

**At a meeting of the CABINET held in the CIVIC CENTRE (COMMITTEE ROOM NO. 1) on WEDNESDAY, 10<sup>TH</sup> MARCH, 2010 at 2.00 p.m.**

**Present:-**

Councillor P. Watson in the Chair

Councillors Allan, Anderson, Blackburn, Charlton, P. Smith, Trueman, D. Wilson and N. Wright.

**Part I**

**Minutes**

The minutes of the meeting of the Cabinet held on 10<sup>th</sup> February, 2010, Part I (copy circulated) were submitted.

(For copy report – see original minutes).

1. RESOLVED that the minutes of the last meeting be confirmed and signed as a correct record.

**Receipt of Declarations of Interest**

The following Councillors declared personal interests in the undermentioned reports as Members of the various bodies indicated:-

Item 6 – Comprehensive Area Assessment (CAA) Use of Resources Improvement Plan	Councillors P. Watson and D. Wilson	Sunderland Partnership Safer Sunderland Partnership
	Councillor F. Anderson	Sunderland Partnership, South Tyne and Wear Waste Management Joint Executive Committee (substitute)
	Councillors Blackburn and Trueman	South Tyne and Wear Waste Management Joint Executive Committee

Item 10 – City of Sunderland Local Development Framework Core Strategy Revised Options	Councillors P. Watson and F. Anderson	Sunderland Partnership
Item 12 – Stadium Village Development Framework	Councillor P. Watson	Sunderland arc, ANEC
	Councillor F. Anderson	Sunderland arc (substitute), ANEC
	Councillors Allan, Trueman and D. Wilson	ANEC
Item 14 – School Admission Arrangements – September 2011	Councillors Anderson, Allan, Blackburn, Charlton, P. Smith, Trueman, D. Wilson and N. Wright	Governors of Primary and Secondary Schools in the City
Item 15 – Building Schools for the Future (BSF) Submission of the BSF Wave 2 Strategy for Change (SFC) Business Case	Councillors Anderson and Blackburn	Grandchildren attend Hetton School

### **Apologies for Absence**

An apology for absence was submitted to the meeting on behalf of Councillor Gofton.

### **Local Area Agreement Annual Review Process 2009/2010**

The Chief Executive submitted a report (copy circulated) to outline the outcome of the Local Area Agreement Review 2009/2010 and to seek approval to revised targets for several priority indicators.

(For copy report – see original minutes).

The Chairman highlighted that the Government had provided the opportunity of using the 2009/10 Local Area Agreement Review process to refresh certain targets in the Agreement. He reported that specifically the Council was able to revise those targets that were likely to have been affected by the recent economic recession, particularly those that were associated with the working age benefit claimant rate. He advised that the rationale for revising targets for a number of indicators and a recommended position in respect of each of those targets was set out in the report.

The Chairman reported that by revising the targets so that they reflected the impact of the recession and were more realistically achievable in the current prevailing conditions would enable the Council to maximise the potential Performance Reward Grant associated with the LAA. He added that the targets proposed in the report would be used as the basis for negotiations with Government Departments and the outcome of the negotiations would be communicated with Cabinet in due course.

Consideration having been given to the report, it was:-

2. RESOLVED that:-

- (i) the new and revised Local Area Agreement targets be approved as set out in the report; and
- (ii) the Council Leader and Chief Executive, in discussion with the Chair of the Sunderland Partnership be authorised to approve any changes in the targets that may result from the negotiations with Government Office North East.

**Comprehensive Area Assessment (CAA) Use of Resources Improvement Plan**

The Chief Executive submitted a report (copy circulated) to seek approval for the Council's CAA Use of Resources Improvement Plan, which detailed the Council's priorities for improvement in the management and use of its resources. This would support the Council in its ambition of improving its CAA use of resources assessment scores in 2010 towards an ultimate ambition of securing level 4 performance overall.

(For copy report – see original minutes).

The Chairman advised that the improvement plan was in response to the Council's recent CAA Use of Resources assessment and would support the Council on its improvement journey, enabling it to more effectively and efficiently manage and use its resources, thus delivering value for money and better and sustainable outcomes for local people. He reported that this should in turn result in the Council achieving improved scores within the use of resources assessment, which would enable the Council to continue to be recognised as a high performer in the management of its resources. He added that the improvement plan included improvement activity related to financial planning and management, procurement, and risk management as well as asset management, and natural resources.

