

## **CHILDREN, EDUCATION AND SKILLS SCRUTINY COMMITTEE**

### **AGENDA**

**Meeting to be held in the Civic Centre (Committee Room No. 6) on Thursday, 6<sup>th</sup> September, 2018 at 5.30 p.m.**

#### **Membership**

Cllr Bell, Francis (Vice-Chairman), Hunt, F. Miller, O'Neil, Rowntree, Scullion, P. Smith (Chairman), Tye and K. Wood

Coopted Members – Mrs. A. Blakey and Ms. J. Graham

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E. WAUGH,  
Head of Law and Governance,  
Civic Centre,  
SUNDERLAND.

29<sup>th</sup> August, 2018

# Item 2

**At a meeting of the CHILDREN, EDUCATION AND SKILLS SCRUTINY COMMITTEE held in COMMITTEE ROOM 1 of the CIVIC CENTRE, SUNDERLAND on THURSDAY 5<sup>th</sup> JULY, 2018 at 5.30 p.m.**

## **Present:-**

Councillor P. Smith in the Chair

Councillors Bell, Francis, Hunt, O'Neil, Rowntree, Samuels, Scullion, Tye and K. Wood together with Mrs J. Graham

## **Also in attendance:-**

Mrs. Charlotte Burnham, Head of Member Support and Community Partnerships, Sunderland City Council

Mr. James Diamond, Scrutiny Officer, Sunderland City Council

Mrs. Jayne Ivory, Director of Performance and Quality, Together for Children

Mr. Thomas Newton, Sunderland Youth Parliament

Ms. Gillian Robinson, Area Coordinator, Sunderland City Council

Ms. Joanne Stewart, Principal Governance Services Officer, Sunderland City Council

## **Apologies for Absence**

Apologies for absence were submitted on behalf of Councillors F. Miller, O'Brien and DE Snowdon and of behalf of Ms. A. Blakey

## **Minutes of the last ordinary meetings of the Children, Education and Skills Scrutiny Committee held on 12<sup>th</sup> April and 28<sup>th</sup> March, 2018**

1. RESOLVED that the minutes of the last ordinary meetings of the Children, Education and Skills Scrutiny Committee held on 12<sup>th</sup> April and 28<sup>th</sup> March, 2018 be confirmed as a correct record.

## **Declarations of Interest (including Whipping Declarations)**

There were no declarations of interest made.

## **Together for Children Performance Update**

The Director of Children's Services submitted a report (copy circulated) which provided Members with performance information in relation to Together for Children and the commissioning arrangement in the Council, offering assurance over progress and any issues that had arose, in the context of the scope of service and performance indicators as set out in the service contract.

(for copy report – see original minutes)

Ms. Jayne Ivory, Director of Performance and Quality, Together for Children, presented the report advising that the Operational Commissioning Group and Chief Executives Clinic met on a monthly basis to consider information and progress made and the information contained within the report included all nine of the Key Performance Indicators (KPI's), the supporting measures that were not meeting target and some areas of management information. The tolerance level for each of the measures was also included in the report as previously requested by the Committee. The performance information contained within the report submitted at this meeting related to the period April, 2017 – March, 2018.

The Committee were advised that after the first year of operation a full review of the operational commissioning group and the key performance indicators had been undertaken. Revisions had been made and finalised with Together for Children to the Key Performance Indicators and Supporting Measures contained within the contract and appropriate challenging targets had been set for 2018/19. The data set would be reviewed further throughout the year and quarterly information would be received by the operational Commissioning Groups regarding audits and complaints to themes and trends and this would be enhanced with independent audits of case files.

Mr. Newton referred to the change in methodology of the rate of first time entrants to the criminal justice system supporting measure and asked if the Officer felt this was purposeful. Ms. Ivory commented that she could not comment on this particular measure and the change but she could look to get further information from the relevant Officer and circulate it to Committee Members.

Councillor Smith asked Ms. Ivory for her views on the Liquid Logic system and was informed that the front line practitioners of the system such as Social Workers loved it. The Liquid Logic system was very simple to use and the way in which users recorded their work was done so in a very proportionate way. As a case management tool it really promoted the core of the social work service. She felt that Together for Children had done incredibly well during the roll out of the system and the staff had coped admirably. Coming to terms with any new system took time and since Liquid Logic had gone live there had been a robust plan in place and staff had worked hard to implement the plan; ironing out any problems as they arose.

Councillor Wood referred to the 24 case file audits that were carried out in April, 2018 and asked if the service were concerned that 17 of those were rated as requiring improvement or inadequate as this was quite a high proportion of them. Ms. Ivory commented that it could simply be one small aspect of the case file that would move it from the 'requires improvement' to 'good' rating and that this could be something as minor as a visit having not been made within the set timescales. She advised that Together for Children have a requirement to make visits every fortnight whereas in other local authorities this would be every month, so in essence Together for Children were having to undertake visits twice as many times as would be usual.

Ms. Ivory commented that Together for Children acknowledge that they need to get better and that it was not good enough to have case file audits rated as requires improvement but they have an improvement plan in place and each case file was given clear feedback on the outcome of the audit and the reasons for the rating. In

closing she commented that case file auditing in itself can be a way of improving performance by identifying key areas or issues to address.

