<b>7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?</b> 5-A Day Funding granted £2,000. Ace 21 Funding granted £250.00 Further fund raising currently underway				
<b>7.4 What other funding alternatives have been considered and why were these not appropriate?</b> None				
<b>7.5 What are the financial implications for the project should it not receive SIB funding?</b> The project would not achieve its main aims and objectives.				
<b>7.6 When SIB expenditure is complete how do you intend to continue this project?</b> When completion of the allotment, produce grown will be sold within the community, raising funding for future harvests				
<b>7.7 Provide a profile of projected costs:</b>				
<b>Funding Source</b>	<b>2004/05</b>	<b>2005/06</b>	<b>2006/07</b>	<b>Total Cost</b>
<b>SIB :</b>				
<b>Coalfield</b>				
<b>East</b>				
<b>North</b>	£ 1,139	£5,861		£7,000
<b>South</b>				
<b>West</b>				
<b>Washington</b>				
<b>Other Sources:</b> (Please state) 1)5-a-Day 2)Ace 21 3)Fund raising	£2,000 £ 250	£3,250		£2,000 £ 250 £3,250
<b>Total Cost:</b>	£3,389	£9,111		£12,500
<b>7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:</b> Land evacuation - £5,000 Fencing - £4,000 Tools - £500 Protective clothing - £500 First aid kit - £100 Top soil - £1,000				



Plants - £400
Polytunnel - £1,000
<b>Section 8: Additional Information</b>
<p><b>8.1 Please provide any additional information that may be of use in support of your project proposal</b> <i>(Please append additional sheets if required):</i></p> <p>The young people have been working on a programme with the NHS Healthy Eating Team. To extend the programme, the young people want to create their own allotment.</p> <p>The project will bring together a network of providers from the local community to work in an empowering way so that the young people can develop a sense of ownership thus developing their capacity to sustain the project over time.</p> <p>Young people bring with them energy, enthusiasm and a willingness to learn. A community garden can offer many ways for the young people to get involved with their community by sharing ideas, working with others and increasing their capacity to learn about social issues.</p>
<b>Section 9: Declaration</b>
<b>I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:</b>
<b>Name:</b> Loraine Humble
<b>Position in Organisation:</b> SNAC Manager.
<b>Date:</b> 07/02/05

## SIB Funding

### SNAC Community Allotment



The Sunderland North Alternative Curriculum Community Allotment provides an excellent opportunity for pupils and volunteers to take part in projects that raise awareness in the environment.

The SIB funding has allowed this to develop into an integral part of the department.

The funding was used to evacuate the land, to provide fencing to secure the area, a polytunnel in which we have successfully grown tomatoes herbs and plants.

The funding also provided the following equipment, wheelbarrow, spades, forks, hand trowel, rakes, Wellingtons, overalls, and water proof clothing, hosepipe, gloves.

We have also purchased materials sand, cement, wood, saws, hammers, nails to make birdhouses, fencing area, water feature birdbaths and lanterns.

I feel that without the SIB funding none of this would have been possible and so many opportunities would not have been possible.

Outcomes of the project have been met young people have now a sense of ownership and are using produce from the allotment when taking part in cooking sessions.

Volunteers who have had their own allotments but have had to give them up due to ill health have the benefits of working when they can but not have the worry of maintaining the entire site.

Pupils have developed excellent interpersonal skills relationships sharing ideas and enthusiasm.

The allotment was also host with the SNAC pupils as peer mentors and with Ceed the environmental group to take part in a number of activities involving pupils from the local primary school during the summer holidays. The pupils took part in a number of activities including making wind chimes, making bird cakes, having a mini beast hunt etc a great time was had all. Ceed have also played a huge part in helping the allotment develop as they have been working with SNAC pupils and their own volunteers most of whom have special needs to create a pond area to attract a greater variety of wildlife to the area.

- SIB Funding helped to attract funding of £1,000 from the Princes Trust which we used to develop our fruit area of the allotment planting trees etc. Funding from the 5 a day project was also given this was used to provide training for pupils and volunteers and also to purchase plants, pots, compost and top soil.

Key lessons that have been learned from the project are young people who are given the opportunity to take part in practical opportunities, new situations and meet new people are able to develop new skills share ideas and increase their capacity to learn.

The added value to the community allotment project is that the young people are now using skills and evidence that they have acquired to gain qualifications at GCSE level.

Future planning of the project is ongoing no further funding sources have yet been approached. Future plans included

- Securing steel fence perimeter
- Install camera
- Building wooden screens to develop murals and art work.

The SNAC department staff and pupils would like to thank the Committee for making our community allotment possible.

CITY OF SUNDERLAND DEVELOPMENT AND REGENERATION									
DATE REC'D 17 OCT 2006									
FILE REF:									
ACTION	INFO			COPY		CIRC			



<b>PROJECT TITLE:</b>	<b>Compass Community Transport</b>		
<b>SIB Requested:</b>	<b>£12,000 (City wide)/£2,000 per Area Committee</b>		
<b>Section 1: Application Requirements</b>			
<p><b>1.1:</b> Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.</p> <p>The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.</p> <p>If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines</p> <p><b>Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected. Dates and Venues of future meetings are provided as supporting information.</b></p>			
<b>1.2 Which Area Regeneration Framework(s) does the project cover? (please tick)</b>			
Coalfield	<input checked="" type="checkbox"/>	East	<input checked="" type="checkbox"/>
Washington	<input checked="" type="checkbox"/>	West	<input checked="" type="checkbox"/>
		North	<input checked="" type="checkbox"/>
		South	<input checked="" type="checkbox"/>

<b>Section 2: Sponsor Details</b>		
<b>2.1 Name of Lead Organisation / Group:</b> Compass Community Transport		
<b>2.2 Address of Lead Organisation / Group:</b> Felstead School, Fordfield Road, Sunderland SR4 0DA		
<b>2.3 Contact Name for Project:</b> Bill Robinson		<b>2.4 Position in Organisation:</b> Chair, Director and Trustee
<b>2.5 Tel. Number:</b> 0191 515 7122	<b>2.6 Fax Number:</b>	<b>2.7 E-mail Address:</b> Ccompassct@aol.com
<b>2.8 Day to Day Contact Name / Details (if different to 2.3 above):</b> Eddie Kerry, Manager.		
<b>2.9 Legal Status of Organisation:</b> Company limited by guarantee and registered charity		<b>2.10 Registered Charity Number (if applicable):</b> 1099220

<b>2.11 Does your organisation have a bank account into which funds can be paid?</b> <b>Yes</b>
<b>2.12 Has the organisation received SIB support previously?</b> <b>Yes</b> <b>If 'Yes' please provide details:</b> South and West Committees supported the South and West Community Transport Research exercise 2001
<b>2.13 Are any trustees / members of the organisation employed by the City Council?</b> <b>No</b> <i>If 'Yes' please provide details :</i>

<b><u>Section 3 : Project Details</u></b>	
<b>3.3 Project Title:</b> (Please re-state title as per front sheet) Compass Community Transport – developing city-wide facilities	
<b>3.2 Project Start Date:</b> September 2005	<b>3.3 Project End Date:</b> December 2005
<b>3.4 Please describe the project:</b> Compass was established to address issues of significant social exclusion resulting from unmet need for transport in the south and west of Sunderland. This project is intended to extend and further develop Compass services to benefit other parts of Sunderland through development of a 'Brokerage' service, providing training and the recruitment of an extended pool of well trained volunteers. It is also intended that these additional services will become self financing to ensure the longer term viability as a self sustaining social enterprise. However, a study of community transport across the City of Sunderland is being carried out by JMP Consulting as part of the Tackling Social Exclusion Through Transport (TSETT) initiative. The study includes actions to separate out transport provision from other care and support services, in order to develop centres of expertise which will have the ability to take forward transport developments and provide excellent, customer-focussed services. The study suggests that Compass Community Transport should be one of these centres of expertise. Historically, Compass Transport has been supported through SRB and NRF funding and significant income generation. A funding package which addresses sustainability of the organisation is currently being developed. Further funding applications for core funding have been delayed, awaiting the Community Transport Strategy. Funders will not consider Compass' applications until the study is finalised. This has therefore left a short term gap in core funding for the organisation.	
<b>3.5 What service does the organisation currently provide and how will this be complemented by the project?</b> It currently provides group travel facilities, technical and vocational training and champions the needs of mobility disadvantaged people in the south and west ARF parts of the city. The projects extends both the scope of the services provided the geographical coverage and the communities of interest that will benefit.	
<b>3.6 What additional activity will SIB funding allow to happen?</b> <i>(Please tick the appropriate statement)</i>	
f) A project will go ahead which otherwise would not happen at all <input type="checkbox"/> g) A project will be provided to a higher quality / on a greater scale <input type="checkbox"/> h) The funding will accelerate the implementation of the project by 12+	

<p>months [ ]</p> <p>i) A gap in funding will be filled pending other funding being secured [ X</p> <p>j) Other reason [ ]</p> <p><b>Please explain your answer:</b></p> <p>Delays in the production of the city wide Community Transport Strategy have meant that potential funders have not been able to consider applications from Compass.</p>
<p><b>3.7 How will you publicise that you have received support from SIB?</b> (please refer to Section 3 of the guidance notes)</p> <p>Press releases, articles in the local press, technical press and specialist publications, conference presentations, acknowledgements on the we site, City Council logo on minibuses. The project will also utilise Area Committee Marketing Project</p>
<p><b>3.8 Has there been any consultations concerning the need for this project?</b></p> <p><b>Yes</b></p> <p><i>If 'Yes' please provide details :</i></p> <p>As part of the TSETT study. Report expected September 2005. Discussions with Back on the Map; Presentations to Washington Area Committee and Washington Pride, discussions with ward councillor city wide. In addition, the recent Community Spirit consultation highlights how transport is a consistent difficulty in access cultural and leisure activities throughout the city.</p>
<p><b>3.9 Is there any documentary evidence available to support the need for this project?</b></p> <p><b>Yes</b></p> <p><i>If 'Yes' please provide details :</i></p> <p>TSETT Community Transport Strategy and Action Plan Compass Accounts/Business Plan available</p>
<p><b>3.10 Who will benefit from the services provided by the project?</b></p> <p>People with disabilities, young people, older people, people from ethnic minorities, women, people seeking training to re-enter the labour market, community groups and organisations who require transport in connection with their activities.</p>
<p><b>3.11 Will there be any implications for Council Services arising from this project?</b></p> <p><b>Yes</b></p> <p><i>If 'Yes' please provide details :</i></p> <p>Enabling people to access services and facilities will reduce pressure on statutory services provided by the Council. If Compass Transport ceases to operate, an important resource will be lost.</p>
<p><b>3.12 Does this project require the support or sponsorship of a City of Sunderland Council Directorate?</b></p> <p>No</p> <p><b>If 'Yes' please provide details :</b></p>
<p><b>3.13 Are any legal and other approvals required?</b></p> <p>No</p> <p><i>If 'Yes' provide details of type of approval, date secured, or date expected to be secured:</i></p>

#### **Section 4: Equal Opportunities**

##### **4.1 Does your organisation have an Equal Opportunities Policy?**

Yes

##### **If yes, please describe how the project will comply with the Policy:**

It will widen the range of groups and geographical areas covered. In particular, it will enable Compass to extend its services and training facilities to those parts of the City where there are particular concentrations of people from ethnic minorities.

##### **If no, please describe how your organisation addresses equal opportunities issues:**

##### **4.2 Does your project specifically address any of the following issues?**

*Ethnic Issues* Yes

##### **If yes, please provide details as to how the project is in line with the Race Relations Act 1976:**

It will provide services, training and employment opportunities to particular ethnic minority communities within the city. In particular it will enable us to tailor services to meet the specific requirements of groups such as faith communities.

*Gender Issues* Yes

##### **If yes, please provide details as to how the project is in line with the Sex Discrimination Act 1975:**

Some services will be specifically tailored to meet the needs of women, particularly travel requirements that arise specifically as a consequence of child care and other caring roles. Training opportunities will enable women who have taken a career break to re-enter the labour market.

*Disability Issues* Yes

##### **If yes, please provide details as to how the project is in line with the Disability Discrimination Act 1995**

Services will be provided using DDA compliant fully accessible minibuses. We will seek to ensure that disabled people take up the employment and training opportunities on offer.

#### **Section 5: Relationship of Project to the Area Framework(s)**

##### **5.1 Identify which Area Regeneration Framework Action Plan Strategic Priorities this project will address through the use of SIB, and demonstrate how these will be achieved:**

Compass Transport address most objectives across all six area frameworks. It will eventually provide access to employment, health services, learning



opportunities and will address community safety issues. It will also encourage inclusive communities and community participation.

**5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area Regeneration Framework(s).**

SIB will contribute to provision of gap funding for 3 months, matched to contribution from the TSETT initiative. This will safeguard the project until further funding is secured.

**5.3 If the project relates to two or more Framework Areas, on what basis have you decided how to share the costs?**

Benefits will be city wide, therefore equally split.

**Section 6: Management Arrangements**

**6.1 Describe how the project will be managed:**

Overall responsibility for the project will rest with the Directors and Trustees. Day to day management will be the responsibility of the Manager who will report on progress to the monthly Board meetings.

**6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives?**

Recruitment of the correct mix of skills among staff and volunteers.

**Section 7: Financial Information**

**7.1 How much SIB funding is requested?**

£12,000 (£2,000/Area committee)

**7.2 Indicate the type of funding requested: (Please tick)**

Capital [ ] Revenue [X] Both [ ]

**7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?**

TSETT - £12,000

Funding applications being made to NRF, SRB, ESF, Coalfields Regeneration Trust, TSETT.

**7.4 What other funding alternatives have been considered and why were these not appropriate?**

Northern Rock Foundation – eligibility restrictions

**7.5 What are the financial implications for the project should it not receive SIB funding?**

The organisation will cease operations and staff will be made redundant.

**7.6 When SIB expenditure is complete how do you intend to continue this project?**

Further funding applications for core funding. Income generated will cover operating costs of buses, training scheme etc.

**7.7 Provide a profile of projected costs:**

Funding Source	2005/06	2006/07	2007/08	Total Cost

<b>SIB :</b>				
<b>Coalfield</b>	£2,000			£2,000
<b>East</b>	£2,000			£2,000
<b>North</b>	£2,000			£2,000
<b>South</b>	£2,000			£2,000
<b>West</b>	£2,000			£2,000
<b>Washington</b>	£2,000			£2,000
<b>Other Sources:</b> (Please state) 1)TSETT 2) 3)	£12,000			£12,000
<b>Total Cost:</b>	£24,000			£24,000

**7.8 Please provide details of any 'in-kind funding (e.g Peppercorn rents), if included within the 'Other Sources' of funding shown above.**

Peppercorn rent for office at Felstead school

**7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:**

Salaries (3 staff) and operating costs for 3 months.

**7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines.**

**Include any estimates that you have and details of any contractors or suppliers to be used.**

Not applicable.

## **Section 8: Additional Information**

**8.1 Please provide any additional information that may be of use in support of your project proposal (Please append additional sheets if required):**

## **Section 9: Declaration**

**I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:**

**Name:** Bill Robinson

**Position in Organisation:** Director. Trustee

**Date:** 26/8/05

## **CITYWIDE AREA COMMITTEES – STRATEGIC INITIATIVE BUDGET**

### **Compass Community Transport**

In April 2005 whilst a citywide study of community transport was undertaken as part of the Tackling Social Exclusion Through Transport (TSETT) initiative a hold was put on all funding requests for transport. This was also implemented by external funding bodies, including Coalfields Regeneration Trust with whom negotiations for funding had already commenced. The results of the study were expected by July 2005 but were delayed until November and during this period Compass Community Transport (CCT) used its existing reserves to retain the level of service.

#### **How the money has been spent**

In August 2005 CCT applied to the six Area Committees to contribute £2,000 each to provide a match for £12,000 made available from the TSETT initiative. This would provide Gap Funding for 3 months towards core staff costs, the income generated by charges to user groups covering all other costs. Core staff at that time were Transport Manager, Senior Driver/Trainer, Administration/Finance Officer, Administration Assistant and 2 Drivers.

#### **Outcomes of the Project**

Allowed staffing levels to be retained thus avoiding redundancies and maintaining service levels whilst further funding secured.

#### **Other funding**

During this period further funding applications were made to assist CCT to develop in line with the findings of the study. Due to the time lapse Coalfield Regeneration Trust had allocated their regional fund towards transport initiatives and CCT were advised that no funding was available. NRF monies of £71,494 were secured to cover revenue spend for the remainder of the year ended 31 March 2006 and future support of £185,000 has been made available for years ended March 2007 and 2008 to develop services across the City.

#### **Key lessons and issues from project**

The key point to make is in noting the effect that external decision makers / policy changes can have upon such a business which is relying upon funding to supplement its income to maintain a community service.