Consideration having been given to the report, it was:-

3. RESOLVED that the Use of Resources Improvement Plan be approved.

## **The Difference Engine – Investment Fund**

The Chief Executive and the Director of Financial Resources submitted a joint report (copy circulated) to seek approval to make a contribution to the Difference Engine Investment Fund.

(For copy report – see original minutes).

Councillor Charlton highlighted that this initiative would provide another resource to attract and support new potentially high growth businesses in the City and complement the City Council's existing financial assistance scheme. He explained that ONE North East was joining with Sunderland and Middlesbrough Councils' to take the best examples of enterprise development from around the world and apply them in the region. The Council's £100,000 contribution would lever £150,000 from ONE North East. He reported that the three partners were leading the way in trying to develop innovative ways and using best practice examples to attract high tech sustainable businesses.

Cabinet Members having been advised that they would receive regular reports on the progress of the scheme, it was:-

4. RESOLVED that a contribution of £100,000 to the Difference Engine Investment Fund be approved.

## **Development of Sunderland Software Centre**

The Chief Executive and the Director of Financial Resources submitted a joint report (copy circulated) on the development of the Sunderland Software Centre project and to seek approval to the funding package and proposed method of procurement.

(For copy report – see original minutes).

Councillor Allan highlighted that the Software City Initiative would develop a new high tech sector for Sunderland and bring with it high quality jobs and growing prosperity in the City. He reported that the development of the Software Centre would provide a focus for activity, provide high quality accommodation for over 30 businesses and a landmark building would give a further boost to Sunnyside and the City Centre.

Councillor Allan reported that the project so far had demonstrated excellent partnership working with the University, the BIC, Codeworks and ONE North East who had provided substantial single programme and ERDF funding to enable the scheme to progress. He added that it was important that the benefits of Software City extended to all parts of the community and it had been agreed with Software City to engage with the local community to ensure their involvement as the project progresses.

Councillor Allan having reported that he looked forward to seeing this building constructed and expected to see a start on the site within the year, it was:-

5. RESOLVED that:-

- (i) approval be given for a contribution of £2.6 million to be met from the Working Neighbourhoods Fund;
- (ii) the building be located on the site of the Tavistock Place Car Park;  
and
- (iii) the Deputy Chief Executive be authorised to procure the building in accordance with the details set out in the report.

**Supporting the Efficiency Agenda – Through the Implementation of Further Key Projects**

The Chief Executive submitted a report (copy circulated) to outline work undertaken to date to deliver the Council's efficiency agenda and to recommend options to approve expenditure to further develop and improve value for money. This work was within the context of changing customer expectations and the need to deliver, with increased scale and pace, efficiency and effectiveness.

(For copy report – see original minutes).

Councillor Allan drew attention to paragraph 3.1 of the report and highlighted that Sunderland had, in fact, the lowest Council Tax in the North East not just Tyne and Wear. He highlighted that the efficiency agenda had been gathering pace and tremendous savings had been achieved across all Directorates and Portfolios. He explained that the contributions would enable the implementation of a number of efficiency projects in order to deliver both efficient and improved customer services.

Consideration having been given to the report, it was:-

6. RESOLVED that:-

- (i) expenditure of up to £2,000,000 from the Revenue Budget Contingency provision for Strategic Priorities be approved for the Invest to Save Improvement Programme budget to enable the implementation of a number of efficiency projects; and
- (ii) the Chief Executive be authorised to undertake all necessary procurement and contractual arrangements in consultation with the Leader and Resources Portfolio Holder.

## **City of Sunderland Local Development Framework: Core Strategy Revised Preferred Options**

The Deputy Chief Executive submitted a report (copy circulated) to seek a recommendation to Council to approve the Sunderland Core Strategy Revised Preferred Options for public consultation.

(For copy report – see original minutes).

Councillor Charlton highlighted that the Core Strategy would sit at the heart of the City's Local Development Framework (LDF) and it would also be one of the key delivery tools of both the Sunderland Strategy and the emerging Economic Masterplan. He reported that the Core Strategy would provide a spatial vision for the City until 2026 and set out the broad City wide distribution of new housing, employment, retail and waste developments. It also provided detailed policies for bringing forward Vaux, Farringdon Row, Holmeside Triangle and land North of Nissan as strategic development sites.