Councillor Tye referred to the new set of Key Performance Indicators which it had been said had been agreed and set by Together for Children and the Council and commented that he found this peculiar as the Member Reference Group did not meet until 19<sup>th</sup> July, 2018 where they were to be considered and also that they had not yet been approved by Council. Ms. Ivory commented that she may have spoken in error and apologised if that was the case. She commented that she was aware that there had been further negotiations around the indicators but if they had not yet been signed off and agreed formally then she had been mistaken. Councillor Tye asked if further clarity could be sought on the matter and Members advised accordingly.

In response to a query from Councillor Tye as to whether the findings of the recent Ofsted visit shared the same optimism around the progression of Together for Children, Ms. Ivory advised that it was not appropriate for her to make comment at this time as the report was not yet published. Once the Ofsted report was in the public domain the Scrutiny Committee would be given the full opportunity to discuss it in full and she was aware that it was already set out within the work programme.

Councillor Tye commented that it was his understanding that informal feedback had been given to Headteachers and staff at schools in the city and he felt that Elected Members, as corporate parents, such be treated equally and given the same level of detail. Ms. Ivory commented that she was aware that some staff had asked for headline information but no level of detail had been shared, just that Ofsted had feedback that they noted improvements had been made in service provision. No further detail could be given and had not been shared as far as she was aware. Councillor Smith also commented that as Chairman of the Scrutiny Committee she would like to know why she also had not been party to the information shared to others and asked for further information to be reported back to Members.

Councillor Samuels referred back to the 17 case file audits and asked if a further breakdown could be provided as to the reasons for the rating? Ms. Ivory advised that the information may be available as assessments would have been carried out but reiterated that it could be that visits had not been completed to the relevant timescales, even when attempts to visit may have been made. She advised that she would be more worried if all of the audits were rated as good or outstanding as this may not reflect accurately on the actual case files. Together for Children was a service working towards improving and they would expect audits to reflect this. Members asked if in future, reports could set out in more detail the reasons for the ratings that were given in case file audits.

Mr. Newton asked if there was a reason why Sunderland were expected to make visits every two weeks instead of monthly and was informed that this was set out within the improvement plan and was aimed at a desire to make sure that the children with a protection plan were seen even more regularly than before and ensure a more robust service.

Councillor Bell raised concerns over how families would be affected once Universal Credit was rolled out in the city, which was expected to be in July, 2018, and Ms. Ivory commented that they were seeing statistics which demonstrated an increase in

families needing support from services in areas where Universal Credit was introduced. She felt that it would be significant for the Scrutiny Committee to keep a very careful overview on the impact of further welfare changes on service provision in the future.

In response to a query from Councillor Hunt around support given to existing foster carers and work being undertaken to recruit new foster carers, Ms. Ivory commented that foster carers in the city carried out a brilliant service and that through Together for Children they were confident that they could build on this to recruit and retain more foster carers by making the foster service more attractive to prospective carers. She advised that Together for Children were recognised as an independent fostering agency so the potential was there for them to build further on the great work already being carried out. The foster carer long service awards had recently been held and she informed Members that the event had been a huge success and that Officers were keen to continue to get partners involved in future events to help roll out training and recruitment.

Councillor Hunt referred to paragraph 3.24 of the report and commented that the number of children in the city being electively home educated had significantly risen and asked if the service were working closely with schools to ensure that those young people remained in the system. Ms. Ivory commented that specific information around the elective home education could be provided to Members but that Councillor Hunt was correct in that the service should be there to support families in ensuring that the young person has access to a good education albeit that it is parental choice to elect to home educate their child(ren). Members were informed that their support had to be given to ensure that those young people were appropriately safeguarded and that it was clear as to how they were being home educated but she would asked the Director of Education to provide the Committee with information on the processes around electively home education children in the city directly.

Councillor Rowntree referred to paragraph 3.8 of the report and asked how the targets were agreed and whether there was a particular formula that was followed or what the rationale behind the set targets were. Ms. Ivory advised that targets had been set and agreed by the Council and Together for Children and were in line with neighbouring authority targets.

Councillor Rowntree also referred to paragraph 3.7 of the report and the number of referral with a decision within 24 hours and noted the rise in referrals at June and December and then a decline immediately after those dates and asked if this could be in correlation to summer and Christmas holidays and annual leave, or was it the case that there were simply fewer referrals during August and January? Ms. Ivory commented that the service were currently undertaken a review of ICRT and working with partners to ensure that they were supportive and responsive to children in need or who may be at risk of and ensuring that where referrals were made robust responses were provided in a timely fashion. The piece of work that was to be carried out would take on board those aspects Councillor Rowntree had raised and look into the reasons behind any trends that may be identified when the service were below performance targets.

In response to a question from Ms. Graham in relation to paragraph 3.9 of the report; whereby children had not had a statutory visit within 10 working days but that this

may be down to the social worker having attended but the family not being home and whether these attempts were recorded; Ms. Ivory advised that any attempted visits would be recorded on the young person's case file so this information could be collated. She informed Members that she did not know if this information could be provided in future reports but it would definitely be recorded. Members were advised that on occasion it could be families who did not want to cooperate with their social worker and purposefully not make themselves available and that this information would also be recorded in case files.