#### **Future Planning**

CCT is working very closely with TSETT Group in developing its services citywide. It has created a separate commercial trading arm and will tender for contracts the revenue from which will hopefully help to support the community part of the operation.

**\*For additional information see attached annual directors report which provides greater detail regarding activities, funding and future planning.**

## **COMPASS COMMUNITY TRANSPORT**

### **Directors Report year ended 31 March 2006**

#### **Structure, Governance and Management**

Compass Community Transport Limited is a company limited by guarantee and a registered charity whose constitution is set out in its Memorandum and Articles of Association.

The Company has a Board of Directors (Management Committee), who are also Trustees of the Charity, elected by the members at the Annual General Meeting. The Management Committee meets on a monthly basis to oversee the affairs of the organisation focusing on legal, technical, financial and operational aspects. A Personnel Sub Group and Policy Sub Group is in place but their recommendations are brought to the monthly Management Committee Meetings for approval. Day to day operational issues are dealt with by the Transport Manager who reports directly to the Management Committee.

The first Directors / Trustees of the Company were the subscribers to the Memorandum and Articles of Association and held office until the members elected a new Management Committee at its first and subsequent Annual General Meetings. Existing Management Committee Members may stand for re-election. Article 34 of The Articles of Association allows co-option by no more than 2 other persons by the Management Committee to serve as full voting members.

New Directors / Trustees may be appointed at the Annual General Meeting by the membership and normally have a specific interest in the transport provision regarding a geographical area of the City or a particular group of users. If resignations occur, which depletes key skills relating to transport, personnel or finance, we circulate our membership looking for volunteers and also advertise through the volunteer bureau with a view to co-opting new Directors / Trustees. As an introduction new Directors / Trustees are provided with details of the services provided, copies of the minutes of recent meetings, the latest audited accounts and a copy of the publication "Responsibility of Charity Trustees" issued by the Charity Commission. A tour of facilities and staff introductions is also arranged by the Transport Manager.

Key Partners in the delivery of our services at present include the Local Authority and Nexus. Currently we invite representatives from these organisations, without voting rights, to attend the monthly management meetings in an advisory capacity.

The Directors / Trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

## Objectives and Charities

The objectives of the charity are to provide a community transport service for the inhabitants of the City of Sunderland and its environs who are in need of such a service because of age, sickness or disability (mental or physical), or poverty, or because of lack of availability of adequate and safe public passenger services.

Activities in the year have included:

- a. The provision of group travel to member organisations by the hire of a fleet of modern, fully accessible minibuses using Criminal Records Bureau checked employed and volunteer drivers.
- b. Driver training for trainees to achieve Community Transport Association MiDAS accreditation and / or to gain further experience towards obtaining a passenger Carrying Vehicle driver licence.
- c. Bespoke passenger assistant training for local organisations who have requested a course more specific to their organisation and volunteers.
- d. Employment and training opportunities by providing work placements during the year for varying periods for people who are economically inactive.

The long term strategy is to expand the services to all areas of the City as the acquisition of additional funding and increases in our reserves allow. Organisation Membership increased during the year and as at March 2006 was 238, broken down by client group as follows:

People with physical disabilities	25
Elderly people	63
Youth Groups	27
Children's Groups	60
Others *	63

(\*Includes community associations, church groups and groups that are involved with more than one of the above categories).

Contributions from volunteers to the overall management and delivery of services include the 8 Management Committee Members and currently 20 driver / passenger assistants.

## Achievements and Performance

During the financial year to March 2006 the following specific outcomes were achieved:

Number of journeys undertaken	1661
Number of passengers carried	21593
Trainees achieving MiDAS qualification	36
Number of work placements provided	22

(Broken down to 1 administration, 5 escorts, 5 painters, 1 handyman & 10 drivers)

Funding support during financial year ended March 2006 of £95,494, to assist with core costs, was secured and utilised from Neighbourhood Renewal Fund, Single Investment Budget and the Tackling Social Exclusion Through Transport Initiative (TSETT).

Compass Community Transport continues to be involved in the development of the TSETT strategy a key theme of which is for greater co-ordination in the planning, funding and delivery of specialist transport services in the City. Future support of £185,000 from Neighbourhood Renewal Fund towards core costs for years ending March 2007 and 2008 has been secured.

The continuance of funding support from these sources beyond 2008 is reliant upon Government priorities and future policy. As such this is outside the charity's control as is current issues with world oil prices and developments require monitoring by the Directors / Trustees to react positively to any changes.

In order to generate additional income and to move towards long term sustainability a subsidiary trading arm of the Charity has been incorporated on 26 May 2006 - "Compass Commercial Transport Ltd". Various tenders have been submitted for the delivery of commercial contracts in respect of transport services in the public sector, e.g. Care Call Services. If successful it is the intention that trading will commence and initially a hire fee will be paid to Compass Community Transport Ltd in respect of the use of its vehicles and resources.

## Financial Review

- a. Reserves Policy – as a capital intensive organisation requiring constant investment in vehicles, ICT, premises and staff it is necessary to ensure that sufficient finance is available in order that operations can be sustained without over-reliance on one-off funding packages or regimes. Fees and rates charged to member organisations for usage should reflect the need to make such provision from annual surpluses generated. The Charity will therefore need to set aside reserves and make provision for this in future budgets. Annual surpluses that arise should be allocated in the following order:

- (i) General Reserve – up to a maximum of three months average total expenditure
- (ii) Vehicle Replacement Reserve – in line with annual depreciation.

The reserves policy will be reviewed annually by the Management Committee be amended if considered appropriate to meet the current activities of the Charity.

- b. The principal funding sources are how they support the core costs of the Charity are explained in the section above headed Achievements and Performance.
- c. The Directors / Trustees have the power to invest in such assets as they see fit. The Charity sometimes needs to react quickly to particular needs and has a policy of keeping surplus liquid funds in short term deposits which can be readily accessed.

## Plans for Future Period

The Charity's key objective is to continue with its plans to expand its current geographical area of service delivery and make membership available to other organisations within the City. A development officer, seconded from Nexus, is available to the Charity for the next two years to assist the Management Committee in this regard. Currently discussions are taking place with representatives from the East End and Coalfields Regeneration Areas of the City to ascertain demand. An increase in the number of vehicles to service this expansion is essential and may be achieved by brokering existing vehicles presently under utilised or new acquisitions.

As previously stated the constant review of charges and generation of income by the subsidiary trading company should ensure that progress is made towards achieving long term sustainability.

## ANNEX 3

### NORTH SUNDERLAND AREA COMMITTEE

#### SCHEDULE FOR FEEDBACK REPORTS (PREVIOUSLY FUNDED STRATEGIC INITIATIVES BUDGET)

COMMITTEE DATE	PROPOSED PROJECTS
2 <sup>nd</sup> November 06	Summerbell Allotments The Green Team
11 <sup>th</sup> January 07	SNCBC Kitchen Refurbishment North Side Initiative
8 <sup>th</sup> March 07	Sunderland Yacht Club Southwick Neighbourhood Youth Project



<b>NORTH SUNDERLAND AREA COMMITTEE MEETING</b> <b>2<sup>nd</sup> November 2006</b>
<b>EXECUTIVE SUMMARY SHEET – PART I</b>
<b>Title of Report:</b>  STRATEGIC INITIATIVES BUDGET (SIB): REGENERATION ISSUES REPORT
<b>Author(s):</b>  DIRECTOR OF DEVELOPMENT AND REGENERATION
<b>Purpose of Report:</b>  This report requests Area Committee consideration of proposals for the allocation of Strategic Initiatives Budget (SIB) to support a variety of new initiatives that will benefit the area.
<b>Description of Decision:</b>  The Committee is requested to approve the following from the 2006/7 budget: <ul style="list-style-type: none"> <li>i) £11,769 towards Castletown Community Association Safety Improvements.</li> <li>ii) £7,826 towards Thompson Park Bowling Club Irrigation Scheme.</li> <li>iii) £13,670 towards the provision of Cyclon Headcams</li> <li>iv) £6,160 towards The Castle View Centre Cricket Equipment</li> <li>v) £3,100 towards The North East Aircraft Museum Access Improvements</li> <li>vi) £25,000 towards Environmental Improvements on the Witherwack Estate</li> </ul>
<b>Is the decision consistent with the Budget/Policy Framework?</b> Yes
<b>If not, Council approval is required to change the Budget/Policy Framework</b>
<b>Suggested reason(s) for Decision:</b> Each Regeneration Framework area has been allocated a minimum of £200,000 per annum over the last eleven years from the Strategic Initiatives Budget to promote action on key priorities identified in the relevant Area Regeneration Frameworks, and to attract other funding into the area.
<b>Alternative options to be considered and recommended to be rejected:</b> None

<p><b>Is this a “Key Decision” as defined in the Constitution?</b> No</p> <p><b>Is it included in the Forward Plan?</b> No</p>	<p><b>Relevant Review Committee:</b>  <b>Regeneration Review Committee</b></p>
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## **NORTH SUNDERLAND AREA COMMITTEE**

**2<sup>nd</sup> November 2006**

### **STRATEGIC INITIATIVES BUDGET (SIB): REGENERATION ISSUES REPORT**

#### **Report of the Director of Development and Regeneration**

#### **1.0 Purpose Of The Report**

- 1.1 This report outlines current expenditure from the Strategic Initiatives Budget (SIB) and applications for funding from this budget in order to support new initiatives, which will benefit the area.

#### **2.0 Description of Decision (Recommendation)**

- 2.1 The Committee is requested to approve the following:
- Funding to support proposals for new projects. Full applications are included in Annex 1.
  - Criteria for SIB funding as included in Annex 2

#### **3.0 Background**

- 3.1 Each Regeneration Framework area has been allocated a minimum budget of £200,000 per annum over the last eleven years. Over this period, therefore, the Framework area has been allocated £2,333,380.
- 3.2 Annex 3 gives a summary of allocations since its creation in 1996/7 and a full breakdown of individual projects since 2002/3.

#### **4.0 Current Position**

- 4.1 At the last Committee meeting on 7<sup>th</sup> September 2006, £72,495 was committed from the 2006/7 budget. At that meeting, the Committee agreed to further proposals for funding totalling £77,438 from the 2006/7 budget. These approvals mean £149,933 is committed from the 2006/7 budget, leaving £116,607 to be allocated.
- 4.2 In the interim period, £540 has been returned to the budget from the Area Renewal & Regeneration of Eppleton & Castletown Project, leaving £117,147 to be allocated.
- 4.3 Applications for funding are presented to this Committee requesting £67,525 from the 2006/7 budget. Should the Committee grant this request, £217,458 will be committed from the 2006/7 budget.

4.4 This will leave £49,622 to be allocated from the 2006/7 budget.

## **5.0 Reasons for the Decision**

5.1 SIB was established to promote action on key priorities identified in the relevant Area Regeneration Frameworks, and to attract other funding into the area. Applications for SIB funding should demonstrate the potential benefits to local communities the proposed project would bring, and subsequently be able to provide evidence and statistics that can illustrate these benefits.

## **6.0 Alternative Options**

6.1 Each project is required to indicate what alternative options they have considered in section 7.4 of its application form, which is attached as Annex 1.

## **7.0 Relevant Consultations**

### **7.1 Financial Implications**

Each project is required to indicate what financial implications there may be in section 7.5 of its application form, which is attached as Annex 1.

### **7.2 Implications for Other Services**

Each project is required to indicate what implications there may be for other services in section 3.11 of its application form, which is attached as Annex 1. They are also required to identify any support or sponsorship that might be required from a City of Sunderland Council Directorate in Section 3.12 of its application form.

### **7.3 The Public**

Each project is required to indicate what consultation it has undertaken and other documentary evidence it has to support its proposal in sections 3.8 and 3.9 of its application form, which is attached as Annex 1.

### **7.4 The Race Relations (Amendment) Act 2000 and the Councils Race Equality Scheme.**

Each project is required to indicate whether it has an equal opportunities policy, or what measures it employs to address equal

opportunity issues, in Section 4 of its application form, which is attached as Annex 1.

#### 7.5 Public Relations and Publicity

Each project is required to indicate how it will promote SIB via project publicity in Section 3.7 of the application form. The Marketing and Communications Co-ordinator for the City of Sunderland Council implements the publicity and public relations schedule on behalf of the Area Committee.

#### 7.6 Procurement and Purchasing

Each project is required to provide details of how they will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines, in Section 7.10 of its application form, which is attached as Annex 1.

### 8.0 List of Appendices

- 8.1 Annex 1 Proposal to this Area Committee meeting for SIB funding
- 8.2 Annex 2 SIB Criteria and guidelines
- 8.3 Annex 3 Breakdown of individual projects since 2003/4.

### 9.0 Background Papers

- 9.1 Strategic Initiatives Budget (SIB): Regeneration Issues Reports to previous Area Committees
- 9.2 Regeneration Framework Files, North Sunderland



## ANNEX 1

### 1. Castletown Community Association Safety Improvements

<b>PROJECT TITLE:</b>	Castletown Community Association Safety Improvements				
<b>SIB Requested:</b>	£11,769				
<b><u>Section 1: Application Requirements</u></b>					
<p><b>1.1:</b> Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.</p> <p>The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.</p> <p>If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines</p> <p><b>Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected. Dates and Venues of future meetings are provided as supporting information.</b></p>					
<b>1.2 Which Area Regeneration Framework(s) does the project cover? (please tick)</b>					
Coalfield	<input type="checkbox"/>	East	<input type="checkbox"/>	North	<input checked="" type="checkbox"/>
Washington	<input type="checkbox"/>	West	<input type="checkbox"/>	South	<input type="checkbox"/>

<b><u>Section 2: Sponsor Details</u></b>		
<b>2.1 Name of Lead Organisation / Group:</b> Castletown Community Association		
<b>2.2 Address of Lead Organisation / Group:</b> Grange Road, Castletown, Sunderland SR5 3EQ		
<b>2.3 Contact Name for Project:</b> Estelle Brown		<b>2.4 Position in Organisation:</b> Community Progression Officer
<b>2.5 Tel. Number:</b> 0191 537 32 31	<b>2.6 Fax Number:</b> 0191 519 01 55	<b>2.7 E-mail Address:</b> estelle.brown@sncbc.co.uk
<b>2.8 Day to Day Contact Name / Details (if different to 2.3 above):</b>		
<b>2.9 Legal Status of Organisation:</b> Registered Charity		<b>2.10 Registered Charity Number (if applicable):</b> 508721
<b>2.11 Does your organisation have a bank account into which funds can</b>		

<p><b>be paid?</b> Yes</p>
<p><b>2.12 Has the organisation received SIB support previously?</b> Yes <b>If 'Yes' please provide details:</b> £10,000 to fund a feasibility study to be carried out on the centre of which £2,590 was vired for training and capacity building and to provide match funding.</p>
<p><b>2.13 Are any trustees / members of the organisation employed by the City Council?</b> Yes <b>If 'Yes' please provide details:</b> Councillor Leslie Mann is a management committee member.</p>

<b><u>Section 3 : Project Details</u></b>	
<p><b>3.1 Project Title:</b> (Please re-state title as per front sheet) Castletown Community Association Safety Improvements</p>	
<p><b>3.2 Project Start Date:</b> End Nov 2006</p>	<p><b>3.3 Project End Date:</b> May 2007</p>
<p><b>3.4 Please describe the project:</b> In recent months it has become apparent that there are several health and safety issues within the community building, which require immediate attention. This includes taking up and relaying of the pedestrian pathway into the centre which currently poses a tripping hazard and has resulted in the pedestrian gate to the centre being sealed, pedestrians therefore have to access the centre via the car park area where there is no designated foot path. There is also a need to add two disabled car-parking bays to the existing car park. At present there are no disabled car parking facilities on site and no access from the current car park for anyone with physical disabilities. This has resulted in some of the elderly members of the community leaving wheel chairs and automated equipment in the car park area; some local residents have stopped using the centre due to these access problems.</p> <p>Inside the centre the building has a large hall facility with a room divider that provides the option for use of the facility by two groups at the same time. The room divider is very heavy and several members of the centre have incurred injuries when trying to move the doors, there have also been several cases of reported incidents with children and adults jamming fingers in these doors. The doors have now stiffened and jammed and are very difficult to operate. We have been advised by property services and a local construction company to replace the doors with a lighter material that are easily opened and closed and pose no threat to jamming fingers etc.</p> <p>Following a visit from Property Services we have been advised that our current boiler system is in adequate working order but does require that we fit a cover to the boiler. Currently the boiler stands in the kitchen and the boiler cover has fallen off leaving the boiler system exposed. We therefore need to replace the boiler cover to reduce the possibility of a serious accident</p>	



occurring or the boiler becoming damaged.

**3.5 What service does the organisation currently provide and how will this be complemented by the project?**

The centre provides facilities to advance the interests of social welfare for recreation and leisure time with the aim to improve the lives of local residents, enhance education and to reduce social isolation. This takes place in the form of social evenings, fitness classes, after school clubs, coffee mornings, stay and play sessions, craft clubs, toddler play sessions, British Legion club and many other groups which are open to local people. The C.A. building is a venue for local people to come together, it is also utilised by organisations and community groups.