Councillor Charlton explained that the Core Strategy must pass through a number of statutory consultation stages prior to its adoption, programmed for November 2011. He added that the report detailed the consultations completed to date including the first "The Issues and Options" draft, the Preferred Options Draft and more recently consultation into the most sustainable approach to distribute development, "The Alternative Approaches". This included the first proposals to identify strategic sites.

Councillor Charlton advised that all the consultations had been used to inform the Revised Preferred Options Policies. The main elements of this document were to:-

- Prioritise the regeneration of Central Sunderland and the City Centre, with the majority of new development being largely concentrated within the conurbation of Sunderland and Washington whilst allowing for the sustainable growth of the coalfields settlements,
- Promote the distribution of some 17,000 new houses and 250 hectares of new employment across the City in line with the Regional Spatial Strategy,
- Protect the roles of the City's key centres for retailing and commerce, and
- Promote the sustainable regeneration of the City's coastline.

Cabinet Members were advised that the Core Strategy would eventually be 'tested' at an independent Examination. To ensure full compliance at this Revised Preferred Options stage, discussions would continue with the Government Office for the North East regarding the precise policy wording which was recognised nationally as best practice.

Consideration having been given to the report, it was:-

7. RESOLVED that it be recommended to Council to:-

- (i) note the representations received to the Core Strategy Alternative Options Consultation and agree the Offer recommendations to each response as set out in Annex 1,
- (ii) approve the attached Sunderland Core Strategy Revised Preferred Options (including the Sustainability Appraisal and Appropriate Assessment reports) for the purposes of public consultation and as a material consideration in assessing planning applications, pending its finalisation following public consultation, and
- (iii) authorise the Deputy Chief Executive, in consultation with the Portfolio Holder for Prosperous City, to make any required amendments to the attached Sunderland Core Strategy Preferred Options (including the Sustainability Appraisal and Appropriate Assessment reports) as necessary prior to its publication for public consultation.

### **St. Peter's Riverside and Bonnersfield Planning Framework – Draft Supplementary Planning Document**

The Deputy Chief Executive submitted a report (copy circulated) to seek approval of the Draft St. Peter's Riverside and Bonnersfield Planning Framework and accompanying Strategic Environmental Assessment for the purposes of consultation.

(For copy report – see original minutes).

Councillor Charlton reported that St. Peter's Riverside and Bonnersfield were key development sites on the River Wear close to the City Centre, both being affected by major current and future development proposals, including mixed use development at Bonnersfield and the University's plans for its St. Peter's campus. He explained that the area was identified as a Strategic Location for Change in the Council's UDP Alteration Number 2, which required the preparation of a Development Framework for the area. The Framework would set out key principles to guide the subsequent preparation of masterplans for future development.

Councillor Charlton advised that the area formed part of the established 'buffer zone' of St. Peter's candidate World Heritage Site and the Framework must therefore balance the successful development of the area for a mix of uses, including housing, non-residential education and business uses, with the need to protect and enhance the candidate World Heritage Site. He added that as a result, the area covered by the Framework had been extended to include all of the 'buffer zone' and therefore included land on both sides of the river.

Cabinet Members were advised that a draft Framework had now been prepared, reflecting national, regional and local policies. It supplemented existing planning policy and provided further guidance, placing particular emphasis on the sympathetic design of new development in relation to the candidate World Heritage Site.

Councillor Charlton highlighted that before the Planning Framework could be adopted as a Supplementary Planning Document it must undergo a formal six-week public consultation process to enable all interested parties to comment on its content and it was proposed that this take place in February and March 2010. Following this, an appropriately revised final draft of the Framework would be submitted to Cabinet for adoption. In the meantime, the draft Framework could be used as planning guidance.

Consideration having been given to the report, it was:-

8. RESOLVED that:-

- (i) the Draft St. Peter's Riverside and Bonnersfield Planning Framework Supplementary Planning Document and accompanying Strategic Environmental Assessment be approved for the purposes of consultation, and
- (ii) the Draft St. Peter's Riverside and Bonnersfield Planning Framework Supplementary Planning Document be approved as planning guidance, pending its finalisation following consultation.

### **Stadium Village Development Framework**

The Deputy Chief Executive submitted a report (copy circulated) to advise of the responses received following public consultation on the draft Stadium Village Development Framework and to seek approval to adopt the revised Stadium Village Development Framework as a Supplementary Planning Document.