Councillor Smith referred to the issues around recruiting and retaining to Social Worker posts and was informed by Ms. Ivory that this was a regional and national issue with a lot of local authorities having difficulties in filling positions. Together for Children were doing an amazing job of improving performance in this area, having improved from 44% of social worker posts being filled by agency/interim staff but recognised that there were still further improvements to be made.

Ms. Ivory commented that it was challenging but that there was a lot of work being undertaken to try and address the issue locally and regionally through schemes such as providing a teaching partnership. Together for Children had increase the ways to 'grow your own' social workers through offering apprenticeships and working with the University of Sunderland in supporting and training students to carry on to be the next generation of social work staff. They continued to look at how they could improve the offer for social work staff to look to retain the good staff already in post and attract further interest from new applicants but it would continue to be a real challenge should the number of children in need, or subject to protection plans and looked after children continue at a higher rate.

Councillor Scullion referred to the apprenticeship scheme and asked when they would likely be ready and was informed that they were hopeful that they would be in place early in 2019. In a follow up question as to how many apprenticeships would be taken up locally, Ms. Ivory commented that they were looking to offer 3-4 positions in the first instance.

There being no further questions or comments for Ms. Ivory the Chairman thanked her for her report, and it was:-

2. RESOLVED that:-

- i) the contents of the report be received and noted;
- ii) the Director of Performance and Quality, Together for Children, provide further information on the change in methodology of recording the rate of first time entrants to the criminal justice system to Committee Members;
- iii) the Director of Performance and Quality, Together for Children, provide further clarity to Members around the new set of Key Performance Indicators having been agreed by the Council and Together for Children;
- iv) the Director of Performance and Quality, Together for Children, provide further information to the Committee around the sharing of the feedback on the recent Ofsted report;
- v) future performance reports have more detail set out in the reasons for ratings which were given during case file audits; and

- vi) the Director of Education, Together for Children, be asked to provide the Committee with more information around Elective Home Education.

### **Complaints, Compliments and Feedback**

The Director of Quality and Performance submitted a report (copy circulated) which provided the Committee with information regarding compliments, complaints and feedback received by Together for Children.

(for copy report – see original minutes)

Ms. Jayne Ivory, Director of Quality and Performance presented the report and addressed questions and comments thereon.

Councillor Samuels referred to paragraph 3.9 of the report whereby it stated that significant improvement had been made from April, 2017 in relation to reducing the number of agency staff across all teams in social care and commented that it would have been beneficial to have the figures set out to see the comparisons and improvement made between then and now. Ms. Ivory advised that the information would be readily available as it would have been in the previous report and she would look to provide a copy to Committee Members.

Councillor Wood sought clarification as to whether the figures in the report were complaints from families or external professionals and was advised that it was a record of all complaints that are received by Together for Children from any source.

There being no further questions or comments the Chairman thanked Ms Ivory for her report and it was:-

- 3. RESOLVED that the information contained within the report be received and noted.

### **Annual Work Programme 2018/19**

The Head of Member Support and Community Partnerships submitted a report (copy circulated) attaching for Members' information, the work programme for the Committee's work for the 2018/19 municipal year.

(for copy report – see original minutes)

Mr. James Diamond, Scrutiny Officer, presented the report advising that the work programme could continue to be developed and changed as Members wished and that this was simply the framework to be built upon.

Councillor Francis commented that the Committee had spoken a number of times about technical schools and apprenticeships and in particular the quality of those that were offered and how they were delivered and asked that the item be included for a future meeting.



Councillor Smith advised that they were looking to meet with some young people and parents who had used the social work service. She commented that they would aim to have the meeting in the early evening to allow as many Members to be able to attend as possible but further details would be circulated in due course.

4. RESOLVED that the information contained in the work programme be received and noted and the items as discussed be included.

### **Notice of Key Decisions**

The Head of Member Support and Community Partnerships submitted a report (copy circulated) providing Members with an opportunity to consider those items on the Executive's Notice of Key Decisions for the 28 day period from the 19<sup>th</sup> June, 2018.

(for copy report – see original minutes)

5. RESOLVED that the Notice of Key Decisions be received and noted.

The Chairman then closed the meeting having thanked Members and Officers for their attendance and contributions to the meeting.

(Signed) P. SMITH,  
Chairman.

# Item 4

## CHILDREN EDUCATION AND SKILLS SCRUTINY COMMITTEE

6 SEPTEMBER 2018

### REPORT OF THE CHIEF EXECUTIVE OF TOGETHER FOR CHILDREN

#### OUTCOME OF OFSTED INSPECTION OF CHILDREN'S SERVICES

##### 1. Purpose of the Report

- 1.1 To receive a presentation on the outcome of the recent Ofsted's inspection into services for children in need of help and protection, looked after children and care leavers and future improvement activity.

##### 2. Background Information

- 2.1 On 24 July 2018, Ofsted published a report on the outcome of a re-inspection of services for children in need of help and protection, looked after children and care leavers. The report judged children's services in Sunderland as follows:

Children's services in Sunderland are inadequate	
1. Children who need help and protection	Inadequate
2. Children looked after and achieving permanence	Requires improvement
2.1 Adoption performance	Good
2.2 Experiences and progress of care leavers	Requires improvement
3. Leadership, management and governance	Inadequate

##### 3. Current Position

- 3.1 Jill Colbert Chief Executive of Together for Children and Director of Children's Services Sunderland will be in attendance to provide an update on the outcome and recommendations contained in the Ofsted Inspection report and to answer questions from Members of the Scrutiny Committee.