The project will benefit all of the sections and residents that use the centre, it will allow disabled people to access the centre in a safe and comfortable manner and it will also increase safety within the building. There is currently no provision on site for disabled parking and those in wheelchairs or using motorised equipment as an aid find it very difficult to access the centre, this has resulted in disabled people being excluded from the centre or having to leave their 'aids' such as motorised chairs outside of the centre.

The project will include re-laying the outside pavement, which currently poses as a health and safety hazard as it is very uneven, the project will allow us to relay the paving area and therefore small children will be able to play outside without the threat of a severe tripping accident occurring. The re-laid paths will increase safety to all that use the centre, as they will have reduced tripping hazards when they access the building.

The doors inside the hall are currently too heavy to move, users have tried to move the doors and have caused injury to themselves. As the doors can no longer be used to divide off the room's only one activity can take place at any one time, and is reducing the activities that local people could be utilising. With the installation of the new doors, other activities or groups could be running in the centre and therefore increase resident participation.

**3.6 What additional activity will SIB funding allow to happen?**

*(Please tick the appropriate statement)*

- a) A project will go ahead which otherwise would not happen at all [ ☒ ]
- b) A project will be provided to a higher quality / on a greater scale [ ☐ ]
- c) The funding will accelerate the implementation of the project by 12+ months [ ☐ ]
- d) A gap in funding will be filled pending other funding being secured [ ☐ ]
- e) Other reason [ ☐ ]

**Please explain your answer:**

Without funding this project would not go ahead and there would be health and safety concerns to address in the centre, which may result in some activities or groups being cancelled.

**3.7 How will you publicise that you have received support from SIB?**

*(please refer to Section 3 of the guidance notes)*

Through publicising the development of the centre utilising the Regeneration Publicity Team, Sunderland Echo and Colliery Chronicle. Also through word of mouth publicity and promotion of the service through our Community Progression Officer.

**3.8 Has there been any consultations concerning the need for this project?**

**Yes**

**If 'Yes' please provide details:**

On 17<sup>th</sup> August 2006, a consultation event was held at Castletown Community Centre for local residents and groups. This event was organised in partnership with the Area Regeneration Officer from City of Sunderland Council, Community Development Worker from Sunderland North Health City Group and the Community Progression Officer from Sunderland North Community Business Centre. The consultation findings highlighted the need to address the health and safety concerns at Castletown Community Association.

Also in June 2004 a feasibility study was carried out on the centre, which highlighted a need to address health and safety requirements at the centre/site.

**3.9 Is there any documentary evidence available to support the need for this project?**

**Yes**

**If 'Yes' please provide details:**

Opportunities in your Community Consultation Event Report 17<sup>th</sup> August 2006.

Castletown Community Association – Feasibility Study – June 2004 (Solutions 4 Community Consultants)

**3.10 Who will benefit from the services provided by the project?**

Local people who access the centre, section members, men and women, school children, toddlers and babies, parents and carers, older people, people with disabilities, local businesses and organisations and community groups operating in the area.

**3.11 Will there be any implications for Council Services arising from this project?**

**No**

**If 'Yes' please provide details:**

**3.12 Does this project require the support or sponsorship of a City of Sunderland Council Directorate?**

**Yes**

**If 'Yes' please provide details:**

Property Services – they will be responsible for assessing and signing off the preliminary enquiry form with regards to planning permission for the disabled car parking bays.

**3.13 Are any legal and other approvals required?**

**Yes**

**If 'Yes' provide details of type of approval, date secured, or date expected to be secured:**

A preliminary enquiry form has to be completed to assess whether planning permission is needed for the additional car parking spaces. This form has been completed and submitted to City of Sunderland Council – Development and Regeneration Services.

**Section 4: Equal Opportunities**

**4.1 Does your organisation have an Equal Opportunities Policy?**

**Yes**

**If yes, please describe how the project will comply with the Policy:**

Our policy states that we will not exclude anyone from the centre regardless of ethnic background, gender, age or disability etc. The project will comply with the policy as we will be ensuring that people with disabilities or elderly residents will be able to access and utilise the centre to it's full capacity. The measures that we are aiming to put in place will reinforce our aims that the centre is opening and caters for everyone in the community.

**If no, please describe how your organisation addresses equal opportunities issues:**

**4.2 Does your project specifically address any of the following issues?**

**Ethnic Issues    No**

**If yes, please provide details as to how the project is in line with the Race Relations Act 1976:**

**Gender Issues**    No

**If yes, please provide details as to how the project is in line with the Sex Discrimination Act 1975:**

**Disability Issues**    Yes

**If yes, please provide details as to how the project is in line with the Disability Discrimination Act 1995**

The Act states that it is unlawful to discriminate against disabled persons in connection with the provision of facilities and service. As a community organisation we therefore have a duty to provide appropriate access and facilities for people with disabilities. This project will reinforce the requirements of the act as we are aiming to put in place appropriate measures in accommodate people with physical disabilities.

#### **Section 5: Relationship of Project to the Area Framework(s)**

**5.1 Identify which Area Regeneration Framework Action Plan Strategic Priorities this project will address through the use of SIB, and demonstrate how these will be achieved:**

Lack of access to social and cultural opportunities

**5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area Regeneration Framework(s).**

Making safe community facilities to enable broader use by community groups.

**5.3 If the project relates to two or more Framework Areas, on what basis have you decided how to share the costs?**

N/a

#### **Section 6: Management Arrangements**

**6.1 Describe how the project will be managed:**

The trustees and the management committee of Castletown Community Centre will oversee the project with support from a Community Progression Officer.

**6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives?**

The only risk to the project is the weather, in the event of poor weather conditions the project may take longer to complete than anticipated.

<b>Section 7: Financial Information</b>				
<b>7.1 How much SIB funding is requested?</b> £11,769				
<b>7.2 Indicate the type of funding requested: (Please tick)</b>  <div style="display: flex; justify-content: space-around;"> <span>Capital <input checked="" type="checkbox"/> [ x ]</span> <span>Revenue <input type="checkbox"/> [ ]</span> <span>Both <input type="checkbox"/> [ ]</span> </div>				
<b>7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?</b> £2,500 has been requested from the Masonic Charities.				
<b>7.4 What other funding alternatives have been considered and why were these not appropriate?</b> All of the other possible funders that we identified to support this project have been accessed and used to support other activities and groups within the centre. Other funders would not support capital projects.				
<b>7.5 What are the financial implications for the project should it not receive SIB funding?</b> The project will not go ahead				
<b>7.6 When SIB expenditure is complete how do you intend to continue this project?</b> This is a one-off capital project, which does not require continued support.				
<b>7.7 Provide a profile of projected costs:</b>				
<b>Funding Source</b>	<b>2006/07</b>	<b>2007/08</b>	<b>2008/09</b>	<b>Total Cost</b>
<b>SIB :</b>				
<b>Coalfield</b>				
<b>East</b>				
<b>North</b>	£11,769			£11,769
<b>South</b>				
<b>West</b>				
<b>Washington</b>				
<b>Other Sources:</b> (Please state) 1) 2) 3)	Masonic Charities £2,500			£2,500
<b>Total Cost:</b>	£14,269			£14,269

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**7.8 Please provide details of any 'in-kind funding (e.g Peppercorn rents), if included within the 'Other Sources' of funding shown above.**  
N/A

**7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:**

Groundwork's to paved areas  
Installation of two Disabled Parking Bays  
Removal and replacement of dividing doors  
Refixing of front panel to existing Ideal Standard Boiler.

Quoted as one complete job.

**7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines.**

**Include any estimates that you have and details of any contractors or suppliers to be used.**

We have approached three contractors from a list of principle contractors, which have been approved by City of Sunderland Council. We have gathered three quotes from the contractors list and have based the project costs on the lowest quote received.

## **Section 8: Additional Information**

**8.1 Please provide any additional information that may be of use in support of your project proposal** *(Please append additional sheets if required):*

## **Section 9: Declaration**

**I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:**

**Name:** Estelle Brown

**Position in Organisation:** Community Progression Officer

**Date:** 4<sup>th</sup> October 2006

## 2. Thompson Park Bowling Club Irrigation Scheme

<b>PROJECT TITLE:</b> Thompson Park Bowling Club Irrigation Scheme												
<b>SIB Requested:</b> £7,826												
<b>Section 1: Application Requirements</b>												
<p><b>1.1:</b> Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.</p> <p>The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.</p> <p>If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines</p> <p><b>Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected. Dates and Venues of future meetings are provided as supporting information.</b></p>												
<p><b>1.2 Which Area Regeneration Framework(s) does the project cover? (please tick)</b></p> <table> <tr> <td>Coalfield</td> <td><input type="checkbox"/></td> <td>East</td> <td><input type="checkbox"/></td> <td>North</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>Washington</td> <td><input type="checkbox"/></td> <td>West</td> <td><input type="checkbox"/></td> <td>South</td> <td><input type="checkbox"/></td> </tr> </table>	Coalfield	<input type="checkbox"/>	East	<input type="checkbox"/>	North	<input checked="" type="checkbox"/>	Washington	<input type="checkbox"/>	West	<input type="checkbox"/>	South	<input type="checkbox"/>
Coalfield	<input type="checkbox"/>	East	<input type="checkbox"/>	North	<input checked="" type="checkbox"/>							
Washington	<input type="checkbox"/>	West	<input type="checkbox"/>	South	<input type="checkbox"/>							

<b>Section 2: Sponsor Details</b>		
<b>2.1 Name of Lead Organisation / Group:</b> Thompson Park Bowling Club		
<b>2.2 Address of Lead Organisation / Group:</b> 28 Roxburgh Street, Fulwell, Sunderland SR69RP		
<b>2.3 Contact Name for Project:</b> Ronald Richmond		<b>2.4 Position in Organisation:</b> Treasurer
<b>2.5 Tel. Number:</b> 0191 549 3294	<b>2.6 Fax Number:</b>	<b>2.7 E-mail Address:</b>
<b>2.8 Day to Day Contact Name / Details (if different to 2.3 above):</b>		

<b>2.9 Legal Status of Organisation:</b> Community Group	<b>2.10 Registered Charity Number (if applicable):</b>
<b>2.11 Does your organisation have a bank account into which funds can be paid?</b>  yes	
<b>2.12 Has the organisation received SIB support previously?</b> no <b><u>If 'Yes' please provide details:</u></b>	
<b>2.13 Are any trustees / members of the organisation employed by the City Council?</b>  No  <b>If 'Yes' please provide details :</b>	

<b><u>Section 3 : Project Details</u></b>	
<b>3.2 Project Title:</b> (Please re-state title as per front sheet) Thompson Park Bowling Club Irrigation Scheme	
<b>3.2 Project Start Date:</b>  Dec 06	<b>3.3 Project End Date:</b>  Dec 07
<b>3.4 Please describe the project:</b>  To fit an irrigation scheme to the 2 bowling greens. The project, if successful, will allow the club to buy and install a state of the art irrigation scheme which will allow the better running of the club and the attraction of new members.	
<b>3.5 What service does the organisation currently provide and how will this be complemented by the project?</b> We self administrate a public green for Community Services which deals with the day by day running of the bowling greens by installing this irrigation system, there will be more time of the green keeper to tend to the vital needs of a better green. With the improvements of the green, there could be a likelihood of attracting new members and more prestigious competitions from for example ones run by the EBA.	
<b>3.6 What additional activity will SIB funding allow to happen?</b> (Please tick the appropriate statement)  f) A project will go ahead which otherwise would not happen at all <input checked="" type="checkbox"/> g) A project will be provided to a higher quality / on a greater scale <input type="checkbox"/>	



- h) The funding will accelerate the implementation of the project by 12+ months [ ]
- i) A gap in funding will be filled pending other funding being secured [ ]
- j) Other reason [ ]

**Please explain your answer:**

Without Sib funding, this project could not go ahead.

**3.7 How will you publicise that you have received support from SIB?**

*(please refer to Section 3 of the guidance notes)*

We would work with the Regeneration marketing team to do press releases.  
We would also use the SIB logo on all future bowling cards.

**3.8 Has there been any consultations concerning the need for this project?**

**Yes**

**If 'Yes' please provide details :**

The condition of the greens has been raised at Committee meetings and by visiting clubs.

**3.9 Is there any documentary evidence available to support the need for this project?**

**No**

**If 'Yes' please provide details :**

**3.10 Who will benefit from the services provided by the project?**

Members of the bowling club plus adults and children living in the surrounding areas of Sunderland.

**3.11 Will there be any implications for Council Services arising from this project?**

**Yes**

**If 'Yes' please provide details :**

Sunderland City Council will need to manage the irrigation system and water storage as per the HSC ACoP L8 "The control of legionella bacteria in water systems" regulations.

Property services will need carry out a risk assessment and implement a water hygiene management system.

All of these have been confirmed by property services.

**3.13 Does this project require the support or sponsorship of a City of Sunderland Council Directorate?**

**Yes**

**If 'Yes' please provide details:**

The support of the Parks Department and Property Services have been sought and agreed.

**3.13 Are any legal and other approvals required?**

**No**

**If 'Yes' provide details of type of approval, date secured, or date expected to be secured:**

#### **Section 4: Equal Opportunities**

**4.1 Does your organisation have an Equal Opportunities Policy?**

**Yes**

**If yes, please describe how the project will comply with the Policy:**

The Bowling Green operated under the City of Sunderland Equal Opportunities policy and is open to access and use by all members of the community.

**If no, please describe how your organisation addresses equal opportunities issues:**

**4.2 Does your project specifically address any of the following issues?**

**Ethnic Issues No**

**If yes, please provide details as to how the project is in line with the Race Relations Act 1976:**

**Gender Issues No**

**If yes, please provide details as to how the project is in line with the Sex Discrimination Act 1975:**

**Disability Issues No**

If yes, please provide details as to how the project is in line with the Disability Discrimination Act 1995

#### **Section 5: Relationship of Project to the Area Framework(s)**

**5.1 Identify which Area Regeneration Framework Action Plan Strategic Priorities this project will address through the use of SIB, and demonstrate how these will be achieved:**

A need to increase the network of accessible community facilities, services and activities by improving accessibility and use of parks and open spaces

**5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area Regeneration Framework(s).**

Improvement of Thompson Park.

Successful installation of an irrigation scheme.

**5.4 If the project relates to two or more Framework Areas, on what basis have you decided how to share the costs?**

N/A

#### **Section 6: Management Arrangements**

**6.1 Describe how the project will be managed:**

Property services and the Parks Department will manage to project.

**6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives?**

The only risk is bad winter weather.

#### **Section 7: Financial Information**

**7.1 How much SIB funding is requested?**

£7,826

**7.2 Indicate the type of funding requested: (Please tick)**

Capital [ x ]

Revenue [ ]

Both [ ]

**7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?**

No

**7.4 What other funding alternatives have been considered and why were these not appropriate?**

**7.5 What are the financial implications for the project should it not receive SIB funding?**

Without SIB funding, the project will not go ahead.

**7.6 When SIB expenditure is complete how do you intend to continue this project?**

Property service will continue with the maintenance of the system.

**7.7 Provide a profile of projected costs:**

Funding Source	2006/07	2007/08	2008/09	Total Cost
<b>SIB :</b>				
Coalfield				
East				
North	7,826			7,826
South				
West				
Washington				
<b>Other Sources:</b> (Please state) 1) Bowling Club Fundraising 2) 3)	2,000			2,000
<b>Total Cost:</b>	9,826			9,826

**7.8 Please provide details of any 'in-kind funding (e.g Peppercorn rents), if included within the 'Other Sources' of funding shown above.**

N/a

**7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:**

Services would be provided as per the written quotations received to include: Mains and Feeder Pipe work, Fittings, Sprinklers, Cables, Isolation & drain Off Valves, Controller, Pumping Plant, Starter Panel and Storage Tank  
The cost of installation is - £4,659  
The cost of materials is - £5,167

**7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and**

**guidelines.**

**Include any estimates that you have and details of any contractors or suppliers to be used.**

Quotes have been sought from contractors as attached.