(For copy report – see original minutes).

Councillor Charlton highlighted that Stadium Village was one of Sunderland arc's priority City Centre development sites proposed for mixed-use development providing leisure and other commercial facilities and that this accorded with the Council's adopted planning policies for the area. He reported that following the first round of public consultation, a healthy interest had been received from the private sector to develop an indoor ski slope within Stadium Village.

Councillor Charlton explained that given the potential scale and attraction of an indoor ski slope it was considered necessary to amend the Framework and accompanying Sustainability Appraisal and Appropriate Assessment. A second round of public consultation was held to give stakeholders and the public the opportunity to make representations on this specific proposal. He added that the main issues that were raised through the consultation process were the level of parking available at the site and match-day parking on nearby residential streets, the scale of the Ski Slope and its potential impacts on the surrounding townscape and Grade II\* Listed Monkwearmouth Station, and the sustainability of the proposed Ski Slope. He advised that these issues had been addressed, particularly around parking provision where a plan, monitor and manage approach would be taken in relation to identifying the requirements of each new development as it comes forward in the context of the overall provision for Stadium Village. The approach would seek



to balance the opportunities for car parking management in Stadium Village including for large scale events such as football matches and concerts with the excellent location of Stadium Village in relation to the public transport network and its proximity to the City Centre. These issues were raised in both the Planning and Highways Committee and the Environment and Attractive City Scrutiny Committee.

Cabinet Members were advised that the adopted Framework would have the status of a Supplementary Planning Document (SPD) to guide the planning and regeneration of Stadium Village and represented another important step in the continuing regeneration of Sunderland.

Consideration having been given to the report, it was:-

9. RESOLVED that:-

- (i) the amendments made to the draft Stadium Village Development Framework in light of responses received during the public consultation on the document and other considerations be noted, and
- (ii) the amended Stadium Village Development Framework be adopted as a Supplementary Planning Document.

### **Children and Young People's Plan (CYPP) 2010-2025**

The Executive Director of Children's Services submitted a report (copy circulated) on the final version of the Children and Young People's Plan (CYPP) 2010-2025 Strategy and 3 year Delivery Plan 2010-2013 as set down in Article 4 of the Council's Constitution.

(For copy report – see original minutes).

Councillor Smith highlighted that the CYPP was an Article 4 Plan, under the Council's Constitution and was the primary document for the Children's Trust partnership to set out how it would deliver its priorities to achieve better outcomes for children, young people and their families. She reported that the CYPP 2010-2025 set out the vision, values and principles of the Children's Trust, the key aims and milestones to be achieved, the governance to deliver, monitor and evaluate the strategy and the resources required.

Turning to the CYPP three year delivery plan, Councillor Smith explained that this document provided information about each of the 17 priority outcomes, which were also noted within the report on the agenda.

Councillor Smith advised that the final versions included information missing from the Consultation Drafts presented to Cabinet in February 2010. She added that an additional priority outcome to 'provide decent homes' had emerged from the consultation exercise and all comments and amendments derived from consultation with Cabinet, Scrutiny Committee, Children's Trust partners, managers, staff, children, young people and other stakeholders had been incorporated into the CYPP planning and writing processes.

Consideration having been given to the report, it was:-

10. RESOLVED that it be recommended to Council to approve the final Draft of the CYPP 2010-2025 Strategy and three year delivery plan 2010-2013.

### **School Admission Arrangements – September 2011**

The Executive Director of Children's Services submitted a report (copy circulated) which sought approval of the school admission arrangements for September 2011.

(For copy report – see original minutes).

Councillor Smith advised Cabinet Members that all Local Authorities must consult, determine and publish their admission arrangements, in accordance with the School Admissions Code. She explained that this report related to the school admission arrangements for September 2011 which were required prior to submission to DCSF and publication for parents making application for school places for September 2011.

Councillor Smith highlighted the information in the report on the arrangements for processing admissions and the timescales that would be applied to applications for school places, namely that:-

- applications for secondary schools must be received by 29<sup>th</sup> October 2010, national offer day of 1<sup>st</sup> March
- applications for primary schools must be received by 17<sup>th</sup> January 2011, parents notified of place offered on 20<sup>th</sup> April 2011.

Cabinet Members were also advised of the published admission numbers (PANs) for each school and the criteria that would be applied if there were more applications than there were places available.