##### 4. Recommendations

- 4.1 The Scrutiny Committee is requested to consider and comment on the report.

##### 5 Background Papers

Re-inspection of services for children in need of help and protection, children looked after and care leavers (Ofsted Report July 2018)

# Item 5

6 SEPTEMBER 2018

## **CHILDREN, EDUCATION AND SKILLS SCRUTINY COMMITTEE SEND UPDATE**

### **REPORT OF THE EXECUTIVE DIRECTOR OF CHILDREN'S SERVICES**

#### **1 Purpose of the report**

- 1.1 The purpose of this report is to provide the Scrutiny Committee with an update on preparations for the Local Area Inspection of SEN services.

#### **2 Detail**

- 2.1 In preparation for inspection and to ensure that all stakeholders are aware of their responsibilities to support the Inspection and more broadly the SEND agenda, information about the inspection and what it entails is outlined in this report.

#### **3 Progress to date**

- 3.1 This report seeks to update Scrutiny on progress since the last report and to highlight risks in each of the key areas.
- 3.2 In arriving at the judgement about how effectively the local area identifies children and young people who have special educational needs and/or disabilities, Inspectors will report on three key questions progress in each of these areas is identified below:

#### **Question A. How effectively does the local area identify children and young people who have special educational needs and/or disabilities?**

In terms of how effectively services respond to concerns raised by parents and young people our evaluation based on the evidence provided through panel meetings shows key improvements in this area. Responses to parents are timely and appropriate in the majority of areas including responses to schools and parents following requests for statutory assessment. Evidence provided by the Designated Medical Officers (DMO) shows that responses from paediatric services are appropriate and parents speak highly of the provisions. Concerns still arise in terms of access to CAMHS and Children and Young People services; however, this is to be addressed by the Clinical Commissioning group. Issues also exist in the provision of therapy services in particular Occupational Therapy and Physiotherapy. The aforementioned services are subject to review although timescales are yet to be agreed.

All conversions of statements to Education, Health and Care plans were completed within the agreed timescales. Since the completion of the conversion process the number of Education, Health and Care Plans (EHCP)

being completed within the 20 week timescale has improved from 65% to 85% in June 2018. We are working toward meeting a target of 95% of all plans being completed by December 2018.

A pathway for the identification of children 0-2 has been agreed and consultation processes have started with schools, early years private and voluntary sector providers, and health colleagues reflecting the new requirements identified in the revised Health Visitor contract and linked to Early Help referral processes.

Colleagues from Together for Children, Local Authority and Health have met to draft a Joint Strategic Needs Assessment (JSNA) for SEN. As part of this process a range of data across services (health and education) has and continues to be collated to provide a clear understanding of the needs of children young people across the City. The current draft has been shared with parents and other partners. Feedback has been given and additional information is being collated to inform the next iteration of the assessment.

A joint commissioning group has been established and greater engagement of all partners was evident in the last meeting.

The quality of identification of individual need from professionals across and within services remains a challenge. This is being addressed by extending training opportunities led by colleagues from the TfC SEN unit to a range of providers.

A range of opportunities are being provided for parents to give feedback on current processes; however, feedback from young people is limited and is an area for future development

### **Areas for development and risks**

- Engagement of social care in the process of education, health and care planning remains an area of improvement. The recent appointment of a Team Manager in the Children with Disability team is facilitating greater dialogue between SEN and social workers. Engagement of colleagues in adult social care disability teams remains an area for improvement particularly around transitions from children's to adults services.
- Improve mechanisms for engaging young people in the evaluation of current systems for identification of need and subsequent provision.

### **Question B. How effectively does the local area assess and meet the needs of children and young people who have special educational needs and/or disabilities?**

In terms of engagement and co-production with children, young people and their families there are strong links with local groups in particular the parent/carer forum who are able to offer both support and challenge to

education, health and social care colleagues in the delivery of services, engagement in processes and in the provision of feedback.

Parental views are gathered through evaluation following the statutory assessment process and regular reviews carried out by individual services. Information is collated and informs future service delivery; for example, in a recent survey parents expressed concerns regarding the quality of support for pupils at SEN support stage. As a result training opportunities are being provided by the SIO – SEN to promote good practice.

A transitions protocol document has been agreed to enhance the transitions process from children's to adult services. The document has attracted interest from the Council for Disabled Children and is seen as being a robust document; however, the systems identified in the document need to be implemented consistently across all services in order to allay the parental concerns and ensure smooth transitions for young people.

Given the challenges identified in terms of a joined up process, the quality of plans can be enhanced by further alignment with the social care Child in Need and Child Protection plans. However, there is evidence (recent safeguarding inspection) that there is now a greater alignment between EHC plans and Personal Education plans for Children Looked After (CLA).

At an individual level, in Paediatric health care, all decision-making is shared with children, young people and their parents or legal guardians and documented in clinical letters addressed to families and shared with all who need to know.

Paediatric therapies: children and young people and their families are involved in their decision making; exploring their ideas, concerns and expected outcomes. In groups particular for older children they jointly plan how they will achieve their outcomes (evaluation of groups).