#### **Section 8: Additional Information**

**8.1 Please provide any additional information that may be of use in support of your project proposal (*Please append additional sheets if required*):**

#### **Section 9: Declaration**

**I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:**

**Name: Ron Richmond**

**Position in Organisation: Treasurer**

**Date: 10/10/06**



### 3. Cylon Body Worn Surveillance Devices ("Head-Cams")

<b>PROJECT TITLE:</b> Cylon Body Worn Surveillance Devices ("Head-Cams")														
<b>SIB Requested:</b> £13,670														
<b>Section 1: Application Requirements</b>														
<p><b>1.1:</b> Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.</p> <p>The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.</p> <p>If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines</p> <p><b>Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected. Dates and Venues of future meetings are provided as supporting information.</b></p>														
<p><b>1.2 Which Area Regeneration Framework(s) does the project cover?</b> (please tick)</p> <table> <tr> <td>Coalfield</td> <td><input type="checkbox"/></td> <td>East</td> <td><input type="checkbox"/></td> <td>North</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>Washington</td> <td><input type="checkbox"/></td> <td>West</td> <td><input type="checkbox"/></td> <td>South</td> <td><input type="checkbox"/></td> </tr> </table>			Coalfield	<input type="checkbox"/>	East	<input type="checkbox"/>	North	<input checked="" type="checkbox"/>	Washington	<input type="checkbox"/>	West	<input type="checkbox"/>	South	<input type="checkbox"/>
Coalfield	<input type="checkbox"/>	East	<input type="checkbox"/>	North	<input checked="" type="checkbox"/>									
Washington	<input type="checkbox"/>	West	<input type="checkbox"/>	South	<input type="checkbox"/>									
<b>Section 2: Sponsor Details</b>														
<p><b>2.1 Name of Lead Organisation / Group:</b> Northumbria Police.</p>														
<p><b>2.2 Address of Lead Organisation / Group:</b> Sunderland Area Command, Gillbridge Avenue, Sunderland. SR1 3AW.</p>														
<p><b>2.3 Contact Name for Project:</b> Alan Patterson. Craig Gardner</p>	<p><b>2.4 Position in Organisation:</b> Police Inspector, S/land North. Police Sergeant, S/ land North.</p>													
<p><b>2.5 Tel. Number:</b> 0191 4547555 ext 66782 or ext 66361</p>	<p><b>2.6 Fax Number:</b> 0191 5636388.</p>	<p><b>2.7 E-mail Address:</b>   <a href="mailto:alan.patterson.7716@northumbria.pnn.police.uk">alan.patterson.7716@northumbria.pnn.police.uk</a>  <a href="mailto:craig.gardner.3977@northumbria.pnn.police.uk">craig.gardner.3977@northumbria.pnn.police.uk</a> </p>												

<b>2.8 Day to Day Contact Name / Details (if different to 2.3 above):</b>	
<b>2.9 Legal Status of Organisation:</b> Public Sector	<b>2.10 Registered Charity Number (if applicable):</b>
<b>2.11 Does your organisation have a bank account into which funds can be paid?</b> Yes	
<b>2.12 Has the organisation received SIB support previously?</b> Yes. <b><u>If 'Yes' please provide details:</u></b> 1. In March 2002 Northumbria Police was awarded a £5,000 SIB grant for a Car Security Pilot Loan Scheme in Marley Potts, Withewack and Carley Hill. The project was highly successful and has been recognised by Government Office North East as an example of best practice in relation to target hardening. Approximately 3,500 households were visited by Police Officers offering the free car lock, and three articles acknowledging the SIB contribution appeared in the Sunderland Echo, in addition to one radio interview with Sun FM.  2. In October 2003 Northumbria Police was awarded a £17,147 SIB grant to gap fund a CCTV Operator Post for the North and East of Sunderland. This enabled the organisation to provide a CCTV monitoring service to the Area Command using thirty eight CCTV cameras in order to contribute to the identification and investigation of crime in support of the Local Policing Plan. More specifically, success was achieved in: <ul style="list-style-type: none"> <li>• Monitoring and proactively using the CCTV system to bring to the attention of officers all relevant information to contribute to the provision of a prompt, appropriate and effective response to crime and other incidents.</li> <li>• Liaison with authorised contacts from the various public Watch schemes in order to pass and receive relevant information on crime and disorder in the area.</li> <li>• Attendance at court as directed to provide evidence and /or provide witness statements in order to contribute to the processes of the Criminal Justice system.</li> </ul> 3. In September 2006, Northumbria Police received SIB funding of £12,000 for the purchase of target hardening equipment for issue to Sunderland North residents in support of Operation IMPACT widely recognised as a very successful operation.	
<b>2.13 Are any trustees / members of the organisation employed by the City Council?</b> No <b>If 'Yes' please provide details :</b>	



<b>Section 3 : Project Details</b>	
<b>3.3 Project Title:</b> Cylon Body Worn Surveillance Devices ("Head-Cams")	
<b>3.2 Project Start Date:</b> 10 <sup>th</sup> November 2006 (est.)	<b>3.3 Project End Date:</b> Ongoing, (evaluation 1/5/06)
<b>3.4 Please describe the project:</b> The purchase of 8 Cylon Body Worn Cameras for use by PCSOs and Police Officers of Sunderland North Neighbourhood Team when on general patrol and during targeted operations.	
<p><b>3.5 What service does the organisation currently provide and how will this be complemented by the project?</b></p> <p>The Neighbourhood Policing team currently deploys PCSOs and Police Officers on foot patrol into their dedicated Neighbourhoods. The use of head cams which mean that everything an officer sees, hears and says is recorded for use as evidence at any later proceedings could potential be one of the most impactful innovations for policing in the area.</p> <p>Currently, PCSOs have only limited powers to deal with minor offences and low level disorder, however they are regularly witness to not just low level offending but more serious criminal offences as well, providing a "professional witness" capability to support prosecutions by their police officer colleagues.</p> <p>They also find themselves often suffering unacceptable levels of abuse from people they have to confront during their duty day. It is felt that the wearing of such devices will provide an excellent tool to capture evidence of antisocial behaviour as well as more serious types of offending. Currently, fixed CCTV cameras although effective, suffer from the need for a limited number of operators monitoring a large number of cameras across Sunderland. The body worn devices guarantee their effectiveness by being constantly monitored by the wearer who only has to look towards an incident to capture it.</p> <p>They will also be used to support action with partners in relation to the gathering of evidence for proceedings under the Housing Act and preparation of applications for ASBOs and ABAs.</p> <p>The wearing of such devices will be heavily publicised in order to reassure the community and ensure that they feel safer about living in their Neighbourhoods knowing that PCSOs and Police are actively targeting problem areas with a view to gathering video evidence to support future action by police and partners.</p>	
<p><b>3.6 What additional activity will SIB funding allow to happen?</b> (Please tick the appropriate statement)</p> <p>k) A project will go ahead which otherwise would not happen at all <input checked="" type="checkbox"/> <b>[x]</b></p> <p>l) A project will be provided to a higher quality / on a greater scale <input type="checkbox"/> <b>[ ]</b></p>	

- m) The funding will accelerate the implementation of the project by 12+ months [ ]
- n) A gap in funding will be filled pending other funding being secured [ ]
- o) Other reason [ ]

**Please explain your answer:**

There is no scope within the current police budget restrictions to support such a project financially.

**3.7 How will you publicise that you have received support from SIB?**  
(please refer to Section 3 of the guidance notes)

An integral part of the project will be effective marketing via local media in order to raise the awareness of the community of this additional tool in the tackling of Crime and Disorder. The Community Safety aspect of reinforcing the guardianship of their Neighbourhoods will be emphasised and partnership aspect and contribution made by SIB funding will feature prominently.

**3.8 Has there been any consultations concerning the need for this project?**

Yes

**If 'Yes' please provide details :**

Sunderland Housing Group Management  
Sunderland Council ASB Unit  
Area Regeneration Officer  
Sunderland North Neighbourhood policing Team Officers

**3.9 Is there any documentary evidence available to support the need for this project?**

Yes

**If 'Yes' please provide details :**

Attached document outlining more detailed rationale and features of the device

**3.10 Who will benefit from the services provided by the project?**

Residents across the Sunderland North area in the form of crime and disorder prevention and general increased public reassurance.

**3.11 Will there be any implications for Council Services arising from this project?**

No

**If 'Yes' please provide details :**

**3.14 Does this project require the support or sponsorship of a City of Sunderland Council Directorate?**

<p>No</p> <p>If 'Yes' please provide details :</p>
<p><b>3.13 Are any legal and other approvals required?</b></p> <p>No</p> <p>If 'Yes' provide details of type of approval, date secured, or date expected to be secured:</p>

<p><b><u>Section 4: Equal Opportunities</u></b></p>
<p><b>4.1 Does your organisation have an Equal Opportunities Policy?</b></p> <p>Yes - full copy available if required.</p> <p><b><u>If yes, please describe how the project will comply with the Policy:</u></b></p> <p>Police resources will be utilised in accordance with the Equal Opportunities policy and legislation.</p> <p><b>If no, please describe how your organisation addresses equal opportunities issues:</b></p>
<p><b>4.2 Does your project specifically address any of the following issues?</b></p> <p><b>Ethnic Issues    No</b></p> <p><b><u>If yes, please provide details as to how the project is in line with the Race Relations Act 1976:</u></b></p> <p><b>Gender Issues    No</b></p> <p><b>If yes, please provide details as to how the project is in line with the Sex Discrimination Act 1975:</b></p> <p><b>Disability Issues    No</b></p> <p><b>If yes, please provide details as to how the project is in line with the Disability Discrimination Act 1995</b></p>

<p><b><u>Section 5: Relationship of Project to the Area Framework(s)</u></b></p>
<p><b>5.1 Identify which Area Regeneration Framework Action Plan Strategic Priorities this project will address through the use of SIB, and demonstrate how these will be achieved:</b></p> <p>This project relates to the North Area Regeneration Framework.</p>

The regeneration framework identifies the need to Reduce Crime and Disorder and the Fear of Crime specifically to reduce youth disorder and focus upon problems of anti social behaviour.

**5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area Regeneration Framework(s).**

The area command on a daily basis monitors the crime and disorder incidents across the Sunderland area. As a result data is readily available to measure the success of this operation.

Additionally, it is proposed to seek the views of members of the Sunderland North communities during regular consultation via community forums and workshops.

Outputs for the operation will be the number of:

- Reduction in number of incidents reported.
- persons arrested.
- persons reported.
- Positive comments from the public.

Wider outcomes of the operation will be:

- Reduction of number of incidents reported of anti social behaviour.
- Reducing the fear of crime and providing reassurance to residents and visitors to the Sunderland north area.

**5.5 If the project relates to two or more Framework Areas, on what basis have you decided how to share the costs?**

N/A

**Section 6: Management Arrangements**

**6.1 Describe how the project will be managed:**

Sgt Craig Gardner – Neighbourhood Sergeant for the Sunderland North West Area - will have responsibility for the operation under the overall control of Inspector Alan Patterson who is directly responsible for the management of all crime and disorder problems throughout the north area and the deployment of resources in order to combat such problems.

Sergeant Craig Gardner will produce the evaluation concentrating on positive outcomes of the project.

**6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives?**

There are no significant risks or uncertainties within this operation.

Sunderland Area Command has an excellent track record in delivering externally funded projects to the stated outputs / outcomes and objectives and is supported by the necessary financial systems.

<b>Section 7: Financial Information</b>																																												
<b>7.1 How much SIB funding is requested?</b>																																												
£13,670.00 excl VAT (16,062.25 incl VAT)																																												
<b>7.2 Indicate the type of funding requested: (Please tick)</b>																																												
<div style="display: flex; justify-content: space-around;"> <span>Capital <input checked="" type="checkbox"/> [X]</span> <span>Revenue <input type="checkbox"/> [ ]</span> <span>Both <input type="checkbox"/> [ ]</span> </div>																																												
<b>7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?</b>																																												
No																																												
<b>7.4 What other funding alternatives have been considered and why were these not appropriate?</b>																																												
<p>Sunderland Housing Group funding – although Sunderland Housing Group have stated that the purchase of “police” equipment would not normally be authorised by their board, they are willing to contribute by providing additional funding to support the project by providing publicity materials, signage in the areas, office space within the Cornhill Centre to support storage of equipment and use of the office as a base by Neighbourhood Officers to deploy from.</p>																																												
<b>7.5 What are the financial implications for the project should it not receive SIB funding?</b>																																												
<p>The purchase of the devices will not be possible and the additional capability will be lost.</p>																																												
<b>7.6 When SIB expenditure is complete how do you intend to continue this project?</b>																																												
<p>The initial costs of the equipment provide for the main expenditure, there are negligible running costs other than normal stationary and storage material for downloading and storage of footage which will be covered by Northumbria Police.</p>																																												
<b>7.7 Provide a profile of projected costs:</b>																																												
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 25%;">Funding Source</th> <th style="width: 15%;">2005/06</th> <th style="width: 15%;">2006/07</th> <th style="width: 15%;">2007/08</th> <th style="width: 30%;">Total Cost</th> </tr> <tr> <td colspan="5"><b>SIB :</b></td> </tr> <tr> <td>Coalfield</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>East</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>North</td> <td>£13,670</td> <td></td> <td></td> <td>£13,670</td> </tr> <tr> <td>South</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>West</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Washington</td> <td></td> <td></td> <td></td> <td></td> </tr> </table>					Funding Source	2005/06	2006/07	2007/08	Total Cost	<b>SIB :</b>					Coalfield					East					North	£13,670			£13,670	South					West					Washington				
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<b>Other Sources:</b> (Please state) 1) 2) 3)				
<b>Total Cost:</b>	£13,670 excl VAT			£13,670 excl VAT

**7.8 Please provide details of any 'in-kind funding (e.g Peppercorn rents), if included within the 'Other Sources' of funding shown above.**

**7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:**

8 Body Worn Surveillance Devices @ £1600.00 each  
Image capture/viewing hardware including security software @£750.00  
Delivery and Insurance @ £120.00  
**Total £13,670.00** (£16,062.25 inclusive of VAT)

**7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines.**

**Include any estimates that you have and details of any contractors or suppliers to be used.**

Initial research has been done into the suitability of these devices by SGT 100 Paul Hamilton of Newcastle West Pathfinder Policing Team who is also on a National Consultation Panel into the use of body mounted cameras. The Cylon Device has been deemed the most suitable for police purposes and is only supplied by one company within the UK (AUDAX Ltd), quote and company details are attached.

## **Section 8: Additional Information**

**8.1 Please provide any additional information that may be of use in support of your project proposal** *(Please append additional sheets if required):*

## **Section 9: Declaration**

**I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:**

**Name:** Craig Gardner

**Position in Organisation:** Police Sergeant, Sunderland North.

**Date:** 10<sup>th</sup> October 2006

#### 4. Cricketing Equipment for Castle View Centre

<b>PROJECT TITLE:</b>	<b>Cricketing Equipment for Castle View Centre</b>	
<b>SIB Requested:</b>	<b>£6,160</b>	
<b>Section 1: Application Requirements</b>		
<p><b>1.1:</b> Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.</p> <p>The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.</p> <p>If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines</p> <p><b>Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected. Dates and Venues of future meetings are provided as supporting information.</b></p>		
<b>1.2 Which Area Regeneration Framework(s) does the project cover? (please tick)</b>		
Coalfield	<input type="checkbox"/>	East <input type="checkbox"/>
Washington	<input type="checkbox"/>	West <input type="checkbox"/>
		North <input checked="" type="checkbox"/>
		South <input type="checkbox"/>

<b>Section 2: Sponsor Details</b>		
<b>2.1 Name of Lead Organisation / Group:</b> The Castle View Sports Centre		
<b>2.2 Address of Lead Organisation / Group:</b> Cartwright Road, Castletown, Sunderland SR5 3DX		
<b>2.3 Contact Name for Project:</b> Miss Claire Jones	<b>2.4 Position in Organisation:</b> Centre Manager	
<b>2.5 Tel. Number:</b> 0191 553 5539	<b>2.6 Fax Number:</b> 0191 553 5539	<b>2.7 E-mail Address:</b> Claire.jones@sunderland.gov.uk
<b>2.8 Day to Day Contact Name / Details (if different to 2.3 above):</b>		

<b>2.9 Legal Status of Organisation:</b> Local Authority	<b>2.10 Registered Charity Number (if applicable):</b>
<b>2.11 Does your organisation have a bank account into which funds can be paid?</b> Yes	
<b>2.12 Has the organisation received SIB support previously?</b> Yes <b>If 'Yes' please provide details:</b> Internal Modifications in 2004, refurbishment of the gym with excellent Results.	
<b>2.13 Are any trustees / members of the organisation employed by the City Council?</b>  Yes  <b>If 'Yes' please provide details :</b> The staff at the centre are employees of Sunderland City Council Governors include local elected members.	

### **Section 3 : Project Details**

**3.4 Project Title:** (Please re-state title as per front sheet)  
Cricketing Equipment for Castle View Centre

**3.2 Project Start Date:**  
15<sup>th</sup> November 2006

**3.3 Project End Date:**  
N/A

**3.4 Please describe the project:**

We are in desperate need for new cricket equipment as ours is becoming a Health & Safety hazard. If we don't have the equipment we need local groups Can't use the facilities we could potentially offer. We are the only centre available for the local community and therefore need this equipment.

**3.5 What service does the organisation currently provide and how will this be complemented by the project?**

Local community groups have been using our facilities for the past 7 or 8 year. Therefore our equipment is becoming old and frayed. To continue to give the best we could off and ensure a safe environment we need new equipment, otherwise the groups will need to look elsewhere for a venue, which results in further travel expenses and a higher priced sportshall.