Consideration having been given to the report, it was:-

11. RESOLVED that approval be given to:-

- (i) the admission policy and procedures,
- (ii) details of the oversubscription criteria, and
- (iii) published admission numbers (PANs).

### **Building Schools for the Future (BSF) Submission of the BSF Wave 2 Strategy for Change (SfC) Business Case**

The Executive Director of Children's Services submitted a report (copy circulated) to seek approval for the submission of the Council's BSF Wave 2 Strategy for Change to Partnerships for Schools (PfS) by 12<sup>th</sup> March, 2010.

(For copy report – see original minutes).

Councillor Smith highlighted that this report requested approval of the Council's Wave 2 BSF Strategy for Change for submission to Partnerships for Schools by 12<sup>th</sup> March, 2010. She reported that the Strategy sets out the strategic objectives for the next wave of the programme including the transformational vision of both the Council and schools, and the broad scope of works for each school, including outline indicative costs. She added that it was an important document because it was the first formal stage in the approvals process for Wave 2 and following approval of the Strategy for Change all proposals would be worked up to a much greater level of detail for the Outline Business Case (OBC).

Councillor Smith drew attention to the financial position referred to in paragraphs 7.1 to 7.4 of the report and advised that although at this stage this was dealt with at high level, the sums available, known as the Funding Allocation Model or FAM, for construction and ICT had been revised in the Strategy for Change document from those stated in the Cabinet report. The construction FAM had increased from £113,358,355 to £115,252,900 and the ICT allowance had decreased from £13,906,950 to £13,854,750. She explained that this was a result of a further refinement to pupil numbers since the Cabinet report had been prepared. These figures would continue to change the Wave 2 programme progressed and would not be finally agreed until Outline Business Case at which point the scope of works must be confirmed as affordable within the funding available. Cabinet Members were advised that the Strategy for Change showed that the overall cost of the outline scope of the works was affordable within available funding.

Consideration having been given to the report, it was:-

12. RESOLVED that:-

- (i) the BSF Wave 2 Strategy for Change (SfC) Business Case be approved for submission to Partnerships for Schools (PfS) by 12<sup>th</sup> March, 2010, and
- (ii) the Executive Director of Children's Services be authorised, following the Cabinet meeting, to complete the SfC in consultation with the Chief Executive, the Director of Financial Resources, the Leader of the Council and Lead Members for Children's Services and Resources prior to the deadline.

### **Sunderland City Council and SAFC Foundation Strategic Partnership Agreement**

The Executive Director of Children's Services and the Executive Director of City Services submitted a joint report (copy circulated) on a proposal to enter into a Strategic Partnership Agreement with SAFC Foundation.

(For copy report – see original minutes).

Councillor Smith reported that the SAFC Foundation was the charitable arm of the football club and had a unique place in the Sunderland community. It was recognised that both the Council and the SAFC Foundation shared some similar aims and there was an excellent track record of working together in pursuit of these shared aims.

Councillor Smith explained that some of the current arrangements with the Foundation appeared to be commissioned service delivery but it was recognised that the Foundation had the ability to access funding to enhance what the Council was doing and sometimes provided as much funding to support a project as the Council did. She added that a Strategic Partnership Agreement would formally recognise the current position whereby the Council and Foundation work in partnership to improve outcomes and requested that the proposal be approved in principle and a further report including the detail of the agreement be received by Cabinet by July 2010 with the aim of the Agreement being operational from September 2010 if approved.

Councillor Allan requested that references in the report to the 'Sunderland Athletic Football Club' be amended to the 'Sunderland Association Football Club'.

Cabinet Members having welcomed the report and being delighted to support the proposals, it was:-

13. RESOLVED that approval be given, in principle, to progress the Partnership proposal and to receive a further report including the detail of the agreement by July 2010 with the aim of the Agreement being operational from September 2010 if approved.

### **Houghton-le-Spring – Primary Care Centre Development**

The Executive Director of City Services submitted a report (copy circulated) seeking approval for investment in the Houghton Primary Care Centre (PCC).

(For copy report – see original minutes).

Councillor Blackburn highlighted the report which proposed a £2.4m investment in the PCC at Houghton-le-Spring to develop a physical link between Houghton Sports Complex and the Primary Care Centre including access to shared community and catering facilities and enhanced Council facilities. He reported that provision had been included within the recommended Capital Programme 2010/2011 for this scheme in the sum of £2,400,000 and was proposed to fund this contribution as follows with £2 million from a revenue contribution to capital and £400,000 from prudential borrowing.