At strategic level, parent carers are embedded in the Interagency Strategic Partnership for Disabled Children and Young People in Sunderland, as is the children and young people's Participation Officer.

The Area SENCo Team/School Improvement service works across the all phases of education to deliver person centred support as part of best practice, involving and seeking the views of all parents, carers, and their children where applicable.

Analysis of current data sets identifies that the number of children accessing specialist provisions has risen over the last three years and is 10% higher than national and regional neighbours. This would appear to reflect the lack of confidence that some parents have in the provision made for some children and young people with special educational needs in mainstream schools (survey monkey outcomes – March 2018). This is an area that is to be addressed through a robust training programme to support SENCOS and schools to make effective provision at SEN support.

Pressure on specialist places continues at Columbia Grange, Sunningdale and Barbara Priestman schools. Whilst additional provision has been made this is not sustainable long term and pressure for places for children with Autism will continue until the new ASD Free School opens in 2020.

### **Areas for development/Risks**

- Commitment from all partners to regular attendance or representation at the strategic partnership, so that it can move forward in 'doing' effective joint commissioning, including supporting personal budgets.
- Appoint a participation officer to facilitate greater involvement of children and young people in the transformation of services for children and young people with SEND.
- Ensure consistent high quality person centred preparing for adulthood reviews take place at year 9 and focus on the four outcome areas through the delivery of high quality training.
- Need to look at supported internships.
- Work with providers to extend provision for pupils with ASD post 16 - City Of Sunderland College, Springboard.
- Housing arrangements for young people transitioning into independent living.

### **Question C. How effectively does the local area improve outcomes for children and young people who have special educational needs and/or disabilities?**

Robust challenge is offered to all colleagues in ensuring that baseline assessments of children's needs are carried out through the assessment processes. Schools have access to moderation exercises through the work of the school improvement service. The thoroughness of the understanding of a young person's needs by all professionals has improved over the last three years. Assessments now provide a more detailed assessment of need rather than a focus on provision required.

University research completed in March 2017 identified that there is a need to ensure commonality in the use of terminology such as moderate learning difficulties, severe learning difficulties and learning disability terminology used by health. A working party to comprise of health, education and social care colleagues is to be set up to agree terminology and thereby accuracy in identification processes.

Each school now has a SEN dashboard that records all outcomes at a school and individual pupil level (currently attainment only) against the key areas identified in the SEN Code of Practice. Progress data is to be included this academic year which will allow a greater understanding of the overall achievement of pupils. This tool is to be used by SEN Officers and School improvement colleagues to offer support and challenge to schools.

The quality and performance team provide analysis of all data for all schools and this is used in all risk analysis against schools. Work has been carried out with SENCOs to look at processes for checking EHCP outcomes across the school (particularly secondary) to ensure that all staff are aware of need. Schools are also refining their tracking systems to ensure that they can track progress of children with SEN in a more refined manner particularly for those young people in mainstreams schools with more complex learning needs.

The involvement of parents/carers and young people in the co-production of targets is inconsistent across the City. Person Centred training has been provided for all school settings and colleges since the implementation of the reforms and will continue to be an area of focus.

A revised 'Including all Children and Young People: Guidance for Implementing the SEN code of practice 2015' has been refreshed and provides a clear framework for expectations and thresholds at each stage of the code. Decisions making processes are transparent – SEN Panel & resources panel have clear terms of reference.

Regular meetings of the local offer sub group ensure that the local offer is kept up to date. Additional services are added regularly. In order to promote the Local

Offer a new poster has been produced. This has been distributed to various localities across the city including, all schools, GP surgeries, private and voluntary childcare settings, Everyone Active leisure centres, and Customer Service Centres. A number of smaller flyers have also been produced and these are being used by the Children with Disabilities Team and the SEN Unit to send out to families at initial contact.

Every opportunity is taken to attend events/meetings where it might be possible for the Local Offer to be promoted: Parent conferences; Early Years Conference; SENCO Conference; Parent Information events.

### **Area for Development**

Analysis of data identifies that no young people have the opportunity of a supported internship and limited numbers have access to apprenticeships. This is a significant gap in current provision and will be a focus of development during the autumn and spring terms. The work will be carried forward by a part time secondee who will work with business partners across the city to identify opportunities for young people. Consideration should be given to Together for Children and Sunderland Council leading the way in offering such opportunities.

## **4 Recommendations**

4.1 The Scrutiny Committee is recommended to:

- Share this report and the [inspection handbook](#) within their own agencies, ensuring that staff within their services are aware of the inspection and their roles and responsibilities within it.
- Support the establishment of an operational group to prepare for inspection and should ensure their agencies are represented if required.
- Jointly commission and input additional data where appropriate into a JSNA for SEND, using Together for Children's research report and the 0-19 JSNA as a basis.

## **5 Background Papers**

Appendix 1: Current RAG rating against inspection framework  
Supporting document: Improvement action plan

## **6 CONTACT**

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## APPENDIX 1

### Current RAG rating against inspection framework

**Question A** How effectively does the local area **identify** children and young people who have special educational needs and/or disabilities?