**3.6 What additional activity will SIB funding allow to happen?**  
(Please tick the appropriate statement)



- p) A project will go ahead which otherwise would not happen at all [ ]
- q) A project will be provided to a higher quality / on a greater scale [X]
- r) The funding will accelerate the implementation of the project by 12+ months [ ]
- s) A gap in funding will be filled pending other funding being secured [ ]
- t) Other reason [ ]

**Please explain your answer:**

The current cricketing equipment is in such a bad state that it is not up to health and safety standards. New equipment would attract in additional users to the centre and for the equipment.

**3.7 How will you publicise that you have received support from SIB?**  
(please refer to Section 3 of the guidance notes)

A sign could be placed on the cricket nets stating where we received the funding to go ahead.

The Regeneration Marketing team would be contacted to do a press release.

**3.8 Has there been any consultations concerning the need for this project?**

Yes

**If 'Yes' please provide details :**

Cricketing groups who have been using the centre have been consulted and support the need to improve the facilities.

**3.9 Is there any documentary evidence available to support the need for this project?**

No

**If 'Yes' please provide details :**

**3.10 Who will benefit from the services provided by the project?**

The local cricket groups will benefit from the new equipment and when advertised could possibly bring in more groups.

**3.11 Will there be any implications for Council Services arising from this project?**

Yes

**If 'Yes' please provide details :**

The local authority will maintain and store the equipment and will manage any risk assessments associated with the new equipment.

**3.15 Does this project require the support or sponsorship of a City of Sunderland Council Directorate?**

No

**If 'Yes' please provide details :**

**3.13 Are any legal and other approvals required?**

No

**If 'Yes' provide details of type of approval, date secured, or date expected to be secured:**

**Section 4: Equal Opportunities**

**4.1 Does your organisation have an Equal Opportunities Policy?**

Yes

**If yes, please describe how the project will comply with the Policy:**

We comply with the equal opportunities policies of Sunderland City Council and as such ensure the facilities of the centre are open to all groups.

**If no, please describe how your organisation addresses equal opportunities issues:**

**4.2 Does your project specifically address any of the following issues?**

**Ethnic Issues** No

**If yes, please provide details as to how the project is in line with the Race Relations Act 1976:**

**Gender Issues** No

**If yes, please provide details as to how the project is in line with the Sex Discrimination Act 1975:**

**Disability Issues** No

**If yes, please provide details as to how the project is in line with the Disability Discrimination Act 1995**

**Section 5: Relationship of Project to the Area Framework(s)**

**5.1 Identify which Area Regeneration Framework Action Plan Strategic Priorities this project will address through the use of SIB, and demonstrate how these will be achieved:**

Promotion of sport, exercise and preventative programmes to assist the local community in development towards achieving better health

**5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area Regeneration Framework(s).**

The purchase and active use of cricketing equipment.

**5.6 If the project relates to two or more Framework Areas, on what basis**

<p><b>have you decided how to share the costs?</b></p> <p>N/A</p>
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<p><b><u>Section 6: Management Arrangements</u></b></p>
<p><b>6.1 Describe how the project will be managed:</b></p> <p>The Castle View Centre Manager will oversee the purchase and use of the equipment.</p>
<p><b>6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives?</b></p> <p>None</p>

<p><b><u>Section 7: Financial Information</u></b></p>																														
<p><b>7.1 How much SIB funding is requested?</b></p> <p>£6,160</p>																														
<p><b>7.2 Indicate the type of funding requested: (Please tick)</b></p> <p>Capital <input checked="" type="checkbox"/> Revenue <input type="checkbox"/> Both <input type="checkbox"/></p>																														
<p><b>7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?</b></p> <p>No</p>																														
<p><b>7.4 What other funding alternatives have been considered and why were these not appropriate?</b></p> <p>As a local authority managed facility for community benefit, sources of funding are limited.</p>																														
<p><b>7.5 What are the financial implications for the project should it not receive SIB funding?</b></p> <p>The cricketing groups will not be able to use the centre and will not bring this revenue into the facility.</p>																														
<p><b>7.6 When SIB expenditure is complete how do you intend to continue this project?</b></p> <p>The project is for one off capital expenditure. Maintenance will be taken care of from the Castle View Centre budget.</p>																														
<p><b>7.7 Provide a profile of projected costs:</b></p>																														
<table border="1"> <thead> <tr> <th>Funding Source</th> <th>2006/07</th> <th>2007/08</th> <th>2008/09</th> <th>Total Cost</th> </tr> </thead> <tbody> <tr> <td><b>SIB :</b></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td><b>Coalfield</b></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td><b>East</b></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td><b>North</b></td> <td>6,160</td> <td></td> <td></td> <td>6,160</td> </tr> <tr> <td><b>South</b></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Funding Source	2006/07	2007/08	2008/09	Total Cost	<b>SIB :</b>					<b>Coalfield</b>					<b>East</b>					<b>North</b>	6,160			6,160	<b>South</b>				
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<b>South</b>																														

<b>West</b>				
<b>Washington</b>				
<b>Other Sources:</b> (Please state) 1) 2) 3)				
<b>Total Cost:</b>	6,160			6,160

**7.8 Please provide details of any 'in-kind funding (e.g Peppercorn rents), if included within the 'Other Sources' of funding shown above.**

**7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:**

trackway, net enclosure and division netting - £5000

2x wooden storage creels - £160

2x cricket mats - £1,000

**7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines.**

**Include any estimates that you have and details of any contractors or suppliers to be used.**

Equipment would be purchased from the approved council providers – only one of which provides cricket equipment.

### **Section 8: Additional Information**

**8.1 Please provide any additional information that may be of use in support of your project proposal (Please append additional sheets if required):**

### **Section 9: Declaration**

**I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:**

**Name:** Claire Jones

**Position in Organisation:** Centre Manager – Castle View Centre

**Date:** 10/10/06

## 5. North East Aircraft Museum Access Improvements

<b>PROJECT TITLE:</b> <u>North East Aircraft Museum – Access Improvements</u>														
<b>SIB Requested:</b> £6,200														
<b>Section 1: Application Requirements</b>														
<p><b>1.1:</b> Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.</p> <p>The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.</p> <p>If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines</p> <p><b>Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected. Dates and Venues of future meetings are provided as supporting information.</b></p>														
<p><b>1.2 Which Area Regeneration Framework(s) does the project cover? (please tick)</b></p> <table> <tr> <td>Coalfield</td> <td><input type="checkbox"/></td> <td>East</td> <td><input type="checkbox"/></td> <td>North</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>Washington</td> <td><input checked="" type="checkbox"/></td> <td>West</td> <td><input type="checkbox"/></td> <td>South</td> <td><input type="checkbox"/></td> </tr> </table>			Coalfield	<input type="checkbox"/>	East	<input type="checkbox"/>	North	<input checked="" type="checkbox"/>	Washington	<input checked="" type="checkbox"/>	West	<input type="checkbox"/>	South	<input type="checkbox"/>
Coalfield	<input type="checkbox"/>	East	<input type="checkbox"/>	North	<input checked="" type="checkbox"/>									
Washington	<input checked="" type="checkbox"/>	West	<input type="checkbox"/>	South	<input type="checkbox"/>									

<b>Section 2: Sponsor Details</b>		
<p><b>2.1 Name of Lead Organisation / Group:</b> NE Aircraft Museum</p>		
<p><b>2.2 Address of Lead Organisation / Group:</b> Old Washington Road, Sunderland SR53HZ</p>		
<p><b>2.3 Contact Name for Project:</b> Bill Fulton / Chris Johnson</p>		<p><b>2.4 Position in Organisation:</b> Museum Superintendent</p>
<p><b>2.5 Tel. Number:</b> 5190662</p>	<p><b>2.6 Fax Number:</b></p>	<p><b>2.7 E-mail Address:</b></p>
<p><b>2.8 Day to Day Contact Name / Details (if different to 2.3 above):</b></p>		

<b>2.9 Legal Status of Organisation:</b> Charity	<b>2.10 Registered Charity Number (if applicable):</b> 515254
<b>2.11 Does your organisation have a bank account into which funds can be paid?</b>  Yes	
<b>2.12 Has the organisation received SIB support previously?</b> no <b><u>If 'Yes' please provide details:</u></b>	
<b>2.13 Are any trustees / members of the organisation employed by the City Council?</b>  No  <b>If 'Yes' please provide details :</b>	

<b><u>Section 3 : Project Details</u></b>	
<b>3.5 Project Title:</b> (Please re-state title as per front sheet) North East Aircraft Museum – Access Improvements	
<b>3.2 Project Start Date:</b>  November 2006	<b>3.3 Project End Date:</b>  October 2008
<b>3.4 Please describe the project:</b> To improve access to the NE Aircraft Museum through the provision of 2 disabled parking spaces and a tarmac path between the car park and the entrance.	
<b>3.5 What service does the organisation currently provide and how will this be complemented by the project?</b> The aircraft museum is a regional visitor attraction showcasing aircraft. These improvements will ensure that all members of the public have equal access to the museum	
<b>3.6 What additional activity will SIB funding allow to happen?</b> (Please tick the appropriate statement)  u) A project will go ahead which otherwise would not happen at all <input checked="" type="checkbox"/> <b>[ x ]</b> v) A project will be provided to a higher quality / on a greater scale <input type="checkbox"/> <b>[ ]</b> w) The funding will accelerate the implementation of the project by 12+ months <input type="checkbox"/> <b>[ ]</b> x) A gap in funding will be filled pending other funding being secured <input type="checkbox"/> <b>[ ]</b> y) Other reason <input type="checkbox"/> <b>[ ]</b>	
<b>Please explain your answer:</b>	

Without SIB funding, the improvements will not be able to go ahead
<b>3.7 How will you publicise that you have received support from SIB?</b> <i>(please refer to Section 3 of the guidance notes)</i> Through newsletters and the Regeneration Marketing team
<b>3.8 Has there been any consultations concerning the need for this project?</b>  No  If 'Yes' please provide details :
<b>3.9 Is there any documentary evidence available to support the need for this project?</b> No If 'Yes' please provide details :
<b>3.10 Who will benefit from the services provided by the project?</b>  Residents of Sunderland and visitors to the aircraft museum
<b>3.11 Will there be any implications for Council Services arising from this project?</b> No If 'Yes' please provide details :
<b>3.16 Does this project require the support or sponsorship of a City of Sunderland Council Directorate?</b> No If 'Yes' please provide details :
<b>3.13 Are any legal and other approvals required?</b> No If 'Yes' provide details of type of approval, date secured, or date expected to be secured:

<b><u>Section 4: Equal Opportunities</u></b>
<b>4.1 Does your organisation have an Equal Opportunities Policy?</b> No  <b><u>If yes, please describe how the project will comply with the Policy:</u></b>   <b>If no, please describe how your organisation addresses equal opportunities issues:</b> The museum is open to all members of the community and this project will allow for better access to the site for all members regardless of disability.

**4.2 Does your project specifically address any of the following issues?**

**Ethnic Issues** No

**If yes, please provide details as to how the project is in line with the Race Relations Act 1976:**

**Gender Issues** No

**If yes, please provide details as to how the project is in line with the Sex Discrimination Act 1975:**

**Disability Issues** Yes

**If yes, please provide details as to how the project is in line with the Disability Discrimination Act 1995**

The project provides for full wheelchair and mobility access to the museum. The interior of the museum has already been modified to allow wheelchair access.

**Section 5: Relationship of Project to the Area Framework(s)**

**5.1 Identify which Area Regeneration Framework Action Plan Strategic Priorities this project will address through the use of SIB, and demonstrate how these will be achieved:**

Encourage local people and groups to participate in local cultural services and provision

Improved access to facilities particularly for people with disabilities

These will be achieved through ensuring access into the museum is suitable for people with mobility problems

**5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area Regeneration Framework(s).**

Completion of the building works

**5.7 If the project relates to two or more Framework Areas, on what basis have you decided how to share the costs?**

As the project is geographically located on the boundary of the north and Washington areas, the finances have been split equally between the two areas.

**Section 6: Management Arrangements**

**6.1 Describe how the project will be managed:**

The project will be managed by staff and volunteers at the aircraft museum.



**6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives?**

none

### **Section 7: Financial Information**

**7.1 How much SIB funding is requested?**

£6,200

**7.2 Indicate the type of funding requested: (Please tick)**

Capital ☒ [ x ]

Revenue ☐ [ ]

Both ☐ [ ]

**7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?**

No

**7.4 What other funding alternatives have been considered and why were these not appropriate?**

none

**7.5 What are the financial implications for the project should it not receive SIB funding?**

The project will not go ahead

**7.6 When SIB expenditure is complete how do you intend to continue this project?**

The project is for one off capital expenditure

**7.7 Provide a profile of projected costs:**

<b>Funding Source</b>	<b>2006/07</b>	<b>2007/08</b>	<b>2008/09</b>	<b>Total Cost</b>
<b>SIB :</b>				
<b>Coalfield</b>				
<b>East</b>				
<b>North</b>	3100			3100
<b>South</b>				
<b>West</b>				
<b>Washington</b>	3100			3100
<b>Other Sources:</b> (Please state) 1) In kind 2) 3)				
<b>Total Cost:</b>	6200			6200

**7.8 Please provide details of any 'in-kind funding (e.g Peppercorn rents), if included within the 'Other Sources' of funding shown above.**

N/a

**7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:**

The cost is the cheapest of 3 quotes for the provision of parking spaces and a tarmac & concrete path.

**7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines.**

**Include any estimates that you have and details of any contractors or suppliers to be used.**

We have received 3 comparative quotes and have chosen the cheapest suppliers.

#### **Section 8: Additional Information**

**8.1 Please provide any additional information that may be of use in support of your project proposal (Please append additional sheets if required):**

The bid includes the cost of the cheapest quote plus VAT at 17.5%.

The contractor currently is not VAT registered although is in the process of registering.

Should the final cost be VAT exclusive, then the amount invoiced to SIB will be £5250, the amount exclusive of VAT. This will be split evenly between the 2 area.

#### **Section 9: Declaration**

**I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:**

**Name:**

Bill Fulton

**Position in Organisation:**

Museum Superintendent

**Date:**

12<sup>th</sup> September 2006

## 6. Witherwack Environmental Improvements

<b>Project Title:</b>
Witherwack Environmental Improvements
<b>SIB Requested:</b>
£25,000 which is to be match funded by SHG.

## Section 1: Application Requirements

**1.1**

Please note that this application will be presented to the relevant Area Committee for its consideration when determining your SIB Grant Application. The Agenda and the Minutes of the Area Committee Meeting will be available for inspection by members of the public. Please therefore ensure that your organisation is agreeable to the content of the information that is set out in the form.

The Application Form should be provided in either electronic (e-mail or floppy disc) or typed format.

If you have a problem with returning this form in either electronic or typed format, please contact the appropriate Area Regeneration Officer. Contact / address details are provided on the covering letter and in the Guidance Notes and Criteria and Project Guidelines.

Please note that a representative of your organisation must be available to attend the pre-agenda and main committee meeting(s) to which this application is presented, as they may be required to answer questions. Failure to attend the meeting(s) may result in your application being deferred or rejected.

Dates and Venues of future meetings are provided as supporting information.

**1.2 Which Area Regeneration Framework(s) does your project cover? (please tick)**

Coalfield [ ]	East [ ]	North [ x ]	Washington [ ]	West [ ]
		South [ ]		

## Section 2: Sponsor Details

<b>2.1 Name of Lead Organisation / Group:</b>		
Sunderland Housing Group ( North Sunderland Housing Company )		
<b>2.2 Address of Lead Organisation / Group:</b>		
The Cornhill Centre Goschen Street Southwick SR5 2LR		
<b>2.3 Contact Name for Project:</b>	<b>2.4 Position in Organisation:</b>	
Andrew Griffiths	Head of Strategy & Support	
<b>2.5 Tel. Number:</b>	<b>2.6 Fax Number:</b>	<b>2.7 E-mail Address:</b>
0191 525 5277	0191 525 5233	andrew.griffiths@sunderlandhousing.co.uk
<b>2.8 Day to Day Contact Name / Details:</b> (if different to 2.3 above)		

<b>2.9 Legal Status of Organisation:</b>		<b>2.10 Registered Charity Number (if applicable)</b>	
R.S.L.		-	
<b>2.11 Does your organisation have a bank account into which funds can be paid?</b>			
Yes			
<b>2.12 Has the organisation received SIB support previously?</b>			
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			
<b>If 'Yes' please provide details:</b>			
1998, community safety bid with Northumbria Police			
<b>2.13 Are any trustees / members of the organisation employed by or are Elected Members of the City Council?</b>			
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			
<b>If 'Yes' please provide details:</b>			
Council elected board members Cllrs Higgins and Mann			

### Section 3: Project Details

<b>3.1 Project Title:</b> (please re-state title as per front sheet)		
Witherwack Environmental Improvements		
<b>3.2 Project Start Date:</b>	<b>3.3 Project End Date:</b>	
November 2006	November 2008	
<b>3.4 Please Describe the project:</b>		
<p>Following extensive demolition of flats on the estate and subsequent modernisation carried out by the Council and SHG there are a number of serious issues relating to the external environment of the Witherwack estate.</p> <p>The problems include raised planters, derelict open spaces, damaged fencing and retaining walls.</p>		
<b>3.5 What service does the organisation currently provide and how will this be complemented by the project?</b>		
<p>SHG currently provide a full maintenance service to the existing infrastructure but do not have adequate funding in place to combat the number of issues identified on the estate. Over the last two years SHG has invested over £50,000 undertaking some programmed improvements and has a further £25,000 to spend on the estate again.</p>		
<b>3.6 What additional activity will SIB funding allow to happen</b> (please tick the appropriate statement)		
(a)	A project will go ahead which otherwise would not happen at all	<input type="checkbox"/>
(b)	A project will be provided to a higher quality / on a greater scale	<input checked="" type="checkbox"/>

(c)	The funding will accelerate the implementation of the project by 12+ months	[ ]
(d)	A gap in funding will be filled pending other funding being secured	[ ]
(e)	Other reason	[ ]

**Please explain your answer:**

A match funded bid to the value of £50,000 will enable more works to be carried out at this time thus ensuring an improved living environment and improved quality of life for more local residents. The breakdown of tenure on the estate is now in favour of owner occupation with SHG having only around 45% of the overall housing stock.