Councillor Blackburn explained that co-located services between the Council and the TPCT would have a significant impact on participation in exercise and wellness in the Coalfield Area. He added that the investment would provide a new Wellness Centre that the Council would operate as well as a relocated and much improved Skate Park provision that would enhance the leisure offer in the Coalfield Area together with a new Multi Use Games Area. The development would also address DDA and access compliance issues at the Houghton Sports Complex Site and would

deliver a much needed building and general landscape improvements to the Houghton Sports Complex.

Consideration having been given to the report, it was:-

14. RESOLVED that:-

- (i) approval be given to the £2.4 million capital allocation to:-
  - (a) develop a physical link between Houghton Sports Complex and the Primary Care Centre including access to shared community and catering facilities,
  - (b) provide a contribution towards a new purpose built Wellness Facility,
  - (c) improve access to the Houghton Sports Complex by establishing a new entrance and reception, car parking arrangements, hard surfacing and landscaping, and
  - (d) improve the customer experience through providing refurbished changing facilities and general décor, and
- (ii) authority be delegated to the Executive Director of City Services in consultation with the Deputy Chief Executive, Director of Financial Resources, the Chief Solicitor and Portfolio Holder for Resources to:-
  - (a) agree a 50 year lease of 108m<sup>2</sup> of accommodation within the new Primary Care Centre, Houghton-le-Spring from the Teaching Primary Care Trust (TPCT) for use as a Wellness Centre (together with operating rights in consultation with the TPCT) at an annual rent of one pound representing a peppercorn rent and otherwise on terms and conditions to be agreed by the Head of Land and Property, and
  - (b) agree terms of contract with the TPCT main contractor on site.

### **Home Improvement Agency (HIA) – Tender for Through Floor Lifts and Ceiling Tracking Hoists**

The Executive Director of Health, Housing and Adult Services submitted a report (copy circulated) to seek approval to invite contractors to tender for the installation of through floor lifts and ceiling tracking hoists.

(For copy report – see original minutes).

Councillor Trueman highlighted that the report was seeking approval to invite contractors to tender for a contract to supply and install through floor lifts and ceiling tracking hoists in the homes of people with disabilities and to award the contract to the contractor supplying the most advantageous tender. He reported that currently

once a disabled persons need had been identified, the Occupational Therapist would forward the assessment onto the home improvement agency and the equipment could be provided through a disabled facilities grant (DFG) under the Housing Grants Construction and Regeneration Act 1996. He added that in order to deliver this service as quickly and as economically as possible a contract was introduced. This contract was awarded on 1<sup>st</sup> April 2009 and would expire on 31<sup>st</sup> March 2010. The contract had proven to be successful in reducing unit cost and improving the timescales for installations.

Councillor Trueman reported that it was proposed to award this contract for two years and have an option to extend for a third year. This extension would be subject to the contractor's performance. He added that the cost of this contract would be funded from the DFG budget and was expected to be in the region of £170,000 per annum.

Cabinet Members were advised that the proposal ensured that a more efficient service was provided to customers both in terms of cost and timescales and that the scheme represented very little risk to the Council as it would tie the Council to one contractor. However if the contractor failed to perform the contract could be terminated under the terms of the contract.

Consideration having been given to the report, it was:-

15. RESOLVED that approval be given to the invitation of contractors to tender for a two year contract for the installation of through floor lifts and ceiling tracking hoists with the option to extend a further year by the Council only.

### **Local Government (Access to Information) (Variation) Order 2006**

At the instance of the Chairman, it was:-

16. RESOLVED that in accordance with the Local Government (Access to Information) (Variation) Order 2006 the public be excluded during consideration of the remaining business as it was considered to involve a likely disclosure of information relating to any individual, which is likely to reveal the identity of an individual, the financial or business affairs of any particular person (including the Authority holding that information) or to consultations or negotiations in connection with labour relations matters arising between the Authority and employees of the Authority (Local Government Act 1972, Schedule 12A, Part 1, Paragraphs 1, 2, 3 and 4).

(Signed) P. WATSON,  
Chairman.

**Note:-**

The above minutes comprise only those relating to items during which the meeting was open to the public.

Additional minutes in respect of other items are included in Part II.