Area	RAG
when potential needs were raised with the local area by the young person, parents and carers or teachers or other staff working with the young person, and the efficiency and appropriateness of the response	Green
appropriate monitoring arrangements to ensure assessment information remains up to date	Yellow
the effectiveness of routine assessment of educational attainment and progress, including the application of national assessment arrangements	Green
how social care needs of children and young people are identified and assessed	Yellow
the effectiveness of the use of information from early health checks and health screening programmes	Yellow
performance towards meeting expected timescales for EHC needs assessments, including for conversion of existing statements of special educational needs to EHC plans	Yellow
the timing of assessments in preparation for a child or young person's move from one provider to another, or into adult services	Yellow
how school census data is used to identify possible inconsistencies in identification of needs.	Green

**Quality of identification** - In order to assess the quality of identification and assessment information, inspectors should take into account evidence that the information has been used for:

establishing a baseline for setting targets for progress and improvement towards meeting education, health and social care support or therapy needs	
informing joint commissioning, predicting the need for services and putting in place provision that meets the needs of children and young people	
informing planning for effective teaching and other education, health and social care support or therapy	
evaluating the effectiveness of the teaching and other education, health and social care support or therapy provided	

In arriving at the judgement about how effectively the local area identifies children and young people who have special educational needs and/or disabilities, inspectors will report on key aspects of effective identification as they relate to:

children and young people being considered or assessed for, or having, EHC plans	
children and young people being considered or assessed for, or in receipt of, special educational needs and disability support	
the thoroughness of the area's understanding of the views of children and young people who have special educational needs and/or disabilities, and their parents and carers	
the thoroughness of the area's understanding of the views of parents, carers and young people as part of the identification process	C Y P
the extent to which the needs of children and young people who have special educational needs and/or disabilities in the whole local area are identified, irrespective of individuals' characteristics and circumstances, and that this identification is rigorously and routinely reviewed.	
This evaluation will also report on the quality and sufficiency of the information on which the local area has evaluated its own effectiveness in identifying children and young people who have special educational needs and/or disabilities.	

**Question B** How effectively does the local area **assess and meet the needs of** children and young people who have special educational needs and/or disabilities?

In order to evaluate how effectively the local area assesses and meets needs, inspectors should take account of the following aspects:

engagement and co-production with children and young people, and their parents and carers	
effectiveness of coordination of assessment between agencies in joint commissioning – clear roles, responsibilities and accountability of partners in assessing and meeting needs	
the suitability of EHC plan, (including where relevant alignment with child in need and child protection plans)	

satisfaction of parents and carers/satisfaction of children and young people	
the local offer, including its development, accessibility and currency	
that planning is appropriate to meet the needs of children and young people receiving special educational needs and/or disability support.	

**Question C** How effectively does the local area **improve outcomes** children and young people who have special educational needs and/or disabilities?

the rigour of the assessment of individual starting points	
the thoroughness of understanding of the young person's special educational need and/or disability	
the impact of teaching and other education, health and social care support or therapy	
the use of national assessment comparative data, where available, to set targets and evaluate outcomes, and that the data shows progress at or above expected levels for the young person's age and starting point	KS2 KS4
the rigour of moderation in the evaluation of progress made	
the regularity and effectiveness of reviews of progress	
whether the young person, and their parent/carer, as appropriate, is involved in the co-production of targets and reviews of progress	
whether destinations match aspirations and achievements – need to look at post 16 supported internships, apprenticeships and traineeships	
the extent to which the range of outcomes matches the diversity of children and young people who have special educational needs and/or disabilities- as above	
the application of thresholds and eligibility criteria and their clarity and consistency to ensure equity and transparency of service delivery	
availability of services at universal, targeted and specialist levels as identified in the early help and local offer	
commissioning of education for students who have high levels of need.	

# Item 6

## CHILDREN EDUCATION AND SKILLS SCRUTINY COMMITTEE

6 SEPTEMBER 2018

### ANNUAL WORK PROGRAMME 2018-19

#### REPORT OF THE HEAD OF MEMBER SUPPORT AND COMMUNITY PARTNERSHIPS

#### **1. Purpose of the Report**

- 1.1 The report sets out for members' consideration the work programme of the Committee for the 2018/19 municipal year.

#### **2. Background**

- 2.1 The work programme is designed to set out the key issues to be addressed by the Committee during the year and provide it with a timetable of work. The Committee itself is responsible for setting its own work programme, subject to the coordinating role of the Scrutiny Coordinating Committee.
- 2.2 The work programme is intended to be a working document which Committee can develop throughout the year, allowing it to maintain an overview of work planned and undertaken during the Council year.
- 2.3 In order to ensure that the Committee is able to undertake all of its business and respond to emerging issues, there will be scope for additional meetings or visits not detailed in the work programme.
- 2.4 In delivering its work programme the Committee will support the Council in achieving its corporate outcomes

#### **3. Current position**

- 3.1 The current work programme is attached as an appendix to this report.

#### **4. Conclusion**

- 4.1 The work programme is intended to be a flexible mechanism for managing the work of the Committee in 2018-19.