**3.7 How will you publicise that you have received support from SIB?**  
(please refer to Section 3 of the guidance notes)

SHG have its own PR section who will work with the councils PR team in providing joint press releases.

**3.8 Has there been any consultations concerning the need for this project?**

Yes [x ] No [ ]

**If 'Yes' please provide details:**

Extensive consultation has taken place with local residents on identifying problem areas and previous work has already taken place to start to try and resolve the issues raised.

**3.9 Is there any documentary evidence available to support the need for this project?**

Yes [ ] No [X ]

**If 'Yes' please provide details:**

**3.10 Who will benefit from the services provided by the project?**

All residents living within the estate.

**3.11 Will there be any implications for Council Services arising from this project?**

Yes [ ] No [X ]

**If 'Yes' please provide details:**

**3.12 Does this project require the support or sponsorship of a Sunderland City Council Directorate?**

Yes [ ] No [x ]

**If 'Yes' please provide details:**

**3.13 Are any legal and other approvals required?**

Yes [ ] No [x ]

**If 'Yes' please provide details of type of approval, date secured, or date expected to be secured:**

#### Section 4: Equal Opportunities

<b>4.1 Does your organisation have an Equal Opportunities Policy?</b>	
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
If 'Yes' please describe how the project will comply with the Policy:	
If 'No' please describe how your organisation addresses equal opportunities issues:	
<b>4.2 Does your project specifically address any of the following issues?</b>	
<b>Ethnic Issues</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (please tick)
If 'Yes' please provide details as to how the project is in line with the Race Relations Act 1976:	
<b>Gender Issues</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (please tick)
If 'Yes' please provide details as to how the project is in line with the Sex Discrimination Act 1975:	
<b>Disability Issues</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> (please tick)
If 'Yes' please provide details as to how the project is in line with the Disability Discrimination Act 1995:	
Provision of new fencing / grab rails, additional lighting and relaying or removal of uneven steps and pathways.	

#### Section 5: Relationship of Project to the Area Framework(s)

<b>5.1 Identify which Area Regeneration Framework Action Plan Strategic Priorities this project will address through the use of SIB, and demonstrate how these will be achieved:</b>
<b>Improved quality and standards of housing in safe, secure, attractive and sustainable communities.</b> The scheme will improve the local environment which is now predominantly owner occupied. The work will make the area safer through removal of planters and inclusion of new fencing and overall make estate more attractive through general landscaping.  Reduce youth disorder and ASB – The scheme will help in this objective through removal of a number of raised planting areas where youths tend to congregate and which are also used as places to hide. The overall works will help remove such closed places and open up the environment.



**5.2 Identify outputs / outcomes against which the delivery of the project can be evaluated. Demonstrate how these will contribute to the Area Regeneration Framework(s).**

Customer satisfaction – measured through councillor surgery  
 Number of complaints  
 Joint press releases and customer feedback  
 Numbers of ASB and youth disorder incidents.

**5.3 If the project relates to two or more Framework Areas, on what basis have you decided how to share the costs?**

N/a

## Section 6: Management Arrangements

**6.1 Describe how the project will be managed:**

The project will be managed by SHG through the local Head of Maintenance with the work being undertaken in-house.

**6.2 Are there any significant risks or uncertainties that may affect either the timetable of the project, or whether it achieves its objectives?**

NO.

## Section 7: Financial Information

**7.1 How much SIB funding is requested?**

£25,000

**7.2 Indicate the type of funding requested: (please tick)**

Capital ☒ Revenue ☐ Both ☐

**7.3 Has funding been requested / allocated from any other sources, including Council Directorates and if so how much?**

Yes, £25,000 agreed by SHG through North Sunderland Housing Company.

**7.4 What other funding alternates have been considered and why were these not appropriate?**

There are no other funding sources available to undertake this work.

**7.5 What are the financial implications for the project should it not receive SIB funding?**

Work will commence utilising the funds available but this will not make any significant impact upon the estate.

**7.6 When SIB expenditure is complete how do you intend to continue this project?**

This is a one off project and any future maintenance costs will be met through SHG.

**7.7 Provide a profile of projected costs:**

Funding Source	2006/07	2007/08	2008/09	Total Cost
----------------	---------	---------	---------	------------

<b>SIB:</b>				
<i>Coalfield</i>				
<b>East</b>				
<i>North</i>	25,000			25,000
<b>South</b>				
<b>West</b>				
<b>Washington</b>				
<b>Other Sources (please state)</b>				
1)	SHG	25,000		25,000
2)				
3)				
<b>Total Cost:</b>		50,000		50,000
7.8 Please provide details of any 'in-kind' funding (e.g Peppercorn rents), if included within the 'Other Sources' of funding shown above.				
All works with the exception of some fencing will be undertaken in-house and therefore at cost removing any profit from this scheme.				
7.9 Please provide a breakdown of the Total cost to show the main areas of expenditure:				
Fencing £16,000 Pin Kerbing £1,100 Removal of planters and landscape £19,800 Removal of dwarf walls £4,400 Removal of concrete seats £1,700 Landscaping £7,000  Total estimated costs £50,000				
7.10 Please provide details of how you will ensure that the procurement and purchasing of services and equipment will be managed in accordance with requirements as detailed in the guidance notes and guidelines. Include any estimates that you have and details of any contractors or suppliers to be used.				
In accordance with Sunderland Housing Group Standing Orders				

## Section 8: Additional Information

8.1 Please provide any additional information that may be of use in support of your project proposal (Please append additional sheets if required)



## Section 9: Declaration

I declare that the information provided is correct and accurate and that, should this application be successful, the organisation will agree to the terms and conditions of SIB:

**Name:**

Andrew Griffiths

**Position in Organisation:**

Head of Strategy and Support

**Date:**

10/10/06

**STRATEGIC INITIATIVES BUDGET (SIB)**  
**CRITERIA AND PROJECT GUIDELINES**

**1 ABOUT THE SIB FUND**

- 1.1 SIB was established in 1996/7 to promote action on key priorities identified in the relevant Area Regeneration Frameworks, and to attract other funding into the area. Each Regeneration Framework area is currently allocated a minimum of £200,000 per year. Applications for funding are approved by the relevant Area Committee or Cabinet.
- 1.2 SIB is approved on an annual basis as part of the full Council budget process in February or March each year. It is possible that due to financial constraints in a particular year, the allocation may be reduced or withdrawn. Approvals from future years' SIB allocations are therefore subject to this budget process and cannot be guaranteed.
- 1.3 Applications therefore will only be approved for the current year unless exceptional circumstances can be established, such as the need to secure other funding over a period of time or enable the recruitment or retention of staff to proceed. Projects that apply for funding from future years' allocations do so at their own risk.

**2 APPLYING FOR SIB**

- 2.1 The Council's Development and Regeneration Directorate administers SIB through its Regeneration and Housing Service. Any project wishing to enquire about a possible application, or who have any queries regarding the process, should in the first instance, contact the relevant Area Regeneration Officer below :

Bill Blackett                      Sunderland East, and the Coalfields  
Telephone 553 1162 Fax 553 1599  
e-mail [bill.blackett@sunderland.gov.uk](mailto:bill.blackett@sunderland.gov.uk)

Karen Graham                      Sunderland North, and Washington  
Telephone 553 1214 Fax 553 1599  
e-mail [karen.graham@sunderland.gov.uk](mailto:karen.graham@sunderland.gov.uk)

Richard Parry                      Sunderland South and Sunderland West  
Telephone 553 1217 Fax 553 1599  
e-mail [richard.parry@sunderland.gov.uk](mailto:richard.parry@sunderland.gov.uk)

- 2.2 Once the suitability of the project has been established, an application form will be sent out electronically or by post accompanied by these guidelines, guidance notes for filling in the application form, and a copy

of the relevant Framework(s) and Action Plans. As a copy of the completed application form will be attached to a covering report as part of the Area Committee's agenda, we would appreciate it if the form could be returned electronically to the relevant Area Regeneration Officer at the appropriate e-mail address provided above. If this is not possible, a typed copy can be sent to the address shown on the covering letter. The covering letter will also provide the date of the next pre-agenda and the full Area Committee meetings, and the deadline for returning the completed application form.

- 2.3 Where an SIB application refers to inputs or support from other Council Directorates, either financial or otherwise, the Lead Agent should seek the agreement of the relevant Directorate. Agreement should be at the appropriate level within the Directorate and should be in place prior to the application being placed on the pre agenda. The appropriate Directorate contact name will be supplied and support or authorisation will be included in the application.
- 2.4 Where possible, a representative of the project must attend the pre agenda and the full Area Committee meetings in order to respond to any queries the Elected Members may have. Please note however, that attendees will not be expected to speak on behalf of the application but to respond to any questions there may be regarding the application
- 2.5 An application to the Area Committee should not be interpreted as a guarantee of its approval. The Committee reserves the right to defer or reject any submission on the basis of available SIB funding in the current financial year and the project's suitability in the light of Area Framework priorities and SIB criteria. However, it will make a decision at the meeting whether to grant the full amount being requested, make a contribution of a lesser amount, defer the request or refuse the application.

### **3. CRITERIA FOR ELIGIBILITY**

- 3.1 SIB is intended to address the Area Regeneration Framework priorities, which are identified in the Action plan . Although an application does not need to address these priorities in order to receive approval, preference will be given to those proposals that clearly demonstrate a link with the Action Plan.
- 3.2 Applications should also demonstrate the potential benefits to local communities the proposed project would bring, and subsequently be able to provide evidence and statistics that can illustrate these benefits.
- 3.3 SIB is mainly intended for one off projects, capital expenditure and "pump priming" of new initiatives. Revenue support can be included in any application, but this will only be at the commencement of a new project or as "gap funding" to enable a project to continue while other funding is being sought. Ongoing or repeat revenue or maintenance

costs, such as electricity or rent, will not normally be considered for SIB funding.

- 3.4 A major aim of SIB is to attract other funding into the area. While the lack of other funding would not disqualify any application, priority is given to those projects that are seeking or have secured additional funding from other sources such as Single Regeneration Budget, Lottery, European funding, sponsorship or grants from charitable institutions.
- 3.5 Applicants are normally expected to make a contribution towards overall project costs, although this is not essential for SIB support to be considered.
- 3.6 Applications will normally only be approved for the current year unless exceptional circumstances can be established, such as the need to secure other funding or enabling the recruitment or retention of staff to proceed. In such cases, future years' allocations would therefore become 'active' once the full Council's budget for that year had been formally approved.
- 3.7 Any project applying for SIB funding must have a management committee, some form of written constitution and a dual signatory bank/building society account.

#### **4 NON-ELIGIBILITY**

- 4.1 Individuals or groups that are not formally constituted are ineligible for SIB funding.
- 4.2 SIB should not be used to finance projects that would normally be funded through other sources or to compensate for budget reductions in mainstream provision.
- 4.3 SIB cannot provide ongoing revenue or maintenance support to projects (see 3.3 above) or for payments for redundancy.
- 4.4 SIB cannot be used for activities of a political or exclusively religious nature.
- 4.5 SIB cannot be used to fund retrospectively i.e. for expenditure already incurred before the application has been approved.

#### **5 APPROVAL AND PAYMENT**

- 5.1 If the application is approved in full or in part, an offer letter confirming the allocation will be sent out to the nominated contact person within a week. Funding will only become available once the terms and conditions accompanying the offer letter have been signed and returned. ***These terms and conditions that accompany the offer letter should be***

***read carefully, as this constitutes a contract between Sunderland City Council and the project.***

- 5.2 The grant will not be released as a “lump sum”. Funding will be released to cover appropriate expenses as they occur and not in advance or anticipation of need. Relevant documentation (e.g. invoice, receipt) must be produced before payment is made.
- 5.3 There is not the facility to overspend on specific allocations. It is the project’s responsibility to have estimated the costs correctly, and the Council does not accept any liability should these estimates prove inaccurate or insufficient. Should the available funding prove inadequate to meet the project’s aims, it will be the project’s responsibility to seek additional funding. If this is not possible, the Lead Agent should seek advice from the relevant Area Regeneration Officer regarding the current status of their SIB allocation. Any project that exceeds the original allocation will be required to find the overspend from their own resources.

## **6 CONDITIONS**

- 6.1 Projects must be managed in accordance with all appropriate statutory requirements and employment legislation and must not be conducted in any way as to bring Sunderland City Council into disrepute

### **6.2 Purchasing / Procurement requirements**

The Council has a duty to ensure that, where it awards public monies to external organisations, value for money and probity is demonstrated as monies are expended.

Where any such monies are used to procure goods, materials, services or works the following procurement requirements must be applied.

#### **Procurement up to £10,000**

Records must be kept to demonstrate that value for money has been achieved, by keeping suitable records. For example, if all or part of a grant was to be used to purchase computer equipment it would be appropriate to contact at least four suppliers of the equipment concerned and ask for a price from each supplier. A note should be retained of the price and specification quoted in each case. If the supplier used is not the supplier quoting the lowest purchase price, a record should be kept with the quotes to explain why the chosen supplier was used. This would normally be on the grounds of quality. This process would also apply to suppliers of services. This process would also apply to suppliers of services, e.g. consultancy services for feasibility studies and for purchases classified as capital works.

### Procurement Between £10,000 and £50,000

For procurement of this value, at least four written quotations must be obtained and kept for inspection from suitable contractors or suppliers. If less than four quotations are obtained (e.g. because the work is specialised) or considered the reason for this should also be recorded. Finally, if the supplier used is not the supplier quoting the lowest purchase price, a record should be kept with the quotes to explain why the chosen supplier was used.

### Procurement Over £50,000

A formal tender process must be used for all procurement exceeding £50,000.

This means that at least six suitable contractors or suppliers should be invited to tender for the contract on the basis of a clear detailed specification. A deadline should be set for receipt of the tenders from those invited, and tenders received after the deadline should not be considered. Tenders received by the deadline should be opened together in the presence of at least two responsible people. The value of each tender should be recorded and the record signed by both persons present. If the supplier used did not tender the lowest price, a record should be kept to explain why the chosen supplier was used.

### **Potential conflicts of Interest**

Any potential conflicts of interest (e.g. the supplier is a friend or relative of the person procuring the service, goods or works) should be declared and those affected should not participate in the procurement process or decision.

### **Retention of Records**

Records of all of the above processes should be retained for a period of three years and must be available for inspection by representatives of the Council if required.

Failure to comply with any of the above conditions could result in clawback of monies and further claims or awards not being approved.

Please note: Projects will be required to submit all relevant documentation with regard to the appointment of a contractor or supplier with the first Quarterly Monitoring Return (or the most appropriate).

- 6.3 Projects are required to provide accurate and verifiable information for monitoring, evaluation and reporting purposes, and must fill in and return the quarterly monitoring return form that is sent requesting information on

projects' progress. Additionally, projects are subject to audit and monitoring throughout their duration by officers of the Development and Regeneration Directorate. Failure to return monitoring forms or comply with any other financial requests made may result in the remainder of the allocation being withheld or future applications being refused.

6.4 Once a project has used its full SIB allocation, projects will be required to submit a written report and attend a future Area Committee meeting to discuss the project's impact. Lead Agents will be informed of when this report and presentation will be required by the relevant Area Regeneration Officer.