## **5 Recommendation**

5.1 That Members note the information contained in the work programme.

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CHILDREN, EDUCATION AND SKILLS SCRUTINY COMMITTEE – WORK PROGRAMME 2018-19

REASON FOR INCLUSION	14 JUNE 18 CANCELLED	5 JULY 18	6 SEPTEMBER 18	4 OCTOBER 18	1 NOVEMBER 18	29 NOVEMBER 18	10 JANUARY 19	7 FEBRUARY 19	7 MARCH 19	4 APRIL 19
<b>Policy Framework/ Cabinet Referrals and Responses</b>								Youth Justice Plan (Linda Mason)		
<b>Scrutiny Business</b>			TfC Ofsted Feedback (Jill Colbert)  SEND Update – (Simon Marshall)	Mental Health  Independent Review Officer Annual Report (IRO)  Local Authority Designated Officer Annual Report (LADO) (Gavin Taylor)	Youth Justice Plan (Linda Mason)	Demand Management – Edge of Care  Peer Review – Front door to the service  Corporate Parenting Annual Report (Sheila Lough)  Early Help Strategy - Update (Karen Davison)	Safeguarding Board Annual Report (Paul Ennals- Independent Chair)  Voice of the Child – Participation and Outcomes for Children  SEND Update – (Simon Marshall)	Educational Attainment Schools Results (Simon Marshall)  School Exclusions and Attendance (Simon Marshall)	Apprenticeships	Scrutiny Annual Report (JD)  Child Sexual Exploitation/Missing Children – Progress (Stuart Douglass)  Education, Employment and Training Opportunities
<b>Performance / Service Improvement</b>		Together for Children – Performance Monitoring Report  Children's Services Complaints (Jane Wheeler)		Together for Children – Performance Monitoring Report	Ofsted Improvement Plan	Together for Children – Performance Monitoring Report)	Ofsted Improvement Plan  Children's Services Complaints Jane Wheeler)	Together for Children – Performance Monitoring Report	Ofsted Improvement Plan	Together for Children – Performance Monitoring Report
<b>Consultation / Awareness Raising</b>	Notice of Key Decisions  Work Programme 18-19	Notice of Key Decisions  Work Programme 18-19	Notice of Key Decisions  Work Programme 18-19	Notice of Key Decisions  Work Programme 18-19	Notice of Key Decisions  Work Programme 18-19	Notice of Key Decisions  Work Programme 18-19	Notice of Key Decisions  Work Programme 18-19	Notice of Key Decisions  Work Programme 18-19	Notice of Key Decisions  Work Programme 18-19	Notice of Key Decisions  Work Programme 18-19

## CHILDREN, EDUCATION AND SKILLS SCRUTINY COMMITTEE

### NOTICE OF KEY DECISIONS

### REPORT OF THE HEAD OF MEMBER SUPPORT AND COMMUNITY PARTNERSHIPS

#### 1. PURPOSE OF THE REPORT

- 1.1 To provide Members with an opportunity to consider the items on the Executive's Notice of Key Decisions.

#### 2. BACKGROUND INFORMATION

- 2.1 Holding the Executive to account is one of the main functions of Scrutiny. One of the ways that this can be achieved is by considering the forthcoming decisions of the Executive (as outlined in the Notice of Key Decisions) and deciding whether Scrutiny can add value in advance of the decision being made. This does not negate Non-Executive Members ability to call-in a decision after it has been made.
- 2.2 To this end, the most recent version of the Executive's Notice of Key Decisions is included on the agenda of this Committee. The Notice of Key Decisions is attached marked **Appendix 1**.

#### 3. CURRENT POSITION

- 3.1 In considering the Notice of Key Decisions, Members are asked to consider only those issues where the Scrutiny Committee or relevant Scrutiny Panel could make a contribution which would add value prior to the decision being taken.
- 3.2 In the event of Members having any queries that cannot be dealt with directly in the meeting, a response will be sought from the relevant Directorate.

#### 4. RECOMMENDATION

- 4.1 To consider the Executive's Notice of Key Decisions at the Scrutiny Committee meeting.

#### 5. BACKGROUND PAPERS

- Cabinet Agenda

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Contact Officer : Jim Diamond, Scrutiny Officer  
0191 561 1396  
James.diamond@sunderland.gov.uk

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Notice is given of the following proposed Key Decisions (whether proposed to be taken in public or in private) and of Executive Decisions (including key decisions) intended to be considered in a private meeting:-

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
170927/212	To approve in principle the establishment of a new police led Road Safety Partnership (Northumbria Road Safety Partnership) embracing the Northumbria Force area.	Cabinet	Y	During the period 1 September to 30 November 2018.	N	Not applicable	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>
180308/245	To seek approval for the sale of land at former Southwick School.	Cabinet	Y	During the period 1 July to 31 October 2018.	N	Not applicable	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>



Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
180418/252	To consider and approve corporate proposals in respect of Siglion LLP.	Cabinet	Y	During the period 30 May to 30 September 2018	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraph 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>
180503/258	To consider an options appraisal to determine the disposal method of green belt release sites.	Cabinet	Y	19 September 2018	N	Not applicable	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
180607/264	To authorise the Executive Director of Economy and Place to let space within Vaux Building One on a best consideration basis and otherwise upon terms agreed by the Executive Director of Economy and Place in consultation with the Leader and Cabinet Secretary.	Cabinet	Y	19 September 2018	N	Not applicable	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>
180720/270	To consider a review of Office Accommodation.	Cabinet	Y	19 September 2018	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraph 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report will contain information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
180723/271	To approve the delivery of the Town Park Improvement Project, delegated authority for the procurement of the Town Park Improvement Project, and delegated authority to make all third party grant offers, as part of the Bishopwearmouth Townscape Heritage Scheme funded by the Heritage Lottery Fund.	Cabinet	Y	19 September 2018	N	Not applicable	Cabinet Report and supporting appendices	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>
180724/272	To approve the implementation of a three year Public Space Protection Order for the City	Cabinet	Y	19 September 2018	N	Not applicable	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
180725/273	To approve the adoption of a Sustainable Drainage Policy, which will detail the processes that will allow the Council transfer of land on which Sustainable Drainage is located, include an estate rent charge on residents or landowners proportional to the number of plots on the development that is served by the Sustainable Drainage and require the Council to maintain the Sustainable Drainage.	Cabinet	Y	19 September 2018	N	Not applicable	Cabinet Report Proposed Deed of Covenant, Deed of Apportionment, Rentcharge, Agreement and transfer documents	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
180725/274	To approve an increase to the fees paid to care providers who are commissioned by the Council to provide adult social care services; and to vary the Framework Agreement for Care and Support at Home for Adults to reflect the proposed increase.	Cabinet	Y	17 October 2018	N	Not applicable	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
180725/275	<p>To:</p> <ul style="list-style-type: none"> <li>• note the update on the Arts Council's funded National Portfolio Organisation (NPO) delivered through Sunderland Culture;</li> <li>• note the arrangements to strengthen heritage delivery across the City;</li> <li>• note the interim arrangements for operational management of museum and arts functions;</li> <li>• agree to receive a further report on the longer term arrangements for operational management of cultural venues across the city.</li> </ul>	Cabinet	N	19 September 2018	N	Not applicable	Cabinet report	<p>Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN</p> <p><a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a></p>

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
180725/275	To approve an extension to the services agreement between the Council and Sunderland Care and Support for the provision of care and support services.	Cabinet	Y	17 October 2018	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraph 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>
180730/276	In respect of the Licensing Act 2003, to approve the publication of a Cumulative Impact Assessment.	Cabinet	Y	19 September 2018	N	Not applicable	Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>

Item no.	Matter in respect of which a decision is to be made	Decision-maker (if individual, name and title, if body, its name and see below for list of members)	Key Decision Y/N	Anticipated date of decision/ period in which the decision is to be taken	Private meeting Y/N	Reasons for the meeting to be held in private	Documents submitted to the decision-maker in relation to the matter	Address to obtain further information
180731/277	To approve an acquisition of industrial land and premises at Pallion, Sunderland.	Cabinet	Y	19 September 2018	Y	The report is one which relates to an item during the consideration of which by Cabinet the public are likely to be excluded under Paragraph 3 of Schedule 12A of the Local Government Act 1972, as amended, as the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining this exemption outweighs the public interest in disclosing the information.	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>
180731/278	To approve a Local Authority Accelerated Construction Funding Agreement.	Cabinet	Y	During the period 19 September to 30 November 2018	N	Not applicable	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>



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180801/279	To seek approval for the procurement and award of a framework for the technical surveys of roads and footways	Cabinet	Y	19 September 2018	N	Not applicable	Report to cabinet	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>
180806/280	To approve the disposal of an area of land at North Hylton Road.	Cabinet	Y	17 October 2018	N	Not applicable	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>
180807/281	To approve the disposal of an area of land at the former Salterfen industrial estate, Sunderland.	Cabinet	Y	17 October 2018	N	Not applicable	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>
180820/282	To approve the Draft Revised Housing Scheme for Sunderland	Cabinet	N	17 October 2018	N	Not applicable	Cabinet Report	Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN  <a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a>

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180821/283	<p>To amend to Commissioning Intentions for Public Health Services – 2019</p> <p>Cabinet is requested to approve the proposed amendment to the Commissioning Intentions for Public Health Services to enable the procurement and award of a contract for Sexual Health Services for 5 years with the potential for a further 2 x 12 month periods.</p>	Cabinet	Y	19 September 2018	N	Not applicable	Cabinet Report	<p>Governance Services Civic Centre PO BOX 100 Sunderland SR2 7DN</p> <p><a href="mailto:committees@sunderland.gov.uk">committees@sunderland.gov.uk</a></p>

**Note;** Some of the documents listed may not be available if they are subject to an exemption, prohibition or restriction on disclosure.

Further documents relevant to the matters to be decided can be submitted to the decision-maker. If you wish to request details of those documents (if any) as they become available, or to submit representations about a proposal to hold a meeting in private, you should contact Governance Services at the address below.

Subject to any prohibition or restriction on their disclosure, copies of documents submitted to the decision-maker can also be obtained from the Governance Services team PO Box 100, Civic Centre, Sunderland, or by email to [committees@sunderland.gov.uk](mailto:committees@sunderland.gov.uk)

Who will decide;

Cabinet; Councillor Graeme Miller – Leader; Councillor Michael Mordey – Deputy Leader; Councillor Paul Stewart – Cabinet Secretary; Councillor Louise Farthing – Children, Learning and Skills; Councillor Geoffrey Walker – Health and Social Care; Councillor John Kelly – Communities and Culture; Councillor Amy Wilson – Environment and Transport; Councillor Stuart Porthouse – Housing and Regeneration

This is the membership of Cabinet as at the date of this notice. Any changes will be specified on a supplementary notice.

Elaine Waugh,  
Head of Law and Governance

**21 August 2018**