6.5 It is the project's responsibility to keep the relevant Area Regeneration Officer informed of any changes that may affect its SIB allocation. In this respect it should be noted that:

- The normal practice will be to make SIB funding available for the period indicated in the funding profile in Section 7 of the application form. If funding is not claimed in accordance with the profile of projected costs in Section 7 of the application form or once the projected completion date has been reached, any unused allocation may be reclaimed, unless the project has indicated a reason for the delay and requested an extension to their funding period.
- No project will be allowed to access SIB funding beyond 2 years from the date of the original offer letter, unless it has received approval for funding over several years. Beyond this period, any unused allocation will be returned to SIB and any project still requiring the funding would need to submit a new application.
- SIB can only be used for the purposes outlined in section 3.4 and section 7 of the application form. If a project for any reason wishes to use their allocation for purposes other than the ones originally proposed, they would need either to return the unused allocation and submit a new proposal to the Area Committee or make a formal request to the Area Committee to vire the allocation.

6.6 The project should ensure that, wherever appropriate, publicity generated by the project acknowledges SIB support. It is a condition of SIB that any press releases be made via the SIB Marketing and Communications team (Tel 0191 553 1933). Please note that in cases where SIB has provided support for the feasibility stage of a capital build project, SIB support will need to be acknowledged on site billboards at the construction stage. The SIB logo can be obtained from the SIB Marketing and Communications team.

## SIB ARF Allocation : North

### SIB North Resources Statement as at 2nd November 2006

### Annex 3

	Approval	Allocations £000's	Approvals £000's	Unallocated £000's
<b>Total SIB Allocation Pre 2003/2004</b>		<b>1,400.000</b>	<b>1,389.709</b>	<b>10.291</b>
<b><u>2003/2004 Approvals</u></b>		<b>200.000</b>		
<b><u>Budget allocation</u></b>				
EU Fund Package Developments	02.01.02		11.255	
Extension of Joblinkage North	09.01.03		10.250	
Eco Rangers 2003/04	09.01.03		1.000	
Silksworth Sports Complex	06.03.03		1.534	
Youth Provision in the North	05.06.03		21.000	
Billy Hardy Complex	05.06.03		3.775	
Feasibility Study Castletown CA	04.09.03		10.000	
Computer Club - Southwick Neighbourhood Youth	04.09.03		7.555	
Southwick Action Family Enterprise	04.09.03		4.000	
Community News Training	04.09.03		7.500	
Hylton Castle Primary School	04.09.03		10.000	
Castle View School	04.09.03		20.000	
Stoney Lane - Southwick	04.09.03		2.350	
Detached Youth Work	04.09.03		4.000	
Refurbishment of Monkwearmouth School - Youth	04.09.03		2.000	
Southwick Sports Hall	04.09.03		1.000	
Training of Staff	04.09.03		5.000	
Young People's Bike project	04.09.03		5.000	
Refurbishment Hylton Castle & Town End Farm				
Boys & Girls Club	04.09.03		3.000	
Training For Young People	04.09.03		6.000	
Transport and Hire of facilities Budget	04.09.03		2.000	
Refurbishment of kitchen & workshop area - (SNCBC)	30.10.03		6.500	
Low Southwick Riverside Study Phase 2	30.10.03		5.000	
CCTV Operator Post	30.10.03		8.708	
Play Safe Adventure Trail - Town End Primary School	08.01.04		10.000	
Hylton Dene Survey	08.01.04		5.000	



**SIB ARF Allocation : North**

Southwick Backstreet Resurfacing	08.01.04	10.500
Castle View Centre	08.01.04	25.000
Sunderland North Family Zone	08.01.04	10.000
Sunderland North Sports & Leisure Forum - Newsletter	08.01.04	3.000
Hylton Red House CA	04.03.04	4.000
Summerbell Allotments	04.03.04	3.745
St Peter's Development Trust Steering Group	04.03.04	0.619

**Returned Funding in 2003/2004**

Castle View School	(04.09.03)	20.000		
Youth Review / Youth Strategy	(26.07.01)	1.262		
		<b>221.262</b>	<b>230.291</b>	<b>-9.029</b>
<b>Total Resources Available</b>				<b>1.262</b>

<b><u>2004/2005 Approvals</u></b>	<b>Approval</b>	<b>Allocations £000's</b>	<b>Approvals £000's</b>	<b>Unallocated £000's</b>
<b><u>Budget allocation</u></b>		<b>200.000</b>		
Community news training	04.09.03		2.500	
Sunderland North Family Zone	08.01.04		13.988	
EU Development Fund Package	08.01.04		15.506	
Summerbell Allotments	04.03.04		4.000	
St Peter's Development Trust Steering Group	04.03.04		22.981	
Eco Rangers	04.03.04		1.000	
Fulwell Mill Virtual Reality Tour	04.03.04		10.345	
Sunderland Support For Parents with Disabilities	06.05.04		2.000	
Seaburn Landscaping and Planting	06.05.04		15.000	
Refurbishment of South Bents Public Toilets	06.05.04		38.000	
Wearmouth Colliery Welfare Social Club Feasibility Study	06.05.04		3.500	
Development of Hydrotherapy Pool at Fulwell Day Centre	06.05.04		2.500	
Hylton Castle & Town End Farm Boys & Girls Club	06.05.04		10.000	
Area Renewal & Regeneration of Eppleton & Castletown	06.05.04		15.000	
Hylton Castle - Feasibility Study	06.05.04		5.000	
Hylton Cricket Club Feasibility Study	09.09.04		5.000	

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### SIB ARF Allocation : North

Castle View Lighting Provision	09.09.04	1.700
Installation of Bollards in Ethel Terrace	09.09.04	1.600
Castle View School Conference	09.09.04	3.500
Southwick Primary School Lantern Festival	09.09.04	3.000
City - Wide 5-a-Side Leagues	09.09.04	3.000
Thompson Park Regeneration Plan	09.09.04	3.000
Removal of Planters at Horatio Street, Roker	04.11.04	2.907
Sunderland North Family Zone - Breakfast Club	04.11.04	3.240
Eco Rangers Event	13.01.05	1.500
Northside Initiative Admin Support	13.01.05	2.258
Broadsheath Terrace - Environmental Improvements	13.01.05	1.709
Area Committee Marketing Project	10.03.05	4.000
Sunderland North Family Zone - Chill Club	10.03.05	3.256
Hylton Red House School - The Green Team	10.03.05	1.139

#### **Returned Funding in 2004/2005**

Southwick Back Street Resurfacing	(08.01.04)	0.410		
Sunderland North Sports & Leisure Forum Newsletter	(08.01.04)	0.457		
		<b>200.867</b>	<b>202.129</b>	<b>-1.262</b>
<b>Total Resources Available</b>				<b>0</b>

		<b>Allocations £000's</b>	<b>Approvals £000's</b>	<b>Unallocated £000's</b>
<b><u>2005/2006 Approvals</u></b>	<b>Approval</b>	<b>266.540</b>		
<b><u>Budget allocation</u></b>				
EU Development Fund Package	08.01.04		16.060	
Castle View School	04.09.03		20.000	
Castle View School Conference	09.09.04		4.000	
Northside Initiative Admin Support	13.01.05		4.630	
Hylton Red House School - The Green Team	10.03.05		5.861	
The ISIS Project - Complementary Health & Education Project	10.03.05		10.000	
Enon Baptist Church - Community Facilities Feasibility Study: Community Arts based Studio, Fulwell Day Centre	10.03.05		25.000	
Sunderland Yacht Club Sail Training Programme	09.06.05		3.000	
	09.06.05		12.000	

**SIB ARF Allocation : North**

Removal of Planters at Cooper Street, Roker	09.06.05	2.053
Southwick Neighbourhood Project	09.06.05	12.212
Southwick Health & Community Forum Facility Improvements	09.06.05	1.800
Sunderland North Youth Equipment Load Scheme	09.06.05	18.850
Castletown & Eppleton Neighbourhood Renewal Programme Community Consultation and Communication	09.06.05	7.500
Target Hardening Equipment - Northumbria Police	08.09.05	12.000
IT & Management Information Project - S.N.C.B.C	08.09.05	4.719
North Events Budget	08.09.05	5.150
Horticultural Training at Doxford Park	08.09.05	1.500
Volunteer Outreach Project	08.09.05	3.333
Physical Disabilities Alliance Project	08.09.05	2.000
Downhill Allotment Site	08.09.05	23.000
Burntland Avenue	08.09.05	6.218
People's Pedal Power	08.09.05	2.150
Compass Community Transport	08.09.05	2.000
Sunderland Training Education Farm	03.11.05	1.500
Construction Challenge Project	03.11.05	6.500
Phoenix Project - Community Outreach Programme	03.11.05	6.000
"Building Bridges" - A Book of Wearmouth Improvements to Early Years Outdoor Play Provision	03.11.05	5.500
Sunderland Juvenile Service Project	12.01.06	10.000
North Community Support Project	12.01.06	11.400
		22.300

**Returned Funding in 2005/2006**

Southwick Health & Community Forum Facility Improvements	(09.06.05)	0.200		
Sunderland Support for Parents with Disabilities	(06.05.04)	0.830		
Physical Disabilities Alliance project	(08.09.05)	0.666		
		<b>268.236</b>	<b>268.236</b>	<b>0.000</b>
<b>Total Resources Available</b>				<b>0.000</b>

**SIB ARF Allocation : North**

<b><u>2006/2007 Approvals</u></b>	<b>Approval</b>	<b>Allocations £000's</b>	<b>Approvals £000's</b>	<b>Unallocated £000's</b>
<b><u>Budget allocation</u></b>		<b>266.540</b>		
EU Development Fund Package	08.01.04		12.440	
Castle View School Conference	09.09.04		4.750	
Construction Challenge Project	03.11.05		5.000	
North Community Support Project	12.01.06		29.950	
Eco Rangers	09.03.06		1.500	
Barnes Café / Workshop Development Project	08.06.06		2.500	
Provision of equipment in Hylton Park	08.06.06		10.000	
Sit 'n b' Fit - Improving the Health & Independent living of Sunderland's Elderly People	08.06.06		3.120	
Healthier Learning Environment	08.06.06		3.235	
Southwick Primary Community Art Workshops	07.09.06		3.560	
Fullwell Skatepark	07.09.06		25	
St Peter's Children's Centre - Car Park Development	07.09.06		20	
Sunderland North Family Zone Library Building	07.09.06		20	
Southwick Health & Community Forum - Gap Funding	07.09.06		6.478	
Street Lighting Provision Akeld Mews - Monkweramouth	07.09.06		2.4	
<b><u>Returned Funding 2006/2007</u></b>				
Area Renewal & Regeneration of Eppleton & Castletown	06.05.04	0.540		
<b>Total Resources Available</b>		<b>267.080</b>	<b>149.933</b>	<b>117.147</b>
				<b>117.147</b>

## **NORTH SUNDERLAND AREA COMMITTEE**

**2<sup>nd</sup> November 2006**

### **STRATEGIC INITIATIVES BUDGET UPDATE**

#### **Report of the Director of Development and Regeneration**

##### **1.0 Purpose Of The Report**

- 1.1 This report provides Members with an update on live projects for which the Area Committee has previously approved funding through its Strategic Initiatives Budget.

##### **2.0 Background**

- 2.1 Members will recall that each Regeneration Framework area has been allocated a minimum of £200,000 per annum over the last eleven years from the Strategic Initiatives Budget to promote action on key priorities identified in the relevant Area Regeneration Framework document. Over this period, therefore the Framework area has been allocated £2,333,080. An update on all projects that are still operating is attached as Appendix 1.

##### **3.0 Recommendations**

- 3.1 That this report be noted.

##### **Background Papers**

- Strategic Initiatives Budget (SIB): Regeneration Issues Reports to previous Area Committees
- Regeneration Framework File, North Sunderland
- Events Budget application forms

**Strategic Initiatives Budget: North Live Project Update**  
**2nd November 2006**

**APPENDIX 1**

<b>Project</b>	<b>Approval</b>	<b>Alloc. £k</b>	<b>Exp to date</b>	<b>Balance £k</b>	<b>Lead Agent</b>
<b>Area Committee Marketing Project</b>	10.03.05	4	2	2	Development & Regeneration
Funding across all six Area Committees of £4,000 per Committee to provide a dedicated marketing communications function to all Area Committees. This will include developing a comprehensive 'Communications Strategy' which will maximise publicity for all SIB and Community Chest funded projects. This will be achieved through various communications tools including, local press coverage, newsletters and display material. Funds from other areas have been utilised to date. SIB has received extensive coverage in the local press over the past quarter and a number of press releases are in the process of being drafted for new area approval's and will be submitted over the next coming week / months into the local press. As a result of the continuing marketing of SIB funding an increase in enquires regarding the fund have been received. The project has until March 2007 to spend.					
<b>2005/6 Project Allocations</b>					
<b>Project</b>	<b>Approval</b>	<b>Alloc. £k</b>	<b>Exp to date</b>	<b>Balance £k</b>	<b>Lead Agent</b>
<b>North Side Initiative Admin Support</b>	13.01.05	4.630	0.171	4.459	S.N.C.B.C
Year 2 of funding to support part-time admin support for the North Side Initiative to help develop and co-ordinate their role within the community. Funds from other sources have been utilised to date. The project has until January 2007 to spend.					
<b>Project</b>	<b>Approval</b>	<b>Alloc. £k</b>	<b>Exp to date</b>	<b>Balance £k</b>	<b>Lead Agent</b>
<b>Enon Baptist Church - Community Facilities</b>	10.03.05	25	14.158	10.842	Enon Baptist Church
SIB funding will contribute towards the refurbishment of the church. Work will include a new heating and fire systems, replacement windows & doors and building of additional storage areas etc. The refurbishment is also needed to comply with the recent Disability Discrimination Act (DDA) and to make the building more attractive for use from other groups from within the local community. Work to date has included the refurbishment to the creche area, the supply and installation of five new electrical security shutters, repairs to the alarm system, new electrical work to building, and the replacement of old windows, doors, fascias and cladding with new upvc ones. Expenditure is on					
<b>Project</b>	<b>Approval</b>	<b>Alloc. £k</b>	<b>Exp to date</b>	<b>Balance £k</b>	<b>Lead Agent</b>
<b>Sunderland North Youth Equipment Loan Scheme</b>	09.06.05	18.850	5.263	13.587	S.N.C.B.C
The aim of the project is to develop a bank of equipment which is suitable for use by young people at their youth clubs within the North Sunderland area. The scheme will be promoted in ten local youth clubs by the youth workers and it is envisaged that the scheme will enable young people to take part in a range of activities around leisure, arts and crafts, IT and life skills, to pursue both educational awareness and hobbies. A range of equipment included in the scheme would be badminton, tennis, cricket, football, health and beauty products, clay work, karaoke and computer equipment etc. Expenditure to date has been on salaries and equipment. The project is ongoing.					

**Strategic Initiatives Budget: North Live Project Update**  
**2nd November 2006**

<b>Project</b>	<b>Approval</b>	<b>Alloc. £k</b>	<b>Exp to date</b>	<b>Balance £k</b>	<b>Lead Agent</b>
<b>Castletown &amp; Eppleton Neighbourhood Renewal Programme Community Consultation &amp; Communication</b>	09.06.05	7.5	2.250	5.250	Development & Regeneration
Joint SIB approval from Coalfield and North areas. Funding is to be used to provide a more extensive community consultation and communication programme for the Neighbourhood Renewal Programme in Eppleton & Castletown, and will ensure community engagement is developed and retained on the programmes. Any activity and progress will be communicated to residents via one central point, so they are kept up-to-date and have a face-to-face point of contact to receive information and ask questions on the ongoing works. Funds from other sources have been utilised to date. The project has until June 2007 to spend.					
<b>Project</b>	<b>Approval</b>	<b>Alloc. £k</b>	<b>Exp to date</b>	<b>Balance £k</b>	<b>Lead Agent</b>
<b>North Events Budget</b>	08.09.05	10	5.212	4.788	Development & Regeneration
An Events Budget has been established for the North Area Committee. It is intended to enhance the support that the Committee is able to offer to support local groups operating in the area.					
<b>Project</b>	<b>Approval</b>	<b>Alloc. £k</b>	<b>Exp to date</b>	<b>Balance £k</b>	<b>Lead Agent</b>
<b>Volunteer Outreach Project</b>	08.09.05	3.333	0	3.333	Volunteer Outreach Project
Funding across all six areas to enable the centre to commence provision of an Outreach Service across the six Area Frameworks within the city. SIB Funding will be used as a contribution towards the cost of an Outreach and Development Worker, an Admin Officer, equipment, stationary and staff travel etc. The project has experienced delays in securing further funding to recruit other members of staff to fulfil the aims and objectives of the project. The lead agent anticipates that this problem should be resolved within the next six to eight months. The project has until September 2007 to spend.					
<b>Project</b>	<b>Approval</b>	<b>Alloc. £k</b>	<b>Exp to date</b>	<b>Balance £k</b>	<b>Lead Agent</b>
<b>Construction Challenge Project</b>	03.11.05	6.5	0	6.5	Sunderland Housing Group
The Construction Challenge Project will provide construction skills training opportunities on new housing development sites, for year 10 & 11 pupils across the City opting for an alternative curriculum route into construction. This allocation is to build upon the successful work of the original pilot project 'Construction Skills at Farrington School' and extend it City -Wide. September has seen the project enter it's 4th academic year and has secured further funding from the Coalfield's Regeneration Trust, which has allowed Sunderland Housing Group to open a sister site within the City. The project and expenditure are ongoing. The project has until September 2007 to spend.					

**Strategic Initiatives Budget: North Live Project Update**  
**2nd November 2006**

Project	Approval	Alloc. £k	Exp to date	Balance £k	Lead Agent
<b>The Phoenix Project - Community Outreach Programme</b>	03.11.05	6	0	6	The Phoenix Project
SIB funding across all six areas to continue the Phoenix Project which works in partnership with the Youth Offending Service, by delivering intensive work experience and courses to offenders, with the Fire Brigade. SIB funding will contribute towards the refurbishment and upgrade of the Community Safety Centre at Sunderland Fire Station, by providing a lecturer room in which a further 200 - 300 young people can access the courses on offer.					
Project	Approval	Alloc. £k	Exp to date	Balance £k	Lead Agent
<b>"Building Bridges" - A Book of Wearmouth</b>	03.11.05	5.5	0.268	5.232	The Bridges Partnership
SIB funding has been used to create a book of modern calligraphy, inspired by the work of the celebrated monastic scriptorium of St Peter's Wearmouth. Through the help of SIB funding the publication was launched on a greater scale, raising awareness of the local heritage of the City and providing cultural and educational opportunities for both the local community and local schools. The launch of the book took place on Saturday 9th September at St Peter's Church, Monkwearmouth and was hugely successful. The full amount of funding will be drawn down, once the lead agent has received the final invoices from the suppliers.					
Project	Approval	Alloc. £k	Exp to date	Balance £k	Lead Agent
<b>Sunderland Juvenile Service</b>	12.01.06	11.4	0	11.4	Sunderland Juvenile Service
The project through the help of SIB funding aims to encourage young people at risk of offending or re-offending to take part in constructive training, learning and leisure pursuits in the hope of diverting them from anti-social or criminal behaviour. SIB Funding across all six areas is enabling the project to attract further match funding, which in turn will allow the expansion of the existing service and contribute towards their ultimate aim of reducing youth offending and preventing re-offending, by offering information, guidance and support to young people, their families and carers. This quarter the project have received 54 referrals from across the City. The project and expenditure are ongoing.					
Project	Approval	Alloc. £k	Exp to date	Balance £k	Lead Agent
<b>North Community Support Project</b>	12.01.06	22.3	0.524	21.776	S.N.C.B.C
SIB funding over two years to contribute towards the cost of a development worker who will work alongside St Peter's Community Development Trust, Castletown CA and the community facilities at the Bunny Hill centre. Through the help of SIB funding the development worker post will be extended, which will allow the provision of a support network for the group to help them produce a delivery plan, for the St Peter's area. A new worker has recently been recruited and has supported a St Peter's area survey, a Castletown funding workshop and funding applications for both groups.					



**Strategic Initiatives Budget: North Live Project Update**  
**2nd November 2006**

<b>Project</b>	<b>Approval</b>	<b>Alloc. £k</b>	<b>Exp to date</b>	<b>Balance £k</b>	<b>Lead Agent</b>
<b>Castle View School</b>	12.01.06	20	0	20	Castle View School

SIB funding is to be used as a contribution towards new sports facilities at Castle View School. The work includes the installation of a secure floodlit mixed use all-weather area, where football, netball and tennis. The facilities will be available to the school during school time and for after school activities, and also to the community for evening, weekends and holidays.

<b>Project</b>	<b>Approval</b>	<b>Alloc. £k</b>	<b>Exp to date</b>	<b>Balance £k</b>	<b>Lead Agent</b>
<b>EU Development Fund Package</b>	09.03.06	20.016	2.272	17.744	Development & Regeneration

SIB is supporting the programme management and administrative costs, towards the development of the EU Package Plans. The project provides valuable technical and administrative support to the Package Partnership in continuing to develop and manage the Sunderland Targeted Communities (Priority 4) Package during the second phase of the Objective 2 Programme (2004-2006). As a result of the continuation of SIB Funding the project has secured further funding streams which has resulted in around £7.2m of European grant being secured for projects in the Package. This has enabled the Development of 59 individual projects, covering a wide range of Community Economic Development Activity, to be undertaken in some of the most deprived areas of the City. 53 projects have currently been approved by Government Office North East to a combined grant value of £6.6m. The project expenditure is lower than anticipated at present due to the delay in filling posts and staff shortages.

***2006/7 Project Allocations***

<b>Project</b>	<b>Approval</b>	<b>Alloc. £k</b>	<b>Exp to date</b>	<b>Balance £k</b>	<b>Lead Agent</b>
<b>EU Development Fund Package</b>	09.03.06	12.440	0	12.440	Development & Regeneration

Year 2 of 3 year funding to support programme management and administrative costs, helping towards the development of the EU Package Plans.

<b>Project</b>	<b>Approval</b>	<b>Alloc. £k</b>	<b>Exp to date</b>	<b>Balance £k</b>	<b>Lead Agent</b>
<b>Construction Challenge Project</b>	03.11.05	5	0	5	Sunderland Housing Group

Year 2 of 2 year funding to provide construction skills training opportunities on new housing development sites, for year 10 & 11 pupils across the City opting for an alternative curriculum route into construction. This allocation is to build upon the successful work of the original pilot project and extend it City -Wide.

<b>Project</b>	<b>Approval</b>	<b>Alloc. £k</b>	<b>Exp to date</b>	<b>Balance £k</b>	<b>Lead Agent</b>
<b>North Community Support Project</b>	12.01.06	29.950	0	29.950	S.N.C.B.C

Year 2 of 2 year funding to contribute towards the cost of a development worker who will work alongside St Peter's Community Development Trust, Castletown CA and the community facilities at the Bunny Hill centre.

**Strategic Initiatives Budget: North Live Project Update**  
**2nd November 2006**

Project	Approval	Alloc. £k	Exp to date	Balance £k	Lead Agent
<b>Barnes Park Café/Workshop Development</b>	08.06.06	2.5	0	2.5	Fulwell Day Centre
The project is working in conjunction with the Friends of Barnes Park and Community & Cultural Services to develop a café and craft area within the coach house of Barnes Park. The project is providing an exciting employment and training opportunity for inactive adults who have learning disabilities and will also work towards reducing inequalities and social exclusion faced by these adults. SIB funding has been sought as a contribution towards running costs, salaries, and improvements to both internal and external buildings and equipment. The lead agent has reported a slight delay on expenditure due to issues with dampness in the building. As a result of this further site visits have had to undertake by the relevant authorities, to elevate the problem. It is anticipated that remedial works will commence shortly and thereafter funds will be utilised.					
Project	Approval	Alloc. £k	Exp to date	Balance £k	Lead Agent
<b>Sit 'n b' Fit - Improving the Health &amp; Independent Living of Sunderland's Elderly People</b>	08.06.06	3.120	0	3.120	Sit 'n b' Fit
Funding across all six areas to improve health, mobility and to extend people's ability to sustain independent living through appropriate seated exercises. The aim of the project is to encourage people living in residential homes and sheltered accommodation to take part in exercise to improve their health, confidence and self esteem and also to encourage the general public to come into sheltered accommodation or care homes, by offering activities with the other residents and their families to increase social interaction and improve their quality of life. SIB funding is contributing towards a trainer, transport costs, provision of equipment, training new tutors and firstaid courses.					
Project	Approval	Alloc. £k	Exp to date	Balance £k	Lead Agent
<b>Friends of Hylton Dene</b>	03.06.06	1.505	0.739	0.766	Friends of Hylton Dene
SIB Funding is to support volunteers and interim administration costs re progressing the project. An extension to this project was agreed at June's Area Committee for a further six months, until December 2006. Currently the project and expenditure are progressing well and on target.					
Project	Approval	Alloc. £k	Exp to date	Balance £k	Lead Agent
<b>Southwick Primary Community Art Workshop</b>	07.09.06	3.560	0	3.560	Southwick Primary School
SIB funding has been sought as a contribution towards a two week art based workshop within the heart of the local community to develop skills, promote self esteem, confidence and provide opportunities for social interaction with families and community members. The workshops form part of the Southwick Lantern Festival which has been successfully running for a number of years. All of the work from the participants of the workshops will be displayed at the festival. The completion of the project will be in December.					

**Strategic Initiatives Budget: North Live Project Update**  
**2nd November 2006**

<b>Project</b>	<b>Approval</b>	<b>Alloc. £k</b>	<b>Exp to date</b>	<b>Balance £k</b>	<b>Lead Agent</b>
<b>Fulwell Skatepark</b>	07.09.06	25	0	25	Community & Cultural Services

The aim of the project is to install a skatepark in the Fulwell area. The skatepark is as a result of a petition received from 120 local young people who requested wheeled sports facilities in their area. SIB funding along with other funding sources will contribute towards the installation of the skatepark, which will allow the facility to be widely available to all young people within the North area. It is anticipated that the work will commence in October and be complete by August 2007.

<b>Project</b>	<b>Approval</b>	<b>Alloc. £k</b>	<b>Exp to date</b>	<b>Balance £k</b>	<b>Lead Agent</b>
<b>St Peter's Children's Centre Car Park</b>	07.09.06	20	0	20	Dame Dorothy Primary School

The project will create a new safer car park to support the development of a new Sure Start Children's Centre at Dame Dorothy Primary School. The car park will house safe drop off points, footpaths, a one-way traffic system and a pedestrian crossing to help alleviate existing problems with traffic congestion. Construction of the new facilities are expected to commence in October and be ongoing.

<b>Project</b>	<b>Approval</b>	<b>Alloc. £k</b>	<b>Exp to date</b>	<b>Balance £k</b>	<b>Lead Agent</b>
<b>Sunderland North Family Zone - Library Building</b>	07.09.06	20	1.836	18.164	Sunderland North Family Zone

SIB funding has been sought to help Sunderland North Family Zone to move from their existing premises in Chiswick Square to the old Hylton Castle Library site. The new site would enable the local community to easily access a valuable resource and community facility which is restricted at present due to the present building being on three levels, above a row of shops. The new premises will allow access to the whole community including the wheelchair bound and young parents with children in pushchairs etc. SIB funding will be used as gap funding for running costs to allow the centre to be opened immediately, and to help secure other funding streams to continue the remaining building work to achieve Ofsted Status and reach DDA standards. Costs to date include the fitting and supply of fire doors and running costs.

<b>Project</b>	<b>Approval</b>	<b>Alloc. £k</b>	<b>Exp to date</b>	<b>Balance £k</b>	<b>Lead Agent</b>
<b>Southwick Health &amp; Community Forum - Gap Funding</b>	07.09.06	6.478	0	6.478	Southwick Health & Community Forum

SIB funding has been sought as a contribution towards gap funding for a three month period pending results of a Big Lottery Fund application. The funding will also allow time for a forward plan to be implemented in case the funding application is unsuccessful. This would include the development of a forward strategy and exit plan, the delivery of the necessary training in writing funding bids to the Forum Board and the management groups of the project and also to develop the capacity of the senior worker to develop the handover of the project management functions.

**Strategic Initiatives Budget: North Live Project Update**  
**2nd November 2006**

Project	Approval	Alloc. £k	Exp to date	Balance £k	Lead Agent
<b>Street Lighting Provision Akeld Mews, Monkwearmouth</b>	07.09.06	2.4	0	2.4	Development & Regeneration
SIB funding will be used to install a lighting column and lantern after local residents raised concerns about the poor lighting arrangements at the play area in Akeld Mews. Associated costs will include the installation, and maintenance of the light column and lantern. The completion of the new lighting is anticipated to be by October.					
<b>Totals</b>		<b>296.982</b>	<b>34.693</b>	<b>262.289</b>	

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**STRATEGIC INITIATIVES BUDGET :  
2006/2007 WARD-BASED COMMUNITY CHEST**

**Report of the Director of Development and Regeneration**

**1.0 Purpose of the Report**

- 1.1 The purpose of this report is to bring 20 forward recommendations relating to the 2006/2007 Community Chest Scheme.

**2.0 Description of Decision**

- 2.1 The Committee is requested to approve all 20 proposals for support from the 2006/07 Community Chest as detailed in Annex I.

**3.0 Background**

- 3.1 The Committee will be aware that the Community Chest forms part of the Strategic Initiatives Budget and that £250,000 is available for the scheme in 2006/2007, £10,000 for each Ward. This scheme is operated under Section 137 of the Local Government Act.

**4.0 Current Position**

- 4.1 To date approvals for each of the Wards total:

Castle	£8838
Fulwell	£1750
Redhill	£0
Southwick	£3733
St. Peter's	£3960

- 4.2 The projects listed on Annex 1 total :

Castle	£0
Fulwell	£450
Redhill	£1098
Southwick	£1896
St. Peter's	£655

- 4.3 Should the Committee grant the requests listed on Annex 1 the remaining balances would be:

Castle	£1162
Fulwell	£7800
Redhill	£8902
Southwick	£4371
St. Peter's	£5385

## **5.0 Reason for Decision**

- 5.1** Community Chest support is given to projects which clearly demonstrate that they will address identified local needs, as detailed in Area Regeneration Frameworks, normally providing genuine community benefit and which can subsequently provide evidence/measurement of success in this respect.

## **6.0 Alternative Options**

- 6.1** The circumstances are such that there are no realistic alternatives that could be considered.

## **7.0 Relevant Consultation**

- 7.1** Members have been consulted on all applications for Community Chest support.
- 7.2** The City Treasurer has been consulted on this report, all costs associated with developing Community Chest applications are resourced by the Strategic Initiatives Budget admin fee.
- 7.3** Residents have been consulted about the priorities in the Area Regeneration Frameworks Community Chest grants support these identified priorities.

## **8.0 Background Papers**

- 8.1** The following background papers were used:
- Community Chest Application Forms  
Schedule of projects circulated at the panel meeting held on Tuesday 17<sup>th</sup> October, 2006.

## COMMUNITY CHEST 2006/2007

## PROJECTS PROPOSED FOR APPROVAL

	<i>Recommended Grant subject to final estimates, invoices, up to £:</i>
<b>FULWELL WARD</b>	
<b>Hylton Castle &amp; Town End Farm Boxing Club</b> – Purchase of equipment.	250
<b>The Physical Disabilities Alliance</b> – Contribution towards transport provision, refreshments, expenses etc.,	50
<b>Sunderland &amp; District Table Tennis Association</b> – Purchase of new equipment.	50
<b>Sunderland Remembrance Day Parade Steering Group</b> – Contribution towards expenses, bands, hire costs etc.,	100
<b>Total</b>	<b>450</b>
<b>REDHILL WARD</b>	
<b>Southwick &amp; Monkwearmouth Community Transport</b> – Contribution towards repairs, maintenance etc.,	500
<b>Hylton Castle &amp; Town End Farm Boxing Club</b> – Purchase of equipment.	250
<b>St. Cuthbert's Care Home</b> – Contribution towards day trips, transport, refreshments etc.,	200
<b>The Physical Disabilities Alliance</b> – Contribution towards transport provision, refreshments, expenses etc.,	48
<b>Sunderland Remembrance Day Parade Steering Group</b> – Contribution towards expenses, bands, hire costs etc.,	100
<b>Total</b>	<b>1098</b>
<b>SOUTHWICK WARD</b>	
<b>Brunei Jungle Adventure Project</b> – Contribution towards trip to Borneo, purchase of equipment etc.,	500
<b>Northumbria Police</b> – Contribution towards purchase of metal detectors.	500



<b>Oblivion</b> – Contribution towards craft and skill classes, purchase of materials etc.,	413
<b>Redhouse Rovers U15's</b> – Purchase of new football strips.	300
<b>The Physical Disabilities Alliance</b> – Contribution towards transport provision, refreshments, expenses etc.,	48
<b>St. Benedict's Hospice</b> – Contribution towards refurbishment of garden.	135
<b>Total</b>	<b>1896</b>
<b>ST. PETER'S WARD</b>	
<b>The Physical Disabilities Alliance</b> – Contribution towards transport provision, refreshments, expenses etc.,	50
<b>C.H.A.L.K. Residents Group</b> – Purchase and installation of five neighbourhood watch signs.	250
<b>Sunderland Symphony 'Music for All'</b> – Contribution towards 'Sunderland Prom' staging, lights, hire costs, dancers etc.,	100
<b>St. Benedict's Hospice</b> – Contribution towards refurbishment of garden.	135
<b>Sunderland Orphanage &amp; Education Centre</b> – Contribution towards clothing vouchers, shoes etc.,	120
<b>Total</b>	<b>655</b>
<b>Total of Projects</b>	<b>4099</b>